

# December 2012 Monthly Report



*Town Manager  
Russ Martin  
928-554-0001*

## *DEPARTMENT HEAD INFORMATION*

<i>Clerk</i>	<i>Debbie Barber</i>	<i>554-0021</i>
<i>Finance Director</i>	<i>Mike Showers</i>	<i>554-0811</i>
<i>Economic Development Director</i>	<i>Vacant</i>	
<i>Marshal</i>	<i>Nancy Gardner</i>	<i>554-8301</i>
<i>Engineer/Public Works</i>	<i>Ron Long</i>	<i>554-0821</i>
<i>Magistrate</i>	<i>Harry Cipriano</i>	<i>554-0031</i>
<i>Librarian</i>	<i>Kathy Hellman</i>	<i>554-8381</i>
<i>Community Development</i>	<i>Mike Jenkins</i>	<i>554-0051</i>

# Memorandum

To: Mayor and Council  
From: Russ Martin, Town Manager  
Date: January 10, 2013  
Cc: Department Heads  
Re: Manager's report for the period ending December 31, 2012

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The following is a general Manager's report regarding activities in the month of December 2012:

## **Employee Recognition/Holiday Party on December 14th**

I appreciate Mary Newton, AZCOPS and all the people that helped set-up this event. At the gathering one employee noted at the event that they were amazed at the all the 'different hats' that each of their co-workers' wear. This continues to be the case in every department and although we are through a few years of concern staff continues to provide services beyond their scope.

## **Resolution Relative to Hwy 260**

All communities have adopted or will be adopting the resolution this coming month supporting a valley wide group to work with ADOT to update the plans along this corridor. It continues to be an important aspect to safety and progress for our community as well as the Verde Valley.

## **Transition in the Parks and Recreation staff**

The Town has hired Michael Marshall for the Town's Parks and Recreation Coordinator. After a transition needed to be made Michael quickly stepped up and joined staff during the holidays. He brings a great mind and has done a great job stabilizing those services.

## **Sedona Community Plan – Community meeting**

Mike Jenkins and I attended a meeting recently in Sedona revisiting the 2 year planning process that is nearer completion. This appears to be a great effort on the part of the community and gave some insight to the work ahead for this community.

**What an exceptional year of progress made by staff who continues to put Camp Verde and its future in great shape.**

*For questions or comments please contact me at russ.martin@campverde.az.gov or at 554-0001. If you need to schedule a meeting with me, please contact Carol at 554-0003.*

## Office of the Town Clerk

### **Our Vision:**

*We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.*



### **Monthly Report for December 2012 ~**

December is our 'slow' month of the year, with reduced meetings and fewer contacts from the public due to the holidays. During this time, we focus on year-end reviews of policies and procedures, ensuring that records are in order and complete, and preparing files for the upcoming year.

**Business Licenses** – We processed 9 new business licenses, 69 renewals, and no Special Event vendor permits during the month of December, bringing our total business licenses on file to 592.

#### **Liquor Licenses**

There were no liquor license applications in December.

#### **Special Events**

There were no Special Events in December.

**Information Requests/Research Hours** – We had eight in-house (Staff & Council) requests for information requiring 2 hours of research time. There was one public request.

**Citizen Complaints** – There were no written complaints filed in December.

**Customer Assistance** – The month of December averaged 24 customer assistance contacts per day with a total of 384 phone calls and visitors for the month.

**Meetings** – There was only 1 Council meeting in December and three cancelled meetings that we prepared agendas, packets, minutes, addenda, amendments, green sheets, etc. We posted two public notices.

**Ordinances and Resolutions** – We processed one Resolution and no Ordinances during the month of December.

**Records Management** – On hold.

#### **Special Assignments** –

The Clerk's Office has been preparing for the upcoming Primary Election to be held on March 12, 2013. Ballots are expected to be mailed the week of February 14, 2013. We have received the candidate's petitions, nomination papers, financial disclosure statements, and the ballot language has been sent to the County for the Council Candidate Election and the Special Election for the Sanitary District.

**CDBG #100-11 Hollamon Street Improvement Project** – The Hollamon Street project is complete and closed-out. The final reimbursement has been received. The Town should begin preparing for the 2014 CDBG cycle in late summer of 2013.

**ADOH HOME Grant #302-11** – NACOG plans to let the project for bid shortly. Work write-up and construction estimates are underway.

As always, please let us know if we can be of assistance or if you have any questions, comments, or concerns.

Respectfully submitted,

*Debbie Barber*

Debbie Barber, MMC  
Town Clerk

Reflection of the month:

"I don't know the key to success, but the key to failure is trying to please everybody." Bill Cosby

01/07/2013 8:35 AM  
LICENSES: 0002 THRU ZZZZZZZZZZ  
PAID STATUS: ALL  
LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T  
SORTED BY: LICENSE NUMBER

PAGE: 1  
ORIGINATION DATES: 12/01/2012 TO 12/31/2012  
EFFECTIVE DATES: 0/00/0000 TO 99/99/9999  
EXPIRATION DATES: 0/00/0000 TO 99/99/9999

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2452	SERV	COPPERSTAR SHOOTING RANGE	LOUANN PATTERSON 1645 S ASPAAS RD CORNVILLE, AZ 86325	
2453	SERV	LITTLE STEPPING STONES DAYCAR	DEVNEE PETEFISH P.O. BOX 1125 CAMP VERDE, AZ 86322	458 S FIRST STREET
2454	CONT	ENERGY SAVINGS HEATING	360 HENRY ST PRESCOTT, AZ 86301	
2455	CONT	BLANCHARD CONSTRUCTION LLC	DAN BLANCHARD 95 WILLOW WAY SEDONA, AZ 86336	
2456	CONT	MIKES FLOOR COVERING LLC	MIKE WEIMASTER PO BOX 25703 MUNDS PARK, AZ 86017	
2457	CONT	HARMON ELECTRIC INC	JULIE KING 945 W DEER VALLEY RD PHOENIX, AZ 85027	
TOTAL LICENSES:		6		

## December 2012 Camp Verde Community Library (CVCL) Use Statistics

	Jul-12	Jul-11	% change	YTD-12	YTD-11	% change
<b>In-Library Uses</b>						
Traffic Count	2,136	n/a		13,037	n/a	
New Cards Issued	51	36	41.7%	292	237	23.2%
Public PC Use	512	479		3,010	479	
Items Used In-Library	1485	291	410.3%	5,962	2,006	197.2%
<b>Total In-Library Use</b>	<b>4,184</b>	<b>806</b>	<b>419.1%</b>	<b>22,301</b>	<b>2,722</b>	<b>719.3%</b>
<b>Circulation</b>						
Items Checked Out	2,726	3,711	-26.5%	20,419	26,025	-21.5%
Items Checked In	3,457	4,264	-18.9%	23,374	27,941	-16.3%
Staff Renewed Items	273	539	-49.4%	1,570	2,387	-34.2%
Patron Renewed Items	464	811	-42.8%	3,851	3,685	4.5%
<b>Total Circulation</b>	<b>6,920</b>	<b>9,325</b>	<b>-25.8%</b>	<b>49,214</b>	<b>60,038</b>	<b>-18.0%</b>
<b>Circulation Areas of Interest</b>						
Audio Books	82	70	17.1%	449	411	9.2%
DVDs & Videos	409	562	-27.2%	3350	3635	-7.8%
eBooks	194	87	123.0%	1250	563	122.0%
Large Print	167	296	-43.6%	1146	1620	-29.3%
Magazines	179	n/a		1553	n/a	
Kids & Teens Material	742	1,032	-28.1%	5988	7927	-24.5%
<b>Collection Development &amp; Reference</b>						
Reference Questions	181	98	84.7%	536	642	-16.5%
New Books Added	26	163	-84.0%	396	986	-59.8%
New Audio-Visual Material Added	1	30	-96.7%	121	89	36.0%
<b>Total Items Added</b>	<b>27</b>	<b>193</b>	<b>-86.0%</b>	<b>517</b>	<b>1075</b>	<b>-51.9%</b>
<b>Transits &amp; HOLDS</b>						
HOLDS Filled	600	745	-19.5%	4,225	5,202	-18.8%
HOLDS Cancelled	87	133	-34.6%	644	728	-11.5%
HOLDS Expired on Shelf	34	47	-27.7%	279	171	63.2%
YLN Library Items Brought to CVCL	2,166	3,711	-41.6%	16,413	22,958	-28.5%
CVCL Items Sent to YLN Libraries	2,780	3,677	-24.4%	20,189	25,268	-20.1%
<b>Total Transits &amp; HOLDS Activity</b>	<b>5,667</b>	<b>8,313</b>	<b>-31.8%</b>	<b>41,750</b>	<b>54,327</b>	<b>-23.2%</b>
<b>InterLibrary Loans</b>						
CVCL Items Going Out	31	n/a		199	n/a	
Items for CVCL Patrons	9	n/a		67	n/a	
<b>Total InterLibrary Loan Activity</b>	<b>40</b>			<b>266</b>		
<b>Library Programs</b>						
Adult Programs	2	2	0.0%	27	21	28.6%
Adult Program Attendance	19	64	-70.3%	248	536	-53.7%
Youth Programs	13	4	225.0%	46	44	4.5%
Youth Program Attendance	88	83	6.0%	456	1043	-56.3%
<b>Total Library Program Attendance</b>	<b>122</b>	<b>153</b>	<b>-20.3%</b>	<b>777</b>	<b>1644</b>	<b>-52.7%</b>
<b>Library Volunteers</b>						
Number of Volunteers	15	n/a		121	n/a	
Number of Hours Given	240	181	32.6%	1526	1235	23.6%
<b>Average number of Hours/Volunteer</b>	<b>16</b>			<b>12.6115702479339</b>		
<b>Online Resource Use</b>						
Online Public Access Catalog Searches	2353	n/a		12,309	n/a	

CAMP VERDE COMMUNITY LIBRARY MONTHLY REPORT

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MEMORANDUM

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**TO:** Russ Martin, Town Manager  
**FROM:** Kathy Hellman, Library Director  
**SUBJECT:** Monthly Report – December 2012  
**DATE:** 1/9/13  
**CC:** Department Heads

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Special thanks to Jennifer Smith for creating *Dance Play* in the Children's Library once a month. Jennifer's elegant yet relaxed and playful approach to teaching dance rhythms has proved popular with kids of all ages. We've seen dainty little girls in pink tutus, handsome young boys in cowboy boots and even grown-up "children" moving to the rhythm. Music and rhythm can play a vital part of successful literacy for children. Recognizing repeating patterns and identifying rhythms translates to recognizing phonetic elements and identifying sentence structure and poetic meter. We are fortunate to have people like Jennifer who bring quality programs like this to our community.

Katy & Alice (with minor technical support from Gerry) coordinated Camp Verde Community Library's first-ever Pizza & Game day for tweens/teens during the week between Christmas and New Year's. This event was made possible by a generous donation of \$400.00 toward the purchase of Wii and PS3 gaming stations by faithful library supporters, Gerry & Delores Kleinfelt. We chose not to advertise in advance since we have so little space to handle an activity like this but, flyers and word-of-mouth brought in 5 kids who spent hours consuming pizza and playing on the Wii setup in the Children's Library. Two of the kids registered for library cards that day and one teen came back later for homework help. Hopefully, this opens a tiny little peephole into the possibilities we have to offer services to Camp Verde youth as we build the new library.

Alice successfully coordinated a Christmas Volunteer Appreciation Luncheon at the library on 12/21. She solicited participation from all library staff and arranged for food, fun and festivities offering a small token of the debt we owe our constant and loyal Library volunteers. We can never thank them enough for all the time, energy, support and delight they bring to Camp Verde Community Library.

Thanks to Carol Brown and the Safety Committee's efforts working with the Camp Verde Fire District, 6 out of 7 library staff obtained Basic First Aid, AED, CPR/CCR training. Library staff interact with the public nearly every hour of every day on the job. We never know who is going to walk through our door or what condition they are in. We appreciate the excellent training we received and I am especially proud of my staff's willingness to participate and their interest in learning whatever they can to be better prepared to serve our customers should the occasion arise.

Library staff are excited about the opportunity to participate in the Geek the library campaign, a national campaign funded by the Bill and Melinda Gates Foundation and OCLC (Online Computer Library Center) to raise community awareness and initiate dialogue about the value the public library adds to the community. There is no fee for the library to participate and we plan to incorporate Geek the Library themes into a variety of event through 2013. For more information on Geek the Library visit <http://www.geekthelibrary.org>

Gerry and I met with Jeannette Teets of Camp Verde Promotions, to introduce the idea of hosting a Mini-Makerfaire as part of the Ft. Verde Days festivities on the odd year (the quilt show will be held in the even year). Jeannette approached us earlier about doing a book fair in the odd year, but Gerry and I had been exploring Makerspaces in libraries and discovered community Makerfares in the process. Jeannette agreed that the idea was intriguing and promised to look into it. For information on Makerspaces in libraries visit:

<http://theunquietlibrarian.wordpress.com/2012/06/28/makerspaces-participatory-learning-and-libraries>

For information on Mini-Makerfares visit: <http://makerfaire.com/mini>

Finally, the time between Thanksgiving and New Year's is often a mixed bag of stresses and joys, relaxation and exhaustion, crowds and loneliness, to name a few. At the very least, it is time when flexibility is vital. We delighted our patrons by building and lighting a Christmas tree made out of books and they delighted us with gifts of candy, homemade cookies, cards and smiles. We appreciate the support of our community, Town Council and volunteers that enables us to operate at staffing levels which allowed some of us to take vacations (and others to get sick) while still having enough hands-on-deck to take care of our patrons.

**Community Development  
Monthly Report  
December 2012**

# BUILDING MONTHLY REPORT

<b>DECEMBER 2012</b>	<b>MONTH</b>	<b>FISCAL 12-13 YTD</b>	<b>2012 YTD</b>
<b>PERMITS ISSUED</b>	<b>26</b>	<b>164</b>	<b>344</b>
<b>PLAN REVIEWS PERFORMED</b>	<b>20</b>	<b>100</b>	<b>223</b>
<b>INSPECTIONS PERFORMED</b>	<b>48</b>	<b>383</b>	<b>713</b>
<b>PHONE CALLS RECEIVED</b>	<b>258</b>	<b>1855</b>	<b>3744</b>
<b>CUSTOMERS ASSISTED</b>	<b>100</b>	<b>646</b>	<b>1616</b>
<b>BUSINESS LICENSES ISSUED</b>	<b>3</b>	<b>34</b>	<b>75</b>
<b>BUSINESS LICENSE INSPECTIONS</b>	<b>0</b>	<b>10</b>	<b>20</b>
<b>MISCELLANEOUS SITE INSPECTIONS</b>	<b>8</b>	<b>62</b>	<b>138</b>
<b><u>BUILDING VIOLATIONS</u></b>			
<b>Dangerous Building</b>	<b>1</b>	<b>3</b>	<b>4</b>
<b>Stop Work Order</b>	<b>0</b>	<b>5</b>	<b>5</b>
<b>Grading Without Permit</b>	<b>0</b>	<b>1</b>	<b>1</b>

**MISCELLANEOUS:**

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 12/01/2012 THRU 12/31/2012 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20120014 E/RW	12/03/2012 12/03/2012	CRON, DAVID RUSSELL BLOCK/RETAINING WALL	134 HOLLAMON ST	LIGONEXCAV LIGONEXCAV	BLOCK/RETAINING WALL 4,000.00	B/RW 185.46
20120223 FIRE SPRK	9/14/2012 12/05/2012	WONG, DAMIEN FIRE SPRINKLER	343 MAIN ST S 17 FIRE - FIRE SPRINKLER	CUSTOM OWNER	HOOD EXHAUST SYSTEM 6,500.00	FIRE 254.76
20120314 05-CONV	12/12/2012 12/12/2012	RED ROSE TRUST CONVERSION	3365 RIPPLE RD	OWNER OWNER	CONVERT PORCH TO ARIZONA RO 21,804.80	05-CONV 601.26
20120327 11-NEW COM	12/19/2012 12/19/2012	OUT OF AFRICA NEW COMMERCIAL BUILDING	4020 CHERRY RD A-5 - ASSEMBLY/OUTDOOR ACTI	RO RO	NEW COMMERCIAL 115,000.00	11-NEW COM 2,148.46
20120337 SOLAR	12/12/2012 12/12/2012	DYKSTRA, HENRY SOLAR INSTALLATION	1773 MONEZUMA CASTLE HWY. SOLAR - SOLAR INSTALLATION	SOLARCITY SOLARCITY	SOLAR INSTALLATION 25,500.00	SOLAR 687.22
20120343 SOLAR	12/12/2012 12/12/2012	LANTHIER, PAUL SOLAR INSTALLATION	3389 CAVE VIEW LN E SOLAR - SOLAR INSTALLATION	SOLARWORKS SOLARWORKS	SOLAR INSTALLATION 16,000.00	SOLAR 437.66
20120344 SOLAR	12/17/2012 12/17/2012	THOMPSON, LORENA SOLAR INSTALLATION	1447 POWDERHORN RD SOLAR - SOLAR INSTALLATION	SOLARWORKS SOLARWORKS	SOLAR INSTALLATION 26,000.00	SOLAR 667.22
20120347 04-RES ACC	12/17/2012 12/17/2012	WARNICA, GARY RESIDENTIAL ACCESSORY BLD	1280 RIO VERDE LN S	OWNER OWNER	RESIDENTIAL CARPORT 7,440.00	RES ACC 277.86
20120348 SIGN-WALL	12/11/2012 12/11/2012	SEDONA PINES WALL SIGN	1620 SR 260 A-2 SIGN-WALL - WALL SIGN	OWNER OWNER	WALL SIGN 1,000.00	SIGN 60.00
20120350 Z-VERIF	0/00/0000 12/05/2012	REPIC, EDWARD VERIFICATION NON-CONFORM	631 NICHOLS ST S VERIF - VERIFICATION NON-CO	OWNER OWNER	VERIFICATION NON-CONFORMING 0.00	Z-VERIF 170.00
20120352 MH	12/20/2012 12/20/2012	ROBINSON, IRADA MANUFACTURED HOME	4255 MIDDLE VERDE RD W MH - MANUFACTURED HOME	RCHOMES&DE RCHOMES&DE	MANUFACTURED HOME 24,900.00	MH 385.00
20120353 MECH-RES	12/10/2012 12/10/2012	ENGLAND, MILC RESIDENTIAL MECHANICAL	252 MECKEM LN MECH-RES - RESIDENTIAL MECH	OWNER OWNER	RESIDENTIAL MECHANICAL 3,000.00	MECH-RES 50.00
20120354 ELE-RES	12/11/2012 12/12/2012	FICK, MICHAEL RESIDENTIAL ELECTRICAL	2267 PRIVATE DR ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 100.00	ELE-RES 50.00
20120355 ELE-COM	12/12/2012 12/12/2012	TOWN OF CAMP VERDE COMMERCIAL ELECTRICAL	646 FIRST ST S ELE-COM - COMMERCIAL ELECTR	LORENVICKE LORENVICKE	COMMERCIAL ELECTRICAL 2,650.00	ELE-COM 50.00
20120356 PLB-RES	12/12/2012 12/12/2012	LONG, RONALD & KATHY RESIDENTIAL PLUMBING	571 4TH ST S PLB-RES - RESIDENTIAL PLUMB	PETMECPLUM PETMECPLUM	RESIDENTIAL PLUMBING/MECHAN 2,000.00	PLB-RES 75.00
20120357 SOLAR	12/18/2012 12/20/2012	MANLEY, MARVIN SOLAR INSTALLATION	2560 PIPER AVE N SOLAR - SOLAR INSTALLATION	SOLARCITY SOLARCITY	SOLAR INSTALLATION 31,860.00	SOLAR 762.21

## PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 12/01/2012 THRU 12/31/2012 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20120358 ZC	12/19/2012 12/19/2012	GUTHMILLER, DELMAR ZONING CLEARANCE	627 AZURE DR S	OWNER OWNER	ZONING CLEARANCE 750.00	ZC 75.00
20120359 ZC	12/19/2012 12/19/2012	GUTHMILLER, DELMAR ZONING CLEARANCE	610 AZURE DR	OWNER OWNER	ZONING CLEARANCE 750.00	ZC 75.00
20120361 SOLAR	12/20/2012 12/20/2012	RYDALCH, FRANK SOLAR INSTALLATION	210 FORT MCDOWELL PL SOLAR - SOLAR INSTALLATION	SOLARWORKS SOLARWORKS	SOLAR INSTALLATION 26,000.00	SOLAR 662.22
20120362 DEMO-RES	12/17/2012 12/17/2012	ROBINSON, IRADA RESIDENTIAL DEMOLITION	4255 MIDDLE VEKDE RD W DEMO-RES - RESIDENTIAL DEMO	PRESMYK&SO PRESMYK&SO	RESIDENTIAL DEMOLITION 1,800.00	DEMO-RES 50.00
20120363 SOLAR	12/20/2012 12/21/2012	ZEHR, SUSAN SOLAR INSTALLATION	3641 CHINO DR S SOLAR - SOLAR INSTALLATION	SOLARCITY SOLARCITY	SOLAR INSTALLATION 24,532.20	SOLAR 645.56
20120364 SOLAR	12/20/2012 12/21/2012	DVORAK, GEORGE SOLAR INSTALLATION	1975 ARENA DEL LOMA N SOLAR - SOLAR INSTALLATION	SOLARCITY SOLARCITY	SOLAR INSTALLATION 38,232.00	SOLAR 878.87
20120368 MECH-RES	12/19/2012 12/19/2012	BATES, GARY RESIDENTIAL MECHANICAL	1203 ESTHER PARKWAY MECH-RES - RESIDENTIAL MECH	OWNER OWNER	RESIDENTIAL MECHANICAL 1,200.00	MECH-RES 50.00
20120371 PLB-RES	12/26/2012 12/26/2012	BAST, THOMAS & DOROTH RESIDENTIAL PLUMBING	360 FINNIE FLAT RD W 16 PLB-RES - RESIDENTIAL PLUMB	NORTHORIZ NORTHORIZ	RESIDENTIAL PLUMBING/MECHAN 700.00	PLB-RES 75.00
20120372 PLB-RES	12/26/2012 12/26/2012	HICKMAN, CLIFFORD RESIDENTIAL PLUMBING	360 FINNIE FLAT RD W 18 PLB-RES - RESIDENTIAL PLUMB	NORTHORIZ NORTHORIZ	RESIDENTIAL PLUMBING/MECHAN 700.00	PLB-RES 75.00
20120373 PLB-RES	12/26/2012 12/26/2012	ZWICKL, ROLLAND & THERE RESIDENTIAL PLUMBING	360 FINNIE FLAT RD W 19 PLB-RES - RESIDENTIAL PLUMB	NORTHORIZ NORTHORIZ	RESIDENTIAL PLUMBING/MECHAN 700.00	PLB-RES 75.00
20120374 PLB-RES	12/27/2012 12/27/2012	LARSON, MARK W RESIDENTIAL PLUMBING	360 FINNIE FLAT RD W 17 PLB-RES - RESIDENTIAL PLUMB	NORTHORIZ NORTHORIZ	RESIDENTIAL PLUMBING/MECHAN 700.00	PLB-RES 75.00
*** TOTALS ***		NUMBER OF PROJECTS: 27		VALUATION:	383,819.00 FEES:	9,618.76

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 12/01/2012 THRU 12/31/2012 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

## \*\*\* SEGMENT RECAP \*\*\*

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
04-RES - RESIDENTIAL ACCESSORY BL	1	7,440.00	277.86
05-CONV - CONVERSION	1	21,804.80	601.26
11-NEW - NEW COMMERCIAL BUILDING	1	115,000.00	2,148.46
B/RW - BLOCK/RETAINING WALL	1	4,000.00	185.46
DEMO-RES - RESIDENTIAL DEMOLITION	1	1,800.00	50.00
ELE-COM - COMMERCIAL ELECTRICAL	1	2,650.00	50.00
ELE-RES - RESIDENTIAL ELECTRICAL	1	100.00	50.00
FIRE - FIRE SPRINKLER	1	6,500.00	254.76
MECH-RES - RESIDENTIAL MECHANICAL	2	4,200.00	100.00
MH - MANUFACTURED HOME CAL	1	24,900.00	385.00
PLB-RES - RESIDENTIAL PLUMBING	5	4,800.00	375.00
SIGN-WALL - WALL SIGN	1	1,000.00	60.00
SOLAR - SOLAR INSTALLATION	7	188,124.20	4,760.96
Z-VERIF - VERIFICATION NON-CONFOR	1	0.00	170.00
ZC - ZONING CLEARANCE FOR	2	1,500.00	150.00
*** TOTALS ***	27	383,819.00	9,618.76

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 12/01/2012 THRU 12/31/2012 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

## \*\*\* BUILDING CODE RECAP \*\*\*

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEEs
*BLANK* - *BLANK*	5	5	34,744.80	1,214.58
A-5 - ASSEMBLY/OUTDOOR ACTIVITIES	1	1	115,000.00	2,148.46
DEMO-RES - RESIDENTIAL DEMOLITION	1	1	1,800.00	50.00
ELE-COM - COMMERCIAL ELECTRICAL	1	1	2,650.00	50.00
ELE-RES - RESIDENTIAL ELECTRICAL	1	1	100.00	50.00
FIRE - FIRE SPRINKLER	1	1	6,500.00	254.76
MECH-RES - RESIDENTIAL MECHANICAL	2	2	4,200.00	100.00
MH - MANUFACTURED HOME	1	1	24,900.00	385.00
PLB-RES - RESIDENTIAL PLUMBING	5	5	4,800.00	375.00
SIGN-WALL - WALL SIGN	1	1	1,000.00	60.00
SOLAR - SOLAR INSTALLATION	7	7	188,124.20	4,760.96
VERIF - VERIFICATION NON-CONFORMING	1	1	0.00	170.00
*** TOTALS ***	27	27	383,819.00	9,618.76

## SELECTION CRITERIA

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REPOPT SELECTION

PROJECT RANGE FROM:                    THROUGH ZZZZZZZZZZ  
PROJECT STATUS:            All  
CONTRACTOR:                All  
PROJECT TYPE:              All  
SEGMENT:                    All  
VALUATION RANGE FROM:            0.00    THROUGH 999,999,999.99

-----  
PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999  
ISSUED RANGE FROM:  12/01/2012 THROUGH 12/31/2012  
USE SEGMENT DATES:  YES  
EXPIRE RANGE FROM:  00/00/0000 THROUGH 99/99/9999  
USE SEGMENT DATES:  NO

-----  
PRINT OPTIONS

TOTALS ONLY:            NO  
INCLUDE SEGMENTS:    YES  
COMMENT CODES:        None

-----  
\*\*\* END OF REPORT \*\*\*

## Planning & Zoning Monthly Report

December 2012 MJ

### December 6, 2012

- Community Development staff met with the representatives of Jackpot Ranch to discuss compliance with their current Use Permit and an unpermitted residential to commercial conversion.

### December 10, 2012

- Michael Jenkins met with the Verde Front Trails Steering Committee.

### December 11, 2012

- Community Development staff met with Aaron Sheehan of "A Greener Day" on prior nuisance issues and requirements concerning their new location at the Sam Boyles Building on Boyles Dr. The nuisance issue is "odor".

### December 13, 2012

- The Sedona Pines Tourist Information Center was brought into compliance under Section 9-2-2 of the Town Code for off-Premise Canvassing and signage. All sign permits were issued and the work was inspected and finalized on December 13, 2012.

See attached: One photo of "Before" compliance was reached and two photos of After compliance was reached.

- Michael Jenkins provided the "Notice of Award" for the Request for Proposals on the Abatement of Nuisances for weeds, debris and rubbish. Justin Dumas DBA "Great Western Services" received the bid award.

### December 18, 2012

- Russ Martin and Michael Jenkins attended a Community Plan Meeting for the City of Sedona.

### December 21, 2012

- Michael Jenkins and Robert Foreman awarded a "Notice of Award" to Hollamon Generations of Camp Verde for the abatement of dangerous buildings.

**December 21, 2012**

- After the notice of Award, the world ended.

**Code Enforcement:**

Total Complaints:	3
Violations Found:	2
Violation Not Found:	0
Cases Closed:	15
Citations issued:	0

**Building Official in regards to Zoning:**

Site Inspections Misc. Zoning	3
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**Other statistics for the month**

Zoning Clearances Residential:	9
Zoning Clearances Commercial:	3
Phone Calls:	222
Visitors:	25

**Town of Camp Verde – Off Premises Canvassing and Signage  
Section 9-2-2 (Signage) requirements of the Town Code for signs  
utilizing the following phrases.  
Tourist Center – Visitor Information – Visitor Center – Activity Center  
– Activity Information**

**(Example and Interpretation)**

**BEFORE COMPLIANCE**



**Example and Interpretation:**

Article 9-2, Section 9-2-2 (Signage) states: " It shall be unlawful for any person, company, corporation, OPC solicitor or OPC (Off-Premises Canvassing) employer or entity engaged in the procurement of prospective customers for sales, solicitations, presentation or substantially similar activity, to identify or advertise itself by means of any sign, that utilizes the following phrases or substantially similar phrases; "Tourist Information", "Tourist Center", "Visitor Center", "Activity Center", Activity Information", unless:

AFTER COMPLIANCE

# TOURIST INFORMATION

SEDONA PINES RESORT

SALES REGISTRATION

FREE MAPS

12/13/2012 07:59

TOURIST

A-2

**AFTER COMPLIANCE**

**Complaints or concerns about  
sales solicitation activities may be  
reported to the Town of Camp Verde  
by calling 928-567-6631**

12/13/2012 07:58

**Town of Camp Verde**  
**Revenue Drivers**  
**November 2012**

<b>Source</b>	<b>Nov-12</b>	<b>In/De %</b>	<b>Oct-12</b>	<b>Sep-12</b>	<b>FY Avg TD</b>	<b>Bud/Month</b>	<b>YTD Bud +/-</b>	<b>LYM Avg +/-</b>	<b>L5YM Avg +/-</b>
City Sales Tax	214,501	-3%	220,292	178,222	183,615	204,500	(41,924)	38,996	12,700
State Sales Tax	70,500	1%	70,068	69,883	70,048	75,750	(28,508)	(753)	
VLT	42,167	-17%	50,759	42,375	47,711	47,083	3,137	1,158	
URS	92,554	0%	92,554	92,554	92,554	92,500	327	16,080	
Court Fines	10,113	-34%	15,413	12,834	14,520	25,000	(52,402)	(8,472)	
HURF	56,907	2%	55,653	59,994	58,246	60,417	(10,853)	902	
<b>TOTAL</b>	<b>486,743</b>		<b>504,740</b>	<b>455,864</b>	<b>466,694</b>	<b>505,250</b>	<b>(130,223)</b>		

## Virginia Jones

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**From:** Michael Showers  
**Sent:** Wednesday, December 19, 2012 11:47 AM  
**To:** \_Department Heads; \_Town Council  
**Subject:** November Revenues  
**Attachments:** Revenue Report - 11-12.pdf

November revenues are in, though not with great rejoicing.

The bright spot is that City Sales Tax revenues are again over budget for the month and seem to be headed in a good direction. The down side is that State & Court revenues are both lagging. State Sales tax revenues are averaging \$5,000 short each month. Vehicle License tax is still above budget for the year but was \$5,000 under budget in November. Court revenues are now more than \$50,000 short of budget which is an average of \$10,000 per month. The worst part is that each month it is dropping further, not correcting. We are now \$130,000 below budget on these primary revenue lines. I feel like it may be time to start looking at what projects (that don't have separate funding sources) might be delayed for a bit. Please keep in mind that "the ship is NOT going down!" On a \$5.2 million dollar general fund revenue budget we are looking at about a 5% shortage through the first 5 months of the year. We still have plenty of time and room for any necessary adjustments.

**Mike Showers**  
Finance Director  
Town of Camp Verde

(928) 567-6631, ext. 109

[Michael.Showers@campverde.az.gov](mailto:Michael.Showers@campverde.az.gov)

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***Effective August 27, 2012, Hours of operations for all Town offices are Monday - Thursday 7 am to 5 pm and Friday 7 am to 11 am.***

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All messages created in this system belong to the Town of Camp Verde and should be considered a public record subject to disclosure under the Arizona Public Records Law (A.R.S. 39-121). Town employees, Town public officials, and those who generate email to them, should have no expectation of privacy related to the use of this technology.

In addition, to ensure compliance with the Open Meeting Law, Council or Board/Commission members who are recipients of this message should not forward it to other members of the Council or Board/Commission of the Town of Camp Verde. Council Members or Board/Commission members may reply to a staff member regarding this message, but they should not send a copy of a reply to other Council or Board/Commission members.

Please consider our environment before printing this email. 



## Public Works December 2012

### Engineering:

Ron attended the following meetings:

- NACOG Technical Sub Committee to review upcoming projects and changes to funding
- Federal Aid Peer Review Committee to discuss Moving Ahead for Progress 21<sup>st</sup> Century (MAP 21). MAP-21 creates a streamlined and performance-based surface transportation program and funding that will impact federal dollars allocated to State and Local governments for highway, transit, bike, and pedestrian programs
- VV Transportation Meeting – Clarkdale
- Planning Assistance for Rural Areas – conference calls and meetings with the consultant, Jacobs.
- Work began on the water line to Hot Woods work yard site; the Camp Verde Water Co. hired McDonald Bros. to complete the project.

### Streets:

- Mowing and pruning the Rights of Way
- Vehicle & Equipment Maintenance
- Work on the buildings continues at the new Public Works Yard
- Annual Striping of the Streets

### Stormwater:

- Site inspections of the Finnie Flat/Cliffs Drainage Project
- Meeting with Eagle Mountain to review progress of the Drainage Project
- The crew is cleaning and making some improvements to various roadside drainage ditches and culverts.

### Maintenance:

**We are glad to introduce David Russell as the Public Works Maintenance Crewmember, if you haven't meet him please stop by the Public Works Department and introduce yourself.**

- Interviewed and hired Public Works Maintenance Applicant
- Daily Work Orders
- Vehicle & Equipment Maintenance
- Put up Christmas decoration and lights on buildings
- Set-up for Light Parade and Craft Bazaar
- Delivered/Setup Tables and Chairs for Several Holiday Events
- Worked on CIP
- HVAC maintenance
- Swimming pool Maintenance
- Daily Maintenance to all Town Parks & Grounds
- Clean and Organized Town Truck & Shop
- Remove all Christmas Lights and Decorations

### Parks & Recreation:

**We are glad to introduce Michael Marshall as the Parks & Receptions Coordinator, if you haven't meet him please stop by the Public Works Department and introduce yourself.**

- Grasshopper Basketball Signups are complete with a total 10 teams. Games begin on January 12<sup>th</sup>.



**CAMP VERDE MUNICIPAL COURT**  
**YAVAPAI COUNTY, ARIZONA**  
473 S. MAIN STREET, SUITE 107, CAMP VERDE, AZ, 86322  
PHONE: 928-567-6635 FAX: 928-567-9049

**HARRY CIPRIANO**  
**PRESIDING MAGISTRATE**

**VERONICA PINEDA**  
**COURT SUPERVISOR**

**Manager's Report**

**Reporting month: December 2012**

**Week of December 3-7**

- Court had 1 Initial Appearances/arraignments on criminal/civil traffic charges
- Court scheduled 10 payment review
- Judge performed 3 scheduled weddings
- Court had 4 OSC scheduled for FTP/FTC
- Court had 8 scheduled Pretrial Hearings

**Week of December 10-14**

- Court had 14 Initial Appearances/Arraignment on criminal/civil traffic charges
- Court had 34 cases scheduled for OSC's for FTP/FTC
- Court scheduled 7 Pretrial Hearings
- Court had 1 scheduled restitution Hearing/Civil Traffic Trial
- Judge performed 2 weddings
- Veronica and Teresa attended the CPR/AED certification training
- Court had 1 Harassment injunction hearing

**Week of December 17-21**

- Court had 15 initial Appearances/Arraignment on criminal/civil traffic charges
- Court had 3 civil traffic hearings/trials
- Court had 3 scheduled payment review
- Judge performed 1 wedding
- Court had 16 Pretrial Conferences
- Court had 1 restitution Hearing

**Week of December 24-28**

- Court had 1 Injunction against Harassment hearing w/ interpreter
- Court had 1 scheduled payment review hearing
- Judge was re-appointed as the Justice of the Peace Pro Tempore for the Verde valley, Mayer, and Prescott Precincts, Yavapai County for 1 year.
- Veronica was on vacation

**MONTHLY REVENUE REMITTANCE REPORT**

**CAMP VERDE MUNICIPAL COURT - DECEMBER  
2012**

Account Description & Statute	AZTEC Code	Total Distribution
Confidential address- ARS 12-116.04	ZCAA1	
CEF 10% of Base Fine - 18-954C	ZCEF	\$1,100.72 ✓
CJEF 47% of Base Fine - 12-116.01A	ZCJEF	\$5,173.36 ✓
Child Restraint - 28-907C	ZCPRF	\$1.92 ✓
Drug & Gang Enforcement - 13-811C	ZDECJ	\$1,492.39 ✓
DNA 3% of Base Fine - 12-116.01C	ZDNAS	\$883.51 ✓
DUI Abatement Fund - 28-1382D3 (\$250 Extreme DUI)	ZDUIA	\$12.00 ✓
Domestic Violence Shelter Fund 12-116.06	ZDVSF	
FARE Fee Special Collections (19%)	ZFAR1	\$1,692.67 ✓
FARE Delinquency Fee (\$35.00 Fee)	ZFAR2	\$505.00 ✓
FTGF 7% of Base Fine - 12-116.01B	ZFTGS	\$770.51 ✓
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF3, ZHRF1	
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD	
STATE Time Payment JCEF - 12-116	ZJCS	\$615.43 ✓
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZJCSF	\$8.82 ✓
MSEF 13% of Base Fine - 12-116.02A	ZMSEF	\$1,430.98 ✓
2011 \$8 Assessment - State: \$4 to GITEM & \$4 to PSEF	ZOS1	\$885.89 ✓
Prison Construction & Operations Fund - 41-1851	ZPCOF	\$997.76 ✓
Probation Surcharge 2008 - 12-114.01 (\$10.00)	ZPRS8	\$11.53 ✓
Probation Surcharge 2009 - 12-114.01 (\$10.00)	ZPRS9	\$1,798.82 ✓
Probation Surcharge OLD - 12-114.01 (\$5.00)	ZPRSU	\$4.34 ✓
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZGFDU,ZPSEF	\$449.85 ✓
Registrar of Contractors	ZRCA	\$13.28 ✓
State Highway Fund - 28-710A	ZSHWY	
Drug Lab Remediation Technical Registration Bd 13-3423 (D9)	ZTECH	
State Highway Work Zone Fund - 28-710B	ZSHWZ	
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD	\$500.00 ✓
<b>TOTAL - STATE REVENUE Remitted to City Finance</b>		<b>\$17,906.34</b> ✓
Jail Incarceration Fee (9914) GL#2-003-10-34324	ZJF	\$507.08
2011 Add'l Assessmnt \$1 -JP Crts 12-116.04E GL#3-900-40-35196	ZOS2	\$83.17
<b>VAPAI COUNTY REVENUE Remitted to City Finance</b>		<b>\$590.23</b>

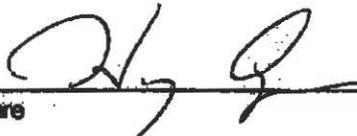
12/14/12

2011 Officer Safety Equip - Sheriff	ZOS4	
2011 Officer Safety Equip - DPS	ZOS5	\$237.70
2011 Officer Safety Equip - MVD/ADOT	ZOS6	\$4.00
2011 Officer Safety Equip - Game & Fish	ZOS7	
2011 Officer Safety Equip - ROC *	ZOS8	\$0.06
2011 Officer Safety Equip - Border Patrol	ZOS9	
2011 Officer Safety Equip - Animal Control	ZOS10	
2011 Officer Safety Equip - Marshall 19-601-40-413000	ZOS11	\$90.59
2011 Officer Safety Equip - College PD	ZOS12	
2011 Officer Safety Equip - Fire Dept	ZOS13	
2011 Officer Safety Equip - Tribal	ZOS14	\$0.49
<b>SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance</b>		<b>\$332.84</b>
Court Appt Attorney Fee Local	ZAFEE	
Indigent Defense Fees - Rule6.7d, A.R.Cr.P.01-300-40-431000	ZATT,ZATTT & ZREIM	\$1,210.11
Confidential address- ARS 12-116.04	ZCAA2	
Defensive Driving School Fee - 28-3396	ZDDS	\$1,200.00
Deferred Prosecution Fees	ZDEFP	
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE	\$7,800.99
28-2533 - Out-of-State Plates (20% Base Fine to SPD)	ZHRFC	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF, ZOVER, ZOVF	\$6.92
Public Defender Fee - 11-584 (\$25.00)	ZPUBZ	\$96.04
Local Costs/Fee Warrant Default Fees	ZLCL	\$1,685.78
Bonds Forfeited to General Fund	ZLOCL	
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC	\$25.02
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)	ZSLPC	\$30.00
Bank Fees -From Ckbk/prev mori bank statement		
Bank Fee - Checks Ordered		
<b>SUBTOTAL - CITY REVENUE Remitted to Finance 01-300-40-413000</b>		<b>\$12,054.86</b>
Court Enhancement Fee	ZCEH	\$2,092.54
<b>NT REVENUE Remitted to City Finance 05-330-40-413300</b>		<b>\$2,092.54</b>
LOCAL Time Payment JCEF - 12-116	ZJCL	\$331.38
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZJCLF	\$2.88
<b>SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413100</b>		<b>\$334.24</b>
<b>Total Revenue</b>		<b>\$33,311.05</b>

<b>MISCELLANEOUS PASS-THROUGH MONIES</b>		
Carried Forward from Previous Month		0.00
Received During Current Month	ZOVR back to/or from Def	30.00
Disbursed During Current Month	9517	(30.00)
Balance at End of Current Month		0.00
<b>RESTITUTION REPORT</b>		
Carried Forward from Previous Month		\$25.00
Escheated / stale dated		
Received During Current Month	5901 ZREST	\$583.34
Disbursed During Current Month	5003	(\$566.33)
Balance at End of Current Month		\$42.01
<b>BOND REPORT</b>		
Bonds Carried Forward from Previous Month		\$7,277.00
Bonds Received During Current Month	ZBND	\$6,215.90
Bonds Forfeited During Current Month	Pg 3 Total	(3,996.42)
Bonds Escheated 2011:		
Bond Voided		
Bonds Transferred	fee book	(\$153.00)
Bonds Refunded During Current Month	5079	(\$3,619.48)
Bonds Balance at End of Current Month: open bonds		\$5,724.00
<b>TOTAL PASS THROUGH MONIES</b>		<b>\$5,766.01</b>

I, Hon. Harry Cipriano, Magistrate, Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

December-12

Signature 

Date 1-10-13

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

## Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: December 2012

<b>CRIMINAL TRAFFIC</b>				
	<b>D.U.I. (a)</b>	<b>Serious* Violations (b)</b>	<b>All Other Violations (c)</b>	<b>TOTAL (d)</b>
Pending 1st of Month	21	0	65	86
Filed	7	0	20	27
Transferred In	0	0	0	0
<b>SUBTOTAL</b>	<b>28</b>	<b>0</b>	<b>85</b>	<b>113</b>
Transferred Out	0	0	0	0
Other Terminations	5	0	8	13
<b>TOTAL TERMINATIONS</b>	<b>5</b>	<b>0</b>	<b>8</b>	<b>13</b>
Statistical Correction	0	0	0	0
Pending End of Month	23	0	77	100

\*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

<b>TRAFFIC FAILURE TO APPEAR**</b>								
<b>Pending 1st of Month</b>	<b>Filed</b>	<b>Trans In</b>	<b>SUB- TOTAL</b>	<b>Trans Out</b>	<b>Other Term.</b>	<b>TOTAL TERM.</b>	<b>Stat. Corr.</b>	<b>Pending End of Month</b>
218	7	0	225	0	2	2	0	223

**\*\*READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: **0** Criminal Traffic/FTA Jury Trials Held: **0**

<b>CIVIL TRAFFIC</b>									
<b>Pending 1st of Month</b>	<b>Filed</b>	<b>Trans In</b>	<b>SUB- TOTAL</b>	<b>Trans Out</b>	<b>Default Judg- ment</b>	<b>Other Term.</b>	<b>TOTAL TERM.</b>	<b>Stat. Corr.</b>	<b>Pending End of Month</b>
226	130	0	356	0	10	95	105	0	251

Civil Traffic Hearings Held: **3**

<b>VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)</b>					
<b>Filed</b>	<b>36</b>	<b>Trans In</b>	<b>0</b>	<b>TOTAL</b>	<b>36</b>

**LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT**

Court ID: **1354**

**Page 2 Processing**

County: **CAMP VERDE MUNICIPAL COURT**

Report Month/Year: **December 2012**

<b>MISDEMEANOR</b>									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	524	13	0	537	0	8	8	0	529
Failure to Appear (Non-Traffic)	1	0	0	1	0	0	0	0	1
<b>TOTAL</b>	<b>525</b>	<b>13</b>	<b>0</b>	<b>538</b>	<b>0</b>	<b>8</b>	<b>8</b>	<b>0</b>	<b>530</b>

**TRIALS HELD**

Misdemeanor Court/FTA Trials Held: **0**                      Misdemeanor/FTA Jury Trials Held: **0**

**FELONY**

Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
0	0	0	0	0	0	0	0	0

Felony Preliminary Hearings Held: **0**      Felony, Misdemeanor, Criminal Traffic Initial: Appearances: **29**

**LOCAL NON-CRIMINAL ORDINANCES**

	Pending 1st of Month	Filed	SUB-TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

## Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: December 2012

<b>CIVIL COMPLAINTS</b>				
	<b>Small Claims</b>	<b>Forcible Detainer/ Eviction Action</b>	<b>Other Civil</b>	<b>TOTAL</b>
	<b>(a)</b>	<b>(b)</b>	<b>(c)</b>	<b>(d)</b>
Pending 1st of Month	0	0	0	0
Filed	0	0	0	0
Transferred in	0	0	0	0
<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transferred Out	0	0	0	0
Other Terminations	0	0	0	0
<b>TOTAL TERMINATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Statistical Correction	0	0	0	0
Pending End of Month	0	0	0	0

Small Claims Hearings Held/Defaults: 0                      Civil Court Trials Held: 0

Small Claims Hearings Held/Defaults Before Volunteer Hearing Officer: 0                      Civil Jury Trials Held: 0

### DOMESTIC VIOLENCE/HARASSMENT PETITIONS

	<b>Filed</b>	<b>Order Issued</b>	<b>Petition Denied</b>	<b>TOTAL TERM.</b>
Domestic Violence	3	2	1	3
Harassment	7	5	2	7

### HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT

Order of Protection: 0                      Injunction Against: 3

### SPECIAL PROCEEDINGS/ACTIVITIES

Peace Bond Complaints Filed: 0                      Fugitive Complaints Filed: 0  
 Juvenile Hearings Held: 0                      Search Warrants Issued: 3

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

Report

County: CAMP VERDE MUNICIPAL COURT

Month/Year:

December 2012

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	126
Serious Violations	9
All Other Violations	585
<b>TRAFFIC TOTAL</b>	<b>720</b>

CRIMINAL WARRANTS OUTSTANDING

Felony	0
Misdemeanor	665
<b>CRIMINAL TOTAL</b>	<b>665</b>

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court  
Administrative Office of the Courts  
1501 W. Washington St., Suite 410  
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit  
(602) 542-9376

  
Signature of the Judge/Magistrate (or designee)

Veronica Pineda  
Name of Preparer

January 9, 2013  
Date of Preparation

FISCAL YEAR 2013

FIRST HALF

CAMP VERDE MUNICIPAL COURT							
MONTHLY REPORT-FISCAL YEAR 2013							
DESCRIPTION	JULY 2012	AUGUST 2012	SEPTEMBER 2012	OCTOBER 2012	NOVEMBER 2012	DECEMBER 2012	JULY THROUGH DEC 2012
MISDEMEANOR & CR TRAFFIC FTA	38	48	33	43	33	20	215
DUI	12	19	11	14	7	7	70
SERIOUS TRAFF	0	3	0	0	0	0	3
CRIMINAL TRAFF	16	22	14	15	21	20	108
MISDEMEANORS SUBTOTAL	66	92	58	72	61	47	396
CIVIL TRAFFIC	112	162	187	122	119	190	832
HARASSMENT INJUNCTION	4	1	2	3	2	7	19
ORDER OF PROTECTION	0	2	1	0	1	3	7
TOTAL FILINGS	182	257	248	197	183	187	1254
IA/ARR IN CUSTODY	33	44	48	50	39	29	243
ATTY RESTITUTION	1126.55	1699.98	1351.27	1696.84	1131.91	1210.11	\$ 8,216.66
LCL ORD FEES (Default/Warrant etc)	1681.94	1664.61	1699.54	1991.26	1610.56	1685.78	\$ 10,283.69
LCL CRT ENHANCEMENT	3744.95	2787.73	2582.20	3535.49	2083.62	2092.54	\$ 16,826.53
JCEF TO TOWN	316.45	335.08	262.28	320.43	310.44	334.24	\$ 1,878.92
CVMO ADDL EQP \$13	90.83	90.61	123.81	112.45	63.30	90.59	\$ 571.59
DPS ADDL EQP \$13	379.74	294.60	263.31	456.09	295.10	237.70	\$ 1,926.54
YAV CTY JAIL/ADD FEE	372.45	774.67	614.24	405.40	467.70	590.23	\$ 3,224.69
MVD/ADOT/ADD FEE	6.01	0.00	4.00	8.00	0.00	4.00	\$ 22.01
YAN TRIBAL POLICE	4.53	0.54	4.92	4.00	4.24	0.49	\$ 18.72
STATE TREAS.	23454.32	23288.20	19147.00	25860.65	17842.44	17906.34	\$ 127,498.95
TOWN TREAS.	19465.25	17599.42	14185.22	17109.70	11244.97	12054.92	\$ 91,659.48
TOTAL CHECK	47834.53	45170.85	37186.98	47812.21	32311.81	33311.05	\$ 243,627.43

566521



**ARIZONA STATE TREASURER'S OFFICE**  
**1700 West Washington, Phoenix, Arizona 85007-2812**  
**(602) 604-7800 FAX: (602) 542-7176**

**STATE REMITTANCE REPORT**

Report Period: December 2012  
 Date: January 8, 2013  
 Depositor Code #: 6332  
 Depositor Name: CAMP VERDE MUNICIPAL COURT  
 Address: 473 SOUTH MAIN STREET SUITE 107  
CAMP VERDE AZ 86322

Prepared By: VERONICA PINEDA  
 Title: COURT SUPERVISOR  
 Phone #: 928-554-0033 (DIRECT NUMBER)

**negative amounts are not to be used on this form**  
 (contact this Office for guidance regarding negative entries)

<u>DESCRIPTION</u>	<u>STATUTE (ARS #)</u>	<u>AMOUNT</u>
<b>FINES &amp; FEES</b>		
Confidential Inter Fund	08-135; 12-284.03A8	
Juvenile Family Counseling	08-263C	
Victim's Rights - Juvenile	08-418; 41-191.08	
AHCCCS	11-292	
JCEF-Filing Fees	12-284.03A7; 22-281C1; 22-404C1	<u>6.62</u>
JCEF - Time Payment	12-116B	<u>615.43</u>
JCEF - Diversion Fee	12-114	
JCEF- Probation Assessment	12-114.01	<u>1814.69</u>
DNA Penalty Assessment	12-116.01C, J	<u>663.51</u>
2011 Add'l Assmnt (**see below)	12-116.04C	<u>665.69</u>
(**State Treas use only)		
	50% GITEM	50% PSEF
Confidential Address Fund	12-116.05	
Domestic Violence	12-116.06, 12-284.03A2	
Drug Prevention Res Center	12-284.03; 41-2402H	
Child Abuse	12-284.03A3	
Sex Offender Assessment	13-3824	
Anti-Racketeering Fund	13-811B; 13-2314.01	
Drug & Gang Enforce Acct	13-811C; 41-2402	<u>1492.39</u>
Community Punishment Program Drug Fines	13-821; 12-299	
Citizens Clean Election Fund	16-949D; 16-954C	<u>1100.72</u>
Game & Fish - Wildlife	17-313A	
AZ Lengthy Trial Fund	21-222	
Alternative Dispute Resolution Fund	22-281C2; 12-135; 12-284.03A5	
Mining Fees	27-208D	
Child Passenger Restraint	28-907C	<u>1.92</u>
DPS - Civil Penalty	28-2533C; 28-4139	<u>500.00</u>
DUI Abatement Fund	28-1304; 28-1382, 3	<u>12.00</u>
Civil Penalties (Gen. Fund)	28-737; 28-876; 28-2416; 32-1166, 44-1799.81	
AZ Highway Fines (HURF)	28-5438F; 28-2533C	
Victim Comp/Assistance	31-411F; 31-466B	
Registrar of Contractors	32-1107; 32-1124	<u>13.26</u>
MSEF Penalty Assessment	36-2219.01; 12-116.02F	<u>1430.96</u>
CJEF Penalty Assessment	41-2401; 12-116.01	<u>5173.36</u>
Arson Detection Reward Fund	41-2167	
FTG Penalty Assessment 7%	41-2421J; 12-116.01B	<u>770.51</u>
Prison Const & Ops Fund	41-1651; 5-395.01A4	<u>997.76</u>
Dept of Law - Crim. Cases	41-2421E4	

<u>DESCRIPTION</u>	<u>STATUTE (ARS #)</u>	<u>AMOUNT</u>
<b>FINES &amp; FEES (continued)</b>		
DUI, OUI Assessment	5-395.01; 5-396, 7; 28-1381-3;	
(public safety equip fund)	28-8284, 6-8; 41-1723	<u>449.85</u>
FARE General Services Fee		
FARE Delinquent Fee		<u>505.00</u>
FARE Special Collections Fee		<u>1692.67</u>
FARE Installment Fee		
Constable Ethics Fund	11-445 (80%)	
Constable Ethics Fund	11-445 (20%)	
Photo Enforcement Fee	41-1722	
Photo Enforcement Process Serving Fee		
	GITEM 41-1724/ 11-1051	
<b>OTHER FINES &amp; FEES (describe and indicate ARS #)</b>		
<b>TAXES</b>		
Prior Year Real Property	42-208	
Personal Property	42-208	
County Education District	15-991.01A	
Property-Min School Tax	15-992B, C	
State Water Banking	48-3715.03; 45-2425	
C.A.W.C.D.	48-3715	
Groundwater Replenishment	48-3773.A3; 48-3772	
Annual Membership Dues	48-3779	
<b>OTHER TAXES (describe and indicate ARS #)</b>		
<b>90/10 REVENUE</b>		
Mobile Home Relocation	33-1476.03 (90%)	
Mobile Home/Ins. & Cost	33-1476.03 (10%)	
<b>TOTAL AMOUNT REMITTED:</b>		
By Check		<u>17,906.34</u>
By Cr Advice (Wire)		
<b>TOTAL</b>		<u>17,906.34</u>

FOR STATE TREASURER USE ONLY

**NOTES:**  
 Certain funds are required to be remitted to the State Treasurer directly, while others are to be remitted to other entities; i.e., county treasurer, city treasurer, etc. Only use this form to remit funds to the Arizona State Treasurer as required by Arizona Revised Statutes (A.R.S.). For all other remittances, please check with your city or county. Form TRE 102A is to be used by counties for required detailed information. Please keep a copy of this report for your records.



## Camp Verde Marshal's Office

### December 2012 Monthly Report

#### **New Assignments:**

- Russ Grover was selected as the Motor Officer and will attend motor school beginning January 7th.
- Brandon Collins was selected as the PANT Officer and will begin his assignment on January 28th

#### **New Hires:**

- Jennifer Zwak was hired as a lateral deputy and started the Field Training process on December 30<sup>th</sup>.

#### **DUI Task force:**

- December 22<sup>nd</sup>, 29<sup>th</sup> and 31<sup>st</sup>, 2012 - the Marshal's Office participated in multi-agency task forces utilizing VIP's to set up and man the command van for use to process DUI's. Agencies who participated included, Cottonwood, and DPS. Camp Verde Deputies participating resulted in 1 arrest for DUI on each night along with numerous traffic stops and warnings or citations for various violations.

#### **Miscellaneous tasks/assignments:**

- Purchased a 2005 Harley Davidson police Electra Glide with just over 15,000 miles and in good condition from Prescott Valley to get the new Motor position up and running.

**Calls for service for December of 2012 compared to December of 2011:**

<b>December</b>	<b>2011</b>	<b>2012</b>
Total Calls	861	588
Traffic Calls	188	100
Animal Calls	81	27
Suspicious Calls	92	44
DV Calls	12	5
Theft/Burglary Calls	26	13