

December 2011 Monthly Report



*Town Manager
Russ Martin
928-567-6631 ext 102*

DEPARTMENT HEAD INFORMATION

<i>Clerk</i>	<i>Debbie Barber</i>	<i>ext 107</i>
<i>Finance Director</i>	<i>Mike Showers</i>	<i>ext 109</i>
<i>Economic Development Director</i>	<i>Mel Preston</i>	<i>ext 103</i>
<i>Marshal</i>	<i>Dave Smith</i>	<i>ext 406</i>
<i>Engineer/Public Works</i>	<i>Ron Long</i>	<i>ext 129</i>
<i>Magistrate</i>	<i>Harry Cipriano</i>	<i>ext 128</i>
<i>Librarian</i>	<i>Gerard Laurito</i>	<i>567-3414</i>
<i>Community Development</i>	<i>Mike Jenkins</i>	<i>ext 118</i>

Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: January 10, 2012
Cc: Department Heads
Re: Manager's report for the period ending December 31, 2011

I am trying a new format for the manager's report in an effort to inform you of the Town Manager's activities during the month. Hopefully, this layout will be less commentary and more direct information about the status of projects/directions, as well as, accomplishments during the month. Please let me know if you have ideas or suggestions.

ACTIVITIES

Town's 25th Anniversary Celebration:

Approx. 300 people were served hot coco and cupcakes. Many more people turned out to watch the Parade of Lights. In a Council meeting, merchants, volunteers, and employees were acknowledged for their donations and help with this event.

Staff Recognition

Staff Recognition of milestones 5, 10, 15, etc. years occurred during the staff/council potluck dinner. I appreciate all of your attendance at the potluck. Thank you to following individuals who reached these respective milestones this past year and for your many years of service:

5 Years

Robert Foreman
Ron Long
Brandon Collins
Jason Toogood
Nina Sanchez
Royce Allen

10 Years

Bill Benally

15 Years

Luis Trahin
Oscar Berrelez
Virginia Jones

20 Years

Earl Huff
Rick Watkins

COUNCIL DIRECTION OR PROJECTS

Town-owned Properties

Council directed the following to be completed and this is the anticipated timeline from that discussion:

Anticipated Property Procurement Schedule

January 11th, 15th, 18th, 22nd - **Publish Dates**

Feb. 6, 2012 @ 5:00 p.m. - Bids due

February 29, 2012 - Issuance of Request for Qualifications

March 22, 2012 Receipt of Qualification Statements

March 29, 2012 - Completion of Evaluation of Qualification Statements

April 4, 2012 - Designation of Qualified Respondent(s)

CENTER OF ARIZONA DESIGNATION/MARKER/MONUMENT

The Arizona Professional Land Surveyors (APLS) has designated the closest community to the geographic center of the state of Arizona as The Town of Camp Verde. The Town is very enthusiastic about this designation. To commemorate this event the Town will do or has done the following:

1. Completed and sent the Town's letter of support to the Arizona Historical Advisory Commission.
2. Moved to have a Wednesday, February 15, 5:30 pm Council Special Session at a Town Hall satellite/annex facility. At 5:00 pm, just prior to the aforementioned meeting, there will be an opportunity to meet/greet the Mayor/Council and Town Manager. This is scheduled to be held at the Verde Lakes Clubhouse.
3. A Legacy marker will be placed at Rezzonico Park that will commemorate Camp Verde as the closest Town/city to the "Center of Arizona". The park is located adjacent to the Verde River. The emphasis on water rights and usage will it will be a focal point of how the state was formed.
4. We are planning the celebration for Sunday, April 1st to unveil the Legacy marker/monument at Rezzonico Park. In the queue is a letter inviting Governor Brewer to attend the April 1st event in honor of the State's Centennial.

NEW TOWN MARSHAL

HR is completing background checks for the Town Marshal's position. In order to meet AZPost requirements the background checks are an extensive process and will take some time. We will be getting some of those results this week. I hope to make an offer late this week or early next. I want to give the applicant time to decide as well. It is important to be comprehensive with this decision. Relative to this position, I believe it is more important to ensure a complete background check is done prior to any offer. The timeframe for them to begin their employment with the Town is less important. I appreciate the patience and the input I have received. You can trust I listened. I heard exactly opposite opinions on all candidates so that took some time to sort through. I am pleased to have had the opportunity to interview some outstanding candidates, in most cases again after the initial interviews. I do look forward to the announcement soon.

UPCOMING IN JANUARY AND BEYOND

- Final loan/grant application to USDA for Library Construction @ \$1.6 million. The state grant process for additional resources has been put on hold and we will apply for that as directed if the other amounts are funded.
- A comprehensive Intergovernmental Agreement (IGA) with the Camp Verde School District
- A 2012-2013 Budget Timeline/Schedule.

**DON'T FORGET FOURTH FRIDAYS IN CAMP VERDE STARTS
JANUARY 27TH AT 5PM**

For questions, please contact me at russ.martin@campverde.az.gov or at 567-6631 ext. 102. If you need to schedule an appointment please contact Carol at ext. 106.

**Clerk's Office
December 2011**

DECEMBER TOTALS

Business Licenses:	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Renewals paid	26	36	56	38	38	47	66	44	50	40
New Licenses Issued	NA	7	16	10	3	6	4	16	9	4
Business Licenses On File	449	435	489	526	547	543	540	590	610	562

Information Requests:

In house	15	18	15	20	10	22	18	15	11	8
Public	1	2	4	2	2	4	3	1	2	3
Total	16	20	19	22	12	26	21	16	13	12

Hours Research	5	2	6	13	3	7	5	2	2	1
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Citizen Complaints	3	0								
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Customer Assistance	110	137	85	150	188	317	282	228	198	518
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Meetings

Council Regular	2	2	2	3	2	3	3	3	2	2
Council Special	0	1	4	3	1	0	3	1	0	1
Council Executive	N/A	N/A	N/A	N/A	0	3	3	1	0	1
Council Work	N/A	N/A	N/A	N/A	0	0	0	0	0	1
Amended Agenda	N/A	N/A	N/A	N/A	2	0	1	2	0	0
Additional Information	N/A	N/A	N/A	N/A	2	2	1	1	0	2
Public Notices	N/A	N/A	N/A	N/A	2	0	0	2	1	2
Commissions & Committees	4	5	6	6	5	6	6	1	0	0
Total for Month	6	8	12	12	14	14	17	11	3	9

Ordinances	0	4	1	0	1	0	1	0	0	1
Resolutions	1	1	2	1	1	4	0	2	1	0

DECEMBER REVENUE COLLECTED \$965.00

Special Projects in December

Virginia & Cailin spent 55 hours on Records Management

Debbie & Virginia completed the CIP Survey Input

Debbie spent 8 hours on the HOME Grant

2011 Clerk's Office Annual Totals

Business Licenses:	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002
Renewals paid	447	503	455	501	482	433	451	495	402	437
New Licenses Issued	101	146	156	109	101	101	103	122	80	N/A

Information Requests:										
Total	156	170	213	237	224	263	477	308	307	176

Hours Research	39	30	26	56	47	82	337	61	106	164
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Customer Assistance	3569	2886	3377	3606	3622	3075	2686	1211	1694	1444
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Meetings										
Total for Month	101	140	158	254	207	197	108	139	119	134

Ordinances	8	2	10	11	6	29	31	28	20	28
Resolutions	30	26	31	15	24	43	48	49	30	41

01/10/2012 6:59 AM
LICENSES: 0002 THRU ZZZZZZZZZZ
PAID STATUS: ALL
LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T
SORTED BY: LICENSE NUMBER

ORIGINAT:
EFFECT:
EXPIRAT:

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2250	CONT	OPTIMA NETWORK SERVICES INC	13850 CENTRAL AVE UNIT 300 CHINO, CA 91710	
2251	CONT	MD CONSTRUCTION, INC	1928 E HIGHLAND F104-617 PHOENIX, AZ 85016	
2252	CONT	COMMENTS: [REDACTED] SPECIALTY PAVING & GRADING LL	PO BOX 10460 PRESCOTT, AZ 86304	
2253	SERV	COMMENTS: [REDACTED] REPUBLIC ITS, INC	371 BEL MARIN KEYS #200 NOVATO, CA 94949	
TOTAL LICENSES:		4		

Memorandum

To: Russ Martin, Town Manager
From: Mel Preston, Economic Development Director
Date: January 3, 2012
Cc: Department Heads
Re: Monthly Report – December 2012

Week of December 5

- Met with Comm Dev re: P&Z timing
- Met with Russ Martin on business expansion in process
- Met with Ignacio Mesa and Comm Dev re: additional needs
- Met with tourism group re: upcoming Free Fourth Friday (FFF)
- Met with business owner re: expansion
- Reached out to advertising agencies for pricing and to refute exaggerated costs provided by Chamber of Commerce

Week of December 12

- Work session on tourism strategies/planning
- Met with Tom Doyle, ACA re: potential grants money for feasibility study
- Attended Chamber of Commerce mixer
- Attended meet and greet with Marshal candidates
- Worked on FFF promotional items (poster/flyer)
- Coordinated with Journal and Bugle on FFF flyer publication

Week of December 19

- Met with Lori Simmons, Chase Bank-Business Outreach
- Coordinated initial planning for SEDI meeting held in CV in Feb (Carol Bosquet)
- Trained Virginia Cox – payroll calendar design/creation
- Met with Celeste Gordon, U.S. Forest Service, checked out venue for meeting planning
- Recruited advertising sponsorships from local businesses
- Distributed FFF posters to businesses
- Met with Patrick Heffernan, NaturMed-Business Outreach
- Put together options for ADOT Board meeting and provided to Floyd Roehrich
- Created draft press release for media outreach – on hold until official resolution is passed

Week of December 26 (holiday/vacation, 30 hrs)

Camp Verde Marshal's Office
Monthly Statistical/Activity Report

Incidents	Dec 2010	Dec 2011	Fiscal Year-to-date
Abandoned Vehicles	11	2	30
Alarm	13	9	102
Assaults - Felony	0	0	11
Assaults - Misdemeanor	5	2	32
Animal Calls	66	82	562
Alcohol Offenses	0	2	19
Agency Assists	128	142	659
Attempt to Locate	19	9	83
Burglary - Residence	5	3	21
Burglary - Business	2	2	12
Child Abuse/Neglect	0	2	5
Citizen Dispute/Assist	51	104	679
Civil Problem	3	5	18
Criminal Damage	7	19	94
Controlled substance/Drugs	10	7	39
Dead Body	0	4	10
Disorderly Conduct	13	17	102
Domestic Violence	8	8	78
DUI - alcohol or drugs	0	3	32
Fraud	3	5	36
Fire	0	1	18
Fireworks	0	1	6
Harassment	6	13	77
Juvenile runaway	1	2	14
Juvenile problems	15	11	119
Kidnapping/Custodial Interference	1	0	5
Lost or Found property	5	9	51
Littering	1	1	8
Missing Person	0	2	16
Misc. Incident	54	36	487
Noise Disturbance	16	8	80
Parking problem	5	1	38
Recovered Stolen Vehicle/Property	0	0	3
Serve Court Papers	1	2	40
Sex Offenses	1	2	8
Suicide	1	1	5
Suspicious activity	75	87	541
Traffic Accidents	13	16	114
Traffic Hazards	8	7	63
Threatening	4	4	20
Traffic Offenses	160	160	1380
Trespassing	3	7	49
Theft	27	13	107
Auto theft	2	0	8
Violation of Court Order	6	0	9
Warrant Arrest	3	12	41
Welfare Check/property check	30	27	120
Weapons Offense	1	1	25
Total Incidents	783	851	6076
	<i>Monthly Change</i>		= 7.99%



Public Works Monthly Report for December 2011

Streets Division: Bid #11-094-Public Works Yard Fencing Project - was advertised and posted on the web site, we had six contractors attend the mandatory pre-bid meeting. Bid packages are due on Tuesday, January 10th.

The final survey and legal descriptions for the land exchange on Hollamon Street has been ordered; once the land exchange is facilitated, work can go forward for the CDBG Hollamon Street Project. Also, in preparation for the sidewalk, Staff has worked with the Camp Verde Water Co. as they upgrade, abandon and/or make repairs to their water lines prior to the sidewalk installation.

The Crew has been pruning, Fort Apache Dr., Pearl Dr., Pheasant Run, Ft. McDowell, Hillcrest Dr., Shill, Quarter Horse and several roads in Verde Lakes. The recently purchased chipper has enabled the Crew to do more pruning than ever before and residents in the area have already made use of the mulch.

The Crew has been working on a pull trailer to carry equipment for road cuts, crack sealing and everyday duties, adding this piece of equipment will bring efficiency and safety for these projects. Several new signs have been installed including "No U-Turn" on Apache Tr. at the High School, and YIELD to Pedestrians signs on Main at Hollamon St. and Fain Street. They also relocated the pipe gate in the alley between the soccer field and Town Campus buildings, allowing additional public parking.

Engineering: Ron Long attended the NACOG Technical Subcommittee meeting in Flagstaff on Dec. 7th. Ron and Steve Burroughs attended the Rural Transportation Advocacy Council meeting in Prescott Valley to discuss the declining HURF revenues, impacts on our State and Local Governments and possible solutions.

Parks and Recreation: Grasshopper Basketball for the 1st-4th grade is going very well. Our youth referees are working out extremely well and they are doing a great job. The only problem that we have encountered is that parents continue to throw their trash under the bleachers. I have posted photos of the trash that the janitors have to crawl under the bleachers and sweep out and signage in hopes that this will help to end the problem. Sign-ups for the 5th-8th grade basketball will begin in late January.

This year we had 20 vendors in the Christmas Craft Bazaar and 16 entries in the Parade of Lights. The bazaar was very small and seems to be due to the insurance requirement for anyone selling food. Parks and Rec. also brought back the Residential Lighting Contest and we had 7 entries for the contest. Staff closed the Skate Park today (12/27/11) due to vandalism. The light covers on the lights have been broken and hanging glass was hanging causing a safety issue. It will be fairly expensive to repair due to the fact that we will have to rent a large bucket truck in order to do repairs. At this time we do not have a re-opening date.

Maintenance: Staff has a busy month preparing for the holidays. Christmas decorations were hung on the street lights; lights hung on all Town buildings, assisted with the Parade of Lights, set-up for the Craft Bazaar and set-up and tear-down for the Town Christmas Party.

A new ceiling was installed in the pump house and wired for lighting. The steps and stairs around the buildings received a fresh coat of safety yellow paint, a new H-Vac unit was installed at the Library, work was done on the safety audit list at CVMO and 9 street lights were repaired. Staff also repaired 4 parking lot lights at the Marshal's office and assisted the Fort with set up of tents for one of their events. Flags were put up for Pearl Harbor day and approx. 30 work requests for general repairs and key requests were completed.

Stormwater: Final work is being done on the Cliffs/Finnie Flat Drainage Project; including public outreach meetings with homeowners and business owners. Staff is obtaining Temporary Construction Easements for the areas where construction workers will access are being obtained and Ron is completing a final review of the plans and specifications. Yavapai County Flood Control is working to provide the Town with historical maps and chain of title for our records. Staff expects to advertise for bids in January.

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: December 2011

CRIMINAL TRAFFIC

	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	16	3	122	141
Filed	7	4	52	63
Transferred In	0	0	0	0
SUBTOTAL	23	7	174	204
Transferred Out	0	0	0	0
Other Terminations	10	1	29	40
TOTAL TERMINATIONS	10	1	29	40
Statistical Correction	0	0	0	0
Pending End of Month	13	6	145	164

*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**

Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
220	0	0	220	0	4	4	0	216

****READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: 0 Criminal Traffic/FTA Jury Trials Held: 0

CIVIL TRAFFIC

Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
241	226	0	467	0	20	158	178	0	289

Civil Traffic Hearings Held: 2

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)

Filed	127	Trans In	0	TOTAL	127
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LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: December 2011

MISDEMEANOR

	Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
Misdemeanor (Non-Traffic)	545	23	0	568	0	44	44	0	524
Failure to Appear (Non-Traffic)	1	0	0	1	0	0	0	0	1
TOTAL	546	23	0	569	0	44	44	0	525

TRIALS HELD

Misdemeanor Court/FTA Trials Held: **1** Misdemeanor/FTA Jury Trials Held: **0**

FELONY

	Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
	2	0	0	2	0	1	1	0	1

Felony Preliminary Hearings Held: **0** Felony, Misdemeanor, Criminal Traffic Initial: Appearances: **31**

LOCAL NON-CRIMINAL ORDINANCES

	Pending 1st of Month	Filed	SUB- TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: December 2011

CIVIL COMPLAINTS

	Small Claims (a)	Forcible Detainer/ Eviction Action (b)	Other Civil (c)	TOTAL (d)
Pending 1st of Month	0	0	0	0
Filed	0	0	0	0
Transferred In	0	0	0	0
SUBTOTAL	0	0	0	0
Transferred Out	0	0	0	0
Other Terminations	0	0	0	0
TOTAL TERMINATIONS	0	0	0	0
Statistical Correction	0	0	0	0
Pending End of Month	0	0	0	0

Small Claims Hearings Held/Defaults: 0 Civil Court Trials Held: 0

Small Claims Hearings Held/Defaults Before Volunteer Hearing Officer: 0 Civil Jury Trials Held: 0

DOMESTIC VIOLENCE/HARASSMENT PETITIONS

	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	0	0	0	0
Harassment	0	0	0	0

HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT

Order of Protection: 0 Injunction Against: 0

SPECIAL PROCEEDINGS/ACTIVITIES

Peace Bond Complaints Filed: 0 Fugitive Complaints Filed: 0
 Juvenile Hearings Held: 0 Search Warrants Issued: 7

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report

Month/Year: December 2011

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	109
Serious Violations	8
All Other Violations	567
TRAFFIC TOTAL	684

CRIMINAL WARRANTS OUTSTANDING

Felony	0
Misdemeanor	605
CRIMINAL TOTAL	605

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376



Signature of the Judge/Magistrate (or designee)

Jacque P. Daugherty

Name of Preparer

1-4-12

Date of Preparation

CAMP VERDE MUNICIPAL COURT
MONTHLY REPORT

DESCRIPTION	JULY 2011	AUGUST 2011	SEPT 2011	OCT 2011	NOV 2011	DEC 2011	JULY THRU DEC 2011
MISDEMEANOR & CR TRAFFIC FTA	27	52	40	41	33	23	216
DUI	9	9	3	5	4	7	37
SERIOUS TRAFF	1	1	0	5	1	4	12
CRIMINAL TRAFF	31	38	45	64	42	52	272
MISDEMEANORS SUBTOTAL	68	100	88	115	80	86	537
CIVIL TRAFFIC	250	177	159	150	183	226	1145
HARASSMENT INJUNCTION	5	3	9	2	3	0	22
ORDER OF PROTECTION	4	4	2	4	2	0	16
TOTAL FILINGS	327	284	258	271	268	312	1720
IA/ARR IN CUSTODY	43	43	44	40	50	31	251
ATTY RESTITUTION	1304.17	1001.44	1182.71	1243.29	1365.18	1179.01	7276
LCL ORD FEES (Default/Warrant etc)	1640.20	1443.56	1390.61	1138.28	1190.30	1584.02	8387
LCL CRT ENHANCEMENT	4175.32	4376.73	4339.05	4027.02	4208.22	3535.88	24662.22
JCEF TO TOWN	380.82	477.25	395.73	307.64	411.54	321.61	2294.59
CVMO ADDL EQP \$13		28.22	145.47	52.00	131.80	83.15	440.64
DPS ADDL EQP \$13		80.00	184.19	335.04	410.44	324.28	1333.95
YAV CTY JAIL/ADD FEE	795.53	351.02	492.80	595.03	511.42	558.18	3303.98
YAN TRIBAL POLICE	0.00	0.00	0.00	4.00	4.00	2.06	10.06
STATE TREAS.	29970.22	32960.45	32006.26	26556.97	31710.21	28739.60	181943.71
TOWN TREAS.	25813.15	29608.06	28384.42	25306.17	28200.95	24586.63	161899.38
TOTAL CHECK	61135.04	67881.73	65947.92	57183.87	65588.58	58151.39	375888.53

537

1720

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CAMP VERDE MUNICIPAL COURT

MONTHLY TRANSMITTAL

Date: January 4, 2012

From: Camp Verde Municipal Court

Check #: 5020 Amount of Check: **\$ 58,151.39** 

RECEIVED AND ALLOCATED TO BELOW ACCOUNTS BY _____

REVENUE ACCOUNT NUMBER

01-300-40-413000	\$53,031.74
Fines/Fees/Forfeitures-before check requests below	
01-300-40-431000	\$1179.01
Court Appt'd Atty. Reimbrs.	
05-310-40-413100	\$321.61
Local JCEF Fund	
05-330-40-413300	\$3535.88
Court Enhancement Fund	
21-600-40-413000	
Camp Verde Marshal's Safety Equip. Fund	\$ 83.15

**CHECK REQUESTS
AS PER ENCODE AUTOMATED REQUESTS**

Checks that need to be written to County Treasurer, Law Enforcement Agencies and the State Treasurer

VENDOR #	AGENCY	AMOUNT	ACCOUNT#
002693	Yavapai Apache Nation Police Dept. Fines & Safety Eqpt.	\$2.06	01-300-40-413000
000087	Yavapai County Jail & Addtl Fee \$1 Fund	\$558.18	01-300-40-413000
000117	Arizona State Treasurer	\$28739.60	01-300-40-413000
003583	Arizona Department of Public Safety Equipment Fund	\$324.28	01-300-40-413000

MONTH END December 2011

AGENCY	DESCRIPTION	MONTHLY REVENUE	City General Fund	Local Court Enhancement	MARSHAL Offcr Safety	Local JCEF	Yavapai Cty Jail Fees	YAN Tribal Police	DPS Offcr Safety	State Treasurer
ZATT	ATTORNEY FEE INDIGENT	\$1,179.01	\$1,179.01							
ZCEF	CLEAN ELECTIONS	\$1,999.91								\$1,999.91
ZCEH	COURT ENHANCEMENT	\$3,535.88		\$3,535.88						
ZCJEF	CRIMINAL JUSTICE ENHANCEMENT	\$9,399.58								\$9,399.58
ZCPRF	CHILD PASSENGER RESTRAINT	\$101.30								\$101.30
ZDD6	DEFENSIVE DRIVING DIVERSION	\$4,365.00	\$4,365.00							
ZDECJ	DRUG & GANG ENFORCEMENT	\$438.31								\$438.31
ZDEFP	DEFERRED PROSECUTION	\$475.00	\$475.00							
ZDNAS	DNA STATE 3% & 7% SURCHARGE	\$1,347.31								\$1,347.31
ZDUJA	DUI ABATEMENT	\$250.00								\$250.00
ZFARE1	FARE 19%	\$2,198.01								\$2,198.01
ZFARE2	FARE \$35.00	\$465.00								\$465.00
ZFINE	BASE FINES	\$16,751.36	\$16,751.36							
ZFORF	BOND FORFEITURES	\$0.00	\$0.00							
ZFTGS	FILL-THE-GAP SURCHARGE (7%)	\$1,400.16								\$1,400.16
ZXDUI	XTRA DUI ASSMT	\$1,334.65								\$1,334.65
ZGFND	GENERAL FUND	\$0.00								
ZHRFD	HWY USERS TO DPS % REG 28-2533C	\$0.00								\$0.00
ZHRF1	HIGHWAY USER OVERWEIGHT	\$0.00								\$0.00
ZHRF3	HURF 28-2533C REGISTRATION	\$0.00								\$0.00
ZHRFC	HURF TO CITY PD % REG 28-2533C	\$0.00	\$0.00							
ZJCL	JCEF LOCAL TIME PAYMENT	\$316.40				\$316.40				
ZJCLF	JCEF LOCAL FILING FEES	\$5.21				\$5.21				
ZJCS	JCEF STATE TIME PAYMENT	\$587.59								\$587.59
ZJCSF	JCEF STATE FILING FEES	\$12.76								\$12.76
ZJF	JAIL (INCARCERATION) FEES	\$455.83					\$455.83			
ZLCL	LOCAL COSTS/FEE WARRANTY/DEFAULT	\$1,584.02	\$1,584.02							
ZLOCL	BONDS FORFEITED TO CITY GENERAL FUND	\$0.00	\$0.00							
ZMISC	MISCELLANEOUS FEES	\$46.53	\$46.53							
ZMSEF	MEDICAL SERVICES ENHANCEMENT	\$2,599.87								\$2,599.87
ZOS1	2011 ADD'L ASSMT-STATE TRSR	\$818.84								\$818.84
ZOS11	OFFCR SAFETY EQUIP-MARSHAL	\$83.15			\$83.15					
ZOS2	ADD'L ASSMT-CNTY TRSR	\$102.35					\$102.35			
ZOS5	OFFCR SAFETY EQUIP-DPS	\$324.28							\$324.28	
ZOVR	OVER PAYMENT REFUNDABLE	\$52.00	\$52.00							
ZOVF	OVER PAYMENT FUND FORFEIT	\$1.77	\$1.77							
ZOVR	OVERPAYMENT REFUNDED	(\$52.00)	-\$52.00							
ZPCOF	PRISON CONSTRUCTION DUI	\$2,180.81								\$2,180.81
ZPRSU	PROBATION SURCHARGE (\$5.00 & \$10.00)	\$2,585.50								\$2,585.50
ZPSEF	PUBLIC SAFETY EQUIPMENT FUND	\$1,020.00								\$1,020.00
ZPUBZ	PUBLIC DEFENDER FEES	\$86.93	\$86.93							
ZRCA	REGISTRAR OF CONTRACTOR	\$0.00								\$0.00
ZRST	RESTITUTION IN (TRUST)	\$0.00	\$0.00							
ZRT	RESTITUTION IN	\$656.67	\$656.67							
ZROUT	RESTITUTION OUT	(\$656.67)	-\$656.67							
ZSHWY	STATE HIGHWAY 28-8991, 28-8993F	\$0.00								\$0.00
ZSHWZ	STATE HIGHWAY 28-710C	\$0.00								\$0.00
ZSLPC	DSPLY SUSP PLATE (CITY)	\$97.01	\$97.01							
ZSLPD	DSPLY SUSP PLATE (DPS)	\$0.00								\$0.00
ZSLPT	DSPLY SUSP PLATE (TRIBAL)	\$0.00						\$0.00		
ZOS14	OFFICER SAFETY-YA POLICE	\$2.06						\$2.06		
	Totals	\$58,151.39	\$24,586.63	\$3,535.88	\$83.15	\$321.61	\$558.18	\$2.06	\$324.28	\$28,739.60
	Total REVENUE COLLECTED		Total City GEN FUND Net Amount	Total Local COURT Enhancement	Total MARSHAL Safety Equip	Total Local JCEF	Total YC Jail	Total YAN Tribal Police	Total DPS Safety Equip	Total STATE Treasurer

I, Judge Harry Cipriano, Magistrate of the Town of Camp Verde Precinct in Yavapai County Arizona, do hereby certify the foregoing is true and correct account of the fees and fines collected by me for the month of December 2011

SIGNED: _____

[Handwritten Signature]

DATE: _____

1-4-12

2011 Camp Verde Municipal Court
December December-Day of Month

		Totals from Prior Mo	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
DAILY RECEIPTS SECTION																		
CASH	\$185,776.33	\$397.50					\$553.00	\$307.00	\$313.00	\$543.00								
CHECK	\$286,137.08	\$1,765.00					\$2,996.00	\$430.00	\$389.00	\$287.00				\$514.97	\$104.60	\$350.00	\$928.00	
CREDIT CARD	\$251,642.19	\$1,291.00					\$1,078.00	\$4,678.00	\$0.00	\$330.84				\$3,035.00	\$1,936.00	\$500.00	\$1,484.85	
FARE ONLINE	\$17,032.14									\$829.51				\$2,239.00	\$427.80	\$263.00	\$2,106.00	
(THIS LINE SHOULD BALANCE WITH DAILY TOTAL-)) BANK	\$720,588.74	\$3,483.50	\$0.00	\$0.00	\$0.00	\$0.00	\$4,627.00	\$5,415.00	\$682.00	\$1,770.45	\$0.00	\$0.00	\$0.00	\$481.95	\$2,468.30	\$1,113.00	\$3,087.98	\$0.00
(ENTER AS A NEGATIVE NUMBER) DISBURSEMENTS	\$84,777.05							\$817.75						\$6,270.92	\$2,468.30	\$1,113.00	\$3,087.98	\$0.00
NET DAILY RECEIPTS	\$879,831.72	\$3,483.50	\$0.00	\$0.00	\$0.00	\$0.00	\$4,627.00	\$5,275.34	\$882.00	\$1,770.45	\$0.00	\$0.00	\$0.00	\$6,270.92	\$2,468.30	\$1,113.00	\$3,768.97	\$0.00
AZTEC FUNDS DISBURSEMENT		Totals from prior month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
ZATT	ATTORNEY FEE REIMBURSEMENT	\$12,104.87																
ZBND	BOND POSTED IN - THIS COURT	\$74,531.12	\$1,250.00				\$719.00	\$900.00	\$438.00	\$38.95								\$334.56
	BOND OUT	\$74,531.12						\$900.00	\$438.00					\$321.00	\$578.00	\$600.00	\$1,200.85	
ZCEF	CLEAN ELECTIONS FUND	\$26,701.25	\$84.72					\$900.00	\$81,330.98	\$300.00								\$1,791.90
ZCEH	COURT ENHANCEMENT FUND	\$44,570.20	\$100.00				\$181.37	\$217.54	\$86.03	\$57.65				\$202.94	\$82.53	\$18.04	\$118.07	
ZCJEF	CRIMINAL JUSTICE ENHANCEMENT FUND	\$125,841.42	\$445.19				\$758.51	\$1,022.47	\$310.27	\$270.93				\$342.61	\$160.00	\$297.09	\$200.00	
ZCPRF	CHILD PASSENGER RESTRAINT FUND	\$503.57																
ZDDS	DEFENSIVE DRIVING DIVERSION FEE	\$40,679.40																
ZDECJ	DRUG & GANG ENFORCEMENT FINES	\$11,093.55					\$241.00	\$134.00		\$17.00				\$582.61	\$87.00		\$18.00	
ZDEFP	DEFERRED PROSECUTION	\$3,910.00					\$53.57	\$88.75							\$10.14		\$18.82	\$18.00
ZDMS	DNA STATE 3% & 7% SURCHARGE	\$17,740.65	\$89.51				\$112.98	\$197.16	\$48.19	\$77.89				\$134.68	\$57.70	\$14.50	\$81.22	
ZDUIA	DUI ABATEMENT FUND	\$6.00																
ZFARE1	FARE1 19%	\$13,218.89	\$98.76				\$14.38	\$31.84	\$7.99	\$138.18				\$182.82			\$78.17	
ZFARE2	FARE2 3%	\$5,076.04	\$70.00							\$9.00								
ZFINE	BASE FINES	\$207,807.92	\$847.17				\$1,281.89	\$1,785.83	\$860.19	\$488.57				\$1,768.82	\$655.19	\$144.46	\$1,000.72	
ZFORF	BOND FORFEITURES	\$1,000.00																
ZFTGS	FILL-THE-GAP SURCHARGE (7%)	\$18,649.67	\$80.34				\$112.63	\$182.20	\$48.74	\$40.76				\$142.40	\$57.77	\$12.80	\$81.27	
ZXDUI	XTRA DUI ASSMT	\$3,350.28						\$50.00		\$42.01				\$84.03				
ZGFND	GENERAL FUND	\$0.00																
ZHRFD	HIGHWAY USER TO LPR & REG 28-2533C	\$90.43																
ZHRF1	HIGHWAY USER OVERWEIGHT	\$8,886.39																
ZHRF3	HURF 28-2533C REGISTRATION	\$240.52																
ZHRFC	HURF TO CITY PD & REG 28-2533C	\$0.00																
ZJCL	JCEF LOCAL TIME PAYMENT	\$4,280.72	\$28.00															
ZJCLF	JCEF LOCAL FILING FEES	\$48.00					\$21.00	\$14.00	\$7.00	\$28.00				\$28.00	\$7.00	\$14.00	\$7.00	
ZJCS	JCEF STATE TIME PAYMENT	\$7,884.83	\$62.00				\$1.76								\$0.38		\$1.41	
ZJCSF	JCEF STATE FILING FEES	\$114.02					\$7.00	\$20.00	\$13.00	\$62.00				\$52.00	\$12.00	\$8.00	\$13.00	
ZJF	JAIL (INCARCERATION) FEES	\$8,937.43					\$4.10								\$0.80		\$3.28	
ZLCL	LOCAL COSTS/FEES WARRANT/DEFAULT	\$17,324.19	\$50.00					\$90.00	\$90.00	\$100.00							\$7.79	
ZLOCL	CITY GENERAL FUND	\$1,650.00												\$100.00	\$80.00		\$100.00	
ZMISC	MISCELLANEOUS FEES	\$429.48																
ZMSEF	MEDICAL SERVICES ENHANCEMENT FUND	\$84,830.31	\$125.18				\$18.84								\$3.24		\$12.33	
ZOS1	2011 ADD'L ASSMT-STATE TRSR	\$2,786.33	\$24.71				\$409.79	\$482.70	\$26.92	\$74.94				\$253.88	\$107.20	\$20.42	\$158.90	
ZOS11	OFFCR SAFETY EQUIP-MARSHAL	\$361.49	\$4.00				\$74.25	\$88.73	\$32.00	\$22.05				\$81.78	\$42.42	\$8.17	\$57.84	
ZOS2	ADD'L ASSMT-CITY TRSR	\$3,458.82	\$1.09				\$4.00	\$9.38	\$4.00	\$4.58				\$15.86	\$1.22	\$4.09	\$4.61	
ZOS5	OFFCR SAFETY EQUIP-DPS	\$1,013.67	\$7.02				\$9.20	\$11.30	\$4.00	\$2.78				\$11.47	\$5.30	\$1.02	\$6.65	
ZOVR	OVERPAYMENT FUND - IN (REFUND)	\$551.08					\$33.13	\$40.00	\$12.00	\$6.47				\$30.01	\$20.00		\$22.10	
ZOVRT	OVERPAYMENT FUND - IN (FORFEIT)	\$966.61					\$52.00											
ZOVRT	OVERPAYMENT REFUNDED - OUT	\$91,029.00																
ZPCOF	PRISON CONSTRUCTION DUI	\$14,642.38					\$75.00	\$51.20										\$82.00
ZPRSU	PROBATION SURCHARGE (\$5.00 & \$10.00)	\$32,973.83	\$121.75				\$203.88	\$270.93	\$107.27	\$61.89				\$42.01		\$200.00	\$600.00	
ZPSEF	PUBLIC SAFETY EQUIPMENT FUND	\$8,742.48						\$48.00						\$287.92	\$111.25	\$27.82	\$161.12	
ZPUBZ	PUBLIC DEFENDER FEES	\$593.03																\$500.00
ZRCA	REGISTRAR OF CONTRACTOR	\$0.00																\$28.25
ZRST	RESTITUTION - TRUST ACCOUNT	\$0.00																
ZRT	RESTITUTION IN	\$5,458.51																
ZROUT	RESTITUTION OUT	\$8,488.90					\$38.88		\$42.01					\$475.00				
ZSHWY	STATE HIGHWAY 28-5991; 28-6993P	\$0.00																
ZSHWY	STATE HIGHWAY 28-710C	\$0.00																
ZSLPC	DSPLY SUSP PLATE (CITY POLICE)	\$5,026.83																
ZSLPD	DSPLY SUSP PLATE (DPS)	\$1,251.30								\$44.92								
ZSLPT	DSPLY SUSP PLATE (TRIBAL POLICE)	\$270.00																
ZOS14	OFFICER SAFETY-YAV APACH	\$4.00	\$1.34															\$0.72
Posted Daily Totals:			\$3,483.50	\$0.00	\$0.00	\$0.00	\$4,627.00	\$5,275.34	\$882.00	\$1,770.45	\$0.00	\$0.00	\$0.00	\$6,270.92	\$2,468.30	\$1,113.00	\$3,768.97	\$0.00
Monthly Beginning Receipt:																		
Monthly Ending Receipt:																		
							BONDS AT											
							BEGINNING OF MONTH:											
							BOND ALLOCATIONS											
							POSTED THIS MONTH:							\$13,931.45				

17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Monthly Totals	YTD Bank Receipts Total			
		\$1,098.00	\$1,525.00	\$981.00	\$1,053.46					\$2,444.85	\$100.00	\$246.00			\$11,089.28	\$179,845.81	Void Ck		
		\$2,724.00	\$1,322.00	\$973.00	\$935.00					\$8,274.00	\$234.00	\$234.00			\$27,479.45	\$319,816.54	CASH		
		\$678.00	\$767.00	\$1,484.00	\$917.00					\$2,681.00	\$1,683.00	\$2,581.17			\$23,384.81	\$275,022.10	CHECK		
		\$1,764.77	\$20.00		\$629.51										\$4,002.87	\$21,035.01	CREDIT		
\$0.00	\$0.00	\$5,262.77	\$3,824.80	\$3,088.00	\$3,534.97	\$0.00	\$0.00	\$0.00	\$0.00	\$13,589.85	\$1,917.00	\$3,041.17	\$0.00	\$0.00	\$85,916.51	\$66,525.26	FARE		
		(\$804.80)	(\$188.00)		(\$791.60)						(\$243.85)				\$3,780.32	\$14,847.19	TOTAL RE		
\$0.00	\$0.00	\$5,782.77	\$3,534.80	\$3,058.00	\$2,773.37	\$0.00	\$0.00	\$0.00	\$0.00	\$13,589.85	\$947.15	\$3,041.17	\$0.00	\$0.00	\$82,148.39	741,878.11	NET		
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Monthly Agency Totals	Yearly Running Totals			
		\$128.67	\$42.00	\$99.25	\$189.89					\$231.51	\$100.00				\$1,179.61	\$12,285.80	ZATT		
			\$761.80	\$906.00						\$6,478.00	\$480.00				\$13,931.45	\$48,462.57	ZBND		
		(\$300.00)		(\$180.00)	(\$390.00)					(\$1,637.00)	(\$997.00)				(\$1,989.43)	(\$86,511.43)	ZBND		
		\$162.67	\$103.48	\$98.63	\$109.50					\$274.86	\$75.18	\$138.70			\$1,989.91	\$28,701.18	ZCEF		
		\$435.91	\$104.24	\$158.11	\$120.00					\$930.00	\$140.00	\$300.00			\$3,536.80	\$47,086.08	ZCEF		
		\$858.51	\$486.35	\$463.40	\$514.79					\$1,281.80	\$353.42	\$681.63			\$8,389.58	\$135,341.00	ZCJEF		
		\$1,164.90		\$97.00	\$184.00					\$1,667.00	\$184.00	\$164.00			\$101.30	\$804.87	ZCPRF		
		\$88.82	\$80.28	\$108.07											\$3,368.00	\$18,014.40	ZD05		
		\$100.00	\$250.00												\$438.31	\$11,531.88	ZDECJ		
		\$125.80	\$71.34	\$68.01	\$76.65					\$186.01	\$100.00	\$97.06			\$475.00	\$4,385.00	ZDEFJ		
										\$280.00					\$1,317.21	\$18,087.38	ZDNA2		
															\$250.00	\$296.00	ZDUIA		
		\$344.21	\$15.96	\$60.69	\$148.98					\$747.08		\$331.17			\$2,198.01	\$18,414.90	ZFARE1		
		\$70.80		\$2.00	\$70.00					\$70.00		\$5.00			\$455.00	\$6,141.62	ZFARE2		
		\$1,866.04	\$870.28	\$892.70	\$915.27					\$2,438.53	\$881.95	\$1,125.85			\$18,751.38	\$224,588.28	ZFINE		
		\$120.80	\$77.44	\$69.00	\$76.80					\$182.00	\$85.94	\$87.00			\$0.00	\$1,000.00	ZFORF		
			\$12.80	\$25.00	\$71.01					\$1,050.00					\$1,430.18	\$26,042.63	ZFOS		
															\$1,334.65	\$4,884.93	ZXDUI		
															\$0.00	\$0.00	ZGFND		
															\$0.00	\$80.15	ZHRFD		
															\$0.00	\$8,863.39	ZHRF1		
															\$0.00	\$240.52	ZHRF3		
															\$0.00	\$0.00	ZHFC		
		\$35.00	\$28.00	\$8.40	\$49.00					\$21.00	\$7.00	\$14.00			\$316.40	\$4,807.12	ZJCL		
		\$1.88													\$5.21	\$54.21	ZJCLF		
		\$84.08	\$89.90	\$16.69	\$81.00					\$38.00	\$15.00	\$26.00			\$507.89	\$8,572.51	ZJCS		
		\$4.20													\$12.76	\$126.78	ZJCSF		
		\$195.39	\$66.08	\$11.77	\$52.05					\$104.98					\$455.83	\$7,383.28	ZJF		
		\$150.00		\$84.02	\$200.00					\$480.00	\$20.00	\$100.00			\$1,874.82	\$18,988.21	ZJGL		
															\$0.00	\$1,650.00	ZLOCL		
		\$15.12													\$48.53	\$478.01	ZMISC		
		\$237.15	\$154.82	\$126.16	\$112.29					\$557.32	\$97.78	\$180.31			\$2,989.67	\$37,240.88	ZMSEF		
		\$57.88	\$27.12	\$32.68	\$59.42					\$112.81	\$32.00	\$49.00			\$818.84	\$3,585.17	ZOS1		
		\$8.89	\$4.29	\$0.34	\$5.72					\$4.41		\$8.00			\$83.15	\$444.64	ZOS11		
		\$7.75	\$3.40	\$4.00	\$7.45					\$7.10	\$4.00	\$8.60			\$102.85	\$448.17	ZOS2		
		\$20.27	\$8.28	\$16.00	\$24.00					\$52.00	\$16.00	\$16.00			\$324.28	\$1,337.95	ZOS5		
															\$82.00	\$803.08	ZOVR		
										\$1.77					\$1.77	\$98.26	ZOVP		
		\$100.00		\$38.80	\$173.80					\$1,000.00					\$82.00	\$1,072.00	ZOYP		
		\$233.57	\$137.82	\$117.23	\$179.36					\$313.72	\$80.00	\$180.00			\$2,180.81	\$18,729.20	ZPCOF		
		\$80.00	\$175.00	\$88.20	\$180.00										\$2,585.50	\$35,859.33	ZPRSU		
		\$10.74	\$8.84	\$5.77	\$13.35					\$18.73					\$1,620.00	\$10,343.48	ZPSEF		
															\$88.93	\$879.96	ZPUBZ		
															\$0.00	\$0.00	ZRCA		
															\$0.00	\$0.00	ZAST		
															\$658.67	\$6,118.18	ZRT		
															\$898.87	\$8,115.08	ZROUT		
															\$0.00	\$0.00	ZSHWY		
															\$0.00	\$0.00	ZSHWZ		
															\$87.01	\$5,123.34	ZSLPC		
															\$0.00	\$1,251.30	ZSLPD		
															\$0.00	\$270.00	ZSLPT		
															\$2.06	\$8.08	ZOS14		
\$0.00	\$0.00	\$5,782.77	\$3,534.80	\$3,058.00	\$2,773.37	\$0.00	\$0.00	\$0.00	\$0.00	\$13,589.85	\$947.15	\$3,041.17	\$0.00	\$0.00	\$82,148.39				
Posted Monthly Total:																\$62,148.39			
Yearly Running Total:																	\$742,085.11		

1-3-12
 OK
 w/ Allocation
 w/ ch Drsk. report
 w/ Bond cards & report

bond beg of month	4554.00	Bonds Previous Month	\$ 4,554.00
bonds posted this month	13931.45	Posted Monthly Total	\$ 62,146.39
bonds out this month	<u>-9936.45</u>	Total Monthly Revenue	<u>\$58,151.39</u>
net EOM	<u>8549.00</u>	New Bond EOM Total	<u>\$ 8,549.00</u>



Library Director's Report

December 2011

Statistical Report

Statistics for the most part will be reported on a separate sheet attached to this report. I can inform you here that 1785 people walked into the library in December. There were 180.5 work hours volunteered in December.

Physical Changes to the Current Library / New Library Developments

Other than routine maintenance, everything has been working fine.

There is nothing new to report on the loan/grant application to USDA this month. I will keep you posted

Books Videos, Computer Updates

In December, we added 172 items to the collection.

All of our new computers are functioning as they should.

We have received a new public access computer and a printer/fax/copier for people to use for job hunting activities at no charge. There are a few administrative details to be worked out before the equipment will be deployed.

Programs & Activities

In December, we hosted 2 adult programs, 3 children's program, and 1 school visits. We had a total of 64 adults 2 teens and 83 children at our programs. We are always looking for free and low cost programs for adults and kids.

All of our programs are going well this year with the exception of an open computer lab for parents & children. We may discontinue it and find something to take its place.

We have put together a program about how to use our Overdrive service and e-readers. It will be an open time on a January 17th & 24th from 1 – 5 PM. People will sign up and come in for instruction. All we are asking is for people to know how to use their e-readers in general & we will show them how to use Overdrive with their readers

As other opportunities for programming come up we will look into them.

Funding & Fund Raising

The Library Endowment continues to hold their monthly book sales. They usually bring in about \$500 or \$600 per month. They are starting to plan for next year's Denim & Lace fundraiser next April. New forms were explained, and we should start soliciting and accepting donations in February.

The Basha's "Shop and Give" program is in finished for another year. You will be able to link your Thank You cards to the numbers for the Library Endowment (23066) and CCCVL (25034) when the program resumes again in the fall. You may attach up to 3 numbers to your Thank You Card and your shopping dollars will be split that many ways.

Publicity

There was no publicity for the library this month. We started planning publicity for upcoming adult library programs. Be on the lookout for the information

Meetings Attended

I attended a network managers meeting remotely from the county office building in Cottonwood. There were some bugs to be worked out of the system. We discussed new contracts between member libraries and the county for computer services.

Miscellaneous Items

We are in the process of compiling the results of the survey we did to determine what services are needed and wanted. We were also were a drop off point for the town's CIP Survey. From the results I saw, things are very encouraging for the new library.

Page 3 of 4	YAVAPAI COUNTY LIBRARY DISTRICT - CUMULATIVE MONTHLY STATISTICS										Jul-11						
VER	BOOKS AND MAGAZINES				AUDIO/VISUAL					TOTAL	PROGRAMS						
MONTH	ADULT	YA	JUV	*PB EXCH.	AUDIO JUV	ADT	VIDEO JUV	ADT	CD	*OTHER	CIRC	# ADULT PROG.	PROG ATTEND	# YA PROG.	PROG ATTEND	# JUV (0-14) PROG.	PROG ATTEND
July	3310	294	991	271		71	123	367	17	29	5473	3	97	1	7	8	165
August	3827	279	1553	265		60	172	409	34	34	6633	3	84	1	4	7	146
September	4310	343	2131	230		53	216	534	92	58	7967	4	73	1	24	6	164
October	3841	327	1900	261		80	228	553	45	20	7255	5	110	0	13	6	202
November	4064	411	1933	236		96	156	556	17	30	7499	4	108	0	2	10	233
December	3512	329	1776	226		69	193	475	25	34	6639	2	64	0	2	4	83
January											0						
February											0						
March											0						
April											0						
May											0						
June											0						
YTD	22864	1983	10284	1489	0	429	1088	2894	230	205	41466	21	536	3	52	41	993

****OTHER" means puzzles + all renewals + ILLs borrowed.**

****Periodicals and magazines, unless individually barcoded, will go under paperback exchange (PB EXCH.)**

NOTE: The count for attendance at each type of program should include all persons in attendance, no matter what age.

TOTAL
ATTEND.
281
245
261
336
343
155
0
0
0
0
0
0
0
0
1621

SUBMIT CUMULATIVE REPORT TO LIBRARY DISTRICT BY THE 10TH OF EACH MONTH

REFERENCE		HITS AGAINST ELECTRONIC RESOURCES		INTERLIBRARY LOAN				VOLUNTEER HOURS			
VER	NO. OF REQUESTS	NO. OF REQUESTS COMPLETED	INCOMPLETE REQUESTS SENT TO OTHER LIBS. OR LIB. DISTRICT	ANSWERS PROVIDED TO OTHER LIBRARIES	***LOCAL RESOURCES	***REMOTE RESOURCES	BORROWED FROM ARIZ. LIBRARIES	BORROWED FROM OUT OF STATE	LOANED TO ARIZ. LIBRARIES	LOANED OUT OF STATE	
July	92	92					831	11	885	9	287.75
August	128	128					1372	7	1042	19	310.75
September	101	101					1485	18	967	15	173.75
October	107	107					1032	8	834	16	281.25
November	116	116					1536	19	901	12	261.5
December	98	98					1491	14		24	180.5
January											
February											
March											
April											
May											
June											
YTD	642	642	0	0	0	0	7747	77	4629	95	1495.5
<p>Unless you have counting software, "HITS" statistics will be taken in October and April only. You will be notified of the day. A hit is counted every time the "search" command is used. ****"Local Resources" means use of resources paid for by the library used by patrons in the library. ****"Remote resources" means use of library equipment to gain access to resources not paid for by the library.</p>											

SUBMIT CUMULATIVE REPORT TO LIBRARY DISTRICT BY THE 10TH OF EACH MONTH

01/05/2012 7:13 AM

PROJECT VALUATION AND FEE REPORT

PAGE: 1

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 12/01/2011 THRU 12/31/2011

EXPIRE DATES: 0/00/0000 THRU 99/99/9999 USE SEGMENT DATES

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20110229 03-RES REM	12/06/2011 12/06/2011	NORTERRA PROPERTIES LLC RESIDENTIAL REMODEL	182 SILVER BUGLE E 03-RESREM - RESIDENTIAL REM	FAMILY FAMILY	RESIDENTIAL REMODEL 80,000.00	03-RES REM 1,433.68
20110243 GRADING	11/30/2011 12/07/2011	RAINBOW ACRES GRADING	2120 RESERVATION LOOP RD GRADING - GRADING	TOPLINESUP TOPLINESUP	GRADING 50,000.00	GRADING 2,554.50
20110252 POOL-IN	11/07/2011 12/14/2011	DEMBECK, CRAIG INGROUND SWIMMING POOL	1884 SUMMIT VIEW POOL-IN - IN GROUND POOL	BIDDLE BIDDLE	INGROUND SWIMMING POOL/BARR 35,000.00	POOL-IN 837.21
20110274 PORCH/PAT	12/14/2011 12/14/2011	TOWN OF CAMP VERDE PORCH/PATIO/DECK	432 MAIN ST 200 PORCH - PORCH/PATIO	OWNER OWNER	RAMP ADDITION 2,160.00	PORCH/PAT 0.00
20110277 04-RES ACC	12/05/2011 12/05/2011	BROWN, ROBERT & NANCY RESIDENTIAL ACCESSORY BLD	1217 MCCRACKEN LN	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 5,400.00	RES ACC 231.66
20110292 MECH-RES	11/28/2011 12/12/2011	MCDONALD, RANDY RESIDENTIAL MECHANICAL	1363 CHEYENN LN MECH-RES - RESIDENTIAL MECH	MCDONALDBR OWNER	RESIDENTIAL MECHANICAL 0.00	MECH-RES 100.00
20110293 MECH-RES	11/28/2011 12/12/2011	MCDONALD, RANDY RESIDENTIAL MECHANICAL	1055 CHEYENNE LN MECH-RES - RESIDENTIAL MECH	MCDONALDBR MCDONALDBR	RESIDENTIAL MECHANICAL 3,340.00	MECH-RES 100.00
20110284 MECH-RES	12/07/2011 12/08/2011	MCDONALD, RANDY RESIDENTIAL MECHANICAL	1055 CHEYENNE LN MECH-RES - RESIDENTIAL MECH	MCDONALDBR MCDONALDBR	RESIDENTIAL MECHANICAL 3,326.00	MECH-RES 185.46
20110285 ELE-COM	12/06/2011 12/06/2011	SMITH, NORMAN COMMERCIAL ELECTRICAL	3611 OLD STATE HWY 279 ELE-COM - COMMERCIAL ELECTR	MULCAIRE&S MULCAIRE&S	LIGHT POLES 5,000.00	UTIL-COMBO 283.56
20110287 Z-ADMIN	0/00/0000 12/05/2011	MD CONSTRUCTION, INC. ADMINISTRATIVE REVIEW	1928 HAYFIELD DRAW ADMIN - ADMINISTRATIVE REVI	OWNER OWNER	ADMINISTRATIVE REVIEW 0.00	Z-ADMIN 500.00
20110288 ELE-RES	12/06/2011 12/06/2011	BUFFALO RUN MHP - GARY JONE RESIDENTIAL ELECTRICAL	2223 ARENA DEL LOMA 52 ELE-RES - RESIDENTIAL ELECT	GUERRAMOB GUERRAMOB	RESIDENTIAL ELECTRICAL 500.00	ELE-RES 50.00
20110289 B/RW	12/20/2011 12/20/2011	GRESSLY, WILLIAM & CAMER BLOCK/RETAINING WALL	4850 WESTERN DR BLOCK - BLOCK/RETAINING WAL	HOMETECH HOMETECH	BLOCK/RETAINING WALL 7,392.00	B/RW 277.86
20110292 ELE-RES	12/12/2011 12/12/2011	PRIGGE, JEFFREY & TERRI RESIDENTIAL ELECTRICAL	1946 WOT EVANS DR ELE-RES - RESIDENTIAL ELECT	LIGONEXCAV LIGONEXCAV	RESIDENTIAL ELECTRICAL 1,560.00	ELE-RES 50.00
20110293 SIGN-WALL	12/13/2011 12/15/2011	CARDINI CUSTOM FURNITURE WALL SIGN	275 4TH ST. SIGN-WALL - WALL SIGN	MFC OWNER	WALL SIGN 100.00	SIGN 30.00
20110294 ELE-RES	12/13/2011 12/13/2011	WESTER, TRAVIS RESIDENTIAL ELECTRICAL	3262 CLINTON LN. E. ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 2,500.00	ELE-RES 50.00
20110295 ELE-RES	12/13/2011 12/13/2011	LARKEY, STEVEN & SHERRY RESIDENTIAL ELECTRICAL	3341 SPRING LN ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 250.00	ELE-RES 50.00

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 12/01/2011 THRU 12/31/2011 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20110296 ELE-RES	12/14/2011 12/14/2011	MCDONALD, PHYLLIS RESIDENTIAL ELECTRICAL	1645 PARRISH RD ELE-RES - RESIDENTIAL ELECT	WILSON&SON WILSON&SON	RESIDENTIAL ELECTRICAL 300.00	ELE-RES 50.00
20110297 PLB-COM	12/14/2011 12/14/2011	WONG, DAMIEN-THE HORN COMMERCIAL PLUMBING	348 MAIN ST S #17 PLB-COM - COMMERCIAL PLUMBI	JERICHOCOON JERICHOCOON	COMMERCIAL PLUMBING 500.00	PLB-COM 50.00
20110298 FENCE	12/20/2011 12/14/2011	WONG, DAMIEN-THE HORN FENCE	348 MAIN ST S #17 FENCE - FENCE	JERICHOCOON JERICHOCOON	FENCE 5,000.00	FENCE 10.00
20110299 ELE-RES	12/15/2011 12/15/2011	VEALE, ALAN & DOMINIQU RESIDENTIAL ELECTRICAL	2907 VERDE RIVER DR ELE-RES - RESIDENTIAL ELECT	LEAD OWNER	RESIDENTIAL ELECTRICAL 2,000.00	ELE-RES 50.00
20110304 ELE-RES	12/29/2011 12/29/2011	COPPER CANYON ELECTRIC INC RESIDENTIAL ELECTRICAL	4112 CRIPPLE CREEK E. ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 100.00	ELE-RES 50.00
20110305 ELE-RES	12/29/2011 12/29/2011	REEVES, SHARON RESIDENTIAL ELECTRICAL	3079 WHITE BIRCH S. ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 250.00	ELE-RES 50.00
*** TOTALS ***		NUMBER OF PROJECTS: 22		VALUATION:	204,678.00 FEES:	6,993.93

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 12/01/2011 THRU 12/31/2011 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
03-RES - RESIDENTIAL REMODEL	1	80,000.00	1,433.68
04-RES - RESIDENTIAL ACCESSORY BL	1	5,400.00	231.66
B/RW - BLOCK/RETAINING WALL L	1	7,392.00	277.86
ELE-COM - COMMERCIAL ELECTRICAL	1	5,000.00	283.56
ELE-RES - RESIDENTIAL ELECTRICAL	8	7,460.00	400.00
FENCE - FENCE	1	5,000.00	10.00
GRADING - GRADING	1	50,000.00	2,554.50
MECH-RES - RESIDENTIAL MECHANICAL	3	6,666.00	385.46
PLB-COM - COMMERCIAL PLUMBING	1	500.00	50.00
POOL-IN - INGROUND SWIMMING POOL	1	35,000.00	837.21
PORCH/PAT - PORCH/PATIO/DECK	1	2,160.00	0.00
SIGN-WALL - WALL SIGN	1	100.00	30.00
Z-ADMIN - ADMINISTRATIVE REVIEW	1	0.00	500.00
*** TOTALS ***	22	204,678.00	6,993.93

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 12/01/2011 THRU 12/31/2011 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEEs
BLANK - *BLANK*	1	1	5,400.00	231.66
03-PESREM - RESIDENTIAL REMODEL	1	1	80,000.00	1,433.68
ADMIN - ADMINISTRATIVE REVIEW	1	1	0.00	500.00
BLOCK - BLOCK/RETAINING WALL	1	1	7,392.00	277.86
ELE-COM - COMMERCIAL ELECTRICAL	1	1	5,000.00	283.56
ELE-RES - RESIDENTIAL ELECTRICAL	8	8	7,460.00	400.00
FENCE - FENCE	1	1	5,000.00	10.00
GRADING - GRADING	1	1	50,000.00	2,554.50
MECH-RES - RESIDENTIAL MECHANICAL	3	3	6,666.00	385.46
PLB-COM - COMMERCIAL PLUMBING	1	1	500.00	50.00
POOL-IN - IN GROUND POOL	1	1	55,000.00	837.21
PORCH - PORCH/PATIO	1	1	2,160.00	0.00
SIGN-WALL - WALL SIGN	1	1	100.00	30.00
*** TOTALS ***	22	22	204,678.00	6,993.93

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 12/01/2011 THROUGH 12/31/2011
USE SEGMENT DATES: YES
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***

SPECIAL NOTES:

TOTAL PERMITS FOR MONTH: 22

EMPLOYEE TRAINING:

ZONING COMPLAINTS FOR THE MONTH:

Files Continued from Previous Month	26
New Files (started/investigated)	8
Files Closed (in compliance)	2
Property Inspections Performed	3
Zoning Violations Issued	0
Courtesy Letters Sent	0
Citations Issued	0
Civil Hearings	0
Criminal Complaints Filed	0

MISCELLANEOUS DUTIES PERFORMED

Zoning Clearances	9
Misc. Site Inspections	0
Misc. Meetings	0
Town Postings	2
Business License Review	6
Business License Site Inspections	0
Document Transmittals	0

PLAN REVIEWS FOR THE MONTH: 11

INSPECTIONS FOR THE MONTH: 40

VIOLATIONS FOR THE MONTH:

Dangerous Building:	1
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Grading w/o permit:

Building w/o permit:

	Building	Planning	Total
PHONE CALLS RECEIVED:	221	230	451
CUSTOMERS ASSISTED:	94	43	137

**TOWN OF CAMP VERDE MUNICIPAL DEVELOPMENT FEES
MONTHLY REPORT: December 2011**

NAME	ADDRESS	POLICE	GEN GOV.	LIBRARY	PARKS & REC	FEES/MONTH	FEES YTD	DATE	
SFR		\$275.00	\$578.00	\$549.00	\$1,225.00	Unit Fee: \$2627.00			
TOTAL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,627.00		
MANUFACTURED HOMES		\$249.00	\$523.00	\$497.00	\$1,109.00	Unit Fee: \$2378.00			
TOTAL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
MULTI-FAMILY		\$300.00	\$630.00	\$599.00	\$1,336.00	Unit Fee: \$2865.00			
TOTAL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
NON-RESIDENTIAL	ADDRESS/DF CODE	SQ. FT.	POLICE	GEN GOV.	LIBRARY	PARKS & REC	FEES/MONTH	FEES YTD	DATE

**TOWN OF CAMP VERDE MUNICIPAL DEVELOPMENT FEES
MONTHLY REPORT: December 2011**

TOTAL									
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
OTHER NON-RESIDENTIAL	SQ. FT.								
TOTAL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
REVENUE ACCOUNTS		POLICE	GEN GOV.	LIBRARY	PARKS & REC	FEES/MONTH	FEES YTD		
TOTAL REVENUE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,627.00		
		POLICE	GEN GOV.	LIBRARY	PARKS & REC				
Year to Date Totals by Category		YTD Total	YTD Total	YTD Total	YTD Total				
		\$275.00	\$578.00	\$549.00	\$1,225.00				
TABLE ONE DEVELOPMENT FEES		Police	Gen Gov.	Library	Parks & Rec	Total			
Residential/Per Unit		Per Housing Unit							
Single Family		\$275.00	\$578.00	\$549.00	\$1,225.00	\$2,627.00			
Multifamily		\$300.00	\$630.00	\$599.00	\$1,336.00	\$2,865.00			
Mobile Home		\$249.00	\$523.00	\$497.00	\$1,109.00	\$2,378.00			
Non-Residential		Per 1,000 Square Feet							
820 Com/Shop Ctr 25,000 SF or less		\$1,336.00	\$312.00				\$1,648.00		
820 Com/Shop Ctr 25,001-50,000 SF		\$1,048.00	\$268.00				\$1,316.00		
820 Com/Shop Ctr 50,001-100,000 SF		\$917.00	\$234.00				\$1,151.00		
820 Com/Shop Ctr 100,001-200,000 SF		\$794.00	\$208.00				\$1,002.00		

TOWN OF CAMP VERDE MUNICIPAL DEVELOPMENT FEES

MONTHLY REPORT: December 2011

820 Com/Shop Ctr over 200,000 SF	\$681.00	\$187.00	\$868.00
710 Office/Inst 10,000 SF or less	\$527.00	\$420.00	\$947.00
710 Office/Inst 10,001-25,000 SF	\$427.00	\$388.00	\$815.00
710 Office/Inst 25,001-50,000 SF	\$364.00	\$367.00	\$731.00
710 Office/Inst 50,001-100,000 SF	\$310.00	\$347.00	\$657.00
720 Medical-Dental Office	\$841.00	\$380.00	\$1,221.00
610 Hospital	\$409.00	\$317.00	\$726.00
770 Business Park	\$297.00	\$296.00	\$593.00
110 Light Industrial	\$162.00	\$217.00	\$379.00
140 Manufacturing	\$88.00	\$168.00	\$256.00
150 Warehousing	\$115.00	\$120.00	\$235.00
Other Non-Residential			
320 Lodging (per room)	\$131.00	\$67.00	\$198.00
565 Day Care (per student)	\$104.00	\$15.00	\$119.00
620 Nursing Home (per bed)	\$55.00	\$34.00	\$89.00

**Planning & Zoning
Monthly Report**

December 2011

MJ

December 5, 2011

- **Michael Jenkins, Becky Oium & Jenna Owens met with Paul Cate to review a Development Site Plan submittal for a proposed commercial project off of Old State Highway 279 on Hayfield Draw. Development Review meeting scheduled for Monday January 9, 2012.**

December 6, 2011

- **Jenna Owens met with Mel Preston to review time lines and flow charts regarding various zoning permits that may be required for development.**

December 7, 2011

- **Mike Jenkins, Becky Oium, Jenna Owens and Mel Preston met with Mr. Ignacio Mesa to discuss a proposed Agritourism vineyard, wine tasting, restaurant and processing business. Permitting process requirements were reviewed.**

December 8, 2011

- **Mike Jenkins, Jenna Owens and Mel Preston met with Mr. George Reeve to discuss a proposed RV Park. Permitting process requirements were reviewed.**
- **Mike Jenkins worked with Mr. Ignacio Mesa and the County Assessor to discuss agricultural exemption regarding Mr. Mesa's land.**

December 20, 2011

- **Meeting with Chip Norton on Noxious weeds & discussion of the roll of the Verde Natural Resource Conservation District.**