

**ACTIONS TAKEN
REGULAR SESSION
WEDNESDAY, JANUARY 2, 2002
6:30 P.M.**

- 4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**

a) Approval of the Minutes:

- 1) Regular Session-November 28, 2001
- 2) Special Session-December 19, 2001

b) Set Next Meeting, Date and Time:

- 1) Regular Session-January 16, 2002
- 2) Regular Session-Council Hears Planning & Zoning-January 23, 2002
- 3) Regular Session-February 6, 2002
- 4) Regular Session-February 20, 2002
- 5) Regular-Council Hears Planning & Zoning-February 27, 2002

On a motion by Gioia, seconded by Eberhard, the Council voted unanimously to approve the Consent Agenda, as amended by adding a meeting on January 9, 2002, as a Joint Work Session with Planning & Zoning to discuss the General Plan.

- 5. Call to the Public for Items not on the Agenda**

Del Kyllingstad felt the Town should place a light above the American Flag to display a patriotic effect.

Jim Bullard requested that the relocation of the water main be put on an agenda.

Barbara Miller was pleased with Mayor Hauser's article on America's patriotic reaction to the September 11th tragedy, in the Town's newsletter. She urged Mayor Hauser to reinstate the moment of silence. She felt Councilor Eberhard's statement on economic development was erroneous and that tax money should not be used to promote Council's political views.

- 6. Presentation by Town Attorney on Proper Meeting Conduct to comply with the law.**

Council directed Staff to place a copy of Roberts Rules of Order in future Council, Commission and Committee packets.

- 7. Possible approval of Ordinance 2001-A209, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 3005 of the 1997 Uniform Fire Code. (The amendment changes the requirements for stacking cold decks a single ranked pile of logs with individual logs between stacks and from other exposures or property lines.)**

On a motion by Gioia, seconded by Eberhard, the Council voted to disapprove Ordinance 2001-A209, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending section 3005 of the 1997 Uniform Fire Code, with Baker and Hauser voting 'no'.

- 8. Possible direction to staff regarding hiring of a prosecutorial staff attorney or legal assistant/paralegal.** *(This is a not a budgeted item. The Town currently has a line item for prosecution contract services.)*
On a motion by Eberhard, seconded by Dickinson, the Council voted unanimously to continue this item until the first meeting in February, direct staff to get the final financial information from Tom Kelley on renewal of the contract, gather information on the cost and availability of a paralegal, and Attorney Kriegh to analyze the liability of both options.
- 9. Possible approval of transfer of the Town's 2002 CDBG funds to Yavapai County in exchange for Yavapai County transferring it's District 3 CDBG funds to Camp Verde in the 2004 rotation.**
On a motion by Hauser, seconded by Gioia, the Council voted unanimously to table this item.
- 10. Possible direction to staff to repair Sanitary District Office restroom.** *(Estimated cost of repair is \$5000. This is not a budgeted item and would be taken out of contingency.)*
On a motion by Hunter, seconded by Dickinson, the Council voted unanimously to direct staff to repair the Sanitary District Office restroom, with an estimated cost of \$5,000 to be taken out of contingency.
- 11. Possible award of Bid #01-003 for supply or supply and delivery of aggregate base course, 1 1/2" borrow, washed sand and 3/8" chips for street projects.** *(This is a budgeted item included in the HURF Construction line item.)*
On a motion by Gioia, seconded by Baker, the Council voted unanimously to award Bid proposal #01-003 for supply or supply and delivery of aggregate base course, 1 1/2" borrow, washed sand and 3/8" chips for street projects to Metro Materials.
- 12. Presentation of alternative Community Park Sites and up date on National Forest Service negotiations on Administrative Site and Airstrip Site.**
Council took no action on this item.
- 13. Possible approval of transfer of \$90,000 to the road construction line item.** *(\$75,000 from CIP purchase of new backhoe and \$15,000 from equipment line to the street construction line item.)*
On a motion by Hunter, seconded Eberhard, the Council voted unanimously to approve the transfer of \$90,000 to the road construction line item, \$75,000 from CIP purchase of new backhoe and \$15,000 from equipment line to the street construction line item.
- 14. Call to the Public for Items not on the Agenda**
George Young felt that the cost of the Town's backhoe, divided by the years it was used, would be less than the cost of several employees standing around while it was broken down.
- 15. Advanced Approvals**
There were no advanced approvals.
- 16. Manager/Staff Report**
Town Clerk Barber announced that it was Recording Secretary Valerie House's birthday.
- 17. Council Informational Reports:**
Mayor Hauser wished everyone a Happy New Year.
- 18. Adjournment**
The meeting was adjourned at 9:09 p.m.

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The meeting was adjourned at 9:09 p.m.

AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JANUARY 2, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Regular Session-November 28, 2001
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 - b) **Set Next Meeting, Date and Time:**
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 - 3) Regular Session-February 6, 2002
 - 4) Regular Session-February 20, 2002
 - 5) Regular-Council Hears Planning & Zoning-February 27, 2002
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Discussion, consideration, and possible action on the following items*:
(*Public input may be invited on any of these items.)

6. **Presentation by Town Attorney on Proper Meeting Conduct to comply with the law.**
7. **Possible approval of Ordinance 2001-A209, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 3005 of the 1997 Uniform Fire Code.** The amendment changes the requirements for stacking cold decks (a single ranked pile of logs with individual logs) between stacks and from other exposures or property lines.
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14. **Call to the Public for Items not on the Agenda**

There will be no Public input on the following items:

15. **Advanced Approvals**
16. **Manager/Staff Report**
17. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an Individual Council member may request an item be placed on a future agenda.
18. **Adjournment**

Posted by: V. Jones

Date/Time: 12-28-01 10:15 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES
REGULAR SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, JANUARY 2, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

- 1. Call to Order**
Mayor Hauser called the meeting to order at 6:30 p.m.
- 2. Roll Call**
Mayor Hauser, Vice Mayor Gioia, Councilor's Reddell, Baker, Hunter, Eberhard and Dickinson were present.
Also Present:
Town Attorney Julie Kriegh, Town Clerk Deborah Barber, General Services Director Bill Lee, Chief Building Inspector Monty Smith and Recording Secretary Valerie House
- 3. Pledge of Allegiance**
Councilor Baker led the pledge.
- 4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
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Del Kyllingstad felt the Town should place a light above the American Flag to display a patriotic effect.

Jim Bullard requested that the relocation of the water main be put on an agenda.

Barbara Miller was pleased with Mayor Hauser's article on America's patriotic reaction to the September 11th tragedy, in the Town's newsletter. She urged Mayor Hauser to reinstate the moment of silence. She felt Councilor Eberhard's statement on economic development was erroneous and that tax money should not be used to promote Council's political views.

6. **Presentation by Town Attorney on Proper Meeting Conduct to comply with the law.**
Council directed staff to place a copy of Attorney's memo concerning meeting procedures in future Council, Commission, and Committee packets.

Town Attorney Julie Kriegh gave a presentation to remind the Council and public how to properly facilitate meetings in an orderly and efficient way. Copies of Roberts Rules of Order were passed out to the public and included in Council packets. She mentioned several of the rules in order to highlight the importance of following the Open Meeting Laws. Council discussed the need for these rules to be placed in future Agenda packets for all Councilors, Commissioners and Committee members to reflect upon for several months.

Public Input:

Trails Committee Chairman Ron Smith urged Council to pass a motion to have the Town Attorney annually visit and review the rules with each Commission and Committee.

Suzy Burnside felt the presentation was well prepared and requested a motion to include Robert's Rules of Order to the Town Code.

Barbara Miller said she believed the Town used a "form" of Robert's Rules and that the Council's actions were not consistent with the actual Robert's Rules of Order.

7. **Possible approval of Ordinance 2001-A209, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 3005 of the 1997 Uniform Fire Code.** *(The amendment changes the requirements for stacking cold decks a single ranked pile of logs with individual logs between stacks and from other exposures or property lines.)*

On a motion by Gioia, seconded by Eberhard, the Council voted to disapprove Ordinance 2001-A209, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending section 3005 of the 1997 Uniform Fire Code, with Baker and Hauser voting 'no'.

Attorney Kriegh said the Ordinance was a proposal of a settlement agreement concerning a fire code violation that would amend the 1997 Uniform Fire Code. She said the suggested changes were recommended by the Deputy Fire Chief Clayton Young. Mayor Hauser asked Mr. Young to clarify the changes. Mr. Young said he was asked to possibly modify the code that is currently in place. Councilor Reddell asked how Mr. Young had figured the water load for any possible fire. Young said he hadn't figured one. Reddell asked how he figured any dimensions without figuring a water load. Young said he used the old one with a few modifications.

Council debated over the issue and decided that staff did not have the expertise to determine if the changes were suitable and feared the liabilities involved by approving the amendment.

Public Input:

Bob Robinson said he was a neighbor to the Zellner's wood lot and that the business runs twenty-four hours a day.

Clinton Gray said he lives on the North side of Zellner's and the business has expanded since the 1997 Fire Code was changed. He felt a fire could not be controlled and the wood was not setback from the property boundary.

Monty Smith said the State Fire Marshal felt the code should not be changed without additional fire protection, or the Town would be liable.

Rebecca Crouch had concerns over safety issues and the hours of operation. She said the business worked all night long.

Brian McIntyre said he represented the Zellner Family Trust and that the subject of debate was the health, safety and welfare of all. He said the Zellners owned a fire truck to address safety issues and urged Council to accept the recommendations of the Fire Department and the Town Attorney.

David Zellner said the Zellners work normal operating hours and that the only fire they ever faced was in 1982. He said it did not harm any surrounding properties and urged Council to pass the ordinance.

Jerry Zellner said the additional property purchased in 1989 was already commercial and previously used as a sawmill. He invited Council to tour his property. He added that they have no where else to relocate due to unavailable land and climate conditions for drying the wood.

Ryan Barker said there were three homes on the property, which obviously displayed they had no fire concerns. He said the neighbors made the choice to live there.

C.A. McDonald said there were more logs now than ever before. He urged Council to reject the ordinance.

Stacey Barker invited Council to his grandfather's lot to see how the business is conducted. He said the information being given was ludicrous.

Thelma Lindsley asked if Council had seen the Zellners business.

Robert Foreman said the point of issue was an agreement that had been reached between the Fire Department, the Town, and the Zellners. He added that a lot of tax had been paid to the Town by the Zellners and urged Council to accept the agreement.

Jim Bullard said the Town had a fire code to live by and should be careful of any changes that would make the Town liable.

8. Possible direction to staff regarding hiring of a prosecutorial staff attorney or legal assistant/paralegal. (This is a not a budgeted item. The Town currently has a line item for prosecution contract services.)

On a motion by Eberhard, seconded by Dickinson, the Council voted unanimously to continue this item until the first meeting in February, direct staff to get the final financial information from Tom Kelley on renewal of the contract, gather information on the cost and availability of a paralegal, and Attorney Kriegh to analyze the liability of both options.

Council discussed the need for a staff attorney to handle prosecution cases or a paralegal to assist Town Attorney Kriegh, once contract attorney Tom Kelly's contract is completed. Gioia felt Council intent, when hiring Attorney Kriegh, was to have one attorney as a full time prosecutor and attorney, other Council members disagreed. Council debated the workload it takes to handle prosecution cases and felt Kriegh could not do both jobs without assistance. Eberhard felt it was important to have one person handling all of the Town's business. Dickinson suggested that the item be continued until February when Mr. Kelly would give Council his opinion on the average amount of time needed for prosecution and the possible cost increase to renew his contract.

Public Input:

There was no public input.

9. Possible approval of transfer of the Town's 2002 CDBG funds to Yavapai County in exchange for Yavapai County transferring it's District 3 CDBG funds to Camp Verde in the 2004 rotation.

On a motion by Hauser, seconded by Gioia, the Council voted unanimously to table this item.

Mayor Hauser stated that she had not received any information on the IGA and requested to table this item.

Public Input:

There was no public input.

- 10. Possible direction to staff to repair Sanitary District Office restroom.** *(Estimated cost of repair is \$5000. This is not a budgeted item and would be taken out of contingency.)*
On a motion by Hunter, seconded by Dickinson, the Council voted unanimously to direct staff to repair the Sanitary District Office restroom, with an estimated cost of \$5,000 to be taken out of contingency.

Director Lee explained that the Sanitary District restrooms had broken lines in need of repair and it was the Town's responsibility to do so. Lee said the cost of repairs exceeded the budgeted amount, and that the Sanitary District employees could use Town Hall restrooms if needed, until the next budget was completed. He apologized for the budget error.

Public Input:

Suzy Burnside said the Sanitary District was the only rent paying tenant on Town property and asked if the cost could be taken out of the electrical line item budget. Director Lee said the money for electrical was needed.

- 11. Possible award of Bid #01-003 for supply or supply and delivery of aggregate base course, 1 1/2" borrow, washed sand and 3/8" chips for street projects.** *(This is a budgeted item included in the HURF Construction line item.)*
On a motion by Gioia, seconded by Baker, the Council voted unanimously to award Bid proposal #01-003 for supply or supply and delivery of aggregate base course, 1 1/2" borrow, washed sand and 3/8" chips for street projects to Metro Materials.

Director Lee said there were only two bids submitted and the lowest was Metro Materials.

Public Input:

There was no public input.

- 12. Presentation of alternative Community Park Sites and up date on National Forest Service negotiations on Administrate Site and Airstrip Site.**
Council took no action on this item.

Lee discussed the negotiations that were in process on the Administrate Site and the Airstrip Site. He said the Forest Service had a list of priorities and that the Town's Park acquisition was not high on that list. Lee said he was currently trying to meet with Senator Kyl to discuss the Town's urgent need for a Park and the problems presented. He hoped Senator Kyl could politically negotiate with the Forest Service.

Public Input:

Suzy Burnside asked if the Town had sent a written request to the Forest Service or a request for a Memorandum of Understanding. She said a verbal agreement was no agreement, and that money offered up front is considered a collection agreement.

Robert Foreman asked what the time frame expected to begin process on the airport site. Lee stated that the process of paperwork could begin in the next six months, however, he was told it could only be done while the Forest Service was in a slow or down time.

George Young said up front money would appear as a down payment. He said the paperwork needed would not be paid for by the Forest Service and the Town would have to do it.

13. **Possible approval of transfer of \$90,000 to the road construction line item.** (*\$75,000 from CIP purchase of new backhoe and \$15,000 from equipment line to the street construction line item.*)

On a motion by Hunter, seconded Eberhard, the Council voted unanimously to approve the transfer of \$90,000 to the road construction line item, \$75,000 from CIP purchase of new backhoe and \$15,000 from equipment line to the street construction line item.

Director Lee explained that there was not enough money budgeted for street construction. He believed the backhoe still needed to be replaced and apologized for the budget error.

Public Input:

There was no public input.

14. **Call to the Public for Items not on the Agenda**

George Young felt that the cost of the Town's backhoe, divided by the years it was used, would be less than the cost of several employees standing around while it was broken down.

15. **Advanced Approvals**

There were no advanced approvals.

16. **Manager/Staff Report**

Town Clerk Barber announced that it was Recording Secretary Valerie House's birthday.

17. **Council Informational Reports:**

Mayor Hauser wished everyone a Happy New Year.

18. **Adjournment**

The meeting was adjourned at 9:09 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 2nd day of January, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 4th day of January, 2002.



Deborah Barber, Town Clerk

**ACTIONS TAKEN
SPECIAL SESSION
MONDAY, JANUARY 7, 2002
6:30 P.M.**

- 4. Reconsideration of Lighting for the Main Street Project (Technical Consideration of Five Low –Pressure Sodium Street Lights)**
On a motion by Dickinson, seconded by Giola, the Council voted to place reconsideration of the five Low Pressure Sodium Street Lights on Main Street to remain as they are, or delete entirely, on the next Agenda. Baker and Reddell voted 'no'.
- 5. Possible direction to staff concerning the Proposed Plaza at Town Hall Facilities**
On a motion by Giola, seconded by Dickinson, the Council voted to remove the pocket park and planter plan at the end of the Town Hall building. Eberhard voted 'no'.
- 6. Possible approval of easement language to include an indemnification clause and possible language for signage for Main Street Business parking**
On a motion by Dickinson, seconded by Reddell, the Council voted to approve the Town of Camp Verde Easement with two points: 1) pay each property owner \$150 2) give control of the parking back to the property owners once ADOT is finished with the project, and the Town to retain easements for maintenance and public access of the landscaping and sidewalks only. Eberhard voted 'no'.
- 7. Adjournment**
The meeting was adjourned at 7:45 p.m.

AGENDA



SPECIAL SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
MONDAY, JANUARY 7, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**

Discussion, consideration, and possible action on the following Main Street Project items:

4. **Reconsideration of Lighting for the Main Street Project (Technical Consideration of Five Low-Pressure Sodium Street Lights) (Mayor Hauser requested this item.)**
5. **Possible direction to staff concerning the Proposed Plaza at Town Hall Facilities**
6. **Possible approval of easement language to include an indemnification clause and possible language for signage for Main Street Business parking**
7. **Adjournment**

Posted by: *U/mas*

Date/Time: 1-4-02 3:17

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
SPECIAL SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
MONDAY, JANUARY 7, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilor's Reddell, Baker, Hunter, Eberhard and Dickinson were present.

Also Present:

Town Attorney Julie Kriegh, Town Clerk Deborah Barber, Town Manager Roberts, General Services Director Bill Lee, and Recording Secretary Valerie House

3. Pledge of Allegiance

Councilor Reddell led the pledge.

4. Reconsideration of Lighting for the Main Street Project (Technical Consideration of Five Low Pressure Sodium Street Lights) (Mayor Hauser requested this item.)

On a motion by Dickinson, seconded by Gioia, the Council voted to place reconsideration of the five Low Pressure Sodium Street Lights on Main Street to remain as they are, or delete entirely, on the next Agenda. Baker and Reddell voted 'no'.

Councilor Dickinson explained the difficulties in combining the high pressure and low pressure sodium Lights on the same pole. He said he was advised by Robert Willett of Aztec Engineering, that the decorative shroud Council had previously decided to have created for the low pressure sodium poles, would have dimensions that would be very unattractive and the fixtures would not look consistent with the other poles. Dickinson recommended that Council delete the five low pressure street lights from the project altogether.

5. Possible direction to staff concerning the Proposed Plaza at Town Hall Facilities

On a motion by Gioia, seconded by Dickinson, the Council voted to remove the pocket park and planter plan at the end of the Town Hall building. Eberhard voted 'no'.

Councilor Dickinson said the Main Street project included a pocket park at the West end of the Town Hall property, that he felt would eliminate parking and create difficulties in placing the plank board sidewalks previously chosen by Council. Gioia agreed that additional parking was needed and that all the various features of décor intended for the project would clash. Eberhard felt the park would add decorative aspects to the Town Hall site.

6. **Possible approval of easement language to include an indemnification clause and possible language for signage for Main Street Business parking.**



On a motion by Dickinson, seconded by Reddell, the Council voted to approve the Town of Camp Verde Easement with two points: 1) pay each property owner \$150; 2) give control of the parking back to the property owners once ADOT is finished with the project, and the Town to retain easements for maintenance and public access of the landscaping and sidewalks only. Eberhard voted 'no'.

Attorney Kriegh said she had developed an easement, at the Council's direction, which addressed the language of indemnification and parking issues. She advised Council of the legal aspects involved with both issues. Council discussed many options to resolve the Merchant's parking concerns and felt there were many gray areas in every solution. Manager Roberts urged Council to make a decision and pointed out that there was no black or white answer, but simply a judgement call for Council to make.

Public Input:

Bob Simbric said he was in favor of Council's proposal and felt that posting signs would not work. He requested that Council request a rolled curve sidewalk from ADOT if no agreements were reached and the Merchants did not sign easements to the Town.

7. **Adjournment**

The meeting was adjourned at 7:45 p.m.

Brenda Hauser, Mayor

Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 7th day of January, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 8th day of January, 2002.

Deborah Barber, Town Clerk

SPECIAL SESSION



**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106**

**WEDNESDAY, JANUARY 9, 2002
6:00 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**

Discussion, consideration, and possible action on the following:

4. **Reconsideration of the Main Street Design project based upon the outcome of easement acquisitions. (Councilor Eberhard requested this item.)**
5. **Direction to staff concerning the five low-pressure sodium streetlights for the Main Street Project. Discussion will be limited to leaving the lights as they are or eliminating them from the project.**
6. **Adjournment**

Posted by: D Jones

Date/Time: 1-8-02 11:20 a.m

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
MAYOR AND COMMON COUNCIL
SPECIAL SESSION
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, JANUARY 9, 2002
6:00 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

Mayor Brenda Hauser called the meeting to order at 6:00 p.m.

2. Roll Call

Mayor Brenda Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter, Eberhard, and Dickinson were present.

Also Present:

Town Manager John Roberts, Town Attorney Julie Kriegh, General Services Director Bill Lee and Town Clerk Deborah Barber

3. Pledge of Allegiance

Councilor Eberhard led the pledge.

Discussion, consideration, and possible action on the following:

4. Reconsideration of the Main Street Design project based upon the outcome of easement acquisitions. (Councilor Eberhard requested this item.)

On a motion by Eberhard, seconded by Hunter, the Council voted have a Special Session on Friday, January 11, 2002 at 6:30 p.m. for reconsideration of the Main Street Design Project and the Agenda item broad enough to include easements, condemnation and design changes. Dickinson and Reddell voted 'no'.

Director Lee opened discussion by informing Council that he had met with the six remaining merchants on Main Street who needed to sign an easement with the Town. Lee said there was only one who said they would sign, one who was waiting for their attorney to review the contract, one that may possibly sign it, and two who refuse to sign, and that the VFW wouldn't have an answer for another month. Director Lee said easements were needed by February 13, 2002.

Councilor Eberhard said he had requested this item in the event that the easements weren't signed. He discussed the options available to finish the project as designed and requested a Special Session on January 11, to make a decision on the three options available. Councilor Reddell disagreed with the wording of the motion by Eberhard.

5. Direction to staff concerning the five low-pressure sodium streetlights for the Main Street Project. Discussion will be limited to leaving the lights as they are or eliminating them from the project.

On a motion by Hunter, seconded by Gioia, the Council voted to delete the five low-pressure sodium streetlights for the Main Street Project. Baker and Reddell voted 'no'.

Councilor Baker discussed her concerns with the liabilities of public safety by providing proper lighting for pedestrians on Main Street while trying to protect dark skies. Several Councilors felt the sixty-one

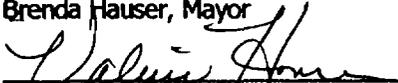
lights included in the project would be sufficient lighting and that the five lights in question should be deleted.

6. **Adjournment**

The meeting was adjourned at 6:25 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 9th day of January, 2001. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 10th day of January, 2002.



Deborah Barber, Town Clerk

AGENDA



**JOINT WORK SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
AND
PLANNING AND ZONING COMMISSION
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JANUARY 9, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Discussion on the Following:

3. **Meeting procedures**
4. **Draft amendment to the General Plan-Open Space/Recreation element and map**
5. **Draft amendment to the General Plan-Growth Area Element and map**
6. **Future draft amendments/time table for completion**
7. **Adjournment**

Posted by: *V. Jones*

Date/Time: 1-4-02 10:15 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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AGENDA



**JOINT WORK SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
AND
PLANNING AND ZONING COMMISSION
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JANUARY 9, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**

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Discussion on the Following:

3. **Meeting procedures**
4. **Draft amendment to the General Plan-Open Space/Recreation element and map**
5. **Draft amendment to the General Plan-Growth Area Element and map**
6. **Future draft amendments/time table for completion**
7. **Adjournment**

Posted by: *V. Jones*

Date/Time: 1-4-02 10:15 a.m.

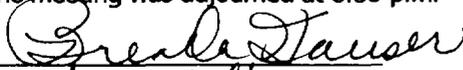
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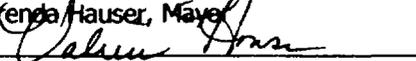
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**MINUTES
JOINT WORK SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
AND
PLANNING AND ZONING COMMISSION
COUNCIL CHAMBERS
WEDNESDAY, JANUARY 9, 2002
6:30 P.M.**

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Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. **Call to Order**
Mayor Hauser called the meeting to order at 6:30 p.m.
2. **Roll Call**
Mayor Hauser, Vice Mayor Gloia, Councilors Reddell, Baker, Eberhard, Hunter, Dickinson, Chairperson Whitmire, Commissioners Parrish, Johnson, and Haskell were present.
Also Present:
Town Manager John Roberts, Town Clerk Deborah Barber, General Services Director Bill Lee, and Town Attorney Julie Kriegh.
3. **Meeting procedures**
Mayor Hauser started at one end of group and had every person speak on their concerns after General Plan Administrator Wendy Escoffier gave a presentation on the General Plan. The group had discussion in order to reach a consensus.
4. **Draft amendment to the General Plan-Open Space/Recreation element and map**
Council and the Planning and Zoning Commission discussed the Open Space element of the General Plan.
5. **Draft amendment to the General Plan-Growth Area Element and map**
There was no time to discuss this item.
6. **Future draft amendments/time table for completion**
There was no time to discuss this item.
7. **Adjournment**
The meeting was adjourned at 8:50 p.m.



Brenda Hauser, Mayor


Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council and the Planning & Zoning Commission of the Town of Camp Verde during a Joint Work Session of the Town Council of Camp Verde, Arizona, held on the 9th day of January 9, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 11th day of January, 2002.



Deborah Barber, Town Clerk

AGENDA



SPECIAL SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
FRIDAY, JANUARY 11, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**

Discussion of the following:

4. **Reconsideration of the Main Street Design Project. Discussion and direction to staff will include, but not be limited to easements, condemnation, design and redesign.**
5. **Adjournment**

Posted by: U Jones

Date/Time: 1-10-02 10:15 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
SPECIAL SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
FRIDAY, JANUARY 11, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. **Call to Order.**
Councilor Eberhard called the meeting to order at 6:30 p.m.
2. **Roll Call.**
Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter, Eberhard, and Dickinson were present.
Also Present:
Town Manager John Roberts, Town Attorney Julie Kriegh, Town Clerk Deborah Barber and Recording Secretary Valerie House
3. **Pledge of Allegiance**
Councilor Hunter led the pledge.
4. **Reconsideration of the Main Street Design Project. Discussion and direction to staff will include, but not be limited to easements, condemnation, design and redesign.**
On a motion by Eberhard, seconded by Gioia, the Council voted to purchase by condemnation, if necessary, approximately 20,788 square feet of property required to complete the project as designed, and direct staff to research and bring back a recommendation on a turnback agreement to allow the merchants to buy back the property before the project is completed. Dickinson, Reddell, and Baker voted 'no'.

Director Lee explained to Council that the six easements in question had not been signed. Councilor Eberhard suggested three options for Council consideration; 1) tell ADOT the Town cannot make a decision and take the project elsewhere 2) to redesign the project around the merchants who don't sign easements 3) or purchasing property through condemnation. Councilor Baker asked the public if there was anything that could be done to get the easements signed.

Councilor Dickinson apologized for the \$150 offered to the merchants. He said his intent was that the money be used for signage. Councilors Reddell, Baker and Dickinson did not agree with condemnation. Councilor Eberhard said condemnation was typically used by ADOT and should be used to support the plan for beautification. He felt it was needed to benefit the Town as a whole.

Councilor Eberhard made suggestions to redesign the sidewalks and the West end of Town Hall. Council did not want to revisit or redesign the sidewalks. Director Lee said he needed some kind of direction from Council on the design to be used at the Town Hall entrance and suggested that Mr. Johnson bring back several different options. Eberhard stated that he would get information from ADOT, at the ATAC meeting, on the color to be used to coordinate the poles on Main Street with the posts on the Gateway.

Public Input:

C.A. McDonald said he was one of the merchants who would not sign an easement agreement. He stated that he was willing to go along with Council until he heard the suggestion of condemnation. He felt Council caused the problems by not choosing any of the decisions the merchants had spent four years working on.

A

Del Kyllingstad felt Council had caused the problems and would have to pay more than \$150 for easement agreements.

Leon Raper said he felt the Town worked in a chaos mode and urged Council to make a decision. He felt the Town needed to be responsible for curbs and sidewalks and that the merchants needed to be paid a fair price for their land.

Sue Simbric asked what the conditions for condemnation by a municipality were. Attorney Kriegh said it would be for the benefit of the Town. Sue said most of the merchants had spent their whole life in this community and that someone with no financial interest in their business was trying to change everything.

Gwen Gunnell said she felt the original plan presented to Council was ignored. She said the consideration of angled parking was the merchants main concern and discussed several other issues the merchants had discontent with. She added that the merchants were promised the property would be given back.

Don Gunnell felt Council did not listen to the merchants requests. He felt Manager Roberts had started a separate Committee and changed the merchant's design.

Barbara Miller said the previous Council had never discussed condemnation and that Councilor Eberhard was the only Councilor to ever mention it. She stated that the Town would have to pay fair market value for the merchants land. Miller felt the \$150 offered to the merchants was an insult and believed Vice Mayor Gioia had received over \$4,000 for right of way on his land. She felt there had been a lot of outside influences that have created nothing but problems.

Young Ho Kim said he understood ADOT was supposed to give the easements back to the Town, who in turn, was to give them back to the owner. He felt a judge would disagree with the Council's decision to condemn.

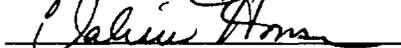
Steve Kyllingstad said the plan would block his eighteen parking places. He asked if it was Eric's intention to go ahead with condemnation. Attorney Kriegh called a point of order to deter discussion and debate between the public and Council.

5. Adjournment

The meeting was adjourned at 8:06 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION: I hereby certify that the foregoing minutes are a true and accurate accounting of the discussion of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 11th day of January, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 14th day of January, 2002.

Deborah Barber

Deborah Barber, Town Clerk

AGENDA



REGULAR SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JANUARY 16, 2002
6:30 P.M.**

CANCELLED

Posted by: *V. Jones*

Date/Time: 1-10-02 10:15 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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CANCELLED

AGENDA



SPECIAL SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JANUARY 23, 2002
6:00 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the following:

3. **Legal Advice concerning the Arizona Department of Revenue and the Collection of Camp Verde Sales Tax** (Council may vote to go into executive session pursuant to ARS §38-431.03(A)(3) and then resume this item.)
4. **Adjournment**

Posted by: *V. James*

Date/Time: *1-17-02*

2:00 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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AGENDA



SPECIAL SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JANUARY 23, 2002
6:00 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the following:

3. **Legal Advice concerning the Arizona Department of Revenue and the Collection of Camp Verde Sales Tax** (Council may vote to go into executive session pursuant to ARS §38-431.03(A)(3) and then resume this item.)
4. **Adjournment**

Posted by: W. Jones

Date/Time: 1-17-02 1:15 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**ACTIONS TAKEN
REGULAR SESSION
and
COUNCIL HEARS PLANNING & ZONING MATTERS
WEDNESDAY, JANUARY 23, 2002
6:30 P.M.**

4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**

a) **Approval of the Minutes:**

- 1) Regular Session – December 19, 2001
- 2) Regular Session – January 2, 2002
- 3) Special Session – January 7, 2002
- 4) Special Session – January 9, 2002
- 5) Joint Work Session – January 9, 2002
- 6) Special Session – January 11, 2002

b) **Set Next Meeting, Date and Time:**

- 1) Joint Work Session – January 30, 2002 at 6:30p.m.
- 2) Regular Session – February 6, 2002 at 6:30 p.m.
- 3) Joint Work Session – February 13, 2002 at 6:30 p.m.
- 3) Regular Session – February 20, 2002 at 6:30 p.m.
- 4) Regular/Council Hears Planning & Zoning – February 27, 2002 at 6:30 p.m.

- c) **Possible approval of Chamber of Commerce Quarterly Draw Down of \$11,250.** This is a budgeted item.

- d) **Possible approval of transfer of Camp Verde's 2002 CDBG funds to Yavapai County in exchange for Yavapai County's transferring its District 3 CDBG funds to Camp Verde in the 2004 rotation and authorization for Mayor to sign letter of support for the Senior Center Project.**

- e) **Possible approval to enter into the pending litigation *Center for Biological Diversity v. City of Prescott*.**

- f) **Possible Approval of Resolution 2002-496, adopting fees for Town services.** (There are no changes from FY 2001.)

- g) **Possible Approval of Resolution 2002-497, approving the final plat for Phase I of the Homestead Planned Area Development.**

- h) **Possible recommendation to Arizona Dept of Liquor Licenses and Control to approve Texaco Star Mart's liquor license application.**

- i) **Possible Approval of U.S. Forest Service Collection Agreement.**

On a motion by Baker, seconded by Gioia, the Council voted unanimously to approve the Consent Agenda, changing the Joint Work Session on January 30, 2002 to Thursday, January 31, 2002 at 6:30 p.m. and removing item e and f for discussion.

On a motion by Gioia, seconded by Eberhard, the Council voted for Camp Verde to join the Southwest Center for Biological Diversity in the lawsuit against the City of Prescott. Baker and Reddell voted 'no'.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to adopt Resolution 2002-496 to include library fees for the copy machine at .10 cents per page.

5. **Call to the Public for Items not on the Agenda**

Leon Raper requested a Work Session in the Verde Lakes area to discuss the growth corridor and zoning for economic development.

6. **Camp Verde Chamber of Commerce Presentation**
Council took no action on this item.
7. **Possible approval of ATAC recommendations concerning the 260 Bypass Project.**
(Councilor Eberhard requested this item.)
On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to pass on ATAC recommendations to ADOT with number 1 to specify that the slogan appear as in option #1, and to direct the ATAC Committee to review the final color samples and make a recommendation to Council.
8. **Possible direction to staff regarding drafting an ordinance for the manner of the Town exercising the power of the initiative and referendum, including, but not limited to, holding special elections and calculating signatures.**
On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to direct staff to chose option 1.

On a motion by Gioia, seconded by Baker, the Council voted to chose item b. on calculating signatures. Eberhard voted 'no'.

On a motion by Gioia, seconded by Baker, the Council voted to direct staff to construct an ordinance according to the wishes of Council as directed in the meeting.
9. **Possible direction to staff regarding drafting an ordinance establishing 'All Mail Ballot' elections for future elections.**
On a motion by Eberhard, seconded by Hunter, the Council voted unanimously to direct staff to draft an ordinance establishing all mail ballot elections for future elections and include return postage.
10. **Possible approval of pursuit of establishing development fees by authorizing retaining a consultant or setting a public hearing on adoption of said fees.** (This is an unbudgeted item from the List Fund.)
On a motion by Eberhard, seconded by Hunter, the Council voted to continue to pursue establishment of development fees by authorizing and retaining Tischler and Associates in an amount not to exceed \$42,700, direct staff to work with them to keep the cost down, direct staff to concentrate on residential impact fees and to post a hearing 30 days before the anticipated completion by Tischler. Reddell and Baker voted 'no'.
11. **Possible approval to investigate park sites not located on National Forest Service lands.**
On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to direct staff to investigate park sites not located on National Forest Service land with an emphasis on selection of land that will result in the quickest delivery of a regional community ballpark within the anticipated park fund balance at the end of four years, and to have the Parks and Recreation Commission review the potential sites.
12. **Possible approval of Rural Street Standards.**
On a motion by Hunter, seconded by Eberhard, the Council voted to approve Rural Street Standards proposed by Town Engineer Harry Parsi. Gioia and Baker voted 'no'.
13. **Possible direction to staff concerning the widening of Quarterhorse Lane from SR 260 to West Grippen in order to bring the road to Town standards.**
On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to direct staff not to widen Quarterhorse Lane but to continue with re-paving the existing road.

On a motion by Reddell, seconded by Baker, the Council voted unanimously to direct staff to continue with the bid to widen the bridge for safety issues and the pavement on the bridge will match the existing road width.

14. Call to the Public for Items not on the Agenda

Robert Foreman said the new Board at the Chamber of Commerce expected to complete their version of the draft agreement between the Chamber of Commerce and Town by next week. He said he looked forward to working with the Council.

Henry Shill spoke of his concern with issues discussed during the Joint Work Sessions between the Planning and Zoning Commission and Council.

Suzy Burnside felt there were standards needed for the many issues previously discussed.

15. Advanced Approvals

- a. **Possible award of bid proposal for imaging system in the amount of \$14,735 and rejection of incomplete bid proposal from Bohac Consulting Services, Inc.** \$11,500 from the List and General Funds was budgeted for this item. The additional amount of approximately \$3,235 is not budgeted and if approved, will come from the nondepartmental line item in the General Fund.

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to award the bid for the computer system to Viatron in the amount of \$15,630 to include the bar code, to reject the incomplete bid proposal from Bohac Consulting Services, Inc., and the amount that exceeds \$11,500 is to come from non-departmental line item in the General fund.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the authorization of the transfer of \$1,370 from the Community Development Budget to the Planning Budget to cover repairs on the Planning Department's Jeep.

16. Manager/Staff Report

There were no reports.

17. Council Informational Reports:

Councilor Eberhard said there was a typo error on the Web page's copy of the Town Code.

Councilor Baker invited Council, Commissions and Committees to the attend the Land Use Liability Workshop on February 7, 2002.

Vice Mayor Gioia discussed the meetings he attended with the Verde Valley Resource Committee and the Water Advisory Committee.

Mayor Hauser asked for volunteers to E-mail legislators concerning budget cuts in the Heritage Fund which is not acceptable for rural Arizona.

18. Adjournment

The meeting was adjourned at 9:36 p.m.

AGENDA



**REGULAR SESSION
and
COUNCIL HEARS PLANNING & ZONING MATTERS
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JANUARY 23, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Regular Session – December 19, 2001
 - 2) Regular Session – January 2, 2002
 - 3) Special Session – January 7, 2002
 - 4) Special Session – January 9, 2002
 - 5) Joint Work Session – January 9, 2002
 - 6) Special Session – January 11, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Joint Work Session – January 30, 2002 at 6:30p.m.
 - 2) Regular Session – February 6, 2002 at 6:30 p.m.
 - 3) Joint Work Session – February 13, 2002 at 6:30 p.m.
 - 3) Regular Session – February 20, 2002 at 6:30 p.m.
 - 4) Regular/Council Hears Planning & Zoning – February 27, 2002 at 6:30 p.m.
 - c) **Possible approval of Chamber of Commerce Quarterly Draw Down of \$11,250.** This is a budgeted item.
 - d) **Possible approval of transfer of Camp Verde's 2002 CDBG funds to Yavapai County in exchange for Yavapai County's transferring its District 3 CDBG funds to Camp Verde in the 2004 rotation and authorization for Mayor to sign letter of support for the Senior Center Project.**
 - e) **Possible approval to enter into the pending litigation *Center for Biological Diversity v. City of Prescott*.**
 - f) **Possible Approval of Resolution 2002-496, adopting fees for Town services.** (There are no changes from FY 2001.)
 - g) **Possible Approval of Resolution 2002-497, approving the final plat for Phase I of the Homestead Planned Area Development.**
 - h) **Possible recommendation to Arizona Dept of Liquor Licenses and Control to approve Texaco Star Mart's liquor license application.**
 - i) **Possible Approval of U.S. Forest Service Collection Agreement.**

5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office before a meeting for copies of supporting documentation, if any that were unavailable at the time Agenda packets were prepared.

Discussion of the following: (*Public input may be invited on any of these items.*)

6. **Camp Verde Chamber of Commerce Presentation**
7. **Possible approval of ATAC recommendations concerning the 260 Bypass Project.**
(Councilor Eberhard requested this item.)
8. **Possible direction to staff regarding drafting an ordinance for the manner of the Town exercising the power of the initiative and referendum, including, but not limited to, holding special elections and calculating signatures.**
9. **Possible direction to staff regarding drafting an ordinance establishing 'All Mail Ballot' elections for future elections.**
10. **Possible approval of pursuit of establishing development fees by authorizing retaining a consultant or setting a public hearing on adoption of said fees.** This is an unbudgeted item from the List Fund.
11. **Possible approval to investigate park sites not located on National Forest Service lands.**
12. **Possible approval of Rural Street Standards.**

Councilor Reddell requested the following item(s):

13. **Possible direction to staff concerning the widening of Quarterhorse Lane from SR 260 to West Grippen in order to bring the road to Town standards.**
14. **Call to the Public for Items not on the Agenda**

There will be no Public input on the following items:

15. **Advanced Approvals**
 - a. **Possible award of bid proposal for imaging system in the amount of \$14,735 and rejection of incomplete bid proposal from Bohac Consulting Services, Inc.** \$11,500 from the List and General Funds was budgeted for this item. The additional amount of approximately \$3,235 is not budgeted and if approved, will come from the nondepartmental line item in the General Fund.
16. **Manager/Staff Report**
17. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.
18. **Adjournment**

Posted by: *[Signature]*

Date/Time: 1-17-02 1:15 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES
MAYOR AND COMMON COUNCIL
REGULAR SESSION
And
COUNCIL HEARS PLANNING & ZONING MATTERS
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, JANUARY 23, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. **Call to Order**
Mayor Hauser called the meeting to order at 6:30 p.m.
2. **Roll Call**
Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter and Eberhard were present.
Councilor Dickinson was absent.
Also present:
Town Manager John Roberts, Town Clerk Deborah Barber and Recording Secretary Valerie House
3. **Pledge of Allegiance**
Councilor Reddell led the pledge.
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
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- g) **Possible Approval of Resolution 2002-497, approving the final plat for Phase I of the Homestead Planned Area Development.**
- h) **Possible recommendation to Arizona Dept of Liquor Licenses and Control to approve Texaco Star Mart's liquor license application.**
- i) **Possible Approval of U.S. Forest Service Collection Agreement.**

On a motion by Baker, seconded by Gioia, the Council voted unanimously to approve the Consent Agenda, changing the Joint Work Session on January 30, 2002 to Thursday, January 31, 2002 at 6:30 p.m. and removing item e and f for discussion.

On a motion by Gioia, seconded by Eberhard, the Council voted for Camp Verde to join the Southwest Center for Biological Diversity in the lawsuit against the City of Prescott. Baker and Reddell voted 'no'.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to adopt Resolution 2002-496 to include library fees for the copy machine at .10 cents per page.

Councilor's Reddell and Baker felt item e should have been a separate agenda item to allow public input.

Gioia said he felt the Library's fees for copy machine use should be 10 cents per page. He felt the current fee of 25 cents per page was too steep for customers needing multiple copies.

5. Call to the Public for Items not on the Agenda

Leon Raper requested that Council hold a Work Session in the Verde Lakes area to discuss the growth corridor and zoning for economic development.

6. Camp Verde Chamber of Commerce Presentation

Council took no action on this item.

Lori Martinez stated that the Chamber of Commerce was now open 7 days a week. She added that there were two new employees, Cindy Willett and Cathy Callahan, as well as, newly elected board members President Robert Foreman, Vice President Marilee Fowler, and Treasurer Gary Davis. Director Martinez discussed a meeting she had attended regarding local business promotion and expansion.

7. Possible approval of ATAC recommendations concerning the 260 Bypass Project.

(Councilor Eberhard requested this item.)

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to pass on ATAC recommendations to ADOT with number 1 to specify that the slogan appear as in option #1, and to direct the ATAC Committee to review the final color samples and make a recommendation to Council.

Councilor Eberhard discussed the list of recommendations that the ATAC Committee had chosen for the 260 Bypass project. The list included gateway signage to include the Town slogan, the need for river rock throughout the project to match in color and scheme, rust colored schemes to be used on all metal parts of the project, rusticated guardrails, retaining walls and I-17 bridges to include the matching theme used on the Main Street beautification project, and the barriers and paths to be used on White Bridge. ADOT Representatives displayed the samples and colors discussed by Eberhard.

HDR Representative Jim Christensen asked Council to specify if the entire White Bridge structure would be painted or just the fencing. Eberhard said the new bridge would match the existing bridge and that his letter specified that the fencing and barrier walls were to be painted. Christensen advised that the letter to ADOT should be very specific as to what will be painted.

Public Input:

June Meacham said she has been an artist for fifty years and suggested that black be painted on the mesh fencing for White Bridge. She said black disappeared better than any of the lighter colors.

Leon Raper said the Town logo had been rushed through and should not be included on the gateway signage. He felt there should be more public discussion on the issue.

Ron Smith said the Trails Committee had reviewed the fencing choices to be used on White Bridge and thanked Council for considering the safety issues. He added that the current color was not noticeable.

8. Possible direction to staff regarding drafting an ordinance for the manner of the Town exercising the power of the initiative and referendum, including, but not limited to, holding special elections and calculating signatures.

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to direct staff to chose option 1.

On a motion by Gioia, seconded by Baker, the Council voted to chose item b. on calculating signatures. Eberhard voted 'no'.

On a motion by Gioia, seconded by Baker, the Council voted to direct staff to construct an ordinance according to the wishes of Council as directed in the meeting.

Town Clerk Debbie Barber stated that a significant number of signatures had been received to hold a referendum election and explained that in order to hold a special election, there had to be an ordinance permitting it. She added that without the ordinance, the election would have to wait until the next general election. Barber discussed the options Council needed to choose from regarding the power of the initiative and referendum, as well as, signatures.

Public Input:

There was no public input.

9. Possible direction to staff regarding drafting an ordinance establishing 'All Mail Ballot' elections for future elections.

On a motion by Eberhard, seconded by Hunter, the Council voted unanimously to direct staff to draft an ordinance establishing all mail ballot elections for future elections and include return postage.

Barber reported that the last election was an all mail ballot and had the highest voter turnout ever. She said the cost was significantly cheaper and there were few complaints received.

Eberhard suggested that a Resolution be made for the League of Cities to have state-wide elections done by mail. Council agreed.

Public Input:

George Young said the all mail ballot allowed he and his wife time to discuss the issues presented before having to vote. He was in favor of the all mail ballots.

Leon Raper stated there would be no way to play the 'hang the chad' game.

- 10. Possible approval of pursuit of establishing development fees by authorizing retaining a consultant or setting a public hearing on adoption of said fees.** (This is an unbudgeted item from the List Fund.)

On a motion by Eberhard, seconded by Hunter, the Council voted to continue to pursue establishment of development fees by authorizing and retaining Tischler and Associates in an amount not to exceed \$42,700, direct staff to work with them to keep the cost down, direct staff to concentrate on residential impact fees and to post a hearing 30 days before the anticipated completion by Tischler. Reddell and Baker voted 'no'.

Manager Roberts stated that the Town had received a report from Tischler and Associates on the study of the categories for impact fees. He said it was not a review of the actual development fees. Roberts said their recommendation was that the Town did not pursue impact fees for transportation but that development fees for the remaining categories were justified.

Public Input:

Henry Shill said the impact fees were a liability to the Town. He didn't feel they would generate very much revenue.

Leon Raper said we have a deteriorating community and impact fees were the wrong way to improve it. He felt the fees should be equated with that in mind.

Suzy Burnside stated that impact fees would not pay for operating expenses and if the Town pursued them, the money should be spent on Tischler and Associates.

- 11. Possible approval to investigate park sites not located on National Forest Service lands.**

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to direct staff to investigate park sites not located on National Forest Service land with an emphasis on selection of land that will result in the quickest delivery of a regional community ballpark within the anticipated park fund balance at the end of four years, and to have the Parks and Recreation Commission review the potential sites.

Manager Roberts said the Council and community needed to know there were additional options in pursuing park sites while negotiating for Forest Service land. He said staff was requesting permission to expand the search for any additional possibilities.

Public Input:

Marshall Whitmire said any proposal for siting studies should include a developed criteria, such as probable development time, neighborhood impact, ease of public access, cost, ease of funding, environmental impact, expansion and future development.

Leon Raper said there should be a yes or no answer to the question.

- 12. Possible approval of Rural Street Standards.**

On a motion by Hunter, seconded by Eberhard, the Council voted to approve Rural Street Standards proposed by Town Engineer Harry Parsi. Gioia and Baker voted 'no'.

Manager Roberts said that Engineer Harry Parsi had constructed the Rural Street Standards in order for private roads to be maintained by the Town. He said the roads would have to be brought up to a certain standard before an individual could petition to the Town for maintenance. Council discussed the issues for bringing roads up to standards and the cost involved. Parsi explained the need for sub base and compaction in order to chip seal a road. Eberhard said nothing can currently be done on the roads and that this was a fair deal.

Public Input:

Leon Raper said road maintenance should be an expense to the Town and not the public.

Jim Bullard asked how item number five applied.

13. Possible direction to staff concerning the widening of Quarterhorse Lane from SR 260 to West Grippen in order to bring the road to Town standards.

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to direct staff not to widen Quarterhorse Lane but to continue with re-paving the existing road.

On a motion by Reddell, seconded by Baker, the Council voted unanimously to direct staff to continue with the bid to widen the bridge for safety issues and the pavement on the bridge will match the existing road width.

Councilor Reddell explained that Quarterhorse Lane was deteriorating and needed repaired. He felt the roads should be brought up to current street standards due to safety concerns. Director Lee gave a powerpoint presentation displaying the right of way widths, overviews of the project, cracks and potholes, edge repairs and patches. Councilor Hunter said the standards only applied to new roads rather than existing roads. Several of the Councilors felt there was too much opposition in widening Quarterhorse and would not support it.

Public Input:

Ron Smith said the Trails Committee had approved a pathway on Quarterhorse Lane and urged Council to approve the project to provide safety and an alternative form of transportation.

Leon Raper said Verde Lakes did not have a decent road in the whole development and should be upgraded before the Quarterhorse project.

Ben Pemberton asked what the projected width for widening Quarterhorse would be and whether there was enough right of way to support it. He stated that rights-of-way from Grippen Road to the Clear Creek Church had never been transferred from the property owners to the County and recommended that research be done before consideration of this project.

June Meacham felt Quarterhorse Lane was historic and should be designated as such. She urged Council to reject the proposed project.

Jennifer Dutton did not want the road to be widened. She felt the area had a country feel and did not want traffic speed to increase.

Marshall Whitmire asked that Council clarify the terminology when discussing the project. He said he supported the Trails Committee, but a legitimate pathway should be funded away from a paved road.

Henry Shill felt a survey should be done to collect public input before making a decision on the project.

Rosemary Clark said she lives on Glenrose and Quarterhorse and did not agree to widening the road.

14. Call to the Public for Items not on the Agenda

Robert Foreman said the new Board at the Chamber of Commerce expected to complete their version of the draft agreement between the Chamber of Commerce and Town by next week. He said he looked forward to working with the Council.

Henry Shill spoke of his concern with issues discussed during the Joint Work Sessions between the Planning and Zoning Commission and Council.

Suzy Burnside felt there were standards needed for the many issues previously discussed.

15. Advanced Approvals

- a. **Possible award of bid proposal for imaging system in the amount of \$14,735 and rejection of incomplete bid proposal from Bohac Consulting Services, Inc.** \$11,500 from the List and General Funds was budgeted for this item. The additional amount of approximately \$3,235 is not budgeted and if approved, will come from the nondepartmental line item in the General Fund.

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to award the bid for the computer system to Viatron in the amount of \$15,630 to include the bar code, to reject the incomplete bid proposal from Bohac Consulting Services, Inc., and the amount that exceeds \$11,500 is to come from non-departmental line item in the General fund.

Clerk Barber explained that the scanner would allow Town Hall to put agenda's on the web. She said the bid received was \$3,235 over the original bid amount and asked that Council reject the incomplete bid proposal from Bohac Consulting Services Inc.,

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the authorization of the transfer of \$1,370 from the Community Development Budget to the Planning Budget to cover repairs on the Planning Department's Jeep.

Manager Roberts added that an emergency repair had arisen on the Parks and Recreation Department's Jeep. He said the estimated repair was \$1,370 and requested Council approval authorizing the transfer of \$1,370 from the Community Development Budget to the Planning Budget to cover the repairs.

16. Manager/Staff Report

There were no reports.

17. Council Informational Reports:

Councilor Eberhard said there was a typo error on the Web page's copy of the Town Code.

Councilor Baker invited Council, Commissions and Committees to attend the Land Use Liability Workshop on February 7, 2002.

Vice Mayor Gioia discussed the meetings he attended with the Verde Valley Resource Committee and the Water Advisory Committee.

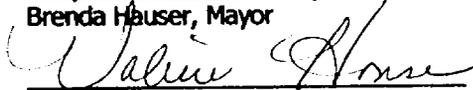
Mayor Hauser asked for volunteers to E-mail legislators concerning budget cuts in the Heritage Fund which is not acceptable for rural Arizona.

18. Adjournment

The meeting was adjourned at 9:36 p.m.



Brenda Hauser, Mayor

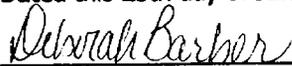


Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 23rd day of January, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 25th day of January, 2002.



Deborah Barber, Town Clerk

**ADDENDUM
SPECIAL SESSION**



**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106**

**THURSDAY, JANUARY 31, 2002
6:20 P.M.**

Mayor Hauser requested the following item(s)

- 4. a. Possible approval of authorizing Council delegation to meet with the director of ADOT to discuss financial responsibility for utility relocations for the highway 260 bypass project.**

Posted by: D. Jones

Date/Time: 1-29-02 10:20 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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SPECIAL SESSION



**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106**

**THURSDAY, JANUARY 31, 2002
6:20 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**

Discussion, consideration, and possible action on the following:

4. **Possible award of Box Culvert Extension project at ditch crossing Quarterhorse Lane. The low bidder was McDonald Brothers in the amount of \$10,828. (This is a budgeted item from HURF funds.)**
5. **Adjournment**

Posted by: V Jones

Date/Time: 1-25-02 11:50 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
SPECIAL SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
THURSDAY, JANUARY 31, 2002
6:20 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order.

Mayor Hauser called the meeting to order at 6:20 p.m.

2. Roll Call.

Mayor Hauser, Councilors Reddell, Hunter, and Dickinson were present. Vice Mayor Tony Gioia arrived at 6:23 p.m. Councilors Baker and Eberhard were absent.

Also Present:

Town Manager John Roberts, Senior Planner Nancy Buckel, General Plan Administrator Wendy Escoffier

3. Pledge of Allegiance

Councilor Dickinson led the pledge.

4. Possible award of Box Culvert Extension project at ditch crossing Quarterhorse Lane. The low bidder was McDonald Brothers in the amount of \$10,828. (This is a budgeted item from HURF funds.)

On a motion by Reddell, seconded by Dickinson, the Council voted unanimously to award the Box Culvert Extension project, at the ditch crossing on Quarterhorse Lane, to McDonald Brothers in the amount of \$10,828.00.

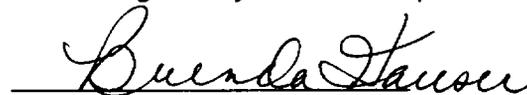
4a. Possible approval of authorizing Council delegation to meet with the director of ADOT to discuss financial responsibility for utility relocations for the highway 260 bypass project.

On a motion by Hunter, seconded by Gioia, the Council voted unanimously to appoint Mayor Hauser, Councilor Eberhard, Town Manager John Roberts, District Representatives Tom O'Halleran and Henry Camarot, as delegation to meet with ADOT's Director and the District Engineer to discuss financial responsibility for utility relocation on the Highway 260 Bypass Project.

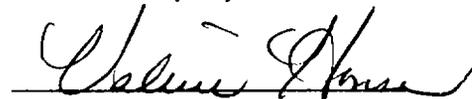
Manager Roberts explained that a delegation of Council was needed in order to meet with the Director of ADOT to discuss issues on the financing responsibilities for utility relocations on the Highway 260 Bypass Project.

5. Adjournment

The meeting was adjourned at 6:24 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 31st day of January, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 1st day of February, 2002.

Deborah Barber

Deborah Barber, Town Clerk



JOINT WORK SESSION

**MAYOR and COMMON COUNCIL
and
PLANNING & ZONING COMMISSION
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106**

**THURSDAY, JANUARY 31, 2002
6:30 P.M.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Discussion of General Plan-Open Space Map.**
- 4. Discussion of draft amendment to the General Plan-Growth Area element.**
- 5. Adjournment**

Posted by: *V. Loma*

Date/Time: 1-25-02 11:50 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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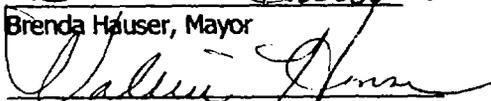
**MINUTES
JOINT WORK SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
AND
PLANNING AND ZONING COMMISSION
COUNCIL CHAMBERS
THURSDAY, JANUARY 31, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. **Call to Order**
Mayor Hauser called the meeting to order at 6:30 p.m.
2. **Roll Call**
Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Hunter, Dickinson, Planning and Zoning Chairperson Whitnire, Commissioners Parrish, and Haskell were present. Councilors Baker, Eberhard, Commissioners Johnson, Strathmere and Harvey were absent.
Also Present:
Town Manager John Roberts, Senior Planner Nancy Buckel and General Plan Administrator Wendy Escoffier
3. **Discussion of General Plan – Open Space Map**
Council and the Planning and Zoning Commission discussed the Open Space Map of the General Plan.
4. **Discussion of draft amendment to the General Plan – Growth Area element**
Council and the Planning and Zoning Commission discussed the Growth Area element of the General Plan.
5. **Adjournment**
The meeting was adjourned at 8:45 p.m.



Brenda Hauser, Mayor

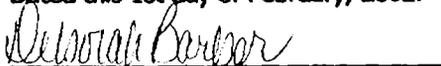


Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council and the Planning & Zoning Commission of the Town of Camp Verde during a Joint Work Session of the Town Council of Camp Verde, Arizona, held on the 31st day of January, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 1st day of February, 2002.



Deborah Barber, Town Clerk

AGENDA



SPECIAL SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
MONDAY, FEBRUARY 4, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the following:

3. **Reconsideration of direction to staff concerning sidewalks and the Town Hall Plaza in the Main Street Project** (*Mayor Hauser requested this item.*)
4. **Adjournment**

Posted by: *V Jones*

Date/Time: *10:45 a.m 2-1-02*

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES
SPECIAL SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
MONDAY, FEBRUARY 4, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order.

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call.

Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Hunter, Eberhard and Dickinson were present.
Councilor Baker was absent.

Also Present:

Town Manager John Roberts and Recording Secretary Valerie House

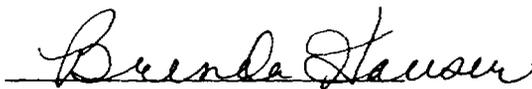
3. Reconsideration of direction to staff concerning sidewalks and the Town Hall Plaza in the Main Street Project

A On a motion by Hunter, seconded by Gioia, the Council voted to add reconsideration of the sidewalks and the Town Hall Plaza in the Main Street Project on the Wednesday, February 6, 2002 agenda. Reddell and Dickinson voted 'no'.

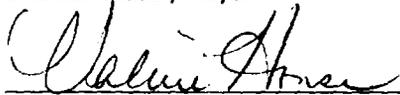
Councilor Hunter requested this item for reconsideration.

4. Adjournment

The meeting was adjourned at 6:31 p.m.



Brenda Hauser, Mayor

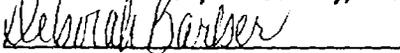


Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 4th day of February, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 5th day of February, 2002.



Deborah Barber, Town Clerk

AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, FEBRUARY 6, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Joint Work Session – January 23, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Joint Work Session – February 13, 2002 at 6:30 p.m.
 - 2) Regular Session – February 20, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – February 27, 2002 at 6:30 p.m.
 - c) **Possible approval of extension of agreement with the US Army Corp of Engineers concerning the Middle Verde Flooding Study**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office before a meeting for copies of supporting documentation, if any that were unavailable at the time Agenda packets were prepared.

Discussion of the following: (*Public input may be invited on any of these items.*)

6. **Quarterly Reports from the following Commissions:**
 - a. **Library Advisory Commission**
 - b. **Planning & Zoning Commission**
7. **Possible approval of Ordinance 2002-A212, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code by providing for the manner of election procedures for municipal elections.**
8. **Possible approval of Ordinance 2002-a213, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code by providing for the manner of exercising the power of the initiative and referendum.**
9. **Possible approval of Council position on proposed State Legislation. Discussion may include the following: S 1003 - Use of Cellular Phones while Driving; S 1008 - Noise Standards for Shooting Ranges; S 1011 - Airline Tax Deferral; SCR 1001 - Initiative and Referendum, Appropriation; SCR 2001 - Property Tax Increase, Notice, Hearing; H 2018 - Regulating Fertilizer, State Preemption; and H 2002 - Water, Best Management Practices, Agriculture.**

10. Possible approval of endorsing Arizona Rural Transportation Advocacy Council's positions on state transportation issues.

11. Call to the Public for Items not on the Agenda

There will be no Public input on the following items:

12. Advanced Approvals

- a. Possible award of lighting bid for Heritage Skate Board Park (There is \$8,000 budgeted for this item. If approved, the \$1,206.58 over-budget amount will be taken from Parks Contingency.)

13. Manager/Staff Report

14. Council Informational Reports: Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.

15. Adjournment

Posted by: W. Jones

Date/Time: 10:45 a.m 2-1-02

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
REGULAR SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, FEBRUARY 6, 2002
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**
Mayor Hauser called the meeting to order at 6:30 p.m.
2. **Roll Call**
Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter, Eberhard and Dickinson were present.
Also Present:
Town Manager John Roberts, Town Clerk Deborah Barber, General Services Director Bill Lee and Recording Secretary Valerie House
3. **Pledge**
Councilor Eberhard led the pledge.
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Joint Work Session – January 23, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Joint Work Session – February 13, 2002 at 6:30 p.m.
 - 2) Regular Session – February 20, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – February 27, 2002 at 6:30 p.m.
 - c) **Possible approval of extension of agreement with the US Army Corp of Engineers concerning the Middle Verde Flooding Study**
 - d) **Possible approval of Resolution 2002-498, approving the execution of an Intergovernmental Agreement with the Town of Chino Valley for a Library Circulation Desk**

On a motion by Gioia, seconded by Reddell, the Council voted unanimously to approve the Consent Agenda as presented.
5. **Call to the Public for Items not on the Agenda**
There was no public input.
6. **Quarterly Reports from the following Commissions:**
 - a. **Library Advisory Commission**
 - b. **Planning & Zoning Commission**Council took no action on this item.

Library Advisory Commission Chairman Roger Doering addressed the Council by discussing several of the issues included in the Quarterly Reports.

Public Input:

There was no public input.

7. **Possible approval of Ordinance 2002-A212, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code by providing for the manner of election procedures for municipal elections.**

On a motion by Eberhard, seconded by Hunter, the Council voted unanimously to approve Ordinance 2002-A212, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code by providing for the manner of election procedures for municipal elections.

Council had no discussion on this item, as it had been addressed at an earlier meeting.

Public Input:

There was no public input.

8. **Possible approval of Ordinance 2002-A213, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code by providing for the manner of exercising the power of the initiative and referendum.**

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to approve Ordinance 2002-A213, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code by providing for the manner of exercising the power of the initiative and referendum.

Councilor Eberhard asked Town Clerk Barber when she expected the referendum on the mining ordinance to be on a ballot. Barber felt it could possibly be on a September ballot.

Public Input:

There was no public input.

9. **Possible approval of Council position on proposed State Legislation. Discussion may include the following: S 1003 - Use of Cellular Phones while Driving; S 1008 - Noise Standards for Shooting Ranges; S 1011 - Airline Tax Deferral; SCR 1001 - Initiative and Referendum, Appropriation; SCR 2001 - Property Tax Increase, Notice, Hearing; H 2018 - Regulating Fertilizer, State Preemption; and H 2002 - Water, Best Management Practices, Agriculture.**

Direction to staff to disapprove all of the proposed State Legislation except for H 2002 – Water, Best Management Practices, and Agriculture.

Council discussed the proposed State Legislation and decided that the H2002 – Water issue was the only proposed Legislation they agreed with. Gioia added that Representative Tom O'Halleran supported Water Management.

Public Input:

There was no public input.

10. **Possible approval of endorsing Arizona Rural Transportation Advocacy Council's positions on state transportation issues.**

Direction to staff to support the endorsement of Arizona Rural Transportation Advocacy Council's positions on state transportation issues, as well as, Western Arizona Council of Government positions.

Manager Roberts said Vision Twenty-one was out and contained proposals such as serious taxation and preemption of local control in certain cases. Roberts recommended Council endorsement of this position.

Public Input:

There was no public input.

10a. Possible direction to staff concerning the Main Street sidewalks and Town Hall Plaza as it relates to the Main Street Project.

On a motion by Hunter, seconded by Eberhard, the Council voted to direct staff to implement the Town Hall Plaza as indicated in the drawing by Tom Johnson. Dickinson voted 'no'.

Councilor Hunter requested this item to discuss the enhancement of the entrance to the Town Hall Plaza. Hunter proposed a new landscape display drawn by Tom Johnson and recommended Council approval.

On a motion by Hunter, seconded by Eberhard, the Council voted to direct staff to choose the stamped five-foot shiplap style sidewalks throughout the Main Street project. Baker, Reddell and Dickinson voted 'no'

Councilor Hunter stated that the cost for shiplap stamped sidewalks was less than first expected and should be used throughout the entire Main Street Project. He added that the width of the sidewalk could be redesigned from the proposed eight feet width to five feet, and possibly three feet in some locations, saving even more cost to the Town. Council discussed these redesigning costs. Hunter and Eberhard agreed that since the Town would be purchasing the Merchant's rights of way through condemnation, they would rather use the same style of sidewalk for continuity, rather than using two different types of sidewalks in the project. Councilor Dickinson stated that he would not vote for the change since it was obvious that a majority of previous public input was opposed to the shiplap style. He added that he was on Council to support public desire, not his desires.

Public Input:

John Strathmere felt a redesign of the Town Hall entrance would add a warm welcome to visitors and urged Council to choose the shiplap style sidewalks throughout the Main Street Project. He said the Town didn't need more parking.

Marshall Whitmire said reducing the width of the sidewalks would reduce the cost and added that SHPO had not given a final approval and that could possibly save more costs.

11. Call to the Public for Items not on the Agenda

There was no public input.

12. Advanced Approvals

- a) **Possible award of lighting bid for Heritage Skate Board Park** *(There is \$8,000 budgeted for this item. If approved, the \$1,206.58 over-budget amount will be taken from Parks Contingency.)*

On a motion by Baker, seconded by Reddell, the Council voted unanimously to award the lighting bid for Heritage Skate Board Park, as recommended by staff, to Capital Electric Company, and the \$1,206.58 over-budget amount to come from Parks Funds.

13. Manager/Staff Report

Director Bill Lee reminded Council of the Pecan and Wine Festival on February 9 and 10.

14. Council Informational Reports:

Mayor Hauser said she would attend the Camp Verde Cowboys wrestling tournament this weekend. She advised Council on the arsenic ruling that requires five years to comply and that the Town had four years left. Hauser requested that Salt River Project be added to the next agenda and thanked everyone for their help in running the Grasshopper Basketball League.

Vice Mayor Gioia discussed the Middle Verde River Basin Planning Group Meeting to discuss water quality and issues for the upcoming set ten parts per billion arsenic ruling.

Councilor Baker reminded everyone of the Work Shop on February 7, 2002.

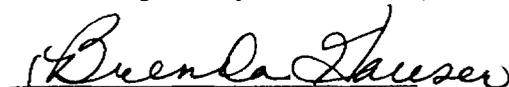
Councilor Dickinson stated that grades 5 -7 will begin Grasshopper Basketball on February 16, 2002.

Councilor Eberhard mentioned a meeting he and Manager Roberts and Mayor Hauser had attended with ADOT Representatives.

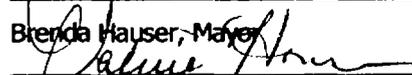
Councilor Hunter asked Manager Roberts if he had done something wrong due to a memo he had received regarding Comfort Inn. Roberts stated that he distributed the memo to Council to advise them that staff knew the answer to the question on the right of way, so there would be no further research on the matter.

15. Adjournment

The meeting was adjourned at 7:45 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 6th day of February, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 7th day of February, 2002.



Deborah Barber, Town Clerk

**ACTIONS TAKEN
REGULAR SESSION
WEDNESDAY, FEBRUARY 6, 2002
6:30 P.M.**

- 4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
- a) Approval of the Minutes:**
- 1) Joint Work Session – January 23, 2002
- b) Set Next Meeting, Date and Time:**
- 1) Joint Work Session – February 13, 2002 at 6:30 p.m.
 - 2) Regular Session – February 20, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – February 27, 2002 at 6:30 p.m.
- c) Possible approval of extension of agreement with the US Army Corp of Engineers concerning the Middle Verde Flooding Study**
- d) Possible approval of Resolution 2002-498, approving the execution of an Intergovernmental Agreement with the Town of Chino Valley for a Library circulation Desk**

On a motion by Gioia, seconded by Reddell, the Council voted unanimously to approve the Consent Agenda as presented.

- 5. Call to the Public for Items not on the Agenda**
There was no public input.
- 6. Quarterly Reports from the following Commissions:**
- a. **Library Advisory Commission**
 - b. **Planning & Zoning Commission**
- Council took no action on this item.
- 7. Possible approval of Ordinance 2002-A212, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code by providing for the manner of election procedures for municipal elections.**
- On a motion by Eberhard, seconded by Hunter, the Council voted unanimously to approve Ordinance 2002-A212, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code by providing for the manner of election procedures for municipal elections.
- 8. Possible approval of Ordinance 2002-A213, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code by providing for the manner of exercising the power of the initiative and referendum.**
- On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to approve Ordinance 2002-A213, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code by providing for the manner of exercising the power of the initiative and referendum.
- 9. Possible approval of Council position on proposed State Legislation. Discussion may include the following: S 1003 - Use of Cellular Phones while Driving; S 1008 - Noise Standards for Shooting Ranges; S 1011 - Airline Tax Deferral; SCR 1001 - Initiative and Referendum, Appropriation; SCR 2001 - Property Tax Increase, Notice, Hearing; H 2018 - Regulating Fertilizer, State Preemption; and H 2002 - Water, Best Management Practices, Agriculture.**

Direction to staff to disapprove all of the proposed State Legislation except for H 2002 – Water, Best Management Practices, and Agriculture.

10. Possible approval of endorsing Arizona Rural Transportation Advocacy Council's positions on state transportation issues.

Direction to staff to support the endorsement of Arizona Rural Transportation Advocacy Council's positions on state transportation issues, as well as, Western Arizona Council of Government positions.

10a. Possible direction to staff concerning the Main Street sidewalks and Town Hall Plaza as it relates to the Main Street Project.

On a motion by Hunter, seconded by Eberhard, the Council voted to direct staff to implement the Town Hall Plaza as indicated in the drawing by Tom Johnson. Dickinson voted 'no'.

On a motion by Hunter, seconded by Eberhard, the Council voted to direct staff to choose the stamped five-foot shiplap style sidewalks throughout the Main Street project. Baker, Reddell and Dickinson voted 'no'

11. Call to the Public for Items not on the Agenda

There was no public input.

12. Advanced Approvals

a) Possible award of lighting bid for Heritage Skate Board Park *(There is \$8,000 budgeted for this item. If approved, the \$1,206.58 over-budget amount will be taken from Parks Contingency.)*

On a motion by Baker, seconded by Reddell, the Council voted unanimously to award the lighting bid for Heritage Skate Board Park, as recommended by staff, to Capital Electric Company, and the \$1,206.58 over-budget amount to come from Parks Funds.

13. Manager/Staff Report

Director Bill Lee reminded Council of the Pecan and Wine Festival on February 9 and 10.

14. Council Informational Reports:

Mayor Hauser said she would attend the Camp Verde Cowboys wrestling tournament this weekend. She advised Council on the arsenic ruling that requires five years to comply and that the Town had four years left. Hauser requested that Salt River Project be added to the next agenda and thanked everyone for their help in running the Grasshopper Basketball League.

Vice Mayor Gioia discussed the Middle Verde River Basin Planning Group Meeting to discuss water quality and issues for the upcoming set ten parts per billion arsenic ruling.

Councilor Baker reminded everyone of the Work Shop on February 7, 2002.

Councilor Dickinson stated that grades 5 –7 will begin Grasshopper Basketball on February 16, 2002.

Councilor Eberhard mentioned a meeting he and Manager Roberts and Mayor Hauser had attended with ADOT Representatives.

15. Adjournment

The meeting was adjourned at 7:45 p.m.

Direction to staff to disapprove all of the proposed State Legislation except for H 2002 – Water, Best Management Practices, and Agriculture.

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There was no public input.

12. Advanced Approvals

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15. Adjournment

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11. Call to the Public for Items not on the Agenda

There was no public input.

12. Advanced Approvals

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13. Manager/Staff Report

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14. Council Informational Reports:

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Councilor Dickinson stated that grades 5 –7 will begin Grasshopper Basketball on February 16, 2002.

Councilor Eberhard mentioned a meeting he and Manager Roberts and Mayor Hauser had attended with ADOT Representatives.

15. Adjournment

The meeting was adjourned at 7:45 p.m.

ADDENDUM to the AGENDA



REGULAR SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**WEDNESDAY, FEBRUARY 6, 2002
6:30 P.M.**

- 4.d) **Possible approval of Resolution 2002-498, approving the execution of an Intergovernmental Agreement with the Town of Chino Valley for a Library Circulation Desk**

- 10.a **Possible direction to staff concerning the Main Street sidewalks and Town Hall Plaza as it relates to the Main Street Project.**

Posted by: *[Signature]*

Date/Time: 2-5-02 9:15 a.m

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JOINT WORK SESSION
MAYOR and COMMON COUNCIL
and
PLANNING & ZONING COMMISSION
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106

WEDNESDAY, FEBRUARY 13, 2002
6:30 P.M.

1. **Call to Order**
2. **Roll Call**
3. **Discussion of General Plan-Open Space/Growth Area elements.**
4. **Adjournment**

Posted by: *V. Jones*

Date/Time: 2-8-02

9:45 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
JOINT WORK SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
AND
PLANNING AND ZONING COMMISSION
COUNCIL CHAMBERS
WEDNESDAY, FEBRUARY 13, 2002
6:30 P.M.**

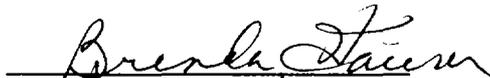
**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. **Call to Order**
Mayor Hauser called the meeting to order at 6:30 p.m.

2. **Roll Call**
Mayor Hauser, Vice Mayor Gioia, Councilors Hunter, Dickinson, Eberhard
Planning and Zoning Commissioners Parrish, Johnson, Strathmere and Haskell were present.
Councilors Baker, Reddell, Commission Chairperson Whitmire and Commissioner Harvey were
absent.
Also Present:
Town Manager John Roberts, Senior Planner Nancy Buckel and General Plan Administrator
Wendy Escoffier

3. **Discussion of General Plan-Open Space/Growth Area elements**
Council and the Planning and Zoning Commission discussed the Growth Area element of the
General Plan. They reached a consensus to reduce the size of the growth area West of Interstate
17 and add a growth area East of White Bridge.

4. **Adjournment**
The meeting was adjourned at 8:18 p.m.



Brenda Hauser, Mayor

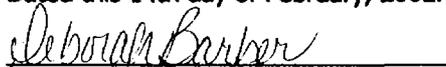


Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council and the Planning & Zoning Commission of the Town of Camp Verde during a Joint Work Session of the Town Council of Camp Verde, Arizona, held on the 13th day of February, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 14th day of February, 2002.



Deborah Barber, Town Clerk

**MINUTES
REGULAR SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, FEBRUARY 20, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

Vice Mayor Gioia called the meeting to order at 6:30 p.m.

2. Roll Call

Vice Mayor Gioia, Councilors Reddell, Baker, Eberhard, Hunter and Dickinson were present.
Mayor Hauser was absent.

Also Present:

Town Attorney Julie Kriegh, Town Manager John Roberts, Town Clerk Deborah Barber, Town Engineer Harry Parsi, Marshal John Wischmeyer, Library Director Gerard Laurito, and Administrative Assistant Virginia Jones. General Services Director Bill Lee arrived at 6:50 p.m.

3. Pledge of Allegiance

Councilor Dickinson led the pledge.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

- 1) Special Session – February 4, 20
- 2) Regular Session – February 6, 2002
- 3) Special Session – January 31, 2002
- 4) Joint Work Session – January 31, 2002

b) Set Next Meeting, Date and Time:

- 1) Regular/Council hears P&Z – February 27, 2002 at 6:30 p.m.
- 2) Regular Session – March 6, 2002 at 6:30 p.m.
- 3) Joint Work Session – March 13, 2002 at 6:30 p.m.
- 4) Regular Session – March 20, 2002 at 6:30 p.m.
- 5) Regular/Council hears P&Z – March 27, 2002 at 6:30 p.m.

c) Possible approval of intergovernmental agreement with the Arizona Department of Commerce Energy Office. (This is a grant award in the amount of \$24,573 for energy conservation. The Town is responsible for an in-kind match of \$14,573.)

d) Possible approval of Resolution 2002-499, authorizing submission of the 2002 Arizona Criminal Justice Commission Local Law Enforcement Block Grant Application. (This is a grant award in the amount of \$8,565 for Marshal's office equipment. The Town is responsible for a cash match of \$857. This is not a budgeted item.)

e) Possible approval of Resolution 2002-500, approving an intergovernmental agreement with the Prescott Area Narcotics Task Force (PANT). (The Town has participated in an IGA with PANT for approximately 10 years. The proposed IGA is an updated version of the former IGA and requires no Town expenditure.)

f) Possible approval of letter to the United States Forest Service concerning the proposed designation of the Verde River as a National Wild and Scenic Designation

On a motion by Baker, seconded by Dickinson, the Council voted unanimously to approve the Consent Agenda as presented, removing item 4d and 4f for discussion and adding an Executive Session meeting on February 27, 2002 at 5:30 p.m.

Councilor Baker asked Marshal Wischmeyer why the U.S. Department of Justice Grant application had not been pursued. Marshal Wischmeyer said he was unaware of the grant she was inquiring about.

On a motion by Eberhard, seconded by Hunter, the Council voted to approve Resolution 2002-499 authorizing submission of the 2002 Arizona Criminal Justice Commission Local Law Enforcement Block Grant Application. Councilor Baker voted 'no'.

Vice Mayor Gioia said the letter was not a proposal but a Management Plan and suggested several changes in the wording.

On a motion by Reddell, seconded by Eberhard, voted unanimously to approve sending a letter to the U.S. Forest Service concerning the proposed designation of the Verde River as a National Wild and Scenic Designation changing the words 'proposal' in the first sentence to 'Management Plan' and 'designation' in the last sentence of the first paragraph to 'Management Plan'.

5. Call to the Public for Items not on the Agenda

There was no public input.

6. Discussion, consideration and possible direction to staff regarding hiring of a prosecutorial staff attorney or legal assistant/paralegal. (This is a budgeted item currently under prosecution contract services.)

On a motion by Dickinson, seconded by Baker, the Council voted to direct staff to enter into another six-month contract with prosecutor Tom Kelley, as outlined in his letter to Council. Eberhard and Reddell voted 'no'.

Attorney Kriegh discussed the financial information she obtained from contract prosecutor Tom Kelley, that was requested by Council at a previous meeting. She recommended that staff hire a staff prosecution attorney and a full time secretary for the legal department based on the hours the current contracting prosecutor recommended.

Council discussed the need for retaining Mr. Kelley as a contract attorney for an additional six months. Kriegh discussed the importance of having a staff attorney as it would be conducive in many areas of the Town interests.

Public Input:

There was no public input.

7. Possible award of bid for installation of 3-phase power. (The low bidder was 'A Team Electric' in the amount of \$5,054.98. This is a budgeted item currently under council remodel.)

On a motion by Dickinson, seconded by Baker, the Council voted unanimously to direct staff to investigate the references of all the bidders with the Registrar of Contractors and report back to Council as soon as possible.

Director Lee explained that the installation of 3-phase power to the 200 building was needed for the installation of air conditioning. Councilor Dickinson asked if the bidder references had been investigated.

Public Input:

There was no public input.

8. **Possible award of bid to replace sewer line in the Sanitary District office, room #208.** *(The low bidder was McDonald Brothers Construction, Inc. in the amount of \$7,200. This is a budgeted item currently under pre-approved contingency and street department restroom.)* On a motion by Reddell, seconded by Baker, the council voted unanimously to award the Sanitary District sewer line replacement bid to McDonald Brothers Construction in the amount of \$7,200.

Director Lee stated that this amount was more than originally requested from Council. He said the additional amount would be taken out of the line item for the Street Department.

Public Input:

There was no public input.

9. **Discussion, consideration and possible direction to staff concerning the Town's position on proposed state legislation.** Items considered will be: S.1083 – Water Development Block Grant; S.1105 – Local Planning: School Facilities: Notice; S.1114 – Secondary Property Tax: Assessment Percentages; S. 1115 – Sand and Gravel Operations: Procedures; H. 2130 – Hazardous Waste Facility: Notice: Hearing; H. 2149 – HURF: Local Revenue Requirements: Repeal; H.2155 – Employees: Family Leave; H. 2181 – Enterprise Zone Tax Credits; H. 2182 Tax Exemptions: Repeal; H. 2196 – Government Budgets: Summary Estimates; H.2206 – Fire Districts: Fire Marshal Assistance; H. 2235 – Domestic Wastewater Improvement Districts: Formation; H.2266 – Municipal Zoning Change: Protest: Requirements; H.2298 – Municipal Incarceration Costs; and HCR 2012 – State Lottery: Continuation.

Council directed staff to support the following proposed state legislation: S.1083, S.1105, H.2130, H.2149, H.2182, H.2196, H.2206, H.2235, H.2298 and H.2012, and disapprove: S.1114, S.1115, H.2155, H.2181, and H.2266.

Council discussed the proposed State Legislations.

Public Input:

There was no public input.

10. **Discussion, consideration and possible direction to staff regarding uses of the current Marshal's office and surrounding land.** (This is an unbudgeted item.) On a motion by Eberhard, seconded by Baker, the Council voted unanimously to direct staff to take the plan and get concrete figures and ask the Library Advisory Commission to review and aide in the effort then bring back as soon as possible.

Director Lee said he had been directed by Council to investigate possible uses for the current Marshal's Office facility. The plan was designed to include the current Marshal's office land and the acquisition of adjacent land to build a new library, a park and river walk. Reddell stated that the land would have to be raised a foot above the existing level to meet flood zone requirements. Director Laurito said the Library Commission had concerns with the additional cost of acquiring and building up the land. Council agreed with the conceptual plan and requested that staff research the costs involved.

Public Input:

There was no public input.

10a. Possible direction to staff concerning Communication with the United States Forest Service relating to Forest Service Lands and the Town General Plan

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to direct staff to prepare a letter to the United States Forest Service regarding the General Plan and Forest Service Lands, the letter to include the points discussed; invite them to participate in the next phase of the General Plan, and bring back to Council at the next meeting.

Council discussed the need for a letter to the Forest Service in regards to the General Plan. They felt all agencies should be invited for their input.

Public Input:

There was no public input.

11. Discussion, consideration and possible direction to staff regarding expansion of Town Hall and additional parking. (This is an unbudgeted item.)

On a motion by Dickinson, seconded by Eberhard, the Council voted unanimously to direct staff to pursue further information regarding this proposed expansion of Town Hall and additional parking and consider possible CIP listing for this proposal.

On a motion by Dickinson, seconded by Baker, the Council voted unanimously to direct staff to pay \$500.00 to Parady and Reddell Architects, Inc. for further development of conceptual plans for Town Hall expansion. Councilor Reddell declared a conflict of interest.

Councilor Reddell presented a conceptual plan for expanding Town Hall that included thirty-seven additional parking spaces. Council discussed the expenses involved in the remodel. Reddell said his son would design a drawing that would include elevations for \$500.

Public Input:

There was no public input.

12. Discussion, consideration and possible direction to staff regarding Industrial Drive (southwesterly portion) and right-of-way/ownership.

On a motion by Eberhard, seconded by Dickinson, the Council voted to direct staff to look at ownership documentation, see what it would take make the road safe, find out what it would take to acquire the road and bring back to Council as soon as possible. Baker voted 'no'.

A motion by Baker to direct staff to place 'no parking' signs on the Southwesterly portion of the street entrance to Comfort Inn for emergency vehicles only, died for lack of a second.

Councilor Baker addressed the public safety issues of vehicles parking in the Southwest entrance of the Comfort Inn. She said Comfort Inn had sent letters to Council regarding their concerns over emergency access. Council discussed ownership of the entrance.

Public Input:

George Young felt there was no problem with the vehicles parking on the roadway.

13. Call to the Public for Items not on the Agenda

Howard Parrish said he was concerned over the safety issues on Camp Lincoln Road.

George Young said he was concerned with the safety of children at the new park by the river. He said there was a deep pipe and two saw horses where children were playing.

14. Advanced Approvals

- a. **Possible approval for final payment to contractor McDonald Brothers Construction, Inc. in the amount of \$10,828 for the bridge (box culvert) extension at Quarterhorse Lane irrigation ditch crossing.** (This is a budgeted item currently under HURF funds.)

On a motion by Reddell, seconded by Eberhard, the Council voted unanimously to approve final payment in the amount of \$10,828 for the box culvert project.

15. Manager/Staff Report

There was no staff report.

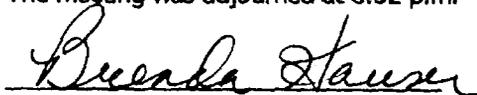
16. Council Informational Reports

Vice Mayor Gioia discussed a Water Advisory Committee meeting he had attended.

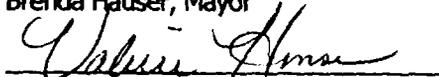
Councilor Baker discussed a letter from Gene Pierce regarding the newsletter. She asked if there would be a response to the letter. Attorney Kriegh said the Mayor had directed her not to respond and that an agenda item should be requested.

17. Adjournment

The meeting was adjourned at 8:32 p.m.



Brenda Hauser, Mayor

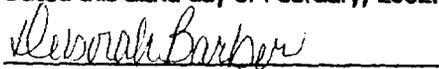


Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 20th day of February, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 22nd day of February, 2002.



Deborah Barber, Town Clerk

14. Advanced Approvals

- a. **Possible approval for final payment to contractor McDonald Brothers Construction, Inc. in the amount of \$10,828 for the bridge (box culvert) extension at Quarterhorse Lane irrigation ditch crossing.** (This is a budgeted item currently under HURF funds.)

On a motion by Reddell, seconded by Eberhard, the Council voted unanimously to approve final payment in the amount of \$10,828 for the box culvert project.

15. Manager/Staff Report

There was no staff report.

16. Council Informational Reports

Vice Mayor Gioia discussed a Water Advisory Committee meeting he had attended.

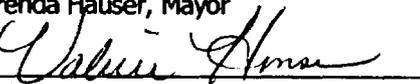
Councilor Baker discussed a letter from Gene Pierce regarding the newsletter. She asked if there would be a response to the letter. Attorney Kriegh said the Mayor had directed her not to respond and that an agenda item should be requested.

17. Adjournment

The meeting was adjourned at 8:32 p.m.



Brenda Hauser, Mayor

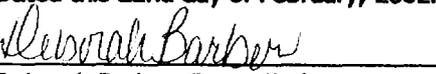


Valerie House, Recording Secretary

CERTIFICATION:

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Dated this 22nd day of February, 2002.



Deborah Barber, Town Clerk

**ACTIONS TAKEN
MAYOR AND COMMON COUNCIL
REGULAR SESSION
FEBRUARY 20, 2002**

- 4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**

a) Approval of the Minutes:

- 1) Special Session – February 4, 2002
- 2) Regular Session – February 6, 2002
- 3) Special Session – January 31, 2002
- 4) Joint Work Session – January 31, 2002

b) Set Next Meeting, Date and Time:

- 1) Regular/Council hears P&Z – February 27, 2002 at 6:30 p.m.
- 2) Regular Session – March 6, 2002 at 6:30 p.m.
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- c) Possible approval of intergovernmental agreement with the Arizona Department of Commerce Energy Office.** (This is a grant award in the amount of \$24,573 for energy conservation. The Town is responsible for an in-kind match of \$14,573.)

- d) Possible approval of Resolution 2002-499, authorizing submission of the 2002 Arizona Criminal Justice Commission Local Law Enforcement Block Grant Application.** (This is a grant award in the amount of \$8,565 for Marshal's office equipment. The Town is responsible for a cash match of \$857. This is not a budgeted item.)

- e) Possible approval of Resolution 2002-500, approving an intergovernmental agreement with the Prescott Area Narcotics Task Force (PANT).** (The Town has participated in an IGA with PANT for approximately 10 years. The proposed IGA is an updated version of the former IGA and requires no Town expenditure.)

- f) Possible approval of letter to the United States Forest Service concerning the proposed designation of the Verde River as a National Wild and Scenic Designation**

On a motion by Baker, seconded by Dickinson, the Council voted unanimously to approve the Consent Agenda as presented, removing item 4d and 4f for discussion and adding an Executive Session meeting on February 27, 2002.

On a motion by Eberhard, seconded by Hunter, the Council voted to approve Resolution 2002-499 authorizing submission of the 2002 Arizona Criminal Justice Commission Local Law Enforcement Block Grant Application. Councilor Baker voted 'no'.

On a motion by Reddell, seconded by Eberhard, voted unanimously to approve sending a letter to the U.S. Forest Service concerning the proposed designation of the Verde River as a National Wild and Scenic Designation changing the words 'proposal' in the first sentence to 'Management Plan' and 'designation' in the last sentence of the first paragraph to 'Management Plan'.

- 5. Call to the Public for Items not on the Agenda**

There was no public input.

6. **Discussion, consideration and possible direction to staff regarding hiring of a prosecutorial staff attorney or legal assistant/paralegal.** *(This is a budgeted item currently under prosecution contract services.)*
 On a motion by Dickinson, seconded by Baker, the Council voted to direct staff to enter into another six-month contract with prosecutor Tom Kelley, as outlined in his letter to Council. Eberhard and Reddell voted 'no'.

7. **Possible award of bid for installation of 3-phase power.** *(The low bidder was 'A Team Electric' in the amount of \$5,054.98. This is a budgeted item currently under council remodel.)*
 On a motion by Dickinson, seconded by Baker, the Council voted unanimously to direct staff to investigate the references of all the bidders with the Registrar of Contractors and report back to Council as soon as possible.

8. **Possible award of bid to replace sewer line in the Sanitary District office, room #208.** *(The low bidder was McDonald Brothers Construction, Inc. in the amount of \$7,200. This is a budgeted item currently under pre-approved contingency and street department restroom.)*
 On a motion by Reddell, seconded by Baker, the council voted unanimously to award the Sanitary District sewer line replacement bid to McDonald Brothers Construction in the amount of \$7,200.

9. **Discussion, consideration and possible direction to staff concerning the Town's position on proposed state legislation.** Items considered will be: S.1083 – Water Development Block Grant; S.1105 – Local Planning; School Facilities: Notice; S.1114 – Secondary Property Tax: Assessment Percentages; S. 1115 – Sand and Gravel Operations: Procedures; H. 2130 – Hazardous Waste Facility: Notice: Hearing; H. 2149 – HURF: Local Revenue Requirements: Repeal; H.2155 – Employees: Family Leave; H. 2181 – Enterprise Zone Tax Credits; H. 2182 Tax Exemptions: Repeal; H. 2196 – Government Budgets: Summary Estimates; H.2206 – Fire Districts: Fire Marshal Assistance; H. 2235 – Domestic Wastewater Improvement Districts: Formation; H.2266 – Municipal Zoning Change: Protest: Requirements; H.2298 – Municipal Incarceration Costs; and HCR 2012 – State Lottery: Continuation.

 Council directed staff to support the following proposed state legislation: S.1083, S.1105, H.2130, H.2149, H.2182, H.2196, H.2206, H.2235, H2298 and H2012, and disapprove: S.1114, S.1115, H.2155, H.2181, and H.2266.

10. **Discussion, consideration and possible direction to staff regarding uses of the current Marshal's office and surrounding land.** *(This is an unbudgeted item.)*
 On a motion by Eberhard, seconded by Baker, the Council voted unanimously to direct staff to take the plan and get concrete figures and ask the Library Advisory Commission to review and aide in the effort then bring back as soon as possible.

- 10a. **Possible direction to staff concerning Communication with the United States Forest Service relating to Forest Service Lands and the Town General Plan**
 On a motion by Eberhard, seconded by Baker, the Council voted unanimously to direct staff to prepare a letter to the United States Forest Service regarding the General Plan and Forest Service Lands, the letter to include the points discussed; invite them to participate in the next phase of the General Plan, and bring back to Council at the next meeting.

11. **Discussion, consideration and possible direction to staff regarding expansion of Town Hall and additional parking.** *(This is an unbudgeted item.)*
 On a motion by Dickinson, seconded by Eberhard, the Council voted unanimously to direct staff to pursue further information regarding this proposed expansion of Town Hall and additional parking and consider possible CIP listing for this proposal.

On a motion by Dickinson, seconded by Baker, the Council voted unanimously to direct staff to pay \$500.00 to Parady and Reddell Architects, Inc. for further development of conceptual plans for Town Hall expansion. Councilor Reddell declared a conflict of interest.

12. Discussion, consideration and possible direction to staff regarding Industrial Drive (southwesterly portion) and right-of-way/ownership.

On a motion by Eberhard, seconded by Dickinson, the Council voted to direct staff to look at ownership documentation, see what it would take make the road safe, find out what it would take to acquire the road and bring back to Council as soon as possible. Baker voted 'no'.

A motion by Baker to direct staff to place 'no parking' signs on the Southwesterly portion of the street entrance to Comfort Inn for emergency vehicles only, died for lack of a second.

13. Call to the Public for Items not on the Agenda

Howard Parrish said he was concerned over the safety issues on Camp Lincoln Road.

George Young said he was concerned with the safety of children at the new park by the river. He said there was a deep pipe and two saw horses where children were playing.

14. Advanced Approvals

- a. **Possible approval for final payment to contractor McDonald Brothers Construction, Inc. in the amount of \$10,828 for the bridge (box culvert) extension at Quarterhorse Lane irrigation ditch crossing.** (This is a budgeted item currently under HURF funds.)

On a motion by Reddell, seconded by Eberhard, the Council voted unanimously to approve final payment in the amount of \$10,828 for the box culvert project.

15. Manager/Staff Report

There was no staff report.

16. Council Informational Reports

Vice Mayor Gioia discussed a Water Advisory Committee meeting he had attended.

Councilor Baker discussed a letter from Gene Pierce regarding the newsletter. She asked if there would be a response to the letter. Attorney Kriegh said the Mayor had directed her not to respond and that an agenda item should be requested.

17. Adjournment

The meeting was adjourned at 8:32 p.m.

**ADDENDUM
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, FEBRUARY 20, 2002
6:30 P.M.**

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

f) Possible approval of letter to the United States Forest Service concerning the proposed designation of the Verde River as a National Wild and Scenic Designation

10a. Possible direction to Staff concerning Communication with the United States Forest Service relating to Forest Service Lands and the Town General Plan

Posted by: *[Signature]*

Date/Time: 2-19-01 10:08 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES
SPECIAL SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
THURSDAY, FEBRUARY 21, 2002
1:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order.

Mayor Hauser called the meeting to order at 1:30 p.m.

2. Roll Call.

Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Eberhard, Hunter, and Dickinson were present.

Also Present:

Town Manager John Roberts, Town Clerk Deborah Barber, Recording Secretary Valerie House, ADOT Representatives Tom Foster and John Sterner, and HDR Representative Jim Christensen

3. Pledge of Allegiance

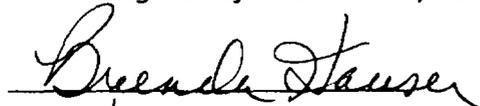
There was no pledge.

4. Update and Possible direction to staff regarding Highway 260 bypass project

Representative Tom Foster discussed utility placement and responsibilities, as well as, the possibility of the bypass project being done in segments. He stated that ADOT would pay for water and sewer lines along General Crook Trail and that the existing utility lines under the bridge would remain as they are. He added that the Town would have to pay for requested changes. Mr. Foster explained that budget cuts may force the possibility of completing the project in segments. He added that the first segment would begin at the U.S. Forest Service office and end at Oasis Drive.

5. Adjournment

The meeting was adjourned at 1:55 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 21st day of February, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 22nd day of February, 2002.



Deborah Barber, Town Clerk

AGENDA



**SPECIAL SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
THURSDAY FEBRUARY 21, 2002
1:30 P.M.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Update and Possible direction to staff regarding Highway 260 bypass project**
- 5. Adjournment**

Posted by: W. Jones

Date/Time: 2-19-02 4:15 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, FEBRUARY 27, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Joint Work Session-February 13, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular Session-March 6, 2002 at 6:30 p.m.
 - 2) Joint Work Session-March 13, 2002 at 6:30 p.m.
 - 3) Regular Session-March 20, 2002
 - 4) Regular-Council Hears Planning & Zoning-March 27, 2002
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Discussion of the following: (Public input may be invited on any of these items.)

6. **Possible approval of Resolution 2002-502 approving application for Historic Preservation Heritage Funds to renovate the Mattress Shop and approval of required cash match of approximately \$20,300 (This is an unbudgeted item and funds would come from Contingency.)**
7. **Call to the Public for Items not on the Agenda**

There will be no Public input on the following items:

8. **Advanced Approvals**
9. **Manager/Staff Report**
10. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.
11. **Adjournment**

Posted by: U Jones

Date/Time: 2-27-02 4:45 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, FEBRUARY 27, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Joint Work Session-February 13, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular Session-March 6, 2002 at 6:30 p.m.
 - 2) Joint Work Session-March 13, 2002 at 6:30 p.m.
 - 3) Regular Session-March 20, 2002
 - 4) Regular-Council Hears Planning & Zoning-March 27, 2002
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

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Discussion of the following: (Public input may be invited on any of these items.)

6. **Possible approval of Resolution 2002-502 approving application for Historic Preservation Heritage Funds to renovate the Mattress Shop and approval of required cash match of approximately \$20,300 (This is an unbudgeted item and funds would come from Contingency.)**
7. **Call to the Public for Items not on the Agenda**

There will be no Public input on the following items:

8. **Advanced Approvals**
9. **Manager/Staff Report**
10. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.
11. **Adjournment**

Posted by: V. Jones

Date/Time: 2-21-02 4:45 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**ACTIONS TAKEN
REGULAR SESSION
FEBRUARY 27, 2002**

- 4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**

a) Approval of the Minutes:

- 1) Joint Work Session – February 13, 2002

b) Set Next Meeting, Date and Time:

- 1) Regular Session – March 6, 2002 at 6:30 p.m.
2) Joint Work Session – March 13, 2002 at 6:30 p.m.
3) Regular Session – March 20, 2002 at 6:30 p.m.
4) Regular/Council hears P&Z – March 27, 2002 at 6:30 p.m.

On a motion by Reddell, seconded by Eberhard, the Council voted unanimously to approve the Consent Agenda as presented.

- 5. Call to the Public for Items not on the Agenda**

There was no public input.

- 6. Discussion and possible approval of Resolution 2002-502 approving application for Historic Preservation Heritage Funds to renovate the Mattress Shop and approval of required cash match of approximately \$20,300 (This is an unbudgeted item and funds would come from Contingency)**

On a motion by Eberhard, seconded by Hauser, the Council voted to approve Resolution 2002-502 approving application for Historic Preservation Heritage Funds to renovate the Mattress Shop and approval of required cash match of approximately \$20,300 to come from the List Fund. Councilor Baker and Reddell voted 'no'.

- 6a. Discussion and possible approval of funding in an amount not to exceed \$10,000 for SRP litigation concerning water subflow. (This is an unbudgeted amount from Contingency)**

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the funding in an amount not to exceed \$10,000 for SRP litigation concerning water subflow.

- 7. Call to the Public for Items not on the Agenda**

There was no public input.

- 8. Advanced Approvals**

There were no advanced approvals.

- 9. Manager/Staff Report**

There was no staff report.

- 10. Council Informational Reports**

Mayor Hauser stated that SRP had put in over \$400,000 against the studies on Verde Valley.

Vice Mayor Gioia said he and Mayor Hauser had attended the Valley Vision Phoenix Forum on water leadership. He said the Friends of Historic Fort Verde were planning to revive the pack mule races on September 14, 2002.

Council Hunter asked if all members had received transportation maps and requested return comments from Council.

- 11. Adjournment**

The meeting was adjourned at 6:55 p.m.

**ADDENDUM
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, FEBRUARY 27, 2002
6:30 P.M.**

- 6a. Possible approval of funding in an amount not to exceed \$10,000 for SRP litigation concerning water subflow. (This is an unbudgeted amount from Contingency.)**

Posted by: U Jones

Date/Time: 2-25-02

10:15 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
MAYOR AND COMMON COUNCIL
REGULAR SESSION
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, FEBRUARY 27, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

- 1. Call to Order**
Mayor Hauser called the meeting to order at 6:30 p.m.
- 2. Roll Call**
Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter and Eberhard were present.
Councilor Dickinson was absent.
Also Present:
Town Manager John Roberts and Town Clerk Deborah Barber
- 3. Pledge of Allegiance**
Councilor Eberhard led the pledge.
- 4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) Approval of the Minutes:**
 - 1) Joint Work Session – February 13, 2002
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 - 1) Regular Session – March 6, 2002 at 6:30 p.m.
 - 2) Joint Work Session – March 13, 2002 at 6:30 p.m.
 - 3) Regular Session – March 20, 2002 at 6:30 p.m.
 - 4) Regular/Council hears P&Z – March 27, 2002 at 6:30 p.m.

On a motion by Reddell, seconded by Eberhard, the Council voted unanimously to approve the Consent Agenda as presented.
- 5. Call to the Public for Items not on the Agenda**
There was no public input.
- 6. Discussion and possible approval of Resolution 2002-502 approving application for Historic Preservation Heritage Funds to renovate the Mattress Shop and approval of required cash match of approximately \$20,300 (This is an unbudgeted item and funds would come from Contingency)**
On a motion by Eberhard, seconded by Hauser, the Council voted to approve Resolution 2002-502 approving application for Historic Preservation Heritage Funds to renovate the Mattress Shop and approval of required cash match of approximately \$20,300 to come from the List Fund. Councilor Baker and Reddell voted 'no'. Councilors Reddell and Baker voted no on the motion because they did not agree to spend additional public funds until they felt the Historical Society could show more commitment.

Manager Roberts explained to Council that this item was the first step in a multi-step process to remodel the Mattress Shop making it useable for the storage of archives and office space in an agreement with the Historical Society. He added that this was the first of several requests for Town

funding and it was unrealistic to expect this process to be done without serious commitment of Town funding over the next three to five years. Councilor Eberhard requested that the funding be taken from the List Fund since it mentions museums. Vice Mayor Gioia stated that he hoped to see inclusion of several forms of commitment and 'in kind' matches through grants and the Historical Society as much as possible.

Public Input:

There was no public input.

6a. Discussion and possible approval of funding in an amount not to exceed \$10,000 for SRP litigation concerning water subflow. (This is an unbudgeted amount from Contingency)

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the funding in an amount not to exceed \$10,000 for SRP litigation concerning water subflow.

Vice Mayor Gioia explained the adjudication process involved in the litigation. He added that the issue was developed over setting criteria for surface water rights. Gioia said the deadline for anyone involved in the litigation was May 13th to respond to decisions and criteria set for San Pedro which could apply Statewide and the Verde Valley. He added that during a meeting of the municipalities and the Verde Valley Water Association, a request was made asking for the donation of \$1.00 per capita to help pay for the experts and attorneys that would be needed for representation.

Public Input:

Ron Smith felt this was a very important issue and urged Council approval.

7. Call to the Public for Items not on the Agenda

There was no public input.

8. Advanced Approvals

There were no advanced approvals.

9. Manager/Staff Report

There was no staff report.

10. Council Informational Reports

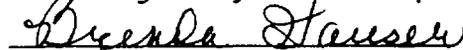
Mayor Hauser stated that SRP had put in over \$400,000 for the studies on Verde Valley.

Vice Mayor Gioia said he and Mayor Hauser had attended the Valley Vision Phoenix Forum on water leadership. He said the Friends of Historic Fort Verde were planning to revive the pack mule races on September 14, 2002.

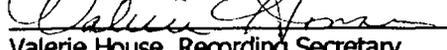
Council Hunter asked if all members had received transportation maps and requested comments.

11. Adjournment

The meeting was adjourned at 6:55 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 27th day of February, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 28th day of February, 2002.



Deborah Barber, Town Clerk

AGENDA



Executive Session

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, February 27, 2002
5:30 P.M.**

CANCELLED

Posted by: *D Jones* Date/Time: 2-27-02 4:40 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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AGENDA



**SPECIAL SESSION
of the
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**WEDNESDAY, MARCH 6, 2002
5:30 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the following (Council may vote to go into executive session per ARS §38-431.03 (A)(7) and then resume these items):

3. **Acquisition of the Van McDonald property located on Old Highway 279**
4. **Acquisition of the Yeager and Yeager property located on SR 260**
5. **Adjournment**

Posted by: U. Lavo

Date/Time: 3-1-02 9:15 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
SPECIAL SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, MARCH 6, 2002
5:30 P.M.**

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input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order.

Mayor Hauser called the meeting to order at 5:30 p.m.

2. Roll Call.

Mayor Hauser, Councilors Reddell, Baker, Hunter, and Dickinson were present.
Councilor Eberhard arrived at 5:31 p.m.

Also Present:

Town Manager John Roberts, Town Clerk Deborah Barber, Town Attorney Julie Kriegh, Finance Director Dane Bullard, Town Engineer Harry Parsi, General Services Director Bill Lee, Judge Lyndall McElhaney, Marshal John Wischmeyer, and Recording Secretary Valerie House

3. Acquisition of the Van McDonald property located on Old Highway 279

Manager Roberts stated that Executive Sessions were closed to the public with the exception of managers needed to answer questions, such as the negotiation of sale or lease of property. Attorney Kriegh disagreed with Manager Roberts and advised against having any member of the public included in the meeting.

On a motion by Baker, seconded by Reddell, the Council voted unanimously to recess to Executive Session at 5:43 p.m. to discuss acquisition of the Van McDonald property located on Old Highway 279 and the acquisition of the Yeager and Yeager property located on SR 260.

4. Acquisition of the Yeager and Yeager property located on SR 260

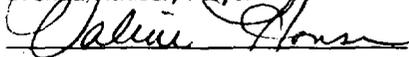
Council discussed this item during Executive Session.

5. Adjournment

The meeting was adjourned at 5:43 p.m.



Brenda Hauser, Mayor

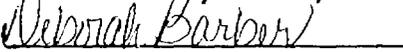


Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 6th day of March, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 7th day of March, 2002.



Deborah Barber, Town Clerk

AMENDED
AGENDA



REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, MARCH 6, 2002
6:30 P.M.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.
 - a) Approval of the Minutes:
 - 1) Regular Session – February 20, 2002
 - 2) Special Session – February 21, 2002
 - b) Set Next Meeting, Date and Time:
 - 1) Joint Work Session with Planning & Zoning Commission – March 13, 2002 at 6:30 p.m.
 - 2) Regular Session – March 20, 2002 at 6:30 p.m.
 - 3) Regular – Council Hears Planning & Zoning-March 27, 2002
 - c) Possible approval of letter to the United States Forest Service relating to USFS lands and the General Plan.
5. Call to the Public for Items not on the Agenda Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

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Discussion of the following: (*Public input may be invited on any of these items.*)

6. Presentation by Judge McElhane concerning Domestic Violence
7. Possible authorization to hire a Domestic Violence Clerk (This is an unbudgeted item at no cost to the Town.)
8. Possible appointments to the following Commissions/Committees (Council may interview applicants during the meeting before appointments are determined):
 - a. Library Advisory Commission (One position for a 3-year term)
 - b. Planning & Zoning Commission (One position term ending September 2003)

9. Call to the Public for Items not on the Agenda

There will be no Public input on the following items:

10. Advanced Approvals
11. Manager/Staff Report
12. Council Informational Reports: Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.
13. Adjournment

Posted by: *J. Jones*

Date/Time: 3-1-02

11:45 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, MARCH 6, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
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 - b) **Set Next Meeting, Date and Time:**
 - 1) Joint Work Session – March 6, 2002 at 6:30 p.m.
 - 2) Regular Session – March 20, 2002 at 6:30 p.m.
 - 3) Regular – Council Hears Planning & Zoning-March 27, 2002
 - c) **Possible approval of letter to the United States Forest Service relating to USFS lands and the General Plan.**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

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Discussion of the following: (Public input may be invited on any of these items.)

6. **Presentation by Judge McElhaney concerning Domestic Violence**
7. **Possible authorization to hire a Domestic Violence Clerk** (This is an unbudgeted item at no cost to the Town.)
8. **Possible appointments to the following Commissions/Committees** (Council may interview applicants during the meeting before appointments are determined):
 - a. **Library Advisory Commission (One position for a 3-year term)**
 - b. **Planning & Zoning Commission (One position term ending September 2003)**
9. **Call to the Public for Items not on the Agenda**

There will be no Public input on the following items:

10. **Advanced Approvals**
11. **Manager/Staff Report**
12. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.

13. **Adjournment**

Posted by: U Jones

Date/Time: 3-1-02 9:15 a.m

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**ADDENDUM
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, MARCH 6, 2002
6:30 P.M.**

- 7a. **Possible approval of Resolution 2002-503, pertaining to the establishment of a Memorandum of Understanding between the Town of Camp Verde and the Verde Valley Sanctuary, authorizing the submission of a joint grant application to hire a Domestic Violence Case Manager.**
- 7b. **Possible approval of Resolution 2002-501, pertaining to the establishment of a Memorandum of Understanding between the Town of Camp Verde and the Yavapai County Victim Witness Office, authorizing the submission of a joint grant application to hire a part-time Victim-Witness Advocate.**

Posted by: *V Jones*

Date/Time: 11:15 a.m. 3-4-02

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
REGULAR SESSION
MAYOR AND COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
THURSDAY, MARCH 6, 2002
6:30 PM**

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1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter, Eberhard and Dickinson were present.

Also Present:

Town Manager John Roberts, Town Attorney Julie Kriegh, Town Clerk Deborah Barber, Judge Lyndall McElhane, Marshal John Wischmeyer and Recording Secretary Valerie House

3. Pledge of Allegiance

Councilor Eberhard led the pledge.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

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- 2) Special Session – February 21, 2002

b) Set Next Meeting, Date and Time:

- 1) Joint Work Session with Planning & Zoning Commission – March 13, 2002 at 6:30 p.m.
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- 3) Regular – Council Hears Planning & Zoning-March 27, 2002

c) Possible approval of letter to the United States Forest Service relating to USFS lands and the General Plan.

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve the Consent Agenda as amended, adding an Executive Session on March 13, 2002 at 6:00 p.m. for attorney advice.

4d. Possible approval of Resolution 2002-504, opposing the proposed modification to the composition of the Arizona State Transportation Board

On a motion by Gioia, seconded by Baker, the Council voted to approve Resolution 2002-504, opposing the proposed modification to the composition of the Arizona State Transportation Board. Eberhard abstained.

Manager Roberts explained to Council that the policy included changes of opposition in a formalized petition. Councilor Baker felt that this item would give Legislature the Towns position of opposition.

5. Call to the Public for Items not on the Agenda

Director Laurito discussed the statewide 'One Book Arizona' program the Library will be holding on April 9, 2002 at 6:00 p.m. and a 'Reading Relay' on April 10, 2002. He mentioned that the Endowment Group was sponsoring their second annual 'Denim and Lace Ball' and the tickets would be available at \$25.00 each.

**MINUTES
REGULAR SESSION
MAYOR AND COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
THURSDAY, MARCH 6, 2002
6:30 PM**

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1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter, Eberhard and Dickinson were present.

Also Present:

Town Manager John Roberts, Town Attorney Julie Kriegh, Town Clerk Deborah Barber, Judge Lyndall McElhane, Marshal John Wischmeyer and Recording Secretary Valerie House

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Presentation by Judge McElhaney concerning Domestic Violence

Council took no action on this item.

Judge McElhaney gave a presentation on the need to establish a Domestic Violence program that included a shelter and a clerk to monitor the victims rights. He explained the death statistics involved with domestic violence and the specific need to address it due to population growth.

Public Input:

Jacque Daughety stated that the Court had saved \$15,000 in JCEF funds that would pay a clerks salary through January 2003 and the Council would only have to pay the last 5 months of the budget year.

7. Possible authorization to hire a Domestic Violence Clerk (This is an unbudgeted item at no cost to the Town.)

On a motion by Reddell, seconded by Dickinson, the Council voted to authorize the support of Judge McElhaney and commit to hiring a Domestic Violence Clerk, funding the 5 months budget after the JCEF money is expended, from the next budget. Eberhard and Gioia voted 'no'.

A motion by Baker, seconded by Dickinson, authorizing to hire a domestic violence clerk for the Courts with the understanding that the salary be paid by JCEF grant funding, failed with Dickinson, Hunter, Hauser, Gioia, Eberhard and Reddell voting 'no'.

Council discussed the need for a Domestic Violence Clerk. Councilor Dickinson felt the community deserved a program that would support victims. Councilor Eberhard and Gioia felt it was an important issue but felt Council should wait to deliberate the Court's expansion during the next budget session.

Public Input:

There was no public input.

7a. Possible approval of Resolution 2002-503, pertaining to the establishment of a Memorandum of Understanding between the Town of Camp Verde and the Verde Valley Sanctuary, authorizing the submission of a joint grant application to hire a Domestic Violence Case Manager

On a motion by Dickinson, seconded by Gioia, the Council voted unanimously to approve Resolution 2002-503, pertaining to the establishment of a Memorandum of Understanding between the Town of Camp Verde and the Verde Valley Sanctuary, authorizing the submission of a joint grant application to hire a Domestic Violence Case Manager.

Grant Administrator Franc Kahn stated there were no additional information to add to his report already given to Council.

Public Input:

There was no public input.

7b. Possible approval of Resolution 2002-501, pertaining to the establishment of a Memorandum of Understanding between the Town of Camp Verde and the Yavapai County Victim Witness Office, authorizing the submission of a joint grant application to hire a part-time Victim-Witness Advocate

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve Resolution 2002-501, pertaining to the establishment of a Memorandum of Understanding between the Town of Camp Verde and the Yavapai County Victim Witness Office, authorizing the submission of a joint grant application to hire a part time Victim-Witness Advocate.

Councilor Baker asked how many hours the Victim-Witness Advocate would work. Kahn said it would be 30 hours per week.

Public Input:

There was no public input.

8. Possible appointments to the following Commissions/Committees (Council may interview applicants during the meeting before appointments are determined):

- a. **Library Advisory Commission (One position for a 3-year term)**
- b. **Planning & Zoning Commission (One position term ending September 2003)**

On a motion by Gioia, seconded by Hunter, the Council voted unanimously to appoint Judy Feldstein to the Library Advisory Commission.

On a motion Eberhard, seconded by Gioia, the Council voted to appoint Christine Holton to the Planning and Zoning Commission. Councilors Baker and Reddell voted 'no' and Dickinson abstained.

Councilor Dickinson wanted to express his belief that democracy should be achieved through diversity and that it was not good to have a group with the same views. He was concerned that the Planning and Zoning Commission was not well represented and the democracy was turning into an aristocracy.

Public Input:

There was no public input.

9. Call to the Public for Items not on the Agenda

There was no public input.

10. Advanced Approvals

There were no advanced approvals.

11. Manager/Staff Report

Marshal Wischmeyer reported that the Marshal's office had hired Kim Phelps as the new deputy.

12. Council Informational Reports

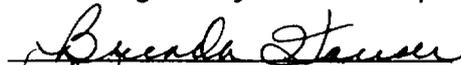
Mayor Hauser said the two hero students who attended the Verde Valley Forum did an excellent job and that it was well worth the cost of funding them.

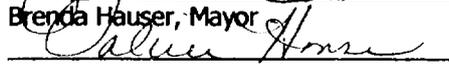
Vice Mayor Gioia commented that the Verde Valley Forum went very well and that input was crucial to protecting open space.

Councilor Baker said she had attended the Verde Valley Forum on Open Space meeting with Mayor Hauser and Vice Mayor Gioia. She added that she was appointed as the Yavapai County Municipal Representative for NACOG to the Transportation Policy Advisory Committee.

13. Adjournment

The meeting was adjourned at 7:15 p.m.


Brenda Hauser, Mayor


Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 6th day of March, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 7th day of March, 2002.


Deborah Barber, Town Clerk

**ACTIONS
REGULAR SESSION
WEDNESDAY, MARCH 6, 2002
6:30 P.M.**

- 4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**

a) Approval of the Minutes:

- 1) Regular Session – February 20, 2002
- 2) Special Session – February 21, 2002

b) Set Next Meeting, Date and Time:

- 1) Joint Work Session with Planning & Zoning Commission – March 13, 2002 at 6:30 p.m.
- 2) Regular Session – March 20, 2002 at 6:30 p.m.
- 3) Regular – Council Hears Planning & Zoning-March 27, 2002

c) Possible approval of letter to the United States Forest Service relating to USFS lands and the General Plan.

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve the Consent Agenda as amended, adding an Executive Session on March 13, 2002 at 6:00 p.m. for attorney advice.

- 4d. Possible approval of Resolution 2002-504, opposing the proposed modification to the composition of the Arizona State Transportation Board**

On a motion by Gioia, seconded by Baker, the Council voted to approve Resolution 2002-504, opposing the proposed modification to the composition of the Arizona State Transportation Board. Eberhard abstained.

- 5. Call to the Public for Items not on the Agenda**

Director Laurito discussed the statewide 'One Book Arizona' program the Library will be holding on April 9, 2002 at 6:00 p.m. and a 'Reading Relay' on April 10, 2002. He mentioned that the Endowment Group was sponsoring their second annual 'Denim and Lace Ball' and the tickets would be available at \$25.00 each.

- 6. Presentation by Judge McElhaney concerning Domestic Violence**

Council took no action on this item.

- 7. Possible authorization to hire a Domestic Violence Clerk** (This is an unbudgeted item at no cost to the Town.)

On a motion by Reddell, seconded by Dickinson, the Council voted to authorize the support of Judge McElhaney and commit to hiring a Domestic Violence Clerk, funding the 5 months budget after the JCEF money is expended, from the next budget. Eberhard and Gioia voted 'no'.

A motion by Baker, seconded by Dickinson, authorizing to hire a domestic violence clerk for the Courts with the understanding that the salary be paid by JCEF grant funding, failed with Dickinson, Hunter, Hauser, Gioia, Eberhard and Reddell voting 'no'

- 7a. Possible approval of Resolution 2002-503, pertaining to the establishment of a Memorandum of Understanding between the Town of Camp Verde and the Verde Valley Sanctuary, authorizing the submission of a joint grant application to hire a Domestic Violence Case Manager**

On a motion by Dickinson, seconded by Gioia, the Council voted unanimously to approve Resolution 2002-503, pertaining to the establishment of a Memorandum of Understanding between the Town of Camp Verde and the Verde Valley Sanctuary, authorizing the submission of a joint grant application to hire a Domestic Violence Case Manager.

7b. Possible approval of Resolution 2002-501, pertaining to the establishment of a Memorandum of Understanding between the Town of Camp Verde and the Yavapai County Victim Witness Office, authorizing the submission of a joint grant application to hire a part-time Victim-Witness Advocate

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve Resolution 2002-501, pertaining to the establishment of a Memorandum of Understanding between the Town of Camp Verde and the Yavapai County Victim Witness Office, authorizing the submission of a joint grant application to hire a part time Victim-Witness Advocate.

8. Possible appointments to the following Commissions/Committees (Council may interview applicants during the meeting before appointments are determined):

- a. **Library Advisory Commission (One position for a 3-year term)**
- b. **Planning & Zoning Commission (One position term ending September 2003)**

On a motion by Gioia, seconded by Hunter, the Council voted unanimously to appoint Judy Feldstein to the Library Advisory Commission.

On a motion Eberhard, seconded by Gioia, the Council voted to appoint Christine Holton to the Planning and Zoning Commission. Councilors Baker and Reddell voted 'no' and Dickinson abstained.

9. Call to the Public for Items not on the Agenda

There was no public input.

10. Advanced Approvals

There were no advanced approvals.

11. Manager/Staff Report

Marshal Wischmeyer reported that the Marshal's office had hired Kim Phelps as the new deputy.

12. Council Informational Reports

Mayor Hauser said the two students who attended the Verde Valley Forum did an excellent job and that it was well worth the cost of funding them.

Vice Mayor Gioia commented that the Verde Valley Forum went very well and that input was crucial to protecting open space.

Councilor Baker said she had attended the Verde Valley Forum on Open Space meeting with Mayor Hauser and Vice Mayor Gioia. She added that she was appointed as the Yavapai County Municipal Representative for NACOG to the Transportation Policy Advisory Committee at a recent NACOG meeting.

13. Adjournment

The meeting was adjourned at 7:15 p.m.

**AMENDMENT TO THE
ADDENDUM
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, MARCH 6, 2002
6:30 P.M.**

- 4d. Possible approval of Resolution 2002-504, opposing the proposed modifications to the composition of the Arizona State Transportation Board.**
- 7a. Possible approval of Resolution 2002-503, pertaining to the establishment of a Memorandum of Understanding between the Town of Camp Verde and the Verde Valley Sanctuary, authorizing the submission of a joint grant application to hire a Domestic Violence Case Manager.**
- 7b. Possible approval of Resolution 2002-501, pertaining to the establishment of a Memorandum of Understanding between the Town of Camp Verde and the Yavapai County Victim Witness Office, authorizing the submission of a joint grant application to hire a part-time Victim-Witness Advocate.**

Posted by: *V Jones*

Date/Time: 3-4-02 3:45 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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AMENDED AGENDA



**SPECIAL SESSION
of the
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**WEDNESDAY, MARCH 13, 2002
5:30 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the following:

3. **Possible Approval of Letter to Arizona State Parks Board urging them not to consider closing Ft. Verde State Park.**
4. **Acquisition of the Yeager and Yeager property located on SR 260** (Council may vote to go into executive session per ARS §38-431.03 (A)(7) and then resume this item.)
5. **Settlement discussion regarding Zellner's Zoning Violation** (Council may vote to go into executive session per ARS §38-431.03 (A)(4) and then resume this item.)
6. **Adjournment**

Posted by: V. Jones

Date/Time: 3-12-02 4:15 P.M.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
SPECIAL SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, MARCH 13, 2002
5:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order.

Mayor Hauser called the meeting to order at 5:30 p.m.

2. Roll Call.

Mayor Hauser, Councilors Reddell, Baker, Eberhard, and Hunter were present. Vice Mayor Gioia arrived at 6:10 p.m. Councilor Dickinson was absent.

Also Present:

Town Manager John Roberts, Town Attorney Julie Kriegh, Finance Director Dane Bullard, Chief Building Inspector Monty Smith, Marshal Wischmeyer and Recording Secretary Valerie House

3. Possible Approval of Letter to Arizona State Parks Board urging them not to consider closing Ft. Verde State Park

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve of a letter to the Arizona State Parks Board urging them not to consider closing Ft. Verde State Park.

The Council agreed that a letter urging the Arizona State Parks Board not to consider closing Ft. Verde State Park. Councilor Eberhard felt they should follow up on this item once the letter was sent.

Public Input:

Barbara Miller said that since the park was historic, the State must preserve and maintain it with security if closed. She added that Council should state in their letter, that as long as the park was open, it would generate revenue and the State should consider that before closing it.

4. Acquisition of Yeager and Yeager property located on SR 260 (Council may vote to go into executive session per ARS §38-431.03(A)(4) and then resume this item.)

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to move Executive Session at 5:32 p.m. to discuss items 4 and 5.

5. Settlement discussion regarding Zellner's Zoning Violation (Council may vote to go into executive session per ARS §38-431.03 (A)(4) and then resume this item.)

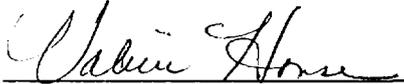
Council discussed this item during Executive Session.

6. Adjournment

The meeting was adjourned at 5:32 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 13th day of March, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 14th day of March, 2002.



Deborah Barber, Town Clerk

AMENDED AGENDA



**SPECIAL SESSION
of the
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**WEDNESDAY, MARCH 13, 2002
5:30 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the following:

3. **Possible Approval of Letter to Arizona State Parks Board urging them not to consider closing Ft. Verde State Park.**
4. **Acquisition of the Yeager and Yeager property located on SR 260** (Council may vote to go into executive session per ARS §38-431.03 (A)(7) and then resume this item.)
5. **Settlement discussion regarding Zellner's Zoning Violation** (Council may vote to go into executive session per ARS §38-431.03 (A)(4) and then resume this item.)
6. **Adjournment**

Posted by: W Jones

Date/Time: 3-12-02 4:15 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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AGENDA



**SPECIAL SESSION
of the
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**WEDNESDAY, MARCH 13, 2002
6:00 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the following:

3. **Possible Approval of Letter to Arizona State Parks Board urging them not to consider closing Ft. Verde State Park.**
4. **Acquisition of the Yeager and Yeager property located on SR 260 (Council may vote to go into executive session per ARS §38-431.03 (A)(7) and then resume this item)**
5. **Adjournment**

Posted by: C. Jones

Date/Time: 3-12-02 1:15 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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AGENDA



JOINT WORK SESSION

**MAYOR and COMMON COUNCIL
and
PLANNING & ZONING COMMISSION
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106**

**WEDNESDAY, MARCH 13, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the Following:

3. **General Plan-Open Space/Growth Area Map**
4. **Environmental Planning Element**
5. **Cost of Development**
6. **Adjournment**

Posted by: D. Barber

Date/Time: 3-8-02 - 10:00 am

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
JOINT WORK SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
AND
PLANNING AND ZONING COMMISSION
COUNCIL CHAMBERS
WEDNESDAY, MARCH 13, 2002
6:30 P.M.**

1. **Call to Order**
Mayor Hauser called the meeting to order at 6:35 p.m.

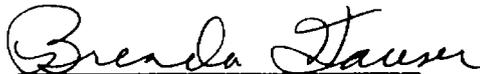
2. **Roll Call**
Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Eberhard, and Hunter were present. Commissioners Parrish, Johnson, Strathmere and Haskell were present.
Also Present:
Town Manager John Roberts and General Plan Administrator Wendy Escoffier

3. **General Plan-Open Space/Growth Area Map**
Council and the Planning and Zoning Commission discussed the Open Space element of the General Plan. It was requested that staff return with a revised map to showing 1600 to 1800 acres with reductions made to the Forest Service land growth area, land on the West side of White Bridge and moving private lands closer to the transportation corridor.

5. **Environmental Planning Element**
The groups discussed the Environmental Planning Element. They made some clarifications to the use of ordinances rather than the development of guidelines.

6. **Cost of Development**
The Cost of Development was discussed with no changes made from proposal.

7. **Adjournment**
The meeting was adjourned at 8:00 p.m.



Brenda Hauser, Mayor

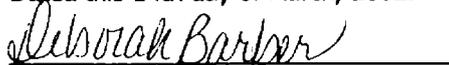


Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council and the Planning & Zoning Commission of the Town of Camp Verde during a Joint Work Session of the Town Council of Camp Verde, Arizona, held on the 13th day of March, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 14th day of March, 2002.



Deborah Barber, Town Clerk

AGENDA



**SPECIAL SESSION
of the
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**FRIDAY, MARCH 15, 2002
12:00 NOON**

1. **Call to Order**
2. **Roll Call**

Discussion of the following (Council may vote to go into executive session per ARS §38-431.03 (A)(3) and then resume these items):

3. **Legal advice regarding the Main Street Enhancement project**
4. **Adjournment**

Posted by: W Jones

Date/Time: 3-13-02 2:30 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
SPECIAL SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
Council Chambers
473 S. Main, Room #106
FRIDAY, MARCH 15, 2002
12:00 P.M.**

1. **Call to Order**

Mayor Hauser called the meeting to order at 12:00 p.m.

2. **Roll Call**

Mayor Hauser, Vice Mayor Gioia, Councilors Baker, Hunter and Reddell were present. Councilor Dickinson was absent.

Also Present:

Town Manager John Roberts, Town Attorney Julie Kriegh, Engineer Harry Parsi, Community Services Director Bill Lee and Town Clerk Deborah Barber

3. **Legal advice regarding the Main Street Enhancement Project.**

On a motion by Hunter, seconded by Gioia, the Council voted to direct staff to prepare a letter to ADOT and to authorize the Mayor to sign. Baker and Reddell voted no.

After a short discussion, Council decided not to adjourn to executive session. Manager Roberts distributed information concerning correspondence from ADOT District Engineer Tom Foster and e-mail correspondence between Larz Garcia and Community Services Director Lee. Roberts also distributed a list of elements to be addressed in a letter of response to ADOT. Copies of these documents are attached and become a permanent part of this record.

Eberhard advised that Foster had suggested the elements, and further that Foster supported Council's position. Eberhard said that he told Foster that this Council would be crazy enough to reject the project all together. He explained that ADOT receives federal money and they cannot afford to return the money. He said this was the reason Foster did not want the project to be eliminated. Eberhard said that Foster basically suggested ways in which to defeat ADOT with the proposed elements.

Gioia said that direction had been clear to staff and ADOT that all contact to ADOT was to come from only staff and the ATAC Committee and that ADOT should not be concerned with public comment at this stage.

Reddell advised that ATAC was never involved with the Main Street Project, and that their direction was to address the bypass road, while the Main Street Committee worked on the beautification project.

Hunter requested that Roberts obtain copies of all correspondence that had been sent to ADOT.

Baker questioned why Foster changed his mind about the additional costs to make changes to the project, as ADOT had been clear from the beginning that all additions and/or deletions would result in additional costs.

Council discussed the proposed elements, changing #4 to include direction to take all steps possible to reduce costs to the Town and to make sure that the successful bidder received a

sample stamp to match the existing walk on Hollamon. Council also requested firm price comparisons to include the deletions of the benches and street lights.

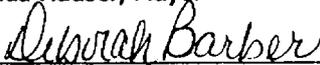
Mayor Hauser closed by stating that she understood what it was like to be on the "3-Side" of the Council, but that all council members should remember that they are working for the whole community.

4. Adjournment

The special session was adjourned at 12:40 p.m.



Brenda Hauser, Mayor

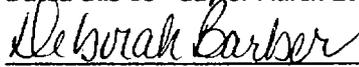


Deborah Barber, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 15th day of March 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 15th day of March 2002



Deborah Barber, Town Clerk

**ACTIONS TAKEN
REGULAR SESSION
WEDNESDAY, MARCH 20, 2002
6:30 P.M.**

- 4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
- a) Approval of the Minutes:**
- 1) Regular Session – February 27, 2002
 - 2) Special Session-March 6, 2002
 - 3) Regular Session – March 6, 2002
- b) Set Next Meeting, Date and Time:**
- 1) Regular/Council Hears Planning & Zoning – March 27, 2002 at 6:30 p.m.
 - 2) Regular Session – April 3, 2002 at 6:30 p.m.
 - 3) Joint Work Session – April 10, 2002 at 6:30 p.m.
 - 4) Regular Session – April 17, 2002 at 6:30 p.m.
 - 5) Regular/Council Hears Planning & Zoning – April 24, 2002 at 6:30 p.m.
- c) Possible acceptance of the FY 2001/02 Annual Audit**
On a motion by Reddell, seconded by Baker, the Council voted unanimously to approve the Consent Agenda as presented.
- 5. Call to the Public for Items not on the Agenda**
Barbara Miller commented in response to Mayor Hauser's article in the March 15th edition of the Bugle. She asked if an Town employee would have the right to 'freedom of speech' if they criticized Council, without retribution.
- 6. CVP3 presentation on revised and expanded Camp Verde Historic Resource Survey**
Council took no action on this item.
- 7. Possible approval of Resolution 2002-505, approving a Memorandum of Understanding with the U.S. Forest Service establishing a cooperative relationship to incorporate local plans in USFS planning and management efforts.**
On a motion by Gioia, seconded by Eberhard, the Council voted unanimously to approve Resolution 2002-505, approving a Memorandum of Understanding with the U.S. Forest Service establishing a cooperative relationship to incorporate local plans in USFS planning and management efforts.
- 7a. Possible approval of prosecution contract with Tom Kelly**
On a motion by Dickinson, seconded by Eberhard, the Council voted unanimously to approve the prosecution's revised contract with Tom Kelly, as presented.
- 8. Possible approval of the Camp Verde Chamber of Commerce Services Agreement (*The budgeting for this item for FY 2002/03 has not yet been considered.*)**
On a motion by Baker, seconded by Gioia, the Council voted unanimously to table this item.
- 9. Call to the Public for Items not on the Agenda**
There was no public input.

10. Advanced Approvals

a. Possible award of bid for liquid asphalt products. *(This is a budgeted item from Highway User Funds.)*

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to approve the advanced approvals according to staff recommendation, awarding bid of MC-250 and SS 1 1:1 to Paramount Petroleum Corporation of Arizona and back up to Cactus Transport Inc., to continue to purchase from current supplier for .25 cents per pound and award bid to Craftco if current supplier goes above .30 cents per pound.

11. Manager/Staff Report

There was no staff report.

12. Council Informational Reports:

Mayor Hauser stated there would be a League of Women Voters Water Seminar on May 18.

Vice Mayor Gioia reported on a Verde Watershed Association Natural Resource meeting and a Water Advisory meeting.

Councilor Dickinson mentioned the Grasshopper Basketball 5th, 6th, and 7th grade leagues. He added that an All Star Team would be picked to play in a tournament in Payson. He thanked staff for their work at Sunnyside Park.

Councilor Hunter reminded Council of the memo he had sent requesting input on the Access Management Plan.

13. Adjournment

The meeting was adjourned at 7:15 p.m.

**ADDENDUM
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, MARCH 20, 2002
6:30 P.M.**

7a. Possible approval of prosecution contract with Tom Kelly.

Posted by: U Jones

Date/Time: 3-18-02 10:00 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, MARCH 20, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Regular Session – February 27, 2002
 - 2) Special Session-March 6, 2002
 - 3) Regular Session – March 6, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular/Council Hears Planning & Zoning – March 27, 2002 at 6:30 p.m.
 - 2) Regular Session – April 3, 2002 at 6:30 p.m.
 - 3) Joint Work Session – April 10, 2002 at 6:30 p.m.
 - 4) Regular Session – April 17, 2002 at 6:30 p.m.
 - 5) Regular/Council Hears Planning & Zoning – April 24, 2002 at 6:30 p.m.
 - c) **Possible acceptance of the FY 2001/02 Annual Audit**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Discussion of the following: (Public input may be invited on any of these items.)

6. **CVP3 presentation on revised and expanded Camp Verde Historic Resource Survey**
7. **Possible approval of Resolution 2002-505, approving a Memorandum of Understanding with the U.S. Forest Service establishing a cooperative relationship to incorporate local plans in USFS planning and management efforts.**

Councilor Baker requested the following item(s):

8. **Possible approval of the Camp Verde Chamber of Commerce Services Agreement (The budgeting for this item for FY 2002/03 has not yet been considered.)**
9. **Call to the Public for Items not on the Agenda**

There will be no Public input on the following items:

- 10. Advanced Approvals
 - a. Possible award of bid for liquid asphalt products. (This is a budgeted item from Highway User Funds.)

11. Manager/Staff Report

12. Council Informational Reports: Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.

13. Adjournment

Posted by: *D Jones*
Date/Time: 3-15-02 9:00 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
REGULAR SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, MARCH 20, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

- 1. Call to Order**
Mayor Hauser called the meeting to order at 6:33 p.m.
- 2. Roll Call**
Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter, Eberhard and Dickinson were present.
Also Present:
Town Attorney Julie Kriegh, Town Clerk Deborah Barber, Finance Director Dane Bullard, General Services Director Bill Lee and Recording Secretary Valerie House
- 3. Pledge of Allegiance**
Councilor Reddell led the pledge.
- 4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) Approval of the Minutes:**
 - 1) Regular Session – February 27, 2002
 - 2) Special Session-March 6, 2002
 - 3) Regular Session – March 6, 2002
 - b) Set Next Meeting, Date and Time:**
 - 1) Regular/Council Hears Planning & Zoning – March 27, 2002 at 6:30 p.m.
 - 2) Regular Session – April 3, 2002 at 6:30 p.m.
 - 3) Joint Work Session – April 10, 2002 at 6:30 p.m.
 - 4) Regular Session – April 17, 2002 at 6:30 p.m.
 - 5) Regular/Council Hears Planning & Zoning – April 24, 2002 at 6:30 p.m.
 - c) Possible acceptance of the FY 2001/02 Annual Audit**
On a motion by Reddell, seconded by Baker, the Council voted unanimously to approve the Consent Agenda as presented.
- 5. Call to the Public for Items not on the Agenda**
Barbara Miller commented in response to Mayor Hauser's article in the March 15th edition of the Bugle. She asked if an Town employee would have the right to 'freedom of speech' if they criticized Council, without retribution.
- 6. CVP3 presentation on revised and expanded Camp Verde Historic Resource Survey**
President of the Camp Verde Pride, Preservation and Progress, Dale Harvey, presented Volume 1 and 2 of a revised and expanded Historic survey of Camp Verde. He said the survey was sponsored by CVP3 and funded by Arizona's Humanities Council. Harvey said the reports assemble Historical and Architectural information about properties that played important roles in Camp Verde's history. Council thanked Harvey for the presentation and the survey.

Council took no action on this item.

Public input:

There was no public input.

7. Possible approval of Resolution 2002-505, approving a Memorandum of Understanding with the U.S. Forest Service establishing a cooperative relationship to incorporate local plans in USFS planning and management efforts.

On a motion by Gioia, seconded by Eberhard, the Council voted unanimously to approve Resolution 2002-505, approving a Memorandum of Understanding with the U.S. Forest Service establishing a cooperative relationship to incorporate local plans in USFS planning and management efforts.

Vice Mayor Gioia discussed the efforts needed to incorporate the Town's plans with the Forest Service. He said he had worked with Forest Service Ranger Ken Anderson on developing a Management Plan. Gioia felt the Forest service should adopt community plans if at the time the region has no Open Space Plan.

Public Input:

There was no public input.

7a. Possible approval of prosecution contract with Tom Kelly

On a motion by Dickinson, seconded by Eberhard, the Council voted unanimously to approve the prosecution's revised contract with Tom Kelly, as presented.

Contract Prosecutor Tom Kelly discussed the revisions he made to the contract presented to Council for approval. They included a request for a one-year contract to allow for a longer commitment in order to facilitate hiring staff personnel, an increase in contract amount, quarterly reports and/or meetings with the Legal department, and on-going training with the Marshal's office to review Arizona Case Laws as they relate to criminal defense. Council asked for clarification of the change in contract amount and the training that would be provided to the Marshal's office.

Public input:

There was no public input.

8. Possible approval of the Camp Verde Chamber of Commerce Services Agreement (*The budgeting for this item for FY 2002/03 has not yet been considered.*)

On a motion by Baker, seconded by Gioia, the Council voted unanimously to table this item.

Councilor Baker stated that Council had previously directed staff to work on the agreement and bring back to Council for approval. Baker said she was confused that Manager Roberts had asked her to put this item on the agenda.

9. Call to the Public for Items not on the Agenda

There was no public input.

10. Advanced Approvals

a. Possible award of bid for liquid asphalt products. (*This is a budgeted item from Highway User Funds.*)

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to approve the advanced approvals according to staff recommendation, awarding bid of MC-250 and SS 1 1:1 to Paramount Petroleum Corporation of Arizona and back up to Cactus Transport Inc., to continue to purchase from current supplier for .25 cents per pound and award bid to Craftco if current supplier goes above .30 cents per pound.

11. Manager/Staff Report
There was no staff report.

12. Council Informational Reports:
Mayor Hauser stated there would be a League of Women Voters Water Seminar on May 18.

Vice Mayor Gioia reported on a Verde Watershed Association Natural Resource meeting and a Water Advisory meeting.

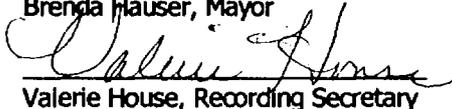
Councilor Dickinson mentioned the Grasshopper Basketball 5th, 6th, and 7th grade leagues. He added that an All Star Team would be picked to play in a tournament in Payson. He thanked staff for their work at Sunnyside Park.

Councilor Hunter reminded Council of the memo he had sent requesting input on the Access Management Plan.

13. Adjournment
The meeting was adjourned at 7:15 p.m.



Brenda Hauser, Mayor

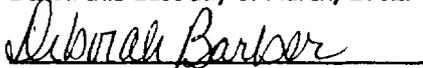


Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 20th day of March, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 21st day of March, 2002.



Deborah Barber, Town Clerk

AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, MARCH 27, 2002
6:30 P.M.**

1. **Call to Order**
 2. **Roll Call**
 3. **Pledge of Allegiance**
 4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Special Session – March 13, 2002
 - 2) Joint Work Session – March 13, 2002
 - 3) Special Session – March 15, 2002
 - 4) Regular Session – March 20, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular Session – April 3, 2002 at 6:30 p.m.
 - 3) Joint Work Session – April 10, 2002 at 6:30 p.m.
 - 4) Regular Session – April 17, 2002 at 6:30 p.m.
 - 5) Regular/Council Hears Planning & Zoning – April 24, 2002 at 6:30 p.m.
 - c) **Possible approval of Proclamation, declaring May 18, 2002 as Good Sam Cleanup Day**
 - d) **Possible approval the Verde Valley Humane Society Contract** (This is a budgeted item.)
 - e) **Possible approval of Resolution 2002-506, adopting a Fair Housing Policy, making known the Town's commitment to the principle of fair housing, and describing actions to affirmatively further fair housing.**
 - f) **Possible approval of Memorandum of Understanding relating to SRP litigation.** (This is an unbudgeted item from the General Fund.)
 5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)
- Please note:** The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.
- Discussion of the following: (Public input may be invited on any of these items.)**
6. **Possible approval of additional funding for Legal Training in the amount of \$1,504** (This is an unbudgeted item from the General Fund.)
 7. **Possible approval of Resolution 2002-507, approving submission of projects for consideration in the Arizona's 2003 Highway Safety Plan**

8. Call to the Public for Items not on the Agenda

There will be no Public input on the following items:

9. Advanced Approvals

10. Manager/Staff Report

11. Council Informational Reports: Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.

12. Adjournment

Posted by: W Jones

Date/Time: 3.22.02 11:45 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
REGULAR SESSION
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, MARCH 27, 2002
6:30 p.m.**

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Baker, Dickinson, Hunter and Reddell were present. Councilor Eberhard joined the meeting at 6:33 p.m.

3. Pledge of Allegiance

Vice Mayor Gioia led the Pledge of Allegiance.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

- 1) Special Session – March 13, 2002
- 2) Joint Work Session – March 13, 2002
- 3) Special Session – March 15, 2002
- 4) Regular Session – March 20, 2002

b) Set Next Meeting, Date and Time:

- 1) Regular Session – April 3, 2002 at 6:30 p.m.
- 3) Joint Work Session – April 10, 2002 at 6:30 p.m.
- 4) Regular Session – April 17, 2002 at 6:30 p.m.
- 5) Regular/Council Hears Planning & Zoning – April 24, 2002 at 6:30 p.m.

c) Possible approval of Proclamation, declaring May 18, 2002 as Good Sam Cleanup Day

d) Possible approval of the Verde Valley Humane Society Contract (This is a budgeted item.)

e) Possible approval of Resolution 2002-506, adopting a Fair Housing Policy, making known the Town's commitment to the principle of fair housing, and describing actions to affirmatively further fair housing.

f) Possible approval of Memorandum of Understanding relating to SRP litigation. (This is an unbudgeted item from the General Fund.)

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve the Consent Agenda as amended, tabling item #f; changes to the 3-20-02 minutes, item #7, deleting 'since' and replace with 'if at the time'; and setting an Executive Session for the Attorney Performance Review for April 3, 2002 at 6:00 p.m.

5. Call to the Public for Items not on the Agenda

There was no public input.

6. Possible direction to staff concerning the installation of the statue at the Chamber of Commerce facilities and possible exterior remodel of the building.

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to direct staff to proceed according to the Manager's recommendations.

Manager Roberts explained that the Kenyons donated the statue at the Chamber and would like to see it placed soon as they are in poor health. He introduced Chamber Executive Director Lori Martinez who asked Council for permission to proceed. She explained that the Kenyons offered to pay for a portion of the remodel project

The Manager advised that the parking would be removed from the front of the facilities, the statue installed, the building roofed and the porch constructed. He further advised that the donors were willing to pay for the placement of the statue and the front of the building.

After discussion, it was determined that the vestibule would remain and the horse would be placed riding out of town.

There was no public input.

7. Possible approval of Resolution 2002-507, approving submission of projects for consideration in the Arizona's 2003 Highway Safety Plan

On a motion by Gioia, seconded by Eberhard, the Council voted unanimously to approve Resolution 2002-507, approving submission of projects for consideration in the Arizona's 2003 Highway Safety Plan.

Marshal Wischmeyer advised that this grant application was authored in the Marshal's Office for the purpose of obtaining defibrillators for the patrol cars. In answer the Mayor's questions, he explained that Fire Department personnel would be training the officers on the use of the defibrillators.

There was no public input.

8. Call to the Public for Items not on the Agenda

There was no public input.

9. Advanced Approvals

a) Possible approval of additional funding for Legal Training in the amount of \$1,504

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to approve additional legal training in the amount of \$1,504.

10. Manager/Staff Report

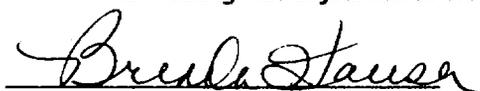
There was no staff report.

11. Council Informational Reports

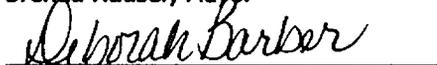
Councilor Baker noted that the Town approved an expenditure of \$500 to hire CVP3 to prepare the historical survey documents that they presented at the last meeting. She said that she wished to acknowledge and thank the taxpayers for their part in the efforts. She also said that she received a very disturbing unsigned letter in her box. She asked that staff not put unsigned letters in her box, as she felt if the writer believed it was of importance, they would sign it.

12. Adjournment

The meeting was adjourned at 6:52 p.m.



Brenda Hauser, Mayor

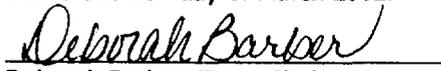


Deborah Barber, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 27th day of March 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 28th day of March 2002.



Deborah Barber, Town Clerk

**ACTIONS TAKEN
REGULAR SESSION
WEDNESDAY, MARCH 27, 2002**

- 4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**

a) Approval of the Minutes:

- 1) Special Session – March 13, 2002
- 2) Joint Work Session – March 13, 2002
- 3) Special Session – March 15, 2002
- 4) Regular Session – March 20, 2002

b) Set Next Meeting, Date and Time:

- 1) Regular Session – April 3, 2002 at 6:30 p.m.
- 3) Joint Work Session – April 10, 2002 at 6:30 p.m.
- 4) Regular Session – April 17, 2002 at 6:30 p.m.
- 5) Regular/Council Hears Planning & Zoning – April 24, 2002 at 6:30 p.m.

c) Possible approval of Proclamation, declaring May 18, 2002 as Good Sam Cleanup Day

d) Possible approval the Verde Valley Humane Society Contract (This is a budgeted item.)

e) Possible approval of Resolution 2002-506, adopting a Fair Housing Policy, making known the Town's commitment to the principle of fair housing, and describing actions to affirmatively further fair housing.

f) Possible approval of Memorandum of Understanding relating to SRP litigation. (This is an unbudgeted item from the General Fund.)

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve the Consent Agenda as amended, with changes to the 3-20-02 minutes, item #7, deleting 'since' and replace with 'if at the time' and setting an Executive Session for the Attorney Performance Review for April 3, 2002 at 6:00 p.m.

- 5. Call to the Public for Items not on the Agenda**

There was no public input.

- 6. Possible direction to staff concerning the installation of the statue at the Chamber of Commerce facilities and possible exterior remodel of the building.**

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to direct staff to proceed according to the Manager's recommendations.

- 7. Possible approval of Resolution 2002-507, approving submission of projects for consideration in the Arizona's 2003 Highway Safety Plan**

On a motion by Gioia, seconded by Eberhard, the Council voted unanimously to approve Resolution 2002-507, approving submission of projects for consideration in the Arizona's 2003 Highway Safety Plan.

- 8. Call to the Public for Items not on the Agenda**

There was no public input.

- 9. Advanced Approvals**

a) Possible approval of additional funding for Legal Training in the amount of \$1,504

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to approve additional legal training in the amount of \$1,504.

10. Manager/Staff Report
There was no staff report.

11. Council Informational Reports
Councilor Baker noted that the Town approved an expenditure of \$500 to hire CVP3 to prepare the historical survey documents that they presented at the last meeting. She said that she wished to acknowledge and thank the taxpayers for their part in the efforts. She also said that she received a very disturbing unsigned letter in her box. She asked that staff not put unsigned letters in her box, as she felt if the writer believed it was of importance, they would sign it.

12. Adjournment
The meeting was adjourned at 6:52 p.m.

**ADDENDUM
to the
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, MARCH 27, 2002
6:30 P.M.**

6. **Possible approval of additional funding for Legal Training in the amount of \$1,504 is being moved to Advanced Approvals 9.a and is replaced with the following:**

Possible direction to staff concerning installation of the statue at the Chamber of Commerce facilities and possible exterior remodel of the building.

Posted by:

Deborah Barber

Date/Time:

3-25-02 - 10:30 am

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**ACTIONS TAKEN
REGULAR SESSION
WEDNESDAY, APRIL 3, 2002**

4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
- a) **Approval of the Minutes:**
 - 1) Regular Session/Council hears P&Z – March 27, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Joint Work Session – April 10, 2002 at 6:30 p.m.
 - 2) Regular Session – April 17, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – April 24, 2002 at 6:30 p.m.
 - c) **Possible approval of Resolution 2002-509, adopting an Intergovernmental Agreement with Yavapai County to purchase motor vehicle fuel. (This is a budgeted item.)**
 - d) **Possible approval of Resolution 2002-508, adopting an Intergovernmental Agreement with Yavapai County for motor vehicle repair and maintenance. (This is a budgeted item.)**
 - e) **Possible approval of Resolution 2002-510, adopting an Intergovernmental Agreement with the Town of Clarkdale, City of Cottonwood, Town of Jerome, City of Sedona and Yavapai County, Arizona for the purpose of establishing a Coordinating Committee to provide legal and technical resources concerning pending adjudication affecting the Gila River water system, and to commit to funding in an amount not to exceed \$10,000. (This is an unbudgeted item from the General Fund.)**
 - f) **Possible appointment of Dan Bell as Civil Hearing Officer and James Jackson as alternate.**

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to approve the Consent Agenda as presented, adding Executive Session on April 10, 2002 at 6:00 p.m., changing the wording of Resolution 2002-509, removing vehicle repair and maintenance and replace with Motor Vehicle Fuel.

5. **Call to the Public for Items not on the Agenda**
There was no Public Input
6. **Possible appointment of Town Attorney to a permanent status with a possible salary increase.**
On a motion by Eberhard, seconded by Baker, the Council voted to appoint Julie Kriegh to a permanent basis as Town attorney with a two step raise, waiving the requirement to move to the Camp Verde area. Gioia opposed.
7. **Possible direction to staff concerning setting a date for public hearing on the establishment of development fees per ARS §9-463.05.**
On a motion by Eberhard, seconded by Hunter, the Council voted to direct staff to set a public hearing on June 5, 2002 at 6:30 to discuss and advertise as needed. Baker opposed.
Public Input: There were no public comments.
8. **Possible direction to staff concerning the establishment of an Enterprise Zone.**
On a motion by Gioia, seconded by Eberhard, the Council directed staff to proceed with the establishment of an Enterprise Zone as recommended by staff.

Public Input: Dale Killingstad stated the Yavapai Apache Nation owns a small pie shaped area on the corner of Salt Mine Road and Highway 260.

9. **Possible direction to staff concerning the proposed state Indian Gaming Compact.**
On a motion by Eberhard, seconded by Gioia, the Council voted to direct staff to prepare a letter to the Governor and any other state agency that is appropriate, expressing the Town's unique position of having a casino within the Town limits, and the concern of how the funds are distributed and if time permits, attempt to get endorsement of letter from the Yavapai Apache Nation.

Public Input: There were no public comments.

10. **Call to the Public for Items not on the Agenda**
There were no public comments

11. **Advanced Approvals**
There were no advanced approvals.

12. **Manager/Staff Report**
There were no comments from Manager or Staff

13. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.

Dickinson reported basketball is going great and Little League has started.

Baker stated there was an article in the paper stating she had circulated a recall petition, she advised this was not true and that she did not even sign a petition. Baker stated she had also attended a Federal Review of the Head Start Program and it is amazing what they have accomplished.

Gioia stated the DWR packet is out regarding the sub-flow issue and has been released to the public. He reminded everyone that the Town has an Intergovernmental Agreement to work on this issue and he has been in the process of interviewing attorneys.

14. **Adjournment**
The meeting adjourned at 7:00 p.m.

AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, APRIL 3, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Regular Session/Council hears P&Z – March 27, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Joint Work Session – April 10, 2002 at 6:30 p.m.
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 - d) **Possible approval of Resolution 2002-508, adopting an Intergovernmental Agreement with Yavapai County for motor vehicle repair and maintenance. (This is a budgeted item.)**
 - e) **Possible approval of Resolution 2002-510, adopting an Intergovernmental Agreement with the Town of Clarkdale, City of Cottonwood, Town of Jerome, City of Sedona and Yavapai County, Arizona for the purpose of establishing a Coordinating Committee to provide legal and technical resources concerning pending adjudication affecting the Gila River water system, and to commit to funding in an amount not to exceed \$10,000. (This is an unbudgeted item from the General Fund.)**
 - f) **Possible appointment of Dan Bell as Civil Hearing Officer and James Jackson as alternate.**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Discussion of the following: (*Public input may be invited on any of these items.*)

6. **Possible appointment of Town Attorney to a permanent status with a possible salary increase.**
7. **Possible direction to staff concerning setting a date for public hearing on the establishment of development fees per ARS §9-463.05.**
8. **Possible direction to staff concerning the establishment of an Enterprise Zone.**

9. Possible direction to staff concerning the proposed state Indian Gaming Compact.
10. Call to the Public for Items not on the Agenda
11. Advanced Approvals
There are no advanced approvals.
12. Manager/Staff Report
13. Council Informational Reports: Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.
14. Adjournment

Note: Pursuant to A.R.S. 538-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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Posted by: *Deborah Baxton, CMC*

Date/Time: *5-29-02 - 9:30 am*

**MINUTES
REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, APRIL 3, 2002
6:30 P.M.**

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter, Eberhard, and Dickinson were present

Also Present:

Town Manager, John Roberts, Town Attorney Julie Kriegh, Marshal John Wischmeyer, and Deputy Town Clerk Virginia Jones

3. Pledge of Allegiance

Councilor Dickinson led the pledge.

4. Consent Agenda

a) Approval of the Minutes:

1) Regular Session/Council hears P&Z – March 27, 2002

b) Set Next Meeting, Date and Time:

1) Joint Work Session – April 10, 2002 at 6:30 p.m.

2) Regular Session – April 17, 2002 at 6:30 p.m.

3) Regular/Council Hears Planning & Zoning – April 24, 2002 at 6:30 p.m.

c) Possible approval of Resolution 2002-509, adopting an Intergovernmental Agreement with Yavapai County to purchase motor vehicle fuel. (This is a budgeted item.)

d) Possible approval of Resolution 2002-508, adopting an Intergovernmental Agreement with Yavapai County for motor vehicle repair and maintenance. (This is a budgeted item.)

e) Possible approval of Resolution 2002-510, adopting an Intergovernmental Agreement with the Town of Clarkdale, City of Cottonwood, Town of Jerome, City of Sedona and Yavapai County, Arizona for the purpose of establishing a Coordinating Committee to provide legal and technical resources concerning pending adjudication affecting the Gila River water system, and to commit to funding in an amount not to exceed \$10,000. (This is an unbudgeted item from the General Fund.)

f) Possible appointment of Dan Bell as Civil Hearing Officer and James Jackson as alternate.

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to approve the Consent Agenda as presented, adding Executive Session on April 10, 2002 at 6:00 p.m., changing the wording of Resolution 2002-509, removing vehicle repair and maintenance and replace with Motor Vehicle Fuel.

5. Call to the Public for Items not on the Agenda

There was no Public Input

6. Possible appointment of Town Attorney to a permanent status with a possible salary increase.

On a motion by Eberhard, seconded by Baker, the Council voted to appoint Julie Kriegh to a permanent basis as Town attorney with a two step raise, waiving the requirement to move to the Camp Verde area. Gioia opposed.

7. Possible direction to staff concerning setting a date for public hearing on the establishment of development fees per ARS §9-463.05.

On a motion by Eberhard, seconded by Hunter, the Council voted to direct staff to set a public hearing on June 5, 2002 at 6:30 to discuss and advertise as needed. Baker opposed.

Public Input: There were no public comments.

8. Possible direction to staff concerning the establishment of an Enterprise Zone.

On a motion by Gioia, seconded by Eberhard, the Council directed staff to proceed with the establishment of an Enterprise Zone as recommended by staff.

Manager Roberts explained the tax benefits to businesses if the Town established an Enterprise Zone. He explained if Council approved the proposed boundaries, staff would obtain the necessary data to determine if the Town qualifies. Once a final report is prepared, a public hearing is required and then an application to the state would be submitted. Council questioned the type of business that would qualify.

Public Input: Delbert Killingstad stated the Yavapai Apache Nation owns a small pie shaped area on the corner of Salt Mine Road and Highway 260.

9. Possible direction to staff concerning the proposed state Indian Gaming Compact.

On a motion by Eberhard, seconded by Gioia, the Council voted to direct staff to prepare a letter to the Governor and any other state agency that is appropriate, expressing the Town's unique position of having a casino within the Town limits, and the concern of how the funds are distributed and if time permits, attempt to get endorsement of letter from the Yavapai Apache Nation. Baker opposed.

Manager Roberts explained the State has negotiated a new Indian gaming compact and a major element is establishment of a fund to benefit local governments. Roberts explained the breakdown. Vice Mayor Gioia stated he had spoken with the Vice Chairman of the Yavapai Apache Nation and they were not pleased with the money breakdown. Gioia stated he also spoke to the director at the Governor's Office and stated in order for the Governor to make changes we need to support the compact. Baker stated the community needs to have a voice, but is not in favor of any negative comments. Councilor Hunter asked if the Yavapai Apache Nation would be willing to endorse the letter. Eberhard requested that the letter not criticize the nation, but include the unique situation of the Town having a Casino located within our boundaries.

Public Input: There was no public comments.

10. Call to the Public for Items not on the Agenda

There was no public comments

11. Advanced Approvals

There were no advanced approvals.

12. Manager/Staff Report

There were no comments from Manager or Staff

13. Council Informational Reports:

13. Council Informational Reports:

Dickinson reported basketball is going great and Little League has started.

Baker stated there was an article in the paper stating she had circulated a recall petition. She advised this was not true and that she did not even sign a petition. Baker stated she had also attended a Federal Review of the Head Start Program and it is amazing what they have accomplished.

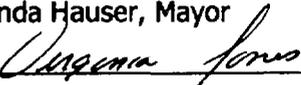
Gioia stated the DWR packet is out regarding the sub-flow issue and has been released to the public. He reminded everyone that the Town has an Intergovernmental Agreement to work on this issue and he has been in the process of interviewing attorneys.

14. Adjournment

The meeting adjourned at 7:00 p.m.



Brenda Hauser, Mayor



Virginia Jones, Deputy Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 3rd day of April 2002. I further certify that the meeting was duly called and held, and that a quorum was present

Dated this 3rd day of April 2002



Virginia Jones, Deputy Town Clerk

**AGENDA
EXECUTIVE SESSION**



**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
Council Chambers
473 S. Main, Room #106**

**WEDNESDAY, APRIL 10, 2002
6:00 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Discussion or consultation with the Town Attorney pursuant to ARS §38-431.03(A)(3) and (A)(4) to consider Council's position or instruct the attorney regarding its position in pending or contemplated litigation or in settlement discussions regarding the Daniel E. Pierce Notice of Claim**
4. **Adjournment**

Posted by: *V. Jones*

Date/Time: *4-5-02*

10:15 a.m.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

AGENDA



**SPECIAL SESSION
MAYOR and COMMON COUNCIL
and
JOINT WORK SESSION
with the
PLANNING & ZONING COMMISSION
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106**

**WEDNESDAY, APRIL 10, 2002
6:30 P.M.**

- 1. Call to Order**
 - 2. Roll Call**
 - 3. Possible Appointment of a Council representative to the Subflow Steering Committee**
- Discussion of the Following General Plan Elements:**
- 4. Growth Element and Growth Area Map**
 - 5. Land Use Map and Land Use Designations**
 - 6. Adjournment**

Posted by: *[Signature]*

Date/Time: 4-5-02 10:15 am

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
SPECIAL SESSION
AND
JOINT WORK SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
AND
PLANNING AND ZONING COMMISSION
COUNCIL CHAMBERS
WEDNESDAY, APRIL 10, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council/Commission motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. **Call to Order**
Mayor Hauser called the meeting to order at 6:30 p.m.

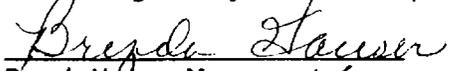
2. **Roll Call**
Mayor Hauser, Councilors Reddell, Baker, Eberhard, Hunter, and Dickinson were present. Vice Mayor Gioia arrived at 6:50 p.m. Commissioners Johnson, Holton and Strathmere were present. Chairperson Whitmire, Commissioners Harvey, Haskell, and Parrish were absent.
Also Present:
Town Manager John Roberts, Senior Planner Nancy Buckel and General Plan Administrator Wendy Escoffier

3. **Possible appointment of a Council representative to the Subflow Steering Committee**
On a motion by Baker, seconded by Hunter, the Council voted unanimously to appoint Vice Mayor Gioia to the Subflow Steering Committee as a Council representative.

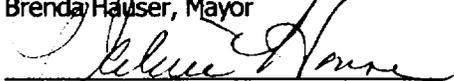
4. **Growth Element and Growth Area Map**
Council and the Planning & Zoning Commission viewed and discussed the Growth Area map and the Growth Element.

5. **Land Use Map and Land Use Designations**
Council and Commission discussed Land Use Designations.

6. **Adjournment**
The meeting was adjourned at 8:40 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:
I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council and the Planning & Zoning Commission of the Town of Camp Verde during a Special Session and Joint Work Session of the Town Council of Camp Verde, Arizona, held on the 10th day of April, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.
Dated this 11th day of April, 2002.



Deborah Barber, Town Clerk

AGENDA



**SPECIAL SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, APRIL 17, 2002
5:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Discussion regarding property acquisition by condemnation for the Main Street Beautification project.** (Note: Council may vote to go into executive session for legal advice per ARS §38-431.03(A)(3)(7) and then resume this item.)
5. **Adjournment**

Posted by: V. Jones

Date/Time: 4-12-02

9:55 a.m

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
SPECIAL SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, APRIL 17, 2002
5:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**
Mayor Hauser called the meeting to order at 6:30 p.m.
2. **Roll Call**
Mayor Hauser, Councilors Reddell, Baker, Hunter and Eberhard were present. Vice Mayor Gioia arrived at 5:58 p.m. Councilor Dickinson was absent.
Also Present:
Town Manager John Roberts, Town Attorney Julie Kriegh and General Services Director Bill Lee.
3. **Pledge of Allegiance**
Councilor Eberhard led the pledge.
4. **Discussion regarding property acquisition by condemnation for the Main Street Beautification project.**
On a motion by Eberhard, seconded by Hunter, the Council voted unanimously to go into Executive Session at 5:33 p.m. to discuss Main Street condemnation per ARS §38-431.03 (A)(3)(7).
5. **Adjournment**
The meeting was adjourned at 5:33 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 17th day of April, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 18th day of April, 2002.



Deborah Barber, Town Clerk

**ACTIONS TAKEN
REGULAR SESSION
MAYOR and
COMMON COUNCIL
WEDNESDAY, APRIL 17, 2002
6:30 P.M.**

4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**

a) Approval of the Minutes:

- 1) Regular Session – April 3, 2002

b) Set Next Meeting, Date and Time:

- 1) Regular/Council Hears Planning & Zoning – April 24, 2002 at 6:30 p.m.
2) Regular Session – May 1, 2002 at 6:30 p.m.
3) Joint Work Session – May 8, 2002 at 6:30 p.m.
4) Regular Session – May 15, 2002 at 6:30 p.m.
5) Regular/Council Hears Planning & Zoning – May 22, 2002 at 6:30 p.m.

- c) Possible approval of Call of Special Election for Referendum 4-REF-2001, referring Ordinance 2001-A194 (Overlay Zones) and 5-REF-2001, referring to Ordinance 2001-A915 (Mining Regulations). (This item will be budgeted in the FY 2002/03 Budget.)**

- d) Possible approval of Memorandum of Understanding for professional contract services with Gallagher and Kennedy Law Firm regarding eminent domain/condemnation for the Main Street Beautification Project and acquisition of the Camp Verde Water System per Council instruction. (Budget has a line item for legal consulting contracts, this line item is currently over budget and funds would come out of contingency)**

- e) Possible approval of dispatch fees for the 2002/03 fiscal year as follows: Camp Verde Fire Department in the amount of \$47,000**

- f) Possible approval of Resolution 2002-512, designating an official to act on behalf of the Town for the Town Site Act.**

On a motion by Baker, seconded by Gioia, the Council voted unanimously to approve the Consent Agenda as amended, with correction to minutes on item 8, public input, changing 'Dale' to 'Delbert', item 9, adding 'Vice' to Chairman, pulling item c. for discussion, setting an Executive Session for Wednesday, April 24 at 5:30 p.m. and a Work Session for Monday, April 22 at 6:30 p.m.

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to approve item c. as presented.

5. **Call to the Public for Items not on the Agenda**

Director of Yavapai Family Advocacy Center Kathleen McLaughlin presented the 2001 Annual Report from the center. She thanked Council for their support and discussed several statistics of victims helped by the center.

6. **Presentation and possible approval of Memorandum of Agreement with APS to review Town facilities and energy consumption.**

Council took no action on this item.

7. **Presentation and possible direction to staff concerning Middle Verde drainage.**

On a motion by Eberhard, seconded by Baker, the Council directed staff to prioritize the five areas, beginning with area A, F, E, B, and C, using the options recommended in the staff report and proceed with finding a method of funding appropriate to move ahead.

8. Possible approval of Ordinance 2002-A214, amending the Town Code to remove the Uniform Fire Code and requirement of three copies of all codes at the Clerk's Office from Article 7-1, Adoption of the Uniform Building Code (UBC) and related Public Codes.

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to direct staff to negotiate an IGA with the local Fire Department, to research the procedures of the State Fire Marshal if turned back and find out if they would contract with the local fire department.

9. Possible direction to staff concerning Industrial Drive.

On a motion by Baker, seconded by Eberhard, the Council voted unanimously to direct staff to place a sign at the end of Town owned portion of the street stating 'Private Street, no public maintenance'.

10. Possible direction to staff concerning the proposed SR 260 ADOT Access Management Plan.

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to direct staff to write a letter to ADOT expressing Council concerns regarding the whole 260 situation and setting up a meeting between Council and ADOT for discussion.

11. Possible direction to staff concerning the proposed inclusion of Town facilities improvement in the Capital Improvements Plan.

On a motion by Hunter, seconded by Eberhard, the Council voted unanimously to accept the list of projects presented by staff.

12. Possible appointment of Council Liaison(s) to the Chamber of Commerce.

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to table this item for several weeks.

13. Call to the Public for Items not on the Agenda

Theresa McQuerry stated that she would be leaving the Journal on April 29th and moving to Payson.

14. Advanced Approvals

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to approve \$5,893.50 from Hurf Contingency Funds for Arizona Engineering regarding legal descriptions for Main Street.

15. Manager/Staff Report

There were no reports.

16. Council Informational Reports:

Vice Mayor Gioia reported on a meeting with Vice Chairman Fred Sanchez of the Yavapai/Apache Nation on revenue sharing coming back to local governments.

Councilor Hunter stated that he had spoken with Mike Willett who said the IGA between the County and the Nation was still being reviewed.

17. Adjournment

The meeting was adjourned at 8:45 p.m.

AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, APRIL 17, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Regular Session – April 3, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular/Council Hears Planning & Zoning – April 24, 2002 at 5:30 p.m.
 - 2) Regular Session – May 1, 2002 at 6:30 p.m.
 - 3) Joint Work Session – May 8, 2002 at 6:30 p.m.
 - 4) Regular Session – May 15, 2002 at 6:30 p.m.
 - 5) Regular/Council Hears Planning & Zoning – May 22, 2002 at 6:30 p.m.
 - c) **Possible approval of Call of Special Election for Referendum 4-REF-2001, referring Ordinance 2001-A194 (Overlay Zones) and 5-REF-2001, referring to Ordinance 2001-A915 (Mining Regulations).** (This item will be budgeted in the FY 2002/03 Budget.)
 - d) **Possible approval of Memorandum of Understanding for professional contract services with Gallagher and Kennedy Law Firm regarding eminent domain/condemnation for the Main Street Beautification Project and acquisition of the Camp Verde Water System per Council instruction.** (budget has a line item for legal consulting contracts, this line item is currently over budget and funds would come out of contingency)
 - e) **Possible approval of dispatch fees for the 2002/03 fiscal year as follows: Camp Verde Fire Department in the amount of \$47,000**
 - f) **Possible approval of Resolution 2002-512, designating an official to act on behalf of the Town for the Town Site Act.**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §30-381.01(G).)

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Discussion of the following: (*Public input may be invited on any of these items.*)

6. **Presentation and possible approval of Memorandum of Agreement with APS to review Town facilities and energy consumption.**
7. **Presentation and possible direction to staff concerning Middle Verde drainage.**
8. **Possible approval of Ordinance 2002-A214, amending the Town Code to remove the Uniform Fire Code and requirement of three copies of all codes at the Clerk's Office**

**MINUTES
REGULAR SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, APRIL 17, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

- 1. Call to Order**
Mayor Hauser called the meeting to order at 6:30 p.m.
- 2. Roll Call**
Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter and Eberhard were present.
Councilor Dickinson was absent.
Also present:
Town Manager John Roberts, Town Attorney Julie Kriegh, Town Clerk Deborah Barber, General Services Director Bill Lee, Town Engineer Harry Parsi and Recording Secretary Valerie House
- 3. Pledge of Allegiance**
Councilor Eberhard led the pledge.
- 4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) Approval of the Minutes:**
 - 1) Regular Session – April 3, 2002
 - b) Set Next Meeting, Date and Time:**
 - 1) Regular/Council Hears Planning & Zoning – April 24, 2002 at 6:30 p.m.
 - 2) Regular Session – May 1, 2002 at 6:30 p.m.
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 - c) Possible approval of Call of Special Election for Referendum 4-REF-2001, referring Ordinance 2001-A194 (Overlay Zones) and 5-REF-2001, referring to Ordinance 2001-A915 (Mining Regulations). (This item will be budgeted in the FY 2002/03 Budget.)**
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 - e) Possible approval of dispatch fees for the 2002/03 fiscal year as follows: Camp Verde Fire Department in the amount of \$47,000**
 - f) Possible approval of Resolution 2002-512, designating an official to act on behalf of the Town for the Town Site Act.**

On a motion by Baker, seconded by Gioia, the Council voted unanimously to approve the Consent Agenda as amended, with correction to minutes on item 8, public input, changing 'Dale' to 'Delbert', item 9, adding 'Vice' to Chairman, pulling item c. for discussion, setting an Executive Session for Wednesday, April 24 at 5:30 p.m. and a Work Session for Monday, April 22 at 6:30 p.m.

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to approve item c. as presented.

Councilor Eberhard requested that item c. be pulled from the Consent Agenda for discussion. He wanted to confirm that the Special Election would be held at the same time as the recall and if it was saving the Town money by holding them together. Clerk Barber said the election and recall would be held together and that the cost would be less.

5. Call to the Public for Items not on the Agenda

Director of Yavapai Family Advocacy Center Kathleen McLaughlin presented the 2001 Annual Report from the center. She thanked Council for their support and discussed several statistics of victims helped by the center.

6. Presentation and possible approval of Memorandum of Agreement with APS to review Town facilities and energy consumption.

Council took no action on this item.

APS Energy Service Representative Bob Johnson passed out an informational packet to Council that discussed the opportunities to cut energy and save money. He said their engineers would have to do an investment grade audit to give a proper report to come up with specifications. Eberhard requested that the Marshal's office be excluded from consideration due to the future prospect of relocation. Johnson said the estimates were based on a quote given in February of .05 cents per square foot. Council agreed to consider the energy study during the budget process. Johnson agreed to honor the .05 cent per square foot quote.

7. Presentation and possible direction to staff concerning Middle Verde drainage.

On a motion by Eberhard, seconded by Baker, the Council directed staff to prioritize the five areas, beginning with area A, F, E, B, and C, using the options recommended in the staff report and proceed with finding a method of funding appropriate to move ahead.

Manager Roberts addressed a summary of the options available and staff recommendations regarding issues of drainage problems along Middle Verde Road. There were five areas of concern that sustain such problems as water overtopping on the roadway and damage to nearby properties. Council agreed on prioritizing the areas to be dealt with. They discussed the total amount of funding needed to complete the project and the need to identify as many sources as possible to fund it.

Public Input:

David Cook said he lived off of Middle Verde Road and has seen the damage done to the road. He said he was part of the committee for flood control and requested that Council continue to proceed on the project.

8. Possible approval of Ordinance 2002-A214, amending the Town Code to remove the Uniform Fire Code and requirement of three copies of all codes at the Clerk's Office from Article 7-1, Adoption of the Uniform Building Code (UBC) and related Public Codes.

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to direct staff to negotiate an IGA with the local Fire Department, to research the procedures of the State Fire Marshal if turned back and find out if they would contract with the local fire department.

Attorney Kriegh explained staffs recommendation of the ordinance to amend the Town Code by removing the Uniform Fire Code from adopted Town Codes that are used for application and enforcement. She added that three copies of all Codes be kept by the Town Clerk. Council discussed the liabilities and enforcement issues. They felt staff should try to negotiate an IGA with the local Fire Department and research the possibility of the State Fire Marshal negotiating and IGA with them as well.

Public Input:

There was no public input.

9. Possible direction to staff concerning Industrial Drive.

On a motion by Baker, seconded by Eberhard, the Council voted unanimously to direct staff to place a sign at the end of Town owned portion of the street stating 'Private Street, no public maintenance'.

Engineer Parsi presented a design of the commercial layout on Industrial Drive and the areas where trucks were parking. He discussed three options available for Council consideration; 1) To have signs of "No Parking" on one or both sides of the road 2) Obtain the right of way of 34 feet South of Comfort Inn and improve it 3) Leave as is. His recommendation was to postpone any improvement until development takes place South of Comfort Inn and do any improvements at that time. Council felt a sign should be placed at the end of the Town owned portion of the street which states 'Private Street, No Public Maintenance'.

Public Input:

Jim Bullard suggested a 'Dead End' sign and requested that a 'No Parking' sign be placed near the fire hydrant.

10. Possible direction to staff concerning the proposed SR 260 ADOT Access Management Plan.

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to direct staff to write a letter to ADOT expressing Council concerns regarding the whole 260 situation and setting up a meeting between Council and ADOT for discussion.

Councilor Hunter discussed the proposal from ADOT to construct a limited access highway from General Crook interchange to the existing Highway 260 in Cottonwood, near Cherry Road. He felt ADOT's proposal would negatively impact the Town's plans for economic development and urged Council to write a letter requesting a meeting with ADOT officials to discuss opposition to the proposed highway. Eberhard discussed his discontent with the whole 260 project and its expectations that have fallen short of the Town's original approval.

Public Input:

There was no public input.

11. Possible direction to staff concerning the proposed inclusion of Town facilities improvement in the Capital Improvements Plan.

On a motion by Hunter, seconded by Eberhard, the Council voted unanimously to accept the list of projects presented by staff.

Manager Roberts discussed the proposed projects for Town Hall improvements and asked Council to review and direct staff to include as part of the CIP during the budget process. The projects included a Town Hall expansion of 6,000 square feet, a reconstruction of Town Hall parking lot, a new Marshal's Office, a Street Department storage yard relocation, ten acres for a ball park and the first phase of location, land acquisition and conceptual study for a new library. Council discussed the item of parks and the need to acquire land for ball parks.

Public Input:

There was no public input.

12. Possible appointment of Council Liaison(s) to the Chamber of Commerce.

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to table this item for several weeks.

Manager Roberts requested that this item be tabled for a few weeks.

13. Call to the Public for Items not on the Agenda

Theresa McQuerry stated that she would be leaving the Journal on April 29th and moving to Payson.

14. Advanced Approvals

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to approve \$5,893.50 from Hurf Contingency Funds for Arizona Engineering regarding legal descriptions for Main Street.

15. Manager/Staff Report

There were no reports.

16. Council Informational Reports:

Vice Mayor Gioia reported on a meeting with Vice Chairman Fred Sanchez of the Yavapai/Apache Nation on revenue sharing coming back to local governments.

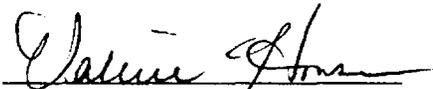
Councilor Hunter stated that he had spoken with Mike Willett who said the IGA between the County and the Nation was still being reviewed.

17. Adjournment

The meeting was adjourned at 8:45 p.m.



Brenda Hauser, Mayor

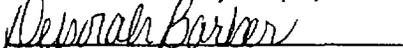


Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 17th day of April, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 18th day of April, 2002.



Deborah Barber, Town Clerk

**AGENDA
WORK SESSION**



**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106**

**MONDAY, APRIL 22, 2002
6:30 P.M.**

1. Call to Order
2. Roll Call

Discussion of the Following:

3. FY 2002/03 Budget
4. Adjournment

Posted by: *C. Jones*

Date/Time: 4-19-02 9:05 a.m.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES
WORK SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
MONDAY APRIL 22, 2002
6:30 P.M.**

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter, and Eberhard were present. Councilor Dickinson was absent

Also Present:

Town Manager, John Roberts, Finance Director Dane Bullard, Engineer Harry Parsi, General Services Director Bill Lee, Library Director Gerard Laurito, and Deputy Town Clerk Virginia Jones

3. FY 2002/2003 Budget

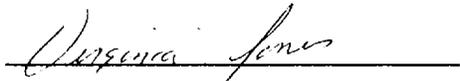
Town Manager Roberts explained the Revenues are only estimates based on available information. Roberts explained that a survey of the employees showed that the majority of employees were in favor of joining State Retirement and Social Security. Council supported staffs wishes. Council agreed they would like to see a line item placed in the budget for the NASA Satellite imaging.

4. Adjournment

Meeting was adjourned at 7:15 p.m.



Brenda Hauser, Mayor

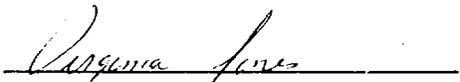


Virginia Jones, Deputy Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 22nd day of April 2002. I further certify that the meeting was duly called and held, and that a quorum was present

Dated this 3rd day of April 2002



Virginia Jones, Deputy Town Clerk

AGENDA



**SPECIAL SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
TUESDAY, APRIL 23, 2002
5:00 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Discussion with Tom Foster from ADOT and possible direction to staff regarding Downtown Enhancement Program, ADOT 5 year Plan, and Highway 260 Access Management Plan.**
5. **Adjournment**

Posted by: *O Jones*

Date/Time: *4-19-02* *4:00 p.m.*

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
SPECIAL SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
TUESDAY, APRIL 23, 2002
5:00 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order.

Mayor Hauser called the meeting to order at 5:00 p.m.

2. Roll Call.

Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter, and Eberhard were present. Councilor Dickinson was absent.

Also Present:

Town Manager John Roberts, General Services Director Bill Lee and Administrative Assistant Deputy Town Clerk Virginia Jones

3. Pledge of Allegiance

Councilor Baker led the pledge.

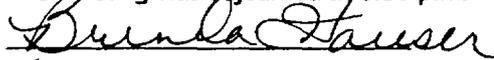
4. Discussion with Tom Foster from ADOT and possible direction to staff regarding Downtown Enhancement Program, ADOT 5 year plan, and Highway 260 Access Management Plan

ADOT Representative Tom Foster explained the percentages to be paid by ADOT and by the Town regarding Main Street enhancements. He said the enhancement project would be done the same time as the bypass project and that the Town would need to have the rights-of way agreements completed. Foster discussed studies done, phases of the project, and the Regional Plan. He added that project should go out to bid by May 1st.

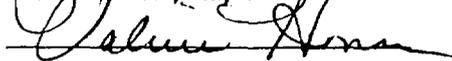
Council asked questions regarding rights-of-ways, costs, the turn back agreements and then discussed the different phases and details of the project. Manager Roberts discussed the major financial commitments being made by the Town.

5. Adjournment

The meeting was adjourned at 6:30 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 23rd day of April, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 24th day of April, 2002.



Deborah Barber, Town Clerk

**AGENDA
EXECUTIVE SESSION**



**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
Council Chambers
473 S. Main, Room #106**

**WEDNESDAY, APRIL 24, 2002
5:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Discussion or consultation with the Town Attorney pursuant to ARS §38-431.03(A)(3) and (A)(4) to consider Council's position or instruct the attorney regarding its position in pending or contemplated litigation or in settlement discussions regarding the Daniel E. Pierce Notice of Claim**
4. **Discussion or consultation with the Town Attorney pursuant to ARS §38-431.03(A)(3) and (A)(4) to consider Council's position or instruct the attorney regarding its position in pending or contemplated litigation or in settlement discussions regarding the Camp Verde Water System Notice of Claim**
5. **Adjournment**

Posted by: *D. Jones*

Date/Time: *4-19-02* *9:05 a.m.*

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**ACTIONS TAKEN
REGULAR SESSION/COUNCIL HEARS PLANNING AND ZONING
MAYOR and
COMMON COUNCIL
WEDNESDAY, APRIL 24, 2002
6:30 P.M.**

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Councilor's Reddell, Baker, Hunter and Eberhard were present.
Vice Mayor Gioia and Councilor Dickinson were absent.

Also Present:

Town Attorney Julie Kriegh, Town Manager John Roberts, Administrative Assistant Deputy Clerk Virginia Jones and Recording Secretary Valerie House

3. Pledge of Allegiance

Councilor Eberhard led the pledge.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

1) Special Session-April 10, 2002

b) Set Next Meeting, Date and Time:

1) Regular Session-May 1, 2002 at 6:30 p.m.

2) Joint Work Session-May 8, 2002 at 6:30 p.m.

3) Regular Session-May 15, 2002 at 6:30 p.m.

4) Regular/Council Hears Planning & Zoning-May 22, 2002 at 6:30 p.m.

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to approve the consent agenda as presented.

5. Call to the Public for Items not on the Agenda

There was no public input.

6. Possible approval of patio permit Liquor License Application for the VFW Post 6739, located at 277 General Crook Trail.

On a motion by Hunter, seconded by Eberhard, the Council voted unanimously to approve of patio permit an extension to the VFW Post 6739 liquor license application, located at 277 General Crook Trail.

7. Presentation by Linda Evans of Verde Family Network Council & Youth Count and request for consideration of funding in the amount of \$4,000 during budget year 2002/2003. (This item was requested by Mayor Hauser)

Council took no action on this item.

8. Possible approval for settlement or direction to staff regarding Notice of Claims against the Town of Camp Verde by Daniel Pierce and The Camp Verde Water System.

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to table items 8 and 9.

**ACTIONS TAKEN
REGULAR SESSION/COUNCIL HEARS PLANNING AND ZONING
MAYOR and
COMMON COUNCIL
WEDNESDAY, APRIL 24, 2002
6:30 P.M.**

1. **Call to Order**
Mayor Hauser called the meeting to order at 6:30 p.m.
2. **Roll Call**
Mayor Hauser, Councilor's Reddell, Baker, Hunter and Eberhard were present.
Vice Mayor Gioia and Councilor Dickinson were absent.
Also Present:
Town Attorney Julie Kriegh, Town Manager John Roberts, Administrative Assistant Deputy Clerk Virginia Jones and Recording Secretary Valerie House
3. **Pledge of Allegiance**
Councilor Eberhard led the pledge.
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Special Session-April 10, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular Session-May 1, 2002 at 6:30 p.m.
 - 2) Joint Work Session-May 8, 2002 at 6:30 p.m.
 - 3) Regular Session-May 15, 2002 at 6:30 p.m.
 - 4) Regular/Council Hears Planning & Zoning-May 22, 2002 at 6:30 p.m.

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to approve the consent agenda as presented.
5. **Call to the Public for Items not on the Agenda**
There was no public input.
6. **Possible approval of patio permit Liquor License Application for the VFW Post 6739, located at 277 General Crook Trail.**
On a motion by Hunter, seconded by Eberhard, the Council voted unanimously to approve of patio permit an extension to the VFW Post 6739 liquor license application, located at 277 General Crook Trail.
7. **Presentation by Linda Evans of Verde Family Network Council & Youth Count and request for consideration of funding in the amount of \$4,000 during budget year 2002/2003. (This item was requested by Mayor Hauser)**
Council took no action on this item.
8. **Possible approval for settlement or direction to staff regarding Notice of Claims against the Town of Camp Verde by Daniel Pierce and The Camp Verde Water System.**
On a motion by Eberhard, seconded by Baker, the Council voted unanimously to table items 8 and 9.

9. **Possible approval of Resolution 2002-511, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring the 2002 Supplemental Excavating, Fill, Stockpiling and Grading Regulations to the adopted Uniform Building Code dated April 24, 2002 to be a public record.**

This item was tabled.

10. **Possible approval of Ordinance 2002-A204, establishment of supplemental excavating, fill, stockpiling and grading regulations to the currently adopted Uniform Building Code, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference the supplemental excavating, fill, stockpiling and grading regulations to the adopted Uniform Building code and proscribing penalties for violations thereof.**

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to table this item.

11. **Possible approval of Ordinance 2002-A209 an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, authorizing the Town Manager to acquire sixteen (16) parcels of right of way needed for street improvements by donation, purchase, or by power of eminent domain if an agreement for purchase cannot be reached by negotiation; and authorizing the Town of Camp Verde to disburse the necessary funds plus usual and customary closing costs if an agreement for purchase is reached by negotiation.**

On a motion by Eberhard, seconded by Hunter, the Council voted to approve Ordinance 2002-A209, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, authorizing the Town Manager to acquire sixteen parcels of right of way needed for street improvements by donation, purchase, or by power of eminent domain if an agreement for purchase cannot be reached by negotiation; and authorizing the Town of Camp Verde to disburse the necessary funds plus usual and customary closing costs if an agreement for purchase is reached by negotiation, the parcel numbers of the properties are; 404-23-031;404-23-030;404-23-029;404-23-028;404-23-027A;404-23-027B;404-23-026;404-23-001;404-23-002;404-23-003;404-22-007A;404-22-006B;404-22-004;404-22-118;404-28-007B;and 404-22-116. Baker voted 'no'.

- 11a. **Discussion and possible direction to staff concerning the proposed local government share of the Indian Gaming Compact Revenues.**

Council took no action taken on this item.

- 11b. **Discussion and possible approval of Resolution 2002-513 authorizing approval of an agreement for Town participation in the Arizona State Retirement System. (This will be a budgeted item in the FY 2002/03 Budget)**

On a motion by Eberhard, seconded by Reddell, the Council voted unanimously to approve Resolution 2002-513 authorizing approval of an agreement for Town participation in the Arizona State Retirement System.

- 11c. **Discussion and possible approval of Resolution 2002-514 authorizing approval of an agreement for Town participation in the Social Security System. (This will be a budgeted item in the FY 2002/03 Budget)**

On a motion by Reddell, seconded by Baker, the Council voted unanimously to approve Resolution 2002-514 authorizing approval of an agreement for Town participation in the Social Security System.

12. **Call to the Public for Items not on the Agenda**

There was no public input.

13. Advanced Approvals

On a motion by Baker, seconded by Eberhard, the Council voted unanimously to approve the request from the Planning and Zoning Department to transfer \$500 from their Office Equipment Budget to their Office Supplies Budget.

14. Manager/Staff Report

There were no staff reports.

15. Council Informational Reports:

There were no Council Informational Reports.

16. Adjournment

The meeting was adjourned at 6:46 p.m.

**SECOND
ADDENDUM TO THE
AGENDA**



**REGULAR SESSION/COUNCIL HEARS PLANNING AND ZONING
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, APRIL 24, 2002
6:30 P.M.**

- 11a. Discussion and possible direction to staff concerning the proposed local government share of the Indian Gaming Compact Revenues.**
- 11b. Discussion and possible approval of Resolution 2002-513 authorizing approval of an agreement for Town participation in the Arizona State Retirement System. (This will be a budgeted item in the FY 2002/03 Budget)**
- 11c. Discussion and possible approval of Resolution 2002-514 authorizing approval of an agreement for Town participation in the Social Security System. (This will be a budgeted item in the FY 2002/03 Budget)**

Posted by: *V. Jones*

Date/Time: *4-23-02 2:45 PM*

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**AGENDA
SPECIAL SESSION**



**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
MONDAY, APRIL 29, 2002
6:25 P.M.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Discussion, consideration and possible action regarding property acquisition for the Main Street Beautification Enhancement Project. (Council may vote to go into Executive Session per ARS §38-431 (A)(3)(7) and then resume this item.)**
- 5. Adjournment**

Posted by: W Jones

Date/Time: 4.26.02 9:45 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
SPECIAL SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
Council Chambers
473 S. Main, Room #106
MONDAY, APRIL 29, 2002
6:25 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. **Call to Order**
Mayor Hauser called the meeting to order at 6:25 p.m.

2. **Roll Call**
Mayor Hauser, Vice Mayor Gioia, Councilors Baker, Dickinson, Hunter and Reddell were present.
Councilor Eberhard was absent.

Also Present:
Manager John Roberts and Town Attorney Julie Kriegh

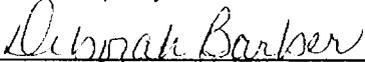
3. **Pledge of Allegiance**
Mayor Hauser led the pledge.

4. **Discussion, consideration and possible action regarding property acquisition for the Main Street Beautification Enhancement Project.**
On a motion by Reddell, seconded by Baker, the Council voted to go into executive session pursuant to ARS §38-431.03 (A)(3)(7).

5. **Adjournment**
The Special Session was adjourned at 6:26 p.m.



Brenda Hauser, Mayor



Deborah Barber, CMC, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate summary of the discussion of the Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 29th day of April 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 29th day of April 2002



Deborah Barber, CMC, Town Clerk

**AGENDA
WORK SESSION**



**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
MONDAY, APRIL 29, 2002
6:30 P.M.**

- 1. Call to Order**
- 2. Roll Call**

Discussion of the Following:

- 3. Capitol Improvement Projects for Fiscal Year 2002/03**
- 4. Adjournment**

Posted by: W Jones

Date/Time: 4-26-02 9:45 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
WORK SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
Council Chambers
473 S. Main, Room #106
MONDAY, APRIL 29, 2002
6:30 P.M.**

1. Call to Order

Mayor Hauser called the meeting to order at 6:36 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Baker, Dickinson, Eberhard, Hunter and Reddell were present.

Also Present:

Manager John Roberts, Town Attorney Julie Kriegh, Finance Director Dane Bullard, Library Director Gerry Laurito, Community Services Director Bill Lee, Town Engineer Harry Parsi, Marshal John Wischmeyer and Town Clerk Deborah Barber

3. Capital Improvement Projects for Fiscal Year 2002/03.

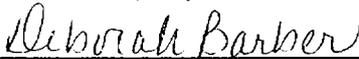
Council discussed the CIP List Fund Priority List and the Parks Fund Priority List. A copy of these lists are attached and become a permanent part of this record.

4. Adjournment

The Work Session was adjourned at 7:30 p.m.



Brenda Hauser, Mayor



Deborah Barber, CMC, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate summary of the discussion of the Common Council of the Town of Camp Verde during the Executive Session of the Town Council of Camp Verde, Arizona, held on the 29th day of April 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 30th day of April 2002



Deborah Barber, CMC, Town Clerk

**ACTIONS TAKEN
REGULAR SESSION
MAYOR and
COMMON COUNCIL
WEDNESDAY, MAY 1, 2002
6:30 P.M.**

- 4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
- a) Approval of the Minutes:**
- 1) Special Session – April 17, 2002
 - 2) Regular Session – April 17, 2002
 - 3) Work Session – April 22, 2002
 - 4) Special Session – April 23, 2002
- b) Set Next Meeting, Date and Time:**
- 1) Joint Work Session – May 8, 2002 at 6:30 p.m.
 - 2) Regular Session – May 15, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – May 22, 2002 at 6:30 p.m.
- c) Possible approval of Resolution 2002-515, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving application for Historic Preservation of Heritage Funds. (This Resolution supercedes and replaces Resolution 2002-502 approved by Council 2-27-02.)**
- On a motion by Dickinson, seconded by Eberhard, the Council voted unanimously to approve the Consent Agenda as amended, by adding additional Special Sessions on May 7th at 6:30 p.m., May 14th at 6:30 p.m. and a Work Session on May 21st at 6:30 p.m.
- 5. Call to the Public for Items not on the Agenda**
- George Young reported on a call he received inquiring about the time Council meetings were to be aired and referred to them as cartoons.
- 6. Discussion and possible acceptance of right of way donation for Industrial Drive realignment from Harvard Investment, Inc.**
- On a motion by Gioia, seconded Hunter, the Council voted unanimously to accept donation of right of way for Industrial Drive realignment from Harvard Investments, Inc.
- 7. Possible authority and direction to staff for acquisition of sixteen parcels of right of way on Main Street for the Main Street Beautification Project (This is an unbudgeted item to come out of the Contingency Fund.)**
- On a motion by Eberhard, seconded by Hunter, the Council voted to authorize staff to send letters to make offers for the acquisition of 16 parcels of right of way on Main Street for the Main Street Beautification project; directing staff to offer \$5.00 per square foot and that this item is to come from HURF Contingency Funds. Baker voted 'no' and Dickinson 'abstained'.
- 8. Call to the Public for Items not on the Agenda**
- There was no public input.
- 9. Advanced Approvals**
- There were no advanced approvals.

10. Manager/Staff Report

There were no reports.

11. Council Informational Reports

Mayor Hauser reminded Council and the public of an informative Water Seminar to be held on May 18, 2002 at the Camp Verde School's Multi-Use Complex.

Vice Mayor Gioia discussed a negotiated commitment from Harvard Investments, Inc. regarding 10 acres of land for ball fields and asked that staff investigate the possibility of pursuing a timeline needed to be able to begin on the fields. He reported on the IGA Subflow Steering Committee litigation and the current situation regarding the Gaming Compacts.

Dickinson reported on the maximum usage of fields by Little League teams. He said there were currently about 400 children involved and that there was a need for at least 5 more fields.

Baker commented on a recent removal of Verde Valley Fair signs by the Town of Camp Verde due to regulations regarding rights of way. She wanted to apologize for the Town's action.

Hunter stated that the last meeting with Tom Foster was very informative.

12. Adjournment

The meeting was adjourned at 6:48 p.m.

AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, MAY 1, 2002
6:30 P.M.**

1. **Call to Order**
 2. **Roll Call**
 3. **Pledge of Allegiance**
 4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Special Session-April 17, 2002
 - 2) Regular Session-April 17, 2002
 - 3) Work Session-April 22, 2002
 - 4) Special Session-April 23, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Joint Work Session – May 8, 2002 at 6:30 p.m.
 - 2) Regular Session – May 15, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – May 22, 2002 at 6:30 p.m.
 - c) **Possible approval of Resolution 2002-515, a Resolution of the Mayor and Common council of The Town of Camp Verde, Yavapai County, Arizona approving application for Historic Preservation Heritage Funds. (This Resolution supercedes and replaces Resolution 2002-502 approved by Council on 2-27-02.)**
 5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)
- Please note:** The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.
- Discussion of the following: (Public input may be invited on any of these items.)**
6. **Discussion and possible acceptance of right of way donation for Industrial Drive realignment from Harvard Investment, Inc.**
 7. **Possible authority and direction to staff for acquisition of sixteen parcels of right of way on Main Street for the Main Street Beautification Project (This is an unbudgeted item to come out of the contingency fund.)**
 8. **Call to the Public for Items not on the Agenda**

There will be no Public input on the following items:

9. Advanced Approvals

There are no advanced approvals.

10. Manager/Staff Report

11. Council Informational Reports: Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.

12. Adjournment

Posted by: U Jones

Date/Time: 4-26-02 9:45 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, MAY 1, 2002
6:30 p.m.**

**Minutes are a summary of the actions taken. They are not verbatim.
Input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

- 1. Call to Order**
Mayor Hauser called the meeting to order at 6:30 p.m.
- 2. Roll Call**
Mayor Hauser. Councilors Baker, Hunter, Eberhard, and Dickinson were present. Vice Mayor Gioia arrived at 6:35 p.m. Councilor Reddell was absent.
Also Present:
Town Manager John Roberts, Town Clerk Deborah Barber, Grants Administrator Franc Kahn and Recording Secretary Valerie House
- 3. Pledge of Allegiance**
Councilor Dickinson led the pledge.
- 4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) Approval of the Minutes:**
 - 1) Special Session – April 17, 2002
 - 2) Regular Session – April 17, 2002
 - 3) Work Session – April 22, 2002
 - 4) Special Session – April 23, 2002
 - b) Set Next Meeting, Date and Time:**
 - 1) Joint Work Session – May 8, 2002 at 6:30 p.m.
 - 2) Regular Session – May 15, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – May 22, 2002 at 6:30 p.m.
 - c) Possible approval of Resolution 2002-515, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving application for Historic Preservation of Heritage Funds. (This Resolution supercedes and replaces Resolution 2002-502 approved by Council 2-27-02.)**
On a motion by Dickinson, seconded by Eberhard, the Council voted unanimously to approve the Consent Agenda as amended, by adding additional Special Sessions on May 7th at 6:30 p.m., May 14th at 6:30 p.m. and a Work Session on May 21st at 6:30 p.m.
- 5. Call to the Public for Items not on the Agenda**
George Young reported on a call he received inquiring about the time Council meetings were to be aired and referred to them as cartoons.

6. Discussion and possible acceptance of right of way donation for Industrial Drive realignment from Harvard Investment, Inc.

On a motion by Gioia, seconded Hunter, the Council voted unanimously to accept donation of right of way for Industrial Drive realignment from Harvard Investments, Inc.

Manager Roberts reported that as part of the Highway 260 Bypass project arrangement with ADOT was to provide rights of way for realignment of Industrial Drive. He stated that this item was to accept the donated required right of way from Harvard Investment, Inc. Roberts added that the Shill family was still reviewing the negotiations.

Public Input:

There was no public input.

7. Possible authority and direction to staff for acquisition of sixteen parcels of right of way on Main Street for the Main Street Beautification Project (This is an unbudgeted item to come out of the Contingency Fund.)

On a motion by Eberhard, seconded by Hunter, the Council voted to authorize staff to send letters to make offers for the acquisition of 16 parcels of right of way on Main Street for the Main Street Beautification project; directing staff to offer \$5.00 per square foot and that this item is to come from HURF Contingency Funds. Baker voted 'no' and Dickinson 'abstained'.

Roberts stated that staff was previously authorized to proceed with condemnation as a first step to acquire the rights of way on 16 parcels of property on Main Street. He requested approval and direction to staff to proceed with offers to the owners of the parcels.

Councilor Eberhard felt the Town should offer more money to the owners in order to avoid possible rejections that could lead to extra expense such as appraisal fees. Councilor Baker requested an estimate of the possible tax-payer money to be expended in the condemnation process and the additional Main Street enhancements. Manager Roberts stated that as much as \$30,000 could be spent for addition of the stamped concrete enhancement and that condemnation amounts could vary due to such things as staff time, services of appraisals, escrow amounts, and possible litigations. Baker said it could easily exceed \$100,000. Roberts confirmed this amount.

Public Input:

There was no public input.

8. Call to the Public for Items not on the Agenda

There was no public input.

9. Advanced Approvals

There were no advanced approvals.

10. Manager/Staff Report

There were no reports.

11. Council Informational Reports

Mayor Hauser reminded Council and the public of an informative Water Seminar to be held on May 18, 2002 at the Camp Verde School's Multi-Use Complex.

Vice Mayor Gioia discussed a negotiated commitment from Camp Verde School Systems regarding 10 acres of land for ball fields and asked that staff investigate the possibility of pursuing a timeline needed to be able to begin on the fields. He reported on the IGA Subflow Steering Committee litigation and the current situation regarding the Gaming Compacts.

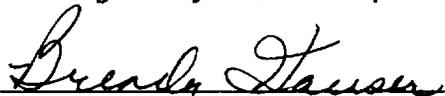
Dickinson reported on the maximum usage of fields by Little League teams. He said there were currently about 400 children involved and that there was a need for at least 5 more fields.

Baker commented on a recent removal of Verde Valley Fair signs by the Town of Camp Verde due to regulations regarding rights of way. She wanted to apologize for the Town's action.

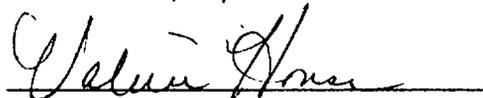
Hunter stated that the last meeting with Tom Foster was very informative.

12. Adjournment

The meeting was adjourned at 6:48 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 1st day of May, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 2nd day of May, 2002.



Deborah Barber, Town Clerk

AGENDA



WORK SESSION

**MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106**

**TUESDAY, MAY 7, 2002
6:30 P.M.**

1. **Call to Order**

2. **Roll Call**

Discussion of the Following:

3. **FY 2002/03 Operating Budget**

4. **Adjournment**

Posted by: *J. Jones*

Date/Time: 5-3-02 10:40 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
WORK SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
Council Chambers
473 S. Main, Room #106
TUESDAY, MAY 7, 2002
6:30 P.M.**

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Baker, Hunter and Reddell were present. Council Eberhard joined the meeting at 6:32 p.m. Councilor Dickinson was absent.

Also Present:

Manager John Roberts, Town Attorney Julie Kriegh, Finance Director Dane Bullard, Library Director Gerry Laurito, Judge Lyndall McElhaney; Town Engineer Harry Parsi, Marshal John Wischmeyer and Town Clerk Deborah Barber. Community Services Director Bill Lee joined the meeting at 6:50 p.m.

3. FY 2002/03 Operating Budget

Council discussed the FY 2002/03 Operating Budget. Changes to the budget included charging ½ of the cost of the NASA project to HURF and taking part of the attorney's and janitor's salaries from HURF when working on street related projects, as well as other possible areas including the List Fund to come up with \$25,000 to fund the NASA project; leaving the Recycling at \$1,500, and renaming line item #01-50-54-8000 from Chamber of Commerce to Tourism and Redevelopment.

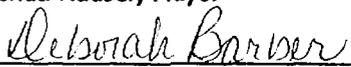
Other issues included confirming that only five (5) Council members were receiving the \$50 per month per diem; ensuring that the funds set aside for employee appreciation and promotional items are used in the upcoming year; buying equipment to record Council meetings and making the tapes available for public use at the Library; moving the Grants Administration from the Clerk's Office to the Manager's Office so that the Grants Administrator could provide assistance to the Manager in addition to grants administration; and having the Town Engineer assume all of the Street Inspector's duties in addition to his duties due to the elimination of the Street Inspector position.

4. Adjournment

The Work Session was adjourned at 7:16 p.m.



Brenda Hauser, Mayor

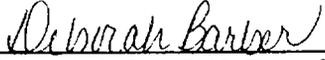


Deborah Barber, CMC, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate summary of the discussion of the Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on the 7th day of May 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 8th day of May 2002



Deborah Barber, CMC, Town Clerk

AGENDA



**JOINT WORK SESSION
MAYOR and COMMON COUNCIL
and the
PLANNING & ZONING COMMISSION
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106**

**WEDNESDAY, MAY 8, 2002
6:30 P.M.**

- 1. Call to Order**
- 2. Roll Call**

Discussion of the Following:

- 3. Draft Amendment to the General Plan – Proposed Land Use Designations**
- 4. Draft Amendment to the General Plan – Land Use Element Vision Statement, Goals, and Implementation Strategies**
- 5. Draft Amendment to the General Plan – Proposed Land Use Map, Distribution, Location, and Extent of Uses**
- 6. Staff Update on Amendment Schedule**
- 7. Adjournment**

Posted by: *C. Jones*

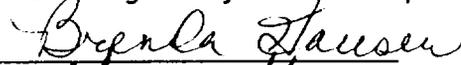
Date/Time: *5-3-02* *8:45 a.m.*

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

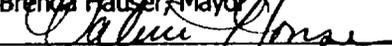
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**MINUTES
JOINT WORK SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
AND
PLANNING AND ZONING COMMISSION
COUNCIL CHAMBERS
WEDNESDAY, MAY 8, 2002
6:30 P.M.**

1. **Call to Order**
Mayor Hauser called the meeting to order at 6:32 p.m.
2. **Roll Call**
Mayor Hauser, Councilors Reddell, Baker, Eberhard, Dickinson and Hunter were present. Vice Mayor Gioia arrived at 6:58 p.m. Commissioners Parrish and Johnson were present. Commissioner Strathmere arrived at 6:40 p.m. Chairperson Whitmire, Vice Chairman Haskell and Commissioners Harvey and Holton were absent.
Also Present:
General Plan Administrator Wendy Escoffier and Senior Planner Nancy Buckel
3. **Draft Amendment to the General Plan – Proposed Land Use Designations**
Council and the Planning and Zoning Commission discussed proposed land use designations. They discussed low, medium and fill-in density gaps.
4. **Draft Amendment to the General Plan – Land Use Element Vision Statement, Goals and Implementation Strategies**
Both the Council and Commission discussed the Land Use Element Vision Statement, Goals and Implementation Strategies.
5. **Draft Amendment to the General Plan – Proposed Land Use Map, Distribution, Location, and Extent of Uses**
The groups discussed the draft amendment of the proposed land use map, distribution, location and extent of uses to the General Plan.
6. **Staff Update on Amendment Schedule**
Planner Escoffier gave an update of proposed Amendment schedule and said it would go to agency review on August 1, 2002 and a public open house for public review of revisions would possibly be held in June or July. Escoffier said there would be a meeting regarding Transportation and Water elements some time in July. She added that these time schedules were tentative and could possibly be changed.
7. **Adjournment**
The meeting was adjourned at 8:17 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council and the Planning & Zoning Commission of the Town of Camp Verde during a Joint Work Session of the Town Council of Camp Verde, Arizona, held on the 8th day of May, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 10th day of May, 2002.



Deborah Barber, Town Clerk

AGENDA



WORK SESSION

**MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106**

**TUESDAY, MAY 14, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the Following:

3. **Presentation by Tischler and Associates, Inc. on Development/Impact Fee Analysis and Recommendations.**
4. **Adjournment**

Posted by: *V Jones*

Date/Time: *5-3-02 10:40 a.m.*

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
WORK SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
May 14, 2002
6:30 P.M.**

1. Call to Order

Vice Mayor Gioia called the meeting to order at 6:30 p.m.

2. Roll Call

Vice Mayor Gioia, Councilors Reddell, Baker, Hunter, Eberhard and Dickinson were present.
Mayor Hauser was absent

Also Present:

Town Manager John Roberts, Town Attorney Julie Kriegh, General Services Director Bill Lee,
Library Director Gerard Laurito, and Deputy Town Clerk Virginia Jones

3. Presentation by Tischler and Associates, Inc. on Development/Impact Fee Analysis and Recommendations.

Town Manager Roberts introduced Paul Tischler, from Tischler and Associates, Inc. Mr. Tischler gave a brief summary of the study done for the Town, which stated that the definition of 'Development/Impact fees' was 'new growth's fair share of Capital facilities'. He said the study included calculations of the new growth Capital facilities for the Town and cautioned that Development Fees do not pay operating expenses. Mr. Tischler explained that all revenues from development fees must be placed in a separate account for separate activities. Tischler discussed several methodologies listed in the report.

Councilor Baker asked Mr. Tischler if it was normal for rural towns to get involved in impact fees. Tischler stated that small communities are becoming increasingly aware of the need for development fees, with revenue sources becoming scarce. Eberhard asked how often the fees should be reviewed. Tischler recommended every 3 to 5 years. Gioia asked if it was possible to apply the fees where chosen and waived as chosen. Tischler stated that it could be used case by case.

Councilor Dickison questioned if Tischler and Associates looked at the actual growth of the community or if the figures were based on projections only. Mr. Tischler stated that a single family residence in the next ten to twenty years would increase dramatically and they used several methodologies to get the best estimate available. Dickinson asked if the statistics on paper were a guess or not. Tischler said there were no guaranties on the type or rate of growth in any jurisdiction in the state.

Public Input:

Leon Raper reminded Council he was the one that recommended Paul Tischler and was very glad Council chose them. Mr. Raper read from two reports and stated Council needs to be aware the development fees are not based on the 'wish list', it is based on existing facilities.

Mr. Tischler stated that development fees run with the land and new development places new demands on existing services.

Questioned if the purchase of the Water company was considered in the analysis, Mr. Tischler stated that he had not been directed to include the Water company.

4.

Adjournment

Meeting was adjourned at 7:20 p.m.

Brenda Hauser

Brenda Hauser, Mayor

Valerie House

Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the discussions of the Mayor and Common Council of the Town of Camp Verde during a Work Session of the Town Council of Camp Verde, Arizona, held on the 14th day of May 2002. I further certify that the meeting was duly called and held, and that a quorum was present

Dated this 15th day of May, 2002

Virginia Jones

Virginia Jones, Deputy Town Clerk

AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, MAY 15, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Special Session – April 29, 2002
 - 2) Work Session – April 29, 2002
 - 3) Regular/Council Hears Planning & Zoning – April 24, 2002
 - 4) Regular Session – May 1, 2002
 - 5) Budget Work Session – May 7, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Work Session Access Management Plan – May 21, 2002 at 6:30 p.m.
 - 2) Regular/Council Hears Planning & Zoning – May 22, 2002 at 6:30 p.m.
 - 3) Regular Session – June 5, 2002 at 6:30 p.m.
 - 4) Joint Work Session P&Z – June 12, 2002 at 6:30 p.m.
 - 5) Regular Session – June 19, 2002 at 6:30 p.m.
 - 6) Regular/Council Hears Planning & Zoning – June 26, 2002 at 6:30 p.m.
 - c) **Possible approval of Chamber of Commerce quarterly drawdown for the 4th quarter April, May and June 2002, in the amount of \$11,250.** (This is a budgeted item from the General Fund.)
 - d) **Possible approval of Resolution 2002-517, a resolution to apply for the COPS Universal Hiring Program 2002.** (This grant requires a cash match of \$53,086 over a 3-year period. The first year requires approximately \$10,000, and is unbudgeted and will come from Contingency if the Town receives the grant award.)
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. *§38-381.01(G)*.)

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- Discussion of the following: (Public input may be invited on any of these items.)**
 6. **Possible award of Chip Seal Project 02-003, and authorization for Mayor to execute contract.** (\$80,429.00 is budgeted from the General Fund. The lowest bid is \$96,512.28. If approved, the unbudgeted amount of \$16,083.28 will come from HURF Contingency.)
 7. **Possible direction to staff and/or establishment of an Exploratory Committee to address a River Park/Trail System.** (Direction may include setting aside funding for mailing and printing. This is an unbudgeted item.)

Councilor Reddell requested item #8:

- 8. Presentation from Camp Verde Sewer District Representative Suzy Burnside on effluent water.**

Councilors Eberhard and Reddell requested item #9:

- 9. Presentation by Community Services Director Bill Lee and discussion regarding installation of pipes and related expenses for use of effluent water.**
- 10. Presentation and recommendation by Parks & Recreation Commission on the Community Park site selection.**
- 11. Discussion and possible direction to staff concerning relocation of water lines as part of the Main Street Enhancement Project.**
- 12. Call to the Public for Items not on the Agenda**

There will be no Public Input on the following items:

- 13. Advanced Approvals**
There are no advanced approvals.
- 14. Manager/Staff Report**
- 15. Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.
- 16. Adjournment**

Posted by: *J. Jones*

Date/Time: 5-10-02 9:20 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
REGULAR SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
Council Chambers
473 S. Main, Room #106
WEDNESDAY, MAY 15, 2002**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

- 1. Call to Order**
Mayor Hauser called the meeting to order at 6:30 p.m.
- 2. Roll Call**
Mayor Hauser, Vice Mayor Tony Gioia, Councilor's Reddell, Baker, Hunter, Eberhard and Dickinson were present.
Also Present:
Town Manager John Roberts, Town Attorney Julie Kriegh, Deputy Clerk Virginia Jones, General Services Director Bill Lee, Finance Director Dane Bullard, Town Engineer Harry Parsi and Recording Secretary Valerie House
- 3. Pledge of Allegiance**
Councilor Dickinson led the pledge.
- 4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) Approval of the Minutes:**
 - 1) Special Session – April 29, 2002
 - 2) Work Session – April 29, 2002
 - 3) Regular Session/Council Hears Planning & Zoning – April 24, 2002
 - 4) Regular Session – May 1, 2002
 - 5) Budget Work Session – May 7, 2002
 - b) Set Next Meeting, Date and Time:**
 - 1) Work Session Access Management Plan – May 21, 2002 at 6:30 p.m.
 - 2) Regular/Council Hears Planning & Zoning – May 22, 2002 at 6:30 p.m.
 - 3) Regular Session – June 5, 2002 at 6:30 p.m.
 - 4) Joint Work Session P&Z – June 12, 2002 at 6:30 p.m.
 - 5) Regular Session – June 19, 2002 at 6:30 p.m.
 - 6) Regular/Council Hears Planning & Zoning – June 26, 2002 at 6:30 p.m.
 - c) Possible approval of Chamber of Commerce quarterly drawdown for the 4th quarter April, May and June 2002, in the amount of \$11,250.**
(This is a budgeted item from the General Fund.)
 - d) Possible approval of Resolution 2002-517, a resolution to apply for the COPS Universal Hiring Program 2002** (This grant requires a cash match of \$53,086 over a 3 year period. The first year requires approximately \$10,000, and is unbudgeted and will come from Contingency if the Town receives the grant award.)

e) Possible approval of letter to Governor and State Legislators opposing the extraordinary reduction of the State Parks Department Budget.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the Consent Agenda as amended; changing minutes of May 1, 2002, page 2, Item 11, change 'Harvard Investments, Inc.' to 'Camp Verde School Systems'; adding a Work Session on June 12, 2002 at 5:30 p.m. with the Fire Department and a Work Session on June 19, 2002 at 5:30 p.m. with Police Department Representatives.

5. Call to the Public for Items not on the Agenda

Jim Ellington commented on the greatness of having lights at Butler Park. He thanked Council for making the lights a reality.

6. Possible award of Chip Seal Project 02-003, and authorization for Mayor to execute contract. (\$80,429.00 is budgeted from the General Fund. The lowest bid is \$96,512.28. If approved, the unbudgeted amount of \$16,083.28 will come from HURF Contingency.)

On a motion by Dickinson, seconded by Gioia, the Council voted unanimously to award the Chip Seal Project 02-003 to International Surfacing Systems, and authorize the Mayor to execute the contract.

General Services Director stated that International Surfacing Systems completed the previous year's chip sealing and that he did not anticipate problems.

Public Input:

There was no public input.

7. Possible direction to staff and/or establishment of an Exploratory Committee to address a River Park/Trail System. (Direction may include setting aside funding for mailing and printing. This is an unbudgeted item.)

On a motion by Gioia, seconded by Baker, the Council voted unanimously to direct staff to seek out and show Council support for a group of volunteers to explore the development of trails for a River Front Park/Trail System.

Director Lee explained that the Parks and Recreation Commission and the Trails Committee had met to discuss the possibility of creating a River Park/Trail system. Lee stated that both groups felt that the issue should be explored and recommended that Council create an exploratory committee to report back to Council on the proposal. He added that Council may also wish to set aside funding for mailings in the event that the group is formed.

Councilor Baker suggested that since P&Z Commissioner Dave Haskell visited the Farmington, New Mexico's River Park Trail System and presented the information to the Town, that he and several liaisons from the Parks and Recreation Committee and the Trails Committee consider forming an exploratory committee.

Public Input:

There was no public input.

8. Presentation from Camp Verde Sewer District Representative Suzy Burnside on effluent water.

Council took no action on this item. Manager Roberts advised that Suzy Burnside was unable to attend the meeting and apologized for her absence.

9. Presentation by Community Services Director Bill Lee and discussion regarding installation of pipes and related expenses for use of effluent water.

Council took no action on this item.

Town Engineer Parsi explained that the total cost to install lines and pumps to transfer effluent water from the proposed Water Treatment facility to the proposed State Trust Land park site would be approximately \$370,000. He stated that the costs for the proposed Airstrip site location would be approximately \$150,000.

Councilor Eberhard said that if the Town chose to pipe effluent water to the State Trust Land, it could be used to water Sunnyside Park and Town facilities, as well. Manger Roberts commented that it was good public policy to use effluent water and that Council had to determine whether to spend \$10,000 on a well, or \$370,000 for effluent water use. He added that effluent water use was environmentally sound.

Public Input:

George Young stated that if the Council decided to pipe effluent water to the State Trust Land site, they should begin negotiations with ADOT now, as they may not be able to once ADOT began work on the bridge.

10. Presentation and recommendation by Parks & Recreation Commission on the Community Park site selection

Council took no action on this item.

Parks and Recreation Commissioner Bill Epperson presented the Parks Commission's recommendation on potential community park sites. He stated that the Commission used the criteria developed by Council for the CIP process. Epperson said the 'Fiscal Impact' and 'Cost to Develop' criteria were not evaluated due to the lack of available information. He said the Commission recommended purchasing the ten acres adjacent to and start immediate development of ball fields in the event that Council decided on the Old Airstrip site. He added that the 10 acres should not be purchased if Council should select the State Trust Land site. Epperson advised that the Commission was unanimous in preference to the Old Airstrip site.

The Council discussed the pros and cons of the three proposed park sites at length. Councilor Dickinson felt that the Town should pursue the Old Airstrip site based on the cost difference of piping effluent water, Heritage Grant availability, and the possible immediate acquisition of the ten acres adjacent to the Airstrip site.

Eberhard disagreed stating that due to the time involved in Forest Service land acquisition versus the possibility of working with ADOT to acquire State Trust land, with the possibility of having an answer by October, the Town should pursue the State Trust Land site.

Baker felt the ball parks and street storage yard were immediately needs and agreed with Councilor Dickinson.

Hunter reminded Council that they were not making a decision on this item and that it was only a presentation and recommendation from the Parks Commission.

Public Input:

George Young said the Town should get the paperwork started immediately if they were going to purchase land from the Forest Service. He advised that it has taken the Sanitary District two years to purchase land the Forest Service.

Marshal Wischmeyer pointed out that the future Marshal's Office is located across the street from the State Trust land and that would be a security benefit.

Jim Ellington said that it was difficult to evaluate some of the criteria, such as 'public interest', because the survey focused on the Old Airstrip site, not on the State Trust Land site. He stated that if Council would be honest and set a focus to get the ball rolling, then they should pursue the Old Airstrip site and the ten acres adjacent to it.

11. Discussion and possible direction to staff concerning relocation of water lines as part of the Main Street Enhancement Project

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to authorize the Mayor to execute a letter to ADOT agreeing that the Town will be responsible for having the water lines relocated as part of the downtown enhancement project.

Manager Roberts explained that ADOT requested a letter from the Town stating that the Town accepts responsibility of water line relocation. He added that the Town would be accepting the responsibility of negotiating on getting it done due to legal issues involved.

Public Input:

There was no public input.

12. Call to the Public for Items not on the Agenda

There was no public input.

13. Advanced Approvals

There were no advanced approvals.

14. Manager/Staff Report

Manager Roberts wished the fire fighters the best of luck in fighting the forest fires.

General Service Director Lee reported that the Community trash pick up will be Saturday morning at 8:00. He noted that Matt Hromada had contacted the Waste Disposal representatives who have volunteered another cardboard dump recycling center and the costs included as well.

15. Council Informational Reports

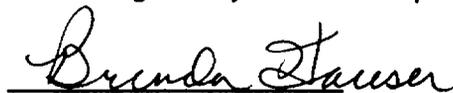
Mayor Hauser stated that she had spoken to Tom O'Halleran regarding State budget cuts.

Vice Mayor Gioia commented on concerns with information received regarding budget cuts to State Parks, personnel and parks themselves, such as the Fort. Gioia said he had contacted Senator Bennett regarding the information he had received and added that Bennett agreed to review it.

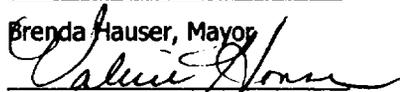
Councilor Baker apologized on behalf of the Town for malicious acts by an unknown person against P&Z Commission Chair Jane Whitmire and Commissioner Christine Holton.

16. Adjournment

The meeting was adjourned at 7:46 p.m.



Brenda Hauser, Mayor

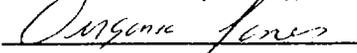


Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate summary of the discussions of the Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 15th day of May, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 17th day of May, 2002



Virginia Jones, Deputy Clerk

**ACTIONS TAKEN
REGULAR SESSION
May 15, 2002
6:30 P.M.**

4. **Consent Agenda – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
- a) **Approval of the Minutes:**
 - 1) Special Session – April 29, 2002
 - 2) Work Session – April 29, 2002
 - 3) Regular Session/Council Hears Planning & Zoning – April 24, 2002
 - 4) Regular Session – May 1, 2002
 - 5) Budget Work Session – May 7, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Work Session Access Management Plan – May 21, 2002 at 6:30 p.m.
 - 2) Regular/Council Hears Planning & Zoning – May 22, 2002 at 6:30 p.m.
 - 3) Regular Session – June 5, 2002 at 6:30 p.m.
 - 4) Joint Work Session P&Z – June 12, 2002 at 6:30 p.m.
 - 5) Regular Session – June 19, 2002 at 6:30 p.m.
 - 6) Regular/Council Hears Planning & Zoning – June 26, 2002 at 6:30 p.m.
 - c) **Possible approval of Chamber of Commerce quarterly drawdown for the 4th quarter April, May and June 2002, in the amount of \$11,250.**
(This is a budgeted item from the General Fund.)
 - d) **Possible approval of Resolution 2002-517, a resolution to apply for the COPS Universal Hiring Program 2002** (This grant requires a cash match of \$53,086 over a 3 year period. The first year requires approximately \$10,000, and is unbudgeted and will come from Contingency if the Town receives the grant award.)
 - e) **Possible approval of letter to Governor and State Legislators opposing the extraordinary reduction of the State Parks Department Budget.**

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the Consent Agenda as amended; changing minutes of May 1, 2002, page 2, item 11, change 'Harvard Investments, Inc.' to 'Camp Verde School Systems'; adding a Work Session on June 12, 2002 at 5:30 p.m. with the Fire Department and a Work Session on June 19, 2002 at 5:30 p.m. with Police Department Representatives.

5. **Call to the Public for Items not on the Agenda**

Jim Ellington commented on the greatness of having lights at Butler Park. He thanked Council for their work on making the lights a reality.

6. **Possible award of Chip Seal Project 02-003, and authorization for Mayor to execute contract.** (*\$80,429.00 is budgeted from the General Fund. The lowest bid is \$96,512.28. If approved, the unbudgeted amount of \$16,083.28 will come from HURF Contingency.*)

On a motion by Dickinson, seconded by Gioia, the Council voted unanimously to award the Chip Seal Project 02-003, and authorizing the Mayor to execute the contract, to International Surfacing Systems.

- 7. Possible direction to staff and/or establishment of an Exploratory Committee to address a River Park/Trail System.** (*Direction may include setting aside funding for mailing and printing. This is an unbudgeted item.*)

On a motion by Gioia, seconded by Baker, the Council voted unanimously to direct staff to seek out and show Council support for a group of volunteers to explore the development of trails for a River Front Park/Trail System.

- 8. Presentation from Camp Verde Sewer District Representative Suzy Burnside on effluent water.**

Council took no action on this item.

- 9. Presentation by Community Services Director Bill Lee and discussion regarding installation of pipes and related expenses for use of effluent water.**

Council took no action on this item.

- 10. Presentation and recommendation by Parks & Recreation Commission on the Community Park site selection**

Council took no action on this item.

- 11. Discussion and possible direction to staff concerning relocation of water lines as part of the Main Street Enhancement Project**

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to authorize the Mayor to execute a letter to ADOT agreeing that the Town will be responsible for having the water lines relocated as part of the downtown enhancement project.

- 12. Call to the Public for Items not on the Agenda**

There was no public input.

- 13. Advanced Approvals**

There were no advanced approvals.

- 14. Manager/Staff Report**

Manager Roberts wished the fire fighters the best of luck in fighting the forest fires.

General Service Director Lee reported that the Community trash pick up will be Saturday morning at 8:00. He noted that Matt Hromada had contacted the Waste Disposal representatives who have volunteered another cardboard dump recycling center and the costs included as well.

- 15. Council Informational Reports**

Mayor Hauser stated that she had spoken to Tom O'halleran regarding State budget cuts.

Vice Mayor Gioia commented on concerns with information received regarding State budget cuts to State Parks, personnel and parks themselves, such as the Fort. Gioia said he had contacted Senator Bennett regarding the information he had received and added that Bennett agreed to review it.

Councilor Baker apologized on behalf of the Town for an act that was taken out on Planning and Zoning Commissioner Christine Holton's dog and vandalism done to P&Z Chairperson Jane Whitmire, by an unknown member of the public.

- 16. Adjournment**

The meeting was adjourned at 7:46 p.m.

**ADDENDUM
To the
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, MAY 15, 2002
6:30 P.M.**

- 4. e) Possible approval of letter to Governor and State Legislators opposing the extraordinary reduction of the State Parks Department Budget.**

Posted by: *V Jones*

Date/Time: *5-14-02* *1:30 p.m.*

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

AGENDA



WORK SESSION

**MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106**

**TUESDAY, MAY 21, 2002
6:30 P.M.**

1. Call to Order

2. Roll Call

Discussion of the Following:

3. S.R. 260 Access Management

4. Adjournment

Posted by: V. Jones

Date/Time: 5-3-02 10:40 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
WORK SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
Council Chambers
473 S. Main, Room #106
TUESDAY, MAY 21, 2002**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Tony Gioia, Councilor's Reddell, Baker, Hunter and Dickinson were present. Councilor Eberhard arrived at 6:40m p.m.

Also Present:

Town Manager John Roberts, Town Clerk Deborah Barber and Recording Secretary Valerie House

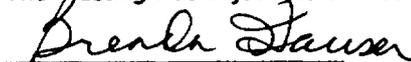
3. Discussion of S.R. 260 Access Management

Manager Roberts explained to Council that staff was requesting Council's position to submit to ADOT regarding a long range proposal to extend an access corridor freeway from Interstate 17 to Sedona.

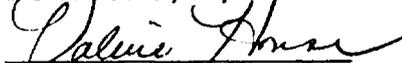
Council discussed the proposal and felt it could compromise the Town's proposed growth corridor for economic development. While they felt the freeway was a long range planned proposal, they unanimously agreed to direct staff to respond by stating; 1) that the existing Highway 260 from Camp Verde to Cottonwood needed to be at contemplated or imminent failure before constructing the proposed freeway, and if so chosen, the Town did not wish to incur any expense; 2) that there were no access roads on any future bypass from Oasis to Cherry Road and the addition of a corridor study done from General Crook to Oasis Drive; 3) that section 1A and 1B be built as originally designed plus the access roads ADOT committed to.

4. Adjournment

The meeting was adjourned at 7:05 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION: I hereby certify that the foregoing minutes are a true and accurate summary of the discussions of the Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on the 21st day of May, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 6 day of June, 2002



Deborah Barber, Town Clerk

ACTIONS TAKEN
REGULAR SESSION/COUNCIL HEARS PLANNING AND ZONING
WEDNESDAY, MAY 22, 2002
6:30 P.M.

4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
- a) **Approval of the Minutes:**
- 1) Joint Work Session with Planning & Zoning Commission May 8, 2002
 - 2) Work Session May 14, 2002
- b) **Set Next Meeting, Date and Time:**
- 1) Regular Session-June 5, 2002 at 6:30 p.m.
 - 2) Work Session-June 12, 2002 at 5:30
 - 3) Joint Work Session with Planning & Zoning Commission-June 12, 2002 at 6:30 p.m.
 - 4) Work Session-June 19, 2002 at 5:30 p.m.
 - 5) Regular Session-June 19, 2002 at 6:30 p.m.
 - 6) Regular Session-Council Hears Planning & Zoning-June 26, 2002 at 6:30p.m.
- On a motion by Reddell, seconded by Hunter, the Council voted unanimously to approve the Consent Agenda as presented.
5. **Call to the Public for Items not on the Agenda**
There was no public input.
6. **Possible approval of Ordinance 2002-A217, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 109 (Use Districts) of the Planning and Zoning Ordinance (87-A23).** *(The amendment will allow caretakers to reside on C3 and M1 property.)*
On a motion by Baker, seconded by Hunter, the Council voted unanimously to table this item.
7. **Possible approval to designate Franc Kahn as an additional authorized Public Lobbyist and direct staff to file the necessary reporting forms.**
On a motion by Baker, seconded by Reddell, the Council voted unanimously to designate Franc Kahn as an additional authorized Public Lobbyist and direct staff to file the necessary reporting forms.
8. **Possible approval of agreement for contracted services for Municipal Court Bailiff** (This is an unbudgeted item, the Court proposes to fund the position with Court Enhancement Funds.)
On a motion by Dickinson, seconded by Baker, the Council voted unanimously to accept approval of agreement for contracted services for Municipal Court Bailiff.
9. **Discussion and possible approval of the Capital Improvements Plan for fiscal year 2002-2003.**
On a motion by Hunter, seconded by Baker, the Council voted unanimously to approve the Capital Improvements Plan for FY 2002/03, with a \$20,000 cap on expending funds for any preliminary work done on a project.
10. **Discussion and possible direction to staff concerning acquisition of Community Park property.**
On a motion by Dickinson, seconded by Eberhard, the Council voted unanimously to direct staff to pursue the State Trust Land site and the Airstrip site concurrently until all information is available.

- 11. Presentation, discussion, and possible direction to staff concerning a request by Mike Hough regarding the proposed realignment of Highway 260 in the area of the intersection of the current General Crook Trail and South Main Street.**

On a motion by Eberhard, seconded by Hunter, the Council voted unanimously to direct staff to send a proposal to ADOT and request the costs involved.

- 12. Possible acceptance from Shill Family, et al. of right-of-way for realignment of Industrial Drive.**

On a motion by Hunter, seconded by Baker, the Council voted unanimously to accept the Shill Family Right of Way for realignment of Industrial Drive.

- 12a. Discussion and possible approval of Right-of-Entry from the Town to ADOT for the Oasis property located at Oasis and General Crook Trail.**

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve of Right-of-Entry from the Town to ADOT for the Oasis property located at Oasis and General Crook Trail.

- 13. Call to the Public for Items not on the Agenda**

There was no public input.

- 14. Advanced Approvals**

There were no advanced approvals.

- 15. Manager/Staff Report**

Attorney Kriegh reported that the Fire Department was in agreement with the Town on forming an Intergovernmental agreement to enforce the Uniform Fire Code and that it would be two to three weeks before it was completed.

Manger Roberts stated that Forest Service Representative Tom Bonomo had informed him that all of Prescott's forests would be closed on Friday.

Marshal Wischmeyer said the County Board of Supervisors declared there will be no burning in unincorporated areas. He suggested that Council also consider such a declaration in light of the dangerously dry conditions.

- 16. Council Informational Reports**

Vice Mayor Gioia said there had been considerable activity in the Gaming Compact. He added that he was waiting to find out what had come of today's discussions between Legislature and Tribal Lobbyists.

Councilor Baker commented on an Economic Development Regional meeting she had attended.

- 16a. Discussion and possible approval to retain Fluid Solutions as consultants for the acquisition of Camp Verde Water Systems. (Council may vote to go into executive session pursuant to ARS §38-431.03(A)(3) and (A)(7) and then resume this item.)**

On a motion by Reddell, seconded by Baker, the Council voted to go into Executive Session at 7:50 p.m. (Council resumed Regular Session at 8:25 p.m.)

On a motion by Eberhard, seconded by Baker, the Council voted unanimously not to approve of retaining Fluid Solutions as consultants for the Camp Verde Water Systems proposal; directed staff to make an agenda item at the next regularly scheduled meeting to rescind the Resolution of Condemnation; and to send a letter to the Bullards stating that the Town does not wish to acquire the Camp Verde Water System at this time.

- 17. Adjournment**

The meeting was adjourned at 8:27 p.m.

**SECOND ADDENDUM
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, MAY 22, 2002
6:30 P.M.**

- 16a. Discussion and possible approval to retain Fluid Solutions as consultants for the acquisition of Camp Verde Water Systems.** (Council may vote to go into executive session pursuant to ARS §38-431.03(A)(3) and (A)(7) and then resume this item.)

Posted by: V Jones

Date/Time: 5-21-02 3:50 p.m

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**ACTIONS TAKEN
REGULAR SESSION
JUNE 5, 2002
6:30 P.M.**

4. **Consent Agenda – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**

a) **Approval of the Minutes:**

- 1) Regular Session – May 15, 2002
- 2) Work Session – May 21, 2002
- 3) Regular Session/Council Hears Planning & Zoning – May 22, 2002

b) **Set Next Meeting, Date and Time:**

- 1) Work Session – June 12, 2002 at 5:30 p.m.
- 2) Joint Work Session with Planning & Zoning Commission – June 12, 2002 at 6:30 p.m.
- 3) Work Session – June 19, 2002 at 5:30 p.m.
- 4) Regular Session – June 19, 2002 at 6:30 p.m.
- 5) Regular Session - Council Hears Planning & Zoning – June 26, 2002 at 6:30 p.m.

c) **Possible approval for police vehicle exemption per ARS §38-538.03.B**

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve the Consent Agenda as amended, adding a Special/Executive Session at 6:30 p.m. and a Joint Work Session with Planning and Zoning at 7:00 pm.

5. **Call to the Public for Items not on the Agenda**

Mayor Hauser stated that she would accept public comments regarding the proposed impact fees.

There was no public input.

6. **Possible approval of Street Striping Improvements – 2002 Bid Contract, project #02-004. (This is a budgeted item from Highway User Funds.)**

On a motion by Gioia, seconded by Baker, the Council voted unanimously to award Project 02-004, Street Striping to Traffic Safety, Inc. in the amount of \$4,815.75.

7. **Possible Approval of Ordinance 2002-A224, An Ordinance Of The Town Of Camp Verde, Arizona, Rescinding The Authorization And Direction To The Town Manager And Town Attorney To Acquire Under The Power Of Eminent Domain A Portion Of The Real And Personal Property, System, Plan, Lines, Wells, Equipment, Franchises, Certificates Of Convenience And Necessity, Contracts, Rights, And Other Property, If Any, Of The Camp Verde Water System, Inc Or Any Other Entity, Within A Certain Described Portion Of Yavapai County, Arizona.**

On a motion by Eberhard, seconded by Hunter, the Council voted to approve Ordinance 2002-A224, an Ordinance of the Town of Camp Verde, Arizona, rescinding the authorization and direction to the Town Manager and Town Attorney to acquire under the power of eminent domain a portion of the real and personal property, system, plant, lines, wells, equipment, franchises, certificates of convenience and necessity, contracts, rights, and other property, if any, of the Camp Verde Water System, Inc. or any other entity, within a certain described portion of Yavapai County, Arizona. Vice Mayor Gioia abstained.

- 8. Possible approval of Ordinance 2002-A223 an Ordinance of the Town of Camp Verde, Yavapai County, Arizona amending Chapter 15, Manner of Elections, Article 2.1, Section 4 of the Town Code concerning the cost of publicity pamphlets.**

On a motion by Reddell, seconded by Gioia, the Council voted unanimously to approve Ordinance 2002-A223, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, amending Chapter 15, Manner of Elections, Article 2.1, Section 4 of the Town Code concerning the cost of publicity pamphlets.

- 9. Possible approval of Ordinance 2002-A222 an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending the Town Code, Chapter 15, by adding Article 3.1 Election Laws and Conflicts of Interest.**

On a motion by Eberhard, seconded by Gioia, the Council voted on a call for the question. Reddell voted 'no'.

On a motion by Eberhard, seconded by Hunter, the Council voted to approve Ordinance 2002-A222, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code Chapter 15, by adding Article 3.1 Election Laws and Conflicts of Interest. Reddell, Baker, and Dickinson voted 'no'.

- 10. Direction to Staff concerning proactive enforcement of Election Laws and staff priorities.**

Council directed staff to prepare a proactive package of materials to be included in election packets.

- 11. Call to the Public for Items not on the Agenda**

Del Kyllingstad reported that the light in Council chambers needed to be changed as it is a fire hazard. He added that he had called the Marshal's Office and the Streets Department regarding a hole in the middle of Holloman and Main Street and that nothing had been done about it.

- 12. Advanced Approvals**

There were no advanced approvals.

- 13. Manager/Staff Report**

There were no staff reports.

- 14. Council Informational Reports**

Mayor Hauser reported on a letter from the County and the Governor regarding the prohibition of fires and preparation for fires. She requested that resolutions be handed in by July 5th.

Vice Mayor Gioia reported on the success of a Middle Verde Basin Planning Group at the Multi Use Complex. He stated that House Bill 20-32, pertaining to the Federal Farm Bill, was signed by the Governor and that the League of Cities had thanked Representative O'Halleran for his leadership and his role in saving \$10 million dollars to cities and towns.

Councilor Eberhard said his article in the Town Newsletter was titled 'Support your Council Round II'. He requested that his previous resolution, regarding computer meetings, be readdressed and that he meet with Mayor Hauser to discuss a strategy that would help get the resolution passed.

Councilor Dickinson requested a chance for Council to review the Town Newsletter before it is published.

Councilor Hunter said there would be a meeting on Regional Transportation June 20th. He asked Gioia if he had any material or anything to report on the Transit System.

15. Adjournment

The meeting was adjourned at 8:03 p.m.

AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JUNE 5, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Regular Session May 15, 2002
 - 2) Work Session May 21, 2002
 - 3) Regular Session/Council Hears Planning & Zoning May 22, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Work Session-June 12, 2002 at 5:30 p.m.
 - 2) Joint Work Session with Planning & Zoning Commission-June 12, 2002 at 6:30 p.m.
 - 3) Work Session-June 19, 2002 at 5:30 p.m.
 - 3) Regular Session-June 19, 2002 at 6:30 p.m.
 - 5) Regular Session-Council Hears Planning & Zoning-June 26, 2002 at 6:30 p.m.
 - c) **Possible approval for police vehicle exemption per ARS §38-538.03.B**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Discussion of the following items: (Public input may be invited on any of these items.)

6. **Possible approval of Street Striping Improvements-2002 Bid Contract, project #02-004.** (This is a budgeted item from Highway User Funds).
7. **Possible Approval Of Ordinance 2002-A224, An Ordinance Of The Town Of Camp Verde, Arizona Rescinding The Authorization And Direction To The Town Manager And Town Attorney To Acquire Under The Power Of Eminent Domain A Portion Of The Real And Personal Property, System, Plan, Lines, Wells, Equipment, Franchises, Certificates Of Convenience And Necessity, Contracts, Rights, And Other Property, If Any, Of The Camp Verde Water System, Inc Or Any Other Entity, Within A Certain Described Portion Of Yavapai County, Arizona.**

8. **Possible approval of Ordinance 2002-A223 an Ordinance of the Town of Camp Verde, Yavapai County, Arizona amending Chapter 15, Manner of Elections, Article 2.1, Section 4 of the Town Code concerning the cost of publicity pamphlets.**

Councilor Eberhard requested the following Item(s):

9. **Possible approval of Ordinance 2002-A222 an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending the Town Code, Chapter 15, by adding Article 3.1 Election Laws and Conflicts of Interest.**
10. **Direction to Staff concerning proactive enforcement of Election Laws and staff priorities.**
11. **Call to the Public for Items not on the Agenda**

There will be no Public input on the following items:

12. **Advanced Approvals**
13. **Manager/Staff Report**
14. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such Item, except that an Individual Council member may request an item be placed on a future agenda.
15. **Adjournment**

Posted by: W Jones

Date/Time: 5-31-02 9:15 a.m

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
REGULAR SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
Council Chambers
473 S. Main, Room #106
WEDNESDAY, JUNE 5, 2002**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter and Dickinson were present. Councilor Eberhard arrived at 6:33 p.m.

Also Present:

Town Attorney Julie Kriegh, Town Manager John Roberts, Town Clerk Deborah Barber and Recording Secretary Valerie House

3. Pledge of Allegiance

Councilor Hunter led the pledge.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

- 1) Regular Session – May 15, 2002
- 2) Work Session – May 21, 2002
- 3) Regular Session/Council Hears Planning & Zoning – May 22, 2002

b) Set Next Meeting, Date and Time:

- 1) Work Session – June 12, 2002 at 5:30 p.m.
- 2) Joint Work Session with Planning & Zoning Commission – June 12, 2002 at 6:30 p.m.
- 3) Work Session – June 19, 2002 at 5:30 p.m.
- 4) Regular Session – June 19, 2002 at 6:30 p.m.
- 5) Regular Session - Council Hears Planning & Zoning – June 26, 2002 at 6:30 p.m.

c) Possible approval for police vehicle exemption per ARS §38-538.03.B

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve the Consent Agenda as amended, adding a Special/Executive Session at 6:30 p.m. and a Joint Work Session with Planning and Zoning at 7:00 pm.

Manager Roberts explained that the Council needed to add a Special Session on June 12th for discussion of a letter received from the Camp Verde Water System and the consideration of the Yavapai/Apache Gaming Initiative.

5. Call to the Public for Items not on the Agenda

Mayor Hauser stated that she would accept public comments regarding the proposed impact fees. There was no public input.

6. Possible approval of Street Striping Improvements – 2002 Bid Contract, project #02-004. (This is a budgeted item from Highway User Funds.)

On a motion by Gioia, seconded by Baker, the Council voted unanimously to award Project 02-004, Street Striping to Traffic Safety, Inc. in the amount of \$4,815.75.

Manager Roberts stated that this bid was the lowest of three bids for Street Striping Improvements.

7. Possible Approval of Ordinance 2002-A224, An Ordinance Of The Town Of Camp Verde, Arizona, Rescinding The Authorization And Direction To The Town Manager And Town Attorney To Acquire Under The Power Of Eminent Domain A Portion Of The Real And Personal Property, System, Plan, Lines, Wells, Equipment, Franchises, Certificates Of Convenience And Necessity, Contracts, Rights, And Other Property, If Any, Of The Camp Verde Water System, Inc Or Any Other Entity, Within A Certain Described Portion Of Yavapai County, Arizona.

On a motion by Eberhard, seconded by Hunter, the Council voted to approve Ordinance 2002-A224, an Ordinance of the Town of Camp Verde, Arizona, rescinding the authorization and direction to the Town Manager and Town Attorney to acquire under the power of eminent domain a portion of the real and personal property, system, plant, lines, wells, equipment, franchises, certificates of convenience and necessity, contracts, rights, and other property, if any, of the Camp Verde Water System, Inc. or any other entity, within a certain described portion of Yavapai County, Arizona. Vice Mayor Gioia abstained.

Attorney Kriegh stated that this Ordinance was brought back as a direction from Council's May 22nd meeting.

Jim Bullard, President of Camp Verde Water System, read a statement he wished to be recorded. He stated that he was very frustrated with Council and Staff for not responding to letters he had written regarding the Town's acquisition of the Camp Verde Water System. Bullard stated that the Town had authorized the spending of close to \$100,000 on this item and the Camp Verde Water System had spent about \$25,000. He felt the Town had made a mistake by not following through with the purchase.

Vice Mayor Gioia stated that he personally believed it was imperative for the Town to be prepared for future water issues by taking responsibility for the water supply to its citizens at its earliest possible availability. He added that he felt the water future in the state of Arizona is the responsibility of those governing. Eberhard said he would like to see the acquisition of the Camp Verde Water System, but felt the numbers were not viable for either party.

Public Input:

There was no public input.

8. Possible approval of Ordinance 2002-A223 an Ordinance of the Town of Camp Verde, Yavapai County, Arizona amending Chapter 15, Manner of Elections, Article 2.1, Section 4 of the Town Code concerning the cost of publicity pamphlets.

On a motion by Reddell, seconded by Gioia, the Council voted unanimously to approve Ordinance 2002-A223, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, amending Chapter 15, Manner of Elections, Article 2.1, Section 4 of the Town Code concerning the cost of publicity pamphlets.

Town Clerk Deborah Barber stated that the request for a code change was due to the confusion concerning the \$100 dollar deposit required in obtaining a publicity pamphlet. Manager Roberts stated the State laws required the deposit and that this code change clarified the cost to the public. Kriegh stated that this allowed a person to write an argument or statement that would be printed on the publicity pamphlet. She added that the cost should not be covered by taxpayers, but by the person who wished to write an argument.

Public Input:

There was no public input.

9. Possible approval of Ordinance 2002-A222 an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending the Town Code, Chapter 15, by adding Article 3.1 Election Laws and Conflicts of Interest.

On a motion by Eberhard, seconded by Gioia, the Council voted on a call for the question. Reddell voted 'no'.

On a motion by Eberhard, seconded by Hunter, the Council voted to approve Ordinance 2002-A222, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code Chapter 15, by adding Article 3.1 Election Laws and Conflicts of Interest. Reddell, Baker, and Dickinson voted 'no'.

Councilor Eberhard requested this change in response to a fairly high incidence of complaints regarding Election Law Violations. He felt the complaints were passed from one department to another due to the lack of clarity regarding the responsibilities for investigation, prosecution and issues over conflict of interests. He added that this ordinance would place the investigator under the supervision of the Town Attorney. Councilors Baker, Dickinson and Reddell were opposed to the addition of local regulations and penalties to existing ARS regulations that provide procedures and penalties.

Manager Roberts said this would simply clarify the direction of the complaint. He said the departments tend to claim a conflict of interest when there is no certainty of such.

Councilor Dickinson felt the Marshal's office should be responsible in the investigation of complaints and then additional laws and penalties would not be needed. Attorney Kriegh advised that she felt there would be many problems with enforcement. She felt the Town did not have the right to pass a law that violates another law. Councilor Eberhard called for the question.

Public Input:

Barbara Miller said she could not believe the Council would go against the opinion of the Town Attorney. She asked why hire an attorney if they were not going to listen to her. She added that Councilor Eberhard had accused her of violating election laws and she said she never had. She felt there should be concern in the possible termination of the Attorney since there was a continuous 4 to 3 vote on Council.

Del Kyllingstad felt the whole thing was sour apples. He added that if no one wanted to prosecute something it should tell Council something.

George Young said this was the first time he was involved in petitions. He asked if he would be in violation if someone signed while he answered the phone, or was doing something while they signed. He said he would not consider being involved in community projects in the future for fear of retaliation.

Jim Bullard said he could not believe the amount of rules, regulations, penalties, etc., since this Council took seat. He said he cannot believe Council doesn't listen to the Attorneys advice.

10. Direction to Staff concerning proactive enforcement of Election Laws and staff priorities.

Council directed staff to prepare a proactive package of materials to be included in election packets.

Councilor Eberhard suggested that staff prepare a proactive packet of information to pass out along with election packets. He felt this was a step in educating the public of the penalties and regulations involved when picking up the packets.

Dickinson felt a good proactive step would be to encourage the Marshal's Office in handling the complaints. Manager Roberts disagreed. Manager Roberts said the problem was not in investigation but in the claiming of conflict of interest. Baker asked Roberts who was informing the Marshal's Department that there was a conflict of interest. Roberts said he was at a previous meeting with the Town Attorney and Town Marshal. He said the Marshal stated that he had been told by past attorneys there was a conflict of interest and the current attorney claimed a conflict as well. Attorney Kriegh stated that she never advised the Town Marshal there was a conflict of interest.

Public Input:

There was no public input.

11. Call to the Public for Items not on the Agenda

Del Kyllingstad reported that the light in Council chambers needed to be changed as it is a fire hazard. He added that he had called the Marshal's Office and the Streets Department regarding a hole in the middle of Holloman and Main Street and that nothing had been done about it.

12. Advanced Approvals

There were no advanced approvals.

13. Manager/Staff Report

There were no staff reports.

14. Council Informational Reports

Mayor Hauser reported on a letter from the County and the Governor regarding the prohibition of fires and preparation for fires. She requested that resolutions be handed in by July 5th.

Vice Mayor Gioia reported on the success of the Water Symposium and the Middle Verde Basin Planning Group meeting at the Multi Use Complex. He stated that House Bill 20-32, pertaining to the Federal Farm Bill, was signed by the Governor and that the League of Cities had sent a letter to Representative O'Halleran, thanking him for his leadership role in saving \$10 million dollars to cities and towns.

Councilor Eberhard said his article in the Town Newsletter was titled 'Support your Council Round II'. He requested that his previous resolution, regarding computer meetings, be readdressed and that he meet with Mayor Hauser to discuss a strategy that would help get the resolution passed.

Councilor Dickinson requested a chance for Council to review the Town Newsletter before it is published.

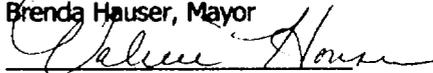
Councilor Hunter said there would be a meeting on Regional Transportation June 20th. He asked Gioia if he had any material or anything to report on the Transit System.

15. Adjournment

The meeting was adjourned at 8:03 p.m.



Brenda Hauser, Mayor

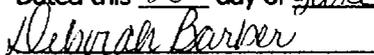


Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 5th day of June, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 20 day of June, 2002



Deborah Barber, Town Clerk

AGENDA



WORK SESSION

**MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106**

**WEDNESDAY, JUNE 12, 2002
5:30 P.M.**

- 1. Call to Order**
- 2. Roll Call**

Discussion of the Following:

- 3. Presentation by the Camp Verde Fire District Employee Union**
- 4. Adjournment**

Posted by: W Jones

Date/Time: 6-5-02 11:45 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
WORK SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
Council Chambers
473 S. Main, Room #106
TUESDAY, JUNE 12, 2002
5:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

Mayor Hauser called the meeting to order at 5:33 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Tony Gioia, Councilors Reddell, Baker, Hunter and Eberhard were present. Councilor Dickinson arrived at 5:35 p.m.

Also Present:

Town Manager John Roberts, Town Attorney Julie Kriegh, Marshal John Wischmeyer and Recording Secretary Valerie House

3. Presentation by the Camp Verde Fire District Employee Union

Mayor Hauser stated that the Camp Verde Fire District Employee Union requested this item for discussion.

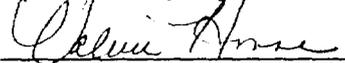
Eric Strauss gave a brief presentation on the history of the Fire District as well as its current status. Clayton Young explained the growth that has taken place within the union and plans for the future. Council asked questions regarding dispatch, boundaries of service and their status with the Verde Valley Medical Center. Mr. Young answered most of the questions and thanked Council for their previous cooperation in helping the Fire District acquire the ambulatory service. He stated that the Fire District would be actively involved in the Council meetings and hoped to have a good relationship with them. Council thanked them for their presentation and commended their professionalism.

4. Adjournment

The meeting was adjourned at 6:23 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION: I hereby certify that the foregoing minutes are a true and accurate summary of the discussions of the Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on the 12th day of June, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 20 day of June, 2002



Deborah Barber, Town Clerk

**AGENDA
SPECIAL SESSION**



**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
Council Chambers
473 S. Main, Room #106**

**WEDNESDAY, JUNE 12, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Discussion or consultation with the Town Attorney to consider Council's position or instruct the attorney regarding its position in pending or contemplated litigation or in settlement discussions regarding the Daniel E. Pierce Notice of Claim.** Council may vote to go into executive session pursuant to ARS §38-431.03(A)(3) and (A)(4) and then resume this item.
4. **Discussion or consultation with the Town Attorney to consider Council's position or instruct the attorney regarding its position in pending or contemplated litigation or in settlement discussions regarding the Camp Verde Water System Notice of Claim** Council may vote to go into executive session pursuant to ARS §38-431.03(A)(3) and (A)(4) and then resume this item.
5. **Possible approval of Resolution 2002-519, endorsing the Yavapai-Apache Gaming Initiative**
6. **Adjournment**

Posted by: *El Barber*

Date/Time: *6-7-02 - 8:30 am*

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**MINUTES
SPECIAL SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
THURSDAY, JUNE 12, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order.

Mayor Hauser called the meeting to order at 6:32 p.m.

2. Roll Call.

Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Eberhard, Hunter, and Dickinson were present.

Also Present:

Town Manager John Roberts, Town Attorney Julie Kriegh, Public Information Officer Franc Kahn and Recording Secretary Valerie House,

3. Discussion or consultation with the Town Attorney to consider Council's position or instruct the attorney regarding its position in pending or contemplated litigation or in settlement discussions regarding the Daniel E. Pierce Notice of Claim. Council may vote to go into executive session pursuant to ARS §38-431.03(A)(3) and (A)(4) and then resume this item.

On a motion by Dickinson, seconded by Baker, the Council voted unanimously to go into executive session for items 3 and 4 at 6:34 p.m.

4. Discussion or consultation with the Town Attorney to consider Council's position or instruct the attorney regarding its position in pending or contemplated litigation or in settlement discussions regarding the Camp Verde Water System Notice of Claim. Council may vote to go executive session pursuant to ARS §38-431.03 (A)(3) and (A)(4) and then resume this item.

5. Possible approval of Resolution 2002-519, endorsing the Yavapai-Apache Gaming Initiative

On a motion by Hunter, seconded by Gioia, the Council voted unanimously to approve Resolution 2002-519, endorsing the Yavapai-Apache Gaming Initiative with a correction; after the word whereas, capitalizing the word 'Nation'.

Manager Roberts explained that the Yavapai-Apache Nation in association with a number of other tribes had previously proposed a gaming compact to the Governor among other inclusions was that a portion of the payment going to the State would be dedicated to local communities. He said the State did not approve it, and as a result there are three initiatives being proposed to the State dealing with Indian Gaming. He added that the Yavapai-Apache Nation and coalition of other nations are the only initiative to provide direct payments to local municipalities associated with the gaming operations. He introduced Vice Chairman Fred Sanchez. Roberts said staff recommended approval of the Resolution.

Fred Sanchez thanked Council for hearing this item. Gioia thanked Mr. Sanchez for helping the community he lives in. He said he had worked with the Governor's staff on and off for the last 2 years on the original Governor's compact with the 17 Nations. He said the 41 page initiative is very close to the compact worked out between the Governor and Arizonan's for Fair Gaming. Councilor Eberhard commented that he was in support of the initiative, but felt it should specify exactly what local communities would receive money. He asked Vice Chairman Sanchez for future consideration in changing that specification.

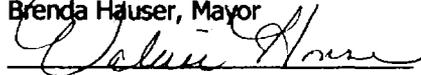
Manager Roberts expressed his appreciation to Vice Mayor Gioia for all the time he had spent on this item.

6. Adjournment

The meeting was adjourned at 7:03 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 12th day of June, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 20 day of June, 2002.



Deborah Barber, Town Clerk

AGENDA



JOINT WORK SESSION

**MAYOR and COMMON COUNCIL
and
PLANNING & ZONING COMMISSION
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106**

**WEDNESDAY, JUNE 12, 2002
7:00 P.M.**

1. Call to Order
2. Roll Call

Discussion of the Following General Plan Elements:

3. Review and discussion of the time line for agency review, public hearings, Council adoption and the election
4. Review of Growth Area and Land Use Maps
5. Review of previous Draft Elements:
 - a. Environmental Planning
 - b. Cost of Development
 - c. Open Space and Recreation
 - d. Growth Area Text
6. Amended Land Use Element text
7. Amended Transportation and Circulation Element
8. Water Resources Element
9. Amended History and Culture Element
10. Adjournment

Posted by: D. Barber

Date/Time: 6-7-02 - 8:30 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
JOINT WORK SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
AND
PLANNING AND ZONING COMMISSION
COUNCIL CHAMBERS
WEDNESDAY, JUNE 12, 2002
7:00 P.M.**

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1. **Call to Order**
Mayor Hauser called the meeting to order at 7:19 p.m.
2. **Roll Call**
Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, and Eberhard were present. Commissioners Strathmere, Parrish, Johnson, and Haskell were present.
Also Present:
Town Manager John Roberts, Senior Planner Nancy Buckel, General Plan Administrator Wendy Escoffier and Recording Secretary Valerie House
3. **Review and discussion of the time line for agency review, public hearings, Council adoption and the election.**
Escoffier discussed the attached list of timelines for agency review, public hearings, Council adoption and the election.
4. **Review of Growth Area and Land Use Maps**
Escoffier discussed the Growth Area and Land Use Map changes. She mentioned a letter received from Fain Family Ltd., regarding a parcel of land they own that they felt should have been included in the growth area. Both groups discussed this letter and felt they should leave the map as it is.
5. **Review of previous Draft Elements:**
 - a. **Environmental Planning**
 - b. **Cost of Development**
 - c. **Open Space and Recreation**
 - d. **Growth Area Text**

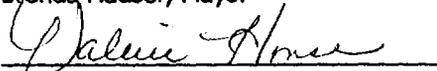
The two groups discussed the Draft Elements at length. There was discussion over the density use on both sides of Cliffs Parkway, the growth area along Highway 260 and a strip of land North of Interstate 17. Commissioner Haskell had several concerns to address regarding the Open Space Element and the two groups debated at length.
6. **Amended Land Use Element text**
There was no discussion on this item due to lack of time.
7. **Amended Transportation and Circulation Element**
There was no discussion on this item.
8. **Water Resources Element**
There was no discussion on this item.

9. **Amended History and Culture Element**
There was no discussion on this item.

10. **Adjournment**
The meeting was adjourned at 9:03 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the discussions of the Mayor and Common Council and the Planning & Zoning Commission of the Town of Camp Verde during a Joint Work Session of the Town Council of Camp Verde, Arizona, held on the 12th day of June, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 20 day of June, 2002.



Deborah Barber, Town Clerk

AGENDA



WORK SESSION

**MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106**

**WEDNESDAY, JUNE 19, 2002
5:30 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the Following:

3. **Presentation by Police Union Representatives**
4. **Adjournment**

Posted by: W Jones

Date/Time: 6-5-02 11:45 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
WORK SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
Council Chambers
473 S. Main, Room #106
TUESDAY, JUNE 19, 2002
5:30 P.M.**

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Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

Mayor Hauser called the meeting to order at 5:30 p.m.

2. Roll Call

Mayor Hauser, Councilors Reddell, Baker, Hunter, Dickinson and Eberhard were present. Vice Mayor Gioia arrived at 5:40 p.m.

Also Present:

Town Manager John Roberts, Town Clerk Deborah Barber, Marshal John Wischmeyer and Recording Secretary Valerie House

3. Discussion and Presentation by Police Union Representatives

President of the Camp Verde Public Safety Association Jeff Dart gave a presentation on the benefits of the Union. He asked Council to consider an ordinance that would permit negotiations between the Association and Council. He handed a draft proposal of an ordinance for Council consideration. Mr. Dart said the ordinance contained stipulations such as 'no striking' and the 'Blu Flu', which means you could not call in sick.

Councilor Eberhard felt there were no problems with Marshal Wischmeyer as the advocate of the Marshal's office and that the Union could create an adversarial relationship with Council. Dart agreed that adversarial conditions were possible but that was not the intended purpose. He felt there was simply a need to establish a way for representatives of the Association to address Council themselves.

Council thanked Mr. Dart for the presentation and agreed to review the proposal.

4. Adjournment

The meeting was adjourned at 5:50 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION: I hereby certify that the foregoing minutes are a true and accurate summary of the discussions of the Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on the 19th day of June, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 27 day of June, 2002



Deborah Barber, Town Clerk

AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JUNE 19, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Regular Session – June 5, 2002
 - 2) Work Session – June 12, 2002
 - 3) Special Session – June 12, 2002
 - 4) Joint Work Session – June 12, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular/Council Hears Planning & Zoning – June 26, 2002 at 6:30 p.m.
 - 2) Regular Session – July 3, 2002 at 6:30 p.m.
 - 3) Special Session – July 10, 2002 at 6:30 p.m.
 - 4) Joint Work Session P&Z – July 10, 2002 at 7:00 p.m.
 - 5) Regular Session – July 17, 2002 at 6:30 p.m.
 - 6) Regular/Council Hears Planning & Zoning – July 24, 2002 at 6:30 p.m.
 - c) **Possible approval of Resoultion 2002-520, adopting and declaring as a public record that certain document filed with the Town Clerk and entitled "Town of Camp Verde Tentative FY 2002/2003 Budget".**
 - d) **Possible approval of Resolution 2002-521, approving the execution of an intergovernmental agreement between the Town of Camp Verde and the Yavapai-Apache Nation for law enforcement dispatching services.**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Discussion of the following: (*Public input may be invited on any of these items.*)

6. **Public Hearing on proposed Development Fee Structure.**
7. **Presentation by Cornucopia Community Advocate on Juvenile Crime in the Verde Valley.**
8. **Possible direction to staff concerning an agreement with Arizona Public Service for undergrounding utilities along a portion of General Crook Trail and SR 260 at Salt Mine Road. (There is \$40,000 budgeted in the FY 2001/02 CIP budget.)**

- 9. **Possible approval of Ordinance 2002-A221, authorizing the sale of a portion of Town-owned property at Oasis and General Crook Trail to the Arizona Department of Transportation for the purposes of right-of-way.** (The Town will receive \$13,600 for the transfer of property rights.)
- 10. **Possible approval of Ordinance 2002-A225, establishing procedures for assurance of construction of required improvements.** (This ordinance establishes a Property Improvement Financial Assurance Program.)
- 11. **Possible approval of Ordinance 2002-A217, adopting the amendments to Section 109 (Use Districts) of the Planning & Zoning Ordinance (87-A23), establishing exceptions for C-3 and M-1 Use Districts that will allow for regulated living quarters.**
- 12. **Possible approval of award or direction to staff concerning an appraiser for the condemnation of Main Street properties for the Main Street Enhancement Project.** This is an unbudgeted item from HURF.
- 13. **Possible approval of a resolution for submission to the Arizona League of Cities and Towns urging the legislature to permit municipalities to hold electronic meetings.**

Councilor Hunter requested the following item(s):

- 14. **Possible direction to staff concerning permitting seasonal activities for local entrepreneurs such as ice cream & lemonade stands, and craft booths in the Town limits.**

Councilor Dickinson requested the following item(s):

- 15. **Clarification and possible direction concerning qualified expenses for Council members.**

16. Call to the Public for Items not on the Agenda

There will be no Public input on the following items:

- 17. **Advanced Approvals**
There are no advanced approvals.
- 18. **Manager/Staff Report**
- 19. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an Individual Council member may request an item be placed on a future agenda.
- 20. **Adjournment**

Posted by: *A. Barber CMC*

Date/Time: *6-14-02 - 10:30 am*

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES
REGULAR SESSION
MAYOR AND COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, JUNE 19, 2002
6:30 PM**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

- 1. Call to Order**
Mayor Hauser called the meeting to order at 6:30 p.m.
- 2. Roll Call**
Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter, Eberhard and Dickinson were present.
Also Present:
Town Manager John Roberts, Town Clerk Deborah Barber, General Services Director Bill Lee and Recording Secretary Valerie House.
- 3. Pledge of Allegiance**
Vice Mayor Gioia led the pledge of allegiance.
- 4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) Approval of the Minutes:**
 - 1) Regular Session – June 5, 2002
 - 2) Work Session – June 12, 2002
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 - 4) Joint Work Session – June 12, 2002
 - b) Set Next Meeting, Date and Time:**
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 - 6) Regular/Council Hears Planning & Zoning – July 24, 2002 at 6:30 p.m.
 - c) Possible approval of Resolution 2002-520, adopting and declaring as a public record that certain document filed with the Town Clerk and entitled "Town of Camp Verde Tentative FY 2002/2003 Budget".**
 - d) Possible approval of Resolution 2002-521, approving the execution of an intergovernmental agreement between the Town of Camp Verde and the Yavapai-Apache Nation for law enforcement dispatching services.**
 - e) Possible approval of a letter of support concerning a Legislative Land Exchange preserving 150 acres of land contiguous to Montezuma Castle.**
On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to approve Resolution 2002-520, adopting and declaring as a public record that certain document filed with the Town Clerk and entitled "Town of Camp Verde Tentative FY 2002/2003 Budget".

Councilor Eberhard requested that item 'c' be pulled from the Consent Agenda for discussion. He asked finance Manager Dane Bullard to explain the changes made. Bullard explained that there were several typo errors, such as Town Clerk and Town Marshal date totals and the line item previously coded as Chamber of Commerce would now be coded as Tourism/Business Retention. He said it was the same budget that was previously reviewed and that the figures remained the same.

Eberhard requested the scheduling of an Executive Session for a personnel matter with Tom Kelley and requested that Attorney Kriegh be present.

Hunter requested that an item for the 'possible direction to staff concerning the pending litigations' be added to the Executive Session requested by Eberhard.

A motion by Baker, seconded by Reddell, to approve a letter of support concerning a Legislative Land Exchange preserving 150 acres of land contiguous to Montezuma Castle, failed with Gioia, Hauser, Hunter and Eberhard voting 'no'.

Gioia requested that item 'e' be pulled from the Consent Agenda for discussion. Gioia said he strongly endorsed the preservation of lands that are historical Native American archeological sites and the benefits the land exchange would provide the Verde Valley, but does not endorse legislative land trades that do not provide the opportunity to know or understand the cost and values of the lands being traded or acquired. He added that he did not like the fact that there is no public input to note the results to some of the surrounding communities. Gioia and Hauser were concerned that there had been no response from Young on this issue.

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to approve the Consent agenda as amended; changing June 5, 2002 minutes, item #9, 'trained' to 'responsible'; item #10, 'educate' to 'encourage'; item #11, informational reports, add 'Water Symposium Meeting' and strike 'and his'.

5. Call to the Public for Items not on the Agenda

There was no public input.

6. Public Hearing on proposed Development Fee Structure.

Council took no action on this item.

Manager Roberts explained that this was a formal public hearing to allow the public to comment on the report of the proposal for Development Fees. Eberhard asked that if there was a change in the structure, he would like clarification of where the money would come from or what line item would be impacted.

Public Input:

John Crane said he had reviewed the report and felt there were many numbers that were inconsistent, with the adopted Housing Strategy. Mr. Crane asked questions regarding the percentage rates and how they were rationalized. He felt the definition for single family detached house should be clarified and that overall, the Town should re-think the priorities of the money being spent.

Howard Parrish felt the development fees would stop growth. He felt it would affect affordable housing and suggested that those who were in support of the fees should put their money where their mouth is and pay the fees they were asking the public to pay.

John Teague did not agree with impact fees. He felt it would punish people moving into Town. He said he knew there were six people on Council who moved into Town without paying a fee and that they were dosing the door to incoming people.

Gary Thompson said Prescott Valley had impact fees and that there was a negative impact to consumers trying to buy homes. He asked for clarification on the mobile homes being classified as 'other'. Manager Roberts said there were different densities with mobiles and that there were complex methodologies used to comprise the definition.

Barbara Miller stated that Cottonwood had impact fees on sewer. She asked if there would be fees applied to the sale of existing businesses or homes.

7. Presentation by Cornucopia Community Advocate on Juvenile Crime in the Verde Valley.

Council took no action on this item.

Cornucopia Community Advocate Harvey Grady gave a presentation on the violence and youth crimes, as well as, the percentages of those that apply to Camp Verde. He said that the numbers represent a symbol in the need for the community to get involved in making a difference in the youth.

Public Input:

There was no public input.

7a. Possible appointment of Vice Mayor

On a motion by Eberhard, seconded by Hunter, the Council voted unanimously to appoint Tony Gioia as Vice Mayor.

8. Possible direction to staff concerning an agreement with Arizona Public Service for undergrounding utilities along a portion of General Crook Trail and SR 260 at Salt Mine Road. (There is \$40,000 budgeted in the FY 2001/02 CIP budget.)

Council took no action on this item.

APS Representative Dave Terry discussed the costs involved in placing underground utilities along a portion of General Crook Trail and SR 260 at Salt Mine Road. Both sections were estimated at a cost to the Town of \$197,000, which would cover the Town's responsibility of trenching and conduit. Terry added that APS's portion of the cost was estimated at \$243,869, which related to the cost of wire, transformers, switching cabinets and hardware. Terry said Qwest and the Cable Company's share of costs would help subsidize the Town's cost. Mr. Terry stated that seven bids were received from contractors and that the maximum bid received was favorable to the Town, at a cost of \$159,000. Terry stated that Gioia had requested a cost comparison between overhead lines and underground lines. Terry expected to have an estimate of the possible savings to present at the next Council meeting.

Public Input:

There was no public input.

9. Possible approval of Ordinance 2002-A221, authorizing the sale of a portion of Town-owned property at Oasis and General Crook Trail to the Arizona Department of Transportation for the purposes of right-of-way. (The Town will receive \$13,600 for the transfer of property rights.)

On a motion by Eberhard, seconded by Hunter, the Council voted unanimously to approve Ordinance 2002-A221, authorizing the sale of a portion of Town owned property at Oasis and General Crook Trail to the Arizona Department of Transportation for the purposes of right-of-way with the Town to receive \$13,600 for the transfer of property rights.

Public Input:

There was no public input.

10. Possible approval of Ordinance 2002-A225, establishing procedures for assurance of construction of required improvements. (This ordinance establishes a Property Improvement Financial Assurance Program.)

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to approve Ordinance 2002-A225, establishing procedures for assurance of construction of required improvements with the following modifications; paragraph G, the sentence starting with the Town Manager will have 'upon verification,' added; Section 3, will be 1.5 times engineer's estimate; Section 1 and 2 will be 1.25 times the engineer's estimate; add an asterick next to 'minimum type of insurance', stating 'one may substitute a higher numbered assurance for any lower numbered assurance'.

Manager Roberts stated that staff recommended the adoption of the ordinance to provide the Town with financial assurance that funds are available to complete improvements sometimes required for developers to complete a project. Council discussed some discrepancies they felt should be changed in the Ordinance. Dickinson had concerns with the percentage figures for assurances required by developers.

Public Input:

There was no public input.

11. Possible approval of Ordinance 2002-A217, adopting the amendments to Section 109 (Use Districts) of the Planning & Zoning Ordinance (87-A23), establishing exceptions for C-3 and M-1 Use Districts that will allow for regulated living quarters.

On a motion by Dickinson, seconded by Hunter, the Council voted unanimously to approve Ordinance 2002-A217, adopting the amendments to Section 109 (Use Districts) of the Planning and Zoning Ordinance (87-A23), establishing exceptions for C-3 and M-1 Use Districts that will allow for regulated living quarters with changes to Section 109, 1-b., changing the word 'within' to 'with'.

Manager Roberts stated that staff felt there was a need for an amendment to allow a caretaker or security personnel to live site of a business that's land is zoned C3 and M1 property. He added that the term living quarters did not restrict the size of the unit and that the only qualification needed was that the person living there must be employed.

Public Input:

Barbara Miller asked if the living quarters were built to code, would it have to be attached or detached from the business.

George Young asked how the ordinance would affect existing situations. Hauser said there would be no impact.

Del Kyllingstad said that some commercial structures could not have living quarters per State regulations.

12. Possible approval of award or direction to staff concerning an appraiser for the condemnation of Main Street properties for the Main Street Enhancement Project. (This is an unbudgeted item from HURF.)

On a motion by Dickinson, seconded by Eberhard, the Council voted to approve the proposal from Loper & Associates to provide the Town of Camp Verde with appraisal services in the condemnation of Main Street properties. Baker voted 'no'.

Roberts stated that Main Street properties must be appraised as part of the condemnation process. He added that Attorney Kriegh recommended the use of Loper & Associates, L.L.C. due to their experience with appraisals up to and including litigation.

Public Input:

There was no public input.

- 13. Possible approval of a resolution for submission to the Arizona League of Cities and Towns urging the legislature to permit municipalities to hold electronic meetings.**
On a motion by Eberhard, seconded by Hunter, the Council voted to approve of a Resolution for submission to the Arizona League of Cities and Towns urging the Legislature to permit municipalities to hold electronic meetings with changes to the draft resolution as discussed. Baker voted 'no'.

Councilor Eberhard discussed some changes to the proposed resolution that he felt would help in urging the legislature to permit municipalities to hold electronic meetings. Councilor Baker was opposed to holding electronic meetings, as she felt it hindered a lot of citizens who did not have access to computers.

Public Input:

There was no public input.

- 14. Possible direction to staff concerning permitting seasonal activities for local entrepreneurs such as ice cream & lemonade stands, and craft booths in the Town limits.**
On a motion by Hunter, seconded by Eberhard, the Council voted unanimously to pull this item from the agenda.

- 15. Clarification and possible direction concerning qualified expenses for Council members.**
Council directed staff to bring back a standard policy of guidelines on expenses for all Council members. Dickinson requested clarification of what expenses were covered and not covered regarding spouses.

- 16. Call to the Public for Items not on the Agenda**
John Teague asked if the Marshal's Office owned any Crown Victoria police cars and if anything was being done about the dangers they pose, in light of a recent accident involving an officer being burned in Chandler. Councilor Reddell said he had spoken with the Town Marshal who said there were 2 Crown Victorias under warranty to be fixed and he was getting quotes to fix the remaining cars. He added that Janet Nepalitano was addressing Ford Motor Company with something that would address the issue state-wide.

- 17. Advanced Approvals**
There are no advanced approvals.

- 18. Manager/Staff Report**
There was no staff report.

- 19. Council Informational Reports**
Mayor Hauser cautioned everyone to avoid creating fires.

Vice Mayor Gioia reported on work he had done with USGS regarding subflow issues, a Natural Resource meeting that was held in Chino Valley, a Water Advisory Committee meeting, and that Roosevelt Dam power plant had been closed due to drought conditions.

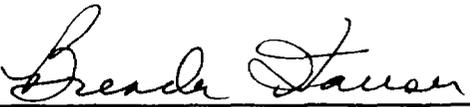
Councilor Eberhard had an agenda request; Direction to staff regarding Town Codes Section 2-3-6, regarding the Garelo Rule.

Councilor Dickinson said the girl's Little League All Star Softball Tournament would be held this Saturday. He stated that the situation with ball fields had improved, but that there was still a need for more.

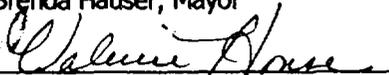
Councilor Hunter reported that there would be a Regional Transportation meeting tomorrow from 2:00 to 4:30 at the County building.

20. Adjournment

The meeting was adjourned at 8:42 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 19th day of June, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 27 day of June, 2002.



Deborah Barber, Town Clerk

**ACTIONS TAKEN
REGULAR SESSION
WEDNESDAY, JUNE 19, 2002
6:30 P.M.**

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

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- 2) Work Session – June 12, 2002
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b) Set Next Meeting, Date and Time:

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c) Possible approval of Resolution 2002-520, adopting and declaring as a public record that certain document filed with the Town Clerk and entitled "Town of Camp Verde Tentative FY 2002/2003 Budget".

d) Possible approval of Resolution 2002-521, approving the execution of an intergovernmental agreement between the Town of Camp Verde and the Yavapai-Apache Nation for law enforcement dispatching services.

e) Possible approval of a letter of support concerning a Legislative Land Exchange preserving 150 acres of land contiguous to Montezuma Castle.

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to approve Resolution 2002-520, adopting and declaring as a public record that certain document filed with the Town Clerk and entitled "Town of Camp Verde Tentative FY 2002/2003 Budget".

A motion by Baker, seconded by Reddell, to approve a letter of support concerning a Legislative Land Exchange preserving 150 acres of land contiguous to Montezuma Castle, failed with Gioia, Hauser, Hunter and Eberhard voting 'no'.

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to approve the Consent agenda as amended; changing June 5, 2002 minutes, item #9, 'trained' to 'responsible'; item #10, 'educate' to 'encourage'; item #11, informational reports, add 'Water Symposium Meeting' and strike 'and his'.

5. Call to the Public for Items not on the Agenda

There was no public input.

6. Public Hearing on proposed Development Fee Structure.

Council took no action on this item.

7. Presentation by Cornucopia Community Advocate on Juvenile Crime in the Verde Valley.

Council took no action on this item.

- 7a. Possible appointment of Vice Mayor**
On a motion by Eberhard, seconded by Hunter, the Council voted unanimously to appoint Tony Gioia as Vice Mayor.
- 8. Possible direction to staff concerning an agreement with Arizona Public Service for undergrounding utilities along a portion of General Crook Trail and SR 260 at Salt Mine Road. (There is \$40,000 budgeted in the FY 2001/02 CIP budget.)**
Council took no action on this item.
- 9. Possible approval of Ordinance 2002-A221, authorizing the sale of a portion of Town-owned property at Oasis and General Crook Trail to the Arizona Department of Transportation for the purposes of right-of-way. (The Town will receive \$13,600 for the transfer of property rights.)**
On a motion by Eberhard, seconded by Hunter, the Council voted unanimously to approve Ordinance 2002-A221, authorizing the sale of a portion of Town owned property at Oasis and General Crook Trail to the Arizona Department of Transportation for the purposes of right-of-way with the Town to receive \$13,600 for the transfer of property rights.
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On a motion by Eberhard, seconded by Baker, the Council voted unanimously to approve Ordinance 2002-A225, establishing procedures for assurance of construction of required improvements with the following modifications; paragraph G, the sentence starting with the Town Manager will have 'upon verification,' added; Section 3, will be 1.5 times engineer's estimate; Section 1 and 2 will be 1.25 times the engineer's estimate; add an asterick next to 'minimum type of insurance', stating 'one may substitute a higher numbered assurance for any lower numbered assurance'.
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On a motion by Dickinson, seconded by Hunter, the Council voted unanimously to approve Ordinance 2002-A217, adopting the amendments to Section 109 (Use Districts) of the Planning and Zoning Ordinance (87-A23), establishing exceptions for C-3 and M-1 Use Districts that will allow for regulated living quarters with changes to Section 109, 1-b., changing the word 'within' to 'with'.
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On a motion by Dickinson, seconded by Eberhard, the Council voted to approve the proposal from Loper & Associates to provide the Town of Camp Verde with appraisal services in the condemnation of Main Street properties. Baker voted 'no'.
- 13. Possible approval of a resolution for submission to the Arizona League of Cities and Towns urging the legislature to permit municipalities to hold electronic meetings.**
On a motion by Eberhard, seconded by Hunter, the Council voted to approve of a Resolution for submission to the Arizona League of Cities and Towns urging the Legislature to permit municipalities to hold electronic meetings with changes to the draft resolution as discussed. Baker voted 'no'.

14. Possible direction to staff concerning permitting seasonal activities for local entrepreneurs such as ice cream & lemonade stands, and craft booths in the Town limits.

On a motion by Hunter, seconded by Eberhard, the Council voted unanimously to pull this item from the agenda.

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Council directed staff to bring back a standard policy of guidelines on expenses for all Council members. Dickinson requested clarification of what expenses were covered and not covered regarding spouses.

16. Call to the Public for Items not on the Agenda

John Teague asked if the Marshal's Office owned any recalled Crown Victoria police cars and if anything was being done about the dangers they pose, in light of a recent accident involving an officer being burned in Chandler. Councilor Reddell said he had spoken with the Town Marshal who said there were 2 Crown Victorias under warranty to be fixed and he was getting quotes to fix the remaining cars. He added that Janet Nepalitano was addressing Ford Motor Company with something that would address the issue state-wide.

17. Advanced Approvals

There are no advanced approvals.

18. Manager/Staff Report

There was no staff report.

19. Council Informational Reports

Mayor Hauser cautioned everyone to avoid creating fires.

Vice Mayor Gioia reported on work he had done with USGS regarding subflow issues, a Natural Resource meeting that was held in Chino Valley, a Water Advisory Committee meeting, and that Roosevelt Dam power plant had been closed due to drought conditions.

Councilor Eberhard had an agenda request; Direction to staff regarding Town Codes Section 2-3-6, regarding the Garelo Rule.

Councilor Dickinson said the girl's Little League All Star Softball Tournament would be held this Saturday. He stated that the situation with ball fields had improved, but that there was still a need for more.

Councilor Hunter reported that there would be a Regional Transportation meeting tomorrow from 2:00 to 4:30 at the County building.

20. Adjournment

The meeting was adjourned at 8:42 p.m.

**ADDENDUM
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JUNE 19, 2002
6:30 P.M.**

- 4.(e) (Consent Agenda) Possible approval of a letter of support concerning a Legislative Land Exchange preserving 150 acres of land contiguous to Montezuma Castle.**
- 7a. Possible appointment of Vice Mayor**

Posted by: W Jones

Date/Time: 6-17-02 4:58 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**ACTIONS TAKEN
REGULAR SESSION/COUNCIL HEARS PLANNING & ZONING
WEDNESDAY, JUNE 26, 2002
6:30 P.M.**

4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
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 - 4) Regular Session – July 17, 2002 at 6:30 p.m.
 - 5) Regular/Council Hears Planning & Zoning – July 24, 2002 at 6:30 p.m.
 - c) **Possible approval of and authorization for Mayor to sign transfer of recently awarded Juvenile Accountability Incentive Block Grant monies to Yavapai County Juvenile Court.** (Local units of local government with an allocation of less than \$5,000 are not eligible to receive direct funding. Camp Verde's eligibility is \$3,145.)
 - d) **Possible approval of settlement agreement with Camp Verde Water System, Inc. for notice of claim regarding services performed by Camp Verde Water System, Inc.** This is an unbudgeted amount (\$427.60) from HURF.
 - e) **Possible approval of Resolution 2002-524, pertaining to the establishment of a Memorandum of Understanding between the Town of Camp Verde and the Verde Valley office of Parents Anonymous committing to in-kind contributions for a grant application to provide a full-time Parent/Child Resource Coordinator for Camp Verde.**

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve the Consent Agenda as amended, setting an Executive Session for July 2, 2002 at 4:00 p.m. with Attorney Tom Kelley and canceling the July 3, 2002 Regular Session.

5. **Call to the Public for Items not on the Agenda**
Charles Miller, President of the fire department employee union, asked if it were common practice among Council members to bully people that had signed petitions. He explained that Councilor Hunter told him that since he had signed the mining petitions, Hunter would find it necessary to sign a petition against the fire district. Miller said that felt Hunter's threats were unnecessary and unprofessional.

Fernando Diaz, Executive Board Member of Union #3690, said that he overheard the conversation between Hunter and Miller and that it sounded like Hunter was making a threat. Diaz suggested that this was being used as a way to sway votes in the upcoming election.

There was no other public input.

6. **Possible direction to staff concerning an agreement with Arizona Public Service for undergrounding utilities along a portion of General Crook Trail and SR 260 at Salt Mine Road.**
On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve an agreement with APS to place utilities underground from General Crook Trail and SR 260 at Salt Mine Road at a cost to the Town of \$125,000.

- 7. Possible approval of Ordinance 2002-A227, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting an amendment to the Zoning Map of the Planning & Zoning Ordinance from RCU-2A to R1-35 for parcels 403-19-216H & J to include them in Las Estancias Subdivision.**
On a motion by Dickinson, seconded by Baker, the Council voted unanimously to approve Ordinance 2002-A227, an ordinance of the Town of Camp Verde, Yavapai, County Arizona, adopting an amendment to the Zoning Map of the Planning & Zoning Ordinance from RCU-2A to R1-35 for parcels 403-19-216H & J to include them in Las Estancias Subdivision with the stipulation that agent Tom Pender meet with Diana Kilstrum, and the three stipulations mentioned in the staff report.
- 8. Possible approval of Resolution 2002-522, a resolution of the Common Council of the Town of Camp Verde, Arizona approving preliminary plat 2002-01, for the purpose of revising the preliminary plat of Las Estancias subdivision to include additional parcels 403-19-216H & J.**
On a motion by Eberhard, seconded by Baker, the Council voted unanimously to approve Resolution 2002-522, a resolution of the Common Council of the Town of Camp Verde, Arizona, approving preliminary plat 2002-522, for the purpose of revising the preliminary plat of Las Estancias subdivision to include additional parcels 403-19-216H & J.
- 9. Possible approval of Ordinance 2002-A228, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting an amendment to the Zoning Map of the Planning & Zoning Ordinance from RCU-2A to C3-70 for parcel 403-15-002K for the purpose of relocating the owner's excavating and paving business.**
On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to approve Ordinance 2002-A228, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting an amendment to the Zoning Map of the Planning & Zoning Ordinance from RCU-2A to C3-70 for parcel 403-15-002K for the purpose of relocating the owner's excavating and paving business with the six (6) stipulations mentioned in the staff report and add the days and hours of operation and a screening plan.
- 10. Possible approval of Ordinance 2002-A229 , an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting amendments to Section 118 (Sign) of the Planning & Zoning Ordinance (87-A23), to allow for temporary signs advertising local events in the right-of-way.**
On a motion by Gioia, seconded by Eberhard, the Council voted unanimously to approve Ordinance 2002-A229 , an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting amendments to Section 118 (Sign) of the Planning & Zoning Ordinance (87-A23), to allow for temporary signs advertising local events in the right-of-way, changing 5.f to "48 hours".
- 11. Possible approval of Ordinance 2002-A230, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 102 (Scope) of the Planning & Zoning Ordinance (87-A23), to change the title of Zoning Inspector to Code Enforcement Official and designate the Community Development Director as the Zoning Official.**
On a motion by Baker, seconded by Gioia, the Council voted unanimously approved Ordinance 2002-A230, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 102 (Scope) of the Planning & Zoning Ordinance (87-A23), to change the title of Zoning Inspector to Code Enforcement Official and designate the Community Development Director as the Zoning Official.
- 12. Possible approval of Resolution 2002-523, accepting underground utility easements for the relocation of overhead utilities and setting compensation therefore.**
On a motion by Baker, seconded by Gioia, the Council voted unanimously to approve Resolution 2002-523, accepting underground utility easements for the relocation of overhead utilities and setting compensation therefore. This is a budgeted item in the Capital Improvements Plan.

13. **Possible approval of Ordinance 2002-AA231, amending Article 6 of the Town Code concerning dogs at large and penalties.**
On a motion by Baker, seconded by Reddell, the Council voted unanimously to table this item.
14. **Possible approval of Ordinance 2002-A226, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona regarding non-conforming uses created by condemnation of parcels for the Main Street Enhancement Project.**
On a motion by Dickinson, seconded by Gioia, the Council voted unanimously to approve Ordinance 2002-A226, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona regarding non-conforming uses created by condemnation of parcels for the Main Street Enhancement Project, with the following changes: #2 to 'exhibits one through fifteen'; #4.a to "If the square footage of the 'footprint' increases more than 15%, then Section 105 of the Camp Verde Zoning Code shall apply; and adding 'June 26, 2002' to the end of the first sentence in item #6.
15. **Possible approval of acquisition of property for the Main Street Enhancement project and payment to First American Title for escrow for said acquisitions.**
On a motion by Baker, seconded by Hunter, the Council voted unanimously to approve the acquisition of property for the Main Street Enhancement Project and to authorize payment to First American Title in the amount of \$64,689.90 for escrow for said acquisitions.
16. **Possible direction to staff concerning cancellation of fireworks display at the Town's 4th of July Celebration.**
On a motion by Eberhard, seconded by Baker, the Council voted unanimously to table this item.
17. **Call to the Public for Items not on the Agenda**
There was no public input.
18. **Advanced Approvals**
There are no advanced approvals.
19. **Manager/Staff Report**
Roberts invited Council to attend a presentation of the draft General Plan to the Yavapai Apache Nation tomorrow at 10:00 a.m.
20. **Council Informational Reports:**
Eberhard said there was a national corvair convention in Flagstaff this week.

Hunter said that Montezuma Castle Highway repairs will begin when the intergovernmental agreement is prepared with Yavapai County. He suggested Council have a work session to determine projects to submit to the Regional Transportation Committee.

Vice Mayor Gioia expressed appreciation to Franc Kahn for his work in setting up an emergency planning meeting.

Mayor Hauser asked that businesses with water trucks keep them filled in case they were needed.
21. **Adjournment**
The meeting was adjourned at 8:50 p.m.

AGENDA



**REGULAR SESSION/COUNCIL HEARS PLANNING & ZONING
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JUNE 26, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Work Session – June 19, 2002
 - 2) Regular Session – June 19, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular Session – July 3, 2002 at 6:30 p.m.
 - 2) Special Session – July 10, 2002 at 6:30 p.m.
 - 3) Joint Work Session P&Z – July 10, 2002 at 7:00 p.m.
 - 4) Regular Session – July 17, 2002 at 6:30 p.m.
 - 5) Regular/Council Hears Planning & Zoning – July 24, 2002 at 6:30 p.m.
 - c) **Possible approval of and authorization for Mayor to sign transfer of recently awarded Juvenile Accountability Incentive Block Grant monies to Yavapai County Juvenile Court.** (Local units of local government with an allocation of less than \$5,000 are not eligible to receive direct funding. Camp Verde's eligibility is \$3,145.)
 - d) **Possible approval of settlement agreement with Camp Verde Water System, Inc. for notice of claim regarding services performed by Camp Verde Water System, Inc.** This is an unbudgeted amount (\$427.60) from HURF.
 - e) **Possible approval of Resolution 2002-524, pertaining to the establishment of a Memorandum of Understanding between the Town of Camp Verde and the Verde Valley office of Parents Anonymous committing to in-kind contributions for a grant application to provide a full-time Parent/Child Resource Coordinator for Camp Verde.**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Discussion of the following: (Public input may be invited on any of these items.)

6. **Possible direction to staff concerning an agreement with Arizona Public Service for undergrounding utilities along a portion of General Crook Trail and SR 260 at Salt Mine Road.** (There is \$40,000 budgeted in the FY 2001/02 CIP budget.)
7. **Possible approval of Ordinance 2002-A227, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting an amendment to the Zoning Map of the Planning & Zoning Ordinance from RCU-2A to R1-35 for parcels 403-19-216H & J to include them in Las Estancias Subdivision.** The proposed zoning map change will allow the creation of 3 lots to be included in Las Estancias Subdivision as Unit 4, and the dedication of the eastern ½ of right-of-way for Mondale.

8. **Possible approval of Resolution 2002-522, a resolution of the Common Council of the Town of Camp Verde, Arizona approving preliminary plat 2002-01, for the purpose of revising the preliminary plat of Las Estancias subdivision to include additional parcels 403-19-216H & J.**
9. **Possible approval of Ordinance 2002-A228, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting an amendment to the Zoning Map of the Planning & Zoning Ordinance from RCU-2A to C3-70 for parcel 403-15-002K for the purpose of relocating the owner's excavating and paving business. The proposed zoning map change will allow the commercial uses as described in the P&Z Ordinance Section 109.1.2.**
10. **Possible approval of Ordinance 2002-A229, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting amendments to Section 118 (Sign) of the Planning & Zoning Ordinance (87-A23), to allow for temporary signs advertising local events in the right-of-way.**
11. **Possible approval of Ordinance 2002-A230, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 102 (Scope) of the Planning & Zoning Ordinance (87-A23), to change the title of Zoning Inspector to Code Enforcement Official and designate the Community Development Director as the Zoning Official.**
12. **Possible approval of Resolution 2002-523, accepting underground utility easements for the relocation of overhead utilities and setting compensation therefore. This is a budgeted item in the Capital Improvements Plan.**
13. **Possible approval of Ordinance 2002-AA231, amending Article 6 of the Town Code concerning dogs at large and penalties. This amendment makes it unlawful for a person to have an unrestrained dog within the Town limits and increases the fines to \$300 plus surcharges for the first offense, and \$750 plus surcharges for subsequent offense.**
14. **Possible approval of Ordinance 2002-A226, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona regarding non-conforming uses created by condemnation of parcels for the Main Street Enhancement Project. This ordinance establishes the remainder of 12 parcels as legal non-conforming uses that allows the building to exist without meeting zoning requirements should building use change, unless square footage is increased.**
15. **Possible approval of acquisition of property for the Main Street Enhancement project and payment to First American Title for escrow for said acquisitions. The total amount for acquisition is \$51,297.90. This is an unbudgeted amount from HURF.**

Vice Mayor Gioia requested the following item(s):

16. **Possible direction to staff concerning cancellation of fireworks display at the Town's 4th of July Celebration.**
17. **Call to the Public for Items not on the Agenda**

There will be no Public input on the following items:

18. **Advanced Approvals**
There are no advanced approvals.
19. **Manager/Staff Report**
20. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.
21. **Adjournment**

Posted by: U Jones

Date/Time: 6-21-02

10:48 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES
REGULAR SESSION/COUNCIL HEARS PLANNING & ZONING
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JUNE 26, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter, Eberhard and Dickinson were present.

Also Present:

Town Manager John Roberts, Town Attorney Julie Kriegh, Town Clerk Deborah Barber and Administrative Assistant Deputy Clerk Virginia Jones

3. Pledge of Allegiance

Councilor Baker led the pledge.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

- 1) Work Session – June 19, 2002
- 2) Regular Session – June 19, 2002

b) Set Next Meeting, Date and Time:

- 1) Regular Session – July 3, 2002 at 6:30 p.m.
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d) Possible approval of settlement agreement with Camp Verde Water System, Inc. for notice of claim regarding services performed by Camp Verde Water System, Inc. This is an unbudgeted amount (\$427.60) from HURF.

e) Possible approval of Resolution 2002-524, pertaining to the establishment of a Memorandum of Understanding between the Town of Camp Verde and the Verde Valley office of Parents Anonymous committing to in-kind contributions for a grant application to provide a full-time Parent/Child Resource Coordinator for Camp Verde.

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve the Consent Agenda as amended, setting an Executive Session for July 2, 2002 at 4:00 p.m. with Attorney Tom Kelley and canceling the July 3, 2002 Regular Session.

5. Call to the Public for Items not on the Agenda
Verbatim minutes as requested by Councilor Hunter.

Mayor Hauser: Item number 5 is call to the public for items not on the agenda, does anyone in the public have anything they wish to address today? Yes sir,

Charles Miller: Thank you, do I need to use your podium?

Mayor Hauser: you may

Charles Miller: ok, my name is Charles Miller, I am the Vice President of the Camp Verde Chapter of I, IAFS, local thirty-six ninety. I apologize for not making it to your last Work Session that you had with us, but I just have a simple question. I'd like to know if it's common practice of this Council to uh, try and bully citizens that sign petitions that they don't agree with.

Councilor Eberhard: Sounds like a loaded question. (laughs)

Mayor Hauser: Sounds like a loaded question to me and I don't think I know what you're talking about (background talking)

Charles Miller: It's also a rhetorical

Vice Mayor Gioia: The answer is no,

Charles Miller: It's also a rhetorical question, it's a statement, you know, apparently one of your members, Mr. Hunter was in our administrative offices and made that statement that since some our members have signed the mining ordinance petition, that he would another petition. Is that, is that common practice?

Mayor Hauser: Oh Mr. Hunter

Councilor Hunter: I, we have the same privileges you have

Charles Miller: I agree, and I sign every petition that comes across. For the simple fact that I'd like to see a lot of them put to vote. But, trying to bully other citizens, I don't think is a professional way of going about doing things. And, that's all I have to say, thank you for your time.

Mayor Hauser: Thank you, anyone else, anyone else in the audience have anything they'd like to address? Seeing none, we'll bring it back to Council. (background speaking) Oh, I'm sorry, please.

Fernando Diaz: apologize for being late, uhm, unfortunately I wish I was hear to, hearing what uh, Charles Miller had to say, 'cause I hate repeat myself, repeat him. Uhm, my name is Fernando Diaz, I am an executive board member of the Sedona-Verde Valley Local Firefighters Union, thirty-six ninety, and uh, I just want a little bit of clarification on not necessarily the contents of the conversation I heard yesterday morning, or overheard yesterday morning, but uh the content of which it was being used. Uhm, when Mr. Reddell first came up with the idea of reorganization of the Fire District, uhm, the last that I heard it was to be used as a tool, possibly to find out how money was being spent, or how it was being inappropriately spent, based on assumptions. I thought that was odd because I'd never seen anybody at one of our business meetings. What I had heard regarding uhm, a piece of paper that's or uh, something that our Deputy Chief had signed almost sounded like a, a threat to me. And I wondered if maybe the petition was going from something that a Council member thought could be useful, or something that they thought could be political as far as swaying votes, swaying uh, signatures things of that nature. I'd really hate to think that's what was going on. Uhm, but that was what I needed clarification on, as to whether this petition was gonna be used as a tool when it comes around or if it was gonna be used as, as leverage.

Mayor Hauser: You know what, we on Council can't answer,

Vice Mayor Gioia: and it, and it's not Council business

Mayor Hauser: because it's not Council business, we have nothing to do with that so, but thank you for your input.

Fernando Diaz: Thank you

Mayor Hauser: anyone else, we all done, okay, moving on to item number 6.

There was no other public input.

6. **Possible direction to staff concerning an agreement with Arizona Public Service for undergrounding utilities along a portion of General Crook Trail and SR 260 at Salt Mine Road.** On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve an agreement with APS to place utilities underground from General Crook Trail and SR 260 at Salt Mine Road at a cost to the Town of \$125,000.

APS Representative Dave Terry presented a cost to Council for placing 7,000 feet of underground utilities along a portion of General Crook Trail and SR 260 at Salt Mine Road. He said he was pleased to tell Council that the Town's cost would be \$125,000 and APS's portion being \$277,869. Mr. Terry added that the cost to convert the services for private property owners was included in the Town's portion.

Public Input:

There was no public input.

7. **Possible approval of Ordinance 2002-A227, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting an amendment to the Zoning Map of the Planning & Zoning Ordinance from RCU-2A to R1-35 for parcels 403-19-216H & J to include them in Las Estancias Subdivision.**

On a motion by Dickinson, seconded by Baker, the Council voted unanimously to approve Ordinance 2002-A227, an ordinance of the Town of Camp Verde, Yavapai, County Arizona, adopting an amendment to the Zoning Map of the Planning & Zoning Ordinance from RCU-2A to R1-35 for parcels 403-19-216H & J to include them in Las Estancias Subdivision with the stipulation that agent Tom Pender meet with Diana Kilstrum, and the three stipulations mentioned in the staff report.

Manager Roberts stated that Council had previously approved the preliminary plot for the Las Estancias Subdivision with the understanding that the owners had worked out an arrangement with adjacent property owners to acquire additional easement rights to make Mondale a full width right-of-way. He explained that the negotiations did not work out, so the owners of Las Estancias purchased the three lots to be able to acquire the additional right-of-way necessary for the road. Roberts said the three lots needed to be re-zoned from RCU-2A to R35 and a contingency added to allow the three lots to become part of the subdivision.

Las Estancias Agent Tom Pender stated that the entire right-of-way would be provided to the Town and that additional drainage structures would be added to mitigate flooding issues for surrounding neighbors. Councilor Hunter had questions regarding access off of Mondale Road. Pender said they have graded the roadway and would continue to satisfying the neighborhood. Gioia asked if the paved roadway was up to Town standards. Pender said it was and that the roadway was constructed to meet drainage issues.

Public Input:

Diana Kilstrum said she lived near the subdivision and requested a legal definition of who owns the road that runs in front of her house. She was concerned with the access to her driveway and the current drainage situation. Councilor Baker asked if she had addressed these issues at previous meetings and how she accessed her property before the subdivision came in. Kilstrum said she had not attended any meetings and that there was a dirt road she previously used for access. Mr. Pender said there was a significant flood concern prior to the development and that retention basins were placed to address them.

8. **Possible approval of Resolution 2002-522, a resolution of the Common Council of the Town of Camp Verde, Arizona approving preliminary plat 2002-01, for the purpose of revising the preliminary plat of Las Estancias subdivision to include additional parcels 403-19-216H & J.** On a motion by Eberhard, seconded by Baker, the Council voted unanimously to approve Resolution 2002-522, a resolution of the Common Council of the Town of Camp Verde, Arizona, approving preliminary plat 2002-522, for the purpose of revising the preliminary plat of Las Estancias subdivision to include additional parcels 403-19-216H & J.

Roberts explained that this item was the second part of the previous item regarding the Las Estancias zoning map change. He added that this item was approved by the Planning and Zoning Commission with stipulations of: an increase in the extension of Mondale Road through the subdivision to full width to meet Town standards, addressing the existing drainage issues in the immediate area to the Town's satisfaction and completing improvements prior to recordation or post a financial assurance acceptable to the Town.

Public Input:

There was no public input.

9. Possible approval of Ordinance 2002-A228, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting an amendment to the Zoning Map of the Planning & Zoning Ordinance from RCU-2A to C3-70 for parcel 403-15-002K for the purpose of relocating the owner's excavating and paving business.

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to approve Ordinance 2002-A228, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting an amendment to the Zoning Map of the Planning & Zoning Ordinance from RCU-2A to C3-70 for parcel 403-15-002K for the purpose of relocating the owner's excavating and paving business with the six (6) stipulations mentioned in the staff report and add the days and hours of operation and a screening plan.

Roberts stated that this was a request to re-zone fourteen acres that is consistent with the General Plan. He said there were a series of issues the Planning and Zoning Commission had discussed and forwarded this item to Council to deny. Roberts said staff recommended approval of the re-zoning with attached conditions; 1) change to C3-70, 2) that the access to Hwy 279 be improved to industrial A standards, 3) that the applicant agrees to place a deed restriction on the property to record a new development agreement with the Town in the event that more than three parcels are created on the property, 4) that prior to the zoning becoming effective, the applicant should submit a grading and screening plan that includes dust, erosion control and a grading schedule for Council approval, 5) that all grading done under that plan will be done in conformance with that plan and that any new grading beyond the approved plan would be subject to any grading ordinance effective at the time of the new grading, 6) that no processing of material be allowed on the site, except as needed for site development and conformance with the grading plan.

Councilor Hunter declared a conflict of interest and had no participation or discussion in this item. The Council discussed concerns with screening, hours of operation, material storage and processing. Mike Gardner addressed these issues and agreed to provide a grading and screening plan and schedule of operation hours. He felt the zoning request conformed to the current General Plan issues. Mr. Gardner requested that the prepared grading plan be reviewed by the Town engineer rather than Council.

Public Input:

There was no public input.

10. Possible approval of Ordinance 2002-A229, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting amendments to Section 118 (Sign) of the Planning & Zoning Ordinance (87-A23), to allow for temporary signs advertising local events in the right-of-way.

On a motion by Gioia, seconded by Eberhard, the Council voted unanimously to approve Ordinance 2002-A229, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting amendments to Section 118 (Sign) of the Planning & Zoning Ordinance (87-A23), to allow for temporary signs advertising local events in the right-of-way, changing 5.f to "48 hours".

Roberts stated that the current code did not allow the placement of signs in right-of-ways. He said staff recommendation was to modify the code to allow signs of local interest in the right-of-ways. Roberts added that while the Commission recommended denial of this draft to Council, there were two discussed changes for consideration; changing item 1 – C to read 'A sign shall not be allowed on a street light pole, traffic signal pole or utility pole' and clarifying item 1 – E by adding the word 'sign'. Baker asked where signs would be posted if not allowed on the poles. Hunter asked if election signs were allowed. Roberts commented that signs could be attached to little sticks and placed in the ground and that election signs were ok. Dickinson felt this item created too much bureaucracy that mandates ordinances and has demands on every single step a person makes.

Public Input:

There was no public input.

- 11. Possible approval of Ordinance 2002-A230, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 102 (Scope) of the Planning & Zoning Ordinance (87-A23), to change the title of Zoning Inspector to Code Enforcement Official and designate the Community Development Director as the Zoning Official.**

On a motion by Baker, seconded by Gioia, the Council voted unanimously approved Ordinance 2002-A230, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 102 (Scope) of the Planning & Zoning Ordinance (87-A23), to change the title of Zoning Inspector to Code Enforcement Official and designate the Community Development Director as the Zoning Official.

Manager Roberts stated that this ordinance designated a Zoning Administrator. He added that the Planning and Zoning Commission recommended approval of the ordinance with changing the title of the Code Enforcement Officer to Code Enforcement Official.

Public Input:

There was no public input.

- 12. Possible approval of Resolution 2002-523, accepting underground utility easements for the relocation of overhead utilities and setting compensation therefore.**

On a motion by Baker, seconded by Gioia, the Council voted unanimously to approve Resolution 2002-523, accepting underground utility easements for the relocation of overhead utilities and setting compensation therefore. This is a budgeted item in the Capital Improvements Plan.

Roberts explained that staff was previously authorized to negotiate with property owners as part of the proposed undergrounding of the APS lines on Main Street. He said negotiations of the acquisition of easements included that the Town pay the cost of relocation of the overhead service lines on these properties underground.

Public Input:

There was no public input.

- 13. Possible approval of Ordinance 2002-AA231, amending Article 6 of the Town Code concerning dogs at large and penalties.**

On a motion by Baker, seconded by Reddell, the Council voted unanimously to table this item.

Roberts stated that there was an increase in the Humane Society contract of \$35,000 per year and that the Town is currently spending in excess of \$100,000 in dealing with loose dogs. He said the intention of this ordinance was to make the violators bear the burden of expense and that the first time offender will be charged \$150 and \$300 for subsequent offenses. Council discussed the burdens of the costs involved both to the violator and to the Town.

Public Input:

Jim Bullard felt this Council wants more regulations and rules and that there was too much control. He said there were poor people who could not afford these fines and was sorry for calling Council the Fearsome Foursome.

14. Possible approval of Ordinance 2002-A226, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona regarding non-conforming uses created by condemnation of parcels for the Main Street Enhancement Project.

On a motion by Dickinson, seconded by Gioia, the Council voted unanimously to approve Ordinance 2002-A226, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona regarding non-conforming uses created by condemnation of parcels for the Main Street Enhancement Project, with the following changes: #2 to 'exhibits one through fifteen'; #4.a to "If the square footage of the 'footprint' increases more than 15%, then Section 105 of the Camp Verde Zoning Code shall apply; and adding 'June 26, 2002' to the end of the first sentence in item #6.

Manager Roberts said the intent of the ordinance was to identify the portions of 15 parcels the Town is acquiring for the downtown enhancement project and establish the remainder of each parcel as a legal non-conforming use, and would allow the building to exist without meeting the requirements of the zoning code if the use of the building should change. He added that the Circle K parcel is not included in this ordinance since they only agreed to sell the Town an easement rather than in fee.

Council discussed the issues involved in business owner's rights for remodeling or reconstruction to the size of their building, in regards to non conforming legal status.

Public Input:

There was no public input.

15. Possible approval of acquisition of property for the Main Street Enhancement project and payment to First American Title for escrow for said acquisitions.

On a motion by Baker, seconded by Hunter, the Council voted unanimously to approve the acquisition of property for the Main Street Enhancement Project and to authorize payment to First American Title in the amount of \$64,689.90 for escrow for said acquisitions.

Roberts pointed out that this item was the next step in the acquisition of the properties in the downtown area. He said conceptual agreements have been reached with all but two of the property owners and that all of the properties were to be purchased in fee, with the exception of Circle K. Roberts said this item included two actions; first, to accept the negotiations with the property owners and secondly, to authorize payment to the title company in the amount of \$64,689.90, which included the Gunnell property added as an amendment seen in exhibit B-8.

Baker asked why the Circle K property was being treated differently and how it was allowed for public funds to be used to put improvements without owning the property in fee. Roberts commented that ADOT originally requested that the Town own the property in fee, but agreed to easements at a later date. He said that under the easement, the Town would have the right to use and maintain the improvements. Attorney Kriegh added that Circle K presented the offer of the easement to the Town and did not wish to negotiate the property in fee.

Public Input:

There was no public input.

16. Possible direction to staff concerning cancellation of fireworks display at the Town's 4th of July Celebration.

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to table this item.

17. Call to the Public for Items not on the Agenda

There was no public input.

18. Advanced Approvals

There are no advanced approvals.

19. Manager/Staff Report

Roberts invited Council to attend a presentation of the draft General Plan to the Yavapai Apache Nation tomorrow at 10:00 a.m.

20. Council Informational Reports:

Eberhard said there was a national corvair convention in Flagstaff this week.

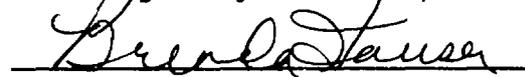
Hunter said that Montezuma Castle Highway repairs will begin when the intergovernmental agreement is prepared with Yavapai County. He suggested Council have a work session to determine projects to submit to the Regional Transportation Committee.

Vice Mayor Gioia expressed appreciation to Franc Kahn for his work in setting up an emergency planning meeting.

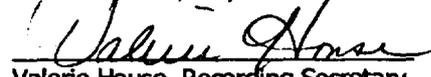
Mayor Hauser asked that businesses with water trucks keep them filled in case they were needed.

21. Adjournment

The meeting was adjourned at 8:50 p.m.



Brenda Hauser, Mayor

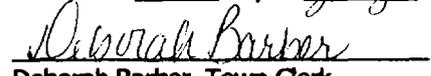


Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council/Council Hears Planning and Zoning of Camp Verde, Arizona, held on the 26th day of June, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 28 day of July, 2002.



Deborah Barber, Town Clerk

**ADDENDUM
AGENDA**



**EXECUTIVE SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106**

**TUESDAY, JULY 2, 2002
4:00 P.M.**

- 1. Call to Order**
- 2. Roll Call**

Discussion of the Following:

- 3. Performance Review of the Prosecuting Attorney : pursuant to ARS§38-431.03(A)(1)**
- 4. Consultation with attorney and possible instruction regarding Louis Rezzonico and Eric Eberhard criminal complaints: Pursuant to ARS§38-431.03(A)(4)**
- 5. Adjournment**

Posted by: W Jones

Date/Time: 7-1-02 2:45 P.M.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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AGENDA



EXECUTIVE SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**TUESDAY, JULY 2, 2002
4:00 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the Following pursuant to ARS §38-431.03 (A)(1):

3. **Performance Review of the Prosecuting Attorney**
4. **Adjournment**

Posted by: U. Jones

Date/Time: 6-28-02 9:00 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JULY 3, 2002
6:30 P.M.**

CANCELLED

Posted by: V. Lewis

Date/Time: 6-28-02 9:00 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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AGENDA



SPECIAL SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**WEDNESDAY, JULY 10, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the Following:

3. **POSSIBLE APPROVAL OF ORDINANCE NUMBER 2002-A238, AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, AMENDING THE TOWN CODE, CHAPTER 7, BUILDING, BY ADDING A NEW ARTICLE 7-9, DEVELOPMENT FEE PROCEDURES AND REQUIREMENTS, CONSISTING OF SECTION 7-9-1 PURPOSE AND INTENT; SECTION 7-9-2 DEFINITIONS; SECTION 7-9-3 GENERAL PROVISIONS, APPLICABILITY; SECTION 7-9-4 PROCEDURES FOR IMPOSITION, CALCULATION AND COLLECTION OF DEVELOPMENT FEES; SECTION 7-9-5 ESTABLISHMENT OF DEVELOPMENT FEE ACCOUNTS, APPROPRIATION OF DEVELOPMENT FEE FUNDS AND REFUNDS; SECTION 7-9-6 APPEALS; AND SECTION 7-9-7 EXEMPTIONS AND WAIVERS; PROVIDING FOR CONFLICT RESOLUTION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** This ordinance establishes sections in the Town Code for the procedures, requirements, purpose, intent, definitions, general provisions, applicability, imposition, calculation, collection, accounts appropriation, exemptions and waivers for development fees.
4. **POSSIBLE APPROVAL OF ORDINANCE NUMBER 2002-A239, AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA AMENDING THE TOWN CODE, CHAPTER 7, BUILDINGS AND BUILDING REGULATIONS BY ADDING A NEW SECTION 7-9-8, TO PROVIDE FOR THE IMPOSITION OF A TOWN MARSHAL DEVELOPMENT FEE ON ALL NEW RESIDENTIAL AND NON-RESIDENTIAL DEVELOPMENT PAYABLE AT THE TIME OF BUILDING PERMIT ISSUANCE TO PROVIDE FOR NECESSARY BUILDINGS, PATROL AND OTHER VEHICLES, AND EQUIPMENT TO SERVE PROJECTED DEMAND RESULTING FROM NEW RESIDENTIAL AND NON-RESIDENTIAL DEVELOPMENT OVER THE PERIOD 2002 TO 2020 AT THE LEVEL OF SERVICE (LOS) STANDARD CURRENTLY BEING PROVIDED IN THE TOWN; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** This ordinance establishes sections in the Town Code for the imposition of a Town Marshal development fee on all new residential and non-residential development.

5. **POSSIBLE APPROVAL OF ORDINANCE NUMBER 2002-A240, AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA AMENDING THE TOWN CODE, CHAPTER 7, BUILDINGS AND BUILDING REGULATIONS BY ADDING A NEW SECTION 7-9-9, TO PROVIDE FOR THE IMPOSITION OF A LIBRARY DEVELOPMENT FEE ON ALL NEW RESIDENTIAL DEVELOPMENT PAYABLE AT THE TIME OF BUILDING PERMIT ISSUANCE TO PROVIDE FOR NECESSARY LAND, BUILDINGS, AND COLLECTIONS TO SERVE PROJECTED DEMAND RESULTING FROM NEW RESIDENTIAL DEVELOPMENT OVER THE PERIOD 2002 TO 2020 AT THE LEVEL OF SERVICE (LOS) STANDARD CURRENTLY BEING PROVIDED IN THE TOWN; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** This ordinance establishes sections in the Town Code for the imposition of a Library development fee on all new residential development.
6. **POSSIBLE APPROVAL OF ORDINANCE NUMBER 2002-A241, AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA AMENDING THE TOWN CODE, CHAPTER 7, BUILDINGS AND BUILDING REGULATIONS BY ADDING A NEW SECTION 7-9-10, TO PROVIDE FOR THE IMPOSITION OF A PARKS AND RECREATION DEVELOPMENT FEE ON ALL NEW RESIDENTIAL DEVELOPMENT PAYABLE AT THE TIME OF BUILDING PERMIT ISSUANCE TO PROVIDE FOR NECESSARY COMMUNITY PARKS, RECREATIONS CENTERS AND VEHICLES TO SERVE PROJECTED DEMAND RESULTING FROM NEW RESIDENTIAL DEVELOPMENT OVER THE PERIOD 2002 TO 2020 AT THE LEVEL OF SERVICE (LOS) STANDARD CURRENTLY BEING PROVIDED IN THE TOWN; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** This ordinance establishes sections in the Town Code for the imposition of a Parks and Recreation development fee on all new residential development.
7. **POSSIBLE APPROVAL OF ORDINANCE NUMBER 2002-A242, AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA AMENDING THE TOWN CODE, CHAPTER 7, BUILDINGS AND BUILDING REGULATIONS BY ADDING A NEW SECTION 7-9-11, TO PROVIDE FOR THE IMPOSITION OF A MUNICIPAL DEVELOPMENT FEE ON ALL NEW RESIDENTIAL AND NON-RESIDENTIAL DEVELOPMENT PAYABLE AT THE TIME OF BUILDING PERMIT ISSUANCE TO PROVIDE FOR NECESSARY BUILDINGS AND VEHICLES TO SERVE PROJECTED DEMAND RESULTING FROM NEW RESIDENTIAL AND NON-RESIDENTIAL DEVELOPMENT OVER THE PERIOD 2002 TO 2020 AT THE LEVEL OF SERVICE (LOS) STANDARD CURRENTLY BEING PROVIDED IN THE TOWN; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** This ordinance establishes sections in the Town Code for the imposition of Municipal development fee on all new residential development.
8. **Adjournment**

Posted by: U. JonesDate/Time: 7-5-02 9:15 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
SPECIAL SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106
WEDNESDAY, JULY 10, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. **Call to Order**

Mayor Hauser called the meeting to order at 630 p.m.

2. **Roll Call**

Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter and Dickinson were present. Councilor Eberhard arrived at 6:33 p.m.

Also Present:

Town Manager John Roberts, Town Attorney Julie Kriegh, Finance Director Dane Bullard, General Services Director Bill Lee, Library Director Gerard Laurito and Recording Secretary Valerie House.

3. **DISCUSSION AND POSSIBLE APPROVAL OF ORDINANCE NUMBER 2002-A238, AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, AMENDING THE TOWN CODE, CHAPTER 7, BUILDING, BY ADDING A NEW ARTICLE 7-9, DEVELOPMENT FEE PROCEDURES AND REQUIREMENTS, CONSISTING OF SECTION 7-9-1 PURPOSE AND INTENT; SECTION 7-9-2 DEFINITIONS; SECTION 7-9-3 GENERAL PROVISIONS, APPLICABILITY; SECTION 7-9-4 PROCEDURES FOR IMPOSITION, CALCULATION AND COLLECTION OF DEVELOPMENT FEES; SECTION 7-9-5 ESTABLISHMENT OF DEVELOPMENT FEE ACCOUNTS, APPROPRIATION OF DEVELOPMENT FEE FUNDS AND REFUNDS; SECTION 7-9-6 APPEALS; AND SECTION 7-9-7 EXEMPTIONS AND WAIVERS; PROVIDING FOR CONFLICT RESOLUTION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *This ordinance establishes sections in the Town Code for the procedures, requirements, purpose, intent, definitions, general provisions, applicability, imposition, calculation, collection, accounts appropriation, exemptions and waivers for development fees.*

On a motion by Eberhard, seconded by Gioia, the Council voted to approve Ordinance 2002-A238, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code, Chapter 7, Building, by adding a new Article 7-9, Development Fee Procedures and Requirements, consisting of Section 7-9-1 Purpose and Intent; Section 7-9-2 Definitions; Section 7-9-3 General Provisions, Applicability; Section 7-9-4 Procedures for Imposition, Calculation and Collection of Development Fees; Section 7-9-5 Establishment of Development Fee Accounts, Appropriation of Development Fee Funds and Refunds; Section 7-9-6 Appeals; and Section 7-9-7 Exemptions and Waivers; Providing for Conflict Resolution; Providing for Severability; and providing for an effective date; directing the Town Attorney to work under the direction of the Town Manager to create whatever ordinances are required to implement the intent of the incentives from the Manager's proposed amendments; and including the Attorney's recommended changes to: Article 7-9-2, Definitions, #C - delete "and public art"; Article 7-9-3, Review, #3, - delete "on a three-year basis";

Article 7-9-3, #4, - delete "Three-Year" in all three locations; Article 7-9-5, paragraph #C, #1 - delete "annual" in paragraph. Councilors Reddell, Baker and Dickinson voted 'no'.

Attorney Kriegh stated that the Ordinances were drafted with the help of Paul Tischler, Council and the Town Manager and recommended Council approval of several minor changes to clean up the ordinance.

Councilor Dickinson spoke of his disapproval on implementing Impact Fees. He felt the rate of growth in Camp Verde did not warrant such a high fee and that it would have a financial impact on the majority of the citizens who could barely afford housing. He said he was representing the working families with a fixed income and wanted to state that if the ordinance passed, the voters should know that it went against the roots and backbone of the community. Councilor Baker felt that the establishment of impact fees was premature and that the Town should be focusing on economic development. She added that while there were good reasons to have them, there were other ways to accomplish assets to the community.

Councilor Eberhard responded by stating that there were several misconceptions being applied to the development of Impact Fees. He said mortgages would only be affected by a \$10.00 a month increase in payments, that according to APS's 2002 Economic Forecast, Camp Verde had the highest owner occupied housing rate in the Verde Valley and that it was good to have infrastructure and incentives to boost economic development.

4. **DISCUSSION AND POSSIBLE APPROVAL OF ORDINANCE NUMBER 2002-A239, AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA AMENDING THE TOWN CODE, CHAPTER 7, BUILDINGS AND BUILDING REGULATIONS BY ADDING A NEW SECTION 7-9-8, TO PROVIDE FOR THE IMPOSITION OF A TOWN MARSHAL DEVELOPMENT FEE ON ALL NEW RESIDENTIAL AND NON-RESIDENTIAL DEVELOPMENT PAYABLE AT THE TIME OF BUILDING PERMIT ISSUANCE TO PROVIDE FOR NECESSARY BUILDINGS, PATROL AND OTHER VEHICLES, AND EQUIPMENT TO SERVE PROJECTED DEMAND RESULTING FROM NEW RESIDENTIAL AND NON-RESIDENTIAL DEVELOPMENT OVER THE PERIOD 2002 TO 2020 AT THE LEVEL OF SERVICE (LOS) STANDARD CURRENTLY BEING PROVIDED IN THE TOWN; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *This ordinance establishes sections in the Town Code for the imposition of a Town Marshal development fee on all new residential and non-residential development.*

On a motion by Gioia, seconded by Eberhard, the Council voted to approve Ordinance 2002-A239, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code, Chapter 7, Buildings and Building Regulations by adding a new Section 7-9-8, to provide for the imposition of a Town Marshal Development Fee on all new residential and non-residential development payable at the time of building permit issuance to provide for necessary buildings, Patrol and other vehicles, and equipment to serve projected demand resulting from new residential and non-residential development over the period 2002 to 2020 at the level of service (LOS) standard currently being provided in the Town; Providing for severability; and providing for an effective date; and amending Section 7-9-8 by deleting 'B,C, and D'. Councilors Reddell, Baker and Dickinson voted 'no'.

Eberhard pointed out that when the Regional Park Plan was approved, a sales tax was to be set aside for the park, as well as, a request for impact fees to help the Marshal's department, Parks and Recreation and the Library. He felt the Council was under moral obligation to establish impact fees, just as the sales tax was previously established. Councilor Reddell commented that he would have supported the fees if Council could have negotiated a reasonable amount.

5. **DISCUSSION AND POSSIBLE APPROVAL OF ORDINANCE NUMBER 2002-A240, AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA AMENDING THE TOWN CODE, CHAPTER 7, BUILDINGS AND BUILDING REGULATIONS BY ADDING A NEW SECTION 7-9-9, TO PROVIDE FOR THE IMPOSITION OF A LIBRARY DEVELOPMENT FEE ON ALL NEW RESIDENTIAL DEVELOPMENT PAYABLE AT THE TIME OF BUILDING PERMIT ISSUANCE TO PROVIDE FOR NECESSARY LAND, BUILDINGS, AND COLLECTIONS TO SERVE PROJECTED DEMAND RESULTING FROM NEW RESIDENTIAL DEVELOPMENT OVER THE PERIOD 2002 TO 2020 AT THE LEVEL OF SERVICE (LOS) STANDARD CURRENTLY BEING PROVIDED IN THE TOWN; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *This ordinance establishes sections in the Town Code for the imposition of a Library development fee on all new residential development.*

On a motion by Eberhard, seconded by Hunter, the Council voted to approve Ordinance 2002-A240, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code, Chapter 7, Buildings and Building Regulations by adding a new Section 7-9-9, to provide for the imposition of a Library Development Fee on all new residential development payable at the time of building permit issuance to provide for necessary land, buildings, and collections to serve projected demand resulting from new residential development over the period 2002 to 2020 at the level of service (LOS) standard currently being provided in the Town; Providing for severability; and providing for an effective date; and amending Section 7-9-9, deleting 'B, C, and D'. Councilors Reddell, Baker and Dickinson voted 'no'.

Gioia discussed the elastic cause and effect of costs to municipalities in providing services and amenities to the community. He stated that for every dollar in taxes paid by commerce or industry, .29 cents is utilized and that ranching and farming utilizes .37 cents. However, for every dollar paid in taxes by residential uses, the municipality must supply \$1.15 worth of services and this means that the more a community grows residentially, the further the gap between what is affordable in community services and what the community requires and demands are. He added that the idea behind the development of impact fees was to have the expansion of growth pay for itself.

6. **DISCUSSION AND POSSIBLE APPROVAL OF ORDINANCE NUMBER 2002-A241, AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA AMENDING THE TOWN CODE, CHAPTER 7, BUILDINGS AND BUILDING REGULATIONS BY ADDING A NEW SECTION 7-9-10, TO PROVIDE FOR THE IMPOSITION OF A PARKS AND RECREATION DEVELOPMENT FEE ON ALL NEW RESIDENTIAL DEVELOPMENT PAYABLE AT THE TIME OF BUILDING PERMIT ISSUANCE TO PROVIDE FOR NECESSARY COMMUNITY PARKS, RECREATIONS CENTERS AND VEHICLES TO SERVE PROJECTED DEMAND RESULTING FROM NEW RESIDENTIAL DEVELOPMENT OVER THE PERIOD 2002 TO 2020 AT THE LEVEL OF SERVICE (LOS) STANDARD CURRENTLY BEING PROVIDED IN THE TOWN; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *This ordinance establishes sections in the Town Code for the imposition of a Parks and Recreation development fee on all new residential development.*

On a motion by Gioia, seconded by Eberhard, the Council voted to approve Ordinance 2002-A241, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Arizona amending the Town Code, Chapter 7, Buildings and Building Regulations by adding a new Section 7-9-10, to provide for the imposition of a Parks and Recreation Development Fee on all new residential development payable at the time of building permit issuance to provide for necessary Community Parks, Recreations Centers and vehicles to serve projected demand resulting from new residential development over the period 2002 to 2020 at the level of service (LOS) standard currently being provided in the Town; providing for severability; and providing for an effective date; amending Section 7-9-10, deleting 'B, C, and D'. Councilors Reddell, Baker and Dickinson voted 'no'.

7. **DISCUSSION AND POSSIBLE APPROVAL OF ORDINANCE NUMBER 2002-A242, AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA AMENDING THE TOWN CODE, CHAPTER 7, BUILDINGS AND BUILDING REGULATIONS BY ADDING A NEW SECTION 7-9-11, TO PROVIDE FOR THE IMPOSITION OF A MUNICIPAL DEVELOPMENT FEE ON ALL NEW RESIDENTIAL AND NON-RESIDENTIAL DEVELOPMENT PAYABLE AT THE TIME OF BUILDING PERMIT ISSUANCE TO PROVIDE FOR NECESSARY BUILDINGS AND VEHICLES TO SERVE PROJECTED DEMAND RESULTING FROM NEW RESIDENTIAL AND NON-RESIDENTIAL DEVELOPMENT OVER THE PERIOD 2002 TO 2020 AT THE LEVEL OF SERVICE (LOS) STANDARD CURRENTLY BEING PROVIDED IN THE TOWN; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *This ordinance establishes sections in the Town Code for the imposition of Municipal development fee on all new residential development.*

The following is verbatim as requested by Councilor Reddell.

Mayor Hauser: Item number 7 is possible approval of Ordinance number 2002-A242, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Arizona, amending the Town Code Chapter 7, buildings and building regulations, by adding a new section 7-9-11, to provide for the imposition of a municipal development fee on all new residential and non-residential development, payable at the time of the building permit issuance to provide for necessary buildings and vehicles to serve projected demand, resulting from new residential and non-residential development, over the period 2002 to 2020, at the level of service standard currently being provided in the Town, providing for severability and providing for an effective date.

Eberhard: So moved, deleting b,c and d and reducing the amount by \$247.00

Mayor Hauser: Is there discussion on the, uh wait,

Eberhard: Gotta get a second

Gioia: Second

Mayor Hauser: I have a motion, and I have a second by Tony, is there discussion about the amount of the development fee? Er, I'm sorry, Mitch

Dickinson: You guys ever watch a basketball game where they lob that ball in the middle and its just, woom, a slam dunk? That's what I'm starting to feel like I'm watchin here.

Mayor Hauser: So, you, your, no one's interested in compromising here? Okay,

Baker: uh, yes,

Mayor Hauser: Okay, I'm sorry,

Baker: uh, I have my hand raised, I mean, I answered you first I'm sorry. Uhm, yes I would have, I, I would have considered but, but the amount that I would have mentioned, I would gotten laughed off the dais, so I, I didn't even approach that, the other thing that I just want to say is that I hope this is an example of a public hearing to this community. The, when this was on the agenda before, inadvertently it did not get posted on that agenda, and so this meeting here tonight where discussion, comments, opinions, etc, were limited to 30 minutes, uh, ya, you know there wa, if this is a public meeting, a public session on this important issue, ya know, again I'll say to Eric, I'm a monkey's uncle. So, I'm just really disappointed.

Mayor Hauser: Tony

Gioia: Can I ask staff, uhm, how many public hearings and discussions there have been on this subject?

Eberhard: Including Work Sessions?

Gioia: Including Work Sessions

Baker: Since we got to the point to public discuss

Gioia: I asked staff, if you don't mind

Mayor Hauser: How man, do you know how many?

Manager Roberts: You, Your honor I don't think I can answer that, it's been, it's been several that I recall, but I don't think I could put a number to it.

Mayor Hauser: Mitch

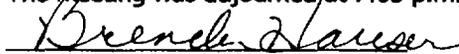
Dickinson: Jackie makes a very valid point.
Mayor Hauser: ok, all those in favor of the motion, (mixed ayes) oh, I'm sorry
Manager Roberts: uh, clarify the motion, you're saying reduce all the fees by \$247.00?
Eberhard: yes
Gioia: the total
Mayor Hauser: and that's all right with your second?
Gioia: yes, that's the total
Mayor Hauser: all those in favor say aye?
(aye's: Gioia, Hauser, Hunter, Eberhard, Baker)
Mayor Hauser: opposed? (Dickinson and Reddell)
Baker: No, no, I made a mistake,
Hauser: yes?
Baker: 'NO!'
Mayor Hauser: okay, the motion carries, I need a motion to adjourn the Special Session.
Dickinson: I move we adjourn

(End of verbatim.)

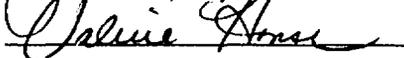
Councilor Baker stated that she would have considered negotiating the amount set for Impact Fees but that Council would not have agreed with her recommendation. She felt that this meeting should be considered an example of a public hearing to this community, since this item was on a previous agenda and inadvertently did not get posted as such. She added that since this meeting was public and only scheduled for thirty minutes, it did not allow time for public input. Gioia asked Manager Roberts how many public hearings had been held regarding this item and Roberts replied that there have been several. Dickinson stated that Baker had a valid point.

8. **Adjournment**

The meeting was adjourned at 7:05 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 10th day of July, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 25 day of July, 2002.



Deborah Barber, Town Clerk

AGENDA



JOINT WORK SESSION

**MAYOR and COMMON COUNCIL
and
PLANNING & ZONING COMMISSION
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106**

**WEDNESDAY, JULY 10, 2002
7:00 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the Following General Plan Topics:

3. **Review of Maps**
 - a. **Growth Area**
 - b. **Land Use**
 - c. **Transit**
 - d. **Trails**

4. **Review of Draft Elements**
 - a. **Introduction**
 - b. **Growth Area**
 - c. **Land Use**
 - d. **Circulation/Transportation**
 - e. **Open space/Recreation**
 - f. **Environmental Planning**
 - g. **Water Resources**
 - h. **Cost of Development**
 - i. **Housing**
 - j. **Economic Development**
 - k. **History and Culture**

5. **Review of Time Line/Set Public Hearings**
 - a. **Commission**
 - b. **Agency Review**
 - c. **Council**

6. **Adjournment**

Posted by: *D. Jones*

Date/Time: 7-3-02 10:45 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES
JOINT WORK SESSION
MAYOR and COMMON COUNCIL
and
PLANNING & ZONING COMMISSION
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JULY 10, 2002
7:00 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council/Commission motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

Mayor Hauser called the meeting to order at 7:12 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Eberhard, Reddell and Hunter were present.
Councilors Baker and Dickinson were absent.

Chairperson Whitmire, Vice Chairman Haskell, Commissioners Parrish, Johnson, Strathmere and Holton were present. Commissioner Harvey was absent.

Also Present:

Town Manager John Roberts, Senior Planner Nancy Buckel and General Plan Administrator Wendy Escoffier

3. Discussion and Review of Maps

a. Growth Area

b. Land Use

c. Transit

d. Trails

Bill Fain addressed the group regarding his property located at the northern portion of Town. He requested reconsideration of including it in the growth area. Council and Commission discussed concerns of maintaining the current acreage in the growth area and not expanding it.

Concerns about sewer infrastructure were discussed.

After some discussion, the two groups decided to leave the Fain property out of the designated growth area. Council told Mr. Fain that a plan to develop the property could be submitted as an amendment.

Removing the Stolen Blvd. Parcel from the growth area was discussed and favored by a majority present.

4. Review of Draft Elements

a. Introduction

b. Growth Area

c. Land Use

d. Circulation/Transportation

e. Open space/Recreation

f. Environmental Planning

g. Water Resources

h. Cost of Development

i. Housing

j. Economic Development

k. History and Culture

There was a page by page discussion of the elements presented. Both groups decided to re-organize the introduction to have vision first, history, state requirements and then amendment process.

During Council and Commission discussion, the groups decided to lower the number of acres from 50 to 10 as a major amendment and add "Any land use amendment that creates an industrial use where it is a new use."

Land Use: Use the original introduction from the current general plan with deletion or revision of the second paragraph.

Housing Element: Needs to reference housing strategy and housing strategy needs to be updated with current figures.

Put the vision statement first in all elements and then the state requirements.

5. Review of Time Line/Set Public Hearings

- a. Commission
- b. Agency Review
- c. Council

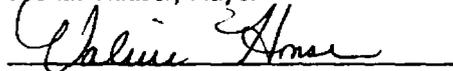
This item was not discussed due to lack of time.

6. Adjournment

The meeting was adjourned at 9:07 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the discussions of the Mayor and Common Council and the Planning & Zoning Commission of the Town of Camp Verde during a Joint Work Session of the Town Council of Camp Verde, Arizona, held on the 10th day of July, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 25 day of July, 2002.



Deborah Barber, Town Clerk

AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JULY 17, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Regular/Council Hears P&Z – June 26, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular Session/Council Hears Planning & Zoning – July 24, 2002 at 6:30 p.m.
 - 2) Regular Session – August 7, 2002 at 6:30 p.m.
 - 3) Joint Work Session P&Z – August 14, 2002 at 6:30 p.m.
 - 4) Regular Session – August 21, 2002 at 6:30 p.m.
 - 5) Regular/Council Hears Planning & Zoning – August 28, 2002 at 6:30 p.m.
 - c) **Possible approval of Resolution 2002-526, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving an Intergovernmental Agreement with Yavapai County for reconstruction of a portion of Montezuma Castle Highway.**
 - d) **Possible approval of Resolution 2002-527, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona adopting an Intergovernmental Agreement with Yavapai County for Unified Emergency Services. This is an annual budgeted item in the amount of three thousand, nine hundred and sixty nine dollars (\$3,969.00) from General Fund.**
 - e) **Possible approval of settlement agreement with Daniel Pierce for Notice of Claim Regarding an Article in Volume I, Issue I, of the Camp Verde Newsletter (If approved, the claim will be forwarded to Southwest Risk for payment of seven hundred and fifty dollars (\$750)).**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Public input may be invited on any of the following item(s):

6. **Discussion, consideration, and possible approval of Resolution 2002-530, a resolution of the Mayor and Common Council of the Town of Camp Verde, Arizona supporting the expansion of the Camp Verde Fire District to the incorporated limits of the Town of Camp Verde.**
7. **Discussion, consideration, and possible approval of a contract with Prescott College for a Camp Verde Growth Modeling Project. This a budgeted item in the amount of twenty-five thousand dollars (\$25,000) from the Planning & Zoning operating budget.**

- 8. Discussion, consideration, and possible approval of Resolution 2002-525, approving an Intergovernmental Agreement with the Arizona Department of Transportation for construction of a frontage road adjacent to SR 260.

Councilor Eberhard requested the following item(s):

- 9. Discussion, consideration, and possible direction to staff regarding Section 2-3-6.C of the Town Code (Garello Rule).

Mayor Hauser requested the following item(s):

- 10. Discussion, consideration, and possible update and direction to staff regarding Northern Arizona Council of Governments (NACOG) Comprehensive Economic Development Strategy list.

- 11. Call to the Public for Items not on the Agenda

There will be no Public input on the following items:

- 12. **Advanced Approvals**

There are no advanced approvals.

- 13. **Manager/Staff Report**

- 14. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.

- 15. **Adjournment**

Posted by: Valerie House

Date/Time: 7/12/02 8:30 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
REGULAR SESSION
COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, JULY 17, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter, Eberhard and Dickinson were present.

Also Present:

Town Attorney Julie Kriegh, Town Manager John Roberts, Town Clerk Deborah Barber, Public Information Officer Franc Kahn, Council Candidate Howard Parrish, Library Advisory Commission Chairman Roger Doering and Recording Secretary Valerie House

3. Pledge of Allegiance

Councilor Hunter led the pledge.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

1) Regular/Council Hears P&Z – June 26, 2002

b) Set Next Meeting, Date and Time:

1) Regular Session/Council Hears Planning & Zoning – July 24, 2002 at 6:30 p.m.

2) Regular Session – August 7, 2002 at 6:30 p.m.

3) Joint Work Session P&Z – August 14, 2002 at 6:30 p.m.

4) Regular Session – August 21, 2002 at 6:30 p.m.

5) Regular/Council Hears Planning & Zoning – August 28, 2002 at 6:30 p.m.

c) Possible approval of Resolution 2002-526, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving an Intergovernmental Agreement with Yavapai County for reconstruction of a portion of Montezuma Castle Highway.

d) Possible approval of Resolution 2002-527, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona adopting an Intergovernmental Agreement with Yavapai County for Unified Emergency Services. This is an annual budgeted item in the amount of three thousand, nine hundred and sixty nine dollars (\$3,969.00) from General Fund.

e) Possible approval of settlement agreement with Daniel Pierce for Notice of Claim Regarding an Article in Volume I, Issue I, of the Camp Verde Newsletter (If approved, the claim will be forwarded to Southwest Risk for payment of seven hundred and fifty dollars (\$750).

f) Possible approval of Resolution 2002-534, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona opposing the Supplemental Notice of Proposed Rulemaking by the Federal Highway and Transit Administrations regarding Non-Metropolitan Local Official Consultation, and authorizing for Mayor to sign a letter of comment to representatives regarding this issue.

On a motion by Eberhard, seconded by Gioia, the Council voted not to approve of the settle agreement with Daniel Pierce for the Notice of Claim regarding Article in Volume I, Issue I, of the Camp Verde Newsletter. Councilors Reddell, Baker and Dickinson voted 'no'.

Councilor Eberhard requested that Item 4e be pulled from the Consent Agenda for discussion. He discussed concerns over setting a precedent with this issue and viewed it as political terrorism. Gioia asked Attorney Kriegh if settling this item would alleviate future law suits. Kriegh advised that any discussion on this item should be held in Executive Session.

On a motion by Eberhard, seconded by Hunter, the Council voted unanimously to approve the Consent Agenda with amending the June 26th minutes by replacing item number 5 – Call to the public summary with verbatim minutes of item number 5; adding an Executive Session on Wednesday July 24th at 6:00 p.m.; changing addendum agenda item 4e to 4f.

5. Call to the Public for Items not on the Agenda

There was no public input.

6. Discussion, consideration, and possible approval of Resolution 2002-530, a resolution of the Mayor and Common Council of the Town of Camp Verde, Arizona supporting the expansion of the Camp Verde Fire District to the incorporated limits of the Town of Camp Verde.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve Resolution 2002-530, a resolution of the Mayor and Common Council of the Town of Camp Verde, Arizona, supporting the expansion of the Camp Verde Fire District to the incorporated limits of the Town of Camp Verde.

Fire District Representative Jack Blum provided a fact sheet and map explaining the history of the district and its annexation before the Town became incorporated. The map displayed Fire District boundaries and the areas not included in those boundaries. He explained that the Camp Verde Fire District is working with the Town, the County and the Yavapai/Apache Nation to include all of the Town within the Fire District so all of its citizens are protected. Blum added that an annexation drive was attempted in 1991, prior to Town incorporation, and failed because they did not achieve 51% of the land value. He said that new State Statutes would allow areas to be brought into the Fire District under Subsection H. Gioia asked if the Resolution would allow the Fire District to be contiguous with properties attached to roadways that have rights-of-way belonging to the Town and therefore, properties adjacent and touching the Town owned rights-of-way could be annexed. Blum said he believed that to be true, and was awaiting legal advice from the County regarding that position.

Public Input:

There was no public input.

7. Discussion, consideration, and possible approval of a contract with Prescott College for a Camp Verde Growth Modeling Project. *This a budgeted item in the amount of twenty-five thousand dollars (\$25,000) from the Planning & Zoning operating budget.*

On a motion by Baker, seconded by Gioia, the Council voted to approve of a contract with Prescott College NASA Program for a Camp Verde Growth Modeling Project for the Town of Camp Verde with changes to the contract; under Scope of Work, third bullet, changing the words 'begin training' to 'and train'. Dickinson voted 'no'.

Roberts said the contract would provide services to set up a growth modeling system for the Town and that once the contract was implemented, it should be completed by the end of the year.

Public Input:

There was no public input.

8. Discussion, consideration, and possible approval of Resolution 2002-525, approving an Intergovernmental Agreement with the Arizona Department of Transportation for construction of a frontage road adjacent to SR 260.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve Resolution 2002-525, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving an IGA with the Arizona Department of Transportation for construction of a frontage road adjacent to SR 260.

Manager Roberts explained that this IGA was designed to allow the State to acquire rights-of-way to build a frontage road in association with the construction of Highway 260. He added that it was not associated with the bypass project and provides that the Town maintain and paint the street light poles and traffic signals on Main Street as part of the turnback agreement. Gioia wanted to verify that the conveyance of any of the rights-of-way would be ADOT's responsibility and not the Town's. Roberts said yes.

Public Input:

There was no public input.

9. Discussion, consideration, and possible direction to staff regarding Section 2-3-6.C of the Town Code (Garello Rule).

A motion by Eberhard, seconded by Gioia, to direct staff to prepare a draft change Section 2-3-6.C of the Town Code to follow Roberts Rules of Order, to include a definition of reconsideration, the Mayor to have the final discretion and to make the reconsideration expire after 90 days, failed with Reddell, Baker, Dickinson and Hauser voting 'no'.

Councilor Eberhard felt the Garello Rule was a source of confusion and regarded as such by the Town Attorney. He said Roberts rules of Order require that only a person who voted 'yes' could bring a vote back for reconsideration and that the Garello Rule allowed anyone, whether they voted 'yes' or 'no', to bring an item back for re-consideration. He suggested a direction to staff to draft a change in the Town Code to follow Roberts Rules of Order, define that reconsideration should be the same agenda item as stated, leaving the final discretion with the Mayor and making the reconsideration expire after 90 days. Councilor Baker said she recalled the Main Street issue being brought back over and over again and that Eberhard's suggestion would make Council unable to do that again.

Public Input:

Suzy Burnside said she had spoken of this when John Garello made a reconsideration motion. She stated that it was not the individual who voted with the 'yes' side, it was the individual who voted with the prevailing side and that if the prevailing side voted 'no' a person had the right to reconsider an item. She felt there was no reason to ridicule past or future Council. She commended Garello for requesting the reconsideration of an item due to insufficient information provided at the time of the vote and added that the Garello Rule was just an over statement of Roberts Rules of Order. She suggested that Council stayed legal rather than convenient.

10. Discussion, consideration, and possible update and direction to staff regarding Northern Arizona Council of Governments (NACOG) Comprehensive Economic Development Strategy list.

Direction to staff to note the following changes and additions in prioritization of the NACOG Comprehensive Economic Development Strategy list: adding the following projects: 1) Main Street Utility Undergrounding Project; 2) Verde Lakes Drive - Riparian Restoration and Flood Mitigation Project; 3) Transit System start up funds; 4) New Senior Citizen Facility, and adding 'Expansion of Fire District in

progress'; making the "New Senior Citizen Facility and Main Street Utility Undergrounding Project' as number 1 priorities.

Councilor Baker said she had given a copy of the list to Manager Roberts and Franc Kahn for review of the priorities and asked if Council would like to change or add to the priorities. Eberhard asked what the list was used for. Baker stated that a priority list was needed by NACOG when they were going through their grant funding process. Gioia suggested the addition of the Transit System up funds, the Verde Lakes Drive Riparian Restoration and Flood Mitigation Project and the Main Street Utility Undergrounding Project. Hauser suggested the addition of a new Senior Citizen Facility and Hunter added the expansion of the Fire District under progress.

Public Input:

There was no public input.

11. Call to the Public for Items not on the Agenda

There was no public input.

12. Advanced Approvals

There were no advanced approvals.

13. Manager/Staff Report

There were no staff reports.

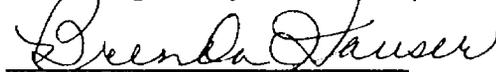
14. Council Informational Reports:

Vice Mayor Gioia said the Yavapai County Water Advisory Committee was having a retreat and requested an agenda item to discuss and possible action on an employee of the month program.

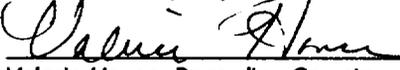
Councilor Eberhard said he had visited the community pool with his niece and nephew and enjoyed the slide.

15. Adjournment

The meeting was adjourned at 7:15 p.m.



Brenda Hauser, Mayor



Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 17th day of July, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 9 day of Aug, 2002.



Deborah Barber, Town Clerk

**ACTIONS TAKEN
REGULAR SESSION
MAYOR and
COMMON COUNCIL
WEDNESDAY, JULY 17, 2002
6:30 P.M.**

4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
- a) **Approval of the Minutes:**
 - 1) Regular/Council Hears P&Z – June 26, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular Session/Council Hears Planning & Zoning – July 24, 2002 at 6:30 p.m.
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 - c) **Possible approval of Resolution 2002-526, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving an Intergovernmental Agreement with Yavapai County for reconstruction of a portion of Montezuma Castle Highway.**
 - d) **Possible approval of Resolution 2002-527, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona adopting an Intergovernmental Agreement with Yavapai County for Unified Emergency Services.** This is an annual budgeted item in the amount of three thousand, nine hundred and sixty nine dollars (\$3,969.00) from General Fund.
 - e) **Possible approval of settlement agreement with Daniel Pierce for Notice of Claim Regarding an Article in Volume I, Issue I, of the Camp Verde Newsletter** *(If approved, the claim will be forwarded to Southwest Risk for payment of seven hundred and fifty dollars (\$750).*
 - f) **Possible approval of Resolution 2002-534, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona opposing the Supplemental Notice of Proposed Rulemaking by the Federal Highway and Transit Administrations regarding Non-Metropolitan Local Official Consultation, and authorizing for Mayor to sign a letter of comment to representatives regarding this issue.**

On a motion by Eberhard, seconded by Gioia, the Council voted not to approve of the settle agreement with the Daniel Pierce for Notice of Claim regarding Article in Volume I, Issue I, of the Camp Verde Newsletter. Councilors Reddell, Baker and Dickinson voted 'no'.

On a motion by Eberhard, seconded by Hunter, the Council voted unanimously to approve the Consent Agenda with amending the June 26th minutes by replacing item number 5 – Call to the public summary with verbatim minutes of item number 5; adding an Executive Session on Wednesday July 24th at 6:00 p.m.; changing addendum agenda item 4e to 4f.

5. **Call to the Public for Items not on the Agenda**
There was no public input.
6. **Discussion, consideration, and possible approval of Resolution 2002-530, a resolution of the Mayor and Common Council of the Town of Camp Verde, Arizona supporting the expansion of the Camp Verde Fire District to the incorporated limits of the Town of Camp Verde.**
On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve Resolution 2002-530, a resolution of the Mayor and Common Council of the Town of Camp Verde, Arizona, supporting the expansion of the Camp Verde Fire District to the incorporated limits of the Town of Camp Verde.

- 7. Discussion, consideration, and possible approval of a contract with Prescott College for a Camp Verde Growth Modeling Project.** *This a budgeted item in the amount of twenty-five thousand dollars (\$25,000) from the Planning & Zoning operating budget.*
On a motion by Baker, seconded by Gioia, the Council voted to approve of a contract with Prescott College NASA Program for a Camp Verde Growth Modeling Project for the Town of Camp Verde with changes to the contract; under Scope of Work, third bullet, changing the words 'begin training' to 'and train'. Dickinson voted 'no'.
- 8. Discussion, consideration, and possible approval of Resolution 2002-525, approving an Intergovernmental Agreement with the Arizona Department of Transportation for construction of a frontage road adjacent to SR 260.**
On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve Resolution 2002-525, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving an IGA with the Arizona Department of Transportation for construction of a frontage road adjacent to SR 260.
- 9. Discussion, consideration, and possible direction to staff regarding Section 2-3-6.C of the Town Code (Garello Rule).**
A motion by Eberhard, seconded by Gioia, to direct staff to prepare a draft change Section 2-3-6.C of the Town Code to follow Roberts Rules of Order, to include a definition of reconsideration, the Mayor to have the final discretion and to make the reconsideration expire after 90 days, failed with Reddell, Baker, Dickinson and Hauser voting 'no'.
- 10. Discussion, consideration, and possible update and direction to staff regarding Northern Arizona Council of Governments (NACOG) Comprehensive Economic Development Strategy list.**
Direction to staff to note the following changes and additions in prioritization of the NACOG Comprehensive Economic Development Strategy list: adding the following projects: 1) Main Street Utility Undergrounding Project; 2) Verde Lakes Drive - Riparian Restoration and Flood Mitigation Project; 3) Transit System start up funds; 4) New Senior Citizen Facility, and adding 'Expansion of Fire District in progress'; making the "New Senior Citizen Facility and Main Street Utility Undergrounding Project" as number 1 priorities.
- 11. Call to the Public for Items not on the Agenda**
There was no public input.
- 12. Advanced Approvals**
There were no advanced approvals.
- 13. Manager/Staff Report**
There were no staff reports.
- 14. Council Informational Reports:**
Vice Mayor Gioia said the Yavapai County Water Advisory Committee was having a retreat and requested an agenda item to discuss and possible action on an employee of the month program.

Councilor Eberhard said he had visited the community pool with his niece and nephew and enjoyed the slide.
- 15. Adjournment**
The meeting was adjourned at 7:15 p.m.

**ADDENDUM
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JULY 17, 2002
6:30 P.M.**

- 4.(e) (Consent Agenda) Possible approval of Resolution 2002-534, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona opposing the Supplemental Notice of Proposed Rulemaking by the Federal Highway and Transit Administrations regarding Non-Metropolitan Local Official Consultation, and authorization for Mayor to sign a letter of comment to representatives regarding this issue.

Posted by: Chloe V. Jones Date/Time: 7/15/02 1:32 p.m.

Note: Pursuant to A.R.S. §38-431.03 A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**AGENDA
EXECUTIVE SESSION**



**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
Council Chambers
473 S. Main, Room #106**

**WEDNESDAY, JULY 24, 2002
6:00 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Discussion or consultation with the Town Attorney pursuant to ARS §38-431.03(A)(3) and (A)(4) to consider Council's position or instruct the attorney regarding its position in pending or contemplated litigation or in settlement discussions regarding the appeal of the Board of Adjustments ruling on Effertz.**
4. **Adjournment**

Posted by: *V. James*

Date/Time: *7-19-02* *8:40 a.m.*

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**ACTIONS TAKEN
REGULAR SESSION/COUNCIL HEARS PLANNING & ZONING
WEDNESDAY, JULY 24, 2002
6:30 P.M.**

4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
- a) **Approval of the Minutes:**
 - 1) Special Session – July 10, 2002
 - 2) Joint Work Session – July 10, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular Session – August 7, 2002 at 6:30 p.m.
 - 2) Joint Work Session P&Z – August 14, 2002 at 6:30 p.m.
 - 3) Regular Session – August 21, 2002 at 6:30 p.m.
 - 4) Regular/Council Hears Planning & Zoning – August 28, 2002 at 6:30 p.m.
 - c) **Possible approval of Resolution 2002-535, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting and declaring as a public record that certain document filed with the Town Clerk and entitled 'Town of Camp Verde Final FY 2002/03 Budget'.**
 - d) **Possible approval of an Intergovernmental Agreement between Yavapai County and the Town of Camp Verde for library services and support.** This is an annual exercise authorized by Resolution 94-280.
 - e) **Possible approval of Resolution 2002-531, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Camp Verde Library Policies and Procedures.** The amendment maintains a safe atmosphere for patrons and codifies existing procedures for public access computers.
 - f) **Possible approval of an agreement with the Verde Valley Humane Society for a receiving location for cats and dogs.** This is a budgeted item in the amount of \$35,520 from the General Fund.
 - g) **Possible authorization for legal department support position.** (This is an unbudgeted item)
 - h) **(Consent Agenda) Possible approval of Letter of Support for Increased funding for U.S. Geological Survey by Congress.**
 - i) **(Consent Agenda) Possible approval for letter of support for Land Acquisition along the upper Verde River by use of "Land and Water Conservation Funds".**
- On a motion by Eberhard, seconded by Gioia, the Council voted to transfer \$1,000 out of Non-Departmental Liability and into the Planning & Zoning Commission budget. Dickinson and Baker voted 'no'.

On a motion by Eberhard, seconded by Baker, the Council voted to transfer the funds from the various line items listed in the Town Managers memo dated July 19, 2002, to a line item for a dedicated staff person to assist the legal department with a cap of \$15,000; transfer's as listed in the Manger's memo:

- a) \$2,000 Town Manager Training/Travel
 - b) \$3,000 Community Development Economic Development Fund
 - c) \$6,000 Non-Departmental Contractual Services
 - d) \$2,000 Public Works Consulting Services
 - e) \$2,000 Streets Consulting Services
- Gioia voted 'no'.

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to approve of the agreement with the Verde Valley Humane Society for a receiving location for cats and dogs with the stipulation that the Town receive the same reporting requirements that Clarkdale has in their agreement.

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve Resolution 2002-535, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting and declaring as a public record that certain document filed with the Town Clerk and titled as "Town of Camp Verde Final FY 2002/2003 Budget" including the changes to the \$1,000 transfer into the Planning and Zoning Commission Travel budget and the legal department changes of \$15,000.

On a motion by Eberhard, seconded by Baker, the Council voted to authorize the legal department support position per recommendations of the Town Attorney to transfer Valerie House to administrative assistant position of the legal department, hire a part time transcriptionist and continue to utilize a full time receptionist through the State Workforce Investment Act program. Gioia voted 'no'.

On a motion by Reddell, seconded by Baker, the Council voted unanimously to approve of a letter of support for Increased funding for U.S. Geological Survey by Congress and approval of a letter of support for Land Acquisition along the upper and Verde River by use of "Land and Water Conservation Funds" and to be forwarded with the attached letters to be sent with them.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the Consent Agenda as presented with items a, b, d, and e as written.

5. Call to the Public for Items not on the Agenda

There was no public input.

6. Discussion, consideration, and possible approval of Resolution 2002-532, a resolution of the Common Council of the Town of Camp Verde, Arizona approving Use Permit 2002-01 that allows for the operation of a child care facility on tax parcel 404-26-031, located at 738 Parks Circle for a period of five years.

On a motion by Gioia, seconded by Hunter, the Council voted unanimously to approve Resolution 2002-532, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving Use Permit 2002-01, that allows for the operation of a child care facility on tax parcel 404-26-031, located at 738 Parks Circle, for a period of five years.

7. Discussion, consideration, and possible approval of Ordinance 2002-A234, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 119 of the Town of Camp Verde Planning & Zoning Code concerning Town designated Historic Preservation Districts. *This amendment allows the Town, other groups, or individuals to establish Historic Preservation Overlay Districts to protect areas of significance.*

On a motion by Dickinson, seconded by Baker, the Council voted unanimously to table items 7 and 8 until a later date.

8. Discussion, consideration, and possible approval of Ordinance 2002-A235, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 108 of the Town of Camp Verde Planning & Zoning Code concerning Historic Preservation. *This amendment establishes a new process to ensure the protection of historic resources in the community.*

This item was tabled.

9. Discussion, consideration, and possible approval of Ordinance 2002-A232, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 113 (Amendments by the Planning & Zoning Commission and the Town Council) of the Planning & Zoning Ordinance (87-A23), removing the establishment of the Planning & Zoning Commission. *This amendment removes the establishment of the Planning & Zoning Commission from Section 113 of the Planning & Zoning Ordinance 87-A23.*

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve Ordinance 2002-A232, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 113 (Amendments by the Planning & Zoning Commission and the Town Council) of the Planning

& Zoning Ordinance (87-A23), removing the establishment of the Planning and Zoning Commission; and approval of Resolution 2002-516, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring the 2002 amendments to Section 112 (Establishment of the Planning & Zoning Commission and the Board of Adjustments and Appeals) of the Planning & Zoning Ordinance (87-A23) dated July 24, 2002 to be a public record; and approval of Ordinance 2002-A215, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference the establishment of Section 112 (Establishment of Planning & Zoning Commission and the Board of Adjustments and Appeals) of the Planning & Zoning Ordinance (87-A23).

10. **Discussion, consideration, and possible approval of Resolution 2002-516, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring the 2002 Amendments to Section 112 (Establishment of the Planning & Zoning Commission and the Board of Adjustments and Appeals) of the Planning & Zoning Ordinance (87-A23) dated July 24, 2002 to be a Public Record.**
Approved under item number 9.
11. **Discussion, consideration, and possible approval of Ordinance 2002-A215, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference the establishment of Section 112 (Establishment of Planning & Zoning Commission and the Board of Adjustments & Appeals) of the Planning & Zoning Ordinance (87-A23).** *This amendment creates Section 112 that will include both the establishment of the Board of Adjustments and Appeals established by Ordinance 89-A33, and the establishment of the Planning & Zoning Commission currently found in Section 113.*
Approved under item number 9.
12. **Discussion, consideration, and possible approval of Ordinance 2002-A233, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 108 of the Planning & Zoning Code establishing a Downtown Parking District and setting the requirements therefore.** *This ordinance allows existing buildings to use existing parking even if the use changes or remodeling occurs. If a new building is constructed, or additional square footage is added, the new parking standards would apply.*
On a motion by Reddell, seconded by Baker, the Council voted to approve Ordinance 2002-A233, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 108 of the Planning and Zoning Code establishing a Downtown Parking District and setting the requirements therefore and striking the word 'residential' from Section 1, item 8a. Gioia, Eberhard and Hauser voted 'no'.
13. **Discussion, consideration, and possible approval of Ordinance 2002-A237, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 119 of the Planning & Zoning Code establishing an Agricultural Overlay Zone.** *This ordinance establishes an Agricultural Overlay District to allow agricultural uses.*
On a motion by Gioia, seconded by Baker, the Council voted to approve Ordinance 2002-A237, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 119 of the Planning and Zoning Code establishing an Agricultural Overlay Zone with the addition of 'availability of water' in the Conditions of Approval. Dickinson voted 'no'.
14. **Discussion, consideration, and possible approval of Ordinance 2002-A236, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 109 of the Planning & Zoning Code establishing Agricultural Land Use Zone.** *This amendment establishes an Agricultural Zoning District with associated uses and conditions.*
On a motion by Gioia, seconded by Dickinson, the Council voted to table this item. Eberhard voted 'no'.
15. **Discussion, consideration, and possible approval of Ordinance 2002-A204, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 108 of the Planning & Zoning Code concerning grading.** *This amendment adds grading regulation to the Zoning Code.*

On a motion by Eberhard, seconded by Hunter, the Council voted unanimously to approve Ordinance 2002-A204, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 108 of the Planning and Zoning Code concerning grading with two changes: Item 4, changing 1/2 acre to 2 acres and 4c. to read 'The Town shall require'.

16. Call to the Public for Items not on the Agenda

There was no public input.

17. Advanced Approvals

There were no advanced approvals.

18. Manager/Staff Report

There were no reports.

19. Council Informational Reports:

Mayor Hauser reported that the Town now had a Domestic Violence Advocate that will be starting soon on a two year grant.

Vice Mayor Gioia commented that he had attended a Work Session with the Prescott City Council meeting.

20. Adjournment

The meeting was adjourned at 9:15 p.m.

**ADDENDUM
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JULY 24, 2002
6:30 P.M.**

- 4.(h) (Consent Agenda) Possible approval of Letter of Support for Increased funding for U.S. Geological Survey by Congress.**
- (i) (Consent Agenda) Possible approval for letter of support for Land Acquisition along the upper Verde River by use of "Land and Water Conservation Funds".**

Posted by: *V. Jones*

Date/Time: 7-22-02 11:57 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

AGENDA



**REGULAR SESSION/COUNCIL HEARS PLANNING & ZONING
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, JULY 24, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Special Session – July 10, 2002
 - 2) Joint Work Session – July 10, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular Session – August 7, 2002 at 6:30 p.m.
 - 2) Joint Work Session P&Z – August 14, 2002 at 6:30 p.m.
 - 3) Regular Session – August 21, 2002 at 6:30 p.m.
 - 4) Regular/Council Hears Planning & Zoning – August 28, 2002 at 6:30 p.m.
 - c) **Possible approval of Resolution 2002-535, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting and declaring as a public record that certain document filed with the Town Clerk and entitled 'Town of Camp Verde Final FY 2002/03 Budget'.**
 - d) **Possible approval of an Intergovernmental Agreement between Yavapai County and the Town of Camp Verde for library services and support.** This is an annual exercise authorized by Resolution 94-280.
 - e) **Possible approval of Resolution 2002-531, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Camp Verde Library Policies and Procedures.** The amendment maintains a safe atmosphere for patrons and codifies existing procedures for public access computers.
 - f) **Possible approval of an agreement with the Verde Valley Humane Society for a receiving location for cats and dogs.** This is a budgeted item in the amount of \$35,520 from the General Fund.
 - g) **Possible authorization for legal department support position.** (This is an unbudgeted item)
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Public input may be invited on any of the following item(s):

6. **Discussion, consideration, and possible approval of Resolution 2002-532, a resolution of the Common Council of the Town of Camp Verde, Arizona approving Use Permit 2002-01 that allows for the operation of a child care facility on tax parcel 404-26-031, located at 738 Parks Circle for a period of five years.**
7. **Discussion, consideration, and possible approval of Ordinance 2002-A234, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 119 of the Town of Camp Verde Planning & Zoning Code concerning Town designated Historic Preservation Districts.** This amendment allows the Town, other groups, or individuals to establish Historic Preservation Overlay Districts to protect areas of significance.
8. **Discussion, consideration, and possible approval of Ordinance 2002-A235, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 108 of the Town of Camp Verde Planning & Zoning Code concerning Historic Preservation.** This amendment establishes a new process to ensure the protection of historic resources in the community.
9. **Discussion, consideration, and possible approval of Ordinance 2002-A232, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 113 (Amendments by the Planning & Zoning Commission and the Town Council) of the Planning & Zoning Ordinance (87-A23), removing the establishment of the Planning & Zoning Commission.** This amendment removes the establishment of the Planning & Zoning Commission from Section 113 of the Planning & Zoning Ordinance 87-A23.
10. **Discussion, consideration, and possible approval of Resolution 2002-516, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring the 2002 Amendments to Section 112 (Establishment of the Planning & Zoning Commission and the Board of Adjustments and Appeals) of the Planning & Zoning Ordinance (87-A23) dated July 24, 2002 to be a Public Record.**
11. **Discussion, consideration, and possible approval of Ordinance 2002-A215, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference the establishment of Section 112 (Establishment of Planning & Zoning Commission and the Board of Adjustments & Appeals) of the Planning & Zoning Ordinance (87-A23).** This amendment creates Section 112 that will include both the establishment of the Board of Adjustments and Appeals established by Ordinance 89-A33, and the establishment of the Planning & Zoning Commission currently found in Section 113.
12. **Discussion, consideration, and possible approval of Ordinance 2002-A233, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 108 of the Planning & Zoning Code establishing a Downtown Parking District and setting the requirements therefore.** This ordinance allows existing buildings to use existing parking even if the use changes or remodeling occurs. If a new building is constructed, or additional square footage is added, the new parking standards would apply.
13. **Discussion, consideration, and possible approval of Ordinance 2002-A237, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 119 of the Planning & Zoning Code establishing an Agricultural Overlay Zone.** This ordinance establishes an Agricultural Overlay District to allow agricultural uses.
14. **Discussion, consideration, and possible approval of Ordinance 2002-A236, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 109 of the Planning & Zoning Code establishing Agricultural Land Use Zone.** This amendment establishes an Agricultural Zoning District with associated uses and conditions.
15. **Discussion, consideration, and possible approval of Ordinance 2002-A204, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 108 of the Planning & Zoning Code concerning grading.** This amendment adds grading regulation to the Zoning Code.
16. **Call to the Public for Items not on the Agenda**

There will be no Public input on the following items:

17. Advanced Approvals

There are no advanced approvals.

18. Manager/Staff Report

19. Council Informational Reports: Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.

20. Adjournment

Posted by: U. [Signature]

Date/Time: 7-19-02

10:35 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
REGULAR SESSION
COMMON COUNCIL/COUNCIL HEARS PLANNING AND ZONING
Of the
Town of Camp Verde
Council Chambers
473 S. Main, Room #106
WEDNESDAY, JULY 24, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter, Eberhard and Dickinson were present.

Also Present:

Town Manager John Roberts, Town Attorney Julie Kriegh, Town Clerk Deborah Barber, Administrative Assistant Deputy Clerk Virginia Jones, Finance Director Dane Bullard, Library Director Gerard Laurito, Assistant to the Town Manager Carol Brown and Recording Secretary Valerie House

3. Pledge of Allegiance

Councilor Reddell led the pledge.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

- 1) Special Session – July 10, 2002
- 2) Joint Work Session – July 10, 2002

b) Set Next Meeting, Date and Time:

- 1) Regular Session – August 7, 2002 at 6:30 p.m.
- 2) Joint Work Session P&Z – August 14, 2002 at 6:30 p.m.
- 3) Regular Session – August 21, 2002 at 6:30 p.m.
- 4) Regular/Council Hears Planning & Zoning – August 28, 2002 at 6:30 p.m.

c) Possible approval of Resolution 2002-535, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting and declaring as a public record that certain document filed with the Town Clerk and entitled 'Town of Camp Verde Final FY 2002/03 Budget'.

d) Possible approval of an Intergovernmental Agreement between Yavapai County and the Town of Camp Verde for library services and support. This is an annual exercise authorized by Resolution 94-280.

e) Possible approval of Resolution 2002-531, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Camp Verde Library Policies and Procedures. The amendment maintains a safe atmosphere for patrons and codifies existing procedures for public access computers.

f) Possible approval of an agreement with the Verde Valley Humane Society for a receiving location for cats and dogs. This is a budgeted item in the amount of \$35,520 from the General Fund.

g) Possible authorization for legal department support position. (This is an unbudgeted item)

h) (Consent Agenda) Possible approval of Letter of Support for Increased funding for U.S. Geological Survey by Congress.

i) (Consent Agenda) Possible approval for letter of support for Land Acquisition along the upper Verde River by use of "Land and Water Conservation Funds".

On a motion by Eberhard, seconded by Gioia, the Council voted to transfer \$1,000 out of Non-Departmental Liability and into the Planning & Zoning Commission budget. Dickinson and Baker voted 'no'.

Councilors Eberhard and Baker requested that item 4 c be pulled for discussion. Eberhard stated that he had requested a transfer of \$1,000 to the Planning and Zoning Travel/Training Budget to help with additional education and training for the Planning and Zoning Commission. Finance Director Bullard said he would recommend that the money be transferred from the Non-Departmental Liability line item. Baker stated that she wanted this item pulled for any additional public discussion on the budget and added that she did not object to additional training for the Planning and Zoning Commissioners, but questioned what the training would provide, when there were several Commissioners who did not attend the Joint Work Sessions regularly.

On a motion by Eberhard, seconded by Baker, the Council voted to transfer the funds from the various line items listed in the Town Managers memo dated July 19, 2002, to a line item for a dedicated staff person to assist the legal department with a cap of \$15,000; transfer's as listed in the Manager's memo:

- a) \$2,000 Town Manager Training/Travel
- b) \$3,000 Community Development Economic Development Fund
- c) \$6,000 Non-Departmental Contractual Services
- d) \$2,000 Public Works Consulting Services
- e) \$2,000 Streets Consulting Services

Gioia voted 'no'.

Attorney Kriegh explained the request for a transfer of \$15,000 in funds, as listed in Manager Robert's memo, to provide administrative support for the Legal Department. She stated that the proposal would essentially staff the position without any additional funding, by transferring Recording Secretary Valerie House to the administrative assistant position, hiring an a part time transcriptionist at \$10,000 and utilizing a full time receptionist, at no cost to the Town, by continuing to work with NACOG. Gioia said he would not support this item without the figures being completed by the Finance Director and reviewed by Council.

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to approve of the agreement with the Verde Valley Humane Society for a receiving location for cats and dogs with the stipulation that the Town receive the same reporting requirements that Clarkdale has in their agreement.

Baker stated that she felt the Verde Valley Humane Society should be required to provide public meetings and quarterly reports in order to explain their use of the public funds being expended. Attorney Kriegh advised that the Humane Society did not have to provide public meetings since they were a non-profit organization. Eberhard suggested that the Town request them to provide the same reporting agreements as they currently do with the city of Clarkdale.

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve Resolution 2002-535, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting and declaring as a public record that certain document filed with the Town Clerk and titled as "Town of Camp Verde Final FY 2002/2003 Budget" including the changes to the \$1,000 transfer into the Planning and Zoning Commission Travel budget and the legal department changes of \$15,000.

On a motion by Eberhard, seconded by Baker, the Council voted to authorize the legal department support position per recommendations of the Town Attorney to transfer Valerie House to administrative assistant position of the legal department, hire a part time transcriptionist and continue to utilize a full time receptionist through the State Workforce Investment Act program. Gioia voted 'no'.

On a motion by Reddell, seconded by Baker, the Council voted unanimously to approve of a letter of support for Increased funding for U.S. Geological Survey by Congress and approval of a letter of support for Land Acquisition along the upper and Verde River by use of "Land and Water Conservation Funds" and to be forwarded with the attached letters to be sent with them.

Councilor Reddell requested that items 4h and 4i be pulled for discussion as he was concerned that he did not receive any information on these items. Gioia apologized for the confusion with staff in providing the information in the packets.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the Consent Agenda as presented with items a, b, d, and e as written.

5. Call to the Public for Items not on the Agenda

There was no public input.

6. Discussion, consideration, and possible approval of Resolution 2002-532, a resolution of the Common Council of the Town of Camp Verde, Arizona approving Use Permit 2002-01 that allows for the operation of a child care facility on tax parcel 404-26-031, located at 738 Parks Circle for a period of five years.

On a motion by Gioia, seconded by Hunter, the Council voted unanimously to approve Resolution 2002-532, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving Use Permit 2002-01, that allows for the operation of a child care facility on tax parcel 404-26-031, located at 738 Parks Circle, for a period of five years.

Manager Roberts recommended Council approval of the applicant's request for Use Permit 2002-01, allowing the operation of a child care facility, with several stipulations. Baker was concerned with the requirements for paving and asked if they could be changed. Roberts said they could be addressed and changed on a future agenda. Gioia stated that he had visited surrounding neighbors who had no objection to the facility.

Public Input:

There was no public input.

7. Discussion, consideration, and possible approval of Ordinance 2002-A234, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 119 of the Town of Camp Verde Planning & Zoning Code concerning Town designated Historic Preservation Districts. *This amendment allows the Town, other groups, or individuals to establish Historic Preservation Overlay Districts to protect areas of significance.*

On a motion by Dickinson, seconded by Baker, the Council voted unanimously to table items 7 and 8 until a later date.

Mayor Hauser read a letter that was received from the Sharlot Hall Museum Director Richard Simms, in regards to the Town's interest in designating Historic Preservation Districts. The letter expressed support for the proposed designation. Council discussed several concerns with the draft ordinance and decided to table it.

8. Discussion, consideration, and possible approval of Ordinance 2002-A235, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 108 of the Town of Camp Verde Planning & Zoning Code concerning Historic Preservation. *This amendment establishes a new process to ensure the protection of historic resources in the community.*

This item was tabled.

9. Discussion, consideration, and possible approval of Ordinance 2002-A232, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 113 (Amendments by the Planning & Zoning Commission and the Town Council) of the Planning & Zoning Ordinance (87-A23), removing the establishment of the Planning & Zoning Commission. *This amendment removes the establishment of the Planning & Zoning Commission from Section 113 of the Planning & Zoning Ordinance 87-A23.*

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve Ordinance 2002-A232, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 113 (Amendments by the Planning & Zoning Commission and the Town Council) of the Planning & Zoning Ordinance (87-A23), removing the establishment of the Planning and Zoning Commission; and approval of Resolution 2002-516, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring the 2002 amendments to Section 112 (Establishment of the Planning & Zoning Commission and the Board of Adjustments and Appeals) of the Planning & Zoning Ordinance (87-A23) dated July 24, 2002 to be a public record; and approval of Ordinance 2002-A215, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference the establishment of Section 112 (Establishment of Planning & Zoning Commission and the Board of Adjustments and Appeals) of the Planning & Zoning Ordinance (87-A23).

Roberts explained that items 9, 10 and 11 were housekeeping issues. He said there were no changes to the Codes, just transferring several items into different sections of the ordinances.

Public Input:

There was no public input.

10. **Discussion, consideration, and possible approval of Resolution 2002-516, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring the 2002 Amendments to Section 112 (Establishment of the Planning & Zoning Commission and the Board of Adjustments and Appeals) of the Planning & Zoning Ordinance (87-A23) dated July 24, 2002 to be a Public Record.**
Approved under item number 9.

11. **Discussion, consideration, and possible approval of Ordinance 2002-A215, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference the establishment of Section 112 (Establishment of Planning & Zoning Commission and the Board of Adjustments & Appeals) of the Planning & Zoning Ordinance (87-A23).** *This amendment creates Section 112 that will include both the establishment of the Board of Adjustments and Appeals established by Ordinance 89-A33, and the establishment of the Planning & Zoning Commission currently found in Section 113.*
Approved under item number 9.

12. **Discussion, consideration, and possible approval of Ordinance 2002-A233, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 108 of the Planning & Zoning Code establishing a Downtown Parking District and setting the requirements therefore.** *This ordinance allows existing buildings to use existing parking even if the use changes or remodeling occurs. If a new building is constructed, or additional square footage is added, the new parking standards would apply.*

On a motion by Reddell, seconded by Baker, the Council voted to approve Ordinance 2002-A233, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 108 of the Planning and Zoning Code establishing a Downtown Parking District and setting the requirements therefore and striking the word 'residential' from Section 1, item 8a. Gioia, Eberhard and Hauser voted 'no'.

Roberts stated that the downtown area was unable to remodel or upgrade due to the costs involved with meeting the current parking standards. He said this amendment would allow their current parking requirements to remain the same as they currently exist rather than having to meet the standards. Council reviewed the draft and Baker suggested that the term 'Residential' be stricken from Section 1, item 8. Councilor Dickinson was concerned with the possibility existing that Council would eventually hire a consultant to change the parking problem and asked what assurance there was that this would not be a future hardship.

Public Input:

There was no public input.

13. **Discussion, consideration, and possible approval of Ordinance 2002-A237, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 119 of the Planning & Zoning Code establishing an Agricultural Overlay Zone. This ordinance establishes an Agricultural Overlay District to allow agricultural uses.**

On a motion by Gioia, seconded by Baker, the Council voted to approve Ordinance 2002-A237, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 119 of the Planning and Zoning Code establishing an Agricultural Overlay Zone with the addition of 'availability of water' in the Conditions of Approval. Dickinson voted 'no'.

Manager Roberts began discussion by stating that the Town has no Agricultural District established and currently does not allow any agricultural use that was not previously established. Roberts said the overlay zone would allow agricultural use without changing the underlying zoning. Dickinson questioned the property value changes and the possibility of tax assessments being lessened if an agricultural overlay is applied. He felt this could potentially mean less money for the Town and did not support this item. Gioia said there were zoning stipulations used when assessing taxes that were relatively stringent. Baker suggested that 'availability of water' be added to the Conditions of Approval section of the ordinance.

Public Input:

Leon Raper asked if the ordinance applied to existing grandfathered uses and stated that he had researched agricultural uses with the ARS statutes. He discussed several sections under ARS chapter 3, 3-562 and how it applied to agricultural uses.

Marshall Whitmire said an agricultural overlay would allow property owners to use their property to make a profit and that it would contribute to the Town's economy. He added that there were people who travel from all over to visit the Verde Valley seeking agricultural products.

Del Kyllingstad asked if a tax person would have to be hired to collect the taxes on these small profitable businesses.

14. **Discussion, consideration, and possible approval of Ordinance 2002-A236, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 109 of the Planning & Zoning Code establishing Agricultural Land Use Zone. This amendment establishes an Agricultural Zoning District with associated uses and conditions.** On a motion by Gioia, seconded by Dickinson, the Council voted to table this item. Eberhard voted 'no'.

Council discussed, amended and added verbiage to the proposed amended ordinance in regards to on-site sales, and fabrication of equipment, and density areas that may not have density stipulated through zoning.

Public Input:

Leon Raper requested that the discussion on establishing an Agricultural Land Use Zone be tabled until an attorney experienced in agricultural issues could investigate and make recommendations and that Council should have a Work Session to discuss them. He read several ARS statutes from the Agricultural Protection Act such as ARS 3-1-12, 3-561 and 3-562.

Marshall Whitmire asked if Council would consider honey production in their deliberation since bees were important to agricultural production.

- 15. Discussion, consideration, and possible approval of Ordinance 2002-A204, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 108 of the Planning & Zoning Code concerning grading. This amendment adds grading regulation to the Zoning Code.**

Council recessed for a 5 minute break at 8:45 p.m. and reconvened at 8:49 p.m.

On a motion by Eberhard, seconded by Hunter, the Council voted unanimously to approve Ordinance 2002-A204, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 108 of the Planning and Zoning Code concerning grading with two changes: item 4, changing ½ acre to 2 acres and 4c. to read 'The Town shall require'.

Roberts stated that there were two draft ordinances for Council consideration; Planning and Zoning Commissions approved draft ordinance and staff's version of a draft ordinance that would meet Council's intent of developing a supplement the UBC Code. Baker asked why a supplemental ordinance was needed. Roberts said the UBC allowed grading for any purpose and that he understood there were concerns with the possibility of someone acquiring a grading permit and using it to mine. Council discussed the acreage and distance requirements, speculative grading, and made several changes to staff's proposed draft ordinance.

Public Input:

Jane Whitmire said she was speaking as a Commissioner, not as the Chairperson or on behalf of the Commission by any means, and that the preoccupation of the Commission with grading was not the intent and purpose of proposing a grading ordinance. She said the intent had nothing to do with mining and a statement was made regarding as such. She said the intent was to deal with speculative grading, the scarring of the hillsides and the safety issue of dust control. Mrs. Whitmire felt the mining issue was a preoccupation of the Council and that the original intent and purpose had become misrepresented. Baker asked what the Commission's objections were to incorporating several of the staff's changes. Whitmire stated that the Commission was told their approved draft had never been presented to Council. Roberts said the grading ordinance discussion was initiated by Council, staff presented a draft to the Commission, the Commission modified it beyond the original purpose, he proposed a memo to Council that requested them to table the draft due to serious discrepancies and that's why it was taken back to the Commission for discussion. He added that while staff supports the Commission's efforts, he felt Council's intent was to create a narrow, supplemental ordinance to the UBC.

- 16. Call to the Public for Items not on the Agenda**

There was no public input.

- 17. Advanced Approvals**

There were no advanced approvals.

- 18. Manager/Staff Report**

There were no reports.

- 19. Council Informational Reports:**

Mayor Hauser reported that the Town now had a Domestic Violence Advocate that will be starting soon on a two year grant.

Vice Mayor Gioia commented that he had attended a Work Session with the Prescott City Council meeting.

20. Adjournment

The meeting was adjourned at 9:15 p.m.

Brenda Hauser

Brenda Hauser, Mayor

Valerie House

Valerie House, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate summary of the discussions of the Common Council of the Town of Camp Verde during the Regular Session and Council Hears Planning and Zoning of the Town Council of Camp Verde, Arizona, held on the 24th day of July, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 9 day of Aug, 2002

Deborah Barber

Deborah Barber, Town Clerk

AGENDA



SPECIAL SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**WEDNESDAY, AUGUST 7, 2002
5:30 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the Following:

3. **Discussion and consideration of payment to part-time Parks & Recreation employee, Jesse Roberts.** (Council may vote to go into executive session per ARS §38-431.03 (A)(3) and then resume this item.)
4. **Adjournment**

Posted by: *V Jones*

Date/Time: 8-2-02 1:15 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**SUPPLEMENT
to the
MINUTES**



**SPECIAL SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, AUGUST 7, 2002
5:30 P.M.**

The following is a verbatim transcript of the attorney's response to Councilor Dickinson's request, and becomes a certified, permanent part of the August 7, 2002 minutes that were approved by Council on August 21, 2002:

3. Discussion and consideration of payment to part-time Parks & Recreation employee, Jesse Roberts.

Hauser: All those in favor of going into executive session say 'aye'. "ayes are said" Hauser: Opposed. "No's are said. Hauser: Show of hands for no. (Councilors Baker, Dickinson, Hunter and Reddell voted no.) Hauser: Okay, okay we stay in open session.

Gioia [to the attorney]: I guess you should have written Council a memo.

Hauser: Okay, um, I would, I would really like this to stay um, calm, it's, it's a simple matter. This is not a bashing session, it's not a, uh, uh about employees. It's something that has happened, uh, should never have come to Council in the first place. It should have been handled by the manager, but because it was, um, a relative of his, it, um, has gone on to other; um it has come to us. So, it, it, yes, sir?

Dickinson: Um, that's exactly right. It should have never come to Council, and I would like to point out that if we had a policy in which our department heads and our staff were allowed to visit with our attorney without the manager's permission, it may have never come to here. But that point aside, I think the, one of the, what we should do now basically, is allow Julie to uh, inform us and to listen carefully. After all, she is the only one in the room that I'm aware of that does have a degree in law. I think we've been on a track where everybody thinks they're a lawyer, everybody thinks they know law, and I mean we're all able to read and ascertain our own opinion about it, but she is the one we have hired to advise us and I'd like to hear her advice at this point.

Eberhard: She advised us to go into executive session.

Kriegh: Um, well, first of all, clearly the first issue is this employee has already been paid for work that they allegedly may or may have not done for the Parks and Recreation Department. If, in fact, this employee did not work hours that they were paid for, um, I believe that's in violation of the gift clause, and we need to ask for reimbursement of the wages that were paid. Um, so staff will need direction to do that. It is my opinion that the way that needs to be done is a letter from Council since normally that would come from the manager, and the manager has a conflict, asking the parents to reimburse the monies since this was a minor that we are talking about.

End of verbatim.


Deborah Barber, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate verbatim portion of the discussion between the Mayor, Council, and Town Attorney during the Special Session of the Town Council of Camp Verde, Arizona, held on the 7th day of August, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 16th day of December 2002

Deborah Barber

Deborah Barber, Town Clerk

**MINUTES
SPECIAL SESSION
WEDNESDAY, AUGUST 7, 2002
5:30 P.M.**

**Minutes are a summary of the proceedings. They are not verbatim.
The motions are placed first to facilitate future research.
Public Input, where appropriate is heard prior to the motion.**

1. Call to Order

Mayor Hauser called the meeting to order at 5:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Baker, Dickinson, Eberhard, Hunter and Reddell were present.

Town Attorney Julie Kriegh, Finance Director Dane Bullard, Admin Assistants Michelle Villa and Thyna Parker, Special Events Coordinator Lynda Moore, Maintenance Crew Leader Dave Russell, Recreation Supervisor Matt Hromada, and Town Clerk Deborah Barber were present.

3. Discussion and consideration of payment to part-time Parks & Recreation employee, Jesse Roberts. (Council may vote to go into executive session per ARS §38-431.03 (A)(3) and then resume this item.)

A motion by Eberhard, seconded by Gioia, to adjourn to executive session failed with Baker, Dickinson, Hunter and Reddell voting no.

On a motion by Dickinson, seconded by Reddell, the Council voted unanimously to write a letter to the parents and ask for reimbursement from Jesse Roberts for hours not worked.

Attorney Kriegh explained that there were issues with the payment of wages and that this was an administrative issue normally handled by the Manager. She advised that the Manager had declared a conflict of interest since the matter involved his child, and that it was on file with the Clerk. She recommended adjourning to executive session for legal advice.

Councilor Dickinson noted the large crowd in attendance and said that it was obvious that the public wanted to hear this item and that he was opposed to discussing the matter in executive session. Councilors Baker and Reddell agreed.

After the motion to remain in open session, Mayor Hauser admonished the audience that this was not to be a bashing session and that it was not an employment matter. She said there would be no public input. She further noted that this was an administrative matter that should have never come before Council.

Dickinson responded that if staff was permitted to meet with the attorney without having to get the Manager's permission, this issue would have never come before Council. He said that he planned to address this issue at the next Council meeting.

Kriegh advised that the employee had been paid for hours he did not work. She believed this to be a violation of the gift clause and recommended that Council ask for reimbursement. She said the letter should be from Council to the parents since the employee was a minor.

Hauser noted that the child had already been paid.

Dickinson said that you do not pay people for hours they did not work. He said that these were taxpayer dollars that needed to be replaced. He also felt that Council should explore the idea to have an outside interviewer ascertain the facts of the case and report back to Council. He stressed that the money needed to be returned.

Kriegh noted that there was no clause under executive session to permit discussion of an investigation. She stated that she felt it would be inappropriate for staff to investigate this matter and that it would not be a comfortable situation to pit staff against one another. She suggested having an outside person review the matter and report back to Council. She advised that she had spoken with an attorney in Chino Valley that was experienced in these matters and that he would be available immediately. She said that he would provide a report and note potential violations that could be discussed in executive session under legal advice. She advised that his fee was \$150.00 per hour.

Eberhard said it was not logical to pay that kind of money for \$160.00.

Baker asked if the Marshal could investigate the matter. Kriegh suggested an attorney in the event that there were legal issues raised. She again noted that the legal issues would remain confidential.

Kriegh suggested that an outside attorney could investigate and she could prepare the report.

Baker responded that this is a simple matter of an employee getting paid for hours that he did not work. She said that there was enough documentation available that is public record that should enable the Council to make a decision without hiring outside investigators. She said that it is Council's responsibility to make decisions. She said that she was opposed to hiring outside help. She said that this Council has too many executive sessions, and that the community should be able to participate.

Kriegh interjected that the Finance Director had issued a memo to the Manager, and that she had intervened. She said that this is a case that should be handled by Council. She recommended that Council issue a letter and direct staff to investigate the matter.

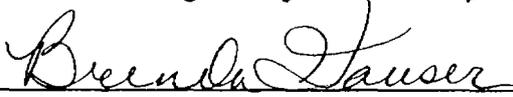
Eberhard said that this was an insignificant matter, but that there were personnel issues in general, and that policies should be applied equally. He said that the Town needed to have outside help. He said that since there was a clear lack of policy in this matter he would vote in favor of the motion.

Baker said that this was not a trivial matter, as Council had information showing otherwise.

Hauser and Baker discussed whether or not this was a trivial matter. The audience responded that Hauser had said the matter was trivial. Hauser apologized.

4. **Adjournment**

The meeting was adjourned at 5:50 p.m.



Brenda Hauser, Mayor



Deborah Barber, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 7th day of August 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 22 day of August 2002

Deborah Barber
Deborah Barber, CMC, Town Clerk

**ACTIONS TAKEN
REGULAR SESSION
WEDNESDAY, AUGUST 7, 2002
6:30 P.M.**

4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
- a) **Approval of the Minutes:**
- 1) Regular Session – July 17, 2002
 - 2) Regular/Council Hears P&Z – July 24, 2002
- b) **Set Next Meeting, Date and Time:**
- 1) Joint Work Session P&Z – August 14, 2002 at 6:30 p.m.
 - 2) Regular Session – August 21, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – August 28, 2002 at 6:30 p.m.
- c) **Possible approval of the Library Advisory Commission Quarterly Report.**

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to approve the Consent Agenda as amended, with changes to the minutes of 7/17/2002, adding the word 'and' to item # 6 and 'start' to item #10; and setting an Executive Session for 8/14/2002 at 5:30 p.m. for legal advice. Gioia asked if the Clerk could number the pages of the Agenda Packet. Barber said that she would.

5. **Call to the Public for Items not on the Agenda**
There was no public input.
6. **Discussion, consideration, and possible approval of agreement with Sedona Recycles.**
Council took no action on this item.
7. **Discussion, consideration, and possible approval of Resolution 2002-536, a resolution of the Town of Camp Verde, Yavapai County, Arizona pertaining to the adoption of a Hazard Mitigation Grant Program State-Local Disaster Assistance Agreement with the State of Arizona.**
On a motion by Gioia, seconded by Reddell, the Council voted to approve Resolution 2002-536, a resolution of the Town of Camp Verde, Yavapai County, Arizona pertaining to the adoption of a Hazard Mitigation Grant Program State-Local Disaster Assistance Agreement with the State of Arizona. Baker voted no.
8. **Discussion, consideration, and possible approval of Ordinance 2002-A234, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 119 of the Town of Camp Verde Planning & Zoning Code concerning Town designated Historic Preservation Districts.**
On a motion by Eberhard, seconded by Gioia, the Council voted to approve Ordinance 2002-A234, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 119 of the Town of Camp Verde Planning & Zoning Code concerning Town designated Historic Preservation Districts. Councilors Baker, Dickinson and Reddell voted no.
9. **Discussion, consideration, and possible approval of Ordinance 2002-A235, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 108 (General District Provision) of the Planning & Zoning Ordinance (87-A23), adding Historic Preservation Provisions.**
On a motion by Gioia, seconded by Hunter, the Council voted to approve Ordinance 2002-A235, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 108 (General District Provision) of the Planning & Zoning Ordinance (87-A23), adding Historic Preservation Provisions. Councilors Baker, Dickinson and Reddell voted no.

10. Discussion, consideration, and possible approval of Ordinance 2002-A236, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 109 of the Planning & Zoning Code establishing Agricultural Land Use Zone.

On a motion by Eberhard, seconded by Gioia, the Council voted to approve Ordinance 2002-A236, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 109 of the Planning & Zoning Code establishing Agricultural Land Use Zone, using the amended version in the Manager's memo dated 8/7/02. Councilors Baker, Dickinson and Reddell voted no.

11. Discussion, consideration, and possible direction to staff concerning the remodel of the Parks & Recreation offices.

Council took no action on this item, but agreed that using fill and concrete was the best method.

12. Clarification of the Municipal Development Fee Ordinance 2002-A242.

Council directed staff to prepare a series of public information describing the intent of the fees and to prepare cost examples. Upon a request from the attorney, Council said that the Finance Director, Community Development and Public Information Officer should work on this matter.

13. Discussion, consideration, and possible direction to staff to implement an "Employee of the Quarter" program.

On a motion by Gioia, seconded by Hunter, the Council voted unanimously to adopt an Employee of the Quarter program as outlined in Vice Mayor Gioia's proposal.

14. Discussion, consideration, and possible approval of 'Prevention Policy Board' members to represent Camp Verde.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to establish a Prevention Policy Board for the purposes of application for a Title V grant to fund the Teen Center and Program proposal, and appoint Michelle Villa, Nancy Kelly, and Donna Hromada to the board.

15. Call to the Public for Items not on the Agenda

There was no public input.

16. Advanced Approvals

a) **Possible approval of \$3,300 expenditure for unanticipated pool heater repair.** This is an unbudgeted item from the General Fund.

On a motion by Gioia, seconded by Eberhard, the Council voted to approve the \$3,300 expenditure for the pool heater to be taken from the Parks fund. Dickinson voted no.

17. Manager/Staff Report

Attorney Kriegh reported that negotiations with the Fire Department had broken down with regard to the IGA and fire code enforcement, and that she was looking at other options. She also reported that she was working with the Manager on the economic incentive ordinances and they would be coming back to Council shortly.

18. Council Informational Reports:

Dickinson asked why George Young was no longer coming to the meetings. He said that the public wanted to watch Council meetings on television. He asked the Manager if it was past due for performance reviews. The Manager responded that performance reviews were the Finance Director's responsibility. Dickinson said that he would talk to Bullard.

Councilor Baker thanked Franc Kahn for attending the NACOG meeting in her absence.

19. Adjournment

The meeting was adjourned at 8:30 p.m.

AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, AUGUST 7, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Regular Session – July 17, 2002
 - 2) Regular/Council Hears P&Z – July 24, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Joint Work Session P&Z – August 14, 2002 at 6:30 p.m.
 - 2) Regular Session – August 21, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – August 28, 2002 at 6:30 p.m.
 - c) **Possible approval of the Library Advisory Commission Quarterly Report.**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Public input may be invited on any of the following item(s):

6. **Discussion, consideration, and possible approval of agreement with Sedona Recycles.** This is an unbudgeted item from the General Fund.
7. **Discussion, consideration, and possible approval of Resolution 2002-536, a resolution of the Town of Camp Verde, Yavapai County, Arizona pertaining to the adoption of a Hazard Mitigation Grant Program State-Local Disaster Assistance Agreement with the State of Arizona.**
8. **Discussion, consideration, and possible approval of Ordinance 2002-A234, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 119 of the Town of Camp Verde Planning & Zoning Code concerning Town designated Historic Preservation Districts.** This amendment allows the Town, other groups, or individuals to establish Historic Preservation Overlay Districts to protect areas of significance.
9. **Discussion, consideration, and possible approval of Ordinance 2002-A235, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 108 (General District Provision) of the Planning & Zoning Ordinance (87-A23), adding Historic Preservation Provisions.** This amendment establishes a review process to ensure the protection of historic resources in the community.

AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, AUGUST 7, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Regular Session – July 17, 2002
 - 2) Regular/Council Hears P&Z – July 24, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Joint Work Session P&Z – August 14, 2002 at 6:30 p.m.
 - 2) Regular Session – August 21, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – August 28, 2002 at 6:30 p.m.
 - c) **Possible approval of the Library Advisory Commission Quarterly Report.**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

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Public input may be invited on any of the following item(s):

6. **Discussion, consideration, and possible approval of agreement with Sedona Recycles.** This is an unbudgeted item from the General Fund.
7. **Discussion, consideration, and possible approval of Resolution 2002-536, a resolution of the Town of Camp Verde, Yavapai County, Arizona pertaining to the adoption of a Hazard Mitigation Grant Program State-Local Disaster Assistance Agreement with the State of Arizona.**
8. **Discussion, consideration, and possible approval of Ordinance 2002-A234, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 119 of the Town of Camp Verde Planning & Zoning Code concerning Town designated Historic Preservation Districts.** This amendment allows the Town, other groups, or individuals to establish Historic Preservation Overlay Districts to protect areas of significance.
9. **Discussion, consideration, and possible approval of Ordinance 2002-A235, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 108 (General District Provision) of the Planning & Zoning Ordinance (87-A23), adding Historic Preservation Provisions.** This amendment establishes a review process to ensure the protection of historic resources in the community.

10. **Discussion, consideration, and possible approval of Ordinance 2002-A236, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 109 of the Planning & Zoning Code establishing Agricultural Land Use Zone.** This amendment establishes an Agricultural Zoning District with associated uses and conditions.
11. **Discussion, consideration, and possible direction to staff concerning the remodel of the Parks & Recreation offices.** This is a budgeted item in the CIP fund.

Councilor Dickinson requested the following item(s):

12. **Clarification of the Municipal Development Fee Ordinance 2002-A242.**

Vice Mayor Gioia requested the following item(s):

13. **Discussion, consideration, and possible direction to staff to implement an "Employee of the Quarter" program.**
14. **Discussion, consideration, and possible approval of 'Prevention Policy Board' members to represent Camp Verde.** The Town hopes to receive a Title V Grant award to fund the 'Teen Center and Programs' proposal. Board participation is required.
15. **Call to the Public for Items not on the Agenda**

There will be no Public input on the following items:

16. **Advanced Approvals**
 - a) **Possible approval of \$3,300 expenditure for unanticipated pool heater repair.** This is an unbudgeted item from the General Fund.
17. **Manager/Staff Report**
18. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an Individual Council member may request an item be placed on a future agenda.
19. **Adjournment**

Posted by: U Jones

Date/Time: 8-2-02 10:45 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES
REGULAR SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, AUGUST 7, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Baker, Dickinson, Eberhard, Hunter and Reddell were present.

Also Present:

Manager Roberts, Town Attorney Kriegh, Parks & Recreation Director Bill Lee, Assistant to the Manager Carol Brown, and Town Clerk Deborah Barber

3. Pledge of Allegiance

Councilor Dickinson led the pledge.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

- 1) Regular Session – July 17, 2002
- 2) Regular/Council Hears P&Z – July 24, 2002

b) Set Next Meeting, Date and Time:

- 1) Joint Work Session P&Z – August 14, 2002 at 6:30 p.m.
- 2) Regular Session – August 21, 2002 at 6:30 p.m.
- 3) Regular/Council Hears Planning & Zoning – August 28, 2002 at 6:30 p.m.

c) Possible approval of the Library Advisory Commission Quarterly Report.

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to approve the Consent Agenda as amended, with changes to the minutes of 7/17/2002, adding the word 'and' to item # 6 and 'start' to item #10; and setting an Executive Session for 8/14/2002 at 5:30 p.m. for legal advice. Gioia asked if the Clerk could number the pages of the Agenda Packet. Barber said that she would.

5. Call to the Public for Items not on the Agenda

There was no public input.

6. Discussion, consideration, and possible approval of agreement with Sedona Recycles.

Council took no action on this item.

Lee introduced Kate Blevins of Sedona Recycles and said that he was retracting his recommendation to enter into an agreement. Blevins gave a history of the Camp Verde Recycling Coalition and advised that Camp Verde collected a quarter of a million pounds of recycling material on an annual basis. She said that the school remained involved in the project. She suggested that Camp Verde continue with its present program with the understanding that there might be costs in the future. Gioia expressed his appreciation for Blevins' efforts.

7. Discussion, consideration, and possible approval of Resolution 2002-536, a resolution of the Town of Camp Verde, Yavapai County, Arizona pertaining to the adoption of a Hazard Mitigation Grant Program State-Local Disaster Assistance Agreement with the State of Arizona.

On a motion by Gioia, seconded by Reddell, the Council voted to approve Resolution 2002-536, a resolution of the Town of Camp Verde, Yavapai County, Arizona pertaining to the adoption of a Hazard Mitigation Grant Program State-Local Disaster Assistance Agreement with the State of Arizona. Baker voted no.

Roberts advised that staff recommended approval and that the attorney had issues with the agreement. Baker noted that the staff recommendation was to meet with the attorney. Baker questioned as to why Phil Harbeson was the contact person. Gioia noted that the Fire Department had no breakdown of personnel costs.

Public Input:

There was no public input.

8. Discussion, consideration, and possible approval of Ordinance 2002-A234, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 119 of the Town of Camp Verde Planning & Zoning Code concerning Town designated Historic Preservation Districts.

On a motion by Eberhard, seconded by Gioia, the Council voted to approve Ordinance 2002-A234, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 119 of the Town of Camp Verde Planning & Zoning Code concerning Town designated Historic Preservation Districts. Councilors Baker, Dickinson and Reddell voted no.

Hauser stated that she asked for this item to be brought back, as it was tabled at the last meeting. She said that it had been discussed ad-nauseum and that the ordinance was just a tool for the future.

Baker said that she didn't feel discussion took place because it was tabled. She said that historic preservation is a good idea, but not at the expense of personal property rights. She said that this item is being addressed in the General Plan, and that passing an ordinance such as this has the appearance of circumventing voter's rights.

Reddell agreed.

Gioia said that surveys indicated that the citizens of Camp Verde want this.

Dickinson expressed concerns over the penalties, and he said that citizens have done an excellent job preserving the Town's history without government mandates.

Eberhard noted that the penalties were standard for all ordinances and that this was just a tool and that we must trust future Councils to make decisions.

Dickinson said that was what he was concerned about. He said that this is about control and control is with a 4 to 3 vote. He noted that he personally donated time and materials, along with a lot of other citizens who have protected important pieces.

Gioia read the process from the ordinance and said that there would be hearings and public input. He said that it was not a mandate and noted that Dickinson had not participated in the development of the General Plan.

Dickinson responded that he was born and raised here, and that his family roots went back to the beginning of the history of this community. He said that the management and the government serves a majority of 4 and they do not always act in the best interest of all.

Public Input:

Pam Raven-Wood of the Jerome Historical Society said that she was born and raised in Camp Verde and was present on behalf of the Camp Verde Historical Society. She expressed concerns that an historical home located next to hers would be sold and torn down so that trailer trash could move in. She said it was Council's job to keep that from happening by allowing for enforcement. She said that she did not want to lose our heritage.

Barbara Miller said that she agreed with Dickinson that citizens know the value of our heritage and that citizen efforts have preserved important pieces of our history. She said that she was concerned that Council was circumventing the voting process, as the adoption of the General Plan requires a 5 to 2 vote, and an ordinance passes with a 4 to 2. She suggested that since this is a general plan requirement, the majority was circumventing the process by making more stringent ordinances that would not pass if voted upon in the General Plan. She said that it is more reasonable to let the voters pass the General Plan and then develop ordinances to implement it.

Suzy Burnside said that she was responsible for the research on the General Plan Committee. She explained that the citizens realize that Camp Verde has history. She said it was not good to have government force preservation. She asked Council to temper their actions and not to force the community to accept something that it is not ready to accept. She noted that the public will be voting on the plan in May 2003.

Steve Jones, Manager of Ft. Verde State Park said that he had not read the ordinance, but that he would support any actions taken to preserve our unique history. He said that as a homeowner, he would resent being forced to do something.

There was no other public input.

9. Discussion, consideration, and possible approval of Ordinance 2002-A235, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 108 (General District Provision) of the Planning & Zoning Ordinance (87-A23), adding Historic Preservation Provisions.

On a motion by Gioia, seconded by Hunter, the Council voted to approve Ordinance 2002-A235, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 108 (General District Provision) of the Planning & Zoning Ordinance (87-A23), adding Historic Preservation Provisions. Councilors Baker, Dickinson and Reddell voted no.

Baker thanked Pam Raven-Wood for her efforts and the Jerome Historical Society for preserving Jerome's history. She suggested that Camp Verde Historical Society take the same direction and make efforts to preserve historical buildings. She read sections 108.T.1 and 2 and #5.a and b, noting that the Town has first right of refusal. She suggested that the Camp Verde Historical Society should work toward purchasing historical property. She said that this ordinance will dictate what the property owner can and cannot do with his own property. She said this was a classic case of 'Big Brother'.

Eberhard said that it is the government's job to tell people what to do, so that they can be protected. He recommended that Council approve the recommendations in the Manager's memo dated 8/7/2002.

Public Input:

John Teague said that he was born and raised in Camp Verde and that there is a home next door to his that was at least 50 years old and it needed to be torn down. He said that Main Street is over 50 years old and he likes it the way it is now, and perhaps he will protest any changes.

Lamoin Gilbert said that he has lived in Camp Verde 22 years, and that Council has heard what the public wants and yet they continue to vote 4 to 3. He said that he would fight to his dying days to change what this Council is doing. He noted that he was not physically threatening anyone, but that the days of the 4 who bully the citizens are over.

Pam Raven-Wood said that Main Street was much better in the past and that everyone thinks it is ugly. She said that Council's role as government was to keep out trailer trash.

10. Discussion, consideration, and possible approval of Ordinance 2002-A236, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 109 of the Planning & Zoning Code establishing Agricultural Land Use Zone.

On a motion by Eberhard, seconded by Gioia, the Council voted to approve Ordinance 2002-A236, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 109 of the Planning & Zoning Code establishing Agricultural Land Use Zone, using the amended version in the Manager's memo dated 8/7/02. Councilors Baker, Dickinson and Reddell voted no.

Hauser said that Council had adopted the first part of this ordinance.

Eberhard suggested that Council approve the ordinance as outlined in the Manager's memo dated 8/7/02.

Baker asked Roberts if this complied with the General Plan with regard to grazing and ranching. Roberts responded that the intent of this ordinance was particular to growing crops. He explained that he got to this part first and that the ranching/grazing portion was complicated and would take a while to complete.

Gioia said that the General Plan did not direct them to be in a single plan, and that it was mandated by the people to create ranching and agricultural zones.

Public Input:

Suzy Burnside said that we needed to include agriculture and ranching and grazing. She said that this community was founded on ranching, as the ranches fed the fort and the community. She said that Camp Verde is a ranching and farming community. Eberhard read from the General Plan and Burnside said that he needs to comply with Growing Smarter. She said that this ordinance did not match the Growing Smarter Open Space requirements.

There was no other public input.

11. Discussion, consideration, and possible direction to staff concerning the remodel of the Parks & Recreation offices.

Council took no action on this item, but agreed that using fill and concrete was the best method.

Lee said that staff was seeking direction as to how Council wished to proceed with the flooring in the Parks offices. After discussion, Council decided it was more prudent to go with the fill and concrete.

Public Input:

Suzy Burnside said that Council just passed the Historic District ordinance and said that they were now doing it piecemeal. She asked if Council was not going to observe their own ordinances since this building is an historic building. She noted that preservation of the block wall caused problems with the Main Street project. Gioia responded that the ordinance provided the ability for citizens to establish historic zones.

Roberts clarified that the work would not affect the historical integrity or character of the building and that was the intent of the ordinance.

Baker said that her understanding was that if she owned a property that was 50 years old, and she needed to replace the roof, she would have to spend additional money to make it look old.

Reddell said that the base would not impact the historical integrity.

Eberhard said that the General Plan would be implemented one step at a time.

There was no other public input.

12. Clarification of the Municipal Development Fee Ordinance 2002-A242.

Council directed staff to prepare a series of public information describing the intent of the fees and to prepare cost examples. Upon a request from the attorney, Council said that the Finance Director, Community Development and Public Information Officer should work on this matter.

Dickinson said that he asked for clarification because there was misunderstanding among Council members and the public as to the intent of the ordinance fees. He said that this was a classic example of Council's hurry to pass ordinances without proper input.

Baker agreed that the rush to judgment resulted in confusion and that Council should learn a lesson from this and take the time needed to make decisions.

Eberhard asked the Manager about various costs associated with different sizes of buildings and noted that the cost was inconsequential compared to permitting fees. He said that the cost for a \$2 million dollar building was 7 one-hundredths of a percent. He said that \$400 per square foot is laughable.

Council questioned the attorney if changes could be made to the ordinance while referendum petitions were out. Kriegh said that she would research the matter, but her strong feeling was that no changes should be made at this time since a correct copy of the ordinance must be attached to each petition. She said that she wanted to go on record with this meeting and press releases should clarify Council's intent.

Gioia said that he began discussions of development fees when he invited the Gilbert City Manager to explain what happened in Gilbert as a result of waiting too long to implement them. He explained that those of us who live here now should not be forced to pay for those who come in the future.

Public Input:

John Teague said that the ordinance clearly states the cost per square foot. Kriegh explained that there is a section in the ordinance that actually explains the fees. Teague said that his attorney told him that intent is the most difficult issue to prove.

Lamoin Gilbert said that he has learned that ADOT does not care about intent, and this ordinance will affect a lot of people in town.

Barbara Miller said it was important to educate the public and to provide information, and that this should have been done before it was passed.

There was no other public input.

13. Discussion, consideration, and possible direction to staff to implement an "Employee of the Quarter" program.

On a motion by Gioia, seconded by Hunter, the Council voted unanimously to adopt an Employee of the Quarter program as outlined in Vice Mayor Gioia's proposal.

Gioia went over his memo that was in the packet and asked for Council support in an effort to improve employee morale.

Dickinson said that it would take more than this to improve morale, but that he supported the effort.

Public Input:

There was no public input.

14. Discussion, consideration, and possible approval of 'Prevention Policy Board' members to represent Camp Verde.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to establish a Prevention Policy Board for the purposes of application for a Title V grant to fund the Teen Center and Program proposal, and appoint Michelle Villa, Nancy Kelly, and Donna Hromada to the board.

Gioia explained that the board would also serve as the Youth Count Steering Committee and would help with the grant.

Lee recommended the three applicants.

Kriegh clarified that this was not an ad hoc committee, subject to open meeting laws and staffing requirements.

15. Call to the Public for Items not on the Agenda

There was no public input.

16. Advanced Approvals

a) **Possible approval of \$3,300 expenditure for unanticipated pool heater repair.** This is an unbudgeted item from the General Fund.

After discussion and a motion by Gioia, seconded by Eberhard, the Council voted to approve the \$3,300 expenditure for the pool heater to be taken from the Parks fund. Dickinson voted no.

Lee explained that the heater had been repaired and that he would prefer that the funds come from contingency rather than the Parks Fund.

17. Manager/Staff Report

Attorney Kriegh reported that negotiations with the Fire Department had broken down with regard to the IGA and fire code enforcement, and that she was looking at other options. She also reported that she was working with the Manager on the economic incentive ordinances and they would be coming back to Council shortly.

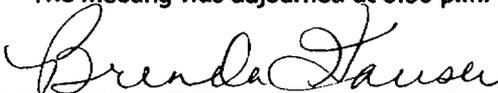
18. Council Informational Reports:

Dickinson asked why George Young was no longer coming to the meetings. He said that the public wanted to watch Council meetings on television. He asked the Manager if it was past due for performance reviews. The Manager responded that performance reviews were the Finance Director's responsibility. Dickinson said that he would talk to Bullard.

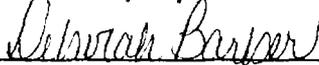
Councilor Baker thanked Franc Kahn for attending the NACOG meeting in her absence.

19. Adjournment

The meeting was adjourned at 8:30 p.m.



Brenda Hauser, Mayor

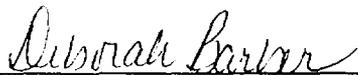


Deborah Barber, CMC, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 7th day of August 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 8th day of August 2002



Deborah Barber, Town Clerk



**Town of Camp Verde
Office of the Town Clerk**

Certification of Document(s)

I, Deborah A. Barber, Town Clerk of the Town of Camp Verde do hereby certify that the attached document is a true and correct copy of the Supplement to the Minutes of the Special Session, August 7, 2002.

Deborah A. Barber

Deborah A. Barber, Town Clerk

Date: *12-16-02*

AMENDED AGENDA



SPECIAL SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**FRIDAY, AUGUST 9, 2002
5:15 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the Following:

3. **Consultation for legal advice regarding personnel matters related to John Roberts.**
(Council may vote to go into executive session per ARS §38-431.03 (A)(3) and resume this item.)
4. **Discussion or consideration of personnel matters relating to John Roberts**
(Council may vote to go into executive session per ARS §38-431.03 (A)(1) and resume this item.)
5. **Adjournment**

Posted by: *V. Jones*

Date/Time: *8-8-02 4:25 p.m.*

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

AGENDA



SPECIAL SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**WEDNESDAY, AUGUST 9, 2002
5:15 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the Following:

3. **Consultation for legal advice regarding personnel matters related to John Roberts.**
(Council may vote to go into executive session per ARS §38-431.03 (A)(1) and (A)(3) and resume this item.)
4. **Adjournment**

Posted by: V. Jones

Date/Time: 8-8-02 3:40 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
SPECIAL SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106
FRIDAY, AUGUST 9, 2002
5:15 P.M.**

1. **Call to Order**
Mayor Hauser called the meeting to order at 5:15 p.m.
2. **Roll Call**
Mayor Hauser, Councilors Baker, Dickinson, Hunter and Reddell were present. Vice Mayor Gioia joined the meeting at 5:16 p.m.

Also Present:

Town Attorney Julie Kriegh and Town Clerk Deborah Barber

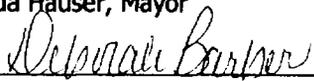
On a motion by Hauser, seconded by Hunter, the Council voted to recess the meeting for Legal Advice in Executive Session. Baker voted no.

The Special Session was recessed at 5:17 p.m. and reconvened at 6:00 p.m. All Council members were present at this time. On a motion by Hauser, seconded by Gioia, the Council voted to recess the meeting to discuss personnel matters related to John Roberts. Baker and Reddell voted no. The Special Session was reconvened at 6:29 p.m.

3. **Consultation for legal advice regarding personnel matters related to John Roberts.**
Council took no action on this item.
4. **Discussion or consideration of personnel matters relating to John Roberts.**
Council took no action on this item. Mayor Hauser announced that the Town Manager is on paid administrative leave until Friday pending negotiations.
5. **Adjournment**
The meeting was adjourned at 6:30 p.m.



Brenda Hauser, Mayor



Deborah Barber, CMC, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 9th day of August 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 12th day of August 2002



Deborah Barber, Town Clerk

Administrative Offices
Town of Camp Verde

Notice to Employee of Executive Session

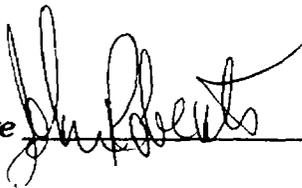
Pursuant to ARS 38-431.03.A.1, and §38-431.03.A.3, a public body may vote to go into an executive session for discussions concerning the employment, assignment, promotion, demotion, dismissal, salary, discipline, or resignation of an officer, appointee, or employee. After being given notice of the meeting, the employee may request that the discussion occur at a public (open) meeting rather than an executive session.

Since legal action cannot be taken at an executive session, the Town will typically schedule a special session that indicates your employment as part of the agenda, allow for a vote to go into an executive session, and then re-convene to take any legal action. Other than the Council members and yourself, only those persons "whose presence is reasonably necessary in order for the public body to carry out its executive session responsibilities may attend the executive session" (ARS 38-431.2). This normally is limited to a recording secretary for the Council (the meeting is usually taped), but you may also request your attorney to attend. All discussions at an executive session are to be kept confidential (ARS 38-431.03.B), but any discussion or actions taken at the special session are open to the public.

*A Special Session/Executive Session concerning your employment with the Town of Camp Verde is now set for **Friday, August 9, 2002, at 5:15 p.m. at Town Hall.** Please sign and date this notice to acknowledge its receipt, and initial one of the lines below to indicate if you want the session to be held in public.*

I prefer the session remain an executive session
 I request the executive session not be called, and the discussion occur at a public meeting during the Special Session.

Employee Signature



Date

8-8-02

AGENDA



SPECIAL SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**WEDNESDAY, AUGUST 14, 2002
5:15 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the Following:

3. **Discussion, consideration, and possible direction to staff regarding an administrative inquiry to gather facts and information of the events surrounding the employment of Jesse Roberts.**
4. **Discussion, consideration, and possible appointment of an Interim Town Manager and Interim Community Development Director, and consideration of extension of administrative leave of the Town Manager.**
5. **Discussion, consideration, and possible direction to staff concerning advertising for a Town Manager and Community Development Director.**
6. **Adjournment**

Posted by: V Jones

Date/Time: 8-13-02 1:25 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
SPECIAL SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
WEDNESDAY, AUGUST 14, 2002
5:15 P.M.**

1. **Call to Order**

Mayor Hauser called the meeting to order at 5:15 p.m.

2. **Roll Call**

Mayor Hauser; Vice Mayor Gioia; Councilors Baker, Dickinson, Eberhard, Hunter and Reddell were present.

Also Present:

Town Attorney Julie Kriegh, Engineer Harry Parsi, Parks & Rec Director Bill Lee, Deputy Clerk Virginia Jones, Admin Assistant Thyna Parker, Recreation Coordinator Lynda Moore, Admin Assistant Michelle Villa, Marshal John Wischmeyer, and Town Clerk Deborah Barber

3. **Discussion, consideration, and possible direction to staff regarding an administrative inquiry to gather facts and information of the events surrounding the employment of Jesse Roberts.**

Gioia said that he asked for this item to ask Council to re-evaluate to reach a level of different standard, and to evaluate this situation in an impartial fashion. He advised that he checked with various agencies to investigate the situations. He recommended that a Human Resource manager investigate the circumstances surrounding Jesse Roberts's employment. He asked that Council allow each interviewee to make a statement that is unedited and add it to a report by the professional Human Resources Director, and given to Council for their discussion and decision. He advised that he spoke with the Human Resources Director of the City of Glendale and that she was available to address this item on Friday. He further advised that Lavern Parker-Diggs came highly recommended by the Arizona Association of Human Resources Directors.

Baker expressed concerns that a report from a Human Resources Director would not be an allowable executive session item. She asked for clarification from the attorney since she had prepared a memo addressing that material from an HR Director would not be confidential, as would the material from an attorney. Kriegh said that was the case.

Gioia said that he had been told that personnel matters of this nature could be heard in Executive Session, and thereby was covered by executive privileges. He said that anyone involved that wished to make it public could do so.

Kriegh said the question was if an HR person came in, did an investigation, and prepared a report, it would be public record.

Eberhard said that if the person prepared a written report, it would be public record, but if the person came into an executive session with a verbal report, it would not be a public record.

Gioia said that he was told that a written report would be under executive privileges because of personnel.

Eberhard said that instead of written material, the report should be given orally in executive session, which was the way Ron used to do it with reports that he did not want out.

Dickinson expressed concerns that policy is not being followed. He further noted that any citizen, whether it was his wife, or Council's wife, the adopted policy was not followed. He said Council knew whose responsibility it was to follow policy and who did not follow the policy.

Eberhard agreed that policies were not followed, and Council needed to find out what happened.

Hunter said that this matter should not be before Council.

The following is verbatim: Gioia: "I move the Town Council approve um, the assistance of a Human Resource Administrator to inquire and gather the facts and information of the events surrounding the employment of Jesse Roberts, inquiries will be made of the six, five employees and the complainant named. Should I name each, each one?"

Eberhard: "She has it on record."

Gioia: "She has? Um, a document or oral description of the events will be given to Council in an Executive Session, 5:15 this Friday. Um, the persons interviewed will be allowed statements, written statements to be included and unedited, also given to Council at that time, and, we have, we have the rest of it. I think that was everything."

Eberhard: "Second."

Dickinson: "I've got a question though."

Hauser: "Yes."

Dickinson: "I want exact clarification of who? We said Bill Lee, Debbi Miller, John Roberts"

Gioia interrupts: "O.K."

Dickinson continues: "Dane Bullard, Julie Kriegh. That's 5 people. You just said"

Gioia and Eberhard interrupt simultaneously: "And the complainant."

Dickinson: "And the complainant might be one people or two people, because it's a minor and a parent."

Gioia and Eberhard interrupt.

Eberhard: "Right."

Gioia: "Good point, good point."

Dickinson: "Are we talking both here, or are we talking just."

Gioia interrupts: "Whatever she thinks is appropriate here. I don't particularly think the minor will attend, but that's up to them. I, I don't think that's an important point."

Hauser interrupts: "I have a real problem banting around a 4-year old."

Gioia interrupts: "I'd rather not. Yes."

Dickinson: "Okay, so that would be six people then?"

Gioia: "Six and possibly the child, that's up to the parent, I think. I think that would be appropriate."

End of verbatim. The motion passed unanimously.

4. **Discussion, consideration, and possible appointment of an Interim Town Manager and Interim Community Development Director, and consideration of extension of administrative leave of the Town Manager.**

On a motion by Eberhard, seconded by Hunter, the Council voted to table this item. Baker voted no.

Hauser advised that she spoke to Mr. Parsi and asked if he would serve as Interim Manager if the Manager was put on leave. Gioia, Eberhard, and Hunter supported the idea.

Dickinson, Reddell, and Baker expressed concerns with Parsi's current duties and work load. Dickinson, Reddell and Baker supported the appointment of Dane Bullard and Nancy Buckel. Baker also suggested Bill Lee.

Hauser, Eberhard, Gioia, and Hunter expressed concerns with appointing personnel that were involved in this issue.

Dickinson said that the Manager had submitted a letter of resignation and had advised Council verbally that he did not wish to work for the Town anymore, and it was not good management to continue to drag this matter out.

Gioia suggested that since this matter is going to be discussed in Executive Session, John Wischmeyer continue to serve as Acting Manager.

Eberhard noted that we already have a Manager, and no one has discussed whether he would be put on leave for the remainder of the 90 days. He said the only reason the Council would put him on leave was if there was a problem with him. He noted that the problem seemed to be focused around the issue that is being investigated on Friday. The Council took some action in directing the investigation and since the facts were not available, it did not make sense to make personnel decisions at this time. He said there was no official report, just a few people talking and he did not think that Council could appoint any of the people involved while it was an open issue. He said that Harry was independent, experienced, with no baggage attached, and to put him in for just one week, leaving Roberts' status as it is for one more week, until this can be settled.

Dickinson said that the wheels of government should not grind to a halt because of the manager's resignation, and that it was important to bring stability.

Baker expressed concerns that the people involved would somehow be in trouble for reporting the problems.

Hauser said that she did not think anyone would be in trouble, but that it was important for Council to keep egg off their faces.

Gioia asked that an action item be included on next Wednesday's agenda.

After further discussion, Council asked Marshal Wischmeyer if he would be willing to serve as Acting Manager until next Wednesday. Wischmeyer said that he would.

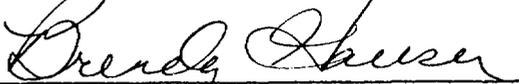
Dickinson asked that an action item be included on Friday's agenda, and that the Manager's leave be included, as well.

Baker expressed concerns that the Manager's office was locked and that Wischmeyer would be required to stop what he was doing to unlock the door, and she felt it was inefficient.

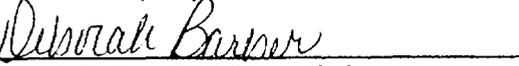
5. **Discussion, consideration, and possible direction to staff concerning advertising for a Town Manager and Community Development Director.**
Council discussed whether there should be two different people filling the positions. After some discussion and a motion by Eberhard, seconded by Baker, the Council voted to table this item. Dickinson voted no.

Dickinson said again that it was important to move forward, and not delay advertising since it takes quite some time to hire someone.

6. **Adjournment**
The meeting was adjourned at 6:00 p.m.



Brenda Hauser, Mayor



Deborah Barber, CMC, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 14th day of August 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 22 day of August 2002



Deborah Barber, Town Clerk

AGENDA



JOINT WORK SESSION

**MAYOR and COMMON COUNCIL
and
PLANNING & ZONING COMMISSION
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106**

**WEDNESDAY, AUGUST 14, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the Following General Plan Topics:

3. **Discussion with Catherine Balzano from the Arizona State Land Department concerning State Trust Land and the proposed Land Use Element and Map.**
4. **Discussion with the Camp Verde Trails Committee concerning the Trails Map.**
5. **Discussion of the proposed Transit Map.**
6. **Discussion of General Plan Elements:**
 - a. **History and Culture**
 - b. **Economic Development**
 - c. **Housing**
7. **Discussion of the General Plan Agency Review Timeline.**
8. **Adjournment**

Posted by: V Jones

Date/Time: 8-8-02 2:20 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES
JOINT WORK SESSION
COMMON COUNCIL
and
PLANNING & ZONING COMMISSION
of the
TOWN OF CAMP VERDE
WEDNESDAY, AUGUST 14, 2002
6:30 P.M.**

1. **Call to Order**

Mayor Hauser called the meeting to order at 6:30 p.m.

2. **Roll Call**

Mayor Hauser, Vice Mayor Gioia, Councilors Baker, Dickinson, and Reddell were present. Eberhard and Hunter were absent.

P&Z Commissioners Parrish and Strathmere were present. Commissioners Whitmire, Haskell, Harvey, Holton and Johnson were absent.

Also Present:

Trails Committee members Ron Smith, Lynn Reddell, and John Wischmeyer

Senior Planner Nancy Buckel and General Plan Administrator Wendy Escoffier

3. **Discussion with Catherine Balzano from the Arizona State Land Department concerning State Trust Land and the proposed Land Use Element and Map.**

Catherine Balzano said that Camp Verde's location in the state is recognized as potential for great growth. She discussed what the State Land Department had been directed to do in their planning efforts by legislation and statute. She encouraged cooperation between Camp Verde and Cottonwood on the development of state lands.

4. **Discussion with the Camp Verde Trails Committee concerning the Trails Map.**

Ron Smith and Lynn Reddell presented a draft of the trails map. They requested ideas from Council for future planning.

5. **Discussion of the proposed Transit Map.**

Gioia presented a proposed transit system and map. He advised that the Town needs a self-sustaining system and that he had been researching funding sources to augment such a system.

6. **Discussion of General Plan Elements:**

- a. **History and Culture**
- b. **Economic Development**
- c. **Housing**

Council and the Commission members discussed the elements and housing strategy.

7. **Discussion of the General Plan Agency Review Timeline.**

Council requested a work session to revisit all of the elements that did not reach a consensus.

8. **Adjournment**

The Work Session was adjourned at 8:30 p.m.

Brenda Hauser

Brenda Hauser, Mayor

Deborah Barber

Deborah Barber, CMC, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate summary of the discussion of the Common Council of the Town of Camp Verde during the Work Session of the Town Council and Planning & Zoning Commission of Camp Verde, Arizona, held on the 14th day of August 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 22 day of August 2002

Deborah Barber

Deborah Barber, CMC, Town Clerk

AGENDA



SPECIAL SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**FRIDAY, AUGUST 16, 2002
5:15 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the Following:

3. **Update, discussion, and possible direction to staff regarding how to proceed with employment issues related to Jesse Roberts.**
4. **Discussion, consideration, and possible extension of administrative leave of the Town Manager.**
5. **Discussion, consideration, and possible appointment of an Interim Town Manager and Interim Community Development Director.**
6. **Discussion, consideration, and possible direction to staff concerning advertising for a Town Manager and Community Development Director.**
7. **Adjournment**

Posted by: V. Jones

Date/Time: 8-15-02 4:05 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
SPECIAL SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106
FRIDAY, AUGUST 16, 2002
5:15 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

Mayor Hauser called the meeting to order at 5:15 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Baker, Dickinson, Eberhard, Hunter and Reddell

Also Present:

Town Attorney Julie Kriegh, Finance Director Dane Bullard, Town Engineer Harry Parsi, Deputy Clerk Virginia Jones, Recreation Coordinator Lynda Moore, Parks & Recreation Director Bill Lee, Admin Assistant Thyna Parker, Admin Assistant Michelle Villa, Marshal/Acting Town Manager John Wischmeyer, and Town Clerk Deborah Barber

3. Update, discussion, and possible direction to staff regarding how to proceed with employment issues related to Jesse Roberts.

Gioia moved: "that Council authorize the Town Manager to facilitate an administrative inquiry into the circumstances of the employment of Jesse Roberts with the Town of Camp Verde and subsequent complaint by Nancy Roberts, his mother, an amount of Town funds not to exceed \$5,000 is authorized for expenses that may be incurred during the inquiry, which I don't expect." Hunter seconded the motion. Kriegh asked for clarification of Gioia's motion where he stated 'Town Manager'. Gioia responded that he said 'Acting Manager'. The motion passed with Baker and Dickinson voting no.

Wischmeyer said that he recommended hiring a Human Resource professional to investigate the situation, and in answer to Council questions, stated that he did not feel it was a good policy to hire attorneys for legal advice to bypass the open meeting law.

Dickinson said that Council had all the information to make a decision without expending public funds. He said that it was clear who had not followed policy.

Eberhard expressed concerns that the material was not in chronological order and that an investigation be conducted since people's jobs and livelihoods are on the line.

Gioia agreed stating that the packet was incomplete, not a congruent timeline of events, and that policy had not been followed, and it was important to get an impartial review.

Baker attempted to provide a chronological order, but was interrupted by Jane Whitmire calling a point of order, and Vice Mayor Gioia stating that the motion was not about a chronological order of events, and that her discussion was not agendized. Gioia expressed concerns that the attorney was not objecting to violations of the agenda item.

Baker asked for the attorney's advice. Kriegh advised that Council was getting into a gray area, but that if it were necessary to the discussion, it would be permissible. Kriegh also advised that anyone could object to Roberts Rules of Order. Gioia responded that there were two objections and that the agenda item was very specific.

Dickinson said that he went along with the motion on Wednesday because he thought Gioia had researched his proposal thoroughly. He said that he went along with the proposal because it meant having a solution by Friday. He said that he disagreed with other Council members, in that it was obvious to him that all the information was in the packet. He said that after reading the information and hearing the tapes, he was convinced there was sufficient information to make a decision. He noted that there was nothing indicated anywhere that accused Jesse Roberts of wrongdoing.

Reddell agreed with Dickinson. He said the packets held all the information Council needed to make a decision.

Baker said that she also agreed, and had attempted to inform the public as to what happened, as she was at the initial meeting.

Hauser advised that Hunter was also at the meeting.

Hauser noted that there was no public input permitted, however, Jane Whitmire, John Crane, and Leon Raper called Points of Order.

4. **Discussion, consideration, and possible extension of administrative leave of the Town Manager.**

Gioia moved: "Council continue to leave the Town Manager on administrative leave until the date of his departure according to his letter of resignation. Hunter seconded the motion. After discussion with Council Reddell, Hauser amended Gioia's motion as follows: "that we put him on administrative leave until such time as Council" Gioia continued the motion: "decides listening to the information that is shared with us, the administrative inquiry."

After further discussion, Gioia restated the motion: "that we leave the present Manager on administrative leave until such time that the Council moves to act on the information given to them as a result of an administrative inquiry." Hunter agreed to the motion. The motion failed with Eberhard, Dickinson, Baker and Reddell voting no.

Eberhard moved: "we place the Manager on administrative leave for 90 days, through November 8th." The motion died for lack of a second.

Reddell moved: "30 days longer on leave and at that time, we'll review it when we get the inquiry back in." Eberhard seconded the motion. After discussion, Reddell amended his motion as follows: "I move that he will be on administrative leave out of the office, at his home all this time, for 30 days."

After further discussion, Reddell again amended the motion as follows: "that it continues for 30 days, away from Town Hall, will not be contacted and we will run Town business with the staff that is here and with the Acting Town Manager." Eberhard withdrew his second. Baker seconded the motion.

After further discussion, Reddell added: "the Acting Town Manager, at his discretion, can contact him [Roberts] by phone." Baker withdrew her second. Hunter seconded the motion.

After further discussion, Reddell restated the motion: "that Mr. Roberts is on 30 days administrative leave from Town Hall, not in the Town Hall, and that [I'm going to try to satisfy

everybody here], and that discretionary, the staff I do believe is qualified to fill in, in everything that has been going on with this gentleman since he's been here because he's had staff meetings regularly, and in die hard emergencies, I will approve the Acting Town Manager and the Town Attorney to get together and contact him if it is a die hard emergency only." Hunter seconded the motion, and it passed with Eberhard voting no.

Hauser said that she wished to be objective, and that she felt the Council should get the 'best bang for our buck' with regard to the 90-day leave of the Manager.

Eberhard said that the Manager/Community Development Director was involved in and itemized discussions with Harvard, the Sewer District, and parks. He said that it would be detrimental to the Town to drop these issues. He suggested that Roberts stay involved in the transition and training of a new manager. He said that the government could not be shut down just because there was a problem. Eberhard noted that no one, including staff or citizens, had filed a complaint against John Roberts. He said there were only rumors and tapes, and that after the investigation; Council might be able to make a decision. He recommended that Roberts remain as Community Development Director, but not as Manager.

Baker, Reddell, and Dickinson disagreed. Baker noted that a large portion of the Town's business community did not wish to work with Roberts, and there are serious concerns that should be addressed immediately.

Dickinson said there is no evidence of support of Eberhard's proposal.

Hauser asked Council if they supported the proposal. Baker noted the Acting Manager needed to be available to get information from the Manager's office.

Gioia asked if anyone other than Baker requested items from the Manager's office. Wischmeyer said no.

Dickinson said that when a person cannot be effective when his leadership has neither the support of the people that work with him or the community. He said it was clear that there was no support.

Hauser said that we were talking about a man's livelihood, someone who lives in our community and whose child goes to school here.

Dickinson said he would prefer that the Manager remain on administrative leave rather than be back at work. He advised that the Manager had said he was resigning effective November 8th, and it would be better if he stayed on administrative leave.

Hauser asked if it were possible that the Manager be on call for projects such as the Enterprise Zone.

Dickinson agreed that the Town was in a difficult position, but that Council should not make a bad decision.

Gioia felt that Dickinson did not understand the request with allowing the Manager to work from home. Gioia said that he is in Town Hall a lot, and that people were confused as to what the Manager was working on, and how to proceed.

Dickinson said that you do not continue a football game with a quarterback with broken legs and Council needs to make decisions.

Baker said that the information concerning these projects should be inside his office.

Dickinson said that the Manager put himself in this position as being ineffective with his resignation. He noted that none of the projects required his involvement. He urged Council to make a prompt decision for the benefit of the community.

Hunter said that he supported the proposal of Mr. Roberts' administrative leave up to the time of his resignation as long as the 90 days were completed. He indicated that Roberts would agree to this.

Gioia said that he would like the rest of the items to be held until the administrative inquiry is complete.

Hauser expressed concerns with anger, hostility, and unfairness that can be present in a political body.

Dickinson said that at some point, Council should formally accept the resignation. Gioia said the reasons for not accepting the resignation was to safeguard the Town, as discussed in Executive Session.

Baker asked if there was any idea how long the investigation would take. Wischmeyer felt that 30 days should be more than sufficient.

5. **Discussion, consideration, and possible appointment of an Interim Town Manager and Interim Community Development Director.**

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to direct staff to prepare a resolution for the next agenda appointing Marshal Wischmeyer as Acting Town Manager for the next 30 days.

Dickinson recommended that Nancy Buckel be appointed as Community Development Director. Gioia pointed out that a motion was not needed for appointment of a Community Development Director because the Town Code permitted the Manager to appoint the Director.

6. **Discussion, consideration, and possible direction to staff concerning advertising for a Town Manager and Community Development Director.**

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to direct staff to advertise with three separate advertisements: 1) Town Manager; 2) Community Development Director; and 3) one to fill both roles.

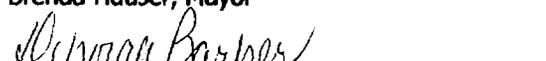
Dickinson suggested that we advertise for both positions to allow for more options.

Baker suggested that the issues be resolved before advertising.

7. **Adjournment**

The meeting was adjourned at 6:15 p.m.


Brenda Hauser, Mayor


Deborah Barber, CMC, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 16th day of August 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 19th day of August 2002

Deborah Barber
Deborah Barber, Town Clerk

**ACTIONS TAKEN
REGULAR SESSION
WEDNESDAY, AUGUST 21, 2002
6:30 P.M.**

4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**

a) Approval of the Minutes:

- 1) Special Session – August 14, 2002
- 2) Joint Work Session – August 14, 2002
- 2) Special Session – August 9, 2002
- 2) Special Session – August 7, 2002
- 3) Regular Session – August 7, 2002

b) Set Next Meeting, Date and Time:

- 1) Regular/Council Hears Planning & Zoning – August 28, 2002 at 6:30 p.m.
- 2) Regular Session – September 4, 2002 at 6:30 p.m.
- 3) Regular Session – September 18, 2002 at 6:30 p.m.
- 4) Regular/Council Hears Planning & Zoning – September 25, 2002 at 6:30p.m.

c) Possible acceptance of the Cliffs Subdivision Unit Two South Improvements.

d) Possible approval of Resolution 2002-536, adopting an Intergovernmental Agreement with Yavapai County Flood Control District for Financial Assistance for Restoration of West Clear Creek.

Councilor Dickinson asked that item 'D' be pulled for further discussion. On a motion by Gioia, seconded by Reddell, the Council voted unanimously to approve the Consent Agenda as amended, with changes to the 8/14/02 Special Session, adding "The motion passed unanimously" to item #3, following 'end of verbatim', adding "Gioia gave a presentation of the proposed transit system and routing map" to the 8/14/02 Joint Work Session minutes, canceling the August 28th meeting, and adding a work session with Harvard on September 18, 2002 at 5:30 p.m.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to accept and enter into an agreement with Yavapai County, and approve Resolution 2002-536, adopting an Intergovernmental Agreement with Yavapai County Flood Control District for Financial Assistance for Restoration of West Clear Creek, with a correction to page 2 of the IGA where it is indicated FY budget 2000/2001.

5. **Call to the Public for Items not on the Agenda**

Finance/Personnel Director Dane Bullard said that Town employees do not like to get involved in politics, but that recent events and allegations had led employees to feel forced to respond to their concerns publicly. He said that there are always two sides to every issue and until now, the employees had not had the opportunity to tell their side. He advised that staff is looking forward to working with the independent investigator to get this issue resolved. He submitted a list of concerns that employees had with Manager John Roberts. He advised that they were serious concerns, and that staff would like Council to seriously consider them. He said that approximately 60% of the general administration employees had signed the petition of 'No Confidence in the Manager'. He explained that the Marshal's Office, the legal department or the Library had not been approached to sign the petition. He said that staff was concerned about the issue, and felt it necessary to let Council know publicly that it is very serious since staff integrity and job performance had been called into question. He urged Council to consider this at a later date.

6. **Possible approval and reading of a proclamation "A Day to Remember", and approval to close Main Street from 11:30 to 12:30 on September 11, 2002.**

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve a reading of the proclamation "A Day to Remember", and approval to close Main Street from 11:30 a.m. to 12:30 p.m. on September 11, 2002.

- 7. Update and possible approval of agreement with the Verde Valley Humane Society.**
On a motion by Gioia, seconded by Dickinson, the Council voted unanimously to approve the Verde Valley Humane Society agreement, with the stipulation that it is followed up with the letter.
- 8. Discussion, consideration, and possible direction to staff concerning advertising for a Town Manager and Community Development Director.**
On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to strike this item from the agenda.
- 9. Discussion, consideration, and possible direction to staff concerning property located at Marshal's Office.**
Council directed staff to research this item and bring it back for Council consideration.
- 10. Discussion, consideration, and possible approval of \$20,000 from the Park Fund Contingency to fund Before/After School Programs.**
Council took no action on this item.
- 11. Discussion and consideration of Employee Assistance Program.**
On a motion by Dickinson, seconded by Baker, the Council voted unanimously to direct Franc Kahn to research with help from outside resources as he deems fit to address a systematic approach to address the issues that he brought up, and to bring it back to Council if it requires expenditures.
- 12. Discussion, consideration, and possible direction to staff concerning the ability of department heads and staff to communicate with the Town Attorney as required by the Manager's policy.**
Dickinson moved, and Reddell seconded, that Council policy be that any department head, including Nancy Buckel and Monty Smith, be allowed to communicate with the attorney and that any other employee either through their department head or upon notification to their department head can personally communicate with the attorney.

After discussion, Dickinson withdrew the motion, and Reddell withdrew his second.

On a motion by Dickinson, seconded by Eberhard, the Council voted unanimously to rescind the Manager Roberts' memos dated 4/11/02 and 7/16/02, and to adopt a policy to allow all employees to communicate freely between themselves.
- 13. Discussion and possible approval of League Resolutions.**
Council discussed the resolutions and directed the Mayor to vote in support of all resolutions, except #15, which urged the legislature to enact legislation that would reduce the requirements placed on municipalities when annexing unincorporated communities including county enclaves. The Mayor was further instructed to 'vote with the majority' on #6, which urges the legislature to enact legislation that would allow facilities that can be financed under federal law relating to Empowerment Zones to also be financed under Arizona law.
- 14. Call to the Public for Items not on the Agenda**
Suzy Burnside asked if the Sanitary District would be included in the 9/18 Work Session with Harvard Investments.
- 15. Advanced Approvals**

 - a) \$4,035.86 to Elections Operations Service for Publicity Pamphlet for September Election.**
This is a budgeted item from the General Fund.
 - b) \$1,631.50 to Gallageher & Kennedy for legal services related to the Water Company project.** This is a budgeted item from the General Fund.
 - b) \$3,740.90 to Mangum, Wall, Stoops & Warden, PLLC for legal services related to general and municipal matters.** This is a budgeted item from the General Fund.

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to approve the advanced approvals.

16. Manager/Staff Report

There was no report.

17. Council Informational Reports:

There was no report.

18. Adjournment

The meeting was adjourned at 8:55 p.m.

AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, AUGUST 21, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Special Session – August 14, 2002
 - 2) Joint Work Session – August 14, 2002
 - 2) Special Session – August 9, 2002
 - 2) Special Session – August 7, 2002
 - 3) Regular Session – August 7, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular/Council Hears Planning & Zoning – August 28, 2002 at 6:30 p.m.
 - 2) Regular Session – September 4, 2002 at 6:30 p.m.
 - 3) Regular Session – September 18, 2002 at 6:30 p.m.
 - 4) Regular/Council Hears Planning & Zoning – September 25, 2002 at 6:30p.m.
 - c) **Possible acceptance of the Cliffs Subdivision Unit Two South Improvements.**
 - d) **Possible approval of Resolution 2002-536, adopting an Intergovernmental Agreement with Yavapai County Flood Control District for Financial Assistance for Restoration of West Clear Creek.**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Public input may be invited on any of the following item(s):

6. **Possible approval and reading of a proclamation "A Day to Remember", and approval to close Main Street from 11:30 to 12:30 on September 11, 2002.**
7. **Update and possible approval of agreement with the Verde Valley Humane Society.**
8. **Discussion, consideration, and possible direction to staff concerning advertising for a Town Manager and Community Development Director.**
9. **Discussion, consideration, and possible direction to staff concerning property located at Marshal's Office.**
10. **Discussion, consideration, and possible approval of \$20,000 from the Park Fund Contingency to fund Before/After School Programs. This is an unbudgeted item.**

11. **Discussion and consideration of Employee Assistance Program.** This item may include, but is not limited to discussion with staff concerning issues such as employee morale, organizational development, and management philosophy.

Councilor Dickinson requested item #12:

12. **Discussion, consideration, and possible direction to staff concerning the ability of department heads and staff to communicate with the Town Attorney as required by the Manager's policy.**
13. **Discussion and possible approval of League Resolutions.**
14. **Call to the Public for Items not on the Agenda**

There will be no Public input on the following items:

15. **Advanced Approvals**

- a) **\$4,035.86 to Elections Operations Service for Publicity Pamphlet for September Election.**
This is a budgeted item from the General Fund.
- b) **\$1,631.50 to Gallageher & Kennedy for legal services related to the Water Company project.** This is a budgeted item from the General Fund.
- b) **\$3,740.90 to Mangum, Wall, Stoops & Warden, PLLC for legal services related to general and municipal matters.** This is a budgeted item from the General Fund.

16. **Manager/Staff Report**

17. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.

18. **Adjournment**

Posted by: W Jones

Date/Time: 8-16-02 9:30 a.m

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
REGULAR SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, AUGUST 21, 2002
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Baker, Dickinson, Eberhard, Hunter and Reddell were present.

Also Present:

Acting Manager/Marshal Wischmeyer, Finance Director Dane Bullard, Town Attorney Julie Kriegh, Parks & Recreation Director Bill Lee, Assistant to the Manager Carol Brown, Admin Assistant Thyna Parker, Deputy Clerk Virginia Jones, PIO/EAP Franc Kahn, and Town Clerk Deborah Barber

3. Pledge of Allegiance

Councilor Eberhard led the pledge.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

- 1) Special Session – August 14, 2002
- 2) Joint Work Session – August 14, 2002
- 2) Special Session – August 9, 2002
- 2) Special Session – August 7, 2002
- 3) Regular Session – August 7, 2002

b) Set Next Meeting, Date and Time:

- 1) Regular/Council Hears Planning & Zoning – August 28, 2002 at 6:30 p.m.
- 2) Regular Session – September 4, 2002 at 6:30 p.m.
- 3) Regular Session – September 18, 2002 at 6:30 p.m.
- 4) Regular/Council Hears Planning & Zoning – September 25, 2002 at 6:30p.m.

c) Possible acceptance of the Cliffs Subdivision Unit Two South Improvements.

d) Possible approval of Resolution 2002-536, adopting an Intergovernmental Agreement with Yavapai County Flood Control District for Financial Assistance for Restoration of West Clear Creek.

Councilor Dickinson asked that item D be pulled for further discussion. On a motion by Gioia, seconded by Reddell, the Council voted unanimously to approve the Consent Agenda as amended, with changes to the 8/14/02 Special Session, adding "The motion passed unanimously" to item #3, following 'end of verbatim', adding "Gioia gave a presentation of the proposed transit system and routing map" to the 8/14/02 Joint Work Session minutes, canceling the August 28th meeting, and adding a work session with Harvard on September 18, 2002 at 5:30 p.m.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to accept and enter into an agreement with Yavapai County, and approve Resolution 2002-536, adopting an Intergovernmental Agreement with Yavapai County Flood Control District for financial assistance for restoration of West Clear Creek, with a correction to page 2 of the IGA where it is indicated FY budget 2000/2001.

Gioia provided the background of the project and said that this round of funding would result in the 30% design for riparian restoration to Clear Creek utilizing historic channelization. He expressed appreciation to everyone involved in the project and to Yavapai County for funding.

5. Call to the Public for Items not on the Agenda

Finance/Personnel Director Dane Bullard said that Town employees do not like to get involved in politics, but that recent events and allegations had led employees to feel forced to respond to their concerns publicly. He said that there are always two sides to every issue and until now, the employees had not had the opportunity to tell their side. He advised that staff is looking forward to working with the independent investigator to get this issue resolved. He submitted a list of concerns that employees had with Manager John Roberts. He advised that they were serious concerns, and that staff would like Council to seriously consider them. He said that approximately 60% of the general administration employees had signed the petition of 'No Confidence in the Manager'. He explained that the Marshal's Office, the legal department or the Library had not been approached to sign the petition. He said that staff was concerned about the issue, and felt it necessary to let Council know publicly that it is very serious since staff integrity and job performance had been called into question. He urged Council to consider this at a later date.

6. Possible approval and reading of a proclamation "A Day to Remember", and approval to close Main Street from 11:30 to 12:30 on September 11, 2002.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve a reading of the proclamation "A Day to Remember", and approval to close Main Street from 11:30 to 12:30 on September 11, 2002.

Lee explained that he received this material from the VFW and recommended approval.

There was no public input.

7. Update and possible approval of agreement with the Verde Valley Humane Society.

On a motion by Gioia, seconded by Dickinson, the Council voted unanimously to approve the Verde Valley Humane Society agreement, with the stipulation that it is followed up with the letter.

Hauser explained that the Humane Society would provide a letter agreeing to reporting requirements after the agreement is signed.

There was no public input.

8. Discussion, consideration, and possible direction to staff concerning advertising for a Town Manager and Community Development Director.

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to strike this item from the agenda.

This item was addressed at the August 16th Special Session.

9. Discussion, consideration, and possible direction to staff concerning property located at Marshal's Office.

After discussion with Lee, Council directed staff to research this item and bring it back for Council consideration if it required an expenditure greater than \$2,500.

There was no public input.

10. Discussion, consideration, and possible approval of \$20,000 from the Park Fund Contingency to fund Before/After School Programs.

Council took no action on this item.

Lee presented a proposal for before and after school programs to address Camp Verde's juvenile issues, and explained the various grants that he hoped to receive. He requested funding to begin the program by continuing the Parks 40% set-aside of the 1% tax increase for a one month period.

Council agreed that this was a good program, but expressed concerns with the lack of a firm commitment from the School District and funding. Lee advised that he would meet with the School District and bring this item back to Council.

Public Input:

David Russell noted that he had children in the Middle School and that Middle School went through the 8th Grade. He asked why the cut-off of the proposed before/after school programs was the 7th Grade.

There was no other public input.

11. Discussion and consideration of Employee Assistance Program.

On a motion by Dickinson, seconded by Baker, the Council voted unanimously to direct Franc Kahn to research with help from outside resources as he deems fit to address a systematic approach to address the issues that he brought up, and to bring it back to Council if it requires expenditures.

The following is verbatim:

Kahn: Madam Mayor, members of the Council, uh, I have scripted a presentation for you; there's a lot of material I need to cover. I want to make sure I do that. On or about May 23rd, 2002, as a result of an improved personnel action by the Town Manager, my duties were expanded to incorporate among other things, responsibility for developing and managing an Employee Assistance Program, tasked in part, with investigating employee concerns and grievances. This new responsibility afforded me authority to act outside the traditional chain of command to address concerns affecting, among other things, employee morale. My presentation to you this evening is associated with my job as the Town's Employee Assistance Program Manager, or EAP Manager, and my responsibilities I feel as a public employee. I intend to report the concerns as they have been reported to me. The presentation comprises a compilation of concerns that appear to be generally shared by a sizeable majority of staff. To mitigate against any perceptions to the contrary, I have informed all staff of this event to afford them oversight and to ensure that their concerns were properly being addressed. The EAP Program has been up and running for approximately three months. Within days of its inception, the EAP received an extraordinary number of contacts from staff anxious to address concerns regarding what apparently the majority of staff perceive as a pervasive and organization-wide epidemic relative to poor morale. It would be impossible for me to articulate each and every concern reported in that there have been many in the time allotted in this forum would make it impossible to address the nuances of each and every concern. Rather, what I have done is to construct a composite of general concerns based on what the overwhelming majority of staff appeared to have agreed upon. Accordingly, I have attempted to capture these within the context of categorization that group those concerns of a similar vein. For the purpose of clarity, heretofore when I refer to the administration, I am referring to the Town's administrative branch. I will, I will refer to the Town Council as the Town Council, the Council, or as the political ears of the Town. As I mentioned, I have organized perceived staff concerns in the categorizations of relevancy.

Accordingly, these categories include:

One. Concerns regarding a reportedly abusive, dictatorial, non-inclusive management philosophy. It appears that the feeling is that the management philosophy exercised by the administration incorporates fear motivation to control staff and stifle reporting of abusive treatment. Reports in this vein have included, but are not limited to complaints of demeaning treatment of female staff in a manner that is reportedly disproportion, disproportionate rather to the treatment of males. Complaints in this vein also center on what is generally perceived to be belittling, uh, ridiculing, intimidating and humiliating treatment of staff in general by the administration.

Two. An apparent lack of faith and confidence in the administration. Staff reportedly feels they have attempted to address their complaints to the administration to no avail. Instead, they report feeling targeted by the administration if they dare to approach with their concerns. Accordingly, they feel they are thereby labeled 'trouble makers' and scriptiously punished for attempting to report abuses or improprieties.

Three. An apparent lack of support from Council pertaining to matters of employee morale. A significant number of staff members have reported that they have attempted to address their concerns with Council regarding what they perceive to be the administration's abusive management style. According, according to these staff members, they do not feel that these concerns have ever yielded change. There appears to be a strong perception that certain Council members just don't want to listen to staff input, nor to facilitate change because they're pleased with the status quo, in that it allows for the pursuit of their own agendas. Staff reportedly feel their concerns have yielded no accountability or change in general. Of note, is that a majority of staff report feeling that when Council has responded, it has been with 'band-aid approaches' that either only partially or all together fail to address the root causes of the problem.

Four. An apparent lack of trust by staff of the administration and certain members of the Council. It is perceived by staff that the administration has become the puppet of certain Council members who leverage their ability to influence the majority voting block on the Council to direct the administration in ways that contra vent the Town Code, which incidentally, require the administration only take direction from the Council when convened as a body in an official session.

The perception of these so-called 'back channel politics' appears to have caused great concern among staff and shaken their trust and confidence.

Five. A perceived reluctance to solve the real problems. There appears to exist a pervasive perception that when action is taken, it typically is cosmetic, with the thrust on shifting focus to a pseudo source, in other words, scapegoating the issues.

Six. A perceived reluctance to accept responsibility. Another pervasive perception is that subordinates are typically used as 'fall guys' by the administration. The perception is that the administration reportedly resorts to assigning blame to subordinates and others rather than telling the truth and owning up to its own mistakes. Staff report feeling they are working in a hostile work environment, where you never know when you are going to be set up to take the fall for the administration's blunders.

Other issues and concerns include: a perception among staff, some staff that certain Council members routinely take credit for the ideas, or efforts, or innovations of staff and fail to give recognition to the people who are really responsible.

Recommendations for change from EAP and staff members:

One. Acknowledgement of the problem.

Two. Taking responsibility for the problem, as opposed to pretending it doesn't exist or attempting to obstruct staff from bringing these issues to the light of scrutiny.

Three. Commitment to resolving the problem. This means instituting a complete paradigm shift.

Four. Listening to the concerns of the people and accepting what the group conscience is telling you.

Five. Working collaboratively with EAP, staff, and department heads towards effecting a positive institutional change.

Six. Behaving in a manner that mitigates against the perception of unethical behavior or impropriety.

Seven. Adopting a team-oriented, inclusive management ideology that is respectful of staff members, their suggestions, and opinions.

And finally, **Eight.** Not being afraid to ask for help from outside resources to effect this change. This, as well, must be a staff-inclusive process.

Thank you."

End of verbatim.

Dickinson asked for suggestions as a step in the right direction. Kahn suggested that EAP be allowed to do its job without obstruction from department heads that attempt to thwart the reporting process because they feel the information being reported to Council would be damaging to them. He suggested instituting a policy whereby 'whistle blowers' are protected from retaliation and retribution. He suggested incorporating a 'peer review' as part of the administrative annual review process, to show not only how the employee gets along with Council, but how they get along with their staff. He urged a commitment to solve the problem. He advised that it is apparent that the majority of staff has no confidence in the Council and that they feel they are not being taken seriously. He noted that staff is saying what it appears that the community-at-large has been reporting. They feel that Council is not listening. He recommended instituting a policy that incorporates 'We the People', as opposed to 'We, some of the People', or 'Some of the people most of the time'. He noted that Council did not have to agree with what they heard, but that they should be willing to listen, since staff lives and breathes with each other 8 to 10 hours per day. Kahn further noted that staff probably knows more about what is going on than Council does. He advised that the majority of staff could not all be wrong and all be disgruntled employees. He further advised that the response 'disgruntled employee' has been standard for a long time. He encouraged team approach to resolving the issues. He said that Council needed to determine how to mitigate the perception staff had of them acting outside their authority as a body. He encouraged Council to develop a management philosophy that was team-based, total quality management, and hire someone to ensure the philosophy was carried out. He further advised that we needed outside help to accomplish this.

Gioia said that he and Kahn had been discussing team-based management, and that it was understood that education was needed. He advised he had been discussing classes with the HR Director of Cliff Castle Casino, Cheri Wischmeyer. He read through a list of courses, and advised that he would be agendizing this in the near future. He noted that Council was attempting employee recognition with the new Employee Recognition Program. Gioia said that he wanted people to know that work is being done by staff and Council to rectify some of these issues.

Kahn agreed that supervisory training was important, but that it would not accomplish the important element of changing the culture as a whole from a fear-based management philosophy to a team-based approach, with open communication. He said that inclusive management ideology would necessitate much more than teaching supervisors time management and delegation of tasks. He noted that education was just one rung in a continuous and important ladder.

Baker said that she was concerned that the EAP pamphlet noted that the Manager made final decisions on all issues. Kahn responded that EAP staff would make recommendations, however his job description noted that he could work outside the normal chain of command, and he would not be limited in bringing concerns to Council. He noted that there was a misconception among public employees that you could not go beyond the chain of command. He advised that an employee can go outside the chain by notifying his immediate supervisor. He used his recent memo to the Acting Manager as an example of working outside the chain of command. Kahn advised that he had been approached by members of Council to put the EAP on the agenda for discussion.

Baker said that she wanted to ensure that employees had avenues beyond the Town Manager for relief. Kahn assured her that the EAP allowed a mechanism to allow discussion in an open forum.

Hauser advised that she had listened and tried to resolve issues.

Gioia said that he had talked to some of the people involved, and he was baffled by some department heads that indicated the EAP allowed circumvention of the chain of command. He noted that a couple of department heads had indicated to them that the EAP dilutes their ability to run a department, if they are not able to answer an employee complaint, first.

Kahn expressed surprise, and noted that there was only one department that was opposed to the EAP. Gioia assured him that at least two department heads were opposed.

Eberhard said that it did not matter if the employee perception was real or not, but that the morale problem is real. He said that Council has tried to attempt to fix problems, but to no avail. He advised he had been campaigning for months to get someone to help. He noted that we need to start at the top to institute a team-based management philosophy. He said that we needed to look at our processes, and how we interact with people. He advised that we could not do that alone and that there was no one on staff experienced to do that. He said that he strongly recommended hiring a personnel consultant to lead us. He said that if something is not done, it will continue to degenerate.

Dickinson expressed appreciation to Kahn for the tough job of bringing this matter forward. He said that employees have been very committed to our Town for several years, noting that we had many employees that had been with the Town for 7, 8, 10, 12 years, and up. He said that everyone gives their best effort, and that Council had been presented with information that they needed to deal with. He said a consultant was not needed to tell people to 'treat others, as you would be treated'. He noted that it was important for people to feel part of a team. He encouraged Kahn to continue in his efforts, and for Council to find time to visit with employees. He encouraged Council to keep these matters in the forefront as new management is sought. He said that he would like all the Town employees to know that he whole-heartedly supports their dedication and efforts, and that he wanted them to be in an environment that they felt good about, and as a team member. He advised that he would do everything in his power to support some of the ideas that were brought up to facilitate improvement in the future.

Hauser agreed, and noted that everyone works hard. She said that she hoped that no one thought Council had an agenda.

Baker also expressed appreciation. She noted that she tried to bring the morale issue up quite some time ago. She said she did not feel a consultant was needed at this time. She noted that all of Council supports staff, and that this information is a good starting point.

Eberhard noted that Kahn was not asking Council to say they love employees and will visit them. He said that Kahn was asking for systemic change, which we don't have the expertise to do.

Reddell expressed appreciation to Kahn for his report. He said that he has been concerned about employees for a long time. He encouraged Kahn to continue his work. He noted that it was the employees that keep the Town going.

Dickinson asked Kahn if he felt there were action steps that Council could take to improve the situation. Kahn responded that he needed authority to work with outside sources, as he did not have all of the skills needed to address these concerns. He suggested Cheri Wischmeyer and other resources.

Public Input:

Ron Smith said that he understands chain of command and that Kahn had the right idea. He noted he worked in a company with 5,000 employees and every one of them had the right to jump the chain of command with prior notification. He said that Kahn had the tools to implement the program. He noted that he had worked with almost every employee in the Town, and that they have told him that they need help. He noted that Dr. Deming, the highest industrial ward in Japan, believes in the Q

Circle. He said we would not be reinventing the wheel. He said 'copy the best, throw out the rest'. He encouraged Council to take a leadership role, and that the next Town Manager should follow the role.

Marvin Buckle urged an amendment to the motion to include a Total Quality Management directive. Hauser said that it is very expensive and time consuming. Eberhard said that it was included in Kahn's 8-step process.

There was no other public input.

12. Discussion, consideration, and possible direction to staff concerning the ability of department heads and staff to communicate with the Town Attorney as required by the Manager's policy.

Dickinson moved, and Reddell seconded, that Council policy be that any department head, including Nancy Buckel and Monty Smith, be allowed to communicate with the attorney and that any other employee either through their department head or upon notification to their department head can personally communicate with the attorney.

After discussion, Dickinson withdrew the motion, and Reddell withdrew his second.

On a motion by Dickinson, seconded by Eberhard, the Council voted unanimously to rescind the Manager Roberts' memos dated 4/11/02 and 7/16/02, and to adopt a policy to allow all employees to communicate freely between themselves.

Dickinson said that he asked for this item to address the Manager's policy of not permitting staff contact with the Town Attorney without his prior approval. Dickinson felt that this policy contributed to the current situation.

Council discussed the policy at length and addressed concerns such as staff failing to notify their supervisor of decisions made based on legal advice and the necessity of open communication among staff members.

Public Input:

Barbara Miller said that Dickinson was correct in his statement that Council should have confidence in staff. She noted that it was apparent that staff did not have confidence in Council. She urged Council to take action to show staff that Council does have confidence in them.

Bob Burnside asked if failure to follow the Manager's policy memo could result in the employee's termination.

Franc Kahn asked that Council include a policy that permits staff and Council to freely communicate with one another or the problems would continue.

13. Discussion and possible approval of League Resolutions.

Council discussed the resolutions and directed the Mayor to vote in support of all resolutions, except #15, which urged the legislature to enact legislation that would reduce the requirements placed on municipalities when annexing unincorporated communities including county enclaves. The Mayor was further instructed to 'vote with the majority' on #6, which urges the legislature to enact legislation that would allow facilities that can be financed under federal law relating to Empowerment Zones to also be financed under Arizona law.

There was no public input.

14. Call to the Public for Items not on the Agenda

Suzy Burnside asked if the Sanitary District would be included in the 9/18 Work Session with Harvard Investments.

15. Advanced Approvals

- a) **\$4,035.86 to Elections Operations Service for Publicity Pamphlet for September Election.** This is a budgeted item from the General Fund.
- b) **\$1,631.50 to Gallagher & Kennedy for legal services related to the Water Company project.** This is a budgeted item from the General Fund.
- b) **\$3,740.90 to Mangum, Wall, Stoops & Warden, PLLC for legal services related to general and municipal matters.** This is a budgeted item from the General Fund.

On a motion by Eberhard, seconded by Baker, the Council voted unanimously to approve the advanced approvals.

16. Manager/Staff Report

There was no report.

17. Council Informational Reports:

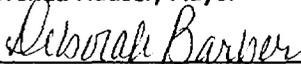
There was no report.

18. Adjournment

The meeting was adjourned at 8:55 p.m.



Brenda Hauser, Mayor



Deborah Barber, CMC, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 21st day of August 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 5 day of ^{Sept.} ~~August~~ 2002



Deborah Barber, Town Clerk

AGENDA



**REGULAR SESSION
and
COUNCIL HEARS PLANNING & ZONING MATTERS
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, AUGUST 28, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**

CANCELLED

4. **Adjournment**

Posted by: W Jones

Date/Time: 8-22-02 1:50 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

AGENDA



SPECIAL SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**FRIDAY, AUGUST 30, 2002
5:30 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the Following:

3. **Oral report and discussion of findings of the Administrative Inquiry requested by Council Action on August 16, 2002 with Human Resources Consultant Greg Eckman.**
(Council may vote to go into executive session per ARS §38-431.03 (A)(3) and resume this item.)
4. **Adjournment**

Posted by: V Jones

Date/Time: 8-28-02 2:01 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
SPECIAL SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
WEDNESDAY, AUGUST 30, 2002
5:30 P.M.**

1. **Call to Order**
Mayor Hauser called the meeting to order at 5:30 p.m.

2. **Roll Call**
Mayor Hauser, Vice Mayor Gioia, Councilors Baker, Dickinson, Eberhard, Hunter and Reddell were present.

Also Present:

City of Peoria Human Resources Director Greg Eckman, Town Manager John Roberts, Town Attorney Julie Kriegh, Finance Director Dane Bullard, Parks & Recreation Director Bill Lee, PIO Franc Kahn, Admin Assistants Thyna Parker and Michelle Villa, Engineer Harry Parsi, Acting Town Manager/Marshal John Wischmeyer, and Town Clerk Deborah Barber

3. **Oral report and discussion of findings of the Administrative Inquiry requested by Council Action on August 16, 2002 with Human Resources Consultant Greg Eckman.**
(Council may vote to go into executive session per ARS §38-431.03 (A)(3) and resume this item.)

Mr. Eckman presented a written report, a copy of which is attached and becomes a permanent part of these minutes. He advised that he had 30 years of public personnel experience with companies ranging in size from 500 to 6,000 employees. Mr. Eckman explained that he had been contacted by Marshal Wischmeyer and asked to perform an independent inquiry of the events surrounding the employment of a temporary summer worker. He further explained that he had reviewed the Personnel Manual, tapes of the meeting, and copies of correspondence. He advised that he interviewed John and Nancy Roberts, Dane Bullard, Bill Lee, and Julie Kriegh. For ease of future research, Mr. Eckman's findings and conclusions will be recorded in these minutes.

The following is taken directly from the Eckman report:

- Grievance Complaint #1: "Jesse Roberts was prevented from working his scheduled shifts at the pool."

Findings: On or about July 3, 2002, Jesse Roberts was informed that he was "taken off schedule" and therefore not allowed to work his scheduled shifts.

Conclusion: Complaint Sustained.

- Grievance Complaint #2: "This decision was arbitrary and capricious and not based on any defensible criteria."

Findings: Bill Lee, Director of Parks and Recreation and Debbi Miller, Pool Manager, had received complaints and concerns from a variety of pool employees. Based on these complaints, the decision was made by Mr. Lee to relieve Jess Roberts of his duties as Pool Cashier.

Conclusion: The decision to relieve Jesse Roberts was not arbitrary or capricious. Rather it was based on the information the Director and supervisor had received from employees regarding Jesse Roberts' performance during his first four shifts. Complaint denied.

- Grievance Complaint #3: "Jesse Roberts was prevented from working solely because he was the son of the Town Manager and because the Pool Manager was concerned that Jesse Roberts' presence would lead to discovery of the mismanagement at the pool."

Findings: Jesse Roberts was employed under the same conditions that other summer part-time employees were employed. He worked at the pool for four shifts on June 19, 23, 24 and 27, 2002. He was given a schedule to work for the period of July 3, 2002 through July 13, 2002. While Jesse Roberts was "taken off the schedule", he was never terminated from employment with the Town. The Parks and Recreation Director was making arrangement to continue Jesse Roberts' employment with the Town. After the meeting of July 9, 2002, Jesse Roberts was given the opportunity to return to work but declined the offer.

John Roberts issued written directives to Bill Lee on July 9, 2002, and a written reprimand on July 17, 2002, for misconduct and mismanagement.

Conclusion: No information was provided that would demonstrate that the Pool Manager or the Director of Parks and Recreation showed any bias against Jesse Roberts due to his relationship with the Town Manager. The Town Manager and the Parks and Recreation Director were addressing concerns regarding management practices at the pool. Complaint denied.

- Council Complaint #1: "Debbi Miller, Pool Manager, for failure to provide adequate supervision and training to my son, unfairly denying him the right to work and denying him his due process in disputing her allegations."

Findings: During his first four shifts on the job, four different part-time employees at the Pool gave Jesse Roberts' instructions. No one person appeared to have been assigned to train Jesse. Written procedures were absent regarding his work assignments and responsibilities.

While Jesse Roberts was not initially allowed to continue to work as Pool Cashier, he was offered the opportunity by the Pool Manager to return to his duties as Pool Cashier. The Parks and Recreation Director also offered to continue Jess Roberts in other summer employment with the Town.

When Jesse Roberts was relieved of his duties as Pool Cashier, a meeting was held on July 9, 2002, with Jesse and his parents present to discuss why he was taken off schedule.

Conclusion: It is concluded that Jesse Roberts was not given adequate training and instruction in his basic duties and responsibilities.

It is concluded that Jesse Roberts was not denied the opportunity to work for the Town.

Regarding the issue of due process, the meeting held July 9, 2002 served to satisfy any due process consideration that Jesse Roberts may have been entitled to.

Therefore, the complaint is sustained regarding adequate supervision and denied regarding employment and due process.

Conclusion: The decision to relieve Jesse Roberts was not arbitrary or capricious. Rather it was based on the information the Director and supervisor had received from employees regarding Jesse Roberts' performance during his first four shifts. Complaint denied.

- Grievance Complaint #3: "Jesse Roberts was prevented from working solely because he was the son of the Town Manager and because the Pool Manager was concerned that Jesse Roberts' presence would lead to discovery of the mismanagement at the pool."

Findings: Jesse Roberts was employed under the same conditions that other summer part-time employees were employed. He worked at the pool for four shifts on June 19, 23, 24 and 27, 2002. He was given a schedule to work for the period of July 3, 2002 through July 13, 2002. While Jesse Roberts was "taken off the schedule", he was never terminated from employment with the Town. The Parks and Recreation Director was making arrangement to continue Jesse Roberts' employment with the Town. After the meeting of July 9, 2002, Jesse Roberts was given the opportunity to return to work but declined the offer.

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Conclusion: No information was provided that would demonstrate that the Pool Manager or the Director of Parks and Recreation showed any bias against Jesse Roberts due to his relationship with the Town Manager. The Town Manager and the Parks and Recreation Director were addressing concerns regarding management practices at the pool. Complaint denied.

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It is concluded that Jesse Roberts was not denied the opportunity to work for the Town.

Regarding the issue of due process, the meeting held July 9, 2002 served to satisfy any due process consideration that Jesse Roberts may have been entitled to.

Therefore, the complaint is sustained regarding adequate supervision and denied regarding employment and due process.

- Council Complaint #2: "Bill Lee, Parks and Recreation Supervisor, for failure to adequately supervise the pool operation, unfairly terminating my son from his employment at the pool, denying him his due process in disputing the allegations and lying about the nature of the funds my son received as compensation."

Findings: Regarding the funds received as compensation, a dispute exists as to who authorized payment to Jesse Roberts and under what conditions.

Bill Lee contends that on or about July 9, 2002, he asked John Roberts what to do about Nancy Robert's request for the payment of his son for hours that he originally been scheduled but did not work. Bill Lee states that John Roberts advised that he pay or Nancy Roberts would sue him, Debbie Miller and the Town. Bill Lee further contends it was John Roberts' suggestion that he pay Jesse Roberts from the summer program where he volunteered as opposed to the pool program.

Bill Lee provided a draft copy of a draft letter to Nancy Roberts dated July 11, 2002. In the letter, he included the following statement: "To safeguard the Town from any future lawsuits stemming from Mrs. Nancy Roberts complaint, I ask that you and your mother sign, date and return one the copies for of this letter." The draft letter also included the following statement: "I hereby release and hold harmless the Town of Camp Verde Parks and Recreation Department, its employees from any future damages as a result of complaint filed by Mrs. Nancy Roberts." Bill Lee stated that these sentences were eliminated from the letter at the suggestion of the Town Manager.

Dane Bullard, Finance Director stated that he authorized the release of the check to Jesse Roberts on or about July 24th on the basis of a conversation he had with John Roberts. Dane Bullard states that the Town Manager told him that the payment was for hours worked in the summer program.

John Roberts contended that it was Lee and Bullard's decision to pay his son. He stated that he understood the payment was for time worked at the summer program. John Roberts contended that he had no knowledge that the payment was for settlement of a claim made by Nancy and Jesse Roberts. He also asserted that Bill Lee has no authority to enter into a settlement on behalf of the Town.

Conclusion: As stated in the conclusion under Council Complaint #1, it has been found that Jesse Roberts was not adequately supervised, he was not terminated from employment and no due process was denied to him. Therefore, the complaint is sustained regarding failure to adequately supervise Jesse Roberts and denied regarding termination and due process of Jesse Roberts.

Regarding the Complaint that Bill Lee lied about the nature of the funds being paid to Jesse Roberts, it is concluded that the Town Manager had knowledge that his wife made a claim for payment for hours not worked by his son. It is also concluded that Bill Lee was truthful in his accounts of the events. Therefore the complaint is denied regarding lying by Bill Lee.

- Council Complaint #3: "Dane Bullard, Finance Director, for failing to provide adequate oversight of the financial operations at the pool and of the payroll department."

Findings: There was no evidence provided to sustain this complaint. While there was a review of pool cash accounting and time clock procedures, there was no evidence provided that would sustain an allegation of inadequate oversight by the Finance Director.

Conclusion: Complaint denied.

- Council Complaint #4: "Julie Kriegh, Town Attorney, for failing to provide pertinent information in her possession to the Town Council concerning this issue."

Findings: No evidence was provided to sustain this complaint.

Conclusion: Complaint denied.

End of Findings and Conclusions in the Eckman Report.

Gioia asked Eckman why he had not included supporting documentation in the report. Eckman responded that he met with each witness and they provided me the documentation they felt was relevant and that he was asked to do an Administrative Inquiry, not an Administrative Hearing. Gioia said that he specifically asked that each party be permitted to submit written statements concerning their view of the events. Eckman responded that the statements were included in the packet of information that he received. Eckman responded that he has returned the signed statements that were provided by Mr. Bill Lee, John Roberts and Nancy Roberts.

Baker asked Eckman to confirm his response that he received written documentation from the parties. Eckman confirmed that he received an additional 10 1/2 pages of additional documentation from Bill Lee, 4 1/2 pages from John Roberts that he signed on August 22nd, when they met, and 5 pages from Nancy Roberts. "Mr. Eckman stated, "I did not make them attached to my report but I did return all the documents to the Town, Town Manager."

Eberhard asked Eckman what the next step would be if this same incident happened in Glendale. Eckman responded, "I'm not sure what the next step is I'm confident that this probably would not have happened in most Towns I have worked with."

Council expressed appreciation to Mr. Eckman for his assistance.

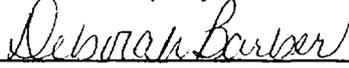
Public input was not accepted.

4. Adjournment

The meeting was adjourned at 5:55 p.m.



Brenda Hauser, Mayor



Deborah Barber, CMC, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 30th day of August 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 3 day of ~~August~~ ^{Oct.} 2002



Deborah Barber, Town Clerk

**AMENDED
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, SEPTEMBER 4, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Special Session – August 16, 2002
 - 2) Regular Session – August 21, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Work Session – September 18, 2002 at 5:30 p.m.
 - 2) Regular Session – September 18, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – September 25, 2002 at 6:30 p.m.
 - c) **Possible approval of a Services Agreement between the Town of Camp Verde and the Camp Verde Chamber of Commerce.**
 - d) **Possible approval of Chamber of Commerce Quarterly Drawdown in the amount of \$13,250.00. This is a budgeted item in the General Fund.**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Public input may be invited on any of the following item(s):

6. **Possible appointment of a Staff Member to act as Staff Liaison to the Chamber of Commerce.**
7. **Possible designation of a Council Member who will exercise voting rights resulting from the Town's Chamber of Commerce membership.**

Councilor Eberhard requested the following item(s):

8. **Possible approval of Ordinance 2002-A231, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona regarding the addition of Article 2-5, Nepotism, to the Town Code, and to be included as a policy in the Personnel Manual.**

Mayor Hauser and Councilor Eberhard requested the following item(s):

9. **Possible direction to staff to retain an outside consultant in an amount not to exceed \$10,000 to investigate all staff and Council complaints; to provide advice and assistance with current issues; and to provide assistance to prevent future personnel issues. This is an unbudgeted item from the General Fund.**

10. Call to the Public for Items not on the Agenda

There will be no Public input on the following items:

11. Advanced Approvals

12. Manager/Staff Report

13. Council Informational Reports: Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.

14. Adjournment

Posted by: V. Jones

Date/Time: 8-30-02 4:01 p.m.

Note: Pursuant to A.R.S. §39-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, SEPTEMBER 4, 2002
6:30 P.M.**

1. **Call to Order**
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7. **Possible designation of a Council Member who will exercise voting rights resulting from the Town's Chamber of Commerce membership.**

Councilor Eberhard requested the following item(s):

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Mayor Hauser and Councilor Eberhard requested the following item(s):

9. **Possible direction to staff to retain an outside consultant in an amount not to exceed \$10,000 to investigate all staff and Council complaints; to provide advice and assistance with current issues; and to provide assistance to prevent future personnel issues. This is an unbudgeted item from the General Fund.**

Councilors Dickinson and Baker requested the following item(s):

10. **Discussion, consideration, and possible direction to terminate the employment of Town Manager John Roberts.**
11. **Call to the Public for Items not on the Agenda**

There will be no Public input on the following items:

12. **Advanced Approvals**
13. **Manager/Staff Report**
14. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.
15. **Adjournment**

Posted by: W Jones

Date/Time: 8-30-02 12:25 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
REGULAR SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, SEPTEMBER 4, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Baker, Dickinson, Eberhard, Hunter, and Reddell were present.

Also Present:

Acting Manager/Marshal Wischmeyer, Town Attorney Kriegh, Parks & Recreation Director Bill Lee, Finance Director Dane Bullard, PIO/EAP Franc Kahn, Town Manager John Roberts, Finance Clerk Carol Ream, Deputy Clerk Virginia Jones, Admin Assistant Thyna Parker, Special Events Coordinator Lynda Moore, General Plan Administrator Wendy Escoffier, Library Director Gerald Laurito, Accounting Tech Debi Phillips, Court Clerks Sharon McCormick and Veronica Dominguez, Court Supervisor Jacque Daughety, Engineer Harry Parsi, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper

3. Pledge of Allegiance

Councilor Hunter led the pledge.

On a motion by Reddell, seconded by Baker, at 6:31 in order to accommodate the overflow public crowd, the meeting was moved to the gym, and resumed at 6:40.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

- 1) Special Session - August 16, 2002
- 2) Regular Session - August 21, 2002

b) Set Next Meeting, Date and Time:

- 1) Work Session - September 18, 2002 at 5:30 p.m.
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- 3) Regular/Council Hears Planning & Zoning - September 25, 2002 at 6:30 p.m.

c) Possible approval of a Services Agreement between the Town of Camp Verde and the Camp Verde Chamber of Commerce.

d) Possible approval of Chamber of Commerce Quarterly Drawdown in the amount of \$13,250.00.

Gioia requested a correction to August 16, 2002, Minutes, page 1, item 3, next to last paragraph reference to "not in congressional order", to "not in a congruous time line of events."

Hauser requested item D be pulled for discussion.

On a motion by Gioia, seconded by Reddell, the Council voted unanimously to approve the Consent Agenda, with corrections.

d) Possible approval of Chamber of Commerce Quarterly Drawdown in the amount of \$13,250.00.

On a motion by Baker that the Drawdown be corrected to \$11,250 per quarter, seconded by Reddell, the Council voted unanimously to approve Item D as amended.

Hauser explained that the Chamber had requested an amount that was greater than that budgeted. She advised that the budgeted amount was \$11,250.

5. Call to the Public for Items not on the Agenda

H. Leon Raper, of Camp Verde, read from a letter he had directed to the Council, with a copy to John Wischmeyer, requesting an investigation and related Council action regarding possible violations of ARS and IRS statutes; a copy of said letter is included in the Minutes as an attachment.

Bill Lee, Parks & Recreation Director, spoke, stressing that he was simply expressing his opinion, based on his right of free speech. He referred to the Town Manager, while on Administrative Leave, having conducted an investigation into possible wrongdoings by four members of staff named in a recent complaint by his wife, Nancy Roberts. Lee felt that Administration was unable to conduct a "fair and impartial" investigation, referring to recent findings of the Human Resources Director of Peoria. In addition, Lee, based on those findings, requested that Council reinstate him as General Services Director.

Lee addressed the allegations published in today's Bugle regarding occasional employment of his stepson in the summer program, and that he told his stepson he should not work this summer but should get other experience. This was shared with the Town Manager when he called to ask about hiring his own son, and was apparently no problem. However, following the problems which arose involving the subsequent hiring and removal of the Town Manager's son from the work schedule, the Town Manager chose to include the hiring of Lee's son and stepson in a reprimand to Lee, as well as directly publishing that allegation of perceived wrongdoing in the newspaper, bypassing the function of the Public Information Officer.

Lee stressed that his stepson worked under someone else's supervision, and also that he was only paid for actual hours worked. He agreed that the Community Center had been used by employees and other groups at no charge, but was in exchange for volunteer hours, which he feels more than compensates for such free use of the facility as well as providing a benefit to the Town, offsetting such "trivial" loss of money. He believes that Cynthia Andreozzi told the truth in her letter, but said that the Town Manager misinterpreted the facts in the letter, and that no permanent position was offered.

The independent investigation authorized by the Council to conduct an investigation into the payment to the Town Manager's son for hours he had not worked, as well as an allegation in the complaint of Nancy Roberts that Lee had lied about the funds being paid was made; it was concluded that Lee had been truthful and that the Town Manager knew of his wife's claim for payment for hours not worked by his son, and the complaint was denied regarding any lies by Lee, and he questioned who was guilty of lying. Since the Council voted to have such funds repaid to the Town, has it been done, and if not, Lee asked if that might be insubordination. Lee said his loyalty has always been to the Town and to the Town Manager, and he has done whatever asked

of him. However, the problem of the payment to the Town Manager's son, and Lee's refusal to misrepresent the facts surrounding such payment, has resulted in what Lee considers retaliation against him on the part of the Town Manager for "blowing the whistle" on the "cover-up," and consists in part of being removed as Director of the Streets Department. Lee spoke with Eberhard, who informed him such responsibility change had been considered by the Town Manager some time in advance, and had discussed such change with Gioia, Reddell, Eberhard, and Streets Foreman Baldwin. However, Lee was only notified of this at about the same time as Nancy Roberts was promising a thorough investigation by her into the whole issue involving their son.

When asked, Lee had assured Eberhard that he could work with the Town Manager, or anyone for that matter, and would be willing to try, but feared further retaliation against him. Also, when meeting with Hauser and Gioia prior to the publication of the item in the Bugle, Lee stated that both of them admitted that they felt that at times the Town Manager had been less than truthful with them in the past.

In conclusion, Lee stated that he felt himself to be a man of integrity, that if he has done something wrong he is willing to accept punishment; also, would be willing to reimburse the Town for hours his stepson has worked, or for the use of the Community Center. He repeated his request that the Council reinstate him as Supervisor of the Streets Department.

Dylan Marshall addressed the meeting, describing his family's history as residents of Camp Verde, and his involvement in the community. Mr. Marshall stated he has worked with Bill Lee and Parks & Recreation on many occasions. He feels that Bill Lee and his staff want nothing but the best for Camp Verde, and that the Town has a choice of two paths to follow: One, to bankrupt and ruin; and the other to elevate the community from its current mundane status. He expressed his opinion that small, special-interest groups have been allowed to hold sway over the economic development of "our" community. He invited anyone in the room who is "party" to the prevention of responsible growth, to leave now. He quoted the saying, "Absolute power corrupts absolutely," and suggested that is what the Town has here, the economic outcome of thousands of people controlled by a "select few." Personal ambitions affect the power to make intelligent choices. He feels that John Roberts is not a person who can lay his own agenda aside for the good of the community. He concluded with summing up the two choices, the better one being to move the Town into a brighter and more optimistic future.

Mayor Hauser requested the assembly to withhold any applause, and was interrupted by Donna Hromada who insisted that the public be allowed to applaud as they wished; Hauser then agreed.

Donna Hromada spoke as a concerned citizen, asking if the fact that the Council was "afraid" to terminate a man because of the threat of a lawsuit was that not political "terrorism." She referred to the demand by the Town Manager and his wife as perhaps being embezzlement. She asked, since the Town Manager has apparently not yet refunded the funds lawfully and ethically ordered by the Council to be repaid by him for hours his son did not work, would that not be willful insubordination? Also, the Council on August 16, 2002, ordered the Town Manager to be on Administrative Leave from Town Hall, not in Town Hall, which order seems to have been ignored since the Town Manager was on the property, going through files at Town Hall. Hromada raised several questions regarding the demand by Nancy Roberts for a hearing regarding her son, which involved Council members and was presided over by the Town Manager, suggesting that since he is the father, did this create a conflict of interest? She believes that the situation is not about the son; Mr. and Mrs. Roberts are "blowing smoke" in order to cover the myriad of management mistakes that have been made by the Town Manager. Hromada protested the accusation by Hauser that some at the public meeting two weeks ago were "mean" and "vindictive." Since Hromada was part of that group, she personally resents that. Hromada stated that in speaking with six members of the Council, at least five have admitted to her that they had also experienced

at least one occasion where they knew John Roberts had been less than truthful. Regardless, Hromada chooses to continue to believe in the democratic process.

Robert Foreman brought up the subject of the Regional Park, and reminded the Council of the 1% sales tax passed by the Council based on a unanimous, unconditional promise to the children and people of Camp Verde. Now there seems to be talk of using the funds in part by the Town Manager to build a "bureaucratic empire," nor was there talk about any time limit on extra funds being used, or any other taxes being necessary. According to a recent article it seems Eberhard is holding the park "hostage" in order to get his Impact Fee, which Foreman feels amounts to a punitive impact fee as opposed to a reasonable impact fee. He suggested that Eberhard is influenced by and answers to a "local Scottsdale Mafia," and from the start has been opposed to and has tried to cast aside the Regional Park unless his impact fee is adopted. Foreman cannot believe that the other six members agree with Eberhard on that issue. Although Foreman agrees with a letter published in the paper that the Town politics are a "nasty climate," and he has wanted to get out of politics, he refuses to do so, despite threats that he will be put out of business as a result of his efforts to change that climate. Perhaps if Lee is fired, he can then run for Mayor and the Town will get a government "with some backbone."

Michelle Villa, although she hoped voicing her opinion would not get her fired, felt compelled to express her disappointment by the constant allegations being made by John and Nancy Roberts regarding Lee. She questioned why the Council insisted on an investigation of the allegations regarding the Roberts' son, and then ignored the findings. She described how the turmoil has personally affected her and the department, especially since all the allegations have been one-sided, with no one requesting any input from Lee. She stated that the Council members could have seen for themselves Lee's close-knit department where nothing is done in secret but rather out in the open. She defended Lee's integrity, honesty, truthfulness and determination to conform exactly to the rules. She insisted all of the allegations were "flat-out lies." Villa cannot understand why the Council would want John Roberts, who does not hesitate to twist the truth, to return to his position as Town Manager. She said that if the Council had the same "heart" as Bill Lee, the Town would never have this kind of problem again.

Lynda Moore, Special Events Coordinator for the Town of Camp Verde, stated that she found several of the statements in the allegations against Bill Lee to be untruthful. The allegation regarding her and her child, accusing her of directly supervising her child which resulted in financial benefit to her, plus using free the Camp Verde Community for personal functions, was totally incorrect. She corrected the errors contained on that allegation, and pointed out when her daughter worked in Parks & Recreation, Thyna Parker was her supervisor, when she was in the Parks office she very seldom did anything for Lynda. She stated "at no time did I ever supervise my own child nor was she paid from Parks & Recreation funds," and furthermore was the only high school child that applied for that job as a HERO student worker. She felt that her use of the gymnasium twice was more than compensated for by the volume of volunteer hours she and her family have donated to Parks & Recreation. She stressed that Bill Lee was the most honest, caring and dedicated person one could ever meet.

Thyna Parker, Administrative Assistant, explained the incident in that office when Nancy Roberts came in to sign up her son for the Summer Program. She explained that Roberts had to wait because she was alone in the office, and then upon being informed the desired class was already filled up, Mrs. Roberts immediately went to the Manager to complain. Five minutes later the phone rang and it was John Roberts wanting to know where is everybody? I told him where everyone was and he told me that would never happen again." She stated that if the Town lost Bill Lee as an employee, a very valuable asset to the Town will be lost.

Danny Parker, during a visit to Town Hall to confirm through a copy of the Minutes that John Roberts was on a 30-day administrative leave, found two reporters and Eberhard requesting documents from the women at work. He noted that a barking dog was in Town Hall and this was no place for a dog to be. He concluded with a request for an ordinance keeping dogs out of Town Hall.

Randy Bruce wanted to discuss Propositions 401 and 402 and the potential loss of jobs, but Hauser said that he can make statements at this meeting, but the Council was unable to discuss that issue. He accused four members of the Council of discussing matters with the Whitmires in their home before they take any action. He suggested that people other than the Council "run the town."

Jim Redinger suggested that all he has seen accomplished in the last two years was the Hauser Farms bringing in outside money, and the Parks & Rec Department which brings in "a lot" of outside money. He feels that since that is all that has been accomplished, perhaps a change is needed now.

Joan Wilson, Ministry Assistant and volunteer office manager for Bread of Life Mission, a group whose mission is to help less fortunate people, described the large volume of people needing and receiving the Mission's help, and pointed out the consistent cooperation by Bill Lee. She told of the majority of people submitting the "Prayer Request" for the day, which was to pray for the Town of Camp Verde, for its leaders to look into their hearts and work together in unity "instead of being diversified and against one another."

Bob Womack, who introduced himself as a new resident of Camp Verde, made a statement in support of Bill Lee, who had made him feel welcome in the Town. He cited his friendship with the City Manager of Phoenix, Frank Fairbanks, whose attitude is to not get involved in the City politics. Womack feels that the Town needs a Manager with the same attitude, and recommended Bill Lee for that job.

Jim Ellington spoke, saying that the Council "deserves a public scolding" for recent events. He has always been proud of the Town, and the friendly, social atmosphere, but now the concept is that there is too much anger in the Town, and knows of one business person who is leaving because of it. The Council chose to ignore the findings of the gentleman who, on his own time as a volunteer, investigated the situation. Now the Council must not find itself to be the issue.

Jim Bullard reminded that the Council that they are the voters; they have the voice.

Virgil Villa stated that when someone gives him a resignation, he usually accepts it. But when it goes with lies and allegations and then is withdrawn, and if the allegations were checked out and no wrongdoing was found, what is the problem? He promised that if Roberts is reinstated, the Council will hear from the public "a lot louder than tonight."

Kelly Murdock, an educator in the community, believes that leaders should be role models for the children. For that reason, our adults and leaders should demonstrate integrity and honesty, and take actions about which they feel the decision was right.

Dave Russell, an employee of the Maintenance Department, who loves his job and enjoys working with everyone, said his grandfather was Sam Hammerstrom, the Superintendent of the schools. And since coming to the Town, Russell feels that the issue tonight is tearing up the community. As a single parent, his emphasis is to try to raise his daughters teaching them honesty and respect. He said his whole department works together with caring and understanding; and he wanted to make his statement in support of Bill Lee.

There was no further input from the public.

6. Possible appointment of a Staff Member to act as Staff Liaison to the Chamber of Commerce.

On a motion by Baker, seconded by Reddell, the Council voted to appoint Bill Lee as Staff Liaison to the Chamber of Commerce, with Hunter voting against.

Baker commented that Lee had served in the past, and the Town expects Park & Rec and the Chamber to work closely together.

7. Possible designation of a Council Member who will exercise voting rights resulting from the Town's Chamber of Commerce membership.

On a motion by Hauser, seconded by Gioia, the Council voted to appoint Hunter as Council Representative to the Chamber of Commerce with member voting rights, with Baker voting against.

Baker asked for clarification of Hunter's role as a Chamber of Commerce member; Kriegh referred to the contract; it was confirmed that both Lee and Hunter may vote at Chamber meetings, but not as a Board Member.

7a. Possible award of Chip Seal Contract.

On a motion by Reddell, seconded by Baker, the Council voted unanimously to award the Chip Seal Contract to C&E Paving and Grading in the amount of \$103,824.29.

7b. Discussion, consideration, and possible action on the employment status of Town Manager John Roberts

Hauser stated that since this was an administrative item, she was not going to allow public input.

Hauser reviewed the chronology of the events involving the Town Manager, starting with submitting his resignation, then a the request for the Acting Town Manager to conduct an administrative inquiry into matters involving employment of the Town Manager's son and the resulting complaint and grievance filed by Nancy Roberts. Subsequently the Town Manager withdrew his resignation; Greg Eckman, an independent investigator, on 8/30/02, free of charge, presented his findings of the administrative inquiry and the Council has been able to digest the contents. She asked Council what was their pleasure.

Baker stated her position on the pending matter which arose from what she believes was a conflict of interest in the employment of the Town Manager's son, which she feels at that time, was a simple matter that should have been handled administratively, but became a very complex issue.

A motion by Baker, seconded by Dickinson, to terminate John Roberts effective September 5th failed with Gioia, Hauser, Hunter, and Eberhard voting no.

Following the vote, Eberhard referred to a similar matter that arose five years ago, which was unsuccessfully defended by the Town due to the inability to define the exact charges being brought, and comparing that with the existing one, suggesting that the charge of conflict of interest was only based on Baker's opinion.

Baker objected on a point of order to further discussion since the motion had been voted on; furthermore, that a member of the Council was proceeding to speak, yet the public was not allowed any further input.

A motion by Dickinson, seconded by Baker, to continue Roberts on administrative leave until September 15 failed with Hauser, Gioia, Eberhard and Hunter voting no.

After the failed motion, Eberhard was allowed to continue his comments. He agreed that it appears that Bill Lee has the loyalty and respect of the community; however, Lee was not the subject of the Agenda. Eberhard explained that he had asked Lee if he could work for Roberts and Lee agreed he could.

Dickinson questioned how such an action could be taken in reverse of the Council's previous majority position based on what was believed to be the truth, and now some were changing their minds; he speculated that the reason was to maintain control of the existing "political machine" and undercut the heart, soul and true desire of the vast majority of the community. He demanded a concrete reason as to the change of mind. Hauser protested that she had never said she wanted anyone fired. Dickinson asked why the money overpaid to Roberts' son has not been repaid, although the Council has voted for such repayment.

Hunter said that he was "leery of termination" because of the similar incident five years ago. He defended improvements brought to the Town by Roberts. Hunter stated that the Council will not tolerate any retaliatory actions by Roberts, and would want him back on the job.

Baker replied to the accusation by Eberhard that she brought a charge of conflict of interest out of the air, citing ARS Statutes that would support her charge, whether or not Roberts knew there was a conflict of interest regarding his son, and all that occurred from the beginning, and she felt he could possibly be punished, and charged with a conflict of interest for that. Baker believes that is only one of the grounds for which Roberts could be terminated. She stated she had not found anyone that had a request for a family medical leave, there was a procedure to follow. She summed up her disappointment with the majority vote, quoting from Martin Luther's philosophy on Cowardice, which praised doing what is right in spite of all odds, and she stressed that she believed in her heart that terminating Roberts was the right course of action.

Hauser explained that her position to support Roberts was based on the expense of making any change; she believes that Roberts was a good manager and has her backing to allow him to try to get the work done. And she insisted on at least giving him a chance. Eberhard said that the motion would include reinstating him in both positions, Town Manager and Community Development Director.

Baker stated that from the day she attended the first meeting regarding this issue, and having read and seen what has happened since, she has been appalled to hear the references to Roberts being a good manager who has performed well, which is in complete opposition to the sentiments of the employees who now will fear for their jobs. Despite reassurances to the contrary, she believes there is a good possibility of retaliatory action against those employees. She questioned any improvements whatsoever as a result of his being Community Development Director in addition to Town Manager, and stated that furthermore his actions have only created a hostile work environment.

On a motion by Eberhard, seconded by Hunter, the Council voted to take John Roberts off of administrative leave directing him to look into employee complaints. Baker, Reddell, and Dickinson voted no.

Motion for Continuance of remainder of Agenda items to next Council meeting

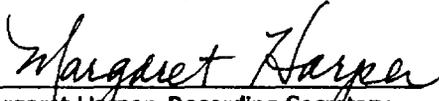
On a motion by Eberhard, seconded by Giola, the Council voted unanimously to continue the remainder of the Agenda items at the next Council meeting.

8. **Possible approval of Ordinance 2002-A231, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona regarding the addition of Article 2-5, Nepotism, to the Town Code, and to be included as a policy in the Personnel Manual.**
9. **Possible direction to staff to retain an outside consultant in an amount not to exceed \$10,000 to investigate all staff and Council complaints; to provide advice and assistance with current issues; and to provide assistance to prevent future personnel issues. This is an unbudgeted item from the General Fund.**
10. **Call to the Public for Items not on the Agenda**
11. **Advanced Approvals**
12. **Manager/Staff Report**
13. **Council Informational Reports**
14. **Adjournment**

The meeting was adjourned at 8:20 p.m.



Brenda Hauser, Mayor



Margaret Harper, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the regular Session of the Council of Camp Verde, Arizona, held on the 4th day of September 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 3 day of ^{Oct.} ~~September~~ 2002



Deborah Barber, Town Clerk

**ACTIONS TAKEN
REGULAR SESSION
WEDNESDAY, SEPTEMBER 4, 2002
6:30 P.M.**

4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
- a) **Approval of the Minutes:**
 - 1) Special Session - August 16, 2002
 - 2) Regular Session - August 21, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Work Session - September 18, 2002 at 5:30 p.m.
 - 2) Regular Session - September 18, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning - September 25, 2002 at 6:30 p.m.
 - c) **Possible approval of a Services Agreement between the Town of Camp Verde and the Camp Verde Chamber of Commerce.**
 - d) **Possible approval of Chamber of Commerce Quarterly Drawdown in the amount of \$13,250.00. This is a budgeted item in the General Fund.**

Gioia requested a correction to August 16, 2002, Minutes, page 1, item 3, next to last paragraph reference to "not in congressional order" to "not in a congruous time line of events."

Hauser requested item D be pulled down.

On a motion by Gioia, seconded by Reddell, the Council voted unanimously to approve the Consent Agenda, with corrections.

- d) **Possible approval of Chamber of Commerce Quarterly Drawdown in the amount of \$13,250.00. This is a budgeted item in the General Fund.**

On a motion by Baker that the Drawdown be corrected to \$11,250 per quarter, seconded by Reddell, the Council voted unanimously to approve Item D as amended.

5. **Call to the Public for Items not on the Agenda**

Leon Raper requested an investigation regarding possible violations of ARS, IRS Statutes and the Camp Verde Town Code and Procedures on the part of Bill Lee and Dane Bullard involving hiring of workers as independent contractors as opposed to being classified as employees.

Bill Lee requested that the Town Council reinstate him as General Services Director.

There was extensive public input that will be included in the Minutes.

6. **Possible appointment of a Staff Member to act as Staff Liaison to the Chamber of Commerce.**
On a motion by Baker, seconded by Reddell, the Council voted to appoint Bill Lee as Staff Liaison to the Chamber of Commerce, with Hunter voting against.
7. **Possible designation of a Council Member who will exercise voting rights resulting from the Town's Chamber of Commerce membership.**
On a motion by Hauser, seconded by Gioia, the Council voted to appoint Hunter as Council Representative to the Chamber of Commerce with member voting rights, with Baker voting against.

7a Possible award of Chip Seal Contract. C&E Paving and Grading submitted the lowest bid in the amount of \$103,824.29. This is a budgeted item in the HURF budget.
On a motion by Reddell, seconded by Baker, the Council voted unanimously to award the Chip Seal Contract to C&E Paving and Grading in the amount of \$103,824.29.

7b. Discussion, consideration, and possible action on the employment status of Town Manager John Roberts

On a motion by Baker, seconded by Dickinson, to terminate John Roberts effective 9/5/02, the motion failed, with "no" votes by Gioia, Hauser, Hunter and Eberhard.

On a motion by Eberhard, seconded by Hunter, the Council voted to take John Roberts off of administrative leave directing him to look into employee complaints; with "no" votes by Baker, Reddell and Dickinson.

Motion for Continuance of remainder of Agenda items to next Council meeting

On a motion by Eberhard, seconded by Gioia, the Council voted unanimously to continue the remainder of the Agenda items at the next Council meeting.

9. Adjournment

The meeting was adjourned at 8:20 p.m.

**ADDENDUM
to the
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, SEPTEMBER 4, 2002
6:30 P.M.**

- 7a. **Possible award of Chip Seal Contract.** C&E Paving and Grading submitted the lowest bid in the amount of \$103,824.29. This is a budgeted item in the HURF budget.
- 7b. **Discussion, consideration, and possible action on the employment status of Town Manager John Roberts**

Posted by: *D Jones*

Date/Time: 9-3-02 12:20 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**ADDENDUM
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, SEPTEMBER 18, 2002
6:30 P.M.**

- 15 a) Discussion, consultation and possible action or direction to staff pertaining to administrative matters regarding complaints, administrative inquiries/investigations and liability issues.**
Council may vote to go into executive session pursuant to ARS §38-431.03 (A)(3)

Posted by: V Jones

Date/Time: 9-17-02 11:00 a.m

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, SEPTEMBER 18, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Special Session – August 30, 2002
 - 2) Regular Session – September 4, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular/Council Hears Planning & Zoning – September 25, 2002 at 6:30 p.m.
 - 2) Regular Session – October 2, 2002 at 6:30 p.m.
 - 3) Regular Session – October 16, 2002 at 6:30 p.m.
 - 4) Regular/Council Hears Planning & Zoning – October 23, 2002 at 6:30 p.m.
 - c) **Possible approval of Resolution 2002-528, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring and adopting the results of the Special Election of the Town held on September 10, 2002.**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-381.01(G).)

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Public input may be invited on any of the following item(s):

6. **Swearing-in and Seating of Council Member-Elect Howard Parrish.**
7. **Possible appointment of members to the following Commissions/Committees:**
 - a. **Library Advisory Commission (2 seats)**
 - b. **Trails Committee (2 seats)**
 - c. **Parks & Recreation Commission (3 seats, two with terms expiring September 2003, and one 3-year term)**
 - d. **Board of Adjustments (3 seats)**
 - e. **Planning & Zoning Commission (2 seats)**
8. **Possible approval of Ordinance 2002-A243, amending Section 5-2-1 of the Town Code, Town Magistrate.**
9. **Discussion and possible approval of appraisal for property next to the Camp Verde Marshal's Office. This is an unbudgeted item from Parks Contingency.**
10. **Possible approval of flooring for Rooms 310, 312 and 313. This is a budgeted item in the CIP.**

11. Call to the Public for Items not on the Agenda

There will be no Public input on the following items:

12. Advanced Approvals

13. Manager/Staff Report

14. Council Informational Reports: Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.

15. Discussion or consultation with the Town Attorney to consider Council's position or instruct the attorney regarding its position in pending or contemplated litigation or in settlement discussions regarding Pierce vs. Town of Camp Verde et. al. Council may vote to go into executive session pursuant to ARS §38-431.03(A)(3) and (A)(4) and then resume this item.

16. Adjournment

Posted by: W Jones

Date/Time: 9-13-02 9:30 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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MINUTES



**REGULAR SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, SEPTEMBER 18, 2002
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Baker, Hunter and Reddell were present.

Also Present:

New Member-Elect Howard Parrish, Town Attorney Kriegh, Town Manager John Roberts, Parks & Recreation Director Bill Lee, Special Events Coordinator Lynda Moore, Magistrate Lyndall McElhane, Deputy Clerk Virginia Jones, and Recording Secretary Margaret Harper.

3. Pledge of Allegiance

Councilor Hunter led the Pledge.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

- 1) Special Session – August 30, 2002
- 2) Regular Session – September 4, 2002

b) Set Next Meeting, Date and Time:

- 1) Regular/Council Hears Planning & Zoning – September 25, 2002 at 6:30 p.m.
- 2) Regular Session – October 2, 2002 at 6:30 p.m.
- 3) Regular Session – October 16, 2002 at 6:30 p.m.
- 4) Regular/Council Hears Planning & Zoning – October 23, 2002 at 6:30 p.m.

c) Possible approval of Resolution 2002-528, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring and adopting the results of the Special Election of the Town held on September 10, 2002.

On a motion by Baker, seconded by Gioia, the Council voted unanimously to approve the Consent Agenda as presented, with the exception of Item (a).

Approval of the Minutes, Item (a), as presented was delayed, pending consideration and review of a memo from John Roberts asserting certain factual errors.

On a motion by Reddell, seconded by Baker, the Council voted unanimously to move the meeting to the Town Gym, to accommodate the number of Public attending.

The meeting resumed at 6:50 p.m.

5. **Call to the Public for Items not on the Agenda**

(This item was set aside until Item 6 was completed.)

6. **Swearing-in and Seating of Council Member-Elect Howard Parrish.**

Howard Parrish was duly sworn in as a Member of the Town Council of Camp Verde by Magistrate Lyndall McElhaney, and was seated on the Council, replacing Eric Eberhard.

5. **Call to the Public for Items not on the Agenda (continued)**

Mayor Hauser announced the Call to the Public for Items not on the Agenda.

Charlene Johnson of Camp Verde praised the response and subsequent handling of the report of a missing child on the part of all of the various Town and County agencies involved.

Bill Marshall of Camp Verde expressed his concern regarding the recent administrative action involving Bill Lee; Mayor Hauser pointed out that since this was an administrative matter, comment was inappropriate.

Bob Womack asked the Council whether the employment of the Town Manager was on the Agenda; he was informed that it was scheduled for Executive Session.

Donna Hramada questioned the activities of John Roberts, suggesting that he was not devoting time to what she felt were important issues, such as planning and attracting businesses, but rather concentrating on investigating personnel records, particularly as a possible defense in the event he is ultimately terminated based on recent events.

Mayor Hauser reminded the attendees that their opinions had already been voiced in the prior meeting, and cautioned that there would be no repeat of that, or the meeting would be adjourned.

John Roberts asserted his right to respond pursuant to State Law, inviting the public to his office so he could show that he has indeed been attending to Town business; he defended what the public perceives to be retaliation saying he has researched records that support his allegation of serious ongoing violations of Town Code and Regulations by certain staff members.

Bill Lee addressed the Council, saying he was requesting the public to be courteous and allow the Council to continue the meeting without interruptions.

Cecy Gilbert, referring to her experience with a similar problem as a Chamber of Commerce member, cited an ARS Law that, based on the Open Meeting Law, if the person in question in a personnel issue wants the meeting open, then it can be open. She wanted to point that out for the Executive Session.

Leon Raper congratulated Howard Parrish on his election to the Council.

Bill Martin protested what he perceived to be ongoing direct contact by John Roberts with the news media.

John Roberts responded that his only contact with the press involved his own personal matters.

Julie Kriegh, Town Attorney, pointed out that the Statute allows the Council to respond to criticism, or have staff do so, but staff and public arguing is not appropriate.

Danny Parker questioned the status of Franc Kahn being affected following the return of the Town Manager to his position on September 5.

John Roberts denied emphatically that Franc Kahn's position has not changed, and any suggestion otherwise is contrary to the fact.

John McReynolds referred to his long history as a businessman and active citizen in Camp Verde, having seen "dirty" politics as well as "clean" politics, and asked the attendees to "wake up and get a clue," and suggested to Mayor Hauser that the meeting should be ended because of the prospect of the meeting getting ugly.

Jesse Reeves, directed his remarks to Councilor Gioia reminding him that he had claimed that there would be no retaliation.

7. Possible appointment of members to the following Commissions/Committees:

a. Library Advisory Commission (2 seats)

On a motion by Reddell, seconded by Gioia, the Council voted unanimously to appoint Pat Hjalmarson and Jeannette Teets for full terms to the Library Advisory Commission.

Since there were only two candidates, no secret ballot was held.

b. Trails Committee (2 seats)

On a motion by Gioia, seconded by Baker, the Council voted unanimously to appoint Ron Smith John Wischmeyer for full terms to the Trails Committee.

Since there were only two candidates, no secret ballot was held.

c. Parks & Recreation Commission (3 seats, two with terms expiring September 2003, and one 3-year term)

On a motion by Gioia, seconded by Hunter, the Council voted unanimously to appoint Joseph Johnson for the full term to the Parks & Recreation Commission.

Since there was only one candidate, no secret ballot was held.

d. Board of Adjustments (3 seats)

On a motion by Parrish, seconded by Gioia, the Council voted unanimously to appoint Margie Johnson, Gimmie Morgan and Gene McIntyre for full terms to the Board of Adjustments.

Since there were only three candidates, no secret ballot was held.

e. Planning & Zoning Commission (2 seats)

On a motion by Gioia, seconded by Hunter, following the tally of a secret vote, the Council voted unanimously to appoint Robert Foreman and Suzy Burnside for full terms to the Planning & Zoning Commission.

The secret ballot was held following input from the public, as follows:

Donna Hramada urged the Council to seriously consider Robert Foreman for appointment;

Mario Aiuto expressed support for Foreman and Rob Witt;

Jim Bullard expressed support for Foreman and Suzy Burnside;

Dan Parker endorsed the appointment of Foreman and Burnside;

John McReynolds favored Foreman and Burnside;

Ada Rogers expressed support for Foreman and Burnside.

8. Possible approval of Ordinance 2002-A243, amending Section 5-2-1 of the Town Code, Town Magistrate.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the amendment to Section 5-2-1 of Ordinance 2002-A243 of the Town Code, as proposed.

Magistrate McElhane explained the financial benefit and facilitation of the timely handling of court matters by adopting the amendment. Gioia commented on phone calls he had made which confirmed McElhane's presentation.

9. Discussion and possible approval of appraisal for property next to the Camp Verde Marshal's Office. This is an unbudgeted item from Parks Contingency.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the expenditure up to \$1,000 for the appraisals of the specified property.

10. Possible approval of flooring for Rooms 310, 312 and 313. This is a budgeted item in the CIP.

On a motion by Hunter, seconded by Gioia, the Council voted unanimously to approve the flooring for Rooms 310, 312 and 313, as presented.

Lee offered a sample of the proposed flooring, and estimated a cost of approximately \$13,000. He will bring back bids for the Council when they are available.

11. Call to the Public for Items not on the Agenda

Dan Parker offered his opinion that a new PA system was needed, because of problems existing in the meeting.

Henry Shill commented on the need for certain road maintenance and clean-up of trash.

Charlene Johnson spoke about her years of dedication and volunteer hours to developing the Town of Camp Verde; that use of the facilities in exchange for volunteering, based on need, is a long-time tradition in the Town, and Bill Lee is only continuing that tradition.

Dan McGinn thanked the Council for the improvements to the Town buildings, and especially the parks and credited Bill Lee with the majority of those improvements.

12. Advanced Approvals

None

13. Manager/Staff Report

None

14. Council Informational Reports:

Hunter commented on the the task ahead of the new member, Parrish, and the many projects being considered by the Council, as evidence of the Council's dedication itself to volunteerism, other than just conduct meetings.

Gioia reminded everyone about the upcoming Verde River Days and invited them to attend; also that the Council will need a letter of support for an EPA Grant regarding water resources following recent State budget cuts, and that the Board Advisory Committee is working on a County-wide water conservation study and pro-active criteria. Hauser added that the Town of Camp Verde does need to consider water conservation, and that a letter of support is also needed soon for the Young's Farm conservation issue.

Parrish also suggested putting an item on the Agenda to discuss buying a new speaker system.

Reddell spoke on a power-point presentation to be made by Phil Briggs, Hydrologist, at the request of the Verde Valley Water Users, the date to be set later.

15. Discussion or consultation with the Town Attorney to consider Council's position or instruct the attorney regarding its position in pending or contemplated litigation or in settlement discussions regarding Pierce vs. Town of Camp Verde, et al.

On a motion by Reddell, seconded by Baker, the Council voted unanimously to go into Executive Session for approximately 45 minutes.

Following the vote, Hunter asked the indulgence of the public to wait for a report, and the Council returned to the Council Chamber at 7:45 p.m.

(Recess in gym during Executive Session)

(Upon return of the Council Mayor Hauser called the meeting back to order, and the meeting resumed at 8:35 p.m.)

15a) Discussion, consultation and possible action or direction to staff pertaining to administrative matters regarding complaints, administrative inquiries/investigations and liability issues.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to:

1. Suspend recent administrative actions;
2. Grant 15-day administrative leaves to the Town Manager and Parks & Recreation Director, to begin September 18, 2002;
3. Direct legal review by Southwest Risk Insurance Carrier, their PAL Attorney Program, to utilize their attorneys, and a Human Resource professional by their choice, to review allegations by the Town Manager and by the Parks & Recreation Director, and submit a report to Council for Council action; two Council members to act as Town attorney oversight;

On a motion by Reddell, seconded by Baker, the Council voted unanimously to appoint Lynda Moore as Interim Parks & Recreation Director, and Dane Bullard was appointed Interim Town Manager for the 15 days.

John Roberts requested clarification regarding whether or not the Town Manager or the Parks & Recreation Director would be able to come to Town Hall during such Administrative Leave; Gioia confirmed that they are requested to not come to Town Hall during that period.

Gioia also pointed out that the Council has the right to extend such Administrative Leave, if necessary.

Hunter stated that an interim Manager and interim Parks & Recreation must be named, and Gioia confirmed with the Town Attorney that the Council was able to do that.

16. Adjournment

The meeting was adjourned at 8:45 p.m.



Brenda Hauser
Brenda Hauser, Mayor



Margaret Hauser
Margaret Hauser, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the regular Session of the Town Council of Camp Verde, Arizona, held on the 4th day of September, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 30 day of September 2002

Deborah Barber

Deborah Barber, Town Clerk

**ACTIONS TAKEN
REGULAR SESSION
WEDNESDAY, SEPTEMBER 25, 2002
6:30 P.M.**

4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
- a) **Approval of the Minutes:**
- 1) Regular Session-September 18, 2002
- b) **Set Next Meeting, Date and Time:**
- 1) Regular Session – October 2, 2002 at 6:30 p.m.
 - 2) Regular Session – October 16, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – October 23, 2002 at 6:30 p.m.
- c) **Possible approval of funds not to exceed \$7500.00, to review allegations by the Town Manager and the Parks & Recreation Director as directed by Council at the September 18th Regular Session.**

On a motion by Gioia, seconded by Reddell, the Council voted unanimously to approve Consent Agenda as presented.

5. **Call to the Public for Items not on the Agenda**

There was no public input.

6. **Possible approval of Resolution 2002-533, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for town services.**

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve Resolution 2002-533, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for town services.

7. **Possible approval of Ordinance 2002-A214, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 108 (General District Provisions) of the Planning & Zoning Ordinance (87-A23), to add protective zoning requirements.**

On a motion by Reddell, seconded by Baker, the Council voted to approve Ordinance 2002-A214, an ordinance of the Town of Camp Verde, Yavapai County, Arizona adopting amendments to Section 108 (General District Provisions) of the Planning & Zoning Ordinance (87-A23), to add protective zoning requirements, EXCEPT that the requirement of 1320 feet shall be changed to 400 feet. Gioia voted "no."

8. **Possible approval of Ordinance 2002-A216, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 109 (Use Districts) of the Planning & Zoning Ordinance (87-A23), deleting the requirements for screening.**

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve Ordinance 2002-A216, an ordinance of the Town of Camp Verde, Yavapai County, Arizona adopting amendments to Section 109 (Use Districts) of the Planning & Zoning Ordinance (87-A23), deleting the requirements for screening.

9. **Possible approval of Ordinance 2002-A218, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona adopting the amendments to Section 103 (Definitions) of the Planning and Zoning Ordinance (87-A23), to clarify the definition for home occupation and to establish a home office category.**

On a motion by Gioia, seconded by Reddell, Agenda Item Nos. 9 and 10 were tabled for further staff review.

- 10. Possible approval of Ordinance 2002-A219, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 109 (Use Districts) of the Planning & Zoning Ordinance (87-A23) that establishes home office as an allowable accessory use in the R1L Use District.**
(Item 10 was tabled for further review, as set forth in Item 9 above.)

- 11. Possible appointment of Councilmember to the following Committees: Arizona League of Cities and Town Functions, Governor's Rural Development Functions, Natural Resources Conservation Functions, Regional Planning/Open Space Committee, Yavapai Trails Committee, Yavapai Apache Nation Liaison, and ADOT Advisory Committee.**

The Council members agreed to the following Committee appointments:

- ❖ Arizona Town Hall: Tony Gioia;
- ❖ W Transportation Organization: Leroy Hunter;
- ❖ Yavapai Trails Committee: Howard Parrish and John Reddell;
- ❖ Yavapai-Apache Liaison: Howard Parrish
- ❖ NACOG Transportation Policy Advisory Committee: Jackie Baker.

- 12. Possible direction to staff to research and report back to Council regarding annexation possibilities along Highway 260 corridor northwest of the current Town boundaries.**
The Council directed the staff to research and report back to Council regarding annexation possibilities along Highway 260 corridor northwest of the current Town boundaries.

- 13. Possible direction to staff regarding a public address system.**
The Council directed the staff to research a voice-gated mixture to improve the existing public address system

- 14. Advanced Approvals**
There were no advanced approvals.

- 15. Manager/Staff Report**
There was no report.

- 16. Council Informational Reports**
Gioia requested that an **item be placed on the Agenda** extending the opportunity for citizens outside of Camp Verde to apply for positions on the Trails Committee.

Parrish stated that the Colonel's Daughters event was scheduled for Sunday at 2:00 p.m.

Reddell announced the Verde Valley Water Users presentation by Phil Briggs scheduled for October 22 at 7:00 p.m. at the Multi-Use Complex at the school.

Gioia reminded the members about Verde River Days in Cottonwood scheduled for Saturday, September 28th.

Hauser spoke about the Cookbook being prepared, and moved the deadline to September 29th. She announced that she and Councilor Baker, together with Franc Kahn, went to Prescott and were able to get office furniture from the County, free, for the Nurse and County Service. Also, October 8 at 4:00 the American Farmland Trust and Nature Conservancy presentation will be made. In addition, on Saturday, September 28, the Firemen's event is being held in Camp Verde; and the League of Women Voters is having a forum at the high school on the gubernatorial candidates and legislative issues.

- 17. Adjournment**
The meeting was adjourned at 7:46 p.m.

10. **Possible approval of Ordinance 2002-A219, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 109 (Use Districts) of the Planning & Zoning Ordinance (87-A23) that establishes home office as an allowable accessory use in the R1L Use District.**
(Item 10 was tabled for further review, as set forth in Item 9 above.)

11. **Possible appointment of Councilmember to the following Committees: Arizona League of Cities and Town Functions, Governor's Rural Development Functions, Natural Resources Conservation Functions, Regional Planning/Open Space Committee, Yavapai Trails Committee, Yavapai Apache Nation Liaison, and ADOT Advisory Committee.**
The Council members agreed to the following Committee appointments:
 - ❖ Arizona Town Hall: Tony Gioia;
 - ❖ W Transportation Organization: Leroy Hunter;
 - ❖ Yavapai Trails Committee: Howard Parrish and John Reddell;
 - ❖ Yavapai-Apache Liaison: Howard Parrish
 - ❖ NACOG Transportation Policy Advisory Committee: Jackie Baker.

12. **Possible direction to staff to research and report back to Council regarding annexation possibilities along Highway 260 corridor northwest of the current Town boundaries.**
The Council directed the staff to research and report back to Council regarding annexation possibilities along Highway 260 corridor northwest of the current Town boundaries.

13. **Possible direction to staff regarding a public address system.**
The Council directed the staff to research a voice-gated mixture to improve the existing public address system

14. **Advanced Approvals**
There were no advanced approvals.

15. **Manager/Staff Report**
There was no report.

16. **Council Informational Reports**
Gioia requested that an **item be placed on the Agenda** extending the opportunity for citizens outside of Camp Verde to apply for positions on the Trails Committee.

Parrish stated that the Colonel's Daughters event was scheduled for Sunday at 2:00 p.m.

Reddell announced the Verde Valley Water Users presentation by Phil Briggs scheduled for October 22 at 7:00 p.m. at the Multi-Use Complex at the school.

Gioia reminded the members about Verde River Days in Cottonwood scheduled for Saturday, September 28th.

Hauser spoke about the Cookbook being prepared, and moved the deadline to September 29th. She announced that she and Councilor Baker, together with Franc Kahn, went to Prescott and were able to get office furniture from the County, free, for the Nurse and County Service. Also, October 8 at 4:00 the American Farmland Trust and Nature Conservancy presentation will be made. In addition, on Saturday, September 28, the Firemen's event is being held in Camp Verde; and the League of Women Voters is having a forum at the high school on the gubernatorial candidates and legislative issues.

17. **Adjournment**
The meeting was adjourned at 7:46 p.m.

AGENDA



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, SEPTEMBER 25, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) Regular Session-September 18, 2002
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular Session – October 2, 2002 at 6:30 p.m.
 - 2) Regular Session – October 16, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – October 23, 2002 at 6:30 p.m.
 - c) **Possible approval of funds not to exceed \$7500.00, to review allegations by the Town Manager and the Parks & Recreation Director as directed by Council at the September 18th Regular Session.** This is an unbudgeted item from General Fund.
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-431.01(G))

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Public input may be invited on any of the following item(s):

6. **Possible approval of Resolution 2002-533, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for town services.**
7. **Possible approval of Ordinance 2002-A214, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 108 (General District Provisions) of the Planning & Zoning Ordinance (87-A23), to add protective zoning requirements.**
8. **Possible approval of Ordinance 2002-A216, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 109 (Use Districts) of the Planning & Zoning Ordinance (87-A23), deleting the requirements for screening.**
9. **Possible approval of Ordinance 2002-A218, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona adopting the amendments to Section 103 (Definitions) of the Planning and Zoning Ordinance (87-A23), to clarify the definition for home occupation and to establish a home office category.**
10. **Possible approval of Ordinance 2002-A219, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 109 (Use Districts) of the Planning & Zoning Ordinance (87-A23) that establishes home office as an allowable accessory use in the R1L Use District.**

11. **Possible appointment of Councilmember to the following Committees: Arizona League of Cities and Town Functions, Governor's Rural Development Functions, Natural Resources Conservation Functions, Regional Planning/Open Space Committee, Yavapai Trails Committee, Yavapai Apache Nation Liaison, and Adot Advisory Committee.**
12. **Possible direction to staff to research and report back to Council regarding annexation possibilities along highway 260 corridor northwest of the current Town boundaries.**

Councilor Parrish requested the following item:

13. **Possible direction to staff regarding a public address system.** This is a non budgeted item from the General Fund.

There will be no Public input on the following items:

14. **Advanced Approvals**
(There are no advanced approvals)
15. **Manager/Staff Report**
16. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an Individual Council member may request an item be placed on a future agenda.
17. **Adjournment**

Posted by: U Jones

Date/Time: 9-20-02 10:45 a.m

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

MINUTES



**REGULAR SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, SEPTEMBER 25, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter and Parrish were present. Councilor Dickinson was absent.

Also Present:

Senior Planner Nancy Buckel, Finance Director Dane Bullard, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper. Town Manager John Roberts was present in the audience.

3. Pledge of Allegiance

Councilor Parrish led the Pledge.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

1) Regular Session-September 18, 2002

b) Set Next Meeting, Date and Time:

1) Regular Session – October 2, 2002 at 6:30 p.m.

2) Regular Session – October 16, 2002 at 6:30 p.m.

3) Regular/Council Hears Planning & Zoning – October 23, 2002 at 6:30 p.m.

c) Possible approval of funds not to exceed \$7500.00, to review allegations by the Town Manager and the Parks & Recreation Director as directed by Council at the September 18th Regular Session.

On a motion by Gioia, seconded by Reddell, the Council voted unanimously to approve Consent Agenda as presented.

5. Call to the Public for Items not on the Agenda

Bill Cowan, President of the Camp Verde Historical Society, announced that pursuant to the museum agreement, the Historical Society had applied for and received funding in the amount of approximately \$28,500 from the State Parks Board Heritage Grant Program for the rehabilitation of the Kasner & See Verde Valley Club (Mattress Shop). Cowan noted that approximately \$660,000 allocated for trails had not been applied for and the Heritage Fund is trying to facilitate obtaining those funds. Cowan advised that he is working with Lynn Reddell and the Trails Commission on a portion of those funds for the Copper Canyon Trail Head. He expressed appreciation to Frank Kahn and others of the Town staff who had been successful in Camp Verde being considered substantially high on the list of applicants.

There was no other public input.

6. Possible approval of Resolution 2002-533, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for town services.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve Resolution 2002-533, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for town services.

Planning Director Buckel explained that in considering the current fee of \$100 being charged for any requests for verification of zoning, usually from a mortgage company or bank, the Planning Department found that the fee could actually be reduced, ranging from \$25 up to \$75, based on the complexity involved in the request. She noted that those projects requiring more extensive research would increase to \$150.00. She advised that the change would not be retroactive and would be effective beginning with adoption of the resolution, and any required waiting period. Baker asked if the fee structure review normally should be done at the start of the year; Buckel replied that it had been studied during the budget planning in July.

There was no public input.

7. Possible approval of Ordinance 2002-A214, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 108 (General District Provisions) of the Planning & Zoning Ordinance (87-A23), to add protective zoning requirements.

On a motion by Reddell, seconded by Baker, the Council voted to approve Ordinance 2002-A214, an ordinance of the Town of Camp Verde, Yavapai County, Arizona adopting amendments to Section 108 (General District Provisions) of the Planning & Zoning Ordinance (87-A23), to add protective zoning requirements, EXCEPT that the requirement of 1320 feet shall be changed to 400 feet. Gioia voted "no."

Planning Director Buckel reported that the proposed ordinance amendment resulted from recent public hearings and staff research and presentation to the P&Z Commission for review and discussion. The purpose is to establish a workable screening requirement between commercial/industrial uses adjacent to residential uses. The P&Z Commission had voted 5-to-1 in favor at their meeting on September 5th. Discussion followed, including some Councilors objecting to the 1,320-foot requirement, considering it excessive; Gioia felt it was a necessary compromise, as did Hauser. Responding to questions, Buckel further explained that the Commission was concerned with screening of parking lots, since even though activity might be contained within the building, the buffer was necessary for adjacent residential areas because of possible heavy use of parking lots. The ordinance also does address the deferred screening issue and financial assurance requirement.

There was no public input.

8. Possible approval of Ordinance 2002-A216, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 109 (Use Districts) of the Planning & Zoning Ordinance (87-A23), deleting the requirements for screening.

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve Ordinance 2002-A216, an ordinance of the Town of Camp Verde, Yavapai County, Arizona adopting amendments to Section 109 (Use Districts) of the Planning & Zoning Ordinance (87-A23), deleting the requirements for screening.

Planning Director Buckel confirmed that the amendment would delete any language conflicts with the preceding ordinance amendment just passed.

There was no public input.

9. Possible approval of Ordinance 2002-A218, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona adopting the amendments to Section 103 (Definitions) of the Planning and Zoning Ordinance (87-A23), to clarify the definition for home occupation and to establish a home office category.

On a motion by Gioia, seconded by Reddell, Agenda Item Nos. 9 and 10 were tabled for further staff review.

Buckel reported that Item 9 has been the subject of ongoing discussions with citizens and among staff since there is currently no category or definition for a home office. There have been many inquiries about home offices that are not listed as an allowed accessory use at this point, only a home occupation. Staff felt that two separate clarifying definitions should be created in order to facilitate decisions based on inspections; in particular what is allowed, and what impact the home office might have on the neighborhood. The Council discussed the difficulty of defining what constitutes a home office or a home occupation, citing the households engaged in perhaps small craft items, and the home with a business involving computers or high-tech electronic equipment. Buckel pointed out that there is currently a distinction which defines home occupation, which would cover the small craft items. Gioia brought up the matter of the different zones, which could vary the impact of either the home occupation or home office on the neighborhood.

Buckel said that one of the factors being considered was a notification requirement to neighbors, because of possible problems with even slightly increased traffic; for instance, extra traffic on a dusty road increasing a problem with a resident's allergies. And that was an important factor in establishing criteria to guide an inspector. She agreed that perhaps there could be a better clarification of home office and home occupation, and would welcome ideas which might help to better separate and define criteria. Hauser and Baker agreed that unless there were better clarification there could possibly be an unnecessary and unfair impact on some home occupations, such as quilting, or decorating T-shirts, which normally should not even be regulated or considered as needing a use permit. Any impact could arise from excessive parking activity or signs advertising such occupation. Gioia suggested that a factor of any increase in "normal" traffic because of deliveries or pickup of goods could help in establishing a definition. Reddell wanted to make sure that such traffic impact would be further defined.

Public Input:

George Young described his experience owning a business in Phoenix which, because of being displaced by the construction of the freeway, was moved to a private residence, and has operated there for approximately 10 years with no objection from Phoenix, as long as there was no sign, or added parking. He said that UPS deliveries and U.S. mail deliveries are made daily as a normal routine, whether or not for residential or business purposes. He also felt that small home businesses should be encouraged, and if they got larger it would be a normal move to find commercial space.

Leon Raper stressed the need to pay much closer attention to this subject than probably any other matter that has come before the Council. His research has shown that there are over 17 million one-to-two-person businesses in the United States. And those small businesses provide more tax revenue to the U.S. Government than all the major corporations in the country combined. They do not have the tax loopholes used by the large corporations. He felt it was extremely important to avoid damaging any of our small businesses, and suggested perhaps inviting personnel from the State Commerce Department for expert advice.

Lori Boyce reminded the Council of the recent meeting where the economic development was a big issue. She mentioned the elderly who make things in their homes just to supplement their incomes, and she also asked about yard sales. She agreed with Mr. Young, and also felt more research needed to be done on this issue.

Suzy Burnside expressed concern that older definitions are being looked at, and not taking into consideration e-commerce activities, and has business licensing or taxing been addressed. Maybe reworking is necessary.

10. **Possible approval of Ordinance 2002-A219, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to Section 109 (Use Districts) of the Planning & Zoning Ordinance (87-A23) that establishes home office as an allowable accessory use in the R1L Use District.**
(Item 10 was tabled for further review, as set forth in Item 9 above.)
11. **Possible appointment of Councilmember to the following Committees: Arizona League of Cities and Town Functions, Governor's Rural Development Functions, Natural Resources Conservation Functions, Regional Planning/Open Space Committee, Yavapai Trails Committee, Yavapai Apache Nation Liaison, and Adot Advisory Committee.**
Council agreed to the following Committee appointments:
Arizona Town Hall: Tony Gioia;
Verde Valley Transportation Organization: Leroy Hunter;
Yavapai Trails Committee: Howard Parrish and John Reddell;
Yavapai-Apache Liaison: Howard Parrish
NACOG Transportation Policy Advisory Committee: Jackie Baker.
12. **Possible direction to staff to research and report back to Council regarding annexation possibilities along Highway 260 corridor northwest of the current Town boundaries.**
The Council directed the staff to research and report back to Council regarding annexation possibilities along Highway 260 corridor northwest of the current Town boundaries.

Acting Town Manager Dane Bullard stated that five or six years ago a process was started to annex some of the property northwest of Town boundaries, but for various reasons at that time backed off and have not pushed the issue any further. Since Cottonwood continues to annex along the 260 corridor, the item was put on the Agenda to see if any Council members were interested in renewing exploration of the issue, primarily because the Town's main well site is on that property. If annexation is considered to be in the Town's best interests, and since commercial development will surely be taking place, the possibility of annexation would become increasingly difficult. Bullard requested some input on whether the Council would want staff to explore the situation and bring back some recommendations. Gioia added that in addition to water, the Town also has natural gas, APS and Fiberoptics along that growth area.

The question of the desirability of a County island as a buffer between the towns was discussed, and it was resolved that, even though the borders possibly met, and it was agreed that responsible planning could dictate areas which could provide open space buffers, the difference being that it would then be a Town of Camp Verde island instead of a County island.

Bullard confirmed that the area he would investigate would consist of the boundaries originally discussed, on the left side of the highway, and as far north as the current well site of the water system.

Public Input:

Jim Bullard felt the Town would not get the backing from the water company, and should be cautious on the amount of money expended.

Leon Raper agreed the matter should have been pursued originally, and it will now be more difficult. There is economic development already taking place, and because of realignment of 89A by ADOT, businesses will be locating in the proposed area, and it is really desirable to move as quickly as possible.

Robert Foreman stated that he reluctantly agreed that the Town should go ahead and pursue the possibility.

Lori Boyce warned the Council that the past experience with the Mayor from Cottonwood attending a prior meeting tells her that, if we go out to do this, "it ain't gonna be pretty!"

There was no further public input.

13. Possible direction to staff regarding a public address system.

The Council directed the staff to research a voice-gated mixture to improve the existing public address system.

A discussion was had regarding the difficulty with the PA system and problems with hearing those speaking, especially during meetings at the gym. Upon request by Parrish, Roger Doering volunteered his knowledge of the subject, and explained that the current system could be improved with the addition of a voice-gated mixture device, plus the existing microphones in the Council Chambers could be carried over to the gym and used there, all of which would help eliminate noise from overhead lights, feedback and other interfering sounds. Parrish reiterated his request to look into improving the current system, and it was agreed that the options should be investigated.

14. Advanced Approvals

There were no advanced approvals.

15. Manager/Staff Report

There was no report.

16. Council Informational Reports

Gioia requested that an item be placed on the Agenda extending the opportunity for citizens outside of Camp Verde to apply for positions on the Trails Committee.

Parrish stated that the Colonel's Daughters event was scheduled for Sunday at 2:00 p.m.

Reddell announced the Verde Valley Water Users presentation by Phil Briggs scheduled for October 22 at 7:00 p.m. at the Multi-Use Complex at the school.

Gioia reminded the members about Verde River Days in Cottonwood scheduled for Saturday, September 28th.

Hauser spoke about the community cookbook and advised that the deadline was extended to September 29th. She announced that she and Councilor Baker, together with Franc Kahn, went to Prescott and were able to get office furniture from the County, free, for the Nurse and County Service. Also, October 8 at 4:00 the American Farmland Trust and Nature Conservancy presentation will be made. In addition, on Saturday, September 28, the Firemen's event is being held in Camp Verde; and the League of Women Voters is having a forum at the high school on the gubernatorial candidates and legislative issues.

17. Adjournment

The meeting was adjourned at 7:46 p.m.

Brenda Hauser

Brenda Hauser, Mayor

Margaret Harper

Margaret Harper, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the regular Session of the Town Council of Camp Verde, Arizona, held on the 25th day of September, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 3 day of October 2002

Deborah Barber

Deborah Barber, Town Clerk

AGENDA



**REGULAR SESSION
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, OCTOBER 2, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) August 30, 2002 – Special Session
 - 2) September 4, 2002 – Regular Session
 - 3) September 25, 2002 – Regular Session
 - b) **Set Next Meeting, Date and Time:**
 - 1) Work Session – October 9, 2002 at 6:30 p.m.
 - 2) Regular Session – October 16, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – October 23, 2002 at 6:30 p.m.
 - c) **Possible award of contract for Street Striping. Low bid was \$5,122.00.** This is a budgeted item in HURF.
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-431.01(G))

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Public input may be invited on any of the following item(s):

6. **Discussion, consideration, and possible appointment of members to the following Commission:**
 - a. **Parks & Recreation Commission (2 seats, both terms expire September 2003)**
 - b. **Library Advisory Commission (1 seat expires September 2004)**
7. **Discussion, consideration, and possible extension of the administrative leave of Town Manager John Roberts and Parks & Recreation Director Bill Lee.**

Councilor Reddell requested the following item:

8. **Discussion, consideration, and possible approval to establish a collection account with the U.S. Forest Service in the amount of \$15,000 for the General Crook/Copper Canyon Trailhead.** This is an unbudgeted item that will come from General Fund Contingency.

Vice Mayor Gioia requested the following items:

9. **Discussion, consideration, and possible approval of Ordinance 2002-A231, an ordinance of the Town of Camp Verde, Yavapai County, Arizona amending the Town Code by establishing residency requirements for members of the Camp Verde Trails Committee.** This amendment will allow persons who reside outside Town limits to serve on the Camp Verde Trails Committee.

- 10. **Discussion, consideration, and possible approval to change the Camp Verde Trails Committee name to Camp Verde Trails and Pathways Committee.**

There will be no Public input on the following items:

- 11. **Advanced Approvals** (There are no advanced approvals)

- 12. **Manager/Staff Report**

- 13. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.

- 14. **Adjournment**

Posted by: W Jones

Date/Time: 9-27-02 1:30 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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MINUTES



**REGULAR SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, OCTOBER 2, 2002
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. Call to Order

Vice Mayor Gioia called the meeting to order at 6:30 p.m.

2. Roll Call

Vice Mayor Gioia, Councilors Reddell, Baker, Hunter, Dickinson and Parrish were present. Mayor Hauser arrived at 6:50 p.m.

Also Present:

Acting Town Manager Dane Bullard, Town Attorney Julie Kriegh, Thyna Parker, Lynda Moore, Ron Smith, Lynn Reddell, Bill Lee, Matt Hromada, Harry Parsi, Gerard Laurito, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper.

3. Pledge of Allegiance

Councilor Reddell led the Pledge.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

- 1) August 30, 2002
- 2) September 4, 2002 - Regular Session
- 3) September 25, 2002 - Regular Session

b) Set Next Meeting, Date and Time:

- 1) Special Session - October 4, 2002 at 4:00 p.m.
- 2) Work Session - October 9, 2002 at 6:30 p.m.
- 3) Regular Session - October 16, 2002 at 6:30 p.m.
- 4) Regular/Council Hears Planning & Zoning - October 23, 2002 at 6:30 p.m.

c) Possible award of contract for Street Striping. Low bid was \$5,122.00. This is a budgeted item in HURF.

d) Possible approval of a Worksite Agreement between the Town of Camp Verde and the Yavapai-Apache Nation Workforce Investment Act Program to provide secretarial services to the Town.

On a motion by Reddell, seconded by Dickinson, the Council voted unanimously to approve the Consent Agenda as amended.

Bullard requested scheduling a Work Session regarding SRP for October 9th or the 16th at 5:00; it was tentatively set for October 9th at 5:00, or October 24th at 6:30.

5. Call to the Public for Items not on the Agenda

Vice Mayor Gioia announced the Call to the Public for Items not on the Agenda.

Public Input

Mary Jane Dickinson referred to a recent article in the Journal regarding the nepotism issue recently raised, and insisted that the Council not just abandon the issue but face the fact that in a small town it is inevitable that there will be instances of relatives being employed. Favoritism should be the concern; the Council should want only persons of integrity, such as her husband who has worked for the Town for 13 years and her son Mitch Dickinson who was elected to the Council two years ago.

Donna Hromada commended Councilor Baker for her letter to the newspaper defending the Town's staff that have stood by the Town and done their jobs well in spite of all the recent difficulties.

6. Discussion, consideration, and possible appointment of members to the following Commission:

a. Parks & Recreation Commission (2 seats, both terms expire September 2003)

b. Library Advisory Commission (1 seat expires September 2004)

On a motion by Dickinson, seconded by Baker, the Council voted unanimously to appoint Ada Rogers and Troy Dix to the Parks & Recreation Commission.

On a motion by Dickinson, seconded by Gioia, the Council voted unanimously to accept George Young's resignation from and to appoint Jodi McClaskey and Alison Deming to the Library Advisory Commission.

John Reddell spoke in favor of the appointment of Jodi McClaskey.

Public Input

Jodi McClaskey explained her interest in being of help to the library, not only as a home-schooling mother, but as an avid user of its resources, but also said she would be happy to concede if the other candidate were better qualified.

Alison Deming described her extensive educational background and love of books, and past experience as a library volunteer.

Bob Womack felt that it was commendable to see such interest in working for the Library Commission, and that the Council, if it had to select only one, should certainly keep the other candidate in mind for the future.

George Young, a member of the Library Commission, then volunteered that since he had other pressures which would make him miss a lot of the Commission meetings, he offered his resignation, which was accepted.

7. Discussion, consideration, and possible extension of the administrative leave of Town Manager John Roberts and Parks & Recreation Director Bill Lee.

On a motion by Gioia, seconded by Reddell, the Council voted unanimously to extend the administrative leave of Town Manager Roberts and Parks & Recreation Director Lee until such time as the outside third party research team reports the findings of their investigation and the Council decides to take definitive legal action.

Town Attorney Kriegh reported that the investigators who will be reviewing this issue have been contacted and will be receiving approximately 150 documents, with summaries; an update on how long the review will take will be presented to the Council by the next meeting.

8. Discussion, consideration, and possible approval to establish a collection account with the U.S. Forest Service in the amount of \$15,000 for the General Crook/Copper Canyon Trailhead.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the establishment of a collection account with the U.S. Forest Service for the General Crook/Copper Canyon Trailhead.

Lynn Reddell reported on the efforts as far back as 1991, working with the Council and the Forest Service to develop the Trailhead, pointing out that primarily it is an important historical and National trail, and that the Trails Committee had presented the full background in the packet submitted to Council at this

meeting. Gioia commented that the information provided in the Council packet was the most comprehensive he had ever received. Discussion followed on the different amenities; i.e., parking area, horse trailer accommodations, hitching posts. Lynn Reddell said that the drawing was only conceptual at this time. Smith explained the tentative plans, and that although there was no water at this time, it was on the drawing board, and anticipated in the future. He said that the attraction to tourists, including those users bringing in horses, staying overnight, would contribute to the Town's economic development because of the possible need for lodging. Other organized group functions could also provide economic benefits to the Town. Smith also proposed that the collection account could be established with \$5,000, adding other \$5,000 increments in time to total the \$15,000.

Smith said that because of the inclusion of motorized vehicles, the project could not be funded under the Heritage Grant. Another grant is anticipated from OHV. It will take \$75,000 to build the trailhead, and in order to demonstrate to the U.S. Forest Service the Town's serious intent to build it, a collection account must be established. Camp Verde right now is No. 2 on the list for consideration; a collection account would move the Town to No. 1 priority position with the Prescott National Forest. After the trailhead is built, the Town could then go after funds for maintenance. Lynn Reddell stressed that whichever funding entity the Committee goes to, and whatever grant is applied for, it is most important to show that the Town is behind any effort. She added that Tom Bonomo of the U.S. Forest Service has strongly encouraged pursuing the OHV grant, since their overall view of a project is much broader, and they have ample funds available.

Mayor Hauser summed up the presentation, commenting that it appears that commitment and seed money are required at this time, and asked about available Town funds. Dane Bullard confirmed that adequate funds are in the Contingency Fund to cover the \$15,000. Baker asked if the project would be eligible for some of the economic development fund, and would the \$15,000 be available from that. Bullard said that adequate funds were there if the Council so chose. Dickinson said he feels that the issue is a "golden opportunity" for the Town, and the full \$15,000 should be committed at this time. Hunter and Gioia agreed.

Public Input

Jack Young expressed approval of the project, but questioned a possible impact on the existing well-used shooting area. Smith explained that it would not be affected at this time, and that the Forest Service would not close it until such time as another shooting area has been opened.

John Teague was concerned about taxpayers' money being spent outside of the Town, with perhaps a Day Use Permit fee being imposed in the future. Gioia said that in the agreement with the U.S. Forest Service those concerns should be stipulated and a commitment made on paper addressing that issue.

Bob Womack asked about possible signage on I-17, saying that he felt such signage attracted more business than information provided in magazines and other publications.

9. Discussion, consideration, and possible approval of Ordinance 2002-A231, an ordinance of the Town of Camp Verde, Yavapai County, Arizona amending the Town Code by establishing residency requirements for members of the Camp Verde Trails Committee.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve Ordinance 2002-A231, an ordinance of the Town of Camp Verde, Yavapai County, Arizona amending the Town Code by establishing residency requirements for members of the Camp Verde Trails Committee as full-time residents with an 86322 Zip Code address.

Baker suggested that perhaps consideration should be given to the people involved all over the Valley who participate in the Town functions; however, the residency requirement should still be limited to no more than within a 3- or 5-mile radius of the Town. A discussion followed debating which criteria to use in establishing residency; i.e., a specific surrounding area, a voter registration address or zip code. Parrish disagreed with any change, suggesting that opening up the requirement for those out-of-town might establish a precedent for others to demand to be put on other commissions or committees. The issue of preventing any participation by those who are not permanent residents was also discussed. It was decided that requiring full-time residency and using the 86322 Zip Code would resolve any concerns.

Public Input

Danny Parker questioned using the requirement of registered voter, since there may be those who are not registered voters.

Charlotte Salsman objected to the Town limit requirement since she lives 3 miles outside of the Town limit, suggesting requiring a Camp Verde address with a Camp Verde Zip Code and full-time residency.

Del Kyllingstad referred to the \$15,000 collection fund being used outside of Town, yet Council and committee members have to be citizens of Town in order to spend tax money; if that is changed he suggested that would be reverse taxation without representation.

Fernando Diaz: If outside people want to serve on our boards, then they should be annexed.

Bob Womack suggested an ordinance allowing outside people to sit on the Council, if the full Council agreed.

George Young reminded everyone that the commissions or committees have no authority to spend money; they can only make recommendations to the Council, so the issue of someone on a committee spending money is pointless.

Suzu Burnside pointed out that many people in surrounding communities come to the Town's meetings, they help, and they do get involved with Camp Verde Days. The Chamber of Commerce has members from different communities on the Board; the President on that Board is from Sedona. She also agreed that a change could "come back and bite us."

Danny Parker commented on the difference between a committee and a commission, saying there really should be no problem in that regard.

Dickinson felt that the resolution was specific to the Trails Committee, and was in favor of changing the residency requirement as proposed.

10. Discussion, consideration, and possible approval to change the Camp Verde Trails Committee name to Camp Verde Trails and Pathways Committee.

On a motion by Gioia, seconded by Hunter, the Council voted unanimously to approve the name change of the Trails Committee to Camp Verde Trails and Pathways Committee.

Ron Smith explained that the pathway trail ties the inside of the Town limit to the outside of the Town and to the Forest Service, and would more identify what the Committee is doing and what their goal is.

There was no public input.

10a. Discussion, consideration, and possible settlement regarding condemnation of parcels along Main Street.

Council adjourned to Executive Session for legal advice. There was no action taken.

11. Advanced Approvals

There were no advanced approvals.

12. Manager/Staff Report

There was no report.

13. Council Informational Reports

Mayor Hauser presented a plaque to and commended Parrish on his service with the Planning & Zoning Commission.

14. Adjournment

The meeting was adjourned at 8:25 p.m.

Brenda Hauser

Brenda Hauser, Mayor

Margaret Harper

Margaret Harper, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the regular Session of the Town Council of Camp Verde, Arizona, held on the 2nd day of October, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 17 day of October 2002

Deborah Barber

Deborah Barber, Town Clerk

**ACTIONS TAKEN
REGULAR SESSION
WEDNESDAY, OCTOBER 2, 2002
6:30 P.M.**

4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**

a) Approval of the Minutes:

- 1) August 30, 2002
- 2) September 4, 2002 - Regular Session
- 3) September 25, 2002 - Regular Session

b) Set Next Meeting, Date and Time:

- 1) Special Session - October 4, 2002 at 4:00 p.m.
- 2) Work Session - October 9, 2002 at 6:30 p.m.
- 3) Regular Session - October 16, 2002 at 6:30 p.m.
- 4) Regular/Council Hears Planning & Zoning - October 23, 2002 at 6:30 p.m.

- c) Possible award of contract for Street Striping. Low bid was \$5,122.00.** This is a budgeted item in HURF.

- d) Possible approval of a Worksite Agreement between the Town of Camp Verde and the Yavapai-Apache Nation Workforce Investment Act Program to provide secretarial services to the Town.**

On a motion by Reddell, seconded by Dickinson, the Council voted unanimously to approve the Consent Agenda as amended.

Bullard requested scheduling a Work Session regarding SRP for October 9th or the 16th at 5:00; it was tentatively set for October 9th at 5:00, or October 24th at 6:30.

5. **Call to the Public for Items not on the Agenda**

Public input from Mary Jane Dickinson and Donna Hramada will be addressed in the Minutes.

6. **Discussion, consideration, and possible appointment of members to the following Commission:**

a. Parks & Recreation Commission (2 seats, both terms expire September 2003)

b. Library Advisory Commission (1 seat expires September 2004)

On a motion by Dickinson, seconded by Baker, the Council voted unanimously to appoint Ada Rogers and Troy Dix to the Parks & Recreation Commission.

On a motion by Dickinson, seconded by Gioia, the Council voted unanimously to accept George Young's resignation from and to appoint Jodi McClaskey and Alison Deming to the Library Advisory Commission.

7. **Discussion, consideration, and possible extension of the administrative leave of Town Manager John Roberts and Parks & Recreation Director Bill Lee.**

On a motion by Gioia, seconded by Reddell, the Council voted unanimously to extend the administrative leave of Town Manager Roberts and Parks & Recreation Director Lee until such time as the outside third party research team reports the findings of their investigation, and the Council decides to take definitive legal action.

8. **Discussion, consideration, and possible approval to establish a collection account with the U.S. Forest Service in the amount of \$15,000 for the General Crook/Copper Canyon Trailhead.**

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the establishment of a collection account with the U.S. Forest Service for the General Crook/Copper Canyon Trailhead.

9. **Discussion, consideration, and possible approval of Ordinance 2002-A231, an ordinance of the Town of Camp Verde, Yavapai County, Arizona amending the Town Code by establishing residency requirements for members of the Camp Verde Trails Committee.**
On a motion by Giola, seconded by Baker, the Council voted unanimously to approve Ordinance 2002-A231, an ordinance of the Town of Camp Verde, Yavapai County, Arizona amending the Town Code by establishing residency requirements for members of the Camp Verde Trails Committee as full-time residents with an 86322 Zip Code address.
10. **Discussion, consideration, and possible approval to change the Camp Verde Trails Committee name to Camp Verde Trails and Pathways Committee.**
On a motion by Giola, seconded by Hunter, the Council voted unanimously to approve the name change of the Trails Committee to Camp Verde Trails and Pathways Committee.
- 10a. **Discussion, consideration, and possible settlement regarding condemnation of parcels along Main Street.**
Council adjourned to Executive Session for legal advice. There was no action taken.
11. **Advanced Approvals**
There were no advanced approvals.
12. **Manager/Staff Report**
There was no report.
13. **Council Informational Reports**
Mayor Hauser presented a plaque to and commended Parrish on his service with the Planning & Zoning Commission.
14. **Adjournment**
The meeting was adjourned at 8:25 p.m.

**ADDENDUM
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, OCTOBER 2, 2002
6:30 P.M.**

- 4.(d) (Consent Agenda) Possible approval of a Worksite Agreement between the Town of Camp Verde and the Yavapai-Apache Nation Workforce Investment Act Program to provide secretarial services to the Town.**
- 10a. Discussion, consideration, and possible settlement regarding condemnation of parcels along Main Street. Council may vote to go into Executive Session pursuant to ARS §38-431.03(4) to instruct the Town Attorney regarding settlement.**

Posted by: *V Jones*

Date/Time: 10-1-02 4:25 P.M.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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AGENDA



SPECIAL SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**FRIDAY, OCTOBER 4, 2002
4:00 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the Following:

3. **Discussion, consideration, and possible action concerning the Town's official position on the Yavapai Ranch Land Exchange.**
4. **Adjournment**

Posted by: *D. Jones*

Date/Time: 10-3-02 9:45 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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MINUTES



**SPECIAL SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
FRIDAY, OCTOBER 4, 2002
4:00 P.M.**

1. Call to Order

Mayor Hauser called the meeting to order at 4:00 p.m.

2. Roll Call

Mayor Hauser, Councilors Baker, Hunter, Reddell, Parrish and Dickinson were present. Vice Mayor Gioia was absent.

Also Present: Acting Town Manager Dane Bullard, Deputy Clerk Virginia Jones, and Recording Secretary Margaret Harper. Town Attorney Julie Kriegh arrived at 4:06.

Discussion of the Following:

3. Discussion, consideration, and possible action concerning the Town's official position on the Yavapai Ranch Land Exchange.

On a motion by Baker, seconded by Reddell, following the departure of Mayor Hauser and Councilor Hunter at 4:15 p.m., the majority of Council voted to appoint Councilor Dickinson to preside over the remainder of the session.

On a motion by Dickinson, seconded by Reddell, the Council voted to approve the immediate signing, by the majority of the Council, of a letter in support of House Bill 5513 concerning the Yavapai Ranch Land Exchange, and to instruct Vice Mayor Gioia that any comments of opposition that he might make in Congressional hearings be clearly identified as not in his capacity of representing the Town of Camp Verde.

Mayor Hauser addressed Item 3 and stated that it was her decision that the Agenda item was reconsideration, and therefore fell under the Garello Rule and must be presented as an Agenda item at the next meeting. A discussion immediately followed, protesting that decision, with Councilor Dickinson pointing out that he believed the Garrello Rule was adopted to facilitate immediate reconsideration, and because it had been 18 months to two years since the previous consideration, that Rule would not apply. Mayor Hauser insisted that she believed it did apply, and it was her decision to make. Baker then suggested that the decision made by a prior Council for reconsideration may not have been legal at that time either. Dickinson agreed, reiterating that the agenda item should now be acted upon. Baker explained that in 2000, the Council had signed a Letter of Support, and a subsequent Council reversed that action in 2001. Dickinson voiced his opinion that the 2001 opposition would be in violation of the Garello Rule, and therefore should be negated.

Bullard then read aloud the specific language regarding reconsideration set forth in the Town Code Section 2-3-6, concurring with Dickinson's interpretation of timeliness being the intent. Town Attorney Kriegh joined the meeting and, in response to Baker's query as to whether or not the existing Council was a new one, stated that since there was a new member, that constituted a new Council. Kriegh then offered her legal opinion that although Item C could be interpreted to support Hauser's contention, when there is ambiguity as it appears to be in that section, the intent of the language should prevail, and an immediate decision would therefore be allowed. She added that her suggestion would be to proceed to a vote; if it were felt that there had been a violation in agendizing the item that was a separate issue.

Dickinson made a motion to hear the item, with Baker seconding. Hauser disputed going ahead with the hearing, a brief debate on procedure followed, whereupon Hauser relinquished her seat of office for the remainder of the meeting and exited the Council Chambers at 4:15; Hunter followed. Kriegh advised the remaining Council members, which constituted a quorum that the meeting could continue.

Dickinson reconfirmed with Kriegh that the intent of the Garello Rule was to insure timely action, and, further, this was a new Council which should not be bound by a prior decision based on the Garello Rule. He briefly reviewed what he felt was the greatest benefit to the Town from signing the Letter of Support for House Bill 5513, that the exchange was an opportunity for some serious economic development for the Town, and that the developer's plans were by far in the best interests of the Town. Reddell expressed his support for Fred Ruskin, the developer. Baker pointed out that public input has consistently supported what the Town is looking for in this trade. Parrish agreed that Camp Verde needs this kind of opportunity for economic development which currently is lacking.

There was no public input.

4. Adjournment

The meeting was adjourned at 4:29 p.m.



Mitch Dickinson, Acting Mayor



Margaret Harper, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 4th day of October, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 25th day of October 2002



Virginia Jones, Deputy Town Clerk

AGENDA



WORK SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**WEDNESDAY, OCTOBER 9, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the Following:

3. **Discussion with George Reeves and SRP Real Estate Specialist John Felty concerning a conservation easement of approximately 126 acres of land along the Verde River.**
4. **Adjournment**

Posted by: *U Jones*

Date/Time: 10-3-02 10:45 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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MINUTES



**WORK SESSION
MAYOR AND COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, OCTOBER 9, 2002
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Councilors Reddell, Baker, Hunter, Dickinson and Parrish were present. Vice Mayor Gioia was absent.

Also Present:

Acting Town Manager Dane Bullard, Acting Community Development Director Nancy Buckel, SRP Real Estate Specialist John Felty, George Reeves, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper.

Discussion of the following:

3. Discussion with George Reeves and SRP Real Estate Specialist John Felty concerning a conservation easement of approximately 126 acres of land along the Verde River.

John Felty opened the discussion explaining that SRP needed a replacement habitat for the protection of the Willow Flycatcher which was discovered at Roosevelt Lake. SRP has been studying sites that meet the criteria for protecting the Willow Flycatcher. Property southeast of the I-17 bridge owned by Beta Ventures appears to meet the criteria, and Felty has been working with George Reeves on a possible conservation easement. The Nature Conservancy has expressed an interest in the property. SRP is only interested in the 29 acres that the Willow Flycatcher would be on; if the Town of Camp Verde is not interested in the land for a park and SRP takes the full acreage offered that would affect being able to develop the full linear trail the Town is trying to construct.

George Reeves explained that he has been working with Beta Ventures liquidating its assets. He has always been aware the Camp Verde wants to have parks and said this would be a great opportunity for the Town. Three years of surveying have cleared title to 126 acres. Reeves proposes to sell 30 acres of that land which are not suitable for the Willow Flycatcher to Camp Verde for \$10,000 per acre. If SRP purchases the conservation easement, then Beta Ventures would donate the remainder of the property and the Town could build the desired trails. During the birds' mating season, approximately 4 to 5 months of the year, the trails crossing the 29 acres would be closed.

The Council discussed that access to the proposed park would have to be through a residential area, which would be strongly protested by the residents, so it would not be considered the most desirable for a park location. Another concern would be maintenance and monitoring, since the area has been used by ATVs, and the Town's budget would have a problem with monitoring and ending that activity.

Reeves suggested that the Town, by purchasing the 30 acres which would be usable year-around, could get title to the 126 acres through donation; in time, that area could be kept free of ATV usage, vegetation could grow, and it could be an attractive area. Rather than just looking at maps, it was decided that the

members of the Council, in order to make a decision, will make a physical tour of the area to explore the possibilities in order to take advantage of what apparently is an attractive offer to acquire park lands.

Reeves and Felty want to resolve this matter by the end of the year, and summed up their presentation by telling the Council that at this point they need to know just what the level of interest in the property is, and they would be willing to come back to discuss it further after the physical tour is made.

4. Adjournment

The meeting was adjourned at 7:13 p.m.



Brenda Hauser, Mayor



Margaret Harper, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the work session of the Town Council of Camp Verde, Arizona, held on the 9th day of October, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 17 day of October 2002



Deborah Barber, Town Clerk

**ACTIONS TAKEN
REGULAR SESSION
WEDNESDAY, OCTOBER 16, 2002
6:30 P.M.**

4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
- a) **Approval of the Minutes:**
- 1) October 2, 2002 - Regular Session
 - 2) October 4, 2002 - Special Session
 - 3) October 9, 2002 - Work Session
- b) **Set Next Meeting, Date and Time:**
- 1) Work Session – October 23, 2002 at 5:30 p.m.
 - 2) Regular Session – October 16, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – October 23, 2002 at 6:30 p.m.
- c) **Possible approval of Proclamation, declaring October 23, 2002 through October 31, 2002 as Red Ribbon Week, urging all residents to comply with and show their support for the Red Ribbon Campaign - No Use of Illegal Drugs**

d) Possible approval of a letter supporting the EPA Watershed Initiative Report
Dickinson confirmed that the Work Session scheduled for October 23, 2002, had been canceled.

On a motion made by Gioia, seconded by Reddell, the Council voted unanimously to approve the Consent Agenda as amended.

5. **Presentation of Plaque to former Council Member Eric Eberhard**
Mayor Hauser presented a plaque to Eric Eberhard in recognition of his service as a Town Council member from March, 1998 to September, 2002.
6. **Call to the Public for Items not on the Agenda**
Public input from Leon Raper, Dale Harvey, Jane Whitmire, Jim Bullard, Jr., and Jim Bullard, Sr., will be addressed in the Minutes.
7. **Presentation of Certificate and Recognition to the Employee of the Quarter for the period ending September 30, 2002**
Mayor Hauser presented a Certificate to Sgt. Ralph O'Donnell, from the Marshal's Office and another to Bill Lee, Parks & Recreation Director, as co-winners.
8. **Discussion, consideration and possible approval to use Room 203 as a Community Social Services Resources Center.**
On a motion by Gioia, seconded by Reddell, the Council voted unanimously to approve use of Room 203 as a Community Social Services Resources Center, subject to direction to staff to include in the MOU a typical agreement for release of liabilities.
9. **Discussion, consideration, and possible approval of Resolution 2002-529, approving a Statement of Understanding between the Camp Verde Unified School District and the Town of Camp Verde for the purpose of continuing a working relationship in preparing for emergency evacuation of CVUSD students and staff**
On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the Statement of Understanding between the Camp Verde Unified School District and the Town of Camp Verde for the purpose of continuing a working relationship in preparing for emergency evacuation of CVUSD students and staff.

- 10. Discussion, consideration, and possible authorization to collaborate with Buena Vista Children's Services to pursue funding from the 21st Century Grant Program to facilitate a Before & After School Program for Camp Verde youth.**
On a motion made by Dickinson, seconded by Gioia, the Council voted unanimously to authorize collaboration with Buena Vista Children's Services to pursue funding from the 21st Century Grant Program to facilitate a Before & After School Program for Camp Verde youth.
- 11. Discussion, consideration, and possible authorization to negotiate a fee with an architect to prepare plans and specifications for the construction of the new Marshal's Office facility and Town Hall expansion.**
A motion by Dickinson, seconded by Hunter, to direct Staff to bring back to Council within 30 days, written proposals for architectural, electrical, mechanical, plumbing, designs and landscaping for a new law enforcement complex to be located on the Oasis Drive property, and a Town Hall Renovation remodel as has been previously considered in conceptual drawings, and consistent with the financial circumstances of the Town and cooperatively receptive of design input from Staff as is deemed necessary by Interim Town Manager Bullard, failed, with "no" votes by Gioia, Hunter and Hauser.

On a motion by Gioia, seconded by Hunter, the Council voted to direct Staff to pursue negotiations with Durant Architects and, if need be, Barkley Architects, and bring back to Council the information and possible pricing in a non-committal format to prepare plans and specifications for the construction of the new Marshal's Office facility and Town Hall expansion; with "no" votes by Dickinson and Parrish.
- 12. Discussion, consideration, and possible action concerning a "Resign to Run: ordinance.**
Council took no action on this item.
- 12(a) Discussion, consideration, and possible action concerning Council appointment of a Vice Mayor.**
On a motion by Dickinson, seconded by Baker, the Council voted to appoint John Reddell to serve as Vice Mayor, effective immediately, through June 2003. Hauser, Hunter, and Gioia voted no.
- 13. Call to the Public for Items Not on the Agenda**
There was no public input.
- 14. Advanced Approvals**
There were no advanced approvals.
- 15. Manager/Staff Report**
There was no staff report.
- 16. Council Informational Reports**
Dickinson offered congratulations for what he considered one of the best Fort Verde Days ever held, thanking the staff and all those who worked long, hard hours on the event.

Parrish thanked Parks & Recreation for helping with the Colonel's Daughter this year. He also commented on requests from residents from the mobile home park across from Basha's about the need for a crosswalk.

Reddell reminded the Council of the presentation scheduled for Tuesday night, October 22, 2002 by Phil Briggs of the Board of Supervisors on water issues.

Baker also thanked all those involved in the great Fort Verde Days event.

Gioia reported on a meeting between the Yavapai County Water Advisory Board and the Board of Supervisors, and the discussion on eventually working towards the water resource management plan, including emphasis on awareness of lack of water resources. He also described the problems in Payson made desperate by the lack of necessary water resources, resulting in excessive impact fees now being

imposed per house, with higher fees anticipated in the future just for water resource development, as well as Flagstaff finding it mandatory to continue using stringent water conservation measures year-around.

Hauser stated that she had also attended a meeting this week which included a discussion about Payson. She learned that from the year 2000 to the year 2022, Payson's current water budget study predicts zero groundwater available by 2022. Payson has only the short period of 20 years to find another water source and build the necessary pipeline.

Hauser also urged everyone to attend Friday night's last home football game.

17. Adjournment

The meeting was adjourned at 8:00 p.m.

I, Deborah A. Barber, Town Clerk of the Town of Camp Verde, do hereby certify that I personally posted the October 16, 2002 Addendum to the Agenda (attached) on Tuesday, October 15, 2002 on the Town Hall bulletin board at 4:00 p.m., and at Bashas and the Post Office at approximately 4:15 p.m. In addition, the agenda was posted to the Town's website at approximately 3:56 p.m.

Deborah A. Barber
Deborah A. Barber

State of Arizona

County of Yavapai

The foregoing instrument was acknowledged before me this 16th day of October, 2002 by Deborah A. Barber.

Carol J. Brown
Notary Public

10-16-02P02:25 RCVD

My Commission Expires: 12/12/04

**ADDENDUM
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, OCTOBER 16, 2002
6:30 P.M.**

Councilor Dickinson requested the following item:

12.(a) Discussion, consideration, and possible action concerning Council appointment of a Vice Mayor.

Posted by:

D. Barber

Date/Time:

10-16-02 - 4:00 pm

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**ADDENDUM
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, OCTOBER 16, 2002
6:30 P.M.**

Councilor Dickinson requested the following item:

12.(a) Discussion, consideration, and possible action concerning Council appointment of a Vice Mayor.

Posted by:

D. Barber

Date/Time:

10-16-02 - 4:00 pm

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

CORRECTED AGENDA



**REGULAR SESSION
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, OCTOBER 16, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) October 2, 2002 – Regular Session
 - 2) October 4, 2002 – Special Session
 - 3) October 9, 2002 – Work Session
 - b) **Set Next Meeting, Date and Time:**
 - 1) Work Session – October 23, 2002 at 5:30 p.m.
 - 2) Regular/Council Hears Planning & Zoning – October 23, 2002 at 6:30 p.m.
 - c) **Possible approval of Proclamation, declaring October 23, 2002 through October 31, 2002 as Red Ribbon Week, urging all residents to comply with and show their support for the Red Ribbon Campaign – No Use of Illegal Drugs.**
 - d) **Possible approval of a letter supporting the EPA Watershed Initiative Grant**
5. **Presentation of Plaque to former Council Member Eric Eberhard**
6. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-431.01(G))

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Public input may be invited on any of the following item(s):

7. **Presentation of Certificate and Recognition to the Employee of the Quarter for the period ending September 30, 2002.**
8. **Discussion, consideration, and possible approval to use Room 203 as a Community Social Services Resource Center.**
9. **Discussion, consideration, and possible approval of Resolution 2002-529, approving a Statement of Understanding between the Camp Verde Unified School District and the Town of Camp Verde for the purpose of continuing a working relationship in preparing for emergency evacuation of CVUSD students and staff.**
10. **Discussion, consideration, and possible authorization to collaborate with Buena Vista Children's Services to pursue funding from the 21st Century Grant Program to facilitate a Before & After School Program for Camp Verde youth.**
11. **Discussion, consideration, and possible authorization to negotiate a fee with an architect to prepare plans and specifications for the construction of the new Marshal's Office facility and Town Hall expansion.**

Councilor Dickinson requested the following items:

12. Discussion, consideration and possible action concerning a 'Resign to Run' ordinance.

13. Call to the Public for Items Not on the Agenda

There will be no Public input on the following items:

14. Advanced Approvals (There are no advanced approvals)

15. Manager/Staff Report

16. Council Informational Reports: Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.

17. Adjournment

Posted by: D. Barber

Date/Time: 10-15-02 - 10:15 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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AGENDA



**REGULAR SESSION
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, OCTOBER 16, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) October 2, 2002 – Regular Session
 - 2) October 4, 2002 – Special Session
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 - b) **Set Next Meeting, Date and Time:**
 - 1) Work Session – October 23, 2002 at 5:30 p.m.
 - 2) Regular/Council Hears Planning & Zoning – October 23, 2002 at 6:30 p.m.
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 - d) **Possible approval of a letter supporting the EPA Watershed Initiative Grant**
5. **Presentation of Plaque to former Council Member Eric Eberhard**
6. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-431.01(G))

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Public input may be invited on any of the following item(s).

7. **Presentation of Certificate and Recognition to the Employee of the Quarter for the period ending September 30, 2002.**
8. **Discussion, consideration, and possible approval to use Room 203 as a Community Social Services Resource Center.**
9. **Discussion, consideration, and possible approval of Resolution 2002-529, approving a Statement of Understanding between the Camp Verde Unified School District and the Town of Camp Verde for the purpose of continuing a working relationship in preparing for emergency evacuation of CVUSD students and staff.**
10. **Discussion, consideration, and possible authorization to collaborate with Buena Vista Children's Services to pursue funding from the 21st Century Grant Program to facilitate a Before & After School Program for Camp Verde youth.**
11. **Discussion, consideration, and possible authorization to negotiate a fee with an architect to prepare plans and specifications for the construction of the new Marshal's Office facility and Town Hall expansion.**

Councilor Dickinson requested the following items:

- 12. Discussion, consideration and possible action concerning a 'Resign to Run' ordinance.**

There will be no Public Input on the following items:

- 13. Advanced Approvals** (There are no advanced approvals)

- 14. Manager/Staff Report**

- 15. Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.

- 16. Adjournment**

Posted by: U Jones

Date/Time: 10-11-02 8:45 a.m

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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MINUTES



**REGULAR SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, OCTOBER 16, 2002
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**
Mayor Hauser called the meeting to order at 6:30 p.m.
2. **Roll Call**
Mayor Hauser, Vice Mayor Gioia, Councilors Reddell, Baker, Hunter, Parrish and Dickinson were present.

Also Present:
Finance Director Dane Bullard, Lynda Moore, Harry Parsi, Wendy Escoffier, John Wischmeyer, John Roberts, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper
3. **Pledge of Allegiance**
Councilor Reddell led the Pledge.
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) October 2, 2002 - Regular Session
 - 2) October 4, 2002 - Special Session
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 - b) **Set Next Meeting, Date and Time:**
 - 1) Work Session – October 23, 2002 at 5:30 p.m.
 - 2) Regular Session – October 16, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – October 23, 2002 at 6:30 p.m.
 - c) **Possible approval of Proclamation, declaring October 23, 2002 through October 31, 2002 as Red Ribbon Week, urging all residents to comply with and show their support for the Red Ribbon Campaign - No Use of Illegal Drugs**
 - d) **Possible approval of a letter supporting the EPA Watershed Initiative Report**
Dickinson confirmed that the Work Session scheduled for October 23, 2002, had been canceled.

On a motion by Gioia, seconded by Reddell, the Council voted unanimously to approve the Consent Agenda as amended.
5. **Presentation of Plaque to former Council Member Eric Eberhard**
Mayor Hauser presented a Plaque to Eric Eberhard, in recognition of his service as a Town Council member from March, 1998 to September, 2002.
6. **Call to the Public for Items not on the Agenda**
Mayor Hauser announced the Call to the Public for Items not on the Agenda.

Leon Raper presented and read a letter submitting his resignation as a Commissioner on the Camp Verde Board of Adjustments, citing as a reason being unable in good conscience to continue to participate

in "quasi-judicial Board meetings wherein P&Z Staff and Town Attorney ignore commonly used rules of order and procedure." (A copy of his letter is attached hereto as an exhibit.)

Dale Harvey commented on the Council meeting of October 4, 2002, which he referred to as being hastily called, and objected to the Minutes having been approved as written. It appeared to him that the Town Attorney on the one hand seemed to interpret the Garello Rule as supporting Mayor Hauser, then describing it as being ambiguous. Also, the Minutes reflected no public input; however, there had been no call for public input. The main issues he wanted to raise were civility and public policy. He felt that the meeting was the most uncivil public meeting he had ever attended. He expressed agreement with Robert Foreman's September 12, 2002 letter to the Editor urging the Town of Camp Verde to move forward in a positive, cooperative spirit. As for the law on public policy, he also agreed with Dan Engler's October 9, 2002 editorial discussing public policy being changed in a slam-dunk manner. He advised that meetings should be publicized the proper amount of time and correctly reported in the newspaper so that "democracy is not usurped," by avoiding any hint of violation of Open Meeting Laws or taking any illegal actions. He cautioned that the slam-dunk tactics being used will create self-defeating reactions.

Jane Whitmire commended Vice Mayor Gioia for his tireless dedication to the Town of Camp Verde. She referred to his impressive high level of commitment, statesman-like manner, knowledge of Town issues, and many hours devoted to his position as Vice Mayor. She complimented him on his control of composure regardless of opposition to his efforts, totally unlike the "temper tantrums" displayed by other seated members of the Council. Whitmire feels that if the community is to ever be successful in considering and deciding about important issues, then Vice Mayor Gioia's brand of civil, public behavior is sorely needed. She also thanked Gioia on his recent work in Washington D.C. on behalf of our community and its citizens.

Jim Bullard, Jr. reminded the Council that the Town recently voted to replace what had existed, that we should praise the Attorney instead of tearing her down, and he urged the public to "give it a chance."

Jim Bullard, Sr. said he would like to see the Council smooth out, and move ahead for the betterment of the Town. In the past it seemed that whatever he had brought up at Council meetings bounced on deaf ears, referring to a "fearsome foursome." He added the people had voted for a change, and the Town should "get on the right track."

There was no further public input.

7. Presentation of Certificate and Recognition to the Employee of the Quarter for the period ending September 30, 2002

Mayor Hauser presented a Certificate to Sgt. Ralph O'Donnell, from the Marshal's Office, and another to Bill Lee, Parks & Recreation Director, as co-winners.

The two employees had each received 20 votes, resulting in a tie. The final selection was based upon what other employees had said about each in praise of their community involvement, excellent character, interaction with citizens and other employees, and development of projects.

There was no public input.

8. Discussion, consideration and possible approval to use Room 203 as a Community Social Services Resources Center.

On a motion by Gioia, seconded by Reddell, the Council voted unanimously to approve use of Room 203 as a Community Social Services Resources Center, subject to direction to Staff to include in the MOU a typical agreement for release of liabilities.

Franc Kahn referred to his report on the subject, which was included in the agenda package, and invited questions. Mayor Hauser stated that the approval was for a wonderful cause in that there would finally be services for Camp Verde citizens, from babies to the elderly. Gioia complimented Kahn on his untiring efforts in pursuing this goal. Dickinson questioned whether the proposal required liability agreements for

use of the room, and if not, perhaps staff should be directed to prepare a basic agreement similar to what is currently being used.

There was no public input.

9. Discussion, consideration, and possible approval of Resolution 2002-529, approving a Statement of Understanding between the Camp Verde Unified School District and the Town of Camp Verde for the purpose of continuing a working relationship in preparing for emergency evacuation of CVUSD students and staff

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the Statement of Understanding between the Camp Verde Unified School District and the Town of Camp Verde for the purpose of continuing a working relationship in preparing for emergency evacuation of CVUSD students and staff.

Mayor Hauser advised the Council that she had received a phone call from School Board members who could not attend the meeting because of a schedule conflict, but who were in support of the concept. Gioia said that the agreement is self-explanatory, and that the relationship that the Town has with the School District has been very beneficial, and both entities will be offering help to each other in times of emergency.

There was no public input.

10. Discussion, consideration, and possible authorization to collaborate with Buena Vista Children's Services to pursue funding from the 21st Century Grant Program to facilitate a Before & After School Program for Camp Verde youth.

On a motion made by Dickinson, seconded by Gioia, the Council voted unanimously to authorize collaboration with Buena Vista Children's Services to pursue funding from the 21st Century Grant Program to facilitate a Before & After School Program for Camp Verde youth.

Mayor Hauser introduced the item as nothing being more important than to develop this program, and said the Board members at the school absolutely support the concept. Although a decision has not been made as to location, Hauser stated that it is extremely important for helping Camp Verde families. Kahn gave credit to Bill Lee for having done the majority of the preliminary work, saying he had only picked up where Lee had left off when Lee was put on administrative leave.

Gioia asked about the establishment of the programs, whether Clarkdale, Cottonwood and Camp Verde would all have one for inclusion in the youth count, and Kahn confirmed that was the case and that Camp Verde had been guaranteed advisory influence over program selection and development. Although Buena Vista will be the applicant and fiscal agent, Camp Verde will have a significant role to play in developing the program. Reddell clarified his understanding that the program would cover kindergarten through 8th Grade.

There was no public input.

11. Discussion, consideration, and possible authorization to negotiate a fee with an architect to prepare plans and specifications for the construction of the new Marshal's Office facility and Town Hall expansion.

A motion by Dickinson, seconded by Hunter, to direct Staff to bring back to Council with 30 days, written proposals for architectural, electrical, mechanical, plumbing, designs and landscaping for a new law enforcement complex to be located on the Oasis Drive property, and a Town Hall Renovation remodel as has been previously considered in conceptual drawings, and consistent with the financial circumstances of the Town and cooperatively receptive of design input from Staff as is deemed necessary by interim Town Manager Bullard; failed, with "no" votes by Gioia, Hunter and Hauser.

On a motion by Gioia, seconded by Hunter, the Council voted to direct Staff to pursue negotiations with Durant Architects and, if need be, Barkley Architects, and bring back to Council the information and

possible pricing in a non-committal format to prepare plans and specifications for the construction of the new Marshal's Office facility and Town Hall expansion; with "no" votes by Dickinson and Parrish.

Councilor Reddell excused himself, citing a conflict of interest before discussion began.

Town Marshal John Wischmeyer referred to the Council's previous authorization to obtain an architect to design the expansion of Town Hall and a new Marshal's Office facility. A committee consisting of Wischmeyer, Gerald Laurito, Franc Kahn and Harry Parsi interviewed six architectural firms, and are recommending the primary fee negotiation with Durant Architects. Following that the Council will be asked for approval to actually spend the money, so expenditure is not required at this point.

Dickinson preferred to not take any step forward without some more input on actual fees being considered. He asked if there had been any discussion about price range, and Wischmeyer said the firms had all suggested about 8%, which Dickinson felt was like a commission, and then asked what the total fee might be, also expressing concern about how the different firms were rated. Wischmeyer said that one firm had mentioned a flat fee of \$45,000, but that quality and experience were the main factors in making the selection, not just price.

Councilor Baker also expressed concern about price, and questioned the status of the current economy and revenues to the Town. Wischmeyer repeated that whatever price was involved, the committee would still be required to get final approval from Council, that only authorization to negotiate a fee was being requested. As a former participant in the selection committee, Gioia told the Council that he was aware firsthand of the interviewing process and work involved to this date, and suggested that the staff should be allowed to get the numbers for approval, and Council can then make its decision.

Councilor Hunter asked Finance Director Bullard about the loan which had been discussed at the outset; Bullard said that financing rates are still very attractive, but he also shared Baker's concern about the current economy producing the needed revenue stream to the Town. Wischmeyer agreed that he was just as concerned as anyone else about the expenditure. Dickinson continued to express discomfort with a lack of more detail on qualifications and backgrounds of the firms, as well as pricing considerations.

Baker wanted to know on which areas the committee focused in making a selection, and Wischmeyer explained that the main criteria were experience and demonstration of knowledge, as well as familiarity with the needs of the Marshal's Office. Hunter also reminded the Council that only the fee was being negotiated at this time.

There was input from the public as follows:

Jim Bullard asked if the committee had considered using local references, which he felt was important.

Heather Mauch also felt it was important to have someone familiar with the needs of the Marshal's Office, and that any decision should not be based on just a low bid.

There was no further public input.

12. **Discussion, consideration, and possible action concerning a "Resign to Run" ordinance.**

Council took no action on this item.

Councilor Dickinson pointed out that this draft ordinance had been included on the agenda only for the purpose of discussion. He explained that he felt it was important that the Town and citizenry be served in the best possible fashion, citing that existing circumstances could allow somebody to run for and win another seated office with the result that someone else could be appointed to fill the remaining two years left on the office vacated by the change, which would be unfair to the voters. He believes a person should fulfill one commitment before beginning a different public office.

Mayor Hauser asked if she had another year left and chose to run for Council, not for Mayor, then would she be required to step down if she filed nomination papers, and Dickinson confirmed that that was

correct. Hunter pointed out that if he were to step down to run for a different office, the public would not necessarily be served, since someone else would have to be appointed to fill his vacancy. He felt the ordinance would actually be limiting the choice of the voters. Dickinson said that Hunter had brought up the whole point of the ordinance, that it would create an incentive for a person to fulfill one obligation before beginning another.

Mayor Hauser referred to the same kind of ordinance which had been proposed in 1999 and a memo regarding it which cautioned that such an ordinance might be challenged as an illegal infringement on the election process. Baker said that only a remaining short term would be subject to a replacement; if the voters elect someone for four years, then they should serve for those four years. Baker also brought up the matter of per diem pay for Council members, which she feels is actually a salary, since the same amount is paid on a regular basis. And in that event, the statute would require that a member resign before running for another office since a salary is being paid.

Town Attorney Kriegh stated that Litchfield has had in effect the same type of ordinance since 1991, with no challenges made to it.

Hunter objected that Kriegh referred to a confidential memo in making her reply and Kriegh explained that she only referred to public record in connection with the Litchfield ordinance, also that there is an existing Arizona Statute that applies to elected officials and the requirement that they resign in order to run for another office.

Baker wanted to know how the public felt regarding the monthly amount of \$50 paid to each Council member, whether it should be considered expenses or salary, since expense reports were submitted in addition to the \$50 received.

Finance Director Bullard said he would guess that the Statute would consider the \$50 a monthly salary; expenses are reimbursed separately.

There was input from the public as follows:

Ron Smith agreed with the intent of the proposed ordinance, and felt it served the interests of the community better.

Leon Raper stated that he believed a great deal of public input would be necessary, since the ordinance deals with elected officials. He asked if, for instance, a public official were to apply for a job in private industry, would that mean that official would have to resign to take the different job. If another town has had a similar code in effect for 10 years, he would suggest it just has never been challenged. He recommended getting outside legal advice before proceeding.

Eric Eberhard, on the subject of taxes on salary, said that the amount is only money coming in, not salary, subject to worker's comp and other employee taxes.

There was no further public input.

12(a) Discussion, consideration, and possible action concerning Council appointment of a Vice Mayor.

On a motion by Dickinson, seconded by Baker, the Council voted to appoint John Reddell to serve as Vice Mayor, effective immediately, through June, 2003. Hauser, Hunter and Gioia voted no.

Mayor Hauser introduced the agenda item which had been submitted by Dickinson, reading from the Town Code which states that the Council shall annually select at the first scheduled meeting in June a Vice Mayor who shall serve at the pleasure of the Council. Dickinson prefaced his comments by saying it had nothing to do with the principals involved, but only a matter of principle that when political winds change, the positions of leadership change with them.

He emphasized that the key words are "that the Vice Mayor serves at the pleasure of the Council," and the matter should be reviewed at this time to see what the pleasure of the Council is. Hunter protested that the word "annually" is controlling, and there is nothing whatsoever in the Town Code that would allow the Vice Mayor to be removed in the middle of the year. Dickinson protested that "pleasure of Council" means just that, and that the Council is now a new one, and Town Attorney Kriegh agreed that "pleasure of Council" would take precedence, and the matter could be voted upon.

Gioia volunteered his feeling that everyone knows he will serve the community in whatever capacity he is asked to serve, and in whatever capacity the political winds allow.

There was input from the public as follows:

Leon Raper questioned the apparent confusion between the Council and the Attorney regarding the term "shall annually select." And he added, "at the first scheduled meeting in June a Vice Mayor." He compared "at the pleasure of" with referring to directing a member to perform certain tasks.

Barbara Miller said her concern was the lack of control in allowing Council members and the audience to personally attack people and staff, which is unacceptable in a meeting, and she feels the Mayor should exercise more control of the meetings.

Donna Hromada declined to comment on what was being discussed, but said she was troubled by one Council member so obviously personally attacking someone on staff. She reminded the members that they were voted in; they don't have the right to make such comments attacking someone on staff. She was interrupted with a reminder that her comments were not appropriate for the subject discussed. She continued, saying that anything can be put on the agenda to be discussed; each member has the right to vote against whatever it is, but should not criticize someone for wanting something to be discussed before the public.

Chuck Green agreed with the interpretation of "at the pleasure of the Council" having a specific meaning, and therefore the Council has the right to change, if they desire.

Heather Mauch said her understanding of "annually in June" would dictate when the Council would make its "pleasurely" decisions, so would ask the Council to wait until June to do so.

There was no further input from the public.

Councilor Baker stated that the Code provides that following the general election and the votes being canvassed, the Council members will be seated at the first meeting in June, and she reminded the community that 18 months ago the Council performed entirely differently in spite of the Town Code. She believes "at the pleasure of" is fairly clear; also, even through only one new member was elected, that still constitutes a new Council, and the issue would not be improper to address.

Dickinson said that in public office there is always the risk of being unpopular, but that is part of our process. Elections cause change, leadership changes are a way of life in politics, and the system must be supported, including both sides of the issue. He expressed his respect for the Vice Mayor, but also respect for the concerns of other Council members who may feel a change is necessary.

Mayor Hauser asked for some reason behind the request for a change. Baker volunteered that there was no particular motive, just what she considered as the best move for the Town at this time.

13. Call to the Public for Items Not on the Agenda

There was no public input.

14. Advanced Approvals

There were no advanced approvals.

15. Manager/Staff Report

There was no staff report.

16. Council Informational Reports

Dickinson offered congratulations for what he considered one of the best Fort Verde Days ever held, thanking the staff and all those who worked long, hard hours on the event.

Parrish thanked Parks & Recreation for helping with the Colonel's Daughter this year. He also commented on requests from residents from the mobile home park across from Basha's about the need for a crosswalk.

Reddell reminded the Council of the presentation scheduled for Tuesday night, October 22, 2002 by Phil Briggs of the Board of Supervisors on the water issue.

Baker also thanked all those involved in the great Fort Verde Days event.

Gioia reported on a meeting between the Yavapai County Water Advisory Board and the Board of Supervisors, and the discussion on eventually working towards the water resource management plan, including emphasis on awareness of lack of water resources. He also described the problems in Payson made desperate by the lack of necessary water resources, resulting in excessive impact fees now being imposed per house, with higher fees anticipated in the future just for water resource development, as well as Flagstaff finding it mandatory to continue using stringent water conservation measures year-around.

Hauser stated that she had also attended a meeting this week which included a discussion about Payson. She learned that from the year 2000 to the year 2022, Payson's current water budget study predicts zero groundwater available by 2022. Payson has only the short period of 20 years to find another water source and build the necessary pipeline.

Hauser also urged everyone to attend Friday night's last home football game.

17. Adjournment

The meeting was adjourned at 8:00 p.m.



Brenda Hauser, Mayor



Margaret Harper, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the regular Session of the Town Council of Camp Verde, Arizona, held on the 16th day of October, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 12 day of November, 2002



Deborah Barber, Town Clerk

**ACTIONS TAKEN
REGULAR SESSION
WEDNESDAY, OCTOBER 23, 2002
6:30 P.M.**

- 4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**

a) Approval of the Minutes:

There were no minutes for approval.

b) Set Next Meeting, Date and Time:

- 1) Work Session (GIS Modeling Project) - November 6, 2002 at 5:30 p.m.
- 2) Regular Session - November 6, 2002 at 6:30 p.m.
- 3) Joint Work Session (General Plan) - November 13, 2002, at 6:30 p.m.
- 4) Regular Session/Council Hears Planning & Zoning - November 20, 2002 at 6:30 p.m.
- 5) Regular/Council Hears Planning & Zoning - November 27, 2002 at 6:30 p.m. **CANCELLED**

c) Possible approval of Proclamation, declaring November 17 - 23 as the 81st annual observance of American Education Week.

d) Possible approval of a Chamber of Commerce quarterly drawdown in the amount of \$11,250.

e) Possible approval of a letter to Governor Hull in support of the Rural Watershed Initiative.

f) Discussion, consideration, and possible approval of Resolution 2002-539, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona authorizing submission of said resolution with application for the 2003 Growing Smarter Planning Grant.

On a motion by Baker, seconded by Dickinson, the Council voted unanimously to approve the Consent Agenda, amended as follows:

- (1) Delete Item 4(b)(1);
- (2) Schedule Special Session for October 29, 2002, at 7:00 p.m.

On a motion by Dickinson, seconded by Gioia, the Council voted unanimously to direct staff to schedule two tentative appointments for two separate Work Sessions with Mr. Johnson, with Planning & Zoning and then with Council, to discuss the information requested, and then for Council to review that information with Planning & Zoning at a following Work Session.

5. Call to the Public for Items not on the Agenda

Public input from Jane Whitmire will be addressed in the Minutes.

6. Discussion, consideration, and possible action to ratify the Council action of September 18, 2002 appointing Planning and Zoning Commissioners Suzy Burnside and Robert Foreman.

On a motion by Dickinson, seconded by the others in unison, the Council voted unanimously to ratify the Council action of 9-18-02, appointing P&Z Commissioners Suzy Burnside and Robert Foreman.

7. Discussion, consideration, and possible approval of Resolution 2002-538, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 4 - Voting Procedures of Resolution 99-426, Establishing Commission Appointment Procedures.

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve Resolution 2002-538, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 4 - Voting Procedures of Resolution 99-426, Establishing Commission Appointment Procedures.

8. Discussion, consideration, and possible approval of Resolution 2002-537, approving an amendment to Use Permit 2001-492 that allows for the operation of a 181 space RV Park which will include no more than 50 park models on tax parcel 404-17-030-A, located at 583 West Middle Verde Road for a period of ten (10) years.

On a motion by Dickinson, seconded by Reddell, the Council voted unanimously to approve Resolution 2002-537 with the following contingencies: That the Town receives verification of approval of construction of the water system as required by ADEQ; approval from Yavapai County Environmental Health; that ADOT traffic requirements and a stipulation that the developer commit to pay their numerically factual share of a traffic signal requirement when appropriate to do so.

9. Discussion, consideration, and possible direction to staff concerning Council direction to include provisions permitting cottage industries in Ordinance 2002-A218, amending Section 103 (Definitions) of the P&Z Ordinance (87-A23).

Council directed staff to bring the proposed provisions and definition for cottage industries back to Planning & Zoning for further work and recommendations to Council. Gioia also suggested that staff, under definitions for Home Occupation, revise the phrase "therefor for gain" to read "therefor for monetary gain."

10. Finance Director Report on the Town's financial outlook of the Maintenance and Operations Budget.

Bullard presented a report on the Town's fiscal position and outlook for the next few years. Council took no action on this item.

11. Discussion, consideration and possible approval of Ordinance 2002-A244, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, repealing Ordinances 2002-A238, 2002-A239, 2002-A240, 2002-A241, and 2002-A242 regarding Town Code, Chapter 7, adding Sections 7-9-1 through 7-9-11: Development Fee Procedures and Requirements; Imposition of a Town Marshal Development Fee; Imposition of a Library Development Fee; Imposition of a Parks & Recreation Development Fee; and Imposition of a Municipal Development Fee.

Council took no action on this item.

12. Possible approval of Resolution 2002-511, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, Establishing that the Current Fifty Dollar Flat Fee Provided to Council is Salary.

On a motion by Baker, seconded by Dickinson, the Council voted to approve Resolution 2002-511, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, Establishing that the Current Fifty-Dollar Flat Fee Provided to Council is Salary. Gioia, Hunter and Hauser voted no.

13. Discussion and consideration regarding Council Member's roles, ethics, and duties.

Baker read a prepared statement that is attached and becomes a permanent part of this record. Council took no action on this item.

14. Call to the Public for Items Not on the Agenda.

Public input from Henry Shill and Donna Hromada will be addressed in the Minutes.

15. Discussion or consultation with the attorney in order to consider the Town's position and instruct the attorney regarding litigation and/or settlement with Yavapai-Apache Sand and Rock.

On a motion by Dickinson, seconded by Reddell, the Council voted unanimously to go into Executive Session, commencing at 6:45 p.m.

The Mayor advised that no action would be taken and that the matter will be rescheduled on a future Agenda.

16. Advanced Approvals

There were no advanced approvals.

17. Manager/Staff Report

Town Attorney Kriegh stated that the investigative inquiry report will be coming back to Council on Tuesday, October 29th at 7:00 p.m.

18. Council Informational Reports

Baker wanted to recognize the effort of the Town Clerk for being accepted into the IIMC Master Municipal Clerk Academy and referred to a letter from the President of that organization commenting on the impressive milestone Debbie Barber has reached in her career. Baker hoped that the Council never forgets to recognize those employees who are accomplishing so many things, with much of it on their own time.

Gioia reported attending the meeting of the Verde Valley Water Users Association, and was pleased to see the turnout of concerned citizens. The power point presentation and display regarding the adjudication plea being entered on behalf of the VVWUA provided an easily understandable rendition of the location of and the wells affected, the possibilities and actuality of the court rulings, and what the issues are.

Dickinson announced Grasshopper Basketball for 1st and 2nd grade, 3rd and 4th grade boys and girls tryouts and signups are scheduled for Saturday, November 2nd.

Hunter also wanted to congratulate Barber.

Reddell announced an all-day meeting at Cliff Castle Casino with ADOT and facilities involved in construction of the by-pass road which is being coordinated to start around the 1st of November; it will be held from 8:00 a.m. to 5:00 p.m.

19. Adjournment

The meeting was adjourned at 9:30 p.m.

AGENDA



**REGULAR SESSION/COUNCIL HEARS PLANNING & ZONING
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, OCTOBER 23, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) There are no minutes for approval.
 - b) **Set Next Meeting, Date and Time:**
 - 1) Work Session (GIS Modeling Project) – November 6, 2002 at 5:30 p.m.
 - 2) Regular Session – November 6, 2002 at 6:30 p.m.
 - 3) Joint Work Session (General Plan) – November 13, 2002 at 6:30 p.m.
 - 4) Regular Session/Council Hears Planning & Zoning – November 20, 2002 at 6:30 p.m.
 - 5) Regular/Council Hears Planning & Zoning – November 27, 2002 at 6:30 p.m. - **CANCELLED**
 - c) **Possible approval of Proclamation, declaring November 17 – 23 as the 81st annual observance of American Education Week.**
 - d) **Possible approval of Chamber of Commerce quarterly drawdown in the amount of \$11,250. This is a budgeted amount from the General Fund.**
 - e) **Possible approval of a letter to Governor Hull in support of the Rural Watershed Initiative**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-431.01(G))

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Public input may be invited on any of the following item(s):

6. **Discussion, consideration, and possible action to ratify the Council action of September 18, 2002 appointing Planning and Zoning Commissioners Suzy Burnside and Robert Foreman.**
7. **Discussion, consideration, and possible approval of Resolution 2002-538, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 4 – Voting Procedures of Resolution 99-426, Establishing Commission Appointment Procedures.**
8. **Discussion, consideration, and possible approval of Resolution, 2002-537, approving an amendment to Use Permit 2001-492 that allows for the operation of a 181 space RV Park which will include no more than 50 park models on tax parcel 404-17-030-A, located at 583 West Middle Verde Road for a period of ten (10) years.**
9. **Discussion, consideration, and possible direction to staff concerning Council direction to include provisions permitting cottage industries in Ordinance 2002-A218, amending Section 103 (Definitions) of the P&Z Ordinance (87-A23).**

10. **Finance Director Report on the Town's financial outlook of the Maintenance and Operations Budget.**
11. **Discussion, consideration and possible approval of Ordinance 2002-A244, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, repealing ordinances 2002-A238, 2002-A239, 2002-A240, 2002-A241, and 2002-A242 regarding Town Code, Chapter 7, adding Sections 7-9-1 through 7-9-11: Development Fee Procedures and Requirments; Imposition of a Town Marshal Development Fee; Imposition of a Library Development Fee; Imposition of a Parks & Recreation Development Fee; and Imposition of a Municipal Development Fee.**
12. **Possible approval of Resolution 2002-511, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, Establishing that the Current Fifty Dollar Flat Fee Provided to Council is Salary.**

Councilor Baker requested the following item:

13. **Discussion and consideration regarding Council Member's roles, ethics, and duties.** (Note: Council may vote to go into Executive Session pursuant to ARS §38-431.03 (A)(3) for discussion or consultation with the attorney for legal advice.)
14. **Call to the Public for Items Not on the Agenda**
15. **Discussion or consultation with the attorney in order to consider the Town's position and instruct the attorney regarding litigation and/or settlement with Yavapai-Apache Sand and Rock.** (Note: Council may vote to go into Executive Session pursuant to ARS §38-431.03 (A)(4))

There will be no Public input on the following items:

16. **Advanced Approvals** (There are no advanced approvals)
17. **Manager/Staff Report**
18. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.
19. **Adjournment**

Posted by: D. Barber

Date/Time: 10-18-02 - 10:00 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

MINUTES



**REGULAR SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, OCTOBER 23, 2002
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**
Mayor Hauser called the meeting to order at 6:30 p.m.
2. **Roll Call**
Mayor Hauser, Vice Mayor Reddell, Councilors Baker, Hunter, Parrish and Dickinson were present; Councilor Gioia arrived at 6:38 p.m.
Also Present:
Finance Director Dane Bullard, Town Attorney Julie Kriegh, Senior Planner Nancy Buckel, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper. Town Manager Roberts was present in the audience.
3. **Pledge of Allegiance**
Councilor Dickinson led the Pledge.
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
There were no minutes for approval.
 - b) **Set Next Meeting, Date and Time:**
 - 1) Work Session (GIS Modeling Project) - November 6, 2002 at 5:30 p.m.
 - 2) Regular Session - November 6, 2002 at 6:30 p.m.
 - 3) Joint Work Session (General Plan) - November 20, 2002 at 6:30 p.m.
 - 4) Regular Session/Council Hears Planning & Zoning
 - 3) Regular/Council Hears Planning & Zoning - November 27, 2002 at 6:30 p.m. **CANCELLED**
 - c) **Possible approval of Proclamation, declaring November 17 - 23 as the 81st annual observance of American Education Week.**
 - d) **Possible approval of a Chamber of Commerce quarterly drawdown in the amount of \$11,250.**
 - e) **Possible approval of a letter to Governor Hull in support of the Rural Watershed Initiative.**
 - f) **Discussion, consideration, and possible approval of Resolution 2002-539, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona authorizing submission of said resolution with application for the 2003 Growing Smarter Planning Grant.**

On a motion by Baker, seconded by Dickinson, the Council voted unanimously to approve the Consent Agenda, amended as follows:

 - (1) Delete Item 4(b)(1);
 - (2) Schedule Special Session for October 29, 2002, at 7:00 p.m.

On a motion by Dickinson, seconded by Gioia, the Council voted unanimously to direct staff to schedule two tentative appointments for two separate Work Sessions with Mr. Johnson, with Planning & Zoning

and then with Council, to discuss the information requested, and then for Council to review that information with Planning & Zoning at a following Work Session.

Councilor Dickinson initiated a discussion on the Growing Smarter project, pointing out that the Town has already paid \$12,500 to the County, and the Scope of Work provided for Prescott College to work with Camp Verde staff and elected officials to develop a small growth model, scheduled to be completed before December 30th. Dickinson requested information as to the progress being made and the current status. He was concerned about whether the meeting scheduled was a final review and if so why haven't the elected officials yet been consulted with.

Nancy Buckel explained that the meeting would be the first presentation of how the Modeling Project is progressing. Buckel said that staff has been requested to provide information to Mr. Johnson for him to continue with the project. She can provide a General Plan overlay of land use and certain data base; however, staff has been unable to get the hard figures on the breakdown of growth, commercial and residential. She suggested he might be able to use examples of what he used for the County. Buckel understands that Johnson has requested a meeting with the Mayor and P&Z Commission Chair, but she is not sure what the meeting will deal with. Mayor Hauser understands that a meeting at this time would be to account for the money spent so far, and to update the progress.

Dickinson said that the ultimate numbers will have a large effect on people's lives, and should come from a balance of people who are involved in the situation. It must reflect a consensus that can go from the vote of the Council to a vote of the people. He wants to be sure that Johnson has not already completed his work without any input from Council and P&Z to discuss the numbers being used. The Town needs to discuss the numbers for population growth and housing type, housing needed now and in the future. Without the Town providing those numbers, alternative numbers will be assumed. Before the presentation will be made close to its final form, Johnson must ascertain what the information needs to be. Mayor Hauser assured Dickinson that that was the purpose of the meeting on November 13th, a joint work session on the General Plan.

Nancy Buckel added that Johnson's presentation was just to show the modeling program that he has put together before; she cautioned Council not to try to put into the Work Session on the General Plan the numbers that Dickinson feels are important, because that will take a long discussion. The focus of the meeting will be on the General Plan. Staff does not yet have hard figures to discuss yet. It must be a consensus from the Council representing the community to provide that input, including residential and commercial growth, and those percentiles. Dickinson requested that staff bring to both P&Z and Council an inventory of current housing, income, types of housing and apparent trends, in order to make a proper decision on the issue.

5. Call to the Public for Items not on the Agenda

Mayor Hauser announced the Call to the Public for Items not on the Agenda.

Jane Whitmire commended the Council for the Proclamation for the Red Ribbon Week, and urged the Council to stand behind it since drugs are a growing issue in the Town. She favors random drug testing, and a review of the Employee Handbook, and that should start with the Council as an example for our youth.

There was no further public input.

6. Discussion, consideration, and possible action to ratify the Council action of September 18, 2002 appointing Planning and Zoning Commissioners Suzy Burnside and Robert Foreman.

On a motion by Dickinson, seconded by the others in unison, the Council voted unanimously to ratify the Council action of 9-18-02 appointing P&Z Commissioners Suzy Burnside and Robert Foreman.

Description of Action Ratified: During the Regular Session of the Mayor and Common Council on September 18, 2002, on a motion by Tony Gioia, seconded by Leroy Hunter, the Council voted unanimously to appoint Robert Foreman and Suzy Burnside for full terms to the Planning and Zoning

Commission." This motion was made following a 'secret ballot'. Other candidates for consideration for the two seats were: Robert M. Witt and Joseph A. 'Joe' Johnson.

This action may have been taken in violation of the Open Meeting Law. As such, the Mayor and Common Council will ratify the action during their Regular/Council Hears Planning and Zoning Session to be held on Wednesday, October 23, 2002 at 473 S. Main, Council Chambers, Room 106 at 6:30 p.m.

There was no public input.

7. Discussion, consideration, and possible approval of Resolution 2002-538, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 4 - Voting Procedures of Resolution 99-426, Establishing Commission Appointment Procedures.

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve Resolution 2002-538, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 4 - Voting Procedures of Resolution 99-426, Establishing Commission Appointment Procedures.

Town Attorney Kriegh explained that the section had been revised to change the voting procedure from silent ballot to Council motion.

There was no public input.

8. Discussion, consideration, and possible approval of Resolution 2002-537, approving an amendment to Use Permit 2001-492 that allows for the operation of a 181 space RV Park which will include no more than 50 park models on tax parcel 404-17-030-A, located at 583 West Middle Verde Road for a period of ten (10) years.

On a motion by Dickinson, seconded by Reddell, the Council voted unanimously to approve Resolution 2002-537 with the following contingencies: That the Town receives verification of approval of construction of the water system as required by ADEQ; approval from Yavapai County Environmental Health; that ADOT traffic requirements and a stipulation that the developer commit to pay their numerically factual share of a traffic signal requirement when appropriate to do so.

Nancy Buckel updated the background of the project and explained the request for the amendment.

Mayor Hauser was concerned about the quality of the water being provided by the well. Dave Blauert, representing the project, said that the water and wells comply with the ADEQ requirements for the park, and must do so in order to open. Councilor Gioia wondered about the reference to the park being desired by vacationers to use mobiles, and Blauert explained that the proposed units, called park models, are an alternate usage by snowbirds, for instance, and are increasingly popular. Blauert said that maintenance will be strictly controlled by the park's CC&Rs and architectural guidelines. Gioia asked about screening, and was informed that trees, indigenous to the area, will line the perimeter.

Gioia questioned whether the sewage treatment would differ, and by what percentage, and Blauert stated that there was no additional water usage over an RV; in fact, there could be less usage because fewer people normally would use the park model than traveling in an RV. Blauert also explained that there are only 399 square feet in the park model and by law are classified as RVs, but some RVs actually can have a higher square footage number. Dickinson also raised the issue of the water system, and asked if the park would be classified as a community water system. Blauert said that they have their own water system and wells, and are prevented from selling the water; it is just for the use of the park. Blauert explained further that approval has been granted for construction; nothing has been changed for the type of occupancy. And even if 50 permanent residents move in, there is no change in the classification. Blauert feels the park will be a definite economical asset to the Town, and stressed that it will be a first-class addition in all respects.

In response to a question about tax revenue to the Town, Finance Director Bullard stated that it was up to parks to keep track and document transient occupancy; most will fall within the 30-day category and

be taxed accordingly. The park models no doubt will be taxed as straight rentals. Rental of the spaces, as proposed, will provide tax revenues to the Town. Baker asked how the Town would track whether the residents would stay longer than the year. Blauert explained that the leases would only be for one year at a time, and would have to be renewed. Baker also asked about the water issue, and Blauert said that the park cannot be opened, or one ounce of water supplied, without compliance with ADEQ requirements; further, that without that certification the Town would not issue a Certificate of Occupancy.

Gioia requested a change to the resolution regarding the traffic study and installing a traffic signal at the interchange when it becomes necessary. Blauert said that they are working with ADOT, and are willing to pay their "fair share" of that traffic signal when the counts require; that is the normal process in any development.

Mayor Hauser announced a call to the public.

Donna Hromada commented that she is familiar with several projects that Blauert Construction has done in Sedona in the past, all first class and in compliance, and he has always worked with the community.

There was no further public input.

9. Discussion, consideration, and possible direction to staff concerning Council direction to include provisions permitting cottage industries in Ordinance 2002-A218, amending Section 103 (Definitions) of the P&Z Ordinance (87-A23).

Council directed staff to bring the proposed provisions and definition for cottage industries back to Planning & Zoning for further work and resulting recommendations to Council. Gioia also suggested that staff, under definitions for Home Occupation, revise the phrase "therefore for gain" to read "therefore for monetary gain."

Nancy Buckel gave an update on the status of the two ordinances that had been tabled previously for staff to study further those people who are doing part-time crafts in their homes with the request that another category be created. A definition has been arrived at for cottage industries as a separate criterion, and staff requested direction from the Council.

Mayor Hauser announced a call to the public.

George Young said he thought the category of cottage industries was commendable, but added that business licenses should be required the same as other home businesses in order to level the playing field.

There was no further public input.

10. Finance Director Report on the Town's financial outlook of the Maintenance and Operations Budget.

Council took no action on this item.

Dane Bullard informed the Council that the Town will be experiencing drops in revenues because the economic downturn is beginning to affect the State. In the next fiscal year the State will lose about \$70 million, which will result in Camp Verde's share dropping to approximately 165,000 in 2004 and getting worse in 2005. This means a significant impact on the Town's budget which relies on State-share revenue. Whereas revenues will be growing at the slow rate of 1 to 3 percent, expenditures continue to grow from 5 to 6 percent. That must be considered by the Council's when the next budget discussions come up. The Town will need additional revenue streams or budget cuts, or even both.

Dickinson recommended to right now instruct department heads to begin reporting on suggested ways to streamline their departments and for Council to review that information from each and try to tighten belts and reevaluate costs to help meet the projected deficit. Gioia agreed with Dickinson's suggestions, and added that he was told by legislators that there will be more and more severe cuts, and particularly in

revenue sharing, and asked went on to Bullard for some suggestions for increasing revenue streams. Bullard named impact fees, sales tax and even property taxes, some of the options. He also offered, if Council likes, to research potential alternatives to bring back to Council, with options for expenditure cuts. Gioia indicated that he favored impact fees, cutting some of the "fat", wisely spending money, but trying to avoid any hardship for citizens.

Bullard said that the Town for the next three to four years will have to just hold the status quo, not starting any new programs, and hopefully the economy will turn around with the State receiving increased sales tax revenues, and the State-shared streams will start coming back. Bullard cautioned that increases in employment costs are inevitable, and staff and Council must both get involved to arrive at the immediate solutions.

Gioia shared with the public the projected deficits which will increase dramatically each year through 2006, based on the present level of services. Baker questioned whether the employee retirement costs would rise, and Bullard confirmed that they would double by next year. Dickinson said that the Town must get serious about providing the same level of service but with less expenditures, and concentrate on economic development and building tax base.

Mayor Hauser announced a call to the public.

Lori Boynton cited some research which indicated that employees have charged snacks, lunches, movies and miscellaneous charges on the Town credit card totaling from \$300 to \$370 per month, as some examples of ways to look at costs.

Leon Raper reminded the Council that he has been urging that economic development be considered the top priority, with nothing happening. He feels that no one is interested in doing anything about it.

Kevin Hauser stated that considering building homes as a means of economic development is the wrong way to go; that actually costs the Town to support that. The only lands that are not in the red are commercial and agricultural. Without impact fees, housing will never pay its way.

Dickinson responded that he refers to economic development as getting in more retail merchandisers, places to shop.

There was no further public input.

- 11. Discussion, consideration and possible approval of Ordinance 2002-A244, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, repealing Ordinances 2002-A238, 2002-A239, 2002-A240, 2002-A241, and 2002-A242 regarding Town Code, Chapter 7, adding Sections 7-9-1 through 7-9-11: Development Fee Procedures and Requirements; Imposition of a Town Marshal Development Fee; Imposition of a Library Development Fee; Imposition of a Parks & Recreation Development Fee; and Imposition of a Municipal Development Fee.**

Council took no action on this item.

Dickinson stated that referendum petitions have been filed for this item, approved, and the call for the election date is coming up. He does feel that impact fees are needed, but reiterated his opinion that the matter should go to a vote of the people. Hauser referred to the Harvard development as an example of only agreeing to possible future impact fees, and said that the fees should be imposed at the outset of any development.

Gioia also support impact fees, and that the Town must plan on future water; that Payson, because of their water problem, now has imposed impact fees of from \$4,000 to \$6,000 per new dwelling. He feels that the proposed impact fee of \$2,000 should be no burden, but only fair to long-time residents to help maintain current levels of service. Hunter agrees with Dickinson that the matter belongs before the public to vote on. Dickinson mentioned the Del Webb development as an example of anticipated strong growth

of 24 to 32 homes per year, but now the market has flattened out, and they're down to only about 12 homes per year. The amount of the impact fees should be decided by the voters.

Baker's preference also is for leaving the matter up to a vote and the citizens making the decision. In the meantime the Council could possibly also be working on arriving at a mutually-acceptable amount. Parrish is in agreement with letting the public decide.

Mayor Hauser announced a call to the public.

John Teague agrees that the original amount was too high, and that it should go to a vote. But he also feels that the first priority should be economic development before considering impact fees.

Jack Young advised the Council that a small town in California recently took up the matter of impact fees, and the public voted to increase the fees by \$7,500, making a total of \$15,000 per residence. He expressed concern about the possibility of impact fees rising, without some kind of a cap in place initially, and then a vote being required for any increase.

Henry Shill thinks that impact fees will have a negative effect on the Town; the possibility of lawsuits might cost more and cause the Town more problems than it has right now. Let the people vote; if they turn it down, forget about it.

Leon Raper said that if those supporting impact fees had devoted one-tenth of the time and effort they have spent on that subject, toward economic development instead, impact fees would not be necessary.

There was no further public input.

12. **Possible approval of Resolution 2002-511, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, Establishing that the Current Fifty Dollar Flat Fee Provided to Council is Salary.**

On a motion by Baker, seconded by Dickinson, the Council voted to approve Resolution 2002-511, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, Establishing that the Current Fifty-Dollar Flat Fee Provided to Council is Salary. Gioia, Hunter and Hauser voted no.

Bullard explained that the statutes do not precisely define what a salary is as it pertains to an elected official. But he said that whatever the amount is called, whether per diem, stipend or salary, basically it is compensation for services and must be reported as income. In order to classify it as expense reimbursement, an accounting must be made for the full amount; any portion not supported must then be reported as income. In all respects, including from a legal standpoint, the flat amount each month is a salary.

Following a general discussion on the original flat amount which was intended to cover out-of-pocket expenditures, Baker said that it was covered by Arizona State Statute, and no matter what it is called, the \$50 is a salary.

Mayor Hauser announced a call to the public.

Leon Raper told the Council that it has the right to cancel the ordinance, but not the right to establish a salary for themselves that would become effective before the next election.

Judy Gilbert, as an employer, said she had a conflict with the Council's definition of the fee being a salary; if an amount is being paid for services rendered, and therefore a salary, the Labor Board and Worker's Comp are involved.

There was no further public input.

In response to a question from Baker regarding the legality of a vote, Kriegh confirmed that if the amount were neither raised nor lowered, there was no problem.

13. Discussion and consideration regarding Council Member's roles, ethics, and duties.

Baker read a prepared statement that is attached and becomes a permanent part of this record. Council took no action on this item.

14. Call to the Public for Items Not on the Agenda.

Henry Shill again brought up his complaint about the condition of Wingfield Mesa Road reminding the Council that there was a vote in 1997 for the Town to try to acquire the right-of-way and make improvements; for only a half-mile on USFS 503 that was done. He invited the members of the Council to drive out there and see the condition; if the Town does not want to make improvements, repeal the resolution and forget about it. Also the road by the white church is still being used as a dumping ground. **Donna Hromada** commended the Mayor and Council on a very interesting, informative and well-run meeting.

John Reddell extended condolences on behalf of all to Bill Lee for the loss of his 20-year-old son; Donna Hromada said that everyone can drop off cards at the Parks & Rec office, and she will see that Lee receives them.

15. Discussion or consultation with the attorney in order to consider the Town's position and instruct the attorney regarding litigation and/or settlement with Yavapai-Apache Sand and Rock.

On a motion by Dickinson, seconded by Reddell, the Council voted unanimously to go into Executive Session, commencing at 6:45 p.m.

The Mayor advised that no action would be taken and that the matter will be rescheduled on a future Agenda.

Franklin Hoover, of Mangum, Walls, Stoops & Worden, who is representing the Town of Camp Verde, in the Yavapai Superior Court litigation with Yavapai-Apache Sand and Rock's operations, gave a brief introduction to the background of the issue. The Yavapai-Apache Nation had filed an action alleging that the 1992 Camp Verde Mining Ordinance was not enacted in accordance with procedures required by Title 9 of the A.R.S., and therefore invalid, and claimed nevertheless that their operation was exempt. The Town's position was upheld by the Court who then issued an injunction requiring the mining operations to cease. Mr. Hoover informed the Council that a proposed judgment was prepared from the Minute Order and filed with the Court; a response must be filed on or before October 28th, and the Court will then enter a judgment in favor of the Town.

16. Advanced Approvals

There were no advanced approvals.

17. Manager/Staff Report

Town Attorney Kriegh stated that the investigative inquiry report will be coming back to Council on Tuesday, October 29th at 7:00 p.m.

18. Council Informational Reports

Baker wanted to recognize the efforts of the Town Clerk for being accepted into the IIMC Master Municipal Clerk Academy and referred to a letter from the President of that organization commenting on the impressive milestone Debbie Barber has reached in her career. Baker hoped that the Council never forgets to recognize those employees who are accomplishing so many things, much of it on their own time.

Gioia reported attending the meeting of the Verde Valley Water Users Association, and was pleased to see the turnout of concerned citizens. The power point presentation and display regarding the adjudication plea being entered on behalf of the VVWUA provided an easily understandable rendition of

the location of and the wells affected, the possibilities are and actuality of the court rulings are, and what the issues are.

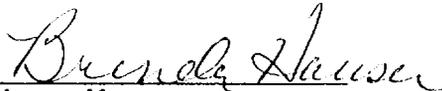
Dickinson announced Grasshopper Basketball for 1st and 2nd grade, 3rd and 4th grade boys and girls tryouts and signups are scheduled for Saturday, November 2nd.

Hunter also wanted to congratulate Barber.

Reddell announced an all-day meeting at Cliff Castle Casino with ADOT and facilities involved in construction of the by-pass road which is being coordinated to start around the 1st of November; it will be held from 8:00 a.m. to 5:00 p.m.

19. Adjournment

The meeting was adjourned at 9:30 p.m.



Brenda Hauser, Mayor



Margaret Harper, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the regular Session of the Town Council of Camp Verde, Arizona, held on the 23rd day of October, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 12 day of November, 2002



Deborah Barber, Town Clerk

**ADDENDUM
AGENDA**



**REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, OCTOBER 23, 2002
6:30 P.M.**

- 4(f) (Consent Agenda) Discussion, consideration, and possible approval of Resolution 2002-539, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona authorizing submission of said resolution with application for the 2003 Growing Smarter Planning Grant.**

Posted by: U Jones

Date/Time: 10-21-02 2:00 P.M.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

AGENDA



**SPECIAL SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**TUESDAY, OCTOBER 29, 2002
7:00 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the Following:

3. **Possible approval of letter of support for the Sharon Masek-Lopez grant application for a riparian project.**
4. **Discussion or consultation with legal counsel for legal advice regarding the Administrative Investigative Inquiry Report.** Note: Council may vote to go into Executive Session pursuant to ARS §38-431.03 (A)(3).
5. **Discussion, consideration, and possible administrative action concerning employment, assignment, appointment, promotion, demotion, salaries, discipline, resignation, or dismissal of Town Manager John Roberts regarding the results and recommendation from the Administrative Investigative Inquiry Report.** (Council may vote to go into executive session per ARS §38-431.03 (A)(1) and then resume this item.)
6. **Discussion, consideration, and possible administrative action concerning employment, assignment, appointment, promotion, demotion, salaries, discipline, resignation, or dismissal of Parks & Recreation Director Bill Lee regarding the results and recommendation from the Administrative Investigative Inquiry Report.** (Council may vote to go into executive session per ARS §38-431.03 (A)(1) and then resume this item.)
7. **Adjournment.**

Posted by: W. Jones

Date/Time: 10-25-02

2:45 P.M.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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MINUTES



**SPECIAL SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106**

**TUESDAY, OCTOBER 29, 2002
7:00 P.M.**

1. **Call to Order**
Mayor Hauser called the meeting to order at 7:00 p.m.
2. **Roll Call**
Mayor Hauser, Vice Mayor Reddell, Councilors Baker, Dickinson, Gioia, Hunter and Parrish were present.
Also Present:
Town Attorney Julie Kriegh, Finance Director and Acting Town Manager Dane Bullard, Town Manager John Roberts, Jane Reddin, Shirley Karode, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper.

Pledge of Allegiance
Councilor Gioia led the Pledge.

Discussion of the Following:

3. **Possible approval of letter of support for the Sharon Masek-Lopez grant application for a riparian project.**
On a motion by Gioia, seconded by Reddell, the Council voted unanimously to approve the letter of support for the Sharon Masek-Lopez grant application for a riparian project.
4. **Discussion or consultation with legal counsel for legal advice regarding the Administrative Investigative Inquiry Report.**
On a motion by Dickinson, seconded by Baker, the Council voted unanimously to adjourn to Executive Session for legal advice.

The meeting was adjourned at 7:03 for an Executive Session, and was resumed at 8:45, with Mayor Hauser announcing a call to order.

5. **Discussion, consideration, and possible administrative action concerning employment, assignment, appointment, promotion, demotion, salaries, discipline, resignation, or dismissal of Town Manager John Roberts regarding the results and recommendation from the Administrative Investigative Inquiry Report.**

On a motion by Dickinson, seconded by Gioia, the Council voted to terminate the employment of John Roberts at the will of Council, and with severance pay as outlined in the Town Code Section 3(1)(3)(b); with a no vote by Baker, who stated that morally and ethically she did not feel she could vote yes.

Mayor Hauser stated that all Council members have turned in their reports, which are confidential because they are personnel records, and announced that a press release had been prepared and would be available following the meeting.

6. **Discussion, consideration, and possible administrative action concerning employment, assignment, appointment, promotion, demotion, salaries, discipline, resignation, or dismissal of Parks & Recreation Director Bill Lee regarding the results and recommendation from the Administrative Investigative Inquiry Report.**

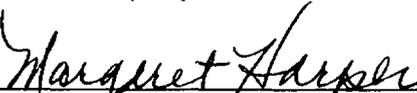
On a motion by Dickinson, seconded by Reddell, the Council voted unanimously to inform Acting Town Manager Bullard that Council suggests Bill Lee be reinstated to his appointment.

7. **Adjournment.**

The meeting was adjourned at 8:47 p.m.



Brenda Hauser, Mayor



Margaret Harper, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 29th day of October, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 12 day of November, 2002



Deborah Barber, Town Clerk

**ACTIONS TAKEN
REGULAR SESSION
WEDNESDAY, NOVEMBER 6, 2002
6:30 P.M.**

4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**

a) Approval of the Minutes:

- 1) October 29, 2002 – Special Session
- 2) October 23, 2002 – Regular Session
- 2) October 16, 2002 – Regular Session

b) Set Next Meeting, Date and Time:

- 1) Joint Work Session (General Plan) – November 13, 2002 at 6:30 p.m.
- 2) Regular Session/Council Hears Planning & Zoning – November 20, 2002 at 6:30 p.m.
- 3) Regular/Council Hears Planning & Zoning – November 27, 2002 at 6:30 p.m. - **CANCELLED**

c) Possible approval of letter of support to Red Rock District Ranger's efforts in restoration and preservation of the Fossil Creek area.

On a motion by Reddell, seconded by Baker, the Council voted unanimously to approve the Consent Agenda, amended as follows:

- (1) Set Special Session - November 13, 2002 at 5:30 p.m.;
- (2) Set Work Session (GIS Modeling Project) - November 20, 2002 at 5:00;
- (3) Pull Item c) for separate discussion (Dickinson);
- (4) October 23, 2002 Minutes, page 5, correct "Boynton" to "Boyce".
- (5) Set an Executive Session as soon as possible (Reddell).

On a motion by Reddell, seconded by Dickinson, the Council voted unanimously to table Item c), pending receipt of further information on the restoration being done.

5. **Call to the Public for Items not on the Agenda**

Public input from Ron Luczak will be addressed in the Minutes.

Vice Mayor Reddell requested item 15 be heard first to accommodate persons in attendance.

6. **Discussion, consideration, and possible recommendation of approval of a liquor license for the Maverik Country Store #294.**

On a motion by Reddell, seconded by Hunter, the Council voted unanimously to recommend approval of the liquor license for the Maverik Store #294, located on Finnie Flat Road.

7. **Discussion, consideration, and possible recommendation of approval of a liquor license for Fort Verde Gas.**

On a motion by Reddell, seconded by Hunter, the Council voted unanimously to recommend approval of the liquor license for Ft. Verde Gas.

8. **Discussion, consideration, and review of the Town Prosecution Quarterly Report.**

Council took no action on this item.

9. **Discussion, consideration, and possible approval of a contribution in an amount not to exceed \$500 for the production and printing of the Verde River Almanac. Diane Joens is preparing the Verde River Almanac as a "Project CENTRL" project.**

On a motion by Hauser, seconded by Hunter, the Council voted unanimously to approve a contribution in the amount of \$500 for the Verde River Almanac, together with completion of the questionnaire.

- 10. Discussion, consideration, and possible direction to staff to begin franchise agreement negotiations with NPG Cable to increase the fee from 2% to 4% to mitigate lost sales tax revenue that will no longer be remitted by NPG Cable.**

Council took no action on this item.

- 11. Discussion, consideration, and possible direction to staff concerning the Main Street Project relating to the relocation of utilities (water & electric) and condemnation.**

Council took no action on this item.

- 12. Discussion, consideration, and possible direction to staff concerning the Community Development Director position.**

The Council directed staff to work on setting up a date for a retreat for an in-depth discussion based on further information including statistics and budget concerns as well as other departments' needs.

- 13. Discussion, consideration, and possible direction to staff concerning the timeline of the General Plan approval process.**

On a motion by Dickinson, seconded by Parrish, the Council voted to extend the General Plan timeline not to go past December, 2002, and to cancel the November meetings currently scheduled to consider the General Plan.

- 14. Discussion, consideration, and possible direction to staff concerning re-evaluation of the Grants Administrator position, job duties, and pay scale.**

Council took no action on this item.

- 15. Discussion or consultation with the attorney in order to consider the Town's position and instruct the attorney regarding litigation and/or settlement with Yavapai-Apache Sand and Rock.**

On a motion by Reddell, seconded by Parrish, the Council voted to table further discussion on the litigation and/or settlement with Yavapai-Apache Sand and Rock, pending an Executive Session to be set at a later date; Hauser voted no.

- 16. Call to the Public for Items Not on the Agenda**

There was no public input.

- 17. Advanced Approvals**

On a motion by Reddell, seconded by Baker, the Council voted unanimously to approve payment of the amount of \$8,334 to the investigators regarding the allegations of the Town Manager and the Parks & Recreation Director.

- 18. Manager/Staff Report**

There was no report.

- 19. Council Informational Reports**

Mayor Hauser cited the high percentage of domestic violence incidents in the Town, the fact that the Cottonwood shelter is full, and appealed for volunteers to support Heather Farr in her work to help the victims find protection. Hauser also announced that the football team is going to the State playoffs for the first time, as well as the soccer team.

Reddell will attend the VFW meeting for Hauser.

Gioia expressed thanks to Hauser for her work being done in the area of domestic violence.

- 20. Adjournment**

The meeting was adjourned at 9:00 p.m.

AGENDA



**REGULAR SESSION
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, NOVEMBER 6, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) October 29, 2002 – Special Session
 - 2) October 23, 2002 – Regular Session
 - 2) October 16, 2002 – Regular Session
 - b) **Set Next Meeting, Date and Time:**
 - 1) Joint Work Session (General Plan) – November 13, 2002 at 6:30 p.m.
 - 2) Regular Session/Council Hears Planning & Zoning – November 20, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – November 27, 2002 at 6:30 p.m. - **CANCELLED**
 - c) **Possible approval of letter of support to Red Rock District Ranger's efforts in restoration and preservation of the Fossil Creek area.**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-431.01(G))

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Public input may be invited on any of the following item(s):

6. **Discussion, consideration, and possible recommendation of approval of a liquor license for the Maverik Country Store #294.** This is a new license application.
7. **Discussion, consideration, and possible recommendation of approval of a liquor license for Fort Verde Gas.** This is a new owner application.
8. **Discussion, consideration, and review of the Town Prosecution Quarterly Report.**
9. **Discussion, consideration, and possible approval of a contribution in an amount not to exceed \$500 for the production and printing of the Verde River Almanac.** Diane Joens is preparing the Verde River Almanac as a "Project CENTRL" project. This is an unbudgeted item from the General Fund.
10. **Discussion, consideration, and possible direction to staff to begin franchise agreement negotiations with NPG Cable to increase the fee from 2% to 4% to mitigate lost sales tax revenue that will no longer be remitted by NPG Cable.**
11. **Discussion, consideration, and possible direction to staff concerning the Main Street Project relating to the relocation of utilities (water & electric) and condemnation.**
12. **Discussion, consideration, and possible direction to staff concerning the Community Development Director position.**

Councilor Dickinson requested Items 13 & 14:

- 13. **Discussion, consideration, and possible direction to staff concerning the timeline of the General Plan approval process.**
- 14. **Discussion, consideration, and possible direction to staff concerning re-evaluation of the Grants Administrator position, job duties, and pay scale.**
- 15. **Discussion or consultation with the attorney in order to consider the Town's position and instruct the attorney regarding litigation and/or settlement with Yavapai-Apache Sand and Rock.** Note: Council may vote to go into Executive Session pursuant to ARS §38-431.03 A.4
- 16. **Call to the Public for Items Not on the Agenda**

There will be no Public Input on the following items:

- 17. **Advanced Approvals** (There are no advanced approvals)
- 18. **Manager/Staff Report**
- 19. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.
- 20. **Adjournment**

Posted by: W Jones

Date/Time: 11-1-02 11:00 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**MINUTES
REGULAR SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, NOVEMBER 6, 2002
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Reddell, Councilors Gioia, Baker, Hunter, and Parrish and Dickinson were present; Councilor Dickinson arrived at 6:33, and Councilor Gioia arrived at 6:40.

Also Present:

Finance Director Dane Bullard, Nancy Buckel, Wendy Escoffier, Franc Kahn, Bill Lee, Attorney Tom Kelly, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

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c) Possible approval of letter of support to Red Rock District Ranger's efforts in restoration and preservation of the Fossil Creek area.

On a motion by Reddell, seconded by Baker, the Council voted unanimously to approve the Consent Agenda, amended as follows:

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- (5) Set an Executive Session as soon as possible (Reddell).

On a motion by Reddell, seconded by Dickinson, the Council voted unanimously to table Item c), pending receipt of further information on the restoration being done.

3. Pledge of Allegiance

Councilor Parrish led the Pledge.

5. Call to the Public for Items not on the Agenda

Ron Lucszak, Interim Director of the Chamber of Commerce, thanked the Town for its continued support, citing an approximately 50% increase in both phone calls and visitors during the July-August-September quarter.

6. Discussion, consideration, and possible recommendation of approval of a liquor license for the Maverik Country Store #294.

On a motion by Reddell, seconded by Hunter, the Council voted unanimously to recommend approval of the liquor license for the Maverik Store #294, located on Finnie Flat Road.

In response to Baker's question about the number of alcohol violations cited for Maverik stores, Kristen Call, agent for Maverik, explained that the violations mostly included sales to minors, and taking into account the large number of stores throughout different states, the percentage is relatively small.

Tom Ross, from Salt Lake City, also representing the Maverik stores, also commented on the incidents of violations, and selling alcohol to minors or intoxicated people is a great concern to the company as well. However, despite the ongoing training efforts such violations usually result from employees not properly doing their job.

7. Discussion, consideration, and possible recommendation of approval of a liquor license for Fort Verde Gas.

On a motion by Reddell, seconded by Hunter, the Council voted unanimously to recommend approval of the liquor license for Ft. Verde Gas.

John Gewargis, owner, stated that he and his brother and one associate have all completed a training class on making proper liquor sales, and feels that there will be no violations in that regard.

There was no public input.

8. Discussion, consideration, and review of the Town Prosecution Quarterly Report.

Council took no action on this item.

Tom Kelly referred to the Quarterly Report, copies of which the members have, and said that his office has encountered a problem in complying with the requirement to provide continuing legal education to the Town Marshal's office, citing a real problem with scheduling and the difficulty of assembling the deputies because of having to respond to ongoing calls from the public for police coverage, and bringing in officers on their days off would be cost prohibitive. He suggested that he could provide written summaries of changes in existing law as they are published, which the deputies could study on their own. Gioia proposed that Kelly might consider making videotapes to present such classes; and Kelly felt that was an excellent idea and will investigate that possibility further.

Baker asked how other entities handle this same problem with scheduling, and Kelly confirmed that many officers feel they do not receive sufficient training in recent changes in law. Kelly said that he also provides legal representation for the Arizona Cops organization, and responding to questioning by Dickinson explained that the organization consists of police officers who are members; he does not provide training to them as a group, only to their employer entities. His role is to represent individual officers from a liability standpoint in connection with shootings, and possible criminal charges of homicide. Dickinson suggested that it might be beneficial for the Town to support membership of its officers in that organization.

Mayor Hauser announced a call to the public.

George Young volunteered his assistance to Kelly in creating videotapes of seminars.

Leon Raper commented that some entrepreneur should take advantage of the opportunity to put such training on-line for the officers.

There was no further public input.

6. Discussion, consideration, and possible recommendation of approval of a liquor license for the Maverik Country Store #294.

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John Gewargis, owner, stated that he and his brother and one associate have all completed a training class on making proper liquor sales, and feels that there will be no violations in that regard.

There was no public input.

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Council took no action on this item.

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There was no further public input.

9. **Discussion, consideration, and possible approval of a contribution in an amount not to exceed \$500 for the production and printing of the Verde River Almanac. Diane Joens is preparing the Verde River Almanac as a "Project CENTRL" project.**

On a motion by Hauser, seconded by Hunter, the Council voted unanimously to approve a contribution in the amount of \$500 for the Verde River Almanac, together with completion of the questionnaire.

Diane Joens, a student of Project CENTRL, which is a leadership program sponsored by the University of Arizona and the Center for World Leadership, made a presentation of her project which she chose as an internship. The emphasis is on focusing on rural issues which are traditionally overlooked, and her primary interest is developing appreciation of the Verde River. The proposed project has been approved and endorsed by the Center, and she has done extensive research with various communities. Joens concluded her presentation with a description of the proposed Almanac to be designed essentially the same as the well-known Farmer's Almanac. Gioia commented that participation in the development of the Almanac could very well be beneficial to Camp Verde's economic development.

10. **Discussion, consideration, and possible direction to staff to begin franchise agreement negotiations with NPG Cable to increase the fee from 2% to 4% to mitigate lost sales tax revenue that will no longer be remitted by NPG Cable.**

Council took no action on this item.

Bullard referred to a letter received from the Cable company, which stated that because of an ongoing court case in Tucson Camp Verde will no longer be able to collect the current 2% transaction privilege tax from the operations of the franchise cable in addition to the 2% franchise fee. The District Manager advised Bullard that possibly an increase in the franchise fee from 2% to 4% could be negotiated to compensate for the loss of the sales tax. Bullard felt that the matter should be researched by staff before making any decision in that regard, and a proposal will then be presented to Council at a future meeting for approval. Gioia suggested that, based on his understanding of the category of the service affected by the court decision, that decision may not apply to the current cable service, and he has requested a legal opinion from the Town Attorney. Bullard agreed, stating that that was one of the items to be researched. Parrish requested also addressing the matter of restoring Channel 18 to local cable as part of the investigation. The staff was directed to proceed with the research.

11. **Discussion, consideration, and possible direction to staff concerning the Main Street Project relating to the relocation of utilities (water & electric) and condemnation.**

Council took no action on this item.

Finance Director Bullard reviewed the background of the project, including the last portion regarding the condemnation process. He stated that except for four merchants on Main Street, everyone had signed, and three of the four were in negotiations. ADOT has awarded the contract to Ames Construction for the by-pass as well as the Main Street improvement, which creates pressure to begin the Main Street project sooner than planned. Dave Terry, of APS, outlined the work that APS is proposing that the Town perform, which would include the Main Street trenching, backfill and placing of conduit relating to APS, and installation of transformer pads, together with the conversion of electrical service from overhead to underground, which conversion involves approximately only seven services. APS will provide do the design and coordinate placement of the new underground devices; will provide all underground wire, transformers, cabinets as necessary for distribution system, including all inspections and overhead line removal. The design could be completed by the end of January, with the Town soliciting bids with the goal of fitting in that project with the excavation for the rest of the road, and APS would provide the engineering and job specs for the bidding process. The cost to the Town is estimated at approximately \$200,000; but based on other projects probably under that amount. Gioia confirmed with Terry that APS would cooperate in providing the conduit to the Town at wholesale cost. Dickinson asked about coordinating with cable and telephone service, and Gioia said that in response to his request Bill Lee is working on that phase. Terry advised the Council that typically those services use the APS design and trenching, at no cost to the Town. Lee reminded the Council that the \$200,000 previously discussed was all to come out of the CIP.

Lars Garcia thanked Reddell and Lee for their work in coordinating the project, and then provided an update to the Council. Conditional approval from the Highway Administration has been received to proceed to advertise the project; the joint project agreement should specify that both overhead and underground obstructions should be cleared prior to commencing construction safely. He also said that advancing construction of Main Street work would be beneficial in completing the project sooner. ADOT would want the utilities underground by February, with Main Street starting in March. Garcia suggested that a separate meeting between the Town staff, contractor, and possibly the utilities should be considered, since some electrical and conduit are being installed for the irrigation system and since this is some work that should have been done before the advertising of bids. He added that it would be wise, from safety and liability issues, for Town staff to be on the site for oversight.

Gioia asked, since some of the trenching will be shared by APS and the Town, what would be the ratio of cost attributable to the Town. Garcia again referred to the need for a meeting with utilities, because some of them do not wish to share trenches from a safety and accessibility standpoint, and the District prefers that the Town take the lead on that issue prior to the bids. Gioia offered to work with Lee on those cost-lowering specifics. Reddell pointed out that the underground construction and power are independent projects of each other; Gioia replied that he is interested in researching whatever could be done in that area to save costs. Dickinson raised an objection to Gioia personally getting involved, rather than the Council as a body directing staff to work on those issues. Gioia explained that he felt that he had helped save money for the Town in the past, and was simply calling on his past experience to assist. Lee assured the Council that staff will continue to work in every possible way to save costs.

Stan Bullard, of the Camp Verde Water System, said that the cost originally bid for moving a fire hydrant, plus the services, including their contractor's cost, was \$19,340, but that Camp Verde Water has been advised by their vendor that the cost has now gone up, although the water company is willing to work with the Town to try to save money. Gioia said that he believes that under the franchise agreement, and under the circumstances, the cost should fall to ADOT since it is ADOT's project. He suggested that staff should work that out with ADOT and the water company. Lee said that he understands that matter is already addressed in the IGA already signed with ADOT; in addition, the Town made the decision to move the sidewalks, so perhaps some responsibility lies with the Town.

Garcia reported on the type of material selected for the sidewalks, referring to a letter from the Mayor which accepted responsibility for payment of the difference between what was specified originally and what was decided upon. Dickinson questioned the revision to the timeline, and Garcia confirmed that if it causes delay for the contractor, State funds would have to be used to pay for that delay. Dickinson asked if APS pushed the bid proposal as hard as possible, whether the end of January would still be the soonest for the bid package to be ready, and Terry said that date would be the very latest, and perhaps earlier. Dickinson insisted that ADOT and Ames assure the Council right now that concessions will be granted to allow the process to move forward, realistically in May, without penalty. Reddell asked Troy Carter of Ames Construction to address that issue, but Carter respectfully deferred any decision to ADOT, and informed the Council that, although as a contractor they would prefer to start earlier, Ames' agreement with ADOT would give the Town 15 months to plan.

Mayor Hauser announced a call for public input.

Bob Womack, one of the business owners, said he was concerned over the cost now being projected, since his original understanding was the amount of \$150,000. He also understands that unexpected issues can come up, and asked if that had been addressed.

There was no further public input.

Dickinson then continued the discussion, questioning Garcia about the statement by Carter that the Town would not be in trouble over any delay. Garcia explained that the contractor was more flexible than ADOT, and the project would have to be redesigned rather than the planned project schedule being impacted by a delay, which ADOT would object to. Dickinson reminded Garcia that the accelerated schedule was ADOT's idea, and therefore the Town should be given some flexibility and the Town should

have that reassurance from ADOT. Garcia said that would have to be taken up at the District level; he could not make that decision.

12. Discussion, consideration, and possible direction to staff concerning the Community Development Director position.

The Council directed staff to work on setting up a date for a retreat for an in-depth discussion based on further information including statistics and budget concerns as well as other departments' needs.

Bullard updated the Council regarding receipt of applications responding to past advertising for the Community Development Director position, as well as for Town Manager, and requested direction from the Council on the course to follow under the current circumstances, including setting priorities, ways to accomplish leadership in that department. Hauser asked about applications for the position of Town Manager being received, and Bullard confirmed that a small number has been received. He has also inquired through the League about perhaps bringing in an interim Town Manager to help the Town make a smoother transition for that position.

Dickinson suggested that the afternoon retreat formerly requested by Bullard would be a good time to also consider discussing the matter, and that the existing applicants should be advised that the process is still pending. He felt it would be beneficial to study the reports from department heads which had been previously requested, as well as streamlining personnel needs with the current budget in mind. Parrish confirmed that it would be necessary to re-advertise, since he has received inquiries from prospective applicants. Gioia also felt the retreat would be beneficial, to develop a better understanding of what the Town's needs from the positions, the workload, statistics and hard facts in general. Baker was in favor as well, and said that a date and time should be set as soon as possible. Bullard suggested that a Friday would be most desirable, and ideally by the 15th of November.

13. Discussion, consideration, and possible direction to staff concerning the timeline of the General Plan approval process.

On a motion by Dickinson, seconded by Parrish, the Council voted to extend the General Plan timeline not to go past December 2003, and to cancel the November meetings currently scheduled to consider the General Plan, with no votes by Hauser, Gioia and Hunter.

Dickinson expressed his concern about the GIS Modeling Project, and said that he has met with Hoyt and had determined that the NASA-created Project could be a valuable technology which can demonstrate what different growth scenarios would be. Any consideration of approval of the General Plan should certainly be delayed until after the input of the GIS Project. Any premature presentation of the Plan to voters could result in a waste of time and effort in having to begin the process all over again because of improperly developed statistics. In order to make the Project viable, Hoyt needs to meet with Planning & Zoning, and Council, in order to gather adequate information to develop applicable statistics. Because of the community's opposing viewpoints, open dialogue about the growth numbers would provide invaluable information to support or alter viewpoints, arriving at a "middle of the road" approach to the Town's actual land-use needs.

Hauser questioned how long a delay Dickinson was proposing, and he replied that another four to six months would be advisable. Hauser said that would postpone any vote until November, and Dickinson explained that the current growth rate number of only 1.7% now available to the public could result in preventing the type of growth that he feels the majority of the community favors. The GIS Modeling Project could demonstrate that a growth rate of 1.7% could "starve the community to death." The other end of the spectrum is Yavapai County's average 5.1% growth rate, which would be excessive, and that would not be acceptable to the community as a whole. The GIS Project could offer the desired compromise, and staff must be allowed to develop input information for the Project to use for a realistic projection for the Town's needs, including available commercial space, sales tax sources, budget projections, and population figures to effectively promote sorely-needed economic development. If given the opportunity and time to work with valid and realistic numbers, including open dialogue, Camp Verde is in a unique position to fix many of the past budgetary problems with proper handling and development of a retail tax base, particularly with the I-17 and 260 corridor.

Dickinson suggested that the November 24th public hearing should be canceled, that Council set up a work session with Hoyt on November 20th at 5:00; and that Planning & Zoning should cancel the meeting with Hoyt on November 14th. Then a presentation can be made to both the Council and Planning & Zoning jointly, and the land-use map can then conform to the input from the Project. He assured Hauser that the Project was a flexible tool, not intended to provide absolute numbers.

Reddell asked about the purpose of the suggested November 20th meeting, and Dickinson explained that Hoyt will make a video presentation to demonstrate what the Project is, what it will do, and the information he needs in order to show the Town what the options are. Although Gioia advised he would not be available for the meeting, Dickinson said that there would be other opportunities to meet with Hoyt, including one-on-one, if necessary. The first work session would be primarily for education and understanding of the Project, with no firm decisions yet being made.

Baker agreed that it would be advisable to give staff time to provide the necessary input; Nancy Buckel cautioned the Council about the May election deadline which includes getting maps printed by February, followed by public hearings, which was the reason for the December target date, and Baker confirmed that that was understood, but the issues were too important to rush at this time.

Leon Raper commented that the Council was about four years late, and expressed concern about why the matter was on the agenda tonight, although he was happy it was being considered. He has been stressing economic development before the Council for four years, including available inventory, and protested that the lack of infrastructure is not holding up development, and the GIS has already been presented. He asserted that the General Plan could be revised at any time after adoption, and any review and update could be done later. Stalling is unnecessary.

Bob Womack said that Phoenix growth is encroaching Black Canyon City, and soon up the hill toward Cordes Junction. Camp Verde's rapid growth is inevitable, and the available land offers the best opportunity in the State of Arizona to grow, whether desired or not, and a realistic growth plan must be developed. A delay for further study is advisable.

Suzy Burnside spoke in favor of slowing down and carefully studying the issues in order to properly input information for developing a growth plan. She cautioned that, based on her experience with the Sewer District, the river and water sources need to be protected through informed planning. The Town is moving forward, which is commendable, and it is important to do what is right for the community.

- 14. Discussion, consideration, and possible direction to staff concerning re-evaluation of the Grants Administrator position, job duties, and pay scale.**
Council took no action on this item.

Dickinson requested that direction be given to staff to research the position and prepare a new job description. Hauser questioned whether it should be a decision of the Council. Bullard explained that the position was being considered for a re-classification based on recent added responsibilities, which substantially changes the job, making it a decision for the Council, and suggested that the matter should also be considered at the proposed retreat when reviewing the different departments. Baker agreed that re-evaluation of the position would be a good idea, and certainly should be discussed at a workshop. Parrish added that all the departments should be looked at.

- 15. Discussion or consultation with the attorney in order to consider the Town's position and instruct the attorney regarding litigation and/or settlement with Yavapai-Apache Sand and Rock.**

On a motion by Reddell, seconded by Parrish, the Council voted to table further discussion on the litigation and/or settlement with Yavapai-Apache Sand and Rock, pending an Executive Session to be set at a later date; Hauser voted no.

16. Call to the Public for Items Not on the Agenda

There was no public input.

17. Advanced Approvals

On a motion by Reddell, seconded by Baker, the Council voted unanimously to approve payment of the amount of \$8,334 to the investigators regarding the allegations of the Town Manager and the Parks & Recreation Director.

Bullard reported that an invoice has been submitted by the investigators to the Town in the amount of \$8,334, which is \$834 over the \$7500 authorized, and requested authorization to exceed the ceiling set.

18. Manager/Staff Report

There was no report.

19. Council Informational Reports:

Mayor Hauser cited the high percentage of domestic violence incidents in the Town, the fact that the Cottonwood shelter is full, and appealed for volunteers to support Heather Farr in her work to help the victims find protection. Hauser also announced that the football team is going to the State playoffs for the first time, as well as the soccer team.

Reddell will attend the VFW meeting for Hauser.

Gioia expressed thanks to Hauser for her work being done in the area of domestic violence.

20. Adjournment

The meeting was adjourned at 9:00 p.m.



John Reddell-Vice Mayor



Margaret Harper, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the regular Session of the Town Council of Camp Verde, Arizona, held on the 6th day of November 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 21 day of November, 2002



Deborah Barber, Town Clerk

**AGENDA
SPECIAL SESSION**



**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
Council Chambers
473 S. Main, Room #106**

**WEDNESDAY, NOVEMBER 13, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Possible approval of letter of support to Red Rock District Ranger's efforts in restoration and preservation of the Fossil Creek area.**
4. **Discussion, consultation and possible legal advice from the Town Attorney to consider Council's position concerning the severance package agreement for John Roberts. Council may vote to go into executive session pursuant to ARS §38-431.03(A)(3) and then resume this item.**
5. **Adjournment**

Posted by: V Jones

Date/Time: 11-08-02 11:00 a.m.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES
SPECIAL SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room 106
WEDNESDAY, NOVEMBER 13, 2002
6:30 P.M.**

1. **Call to Order**

Vice Mayor Reddell called the meeting to order at 6:30 p.m.

2. **Roll Call**

Vice Mayor Reddell, Councilors Baker, Dickinson, Hunter and Parrish were present. Mayor Hauser was absent. Councilor Gioia arrived at 6:37 p.m.

Also Present:

Town Attorney Julie Kriegh, Acting Town Manager Dane Bullard, and Town Clerk Debbie Barber

3. **Possible approval of letter of support to Red Rock District Ranger's efforts in restoration and preservation of the Fossil Creek area.**

On a motion by Baker, seconded by Gioia, the Council voted to approve the letter of support for the Red Rock District Ranger's efforts in restoration and preservation of the Fossil Creek area with the addition that the Town receives updated information. Dickinson voted no.

Judy Adams with the Coconino Forest Land Staff was present to answer Council questions. Parrish asked if the Mail Trail and the Flume Trails would be closed. Adams answered that the Mail Trail would stay open but that the Flume Trail would be closed to protect natural resources and for the safety of the public. She confirmed that the comment process was currently taking place, and that no definite plan had been announced. She said that the Town could continue to remain 'in the loop' of notification if a letter of request was submitted.

Dickinson advised that he was opposed to the decommissioning of the Childs Plant and wasting 30 million dollars to take apart a perfectly good power plant and to impact a historically significant structure and area. Adams advised that APS had decided to decommission the plant and the U.S. Forest Service must manage and protect the area during and after the plant is removed. She said that the restoration efforts would require the removal of the flumes from the hillside and other above-ground safety concerns, but that underground facilities would remain to avoid disturbance of the environmentally sensitive area. Adams affirmed that Steer Lake would be removed and the water returned to its natural flow to Fossil Creek.

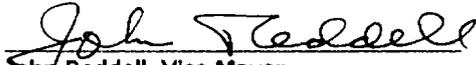
4. **Discussion, consultation, and possible legal advice from the Town Attorney to consider Council's position concerning the severance package agreement for John Roberts.**

On a motion by Dickinson, seconded by Parrish, the Council voted unanimously to adjourn to Executive Session for legal advice. The meeting was recessed at 6:45 p.m. and reconvened at 7:20 p.m.

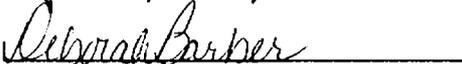
Council took no action on this item. Vice Mayor Reddell advised that the final agreement would be approved in a public meeting.

5. **Adjournment.**

The meeting was adjourned at 7:21 p.m.



John Reddell, Vice Mayor

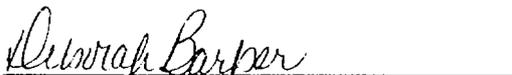


Deborah Barber, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 13th day of November 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 21 day of November, 2002



Deborah Barber, Town Clerk

AGENDA



WORK SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106**

**WEDNESDAY, NOVEMBER 20, 2002
5:00 P.M.**

1. **Call to Order**
2. **Roll Call**

Discussion of the Following:

3. **Presentation of the GIS Modeling Project by Hoyt Johnson and discussion with staff and Council concerning growth numbers needed to create a more accurate model.**
4. **Discussion with staff concerning the requirements of an application for a mining operation permit.**
5. **Adjournment**

Posted by: *[Signature]*

Date/Time: 11-15-02 9:30 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES
WORK SESSION
MAYOR AND COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, NOVEMBER 20, 2002
5:00 P.M.**

Minutes are a summary of the discussion only. They are not verbatim.

1. Call to Order

Vice Mayor Reddell called the meeting to order at 5:00p.m.

2. Roll Call

Vice Mayor Reddell, Councilors Baker, Hunter, Dickinson and Parrish were present. Mayor Hauser was absent. Councilor Gioia arrived at 5:08 p.m.

Also Present:

Acting Town Manager Dane Bullard, Senior Planner Nancy Buckel, Parks & Recreation Director Bill Lee, Associate Planner Wendy, Escoffier, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper.

Discussion of the following:

3. Presentation of the GIS Modeling Project by Hoyt Johnson and discussion with staff and Council concerning growth numbers needed to create a more accurate model.

Hoyt Johnson commenced his presentation by handing out a color brochure consisting of examples of charts and data needed to work with, and gave a brief overview of the modeling process involved. He demonstrated that, depending on input of the past and current population and the estimated growth rate, a more accurate projection can be created in order to plan for population and land use development. He explained the various points to cover, including the scenario rules for considering the transportation and circulation element, the environmental element, and potential growth areas, all of which result in a comprehensive General Plan direction.

Johnson said that the numbers used for his examples had been provided by staff only as a reference point to start from. The numbers regarding commercial development were discussed, and Dickinson said that those numbers should be based, not on raw land that does not generate revenue, but on square footage of commercial buildings and businesses and the revenue generated, and that staff is currently working on getting those figures. Johnson explained that those numbers could be plugged into the model. Gioia recalled that in the past projections had been made on high-growth/low-rate extremes, and Johnson confirmed that the model could demonstrate those extremes, including the center compromises, but in order to do that, he needs the Town to provide the "book ends" for those scenarios. It was also discussed that the Model could be updated at any time in the future, as the need arises. Depending on input, Johnson also described areas such as open space, residential, commercial, environmental, sewer and water needs of future development that can be projected. Councilor Gioia asked if water information had been provided; Johnson said that he did not have information as to where the existing water service areas were. Buckel advised that Johnson did have the water well information.

Dickinson said Council needs to work on the figures, and questioned the commercial-to-residential ratio figure, and whether the right ratio had been provided. Johnson confirmed that with the right information, the model would be a great method for staff to work to consider different scenarios and possibilities. Dickinson agreed that would be helpful in discussions regarding implementing and debating philosophies and policies. Dickinson stated that he considers one of the most glaring deficiencies in planning is the number one economically desirable development area west of I-17 and south of 260, which to date has not even been considered as anything other than Forest Service lands. He said that Council must consider this area to meet the Town's future needs.

Johnson also confirmed that the Model projections can change as rules change, and that work is now being done to try to get an idea of where the existing development is. Dickinson felt that it was important to determine the best way to deal with land use, in particular those parcels with split uses, that could lead to controversy, and good planning means that the Council should be aware of that. Dickinson also commented that the Council would also have a good opportunity to take a factual look at the residential needs of the community.

Vice Mayor Reddell expressed appreciation for what he had learned from the presentation, and Dickinson said that the Council should have been involved in developing input of data from the beginning, and that there is work cut out for Council ahead, and that there should be no pressure of a timeline to be finished with the project by December, in order to win support from the public down the line.

4. Discussion with staff concerning the requirements of an application for a mining operation permit.

Senior Planner Buckel said that she wanted to ascertain just what the Council wants the staff to do in connection with the mining permit. She advised that staff and the applicant needed to know exactly what the Council wanted to see in a permit application. The mining permit had been issued as a use permit form that allows industrial use in a residential area, contrary to the General Plan. Buckel advised that staff was looking to Council for some indication as to if an amendment to the General Plan should be submitted at the same time so that the land use is in agreement with the Plan. Buckel agreed with Hunter's point that a regular use permit did not justify an industrial use in a residential area, but that the gray area arose from the Town Code that permits mining in any zoning district.

Hunter expressed concern about the court order and the prospect of lawsuits. Baker asked Buckel about the history of the General Plan and consideration of mining, and why it was left out of the Plan, since mining was occurring in the area long before the Town was incorporated, and in was located where the natural resource is. She asked why it was now necessary to address a General Plan amendment together with a conditional use permit application. Buckel pointed out that there are a lot of existing uses that are not currently on the land use map. Baker said that the mining operation has existed as a natural land resource, and that because it was ignored as the Plan was developed, it was frustrating to try to make it right now.

Gioia expressed his opinion that a General Plan amendment would be supported by the criteria in place dictating what General Plan amendments are, but that because of the pending litigation any changes at this point would be asking for trouble. Reddell said that according to the Flagstaff attorney, the use permit and a change in zoning would be allowed.

Dickinson said that he had no problem with the 1992 ordinance allowing a mining permit in any zoning and that a conditional use permit is valid, as it does not change the zoning. He noted that the present operation was for a ten-year period and at the end of that time the land will revert back to the original zoning. He also said that the General Plan can always be changed, but that the majority of the community supports mining in that location. He has no problem with considering a conditional use permit at this time, complete with a public hearing process. Hunter said that according to Southwest Risk, the Town would not be covered if any action were taken contrary to the court ruling. Gioia commented that all he was discussing was procedure, not a mandate by the people, only considering legal obligations and that on that basis, a change in zoning and amendment to the General Plan would work.

Baker questioned why a General Plan amendment would be necessary, since some of the land has already reverted back to agricultural, and Buckel referred to the Council's Resolution 2001-475 providing that any change of land increasing or decreasing intensity of the use would require an amendment to the General Plan. By going through a conditional use permit process, specific stipulations can be included by the Town.

Dickinson suggested that discussion should be ended since legal advice was not available at the meeting and that perhaps another Work Session should be scheduled that would include the Town Attorney. Reddell added that he felt the Council should give the Nation the direction for them to proceed and that the Town could either work with them or defy them, and working with them is better.

5. Adjournment

The meeting was adjourned at 6:19 p.m.



John Reddell-Vice Mayor



Margaret Harper, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the discussion of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on the 20th day of November, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 9 day of Dec., 2002



Deborah Barber, Town Clerk

**ACTIONS TAKEN
REGULAR SESSION/COUNCIL HEARS PLANNING & ZONING
WEDNESDAY, NOVEMBER 20, 2002
6:30 P.M.**

4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**

a) Approval of the Minutes:

- 1) November 6, 2002 – Regular Session
- 2) November 13, 2002 – Special Session

b) Set Next Meeting, Date and Time:

- 1) Regular/Council Hears Planning & Zoning – November 27, 2002 at 6:30 p.m. – **CANCELLED**
- 2) Regular Session- December 4, 2002 at 6:30 p.m.
- 3) Regular/Council Hears Planning & Zoning – December 18, 2002 at 6:30 p.m.
- 4) Regular/Council Hears Planning & Zoning – December 25, 2002 at 6:30 p.m. – **CANCELLED**

c) Possible approval of a Severance Agreement and Release between John Roberts and the Town.

On a motion by Baker, seconded by Hunter, the Council voted unanimously to approve the Consent Agenda, amended as follows:

- (1) Set Work Session for November 22, 2002, at 9:00 a.m.;
- (2) The Minutes of November 6, 2002, to be corrected as follows:

Page 4, paragraph 4, correct "Dickinson asked if ADOT pushed the paperwork as hard as possible, whether the end of January would still be the soonest for the bid package to be ready, and Gardia said....." to "Dickinson asked if **APS** pushed the **bid proposal** as hard as possible, whether the end of January would still be the soonest for the bid proposal to be ready, and **Terry** said....."

Page 5, Item 13, paragraph 1, correct "...General Plan timeline not to go past December, 2002,..." to "...General Plan timeline not to go past December, **2003**,....";

Page 5, Item 13, paragraph 2, correct "...and said that he has met with Hoyt and has now decided that the NASA-created Project is a valuable technology..." to "...and said that he has met with Hoyt and **had determined** that the NASA-created Project **could be** a valuable technology..."

5. **Call to the Public for Items not on the Agenda**

There was no public input.

6. **Possible discussion and viewing of a short video entitled "Strong Cities Make a Strong Statement."**

Council deleted this item from the Agenda.

7. **Discussion, consideration, and possible reclassification of the Municipal Court Supervisor position. Reclassification will add part-time Magistrate responsibilities with increased compensation.**

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the reclassification of Court Supervisor Jacque Daughety, adding magistrate responsibilities, with an increased compensation on an annual renewable basis in the amount of not-to-exceed \$5,000, with Lyndall McElhaney as Presiding Magistrate, and Daughety acting as Magistrate, as needed.

8. **Discussion, consideration, and review of the Durrant proposal as the architect for construction of a new Marshal facility and expansion of existing Town Hall.**

Council took no action on this item.

- 9. Discussion, consideration, and possible approval of Resolution 2002-540, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, to enter into an agreement with other Northern Arizona communities through their elected governing boards to cause the advancement of our collective water resource interests through the formation of the Northern Arizona Municipal Water Users Association.**

On a motion by Gioia, seconded by Hunter, the Council voted unanimously to approve Resolution 2002-540, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona to enter into an agreement with other Northern Arizona communities through their elected governing boards to cause the advancement of our collective water resource interests through the formation of the Northern Arizona Municipal Water Users Association, and the appointment of the Town Engineer as the representative for the Town of Camp Verde.
- 10. Discussion, consideration, and possible direction to staff concerning additional parking to service Main Street.**

On a motion by Dickinson, seconded by Parrish, the Council voted to direct staff to get an appraisal on property for additional parking to service Main Street; with a no vote by Gioia.
- 11. Discussion, consideration, and possible approval of funding in the amount of \$2,950 for a Cultural and Natural Resource Survey of Montezuma Castle Highway and Olive Lane as required by the U.S. Forest Service before paving can begin.**

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve funding in the amount of \$2,590 for a Cultural & Natural Resource survey of Montezuma Castle Highway and Olive lane as required by the U.S. Forest Service so that paving can begin.
- 12. Discussion, consideration, and possible direction to staff concerning a possible parking lot located behind the Allstate Insurance building adjacent to Town Hall.**

On a motion by Dickinson, seconded by Baker, the Council voted to direct staff to get an appraisal on the property owned by John Biondi located behind the Allstate Insurance building adjacent to Town Hall.
- 13. Discussion, consideration, and possible approval of a change to the Parks & Recreation Facilities and Special Event Permits, Rules, Regulations, and Rental Charges.**

On a motion by Dickinson, seconded by Hunter, the Council voted unanimously to approve the changes to the Class B items of Section III, of the Parks & Recreation guidelines concerning Special Events, Rules, Regulations and Rental Charges.
- 14. Discussion, consideration, and possible approval to sign an agreement with APS and Camp Verde Water Company and related funding in the amount of \$230,000 for the relocation and undergrounding of utilities for the Main Street Project.**

On a motion by Dickinson, seconded by Gioia, the Council voted unanimously to sign an agreement with APS and Camp Verde Water Company and related funding in the amount of \$230,000 for the relocation of undergrounding of utilities for the Main Street Project.
- 15. Discussion, consideration, and possible approval of the type of sidewalk for the Main Street Project.**

On a motion by Dickinson, seconded by Gioia, the Council voted unanimously to table this item until the next meeting.
- 16. Discussion, consideration, and possible approval of the purchase of a new 420D backhoe.**

On a motion by Baker, seconded by Hunter, the Council voted unanimously to approve the purchase of a new 420D backhoe in an amount not to exceed \$59,976, and to take the old backhoe to auction, with a minimum bid of \$10,500.
- 17. Discussion, consideration, and possible approval of a change to the Weight Room/Gym Policy that will permit use by eligible persons in exchange for community service.**

On a motion by Dickinson, seconded by Parrish, the Council voted unanimously to approve the change to the weight room/gym policy that will permit use by eligible persons in exchange for community service, and staff to take direction as given by Council on this item.

18. Call to the Public for Items Not on the Agenda

There was no public input.

19. Advanced Approvals

There were no advanced approvals.

20. Manager/Staff Report

There was no staff report.

21. Council Informational Reports:

Councilor Giola reported attending today's meeting of the Yavapai County Water Advisory Committee, at which the U.S. Forest Service made a presentation on unbelievable rate of infestation of the Bark Beetle in the Prescott and Coconino forests. Also discussed at the meeting was the Committee's overall strategy and task lists and estimated costs and work done to date.

Councilor Dickinson announced the Grasshopper Basketball for 1st and 2nd, and 3rd and 4th grades starts this Saturday, at 10:00 and 11:00 o'clock, and is well worth coming to check out. Dickinson commented that those children, which are the next generation, are the motivation for him to serve the community.

Vice Mayor Reddell reported on the program presented by Phil Briggs with information that computers will be brought in to the Verde Valley Water Users on a permanent basis for the public to use to get information, and will be housed at Valley Accounting.

22. Adjournment

The meeting was adjourned at 8:50 p.m.

AMENDMENT
to the
AGENDA



REGULAR SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, NOVEMBER 20, 2002
6:30 P.M.

14. ~~Discussion, consideration, and possible approval of funding in the amount of \$230,000 for the relocation and undergrounding of utilities for the Main Street Project.~~ This is an unbudgeted item that will come from HURF Contingency.
14. Discussion, consideration, and possible approval to sign an agreement with APS and Camp Verde Water Company and related funding in the amount of \$230,000 for the relocation and undergrounding of utilities for the Main Street Project. This is an unbudgeted item from HURF.

Posted by: *[Signature]*

Date/Time: 11-19-02 11:55

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

AGENDA



**REGULAR SESSION/COUNCIL HEARS PLANNING & ZONING
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, NOVEMBER 20, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) November 6, 2002 – Regular Session
 - 2) November 13, 2002 – Special Session
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular/Council Hears Planning & Zoning – November 27, 2002 at 6:30 p.m. – **CANCELLED**
 - 2) Regular Session- December 4, 2002 at 6:30 p.m.
 - 3) Regular/Council Hears Planning & Zoning – December 18, 2002 at 6:30 p.m.
 - 4) Regular/Council Hears Planning & Zoning – December 25, 2002 at 6:30 p.m. – **CANCELLED**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-431.01(G))

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Public input may be invited on the following items:

6. **Possible discussion and viewing of a short video entitled "Strong Cities Make a Strong Statement."**
7. **Discussion, consideration, and possible reclassification of the Municipal Court Supervisor position. Reclassification will add part-time Magistrate responsibilities with increased compensation.** The proposed increase is an unbudgeted item from the General Fund.
8. **Discussion, consideration, and review of the Durrant proposal as the architect for construction of a new Marshal facility and expansion of existing Town Hall.**
9. **Discussion, consideration, and possible approval of Resolution 2002-540, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, to enter into an agreement with other Northern Arizona communities through their elected governing boards to cause the advancement of our collective water resource interests through the formation of the Northern Arizona Municipal Water Users Association.**
10. **Discussion, consideration, and possible direction to staff concerning additional parking to service Main Street.**
11. **Discussion, consideration, and possible approval of funding in the amount of \$2,950 for a Cultural and Natural Resource Survey of Montezuma Castle Highway and Olive Lane as required by the U.S. Forest Service before paving can begin.** This is an unbudgeted item that will come from HURF Contingency.

AGENDA



**REGULAR SESSION/COUNCIL HEARS PLANNING & ZONING
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, NOVEMBER 20, 2002
6:30 P.M.**

1. **Call to Order**
 2. **Roll Call**
 3. **Pledge of Allegiance**
 4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) November 6, 2002 – Regular Session
 - 2) November 13, 2002 – Special Session
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular/Council Hears Planning & Zoning – November 27, 2002 at 6:30 p.m. – **CANCELLED**
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 - 4) Regular/Council Hears Planning & Zoning – December 25, 2002 at 6:30 p.m. – **CANCELLED**
 5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-431.01(G))
- Please note:** The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.
- Public input may be invited on the following items:*
6. **Possible discussion and viewing of a short video entitled "Strong Cities Make a Strong Statement."**
 7. **Discussion, consideration, and possible reclassification of the Municipal Court Supervisor position. Reclassification will add part-time Magistrate responsibilities with increased compensation.** The proposed increase is an unbudgeted item from the General Fund.
 8. **Discussion, consideration, and review of the Durrant proposal as the architect for construction of a new Marshal facility and expansion of existing Town Hall.**
 9. **Discussion, consideration, and possible approval of Resolution 2002-540, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, to enter into an agreement with other Northern Arizona communities through their elected governing boards to cause the advancement of our collective water resource interests through the formation of the Northern Arizona Municipal Water Users Association.**
 10. **Discussion, consideration, and possible direction to staff concerning additional parking to service Main Street.**
 11. **Discussion, consideration, and possible approval of funding in the amount of \$2,950 for a Cultural and Natural Resource Survey of Montezuma Castle Highway and Olive Lane as required by the U.S. Forest Service before paving can begin.** This is an unbudgeted item that will come from HURF Contingency.

12. Discussion, consideration, and possible direction to staff concerning a possible parking lot located behind the Allstate Insurance building adjacent to Town Hall.
13. Discussion, consideration, and possible approval of a change to the Parks & Recreation Facilities and Special Event Permits, Rules, Regulations, and Rental Charges.
14. Discussion, consideration, and possible approval of funding in the amount of \$230,000 for the relocation and undergrounding of utilities for the Main Street Project. This is an unbudgeted item that will come from HURF Contingency.
15. Discussion, consideration, and possible approval of the type of sidewalk for the Main Street Project. The type of sidewalk previously selected is an unbudgeted item and the approximate \$54,000 cost will come from HURF Contingency.
16. Discussion, consideration, and possible approval of the purchase of a new 420D backhoe. This is an unbudgeted item that will come from HURF Contingency.
17. Discussion, consideration, and possible approval of a change to the Weight Room/Gym Policy that will permit use by eligible persons in exchange for community service.
18. Call to the Public for Items Not on the Agenda

There will be no Public Input on the following items:

19. Advanced Approvals
20. Manager/Staff Report
21. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.
22. Adjournment

Posted by: W. Lopez

Date/Time: 11-15-02 9:30 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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MINUTES



**REGULAR SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, NOVEMBER 20, 2002
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. Call to Order

Vice Mayor Reddell called the meeting to order at 6:30 p.m.

2. Roll Call

Vice Mayor Reddell, Councilors Giola, Baker, Hunter, Parrish and Dickinson were present; Mayor Hauser was absent.

Also Present:

Finance Director Dane Bullard, Parks & Recreation Director Bill Lee, Town Marshal John Wischmeyer, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper

3. Pledge of Allegiance

Councilor Dickinson led the Pledge.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

- 1) November 6, 2002 – Regular Session
- 2) November 13, 2002 – Special Session

b) Set Next Meeting, Date and Time:

- 1) Regular/Council Hears Planning & Zoning – November 27, 2002 at 6:30 p.m. – **CANCELLED**
- 2) Regular Session- December 4, 2002 at 6:30 p.m.
- 3) Regular/Council Hears Planning & Zoning – December 18, 2002 at 6:30 p.m.
- 4) Regular/Council Hears Planning & Zoning – December 25, 2002 at 6:30 p.m. – **CANCELLED**

c) Possible approval of a Severance Agreement and Release between John Roberts and the Town.

On a motion by Baker, seconded by Hunter, the Council voted unanimously to approve the Consent Agenda, amended as follows:

- (1) Set Work Session for November 22, 2002, at 9:00 a.m.;
- (2) The Minutes of November 6, 2002, to be corrected as follows: **Page 4, paragraph 4**, correct "Dickinson asked if ADOT pushed the paperwork as hard as possible, whether the end of January would still be the soonest for the bid package to be ready, and Garcia said....." to "Dickinson asked if **APS** pushed the **bid proposal** as hard as possible, whether the end of January would still be the soonest for the bid proposal to be ready, and **Terry** said....." **Page 5, Item 13, paragraph 1**, correct "...General Plan timeline not to go past December, 2002,.." to "...General Plan timeline not to go past December, **2003**,...."; **Page 5, Item 13, paragraph 2**, correct "...and said that he has met with Hoyt and has now decided that the NASA-created Project is a valuable technology..." to "...and said that he has met with Hoyt and **had determined** that the NASA-created Project **could be** a valuable technology..."

5. Call to the Public for Items not on the Agenda

There was no public input.

6. Possible discussion and viewing of a short video entitled "Strong Cities Make a Strong Statement."

Council deleted this item from the Agenda because the Mayor had asked for this item and she was not present, and there was no extension cord available for equipment.

7. Discussion, consideration, and possible reclassification of the Municipal Court Supervisor position. Reclassification will add part-time Magistrate responsibilities with increased compensation.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the reclassification of Court Supervisor Jacque Daughety, adding magistrate responsibilities, with an increased compensation on an annual renewable basis in an amount of not to exceed \$5,000, with Lyndall McElhaney as Presiding Magistrate, and Daughety acting as Magistrate, as needed.

Magistrate McElhaney explained that the Chief Justice now required pro-tems to be attorneys in order to correct problems in the Justice Court. He added that municipalities are still able to utilize Magistrates instead of pro-tems. In order to handle weekend cases for Camp Verde, it has been necessary to employ attorneys to act as Magistrate. Projecting the ongoing expense of such outside services, including vacation replacement and time off for continuing education, McElhaney demonstrated that assigning those responsibilities in-house, the existing and continuing budget line item for Adjudication Services in the amount of \$5,000 could be used to reassign the Court Supervisor as Magistrate and that there would be no increase in the budget. He advised that weekend duties would still be handled by attorneys and paid from the Court Enhancement Fund. Based on the qualifications of Jacque Daughety, McElhaney recommended that her position as Court Supervisor be reclassified to add Magistrate responsibilities, with added compensation in the amount of \$5,000, on a yearly contract basis.

There was no public input.

8. Discussion, consideration, and review of the Durrant proposal as the architect for construction of a new Marshal facility and expansion of existing Town Hall.

Council took no action on this item.

Marshal Wischmeyer, as a member of the committee that had interviewed architects for the proposed construction projects, advised the Council that he felt the construction was ready to go forward, and introduced Scott Boening, a representative of Durrant Architects. Scott Boening made a PowerPoint presentation showing facilities that Durrant had designed, pointing out Durrant's expertise in municipal and law enforcement buildings. He distributed literature with information about the firm.

The Council questioned several issues regarding Durrant's proposal, including a difference from the conceptual drawing submitted to them. Gioia questioned the exclusion of landscaping; saying that he felt landscaping was an integral part of the facility. In response to another concern of Gioia, Boening agreed to remove any reference to limiting the number of site visits during construction. Dickinson said he was uncomfortable without seeing more than one bid for comparison and that the cost proposal appeared to leave room for additional expenses. Gioia then explained that the selection committee felt that the Durrant proposal was the best they had received.

Councilor Baker also expressed concern with the costs because of current budget concerns and she understood that Durrant was not the only firm experienced in law enforcement facilities. Finance Director Bullard advised that the last Council direction was to "pursue negotiations with Durrant Architects, and if need be, Barkley Architects, and bring back to Council the information and possible pricing in a noncommittal format to prepare plans and specs." Staff felt the direction did not specifically request a second bid.

Reddell also said that the conceptual drawing showed a block building, not a frame building as offered in the bid. Boening explained that they were trying to present the most cost-effective method and that Council would make the final decision. Dickinson said that he would be inclined to separate the Courts from the Town's offices and asked Council to seriously consider if both could be accomplished at the same time. He recommended that the scope of work be clarified and a similar type of proposal should be

obtained from Douglas Stroh & Associates. Baker agreed that the projects may need to be scaled back because of the anticipated revenue shortfall. Council members agreed that the matter could be discussed further in a retreat that Durrant should be given an opportunity to modify their proposal that it was necessary to see other bids, and that clear direction is given to staff.

There was no public input.

9. **Discussion, consideration, and possible approval of Resolution 2002-540, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, to enter into an agreement with other Northern Arizona communities through their elected governing boards to cause the advancement of our collective water resource interests through the formation of the Northern Arizona Municipal Water Users Association.**

On a motion by Gioia, seconded by Hunter, the Council voted unanimously to approve Resolution 2002-540, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona to enter into an agreement with other Northern Arizona communities through their elected governing boards to cause the advancement of our collective water resource interests through the formation of the Northern Arizona Municipal Water Users Association, and the appointment of the Town Engineer as the representative for the Town of Camp Verde.

Town Engineer Parsi explained the background for the request to enter into an agreement with other Northern Arizona communities, and Councilor Gioia explained further that in order to protect Camp Verde's water rights in the future, including water from the Colorado River, it is extremely important for Northern Arizona to come together and solve its imminent water problems, and that the goals of the NAMWUA group include the concept of sustainability through safe yield volumes of water supply to communities, and to quantify projected water uses for individual communities in order to project needs. Gioia also recommended assigning Parsi as a permanent representative to the group, and invited other Council members to attend as well. It was confirmed that there is no financial commitment involved at present.

There was no public input.

10. **Discussion, consideration, and possible direction to staff concerning additional parking to service Main Street.**

On a motion by Dickinson, seconded by Parrish, the Council voted to direct staff to get an appraisal on property for additional parking to service Main Street; with a no vote by Gioia.

Parks & Recreation Director Bill Lee was asked by Dane Bullard to look into possible parking along Main Street after he was contacted by the owner of property located behind Verde Café which could accommodate 15 to 16 parking places. The owner wanted cash payment for the parcel and had suggested a price, and Lee told him that the Town would first want an appraisal. Lee estimated that an appraisal would cost about \$1200. The lot dimensions are 47 feet by 127 feet, and can be accessed from Hollamon Street. Dickinson said that the Town needs more parking spaces, that the Council owes the community serious consideration of more parking, and asked if the purchase would be eligible for HURF contingency funds. Bullard advised that it would not. Gioia commented that there had been one other property under consideration, and it was too soon to commit to an appraisal for the subject property. He felt that property offered behind Calvary Chapel had been ignored, and parking should be discussed at the retreat. Lee assured Gioia that that parcel had not been forgotten.

There was no public input.

11. **Discussion, consideration, and possible approval of funding in the amount of \$2,950 for a Cultural and Natural Resource Survey of Montezuma Castle Highway and Olive Lane as required by the U.S. Forest Service before paving can begin.**

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve funding in the amount of \$2,950 for a Cultural & Natural Resource survey of Montezuma Castle Highway and Olive Lane as required by the U.S. Forest Service so that paving can begin.

Bill Lee advised the Council that the US Forest Service required an archeological and biological study before paving could begin. SWCA was contacted and bid the survey at \$2950. Lee advised that the project would take approximately two weeks. Council discussed and agreed on the need to move immediately on the project.

There was no public input.

12. Discussion, consideration, and possible direction to staff concerning a possible parking lot located behind the Allstate Insurance building adjacent to Town Hall.

On a motion by Dickinson, seconded by Baker, the Council voted to direct staff to get an appraisal on the property owned by John Biondi located behind the Allstate Insurance building adjacent to Town Hall. Gioia voted no.

Lee said that the Town had been contacted a number of months ago by the owner of the subject property, and suggested that it should be seriously considered. Lee explained that the owner is willing to negotiate, and perhaps an appraisal could be done at the same time as the property behind Verde Café, which might save some cost. Reddell said that perhaps that this item could also be discussed at a retreat, and Baker questioned whether such a discussion of an agenda item would be proper at a retreat. Bullard pointed out that the agenda was worded so that such discussions of parking in general at a work session and retreat should be no problem. Lee also pointed out that Council concerns about details of final construction of parking could be addressed later, but an appraisal would be a point to work from. Gioia said he felt it was still too premature to pursue appraisals now. Dickinson said that appraisals would give the Council factual information on which to make decisions. Gioia felt that Council should have had information regarding the cost of appraisals before approving them.

Vice Mayor Reddell announced a call to the public.

Rodney Holton objected to the price asked by the owner, said that it did not favor the Town, and that the construction projects should be looked at first before spending money on parking lots. Dickinson responded, stating that the vote was not to accept the proposal, but to get information necessary for negotiations.

Bob Womack, a licensed real estate broker who had experience in land acquisition, agreed that it is prudent and in the best interest of the buyer to show interest in multiple properties to improve the negotiating position. He agreed that it was good business to get appraisals on both properties at the same time.

13. Discussion, consideration, and possible approval of a change to the Parks & Recreation Facilities and Special Event Permits, Rules, Regulations, and Rental Charges.

On a motion by Dickinson, seconded by Hunter, the Council voted unanimously to approve the changes to the Class B items of Section III, of the Parks & Recreation guidelines concerning Special Events, Rules, Regulations and Rental Charges.

Bill Lee explained there were issues that had arisen in recent months that could be resolved by amending the Parks & Recreation Rules and Regulations to provide specific guidelines for determining the imposition of rental fees. He stated that he believed that volunteerism could be rewarded by waiving some fees. Dickinson commented on the historical importance of volunteerism to Camp Verde, and expressed support for the proposed changes. Lee assured the Council that the question of providing liability insurance has been covered, and that every application sets out the degree of volunteerism performed.

14. Discussion, consideration, and possible approval to sign an agreement with APS and Camp Verde Water Company and related funding in the amount of \$230,000 for the relocation and undergrounding of utilities for the Main Street Project.

On a motion by Dickinson, seconded by Gioia, the Council voted unanimously to sign an agreement with APS and Camp Verde Water Company and related funding in the amount of \$230,000 for the relocation of undergrounding of utilities for the Main Street Project.

Lee advised the Council that a decision is needed now on the relocation and undergrounding of utilities for the Main Street Project. Reddell confirmed that the amount of \$230,000 was the high bid and Lee said that it was not anticipated to cost any more than that.

There was no public input.

15. Discussion, consideration, and possible approval of the type of sidewalk for the Main Street Project.

On a motion by Dickinson, seconded by Gioia, the Council voted unanimously to table this item until the next meeting.

Lee suggested that the item should be tabled, since he has determined that there are some things he would like to investigate further and that his request for approval may have been premature.

16. Discussion, consideration, and possible approval of the purchase of a new 420D backhoe.

On a motion by Baker, seconded by Hunter, the Council voted unanimously to approve the purchase of a new 420D backhoe in an amount not to exceed \$59,976, and to take the old backhoe to auction, with a minimum bid of \$10,500.

Bill Lee advised the Council that the backhoe had been red-tagged due to safety issues, that \$2,500 had been spent last year in repairs, with another \$4,000 in repairs anticipated at the present time. A price of \$10,500 has now been offered for a trade-in, while last year it was \$12,500. A direct purchase can be made through the County, and the Town needs the backhoe. Baker said that the \$54,000 proposed to be spent on stamping the sidewalks would be better used for the purchase of equipment. To possibly generate more money than offered for trade-in it was decided to first put the old backhoe up, as is, at an auction scheduled for December 7th.

There was no public input.

17. Discussion, consideration, and possible approval of a change to the Weight Room/Gym Policy that will permit use by eligible persons in exchange for community service.

On a motion by Dickinson, seconded by Parrish, the Council voted unanimously to approve the change to the weight room/gym policy that will permit use by eligible persons in exchange for community service, and staff to take direction as given by Council on this item.

Lee said that this was a "house-cleaning" item that would allow employees and their families, as well as Council, Commission, Board members and weight-room volunteers to receive passes to use the weight room. He said that such use was important for health considerations, and should be encouraged. Reddell recalled that much of the weight room had been started with donated equipment. Lee added that Fire and Safety personnel would also be able to use the room. Baker felt that the use should also include members of the public in general in return for volunteering. Lee agreed.

There was no public input.

18. Call to the Public for Items Not on the Agenda

There was no public input.

19. Advanced Approvals

There were no advanced approvals.

20. Manager/Staff Report

There was no staff report.

21. Council Informational Reports:

Councilor Gioia reported attending today's meeting of the Yavapai County Water Advisory Committee, at which the U.S. Forest Service made a presentation on unbelievable rate of infestation of the Bark Beetle in

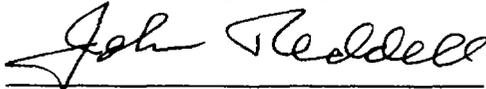
the Prescott and Coconino forests. Also discussed at the meeting were the Committee's overall strategy and task lists and estimated costs and work done to date.

Councilor Dickinson announced the Grasshopper Basketball for 1st and 2nd, and 3rd and 4th grades starts this Saturday, at 10:00 and 11:00 o'clock, and is well worth coming to check out. Dickinson commented that those children, which are the next generation, are the motivation for him to serve the community.

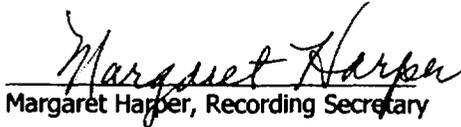
Vice Mayor Reddell reported on the program presented by Phil Briggs with information that computers will be brought in to the Verde Valley Water Users on a permanent basis for the public to use to get information, and will be housed at Valley Accounting.

22. Adjournment

The meeting was adjourned at 8:50 p.m.



Brenda Hauser, Mayor



Margaret Harper, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 20th day of November, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 11 day of December, 2002



Deborah Barber, Town Clerk

AGENDA



**WORK SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE**

**CRESCENT MOON RANCH
UPPER RED ROCK LOOP ROAD
SEDONA, ARIZONA**

**FRIDAY, NOVEMBER 22, 2002
9:00 A.M.**

1. **Call to Order**
2. **Roll Call**

Discussion, consideration, and review may include, but not be limited to the following administrative and/or personnel issues:

3. **Town Organizational Structure**
 - A. **General Issues – Council/Manager-report positions; complaint procedures; policy and procedural issues; agenda preparation procedures; Council & Staff authority.**
 - B. **Departmental Structure – recommendations from the following departments: Administration, Community Development, Courts, Parks & Recreation, Streets, Engineer, Camp Verde Marshal's Office**
4. **Departmental Budget Issues**
5. **Priority Projects**
6. **Adjournment**

Posted by: *[Signature]*

Date/Time: 11-20-02 4:45 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES
WORK SESSION
MAYOR and COMMON COUNCIL
CRESCENT MOON RANCH
UPPER RED ROCK LOOP ROAD ■ SEDONA, ARIZONA
FRIDAY, NOVEMBER 22, 2002 ■ 9:00 A.M.**

1. **Call to Order**

Mayor Hauser called the meeting to order at 9:30 a.m.

2. **Roll Call**

Mayor Hauser, Vice Mayor Reddell, Councilors Baker, Hunter and Parrish were present. Councilor Dickinson arrived at 9:35 a.m., and Council Gioia at 9:40 p.m. Councilor Gioia left the meeting at 2:15 p.m.

Also Present: Acting Manager Dane Bullard, Town Attorney Julie Kriegh, Engineer Harry Parsi, Acting Community Development Director Nancy Buckel, Library Director Gerry Laurito, General Services Director Bill Lee, Marshal John Wischmeyer, Presiding Magistrate Lyndall McElhaney, and Town Clerk Debbie Barber

3. **Town Organizational Structure**

A. General Issues – Council/Manager-report positions; complaint procedures; policy and procedural issues; agenda preparation procedures; Council & Staff authority.

B. Departmental Structure – recommendations from the following departments: Administration, Community Development, Courts, Parks & Recreation, Streets, Engineer, Camp Verde Marshal's Office

Acting Manager Bullard began the meeting stating that the recent administrative inquiry had resulted in several suggestions concerning policy and procedural issues. The following items were discussed and suggested:

- Council appointed employees should remain at-will and department heads could be terminated for cause with clear established procedures.
- Peer or 'triangular' reviews of the manager and department heads should be established.
- Time sheets should be available on the Friday before the work week begins.
- All personnel reviews should be completed in a timely manner.
- The attorney should work on a 'checks-and-balances' system.
- P&Z & Regular Sessions should be separated, with Council hears P&Z on the 4th Wednesday.
- Issues requiring more than 2 hours of the attorney's time should require direction from or a vote of the full Council.
- Bullard should be Interim Manager through March, and at that time Council may consider bringing in an outside Manager to see the Town through the General election. A few department heads may be permitted to participate in the hiring process of the Town Manager to encourage a 'Team-based' management philosophy.
- Buckel should continue as Interim Community Development Director, overseeing the Planning, Building and Economic Development offices.
- Kahn should assume Economic Development and Grants duties.
- Parsi should relocate his offices to the Street Department and coordinate with the General Services Director.
- Every Council member should have the ability and right to place items on an agenda. The Mayor may ask the Council member to delay his/her item if the agenda is large.
- Council members should include backup documentation and/or staff reports with their agenda requests.
- Staff and Council should submit agenda material in a timely and printable manner.
- The Code should be clarified to establish clearly defined Mayoral/Council duties and authorities.

- EAP is a resource only for employees and should belong with the Personnel Department.
- The Court should be considered in the new CVMO facility so that security issues may be addressed. Until that time, maintenance should address security concerns with the doors, the glass, and the men's restroom.
- The union proposal suggested by deputies should be brought back for Council consideration.
- The CVMO Procedures & Policies Manual should be completed and brought back for Council consideration.
- CVMO training should continue.
- Free reports to victims should be considered for the fee schedules established in January.
- Council members should request that citizens complete a CVMO Complaint Form when they receive complaints against officers.
- Community Development staff may be required to attain certifications, i.e. Permit Technician and Building Inspectors.
- All staff should be encouraged to receive training and certifications. Merit raises may rely on required training and certifications.
- The part-time building inspector position should be eliminated and the Code Enforcement Officer and Building Inspector should be cross-trained to do both jobs.
- All Community Development Department Admin staff should provide administrative support as needed.
- Code Enforcement staff should continue to respond only to complaints and not establish 'patrols' to address code enforcement issues due to staffing and budget constraints.
- P&Z Commission should continue 'cleaning-up' the P&Z Ordinance and this it to be a priority.
- A letter should be sent to the P&Z Commission members expressing Council's concern that members are not attending meetings as required.
- The Manager should determine how to staff the administrative offices, but no receptionist should be hired at this time due to budgetary issues.
- The Library is continuing to look for land for the construction of a new library, and the Library Advisory Commission is not considering the land near their current location due to flooding concerns.

4. **Departmental Budget Issues**

The following items were discussed concerning the anticipated budget revenue cuts:

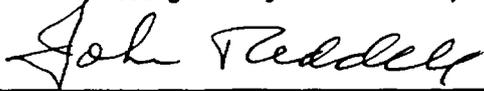
- Salary and hiring freezes may occur if staff cannot cut departmental budgets;
- Finance Director should keep Council apprised of budgetary developments;
- Hiring freeze may apply to attrition – when position becomes vacant, a replacement may not be hired.

5. **Priority Projects**

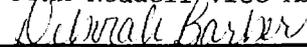
The Town Code, Planning & Zoning Code, and Personnel Manual need to be addressed should be corrected as soon as possible. Council and staff suggested that this type of meeting be held semi-annually.

6. **Adjournment**

The meeting was adjourned at 3:10 p.m.



John Reddell, Vice Mayor



Deborah Barber, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and accurate summary of the discussion of the Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on the 22nd day of November 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 9 day of ~~November~~^{December} 2002

Deborah Barber
Deborah Barber, CMC, Town Clerk

November 20, 2002

SUBJECT: NOVEMBER 22, 2002 COUNCIL/DEPT HEAD WORKSESSION

Attached are memo's from each of the department heads discussing issues and policies they see as impacting their respective departments including budgetary concerns. The intent of the worksession is to have council and staff review and discuss Town policies that need to be revised or addressed more specifically, especially in light of the recent administrative investigation and the recommendations that followed. I think that we'd all agree that whatever we can do to reduce any legal liability in the future is time well spent.

This meeting is not intended to be a staff gripe session or a budget worksession. Recently, it seems there is a degree of confusion or misunderstanding about the organizational structure of the Town and who is responsible for what. I'd like to see some dialog between Council and staff to ensure that there are no more misunderstanding about what Council's direction is and what policies staff operates under. Town policies should be specific and clearly understood by Council and staff alike.

The reason the meeting is to be held out of town is to get away from the phones and other distractions and allow us some uninterrupted time to turn our full attention to these issues. The agenda topics are general enough to allow all participants to express their ideas, concerns or suggestions on a variety of subjects. I'd encourage everyone to give some forethought to those policy issues that they'd like to see discussed.

Lunch will be provided on site. A map to the ranch is attached. In addition, it would be helpful if everyone would bring their copy of the Town Code to review and refer to. If you have any questions then please let me know.

Dane Bullard



AGENDA



**REGULAR SESSION/COUNCIL HEARS PLANNING & ZONING
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, NOVEMBER 27, 2002
6:30 P.M.**

CANCELLED DUE TO THANKSGIVING HOLIDAYS

Posted by: *V Jones*

Date/Time: *11-25-02 1:30 p.m*

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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**ACTIONS TAKEN
REGULAR SESSION
COMMON COUNCIL
WEDNESDAY, DECEMBER 4, 2002
6:30 P.M.**

4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**

a) Approval of the Minutes:

- 1) November 20, 2002 – Regular Session
- 2) November 20, 2002 – Work Session
- 3) November 22, 2002 – Work Session

b) Set Next Meeting, Date and Time:

- 1) Regular/Council Hears Planning & Zoning – December 18, 2002 at 6:30 p.m.
- 2) Regular/Council Hears Planning & Zoning – December 25, 2002 at 6:30 p.m. – **CANCELLED**

On a motion by Gioia, seconded by Dickinson, the Council voted unanimously to approve the Consent Agenda with the following amendments:

The Minutes of the Regular Session on November 20, 2002, be amended as follows, with changes and additions emphasized:

1. Page 3, Item 9, second paragraph: ".....and Councilor Gioia explained further that in order to **perhaps** protect Camp Verde's water **resources** in the future....."
2. Page 5, second line from top: ".....Reddell confirmed that the amount of \$230,000 was the **estimated** high bid and....."

The Minutes of the Work Session on November 20, 2002, be amended as set forth in the following excerpts:

1. Page 2, Item 4, fourth paragraph: "Dickinson said that **according to the court ruling and our legal advice my understanding was that** the 1992 ordinance **was valid, and that it allowed** a mining permit in any zoning district **with a conditional use permit and** it does not change the zoning. He noted that the present **proposed** operation was for **an approximate** ten-year period, and at the end of that time the **lands in question would retain the** original zoning. He also said that the General Plan can always be changed, **and** that a majority of the community supports mining in that location."

Schedule a Work Session for the second Wednesday in January, together with Council only and staff.

5. **Call to the Public for Items not on the Agenda**
There was no public input.
6. **Presentation by Winn Hjalmanson on Source Waters of the Verde River.**
No action was taken.
7. **Possible approval of Ordinance 2002-A218, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code by modifying the regular Council meeting dates.** This amendment sets aside the 4th Wednesday of each month for Planning & Zoning matters to lessen the impact of lengthy meetings on applicants and the public.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve Ordinance 2002-A218, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code by modifying the regular Council meeting dates.

8. **Discussion, consideration, and possible approval of Ordinance 2002-A220, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 3-2-6 of the Town Code regarding Town Attorney.** This amendment includes clarification on Council direction regarding major versus minor issues and verbiage concerning contract attorneys.

On a motion by Dickinson, seconded by Baker, the Council voted to approve Ordinance 2002-A220, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 3-2-6 of the Town Code regarding Town Attorney, as in the following excerpts; with no votes by Hunter and Gioia:

"Item 3.4. The Town Attorney shall draft and/or review deeds, contracts, conveyances...."

Item 8. Add sentence: "No individual Council member shall be allowed to directly contact contract attorneys."

Add Item 9: "In the event of conflict of interest or unavailability, the Town Manager shall be liaison to that specific item."

9. **Discussion, consideration, and possible selection of land for a Community Park.**
On a motion by Dickinson, seconded by Baker, the Council voted unanimously to combine Items 9 and 10 for discussion and consideration.

10. **Discussion, consideration, and possible approval of Community Park and Street Yard locations.**

On a motion by Dickinson, seconded by Baker, the Council voted unanimously to direct staff to pursue the acquisition of the old air strip site as a regional park site from the Forest Service; that we discontinue the pursuit of the State Trust Land site as a regional park site; that we diligently pursue the five-acre site directly adjacent to the air strip site for a park, including appraisal and negotiation of a sales price, and bring back to Council; that we direct staff to research the five-acre site directly behind this proposed park site and provide information concerning a zoning change or conditional use permit for a street yard; and that we direct staff to research and bring back to Council more information concerning other acquisition in the Town Site Act, per Items 1 through 4 of Mr. Lee's report.

11. **Call to the Public for Items Not on the Agenda**
There was no public input.

12. **Advanced Approvals**
There were no advanced approvals.

13. **Manager/Staff Report**
Julie Kriegh gave an update on her research on impact fees. A draft brochure has been developed, and input will be requested from department heads next Tuesday. A date will be set for the information meeting, and a booth is being discussed for the Pecan/Wine Festival and the brochure could be distributed at that event. Input was also requested from the Council. Dickinson expressed his opinion that the Festival would be the wrong setting for anything having to do with politics; people come to the Festival to just have a good time.

14. **Council Informational Reports.**
Gioia reported on recent meetings he had attended, one in Clarkdale where the Forest Service presented to the public the opportunity to have a land trade. Three owners of property on the upper portion of Mingus Mountain would like land in the Verde Valley in exchange for theirs. Gioia commended the Forest Service for bringing the matter to the attention of the public for their input. Gioia added that the meeting resulted in standing-room only attendance.

Gioia was assured by the State Director of Gaming that the planned funds in the amount of 12% would go to cities and towns from the passage of Proposition 202, and the specific stipulation is that it will go to those cities and towns that are within 10 miles of gaming; Gioia was involved in constructing that language, and Camp Verde should benefit from the adoption of that proposition.

Hunter announced that the deadline is approaching for the deduction on the State tax by giving to the schools:

Reddell said that there had been some trouble on the 260 by-pass, but the problem has been solved; the Trails Committee is happy with full confirmation from ADOT that an 8-1/2-foot pipe will be constructed, with a concrete bottom which will permit any animal to be led through it.

15. Adjournment

The meeting was adjourned at 8:55 p.m.

AGENDA



**REGULAR SESSION
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, DECEMBER 4, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) November 20, 2002 – Regular Session
 - 2) November 20, 2002 – Work Session
 - 3) November 22, 2002 – Work Session
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular/Council Hears Planning & Zoning – December 18, 2002 at 6:30 p.m.
 - 2) Regular/Council Hears Planning & Zoning – December 25, 2002 at 6:30 p.m. – **CANCELLED**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-431.01(G))

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Public input may be invited on the following items:

6. **Presentation by Winn Hjalmarson on Source Waters of the Verde River.**
7. **Possible approval of Ordinance 2002-A218, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code by modifying the regular Council meeting dates.** This amendment sets aside the 4th Wednesday of each month for Planning & Zoning matters to lessen the impact of lengthy meetings on applicants and the public.
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9. **Discussion, consideration, and possible selection of land for a Community Park.**
10. **Discussion, consideration, and possible approval of Community Park and Street Yard locations.**
11. **Call to the Public for Items Not on the Agenda**

There will be no Public input on the following items:

12. **Advanced Approvals**

13. Manager/Staff Report

14. Council Informational Reports: Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.

15. Adjournment

Posted by: *J. Jones*

Date/Time: *11-27-02* *9:55 a.m*

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MINUTES



**REGULAR SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, DECEMBER 4, 2002
6:30 P.M.**

1. Call to Order

Vice Mayor Reddell called the meeting to order at 6:30 p.m.

2. Roll Call

Vice Mayor Reddell, Councilors Gioia, Baker, Hunter, Parrish and Dickinson were present; Mayor Hauser was absent.

Also Present:

Finance Director Dane Bullard, Town Attorney Julie Kriegh, Senior Planner Nancy Buckel, Deputy Clerk Virginia Jones, and Recording Secretary Margaret Harper.

3. Pledge of Allegiance

Councilor Parrish led the Pledge.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

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A Work Session be scheduled at the regular time for the second Wednesday in January, together with Council only and staff.

5. Call to the Public for Items not on the Agenda

There was no public input.

6. Presentation by Winn Hjalmarson on Source Waters of the Verde River.

No action was taken.

Councilor Gioia said that through the past couple of years he has brought USGS and County people authorities from all sorts of hydrological investigations. At one particular work session there were the authorities on putting together a portfolio of ownership of surface waters. There was pretty much no attendance, which was disappointing, because their emphasis was on hoarding water rights in this region. He introduced Winn Hjalmarson, co-author of a paper on the headwaters of the Verde River, a retired USGS Hydrologist and local resident in Camp Verde, to share information and education with the Council and community.

Winn Hjalmarson gave a detailed, extremely informative Power Point presentation based on his extensive experience as a retired hydrologist and concerned Verde Valley resident, which he described as having "been around and kicked a lot of dirt." The presentation pointed up the on-going depletion of water sources, and demonstrated what appears to be a future water availability crisis.

Public Input:

Jim Bullard brought up the question of the land trade, and how it would affect water; Hjalmarson said that drilling of wells is basically uncontrolled.

Jack Blum asked what the average base water flow up the river in the Verde Valley over the last five years, and how many acres are involved in the land trade along the slopes of Mingus between Camp Verde and Clarkdale; Gioia said that there were 3,000 square acres, or approximately five square miles. Blum asked if anyone had done a projection on how development would affect the water problem. Hjalmarson said that a water company to supply that area can determine the flow and how it should be developed, but they still might have some limitations. Hjalmarson expressed his concern over how it could be possible to supply water to an additional 50,000 people who could potentially build within the Town limits now.

Councilor Dickinson advised that his point has been, concerning the trade for Camp Verde and the water use thereof, as has been the principal point of Mr. Ruskin, that Ruskin is interested in economic development along the freeway, and if Camp Verde has a water problem, commercial does not take a lot of water. Camp Verde needs commercial development, and that would be the "perfect fit" for the use of the land and what the Town needs. Dickinson asked Hjalmarson his opinion about the possibility of the weather cycle returning to normal snow packs causing the Verde to once again rise; Hjalmarson said that it would take years for the base flow to change since it responds very slowly. Effects of the current drought could last a minimum of three to four more years, but the "shadow" of it will remain. Water in Arizona is well-known to be variable; planning and building are not, and need to be matched.

Gioia said that his understanding from his work with SRP was that they contend that the Forest Service or the public lands were first priority created to facilitate protected water sheds for the Southwest Region; that is the reason they exist, not for wildlife preserves, or hunting on. That is a very important point when talking about giving away Forest Service land to a private entity for his benefit. Camp Verde has a large amount of land that is private property owned by residents, and they are trying to better themselves and the community in economic development, but that is on private land which the owners should have a right to develop and not lose their investment to more land being added to the bank that was public land. Gioia said that all the meteorological forecasts from everybody involved in hydrology has been that we are in the beginning of a 30-year drought cycle, and that must be kept in mind. Gioia

does not see the benefits of stretching our economic development to a fragile ecosystem the water shed when we have private property here that needs to be developed to a great extent.

Gioia thanked Hjalmarson for his presentation on what the water situation is.

7. **Possible approval of Ordinance 2002-A218, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code by modifying the regular Council meeting dates.** This amendment sets aside the 4th Wednesday of each month for Planning & Zoning matters to lessen the impact of lengthy meetings on applicants and the public.

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve Ordinance 2002-A218, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code by modify the regular Council meeting dates.

Councilor Gioia said that the Council had attempted to incorporate issues of Planning & Zoning into other meeting but that has not worked, and staff recommends that the original procedure should be back in place, in order to keep a good timeline for those proponents that are bringing things through the process. Reddell asked Buckel if that was agreeable, and she said the staff would like that very much.

8. **Discussion, consideration, and possible approval of Ordinance 2002-A220, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 3-2-6 of the Town Code regarding Town Attorney.** This amendment includes clarification on Council direction regarding major versus minor issues and verbiage concerning contract attorneys.

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"Item 3.4. The Town Attorney shall draft and/or review deeds, contracts, conveyances...."

Item 8. Add sentence: "No individual Council member shall be allowed to directly contact contract attorneys."

Add Item 9: "In the event of conflict of interest or unavailability, the Town Manager shall be liaison to that specific item."

Town Attorney Kriegh advised the Council that the proposed amendment is essentially to clean up that section of the Code, in particular the direction that Council and staff can give to the attorney regarding issues that take a lot of time; and previously it had directed that the attorney shall prosecute and defend all suits, and clarifies that we use contract attorneys.

Referring to Section 3.4, Gioia asked if it would still be possible for the staff to prepare an entire ordinance, not restricted to only the attorney. Kriegh agreed that the department the ordinance is most applicable to should be drafting it; the attorney just reviews it for form and compliance with existing laws.

Gioia objected to Council members not being able to contact a contract attorney individually. Kriegh explained that she had been directed by Council in the past to act as liaison which, among other considerations, would save hours being billed unnecessarily for separate discussions. She assured the Council that a liaison is just that: Any information would then be relayed to the entire Council. Also, the Council retains the right to ask that contracting person to come and speak to them directly. Gioia agreed

that it would certainly be the most financially intelligent thing that things are channeled through one contact. However, at times when contact is not available or there are simple questions, he thinks Council members have to be very prudent with any direct access to a contract attorney, but he thinks it's important that Council members be able to talk directly to a contract attorney on an important issue.

Dickinson felt it more than proper and prudent that anything that needs to go to a contract attorney be routed through our liaison. The liaison can then copy information to the rest of the Council so that everybody stays in the loop; Council gives direction as a whole and it is inappropriate for one member to have specific contact with a contract attorney. The contract attorney should only be influenced on direction of Council as a whole through their liaison. Baker said that she understood from the work session that it was the consensus that the Town Attorney should act as liaison. Also, the Council members do not have the authority to incur the costs of individual contacts; in addition, in the past, some Council members had not been advised of information received in contacts by other Council members with a contract attorney. Baker said that in Cottonwood, all correspondence, phone calls, questions are routed through their Town Manager, so Julie, as the legal representative, should be the one to deal with questions from or information for the Council, so the entire Council is kept advised. As far as the Town Attorney not being able to act as liaison because of unavailability or conflict of interest, it was decided that the Town Manager could act as liaison.

Public Input:

Leon Raper told the Council they were supposed to prepare themselves as well as possible to make decision on behalf of the people; he felt that it should be possible to talk directly to the source of any information, not go through an intermediary. He used as an example trying to go through a milkman to ask questions of an attorney. He said that Council members should be allowed to ask questions individually.

Donna Hramada said that a liaison is important for relaying information back and forth, not making decisions. There has to be control on individual Council members using Town dollars to talk to an attorney; as far as doing homework, there are other ways to do that: Other attorneys, Legal Aid, libraries. The Council should work as a group, prepare questions and present them to the liaison for answers from the contract attorney.

George Young disagreed with comparing our Town Attorney with a milkman; she is well-qualified. The possibility of misconceptions can be straightened out by somebody that knows the law and how it's worked and how to rearrange words.

There was no other public input.

Vice Mayor Reddell confirmed with Kriegh that she could also arrange for a contract attorney to come to a meeting to talk to all the Council on an issue that one Council member had.

9. Discussion, consideration, and possible selection of land for a Community Park.

On a motion by Dickinson, seconded by Baker, the Council voted unanimously to combine Items 9 and 10 for discussion and consideration.

10. Discussion, consideration, and possible approval of Community Park and Street Yard locations.

On a motion by Dickinson, seconded by Baker, the Council voted unanimously to direct staff to pursue the acquisition of the old air strip site as a regional park site from the Forest Service; that we discontinue the pursuit of the State Trust Land site as a regional park site; that we diligently pursue the five-acre site directly adjacent to the air strip site for a park, including appraisal and negotiation of a sales price, and bring back to Council; that we direct staff to research the five-acre site directly behind this proposed park site and provide information concerning a zoning change or conditional use permit for a street yard; and

that we direct staff to research and bring back to Council more information concerning other acquisition in the Town Site Act, per Items 1 through 4 of Mr. Lee's report.

Bill Lee reported on the status of acquiring land for the community park. He said the staff had been directed by Council to look into the State trust land and the Forest Service property, referred to as the "air strip site." Application was made last January to use the Town Site Act with the Forest Service and information was recently received that the Regional Office has signed off to give attention in this budget year to begin that process of being able to acquire the air strip site property. The Town has applied for 170 acres, if the Town can afford to do so, but that amount can be cut back at any point. He has followed up on the State trust land acquisition which the former Town Manager had been doing, and he has been advised that the land can only be required through a lease at a prohibitive cost, or using the Growing Smarter Act, which Lee feels the property would not be eligible for, plus that Act would be too restrictive in developing a park. An outright purchase would require an auction proceeding, and Lee has been advised there would be little or no chance of getting the property condemned.

The cost of the air strip property is as yet unknown; a decision should be made now since the Heritage Grant is due at the end of February, and the Town would like to apply for funding this year. Through the Heritage Grant the Town would be eligible for \$650,000 to be matched with \$650,000 of Town funds and/or in-kind services. Lee outlined all the different advantages to the Town and other departments by acquiring the air strip site, as well as working with the County on their needs. Lee said that it might be possible to also purchase 10 acres of private land next to the air strip site to use as a street yard and to begin work immediately for the parks and ball fields, which would save the rental fee of \$2000 a month; the 10 acres could be purchased for \$23,000 per acre. He said there is \$500,000 in the Parks Account right now, and when finished 16 months from now there will be \$800,000 to be matched with \$650,000 from the Heritage Grant. The park project is still estimated to be a 10 to 15-year build-out as the Town has the funds to be able to add to the park system.

Dickinson said that it was time to get the park project going; the air strip site is still the site the community most generally recognizes as the site where the park is going to go. Staff should be directed to go ahead and pursue the five acres for the ball fields and perhaps five acres for the street yard. Dickinson then asked about zoning issues; and Buckel said that parks would require a use permit, and a proposed street yard property would need rezoning. Dickinson said he would not stand for allowing the street yard issue to do anything to impede the progress of the park, and is interested in the idea of additional acreage by the County complex for a street yard, although it is not close to the majority of the work that has to be done, but perhaps would be a less offensive sight to some and could be considered. He believes that staff should be directed to pursue the air strip site land and to discontinue pursuit of the State trust land.

Gioia agreed that the park had to be pursued as soon as possible, whether State trust lands or Forest Service land. Economics are a major concern, and he had hoped that the possibility of acquiring the State trust lands had gone further through Lee. He said that the restrictions on the State trust lands would make it for the most part unappealing to most people who would develop land like that. He recalled "Out of Africa" being interested in a game park, and had been trying to find out what had happened with them, and he said the owners, who had come up from Phoenix, Dean and Prayeri Harrison, were interested in building a game park on the other side of a community park, on the State lands, starting with 300,000 tickets the first year, from which the Town could realize approximately \$90,000 funding per year in taxes. He suggested that, before cutting out the State trust lands entirely, the Council might consider the Harrison proposal for a game park.

Harrison distributed Out of Africa Wildlife Park brochures to the Council members, which has been located in the Phoenix area, but has now outgrown its space, and the owners are in the process of looking for another location. The Verde Valley area is their desired location. Harrison described what they felt would be a financial benefit to Camp Verde from the Wildlife Park by acquiring the State trust lands and sharing the property with the Wildlife Park, citing the attraction as promoting tourism, visitors,

and publicity. The Council members questioned the possible impact on water usage, and were assured it would use very little water, a fraction of what any golf course would use, or less than two restaurants, for example. Gioia also pointed out that the auctioning of the State trust lands would be more favorable toward the Town's control if they had someone that they know would utilize that property with the closed accesses that the Town has helped to create, and utilize it in an open-space sort of setting; it fits in with what's in the General Plan, what's in our focused future. He felt the possible funding for the Town would be something the Council might want to consider. After discussing the possibility of a Wildlife Park, as presented, the Council felt that although it would be an attractive draw for Camp Verde, the proposed more convenient location for the community park still appeared to be a better choice.

Public Input:

Leon Raper asked if it would be possible to get a comparison matrix done on the different proposals; it is hard, without being to compare all the different factors involved, together with the pros and cons, to absorb it mentally.

Donna Hramada asked if the Harrisons had walked the air strip property and asked why one Council member showed them the State property and not the others. She also believes the Wildlife Park would be a wonderful thing for the community, and would not have to be visible from the highway. But nothing should be done that would jeopardize the air strip site as a park site.

Danny Parker said that the Parks & Rec Commission has worked very hard to try to get a park, and have been on several witch hunts the last year, and looked at a lot of property. He felt that "we were blindsided" by the Harrisons showing up, and that Gioia should have gone through the Parks & Recreation Commission.

Gioia responded that the matter had been discussed before with the Council, and the Council had asked the department head to look into it and it was not Gioia's responsibility to inform the Parks & Recreation Commission.

There was no further public input.

Councilor Dickinson pointed out all the advantages of locating the park on the air strip site, including the central location, water, existing infrastructure, and reminded the Council of the solemn promise to use the income from an increase in the sales tax for a regional park. The Heritage Grant should be pursued, and the air strip is the only logical choice for the park. Councilor Hunter asked about the possible negative effect on neighbors, and Lee assured Hunter that the Town Site Act will provide the public with opportunities for input during the acquisition and development processes.

11. Call to the Public for Items Not on the Agenda

There was no public input.

12. Advanced Approvals

There were no advanced approvals.

13. Manager/Staff Report

Julie Kriegh gave an update on her research on impact fees. A draft brochure has been developed, and input will be requested from department heads next Tuesday. A date will be set for the information meeting, and a booth is being discussed for the Pecan/Wine Festival and the brochure could be distributed at that event. Input was also requested from the Council. Dickinson expressed his opinion that the Festival would be the wrong setting for anything having to do with politics; people come to the Festival to just have a good time.

14. Council Informational Reports.

Gioia reported on recent meetings he had attended, one in Clarkdale where the Forest Service presented to the public the opportunity to have a land trade. Three owners of property on the upper portion of Mingus Mountain would like land in the Verde Valley in exchange for theirs. Gioia commended the Forest Service for bringing the matter to the attention of the public for their input. Gioia added that the meeting resulted in standing-room only attendance.

Gioia was assured by the State Director of Gaming that the planned funds in the amount of 12% would go to cities and towns from the passage of Proposition 202, and the specific stipulation is that it will go to those cities and towns that are within 10 miles of gaming; Gioia was involved in constructing that language, and Camp Verde should benefit from the adoption of that proposition.

Hunter announced that the deadline is approaching for the deduction on the State tax by giving to the schools: \$200 for one person, \$250 for a couple.

Reddell said that there had been some trouble on the 260 by-pass, but the problem has been solved; the Trails Committee is happy with full confirmation from ADOT that an 8-1/2-foot pipe will be constructed, with a concrete bottom which will permit any animal to be led through it.

15. Adjournment

The meeting was adjourned at 8:55 p.m.


John Reddell, Vice Mayor


Margaret Harper, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the regular Session of the Town Council of Camp Verde, Arizona, held on the 4th day of December, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 31 day of _____, 2002


Deborah Barber, Town Clerk

AGENDA



WORK SESSION

**MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106**

**WEDNESDAY, DECEMBER 18, 2002
6:00 P.M.**

1. **Call to Order**

2. **Roll Call**

Discussion of the Following:

3. **Presentation by Joe Butner concerning prosecution services.**

4. **Adjournment**

Posted by: *J. Jones*

Date/Time: 12-16-02 10:15 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

MINUTES



**WORK SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, DECEMBER 18, 2002
6:00 P.M.**

1. **Call to Order**

The meeting was called to order at 6:00 p.m.

2. **Roll Call**

Mayor Hauser, Vice Mayor Reddell, Councilors Baker, Hunter, Parrish and Dickinson were present; Councilor Gioia arrived at 6:05 p.m.

Also Present:

Acting Town Manager and Finance Director Dane Bullard, Town Attorney Julie Kriegh, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper.

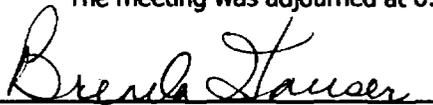
3. **Presentation by Joe Butner concerning prosecution services.**

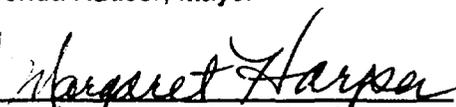
Joe Butner provided for the Council a letter of introduction, which included his resume. He is currently the City of Cottonwood Justice of the Peace; the terms ends on December 31, 2002. He asked that the Council consider him as a Town prosecutor, as well as providing assistance to the Town Attorney. He is under contract to the City of Cottonwood as City Magistrate through June, 2003. Butner is primarily looking to serve Camp Verde as a contract prosecutor. He also would offer to conduct monthly seminars for the Marshal's Office to train personnel on new laws, effective procedures in determining probable cause and preparing a good case, together with courtroom demeanor. He said that it would be an advantage for Camp Verde to have a prosecutor who is in the Verde Valley and readily accessible.

The members of the Council thanked Butner for his presentation. and commented on the advantage of having another attorney available at times of conflict of interest.

4. **Adjournment**

The meeting was adjourned at 6:10 p.m.


Brenda Hauser, Mayor


Margaret Harper, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the discussion of the Mayor and Common Council of the Town of Camp Verde during the work session of the Town Council of Camp Verde, Arizona, held on the 18th day of December, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 21 day of January, ~~2002~~ 2003

Deborah Barber
Deborah Barber, Town Clerk

AGENDA



**REGULAR SESSION/COUNCIL HEARS PLANNING & ZONING
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, DECEMBER 18, 2002
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**
 - a) **Approval of the Minutes:**
 - 1) December 4, 2002 – Regular Session
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular Session – January 1, 2003 at 6:30 p.m. – **CANCELLED**
 - 2) Work Session – January 8, 2003 at 6:30 p.m.
 - 3) Regular Session – January 15, 2003 at 6:30 p.m.
 - 4) Council Hears Planning & Zoning – January 22, 2003 at 6:30 p.m.
 - c) **Possible approval of Resolution 2002-542, repealing Resolution 2002-540, and approving membership in the Northern Arizona Municipal Water Users Association (NAMWUA) for the advancement of collective water resource interest with other Northern Arizona communities.**
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-431.01(G))

Please note: The Clerk's Office makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any, that were unavailable at the time Agenda packets were prepared.

Public input may be invited on the following items:

6. **Discussion, consideration, and possible approval of Resolution 2002-541, a resolution of the Common Council of the Town of Camp Verde, Arizona amending Resolution PZ 2001-05, concerning a Use Permit issued on Parcels 403-17-011A, -001G, and -003 for 2120 W. Reservation Loop Road.** This amendment allows a Health and Wellness Clinic on the property.
7. **Discussion, consideration, and possible direction to staff to concerning hiring a permanent Community Development Director.**
8. **Discussion, consideration, and possible direction to staff concerning repealing or revising Section 2-3-6.C of the Town Code regarding the policy for reconsideration of agenda items.**
9. **Discussion, consideration, and possible approval of revised Grants Administrator/Economic Development Specialist job description.**
10. **Discussion, consideration, and possible approval of Town Employee Christmas bonus.** This is a budgeted item in the General Fund.
11. **Discussion, consideration, and possible approval of funding in the amount of \$54,621.60 for stamped sidewalks as part of the Main Street Beautification project.** This is an unbudgeted item from HURF.
12. **Discussion, consideration, and possible direction to staff concerning the sidewalk design from the Superwash to Bashas'**

13. Update, discussion, consideration, and possible direction to staff concerning the Mattress Shop project.
14. Update, discussion, consideration, and possible direction to staff concerning the Montezuma Castle Highway project.
15. Update, discussion, consideration, and possible direction to staff concerning the Title V Grant (Before and After School programs).
16. Discussion, consideration, and possible direction to staff concerning Commission member absences.
17. Call to the Public for Items Not on the Agenda

There will be no Public input on the following items:

18. Advanced Approvals
19. Manager/Staff Report
20. **Council Informational Reports:** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will take no discussion, consideration, or action on any such item, except that an individual Council member may request an item be placed on a future agenda.
21. Adjournment

Posted by: U. J. J. J.

Date/Time: 12-13-02

9:25 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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MINUTES



**REGULAR SESSION
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, DECEMBER 18, 2002
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public Input is placed after Council motion to facilitate future research.
Public Input, where appropriate, is heard prior to the motion.

1. Call to Order

Mayor Hauser called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Hauser, Vice Mayor Reddell, Councilors Gioia, Baker, Hunter, Parrish and Dickinson were present;

Also Present:

Acting Town Manager and Finance Director Dane Bullard, Town Attorney Julie Kriegh, Planning Director Nancy Buckel, Parks & Recreation Director Bill Lee, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper.

3. Pledge of Allegiance

Councilor Gioia led the Pledge.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes:

1) December 4, 2002 – Regular Session

b) Set Next Meeting, Date and Time:

1) Regular Session – January 1, 2003 at 6:30 p.m. – **CANCELLED**

2) Work Session – January 8, 2003 at 6:30 p.m.

3) Regular Session – January 15, 2003 at 6:30 p.m.

4) Council Hears Planning & Zoning – January 22, 2003 at 6:30 p.m.

c) Possible approval of Resolution 2002-542, repealing Resolution 2002-540, and approving membership in the Northern Arizona Municipal Water Users Association (NAMWUA) for the advancement of collective water resource interest with other Northern Arizona communities.

d) Possible approval of offer letters to Gunnell, McDonald, and Kyllingstad to purchase parcels for the Main Street Project

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the Consent Agenda, with the following corrections:

(1) Items c) and d) pulled for further discussion;

(2) Revise Minutes of 12/4/02, Page 7, second paragraph, to read as follows: "Gioia was assured by the State Director of Gaming that the planned funds in the amount of 12% would go to cities and towns from the passage of Proposition 202, and the specific stipulation **requested** that it will go to those cities and towns that are within 10 miles of gaming;"

c) Possible approval of Resolution 2002-542, repealing Resolution 2002-540, and approving membership in the Northern Arizona Municipal Water Users Association (NAMWUA) for

the advancement of collective water resource interest with other Northern Arizona communities.

On a motion by Giola, seconded by Reddell, the Council voted unanimously to table Item c).

The background of the proposed resolution was reviewed by Giola and Kriegh, including the formation of NAMWUA, some of the Northern Arizona members of which are Sedona, Prescott, Prescott Valley, Chino Valley, Flagstaff, Payson, Cottonwood and Jerome. Membership at this point does not cost anything, and is not a formal agreement; it is only an indication to NAMWUA of support and interest of a broad-based group in the water issues. Also, it is not intended to be a first step in forming an active water management group. It was decided to table the resolution, pending further study, and in the interim ask a current member of NAMWUA to make a presentation to the Council.

Public Input:

Jim Bullard is concerned whether the group had been trying to get into the active management area; if we had stayed with CAP, we would have been broke by now because of the cost. He would hope the Council would go against it if it involved active management. He added that the Town should investigate the goals before getting into it.

There was no further public input.

d) Possible approval of offer letters to Gunnell, McDonald, and Kyllingstad to purchase parcels for the Main Street Project

On a motion by Reddell, seconded by Baker, the Council voted unanimously to approve sending offer letters to Gunnell, McDonald, and Kyllingstad for their review.

The discussion included the square footage involved; the offers are based on a 60-page appraisal which will be sent to the owners along with each proposed offer letter.

5. Call to the Public for Items not on the Agenda

There was no public input.

6. Discussion, consideration, and possible approval of Resolution 2002-541, a resolution of the Common Council of the Town of Camp Verde, Arizona amending Resolution PZ 2001-05, concerning a Use Permit issued on Parcels 403-17-011A, -001G, and -003 for 2120 W. Reservation Loop Road.

On a motion by Giola, seconded by Baker, the Council voted unanimously to approve Resolution 2002-541, a resolution of the Common Council of the Town of Camp Verde, Arizona amending Resolution PZ 2001-05, concerning a Use Permit issued on parcels 403-17-001A, -001G, and -003 for 2120 W. Reservation Loop Road.

It was first noted that Parcel 403-17-001A had been listed on the Agenda as 403-17-011A, which Buckel confirmed was simply a typographical error. She explained the request for amendment which would allow one of the mobile homes being removed during a remodeling and expansion project to be kept for use as a Health Clinic and placed in front of the Thrift Shop, which will become a storage building. The changes from the uses listed on the original use permit require the amendment. All stipulations have been met in connection with the 2001 use permit, and there is ample room for the Health Clinic.

There was no public input.

7. Discussion, consideration, and possible direction to staff concerning hiring a permanent Community Development Director.

Council took no action on this item.

Acting Town Manager said that approximately 12 applicants applied for the position when it was recently advertised, and he requested direction from the Council as to which way to proceed at this point, whether to (1) set up interviews with those applicants; or (2) start a new round of applications and include them

as well. The main effort should be to try to fill the position as quickly as possible. The members discussed the prior consideration to combine the responsibilities of Town Manager and Community Development Director into one position, which could save the Town money, but it was also discussed that perhaps the combination would be too complex for one person to handle. There was general agreement that full-time dedication by a Community Development Director to bring money to the Town is vitally important at this time. Baker stated that she felt promoting from within the Town should also be considered in filling any position. It was decided that Bullard will contact the current qualified applicants to arrange interviews in late January or early February. The applications are available for the members to review in the meantime.

8. Discussion, consideration, and possible approval of revised Grants Administrator/Economic Development Specialist job description.

On a motion by Reddell, seconded by Gioia, the Council voted unanimously to accept the revised job description of the Grants Administrator/Economic Development Specialist, with the position to be set at Grade 17.

Bullard said that the item was a follow-up to the discussions held during the recent retreat, and that economic development needs to be a sharper focus for the Town. At present no individual is focusing specifically on economic development; the draft job description was intended to address that concern, which would combine grants administration and economic development, both of which generate funds for the Town. Bullard recommended also that the responsible individual be housed with the Planning & Zoning Department, which more fits with the mission of that job. The proposed increase in pay was discussed, and it was suggested that the amount was equitable based on a comparison with other similar positions. It was pointed out that in some communities, just the grants writer position alone would pay even more. In addition, it would be important for the Council to give some solid direction to the individual on priorities to address in economic development. It was generally agreed that the combined positions result in a positive situation for the Town's economic benefit.

Public Input:

Leon Raper expressed his opinion that the two responsibilities should be separate; also this is the wrong time to increase the additional expense of combining grants administration and economic development. **Bill Lee** reminded the Council that the position of a grants writer was created to free up some time for department heads.

9. Discussion, consideration, and possible approval of Town Employee Christmas bonus.

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve the \$50 employee year-end payment to be taken from the employee recognition fund.

Bullard said that the word "bonus" as has been used in the past typically means a reward for performance, but the intent at Christmas is to pay a flat \$50 for each employee as a year-end payment, and is considered discretionary income. Although not specifically identified as a year-end payment, funds are budgeted and available in the employee recognition fund, and there should still be a sufficient amount remaining for the quarterly employee recognition payment.

There was no public input.

10. Discussion, consideration, and possible approval of funding in the amount of \$54,621.60 for stamped sidewalks as part of the Main Street Beautification project.

A motion by Gioia, seconded by Hunter, to approve funding in the amount of \$54,621.60 for stamped sidewalks as part of the Main Street Beautification Project, failed, Baker, Parrish, Reddell and Dickinson voting no.

Parks & Recreation Director Lee reported that Southwest Risk Management would not insure against the stamped sidewalks; no other community in the State has that type of sidewalk, so there is no record of claims for slips or falls. Discussion centered on the extra cost of the stamped sidewalks and whether the proposed expenditure could be better used in other ways, because of the current state of the Town's

economic position. A suggestion was made to perhaps eliminate some of the planned lighting as a compromise. It was also pointed out that the funds spent for equipment, acquisition of property, and lighting have seriously already depleted the contingency fund, with no input of funds. Another compromise which at one time had been suggested by staff was to limit using stamped sidewalk only in front of the Chamber leading down to Hollamon, which would be a substantial saving. The members were reminded that the design had already been approved; the task now at hand was whether or not to approve the funding. If the Council wanted to further discuss design and/or color, then that should be brought back to Council as a separate Agenda item in order to allow for public input, as well as to address the problems of possible liability and objection to the expenditure.

11. Discussion, consideration, and possible direction to staff concerning the sidewalk design from the Superwash to Bashas'

A motion by Gioia to direct the Manager to direct the Town Engineer to review the project, review ADOT's construction, Bea's request, and bring back to Council as soon as possible, died for lack of a second.

On a motion by Dickinson, seconded by Reddell, the Council voted to direct staff to pursue construction of sidewalk from the Superwash to Cliff's Parkway, and to pursue it in a manner that would be consistent with the original design of the Main Street Project; as a second option more simply done in gray concrete as well; with no votes by Hauser and Gioia.

Parks & Recreation Director Lee included this as an Agenda item to find out if there was any interest in having Arizona Engineering look into the cost and possible design. Money for sidewalks is already in the CIP, and the subject has been discussed in the past. At this time the project could perhaps be tied in with Ames Construction's work for a substantial cost-savings. Lee was asked if the Town Engineer had been involved, that if he could put the project together it would save the expense of Arizona Engineering; Lee said he would also consult with the Town Engineer. An alternate suggestion was to work with a subcontractor of Ames Construction, that this would be the ideal time for sidewalk construction along with the rest of the Beautification Project; it was generally agreed that the sidewalk was an important contribution to the Town's economic benefit.

12. Update, discussion, consideration, and possible direction to staff concerning the Mattress Shop project.

Council took no action on this item.

Lee updated the Council on the plans and progress on remodeling the Mattress Shop, including the planned addition and addressing termite damage. Lee was asked if the grant funds, together with the volunteer help, would be sufficient to cover the cost of the project, and he said that hopefully the amount which the architect originally came up with, and on which the grant application was based, would be enough.

13. Update, discussion, consideration, and possible direction to staff concerning the Montezuma Castle Highway project.

Council took no action on this item.

Lee provided an update on his understanding from the County Engineer which is that the road should be started in June, after school lets out, beginning at the school and proceeding toward the Casino. A report should be received from the Forest Service, and as soon as that go-ahead is issued, the County will begin advertising and moving forward. Arizona Engineering will be the engineering firm used by the County. An easement is being sought from the school board for a right-hand turn lane at Camp Lincoln.

14. Update, discussion, consideration, and possible direction to staff concerning the Title V Grant (Before and After School programs).

Council took no action on this item.

Lee said that the Town of Camp Verde was very fortunate to receive two grant fundings, with the help of Youth Count. Buena Vista will be administering the larger grant, \$600-some-thousand; and two sites in

Camp Verde will be developed. The Title V Grant is in the amount of \$110,000, of which about \$75,000 is for the Town of Camp Verde. The possibility of working with Buena Vista to combine the Grant fundings in order to hire additional staff, and accomplish more, was being pursued.

15. Discussion, consideration, and possible direction to staff concerning Commission member absences.

On a motion by Gioia, seconded by Reddell, the Council voted unanimously to direct staff to prepare a letter for signature by the Mayor and Council to send to all Commissions, including the following:

- a) Appreciation for their work; b) Description of how important their work is to the Town, and the functions of the Town government; c) Notification to staff or Chairman if unable to attend a meeting; and d) Make every effort to attend those regularly scheduled meetings.

Dane Bullard brought the matter to the attention of Council because of problems caused to the staff by Commission members' absences at Planning & Zoning scheduled meetings, which at times has caused the meetings to be canceled for lack of a quorum. Such a cancellation is unfair, not only to the staff, but to the public appearing for posted meetings on hearings or the General Plan. The importance of the Planning & Zoning meetings, as well as other commissions' meetings, was discussed, and comment was made that there appears to be no honest effort to not only attend but to at least notify either staff or other members in advance. It was felt that the importance of attendance should be strongly emphasized, and that it is unacceptable that a regularly-scheduled meeting, particularly Planning & Zoning, would end up being canceled due to lack of a quorum. It was suggested and agreed that the letter should also include appreciation for serving on a Commission or Board.

Public Input:

Roger Doering, recent Chairman of the Library Commission and now serving as Vice Chairman, shared the problem of finding individuals willing to serve and who are serving on the Commissions, and recommended trying to maintain a pool of individuals who would be available. He suggested sending a letter, after three non-attendances by a member, cautioning that their position is in jeopardy, and that more attention should be paid to their commitment and responsibility.

There was no further public input.

16. Call to the Public for Items Not on the Agenda

Bob Womack said he was very opposed to the money proposed to be spent on stamped sidewalks, and objected to less lighting.

There was no further public input.

17. Advanced Approvals

On a motion by Reddell, seconded by Baker, the Council voted unanimously to approve the \$2400 expenditure to repair the Town Ford Explorer.

Bullard advised the Council that an unforeseen expense arose from the necessary repair of the Planning Department's Ford Explorer which exceeds by \$200 the applicable line item; the repair amount is approximately \$2400.

18. Staff Report

Bullard said that he has been notified by Yavapai County that through a miscalculation of their Assessor's Department, the Town of Camp Verde must reimburse Yavapai County for Camp Verde's portion of the Vehicle License Tax over-disbursed to cities and towns by the County, in the amount of \$192,000.

19. Council Informational Reports:

Parrish commented on the three American flags flying at the Ames Construction yard; Hauser added she hopes they get a water truck, too.

Gloia reported on attending the Verde Watershed Association meeting which Camp Verde hosted; three topics were discussed: a modeling project; Jack's Canyon stream flow from effluent; and the dam on Fossil Creek.

Baker said she had attended a legislative session of the League of Cities and Towns; the news was not good: We are way short of money.

Reddell announced that the South access will be shut down January 2nd for approximately six months; the sewer pump station will be dug out and Sunnyside Park will be closed for approximately five months.

Hauser attended a water conference in Globe; Camp Verde's watershed was given a Certificate of Appreciation from the Arizona Water Alliance. She also reminded everyone about the school tax credit.

20. Adjournment

The meeting was adjourned at 8:18 p.m.



Brenda Hauser, Mayor



Margaret Harper, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the work session of the Town Council of Camp Verde, Arizona, held on the 18th day of December, 2002. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 17 day of January, 2003



Deborah Barber, Town Clerk

**ACTIONS TAKEN
REGULAR SESSION/COUNCIL HEARS PLANNING & ZONING
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
WEDNESDAY, DECEMBER 18, 2002
6:30 P.M.**

4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.**

a) Approval of the Minutes:

- 1) December 4, 2002 – Regular Session

b) Set Next Meeting, Date and Time:

- 1) Regular Session – January 1, 2003 at 6:30 p.m. – **CANCELLED**

- 2) Work Session – January 8, 2003 at 6:30 p.m.

- 3) Regular Session – January 15, 2003 at 6:30 p.m.

- 4) Council Hears Planning & Zoning – January 22, 2003 at 6:30 p.m.

c) Possible approval of Resolution 2002-542, repealing Resolution 2002-540, and approving membership in the Northern Arizona Municipal Water Users Association (NAMWUA) for the advancement of collective water resource interest with other Northern Arizona communities.

d) Possible approval of offer letters to Gunnell, McDonald, and Kyllingstad to purchase parcels for the Main Street Project

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve the Consent Agenda, with the following corrections:

- (1) Items c) and d) pulled for further discussion;

(2) Revise Minutes of 12/4/02, Page 7, second paragraph, to read as follows: "Gioia was assured by the State Director of Gaming that the planned funds in the amount of 12% would go to cities and towns from the passage of Proposition 202, and the specific stipulation **requested** that it will go to those cities and towns that are within 10 miles of gaming;"

c) Possible approval of Resolution 2002-542, repealing Resolution 2002-540, and approving membership in the Northern Arizona Municipal Water Users Association (NAMWUA) for the advancement of collective water resource interest with other Northern Arizona communities.

On a motion by Gioia, seconded by Reddell, the Council voted unanimously to table Item c).

d) Possible approval of offer letters to Gunnell, McDonald, and Kyllingstad to purchase parcels for the Main Street Project

On a motion by Reddell, seconded by Baker, the Council voted unanimously to approve sending offer letters to Gunnell, McDonald, and Kyllingstad for their review.

5. **Call to the Public for Items not on the Agenda**

There was no public input.

6. **Discussion, consideration, and possible approval of Resolution 2002-541, a resolution of the Common Council of the Town of Camp Verde, Arizona amending Resolution PZ 2001-05, concerning a Use Permit issued on Parcels 403-17-011A, -001G, and -003 for 2120 W. Reservation Loop Road.**

On a motion by Gioia, seconded by Baker, the Council voted unanimously to approve Resolution 2002-541, a resolution of the Common Council of the Town of Camp Verde, Arizona amending Resolution PZ 2001-05, concerning a Use Permit issued on parcels 403-17-001A, -001G, and -003 for 2120 W. Reservation Loop Road.

There was no public input.

7. Discussion, consideration, and possible direction to staff to concerning hiring a permanent Community Development Director.

No action was taken.

There was no public input.

8. Discussion, consideration, and possible approval of revised Grants Administrator/Economic Development Specialist job description.

On a motion by Reddell, seconded by Gioia, the Council voted unanimously to accept the revised job description of the Grants Administrator/Economic Development Specialist, with the position to be set at Grade 17.

Public Input:

Leon Raper expressed his opinion that the two responsibilities should be separate; also this is the wrong time to increase the additional expense of combining grants administration and economic development.

Bill Lee reminded the Council that the position of a grants writer was created to free up some time for department heads.

9. Discussion, consideration, and possible approval of Town Employee Christmas bonus.

On a motion by Baker, seconded by Reddell, the Council voted unanimously to approve the \$50 employee discretionary payment to be taken from the employee recognition fund.

10. Discussion, consideration, and possible approval of funding in the amount of \$54,621.60 for stamped sidewalks as part of the Main Street Beautification project.

On a motion by Gioia, seconded by Hunter, to approve funding in the amount of \$54,621.60 for stamped sidewalks as part of the Main Street Beautification project, failed Baker, Parrish, Reddell and Dickinson voting no.

11. Discussion, consideration, and possible direction to staff concerning the sidewalk design from the Superwash to Bashas'

A motion by Gioia to direct the Manager to direct the Town Engineer to review the project, review ADOT's construction, Bea's request, and bring back to Council as soon as possible, died for lack of a second.

On a motion by Dickinson, seconded by Reddell, the Council voted to direct staff to pursue construction of sidewalk from the Superwash to Cliff's Parkway, and to pursue it in a manner that would be consistent with the original design of the Main Street Project; as a second option more simply done in gray concrete as well; with no votes by Hauser and Gioia.

12. Update, discussion, consideration, and possible direction to staff concerning the Mattress Shop project.

Council took no action on this item.

13. Update, discussion, consideration, and possible direction to staff concerning the Montezuma Castle Highway project.

Council took no action on this item.

14. Update, discussion, consideration, and possible direction to staff concerning the Title V Grant (Before and After School programs).

Council took no action on this item.

15. Discussion, consideration, and possible direction to staff concerning Commission member absences.

On a motion by Gioia, seconded by Reddell, the Council voted unanimously to direct staff to prepare a letter for signature by the Mayor and Council to send to all Commissions, including the following:

- a) Appreciation for their work;
- b) Description of how important their work is to the Town, and the functions of the Town government;
- c) Notification to staff or Chairman if unable to attend a meeting; and
- d) Make every effort to attend those regularly scheduled meetings.

16. Call to the Public for Items Not on the Agenda

Bob Womack said he was very opposed to the money proposed to be spent on stamped sidewalks, and objected to less lighting.

There was no further public input.

17. Advanced Approvals

On a motion by Reddell, seconded by Baker, the Council voted unanimously to approve the \$2,400 expenditure to repair the Town Ford Explorer.

18. Staff Report

Bullard said that he has been notified by Yavapai County that through a miscalculation of their Assessor's Department, the Town of Camp Verde must reimburse Yavapai County for Camp Verde's portion of the Vehicle License Tax over-disbursed to cities and towns by the County, in the amount of \$192,000.

19. Council Informational Reports:

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Hauser attended a water conference in Globe; Camp Verde's watershed was given a Certificate of Appreciation from the Arizona Water Alliance. She also reminded everyone about the school tax credit.

20. Adjournment

The meeting was adjourned at 8:18 p.m.

**ADDENDUM
to the
AGENDA**



**REGULAR SESSION/COUNCIL HEARS PLANNING & ZONING
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main, Room #106
WEDNESDAY, DECEMBER 18, 2002
6:30 P.M.**

The following Item has been added to the Consent Agenda:

- 4.(d) Possible approval of offer letters to Gunnell, McDonald, and Kyllingstad to purchase parcels for the Main Street Project.** The total cost of \$58,775 is an unbudgeted item from HURF.

The following item has been deleted from the Agenda:

- 8. ~~Discussion, consideration, and possible direction to staff concerning repealing or revising Section 2-3-6.C of the Town Code regarding the policy for reconsideration of agenda items.~~**

Posted by: *V Jones*

Date/Time: 12-17-02 11:15 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.