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**MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, FEBRUARY 3, 2010
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion**

1. Call to Order

The meeting was called to order at 6:30 p.m.

2. Roll Call

Mayor Burnside, Vice Mayor Kovacovich, Councilors Whatley, Garrison, Baker, Roulette and German were present.

Also Present: Town Manager Michael Scannell, Public Works Director Ron Long, Special Projects Administrator Matt Morris, Town Marshal Dave Smith, Acting Community Development Director Mike Jenkins, Recreation Supervisor Lynda Moore, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper.

3. Pledge of Allegiance

The Pledge was led by Baker.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Regular Session – January 20, 2010
- 2) Special Session – January 20, 2010
- 3) Executive Session – January 20, 2010 (recorded (2))
- 4) Special Session – January 20, 2010

b) Set Next Meeting, Date and Time:

- 1) February 17, 2010 at 6:30 p.m. – Regular Session
- 2) February 24, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**
- 3) February 24, 2010 at 5:30 p.m. – Council/Staff Retreat
- 4) March 3, 2010 at 6:30 p.m. – Regular Session
- 5) March 17, 2010 at 6:30 p.m. – Regular Session
- 6) March 24, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters

- c) Possible authorization for the Municipal Court to apply for a Municipal Fill the Gap grant to pay for the annual maintenance fee of approximately \$650.00 from 4-13-10 through 4-12-11 for the audio/visual system used for in-custody defendants, the monthly DSL line charges from 2-2010 through 4-12-11, totaling approximately \$750.00, and to purchase a switch box to place on the DSL modem and a longer line to accommodate moving the audio/visual system as needed at a cost of approximately \$100.00. This is an allowable expense in the designated Fill the Gap Funds line item. The balance in this account is currently \$16,700. *Staff Resource: Jacque Daughety***
- d) Possible approval of Resolution 2010-800, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and adopting the 2nd amendment to the Intergovernmental Agreement (IGA) between the Town of Camp Verde (Town) and the Arizona State Parks Board (Board) allowing the Town to designate the previously approved funding of \$18,000 for Fort Verde State Historic Park (Park) in order to continue the operations of the Park through March 29, 2010. This is an unbudgeted item from the General Fund. *Staff Resource: Michael Scannell***
- e) Possible authorization to pay \$3,814.95 for loss adjustment expenses to Southwest Risk/Arizona Municipal Risk Retention Pool for Alpha, LLC & Tanner Enterprises, LLC v. Town of Camp Verde litigation. This item is budgeted subject to approval of reappropriation of budgeted funding to the Litigation line item 01-20-16-7110 in the Legal Department. *Staff Resource: Michael Scannell***
- f) Possible authorization to 1) pay \$29,669.39 to Southwest Risk for Sophronia Zellner et al. v. Town of Camp Verde litigation and 2) transfer of \$60,000 from the Contingency Fund to Litigation Expenditures in the Legal Department (01-20-16-7110). *Staff Resource: Michael Scannell***
- g) Possible approval of the FY 2010-2011 Budget Calendar *Staff Resource: Lisa Elliott***
- h) Possible approval of Resolution 2010-803, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, suspending Section 124, Design Review, of The Planning and Zoning Ordinance**

and directing the Community Development Department to review and process site plans and design criteria from Section 124 on an interim basis while the comprehensive update of the Town Code is ongoing; appeals shall be processed through the Council. Staff Resource: Matt Morris

On a motion by Kovacovich, seconded by Baker, the Consent Agenda was unanimously approved as presented, with Items 4.b)3), 4.e), 4.g) and 4.h) pulled for discussion, and a Special Session added for February 20, 2010, at 4:00 p.m.

Garrison requested that Item 4.b)3) be discussed further; Whatley requested that Item 4.g) be pulled for discussion; Baker had a question regarding Item 4.h); and Garrison had a question for Item 4.e). Barber reminded the Council that a Special Session is to be set for February 10th; after discussion the time was set for 4:00 p.m.

4.b)3) February 24, 2010 at 5:30 p.m. – Council/Staff Retreat.

On a motion by Baker, seconded by Kovacovich, the Council unanimously approved resetting the meeting time for February 24, 2010, Council/Staff Retreat to 4: 00 p.m.

4.e) Possible authorization to pay \$3,814.95 for loss adjustment expenses to Southwest Risk/Arizona Municipal Risk Retention Pool for Alpha, LLC & Tanner Enterprises, LLC v. Town of Camp Verde litigation. This item is budgeted subject to approval of reappropriation of budgeted funding to the Litigation line item 01-20-16-7110 in the Legal Department.

On a motion by Baker, seconded by Kovacovich, the Council unanimously approved Item 4.e) as presented.

4.g) Possible approval of the FY 2010-2011 Budget Calendar

On a motion by Whatley, seconded by Garrison, the Council unanimously accepted Item 4.g) with the changes to the 12th and the 26th as the start time as 1:00 p.m., possibly going to 6:00 p.m.

4.h) Possible approval of Resolution 2010-803, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, suspending Section 124, Design Review, of The Planning and Zoning Ordinance and directing the Community Development Department to review and process site plans and design criteria from Section 124 on an interim basis while the comprehensive update of the Town Code is ongoing; appeals shall be processed through the Council.

On a motion by Baker, seconded by German, the Council unanimously approved Item 4.h), with the correction to the language in Resolution 2010-803 to read, "...while the comprehensive update of the **Planning & Zoning Ordinance** is ongoing;...", also wherever that is referred to in the Ordinance.

5. Council Informational Reports.

Garrison said she obtained a copy of an ADOT Quarterly Status Report that contains a lot of information on the projects, and gave the website where the information is also available; she also shared the website for the upcoming Pecan & Wine Festival; Garrison also thanked the Yavapai-Apache Nation for their assistance with the recent flooding on January 21st.

Baker said that Norma said it all.

Burnside apologized for his picture taking up space in the local newspaper since there are more important things to be reading about. Burnside sincerely thanked everyone for their phone calls and enthusiasm shown in wanting to help keep Fort Verde open.

6. Call to the Public for Items not on the Agenda

(Comments from the following individuals are summarized.)

Sheila Stubler gave an update on events being planned for Fort Verde State Park, including a visit by the Buffalo Soldiers during the upcoming Pecan and Wine Festival to help celebrate the month of February and African-American month. The Fort will be hosting for the first time a pecan pie contest, using only Camp Verde pecans, together with related activities. Ms. Stubler also thanked everyone for support of the Fort.

Steve Goetting reported in detail on the preparations for the Pecan, Wine & Antique Festival, including the number of wineries expected to participate, numerous antique dealers, bands that will be entertaining, car show, Saturday morning pancake breakfast, participation in the pecan pie contest, vendors, and educational seminars.

There was no further public input.

7. Discussion, consideration, and possible approval of and authorization for the Mayor to sign the following liquor license applications for the Pecan, Wine & Antique Festival: Freitas Vineyard, Page Springs Cellars, Granite Creek Vineyard,

Caduceus Cellars, Jerome Winery, Kokopelli Winery, Pillsbury Wine Co., Alcantara LLC, Javelina Leap Vineyard Winery, Oak Creek Vineyards & Winery. *Staff Resource: Debbie Barber*

On a motion by Garrison, seconded by Baker, the Council unanimously authorized the Mayor to sign the liquor license applications for the 2010 Pecan, Wine & Antique Festival.

Town Clerk Barber explained that the Department of Liquor requires Council approval of the Wine Festival licenses applied for by the wineries; such approval is required for each event that is held.

Mayor Burnside requested item #8:

8. **Discussion, consideration, and possible direction to staff to waive the Town's fees associated with the Pecan, Wine & Antique Festival. A portion of the profits will be donated to Citizens Committee for Camp Verde Library (CCCVL). Deposit fees will not be waived and insurance will be required. Based on the application submitted, a preliminary estimate sets the minimum fees for a non-profit organization at approximately \$3,015.00, plus \$1,600 for two deputies, as required when alcohol is sold or consumed, plus \$25.00 for each Special Event Vendor License. Additional fees will apply if the vendor plans to use staff time for set up or cleaning, preparing permits or use of additional facilities, equipment, or utilities. CCCVL is also requesting return of liquor license fees in the amount of \$500.00. This is an unbudgeted item.**

On a motion by Roulette, seconded by Whatley, the Council unanimously voted to waive the fees for the 2010 Pecan, Wine and Antique Festival, with the following exceptions: \$300 for electricity will be charged; \$150 for the stage setup, and \$65 for the gym floor prep; the vendor fees and the liquor license application fees will remain in effect; the Town will subsidize the Marshal's office participation; for a total of \$515, and any damages that occur will be reimbursed from the deposits.

Burnside said that the Council has had a discussion several times regarding waiving fees for non-profit organizations; however, Town staff does not have the authority to waive any fee or give away property; he requested this agenda item as he would to respect any citizen's request.

Linda Harkness, President of the Citizens Committee for the Camp Verde Library (CCCVL), the sponsor of the Pecan & Wine Festival, gave a presentation in support of the request to waive the fees listed. The goal of the CCCVL is to raise funds to build a new library for the Town; raising funds has been very difficult this last year because of the economy. With the promise of help from Steve Goetting, who had planned to put the event on as a private individual and will be providing much of the capital; CCCVL agreed to sponsor the Pecan & Wine Festival since it is a non-profit entity and the fees would therefore be much less; CCCVL is to receive a portion of the profit to be realized from the event.

In discussion with the Council, Ms. Harkness explained that although the agreement has not been finalized, CCCVL will be protected, and from the proceeds from the event, any amounts expended will first be reimbursed to CCCVL and Goetting, with the remaining proceeds to be shared. In response to a question, Mr. Goetting said that the last-minute applications for the event resulted from the lack of a handbook and confusion over what will and will not be required for such events, as well as the last-minute need to involve CCCVL as the non-profit entity. The Council held a detailed discussion, with input from Marshal Smith confirming the need to provide two officers for security purposes, and an outline from Mr. Goetting on the physical accommodations and security arrangements. It was agreed that CCCVL's cause is a noble one; at the same time, the event will be costing the Town money and taking up a lot of staff time. There was a lengthy discussion on the different categories requiring fees, and agreement on which fees the Council would be willing to waive in the amount of \$2,500. The fees waived and the fees to be charged were then memorialized in the official action taken. Councilor German stated for the record that she will vote with the majority, but disagrees with charging the fee for electricity.

A recess was called at 8:07 p.m.; the meeting was called back to order at 8:19 p.m.

9. **Second Public Hearing for the purpose of selecting projects to submit to the FY 2009 State Special Projects Fund and the FY 2010 Regional Account for Community Development Block Grant Funds. The projects are prioritized in the following order: 1) Hollamon Street Improvement Project, 2) Senior Center Renovations Project, and 3) Head Start Playground Improvement Project. The public hearing will be followed by discussion, consideration, and possible approval of the following resolutions as required by the granting agency: *Staff Resource: Debbie Barber***
- a. **Possible approval of Resolution 2010-797, authorization to submit applications and implement CDBG Regional Account and SSP Projects: a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, authorizing the submission of applications for FY10 Community Development Block Grant Funds (CDBG) and FY09 CDBG State Special Projects Funds (SSP), certifying that said applications meet the community's previously identified housing and community development needs and the requirements of the State CDBG Program, and authorizing all actions necessary to implement and complete the activities outlined in said**

applications.

- b. Possible approval of Resolution 2010-798 – Relocation Assistance Plan as required under Section 104(d) of the Housing and Community Development Act of 1974 as amended: a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona adopting a Residential Antidisplacement and Relocation Assistance Plan for FY 2010, as required under Section 104(d) of the Housing and Community Development Act of 1974 as amended.
- c. Possible approval of Resolution 2010-801, commitment of local leveraged funds/resources: a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona committing local resources as leverage for the FY 2009 State Special Projects Fund Application.

On a motion by Garrison, seconded by Baker, the Council unanimously approved Resolutions 2010-797, 2010-798, and 2010-801, as presented.

Barber said that this is the second public hearing and the second opportunity for the public to comment on the projects that the Council selected in January to submit for the fund applications, including the remainder of the Hollamon Street improvements. The list of the proposed projects was briefly addressed; Barber explained the purpose each of the Resolutions that had been submitted for approval. Barber confirmed that any major changes in Town funding required would be brought back to Council for approval.

There was no public input.

10. **Discussion, consideration, and possible direction to staff to proceed with the preparation of a letter of request to the Arizona State Historic Preservation Office requesting their assistance in the preparation and completion of a Civic Town Charrette Program for Camp Verde, and authorization for the Mayor to sign the letter on behalf of the Town. Staff Resource: Matt Morris**

On a motion by Baker, seconded by German, the Council **voted 5-2** to direct staff to proceed with the preparation of a letter of request to the Arizona State Historic Preservation Office requesting their assistance in the preparation and conducting of a Civic Town Plan Charrette Program for Camp Verde, and authorize the Mayor to sign the letter on behalf of the Town; **with 'no' votes by Garrison and Burnside.**

Special Projects Administrator Morris reviewed the background of the subject request that is based on staff research on strategies and ideas regarding ways to improve the local economy and try to reverse the negative impact on Main Street from the Hwy 260 bypass. One option found was the ability to potentially partner with the Arizona State Historic Preservation Office to develop strategies to improve the current economic situation on Main Street. Staff and Mayor Burnside met with representatives from that office to discuss the possibility of facilitating a design charrette. The charrette process is an intensive multi-day event during which participants that includes design professionals, public agencies, private business and community residents work together to generate ideas aimed at solving a community problem. The professionals participating in such an event would donate their time; the only cost would be for travel, lodging and associated expenses for a total estimated between \$15,000 and \$25,000. Completing the charrette would be the preferred first step toward applying for Certified Local Government status. With that status the Town would then be eligible to apply for funding through the National Historic Preservation Fund, among other benefits. In response to concern about the expenditure of the estimated cost, Morris said that it is his understanding that there are funds already allocated in the budget for the development of a downtown revitalization plan that would be available to pay for conducting the charrette.

The Council discussion included input from Scannell regarding the funding available and the resulting benefit of the charrette for the Town. Scannell also pointed out the other communities that have utilized the design charrette process. There was some concern expressed regarding funding for other studies done in the past that were never followed through. It was also suggested that the Town should move forward and see what the process would entail, that it could possibly do more good than harm at this point; although it was countered that a Master Plan already exists and perhaps the Town could come up with its own plan based on the former plans. There is no doubt that help for downtown is needed and the merchants need to be supported.

PUBLIC INPUT

(Comments from the following individual are summarized.)

George Young said that the Town could do all the surveys it wants to, but there is no guarantee that there will be enough business generated to make the payments to justify making changes recommended by any survey on the building that he owns. Will other business owners cooperate when it comes to changes; look at the cost of past surveys; the properties are too small and the owners are too diversified.

There was no further public input.

There was further discussion on the need to try to do something positive; the proposed charrette process may be something that the Town could commit to by considering moving forward with this first step. There was also a comment that the charrette process may be a way to eliminate dissension between different Councils and unite the community so that the plan would be followed through over the next decade or so through possible grant funding.

11. **Discussion, consideration, and possible authorization to close Montezuma Castle Highway to support and accommodate the 2010 Yavapai Apache Nation Exodus-Return Commemoration Day on February 27, 2010 from 9:00 a.m. to 11:00 a.m. Staff Resource: Ron Long**

On a motion by Whatley, seconded by Baker, the Council unanimously voted to support and accommodate the 2010 Yavapai-Apache Nation Exodus-Return Commemoration Day and Walk of Remembrance by facilitating a safe and proper closure of both lanes of Montezuma Castle Highway from I-17 to Camp Lincoln Road for a 2-hour period beginning at 9:00 a.m. on Saturday February 27th.

Public Works Director Long said that the plan is to close both lanes of Montezuma Castle Highway from Camp Lincoln Road north to I-17; the Walk would end at the Nation's Cultural Resource Center A map was included in the agenda packet showing the closure and the detour available for access to and from the Town during the approximately two-hour period of closure.

During the discussion of the event scheduled for February 27th, it was suggested that the VIP's might be able to assist in setting up and removing the barricades.

PUBLIC INPUT

(Comments from the following individual are summarized.)

Frieda Eswonia said that she had been instrumental in starting the Commemorative Walk event after she came back from New Mexico because she felt it was necessary and important to remember our Elders who took this Exodus march, a very sad and horrible history. Ms. Eswonia said she calls it A Walk of Remembrance for our ancestors who went on the Walk and came back to the Valley. Exodus Day is scheduled for February 27th, up to 200 Elders and children will be participating; she requested that at least one side of the highway be blocked for safety reasons.

There was no further public input.

Long confirmed that the plan is to block the entire roadway, both lanes.

12. **Update and discussion relative to the status of the removal of the mobile office located at 33 Moser Lane, formerly used as the Marshal's Office. Staff Resource: Ron Long**

There was no action taken.

Long reported that staff has looked into the removal of the subject mobile office as previously directed by Council. It was determined that the mobile had no value for any purpose, either as a home or an office. The cost for demolition or removal was quoted from \$5,000 to as high as \$15,000. A representative from a mobile sales company in Chino Valley has offered to remove the unit at no cost, only having the title turned over to that entity. Long said that he had checked, and there was no local company that had been willing to purchase or remove the trailer at no cost.

13. **Discussion, consideration, and possible direction to staff to prepare a lease agreement with Redeeming Life, Inc. a non-profit organization, for the purposes of operating a Teen Center on Town-owned property located at 602 S. First Street. Staff Resource: Ron Long**

On a motion by Kovacovich, seconded by Baker, the Council voted 5-2 that staff do not prepare a lease agreement for the subject building; with 'no' votes by Roulette and German.

Long referred to the direction of Council on November 18, 2009 to take a passive approach in finding a group to come forward within 90 days to take over organization and operation of the Teen Center following the Council decision to close it down. Only one party has indicated interest, Redeeming Life, Inc. They have consulted with staff on general costs for operating a Teen Center. The purpose of this agenda item is to determine whether Council would be interested in pursuing a proposed lease with Redeeming Life so that staff could then prepare a final lease agreement for approval. General terms for the proposed lease have been suggested, but nothing has been finalized pursuant to Council's direction to take only a passive approach to the issue.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Wendy McCann, representing Redeeming Life, said she has been in Camp Verde over 20 years, working with children and families. She was told by Lori Deutsch and Kaitlin that no one was willing to stand up and take over the Teen Center; Ms. McCann feels the Center is important to the community to help form the future generation; she is asking that Redeeming Life has the change to take over the operation of the Center.

Albert Rodriguez, who has been hired by Redeeming Life to help with the operation of a youth center in Camp Verde; said that he believes that he and Ms. McCann have gone above and beyond what is required to meet the requirements for operating the Center, including preparing supporting documentation that did not exist prior to the closure in November, and broadening and expanding support from the community.

There was no further public input.

The Council questioned the request for guidance in firming up the terms of the lease; Long pointed out that since he had been directed to maintain a passive role, he would have been out of order to try to work out the details without further direction from Council. There were concerns expressed by some members regarding considering entering into a lease without further information regarding the qualifications of the entity requesting the lease, as well as what the Town would expect to see in a lease as far as defining the obligations of both parties. There was also concern about the Town possibly ending up subsidizing costs of the operation such as utilities or maintenance of the Town property; all of which should be set forth in the lease. Long again explained that Redeeming Life representatives had approached him with many questions, but he believed that working directly with them on details would have been in conflict with his direction from Council to maintain a passive role. All he felt he could do at this point was to ask Council if they were interested in entering into a lease and would like more information. After further discussion it was suggested that the better decision might be to step back and question whether the Town wants to be in the rental business; there may be some other use that the Town might find for the building in the future.

14. **Discussion, consideration, and possible approval of Resolution 2010-802, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to the Personnel Manual-Handbook Policy 3-7 Holiday Pay and Policy 4-9 Sick Leave Bank Policy. Staff Resource: Michael Scannell**
On a motion by German, seconded by Roulette, the Council unanimously approved Resolution 2010-802, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting the amendments to the Personnel Manual-Handbook Policy 3-7 Holiday Pay and Policy 4-9 Sick Leave Bank Policy.

Scannell explained that the amendment simply changes how holidays are dealt with and how holiday pay is allocated; the 88 hours will be spread over 26 pay periods, with the allocation per pay period approximately 3.3 hours. As people accrue hours they will draw down when a holiday comes up. The move is intended to simplify the accounting in the Finance Department and is a practice used across the country. The Council discussed the change further with Scannell for better understanding, and it was also confirmed that the employees understand and approve of the change.

15. **Discussion, consideration, and possible approval of 1) engaging Yavapai College Custom Training Solutions (CTS) to facilitate training sessions for Town of Camp Verde Employees and Council Members in Workplace Ethics and Values and Personal Finance in Difficult Economic Times; and 2) re-appropriate budget appropriations of \$1,000 from 01-20-14-7010, \$2,000 from 01-20-14-7038, \$2,000 from 01-20-14-7522, \$400 from 01-20-13-7010, \$500 from 01-20-13-7015, and \$1,290 from the Contingency Fund for a combined total of \$7,190 to account 01-20-13-7010 to fund the expenditure. Amounts from previously budgeted items will be re-appropriated to fund this expenditure, with \$1,290 taken from the Contingency Fund. Staff Resource: Michael Scannell**
On a motion by German, seconded by Roulette, to approve 1) engaging Yavapai College Custom Training Solutions (CTS) to facilitate training sessions for the Town of Camp Verde employees and Council members in Workplace Ethics and Values, and Personal Finance in Difficult Economic Times; and 2) re-appropriate budget appropriations as stated; for the Personal Finance program a minimum enrollment number will be required, and if employees sign up to take the class and do not attend there will be a fee, possibly \$100, that would have to be paid for not attending; **Motion failed.**

On a motion by Roulette, seconded by German, the Council unanimously approved engaging Yavapai College Custom Training Solutions (CTS) to facilitate training sessions for the Town of Camp Verde Employees and Council Members in Workplace Ethics and Values; and to re-appropriate the budget appropriations to accommodate that amount of money from the line items that are depicted in the Agenda form, in the approximate amount of \$2,400.

Scannell said that the offering consists of two courses, one in Ethics which should be conducted annually, and the other in personal finance training for employees who would elect to participate. Scannell explained that there are a number of employees who are struggling with serious financial problems in this difficult economy, and the Personal Finance course offered by Yavapai College would provide guidance and training in managing their financial challenges. Assisting those employees would be of

benefit in preventing loss of productivity due to the distraction caused by the financial worries. The Council discussed the proposed courses, the costs of which were itemized at approximately \$2400 for the Ethics course, and almost \$5,000 for the Personal Finance training. There was no question that the training sessions for the Council and employees in Workplace Ethics and Values are necessary and very important, but there was some objection to the expenditure of Town funds for the proposed personal finance classes for those approximately 15 employees who are experiencing problems. Also discussed was the issue of a possible incentive to make sure the employees attend the classes. Garrison outlined a phone call she had received from a citizen strongly objecting to this agenda item even being presented for consideration; Scannell reiterated his explanation of the benefits of the courses.

16. **Discussion, consideration, and possible approval of the following:** *Staff Resource: Michael Scannell*

- a. **Authorization to change the general liability limit requirements for casual vendors from \$1 million per occurrence and \$2 million aggregate and naming the Town of Camp Verde as additional insured to \$1 million per occurrence and \$1 million aggregate and naming the Town of Camp Verde as additional insured.**
- b. **Authorization to waive the requirement for the vendor to supply the Town with a certificate of insurance when the Town co-sponsors an event (i.e. ballet, dance, art, tole painting, yoga, etc.) The aforementioned vendors would be similar to a contract employee. Before commencing their program, vendors will sign a Waiver holding the Town harmless.**
- c. **Authorization to permit and encourage sponsors of events held on Town property to obtain one Master/Blanket (Blanket) insurance policy for the special event pending proof from the insurance company that the sponsor and each participating vendor are covered in the Blanket Policy, and the insurance policy includes certain baseline monetary thresholds depending upon the circumstance applicable to the sponsor's event.**

This item was not heard.

Councilor Garrison requested item #17:

17. **Assessment and evaluation of the Emergency Operations Plan as established for the storm and forecasted flooding during January 21, 22, & 23, 2010. Discussion will include, but not be limited to what 'went right', 'what went wrong' and actions that we can take to improve; availability and responsiveness of leadership and staff; responsibility of opening emergency shelters; dissemination of information to citizens; response time; citizen comments and complaints, etc., followed by possible direction to staff to incorporate changes as discussed.**

This item was not heard.

Mayor Burnside requested item #18:

18. **Discussion, consideration, and possible direction to staff to bring back the Special Event Permitting Handbook for Council consideration and possible approval at the earliest possible date.**

This item was not heard.

19. **Call to the Public for Items not on the Agenda.**

This item was not heard.

20. **Advanced Approvals of Town Expenditures.**

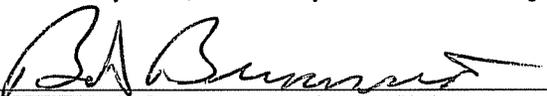
This item was not heard.

21. **Manager/Staff Report**

This item was not heard.

22. **Adjournment**

On a motion by Baker, seconded by Garrison, the meeting was adjourned at 10:37 p.m.



Bob Burnside, Mayor



Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 3rd day of February 2010. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 22 day of February, 2010.

Deborah Barber
Debbie Barber, Town Clerk