

ACTIONS TAKEN
REGULAR SESSION
COUNCIL HEARS PLANNING & ZONING COMBINED
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, DECEMBER 17, 2008
6:30 P.M.

4. 4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
- a) **Approval of the Minutes:**
 - 1) Regular Session – December 3, 2008
 - 2) Special Session – December 3, 2008
 - 3) Executive Session – December 3, 2008 (Taped)
 - b) **Set Next Meeting, Date and Time:**
 - 1) December 24, 2008 at 6:30 p.m. – Council Hears Planning & Zoning – **CANCELLED**
 - 2) January 7, 2009 at 6:30 p.m. – Regular Session
 - 3) January 21, 2009 at 6:30 p.m. – Regular/Council Hears P&Z COMBINED
 - 4) January 28, 2009 at 6:30 p.m. – Council Hears Planning & Zoning - **CANCELLED**
 - c) **Possible approval of Intergovernmental Agreement with the Camp Verde Unified School District for use of a parking lot and trail located on Camp Lincoln Road between the School District Office and Butler Park.** *(Staff Resource: Lynda Moore)*
 - d) **Possible authorization to go to public auction of real property identified as a vacant .36-acre parcel of residential land located east of McCracken Lane in the 1200 Block South, a portion of parcel 404-02-171 with a starting bid of \$20,000 and specifically laying out easement issues following the sale.** *(Staff Resource: Lynda Moore)*
 - e) **Possible approval of Councilmember German's and Town Manager Mike Scannell's out-of-state travel expenditures related to the December 10, 2008 settlement discussions with Canyon Wood Yard/California Hot Wood's owners.** *(Staff Resource: Michael Scannell)*
 - f) **Possible approval of Resolution 2008-757, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring as a public record that certain document filed with the Town Clerk and entitled, 'Supplementary Local Audit Procedures for the Town Tax Code of the Town of Camp Verde, Arizona.'** *(Staff Resource: Michael Scannell)*
 - g) **Possible approval of Ordinance 2008-A356, an Ordinance of the Town of Camp Verde relating to privilege License Tax: adopting 'Supplementary Local Audit Procedures for the Town Tax Code of the Town of Camp Verde, Arizona' by reference; amending Article V-Administration of the Town Tax Code and Regulation 8-555.1; providing penalties for the violation thereof; providing severability and establishing an effective date.** *(Staff Resource: Michael Scannell)*

On a motion by Hauser, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented, with Items c), d), e), f) and g) pulled to be addressed separately.

- 4.c) **Possible approval of Intergovernmental Agreement with the Camp Verde Unified School District for use of a parking lot and trail located on Camp Lincoln Road between the School District Office and Butler Park.**

On a motion by Garrison, seconded by Gioia, the Council voted unanimously to send this IGA document back to the newly-convened School Board for January for their agenda to look this over.

Note: Councilor German recused himself from the hearing on the following item, and left the Council Chambers.

- 4.d) **Possible authorization to go to public auction of real property identified as a vacant .36-acre parcel of residential land located east of McCracken Lane in the 1200 Block South, a portion of parcel 404-02-171 with a starting bid of \$20,000 and specifically laying out easement issues following the sale.**

Staff was directed to meet with Mrs. German and Mr. Brown, together with the appraiser, bring back a recommendation as soon as possible; also to request the Town Attorney to provide a legal opinion to the Council in connection with A.R.S. 37-803, as cited by Mrs. German.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Carol German questioned the minimum bid for the narrow strip of property, commented on its unique nature, and the process used for the appraisal that contained the admission that there was a lack of truly analogous sales data to rely

upon. Ms. German referred to her review of A.R.S. 37-803 that appears to allow a direct sale with proper public notice, which would be a considerable saving.

Robert Brown, an adjacent property owner, agreed that the appraiser had no comparable parcels, pointing out errors made by the appraiser in selecting parcels upon which to base the final appraisal. He suggested that the Town use the original purchase price of the property as the basis for establishing a current fair price.

Bob Burnside outlined his mathematical review of the appraisal that indicated to him that in reality the value of the property would not total over \$10,000.

There was no further public input.

Note: Councilor German returned to the Council Chambers at 7:01 p.m.

4.e) **Possible approval of Councilmember German's and Town Manager Mike Scannell's out-of-state travel expenditures related to the December 10, 2008 settlement discussions with Canyon Wood Yard/California Hot Wood's owners.**

On a motion by Kovacovich, seconded by Garrison, the Council unanimously approved the amount of \$1,040.80 for the subject out-of-state travel expenditures.

(Note: The following two items were discussed together, after which the Council agreed to combine any decisions on Items f) and g) with the later discussion and action on Item 13.)

4.f) **Possible approval of Resolution 2008-757, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring as a public record that certain document filed with the Town Clerk and entitled, 'Supplementary Local Audit Procedures for the Town Tax Code of the Town of Camp Verde, Arizona.**

4.g) **Possible approval of Ordinance 2008-A356, an Ordinance of the Town of Camp Verde relating to privilege License Tax: adopting 'Supplementary Local Audit Procedures for the Town Tax Code of the Town of Camp Verde, Arizona' by reference; amending Article V-Administration of the Town Tax Code and Regulation 8-555.1; providing penalties for the violation thereof; providing severability and establishing an effective date.**

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

Linda Buchanan
Perry Haddon
Bob Burnside
Ramona Aldridge
Ginger Mason

There was no further public input.

5. **Call to the Public for Items not on the Agenda.**

There was no public input.

6. **Council Informational Reports**

German reported on his attendance at the recent Chamber luncheon and his enthusiasm regarding the Chamber's Board of Directors 2009 Objectives; he said that the Sanitary District has voted to entertain the Town's participation and share the benefits of that participation.

Hauser expressed gratitude for the results of the Adopt-A-Family project; out of 32 requests for bicycles, it has been possible to fulfill 16 of those requests.

Garrison wished everyone a Merry Christmas; she also commended several candidates for Council and Mayor seats for their attendance at the meeting.

Kovacovich thanked everyone who turned out on the cold and windy night to enjoy the Lights Parade last Saturday.

Gioia reported on efforts regarding further extension of Hwy 260, and also commented on the sad effects being seen in the community from the current economical situation. Gioia commented on the Water Advisory Committee and Verde River Basin Partnership and the return of some funds because of upcoming inactivity. Gioia said he will be meeting with the new Congressperson to discuss what Camp Verde can do with the possible receipt of a portion of the economic stimulus package; staff is gathering information in that regard. Gioia wished everyone a Merry Christmas.

7. **Presentation by Bob Rothrock from Verde Valley Land Preservation Institute, Inc. regarding activities, goals, and accomplishments, followed by discussion.**
There was no action taken.

PUBLIC INPUT

(Comments from the following individual are summarized in the Minutes.)

Ramona Aldridge

There was no further public input.

Mayor Gioia requested item #8:

8. **Report and update on the Mayor's efforts with the Chamber of Commerce, the Signage Subcommittee, and ADOT to improve signage along SR 260 and along I-17 with directional signs to the Historic Downtown Main Street.**

There was no action taken.

9. **Discussion, consideration, and possible approval of Ordinance 2008-A354A (amending Ordinance 2008-A354 approved on October 22, 2008, but not processed based on attorney advice) an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 118 of the Zoning Ordinance to define A-frame signs, add exceptions for projecting signs and A-Frame signs into the right-of-way for businesses and Main Street under Prohibited Signs, and define the criteria under which projecting signs may be used under Business/Commercial/Industrial signs. (Staff Resource: Nancy Buckel)**
On a motion by German, seconded by Gioia, the Council voted 5-1 to approve Ordinance 2008-A354A as proposed by the Planning & Zoning Commission, with the changes made by insertion of "events" in Paragraph 12.a. on Page 2, and "side" in Paragraph A.5 on Page 3; with a 'no' vote by Garrison.

Staff was directed to work with the Planning & Zoning Commission to start moving forward on creating the Overlay Zone.

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

Ramona Aldridge

Bob Burnside

Linda Buchanan

Perry Haddon

Jackie Baker

Howard Parrish

There was no further public input.

10. **Presentation, discussion and possible direction to staff concerning the encroachment of a garage owned by Aileen Smart onto the Town's property located on Basham Circle. (Staff Resource: Nancy Buckel)**

Staff was directed to inform the Town Attorney of the Town's intent to enforce compliance and request his advice regarding the Town's rights and available law.

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

Jackie Baker

Debbie Roulette

Pete Roulette

There was no further public input.

11. **Discussion, consideration, and possible direction to staff relative to the requirement for vendors of Special Events to provide a certificate of insurance for General Liability of at \$1,000,000 per occurrence and \$1,000,000 aggregate, naming the Town of Camp Verde as additional insured.** *(Staff Resource: Lynda Moore)*
On a motion by German, seconded by Garrison, the Council voted unanimously to continue to require vendors to provide a certificate of insurance for General Liability for at least \$1,000,000 per occurrence and \$1,000,000 aggregate, naming the Town of Camp Verde as additional insured.

PUBLIC INPUT

(Comments from the following individual are summarized in the Minutes.)

Jackie Baker

There was no further public input.

12. **Discussion, consideration, and possible appropriation of \$100,000 from the CIP Fund to the Parks Fund and direction to staff to begin Request for Proposal process to engage a consultant to complete design work for initial projects for the Community Park.** *(Staff Resource: Michael Scannell)*
On a motion by Hauser, seconded by Garrison, the Council unanimously approved the appropriation of no more than \$100,000 from the CIP Fund to the Parks Fund and direct staff to begin the Request for Proposal process as outlined.

There was no public input.

(Note: As previously agreed, Item 13 was addressed prior to Items 10, 11, and 12.)

13. **Discussion, consideration, and possible authorization for the Town Manager to complete the contract to engage consultant Donald Zelechowski for the purpose of performing sales tax audit services.** *(Staff Resource: Michael Scannell)*
On a motion by Hauser, seconded by Kovacovich, the Council voted unanimously to continue Item 13 and Items 4.f) and 4.g) to the Council meeting scheduled for January 21, 2009.

The Town Manager was directed to follow through with his recommendation to get together with the Chamber of Commerce between now and January 21st to help the community understand what is occurring in connection with the subject items discussed.

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

Charlotte Floyd

Therese Tobish

Debbie Roulette

Perry Haddon

Linda Buchanan

There was no further public input.

A recess was taken at 9:40 p.m.; the meeting was called back to order at 9:49 p.m., after which the discussion continued on Item 13.

14. **Call to the Public for Items not on the Agenda.**
There was no public input.

15. **Advanced Approvals of Town Expenditures**
a) **There are no advanced approvals.**
There were no advanced approvals.

16. **Manager/Staff Report**
There was no Manager/staff report.

17. **Adjournment**
On a motion by Hauser, seconded by Garrison, the meeting was adjourned at 10:24 p.m.