

**ACTIONS TAKEN
REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, JANUARY 16, 2008
6:30 P.M.**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
- a) **Approval of the Minutes:**
 - 1) January 9, 2008 – Special Session
 - 2) January 2, 2008 – Regular Session
 - 3) January 2, 2008 – Executive Session
 - b) **Set Next Meeting, Date and Time:**
 - 1) Council Hears Planning & Zoning – January 23, 2008 at 6:30 p.m.
 - 2) Work Session – January 30, 2008 at 5:00 p.m.
 - 3) Regular Session – February 6, 2008 at 6:30 p.m.
 - 4) Joint Work Session with Parks & Recreation – February 13, 2008 at 6:30 p.m.
 - 5) Special Session – February 20, 2008 at 4:30 p.m.
 - 6) Regular Session – February 20, 2008 at 6:30 p.m.
 - 7) Council Hears Planning & Zoning – February 27, 2008 at 6:30 p.m.
 - c) **Possible approval to confirm Judge Harry Cipriano, Judge Duane Wyles, and Judge G. Eugene Neil as Juvenile Hearing Officers for Yavapai County without additional compensation as per ARS §8-323A and Administrative Order No. 2008-02, 2008-03 and 2008-04.**

On a motion by Smith, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented, with the changes noted.

Mayor Gioia said that he has been requested by the Yavapai-Apache Nation to address them tomorrow afternoon; the time has not yet been set. Councilors are asked to attend if possible and staff will post the meeting and advise the members when the time is determined. The meeting scheduled for January 23rd is canceled, and the Special Session on February 20th at 4:30 is canceled.

5. **Call to the Public for Items not on the Agenda.**
(Comments from the following individuals are summarized.)
Karen Cox, together with her husband Harold Cox, advised the Council that they have been told by the State authorities contacted that the human fossil remains found in an archaeological site on their property in 2006 are too old for repatriation. The Yavapai-Apache Nation has expressed no interest in the site. Ms. Cox said that she is reasonably certain that the particular Tribe has been located and has provided evidence that the Camp Verde artifacts correlate directly to their Tribe's artifacts. Ms. Cox suggested the items should be preserved, possibly in a museum, and is concerned about repatriation of the human fossil remains. *Gioia said he would request the Manager to address the issue and place it on a future agenda for further discussion.*

James Strava distributed a handout to all the members and described his efforts working with an informal group to resolve their problems with the Sanitary District, and the refusal of the Sanitary District to answer inquiries from the group regarding the District's actions, including the recent cease order that was received. Mr. Strava said he was asking the members and all citizens to contact his Salt Mine Sewer group and submit email comments to SRSOG@live.com.

There was no further public input.

6. **Presentation and discussion of Internal Control Agreed upon Procedures Engagement by Lisa Lumbard, CPA, CGFM of Lumbard & Associates, PLLC**
Town Manager was directed, acknowledging his existing time constraints, to finalize the Policies & Procedures and the related recommendations into a document to be adopted by Council,

together with a draft of his views and directions to staff as to how to execute each and every procedure, for review by the Council.

PUBLIC INPUT

(Comments from the following individual are summarized.)

Jerry Tobish, a local business owner, said he understands what is needed because he has worked in internal controls professionally; he commented on the importance of following through with the recommendations and findings contained in Ms. Lumbard's report and put everything in order.

There was no further public input.

7. **Council Informational Reports**

- **Councilor Garrison's Liaison Report regarding Camp Verde Sanitary District (District) meetings and possible discussion and/or determination of requests for placement on the District's standard agenda item for Council Updates/Reports.**

Hauser assured the public that they are getting their money's worth from her; she goes to meetings, looks out for the children, and looks out for the community's money and their wallets.

Gioia also said that because of the full agenda he would elect to not report on his schedule of meetings.

Kovacovich reported on the address given yesterday by Governor Napolitano in Clarkdale; many town leaders from throughout the Valley were there.

Garrison, in an update on the Sanitary District, said that she had heard from Mr. Dupuy that the Sanitary District Board is doing everything within their human power to proceed with the sewer project; if anyone has concerns or comments, they can call the District at 567-6794. The next meeting of the District is February 13th at 1:00 p.m.

Smith said he was also at the Governor's presentation yesterday, and thanked the College staff for including the Town in the invitation to attend. Smith added that he, Carol Brown and some other staff members are working on a surprise for Council.

8. **Discussion, consideration and possible appointment of a Council member to fill former Council member Parry's term that expires in June 2011. The candidates for the position are Tina Andersen, Harry Duke, Dave Freeman, Donald E. O'Toole, Timothy E. Sykes, Jerry Tobish, and Robin Whatley.**

A motion by Hauser, seconded by Garrison, to appoint **Dave Freeman** to fill the position **failed** by a 3-3 vote, **with 'no' votes by Kovacovich, Elmer and Smith.**

A motion by Smith, seconded by Kovacovich, to approve **Harry Duke** for Council, **failed** by a 3-3 vote, **with 'no' votes by Hauser, Gioia and Garrison.**

A motion by Smith, seconded by Elmer, to appoint **Jerry Tobish** to Council, **failed** by a 3-3 vote, **with 'no' votes by Garrison, Gioia and Hauser.**

A motion by Hauser to appoint **Robin Whatley** to Council **failed for lack of a second.**

It was agreed that this item is continued to another meeting.

Town Attorney Sims, in response to questions from Council, confirmed that the vacancy must be filled within a prescribed period of time, and that the requirements for serving as a Council member are: Must be a qualified elector in the State of Arizona; must be a resident of Camp Verde for at least one year prior to the selection; and must be at least 18 years of age.

APPLICANTS' STATEMENTS

(Comments from the following individuals are summarized in the Minutes.)

Dave Freeman
Tim Sykes
Tina Anderson
Harry Duke
Robin Whatley
Jerry Tobish
Donald O'Toole

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

Henry Shill
Dave Anderson
Ray Floyd
Paul Clawson
Therese Tobish
Jackie Butler
Jim Bullard
Rob Witt

There was no further public input.

9. **Discussion, consideration, and possible appointment of a member to the Housing Commission for a term that expires September 2009. Candidates for the position are Tony Varela and Dianna Wright.**

On a motion by Hauser, seconded by Garrison, the Council by a 5-1 vote appointed **Tony Varela** to the Housing Commission for a term that expires September 2009; **with a 'no' vote by Smith.**

CANDIDATES' STATEMENTS

(Comments from the following individuals are summarized in the Minutes.)

Tony Varela
Dianna Wright

PUBLIC INPUT

(Comments from the following individual are summarized in the Minutes.)

Tom Nielson
James Strava
Dave Freeman

There was no further public input.

A recess was called at 9:08 p.m.; the meeting was called back to order at 9:17 p.m.

10. **Discussion, consideration, and possible rejection of all bids for the Senior Center Improvement Project, CDBG #108-07.**

On a motion by Elmer, seconded by Hauser, the Council unanimously rejected all bids for the subject Senior Center Improvement Project.

Staff was directed to work with the Senior Center Board to resubmit requests for bids for alternatives eliminating items from the proposed project in order to reduce the cost to meet the budgeted amount.

PUBLIC INPUT

(Comments from the following individual are summarized.)

Robin Whatley said she is a member of the Senior Center, recommended the lunches that are served there, adding that the membership seems to be growing.

There was no further public input.

11. **DISCUSSION, CONSIDERATION, AND POSSIBLE PRIORITIZATION OF TOWN PROJECTS FOR 2008. THIS INFORMATION WILL BE RELAYED TO THE YAVAPAI-APACHE NATION COUNCIL PER THEIR REQUEST.**

There was no action taken.

The members discussed the various Town projects for 2008, and arrived at a consensus that the following three projects are selected and prioritized in the order listed, to be relayed accordingly to the Yavapai-Apache Nation Council as requested: **Senior Center upgrades, the Library and Youth Center.**

There was no public input.

12. **Discussion, consideration, and possible prioritization and/or direction to the Manager concerning items set forth under his name in the Council Direction Report that is prepared by the Town Clerk after each Regular Session.**

The Town Manager was directed to focus on the basics, list 5 or 6 strategic objectives that can realistically be undertaken and need to be addressed; putting the house in order is the first priority in order to serve the public appropriately.

PUBLIC INPUT

(Comments from the following individual are summarized.)

Nancy Floyd said that the Council cannot keep loading up the Manager with projects; when a new one is directed, then an existing one should be removed.

There was no further public input.

13. **Discussion, consideration, and possible direction to staff regarding preparation of agenda packets, establish a checklist for P&Z issues, and reduction in use of paper and employee time.**

Staff was directed to work with the Attorney, Garrison and Smith to recommend an alternate procedure in order to bring a proposal back to Council for further review.

There was no public input.

14. **Discussion, consideration, and possible direction to staff concerning bidding at the on-line auction for the community park property known as Parcel "A" of the USFS Administrative site consisting of approximately 118 plus acres located off SR 260 and McCracken Lane. Note: Council may vote to go into executive session pursuant to ARS §38-431.03(A)(7) for discussion or consultation with designated representatives in order to consider Council's position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property and ARS §38-431.03(A)(3) for discussion or consultation with the attorney for legal advice**

On a motion by Hauser, seconded by Kovacovich, the Council voted unanimously to go into Executive Session.

15. **Discussion, consideration, and possible direction to staff and/or discussion or consultation with the Town Attorney for legal advice concerning the Intergovernmental Agreement between the Town and the Camp Verde Sanitary District. Note: Council may vote to go into Executive Session pursuant to ARS §38-431.03(A)(3) for discussion or consultation with the attorney for legal advice and §38-**

431.03(A)(4) for discussion or consultation with the attorney in order to consider Council's position regarding contracts that are the subject of negotiation.

On a motion by Hauser, seconded by Gioia, the Council voted unanimously to go into Executive Session.

It was agreed to address the remainder of the agenda prior to adjourning for the Executive Sessions.

16. Call to the Public for Items not on the Agenda.

There was no public input.

17. Advanced Approvals of Town Expenditures

a) There are no advanced approvals.

There were no advanced approvals.

18. Manager/Staff Report

a) Analysis of the Smart Growth Scorecard encouraged by the Arizona Department of Commerce to qualify for discretionary funding.

b) Update on facilitator, Lance Decker, of L. L. Decker & Associates.

Manager Scannell requested that Item a) be continued to February 6th meeting. Scannell said Lance Decker has sent him some material recapping the prior meeting; that information has been forwarded to each member. Efforts are ongoing to arrange a meeting date with Decker.

19. Adjournment

On a motion by Elmer, seconded by Hauser, the meeting was adjourned at 10:35 p.m.