

**ACTIONS TAKEN
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, FEBRUARY 17, 2010
6:30 P.M.**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
- a) **Approval of the Minutes:**
- 1) Special Session February 8, 2010
 - 2) Executive Session – February 8, 2010 (Recorded)
 - 3) Special Session – February 3, 2010
 - 4) Regular Session – February 3, 2010
 - 5) Executive Session – February 3, 2010 (Recorded)
 - 6) Council Hears Planning & Zoning Matters – January 27, 2010
- b) **Set Next Meeting, Date and Time:**
- 1) February 24, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**
 - 2) February 24, 2010 at 5:30 p.m. – Council/Staff Retreat
 - 3) March 3, 2010 at 6:30 p.m. – Regular Session
 - 4) March 17, 2010 at 6:30 p.m. – Regular Session
 - 5) March 24, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters
- c) **Possible approval of Resolution 2010-804, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, pertaining to the submission of projects for consideration in Arizona’s 2011 Fiscal Year Highway Safety Plan. This application requests \$15,000 to purchase a “Total Station Collision Measurement System.”**
Staff Resource: David R. Smith

On a motion by Baker, seconded by Kovacovich, the Consent Agenda was unanimously approved, with Item 4.b)2) corrected to reflect the meeting time as 4:00 p.m., to be held in the Council Chambers, and Item 4.c) pulled for discussion.

- 4.c) **Possible approval of Resolution 2010-804, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, pertaining to the submission of projects for consideration in Arizona’s 2011 Fiscal Year Highway Safety Plan. This application requests \$15,100 to purchase a “Total Station Collision Measurement System.”**

On a motion by Roulette, seconded by German, the Council unanimously approved Resolution 2010-.804, Item 4.c) of the Consent Agenda, as written.

1. **Council Informational Reports.**

Whatley commented that the Pecan & Wine Festival hosted by CCCVL this last weekend was an unqualified success. Whatley was extremely pleased with the way it was run, and she heard numerous good comments from those attending.

German echoed Whatley’s remarks; German said she also worked as a volunteer, and the event was great.

Baker reported that she attended the WAC meeting today; it appears that the membership fees will remain the same for all of the cities and towns in WAC.

Burnside described the meeting he had with Governor Jan Brewer last Friday, along with other Mayors. At her request, Burnside shared what he thought she could do for the Verde Valley, inviting her to come for a visit as an individual, without the usual entourage, and spend the day enjoying some local activities and the true open space and beauty of what is part of her State. Burnside also commented on his participation in the Vintage Baseball event, and the great Pecan & Wine Festival.

6. **Call to the Public for Items not on the Agenda**

(Comments from the following individuals are summarized.)

Steve Goetting thanked CCCVL and everyone else involved in the Pecan & Wine Festival; it was a wonderful event attended by about 2500 people; he and his wife are still working on the final accounting. They hope to do the event bigger and better next year, and are requesting permission and support from the Council to start planning it.

Sheila Stubler, Parks staffer at Fort Verde, described the kids’ games that had been included as part of the Pecan & Wine event, and announced the three winners of the pecan pie contest. The Fort took in a little over \$2,000 in fees for the weekend, and she looks forward to a bigger and better event next year and thanked everyone for their support.

Gary Johnson, Human Resources Director for Redeeming Life, wanted to add to the information shared by representatives from that entity two weeks ago, and suggested that the issue be returned to the agenda for the meeting next week. Mr. Johnson spoke on the

importance of a teen center and stressed that his organization believes and participates strongly in screening of those who will work with teens, and reiterated his request to have their proposed teen center be on the agenda next week for further consideration.

There was no further public input.

7. **Yavapai-Apache Nation Chairman Thomas Beauty will update the Council on the Nation's activities and present a check to the Town in the amount of \$80,526.00 as a contribution from Cliff Castle Gaming Facility, pursuant to Section 12 (d)(1) of the Tribal-State Gaming Compact, followed by possible authorization to appropriate the funds as requested by the Nation for the following: Camp Verde Unified School District Tutor (CVUSD) in the amount of \$33,000 and \$47,526 for the Community Pool and Library Construction. Authorization, if approved, will include the approval to transfer the funds to CVUSD. Appropriations for the pool and library will be determined during the budget process. Staff Resource: Debbie Barber**
 On a motion by Burnside, seconded by Baker, the Council unanimously voted to deposit the \$33,000 into a special account labeled, "Camp Verde Unified School District YAN Tutor"; the School District to submit invoices pertaining to the Tutor system, with checks released for payments, in order to account for and report on the expenditures at the end of the year, to demonstrate complete transparency and gratitude to the Tribe; with the same accounting procedure to be followed for the appropriations for the Pool and Library construction.

Items 8 & 9 are carried over from the 2-3-10 Regular Session

8. **Discussion, consideration, and possible approval of the following:** Staff Resource: Carol Brown
 - a. **Authorization to change the general liability limit requirements for casual vendors from \$1 million per occurrence and \$2 million aggregate and naming the Town of Camp Verde as additional insured to \$1 million per occurrence and \$1 million aggregate and naming the Town of Camp Verde as additional insured.**
 - b. **Authorization to waive the requirement for the vendor to supply the Town with a certificate of insurance when the Town co-sponsors an event (i.e. ballet, dance, art, tole painting, yoga, etc.) The aforementioned vendors would be similar to a contract employee. Before commencing their program, vendors will sign a Waiver holding the Town harmless.**
 - c. **Authorization to permit and encourage sponsors of events held on Town property to obtain one Master/Blanket (Blanket) insurance policy for the special event pending proof from the insurance company that the sponsor and each participating vendor are covered in the Blanket Policy, and the insurance policy includes certain baseline monetary thresholds depending upon the circumstance applicable to the sponsor's event.**

There was no action taken.

Mayor Burnside requested item #9:

9. **Discussion, consideration, review, and possible approval of and/or direction to staff to make changes as discussed and bring back the Special Event Permitting Process and Handbook for Council consideration and possible approval at the earliest possible date.** Staff Resource: Debbie Barber

There was no action taken.

Barber said she will incorporate suggested changes and bring back the Handbook for Council consideration and possible approval at the March 3, 2010 meeting; the issue of user fees will be addressed at the Council Retreat scheduled for next week.

A recess was taken at 8:14 p.m.; the meeting was called back to order at 8:24 p.m.

10. **Discussion and consideration of the After Action Review Report, which records the emergency response assessment of the winter storm and forecasted flooding of January 2010.** Staff Resource: David R. Smith
 There was no action taken.
11. **Discussion, consideration, and 1) possible acceptance of the update on the financial status of the Town of Camp Verde for the first half of the 2009-2010 fiscal year; and 2) possible approval of the recommended budget appropriation adjustments to bring expenditures in line with projected revenues for the remainder of the 2009-2010 fiscal year.** Staff Resource: Michael Scannell.
 On a motion by Garrison, seconded by Kovacovich, the Council unanimously accepted the update on the financial status of the Town of Camp Verde for the first half of the 2009-2010 fiscal year; and approved the recommended budget appropriation adjustments as detailed to bring expenditures in line with projected revenues for the remainder of the 2009-2010 fiscal year.
12. **Discussion, consideration, and possible selection of one of the following financial options below (see attachments "A" and "B" and authorization for and direction to the Manager to enter into negotiations with the Arizona State Parks Board relative to the execution of an Intergovernmental Agreement (IGA) which will address the Town of Camp Verde tendering to the State of Arizona funding so as to maintain the operational viability of Fort Verde State Historic Park (Park), the term of the agreement is contemplated to run from March 30, 2010 to March 29, 2011. Funding for the operation Fort Verde State Parks**

is unbudgeted and will come from the Contingency Fund. Staff Resource: Michael Scannell.

- **Option 1: Attachment A** - maintain the operational status of Fort Verde Historic State Park with the staffing levels that were in place while Arizona State Parks operated the park. The State's budget for this option is \$244,500.
- **Option 2: Attachment B** - This option replaces some of the paid work force with a comprehensive volunteer program which is predicated on the belief that there exists a need to make available no less than 2,200 volunteer hours on an annual basis as a supplement to the paid staff that are believed to be required to deliver the level of service to which the public has become accustomed. The cost to the Town for Option 2 is anticipated to be approximately \$77,000.

On a motion by German, seconded by Roulette, the Council unanimously authorized the Town Manager to pursue Option 2, Attachment B, and direct the Town Manager to enter into negotiations with the Arizona State Parks Board relative to the execution of an Intergovernmental Agreement that will address the Town of Camp Verde tendering to the State of Arizona funding so as to maintain the operational viability of Fort Verde State Park; the term of the Agreement is contemplated to run from March 30, 2010 to March 29, 2011; funding for the operation of Fort Verde State Park is unbudgeted and will come from the Contingency Fund.

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

Nancy Floyd
Sheila Stubler

There was no further public input.

13. **Discussion, consideration, and possible approval of Resolution 2010-805, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting the Town of Camp Verde Fraud Policy.** *Staff Resource: Lisa Elliott*

On a motion by Whatley, seconded by Garrison, the Council unanimously approved Resolution 2010-805, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting the Town of Camp Verde Fraud Policy and declaring it a public record.

14. **Discussion, consideration, and possible direction to staff relative to adding a "Special Announcements and Presentations" section to the agenda immediately following the Consent Agenda.** Staff Resource: Debbie Barber

On a motion by Baker, seconded by German, the Council unanimously authorized the addition of a "Special Announcements and Presentations" section to the agenda immediately following the Consent Agenda.

Councilor Baker requested item #15:

15. **Discussion relative to terminating the IT services with a local business and retaining an out-of-town business to provide those services for the Town.** Discussion may include, but not be limited to Council's policy to support local businesses, cost, savings, benefits, procurement procedures used, etc.

There was no action taken.

16. **Call to the Public for Items not on the Agenda.**

There was no public input.

17. **Advanced Approvals of Town Expenditures.** There are no advanced approvals.

There were no advanced approvals.

18. **Manager/Staff Report**

There was no Manager/staff report.

19. **Adjournment**

On a motion by German, seconded by Baker, the meeting was adjourned at 9:55 p.m.