

**ACTIONS TAKEN
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, DECEMBER 15, 2010
6:30 P.M.**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Regular Session – December 1, 2010

b) Set Next Meeting, Date and Time:

- 1) December 22, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**
2) January 5, 2011 at 6:30 p.m. – Regular Session
January 7, 2011 at 9:00 a.m. – Work Session – General Matters to include, but not be limited to Town Code amendments, policies & procedures, etc.
3) January 12, 2011 at 6:30 p.m. – Work Session – Fireworks
4) January 19, 2011 at 6:30 p.m. – Regular Session
5) January 26, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters

- c) Possible approval of and authorization for the Mayor to sign the letter to the Yavapai-Apache Nation Tribal Council requesting funding in no particular amount pursuant to Section 12(d)(1) of the Tribal-State Gaming Compact to fund projects that the Nation selects.** Staff Resource: Russ Martin

- d) Possible approval of a Special Event Liquor License application for the American Legion Post 93 for a one-day fund raising event to be held on December 31, 2010 at Days Inn & Suites of Camp Verde, located at 1640 W. SR 260.** Staff Resource: Debbie Barber

On a motion by Burnside, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented, with the exception of Item 4.a).

Whatley requested that Item 4.a) be pulled; Garrison requested and received confirmation that the Work Session scheduled for January 7, 2011 will be an all-day event.

4.a) Approval of the Minutes

- 1) Regular Session – December 1, 2010

On a motion by Whatley, seconded by Garrison, the Council unanimously approved the Minutes of December 1, 2010, with the corrections noted.

Referring to Page 2 of the December 1, 2010 Minutes, Whatley requested clarification of the statement that she would be bell ringing, to correctly state that **volunteers** would be bell ringing in front of Basha's Monday through Saturday; German added a further correction, to reflect the time period as Tuesday through Saturday.

5. **Special Announcements & Presentations** – Welcome to the new businesses that registered in November.

- **Mulcaire & Son Contracting, 2197 Derby Drive, Camp Verde**
- **Wesley Properties LLC, 2197 Derby Drive, Camp Verde**
- **The Red Barn, 325 S. Main Street, Camp Verde**
- **DBCS Inc., Phoenix**
- **Superior Commercial Cleaning, 2020 W. Park Verde Rd., Camp Verde**
- **Weston Courier, 611 Rowdy Ranch Drive, Camp Verde**

Burnside said he was once again pleased to announce new businesses, and welcomed the above list for the month of November.

6. **Council Informational Reports.**

Burnside reminded everyone that the reports cannot be discussed; an agenda item can be requested if a member wishes to discuss an issue. The same procedure also applies for members of the public when responding to the Call to the Public items.

German reported on the Visitors Center and Chamber annual Retreat at which new officers were announced as well as the goals set for the new year. Town Manager Martin and German attended the luncheon at which time the goals were reviewed; many of them were tied in to the goals set by the Council for the Town, which indicates that everyone is working together. German also thanked them for the nice lunch that was enjoyed.

Roulette said he attended the Sanitary District Board meeting last Thursday; there was nothing of any special import to share, other than an interesting solar project that was presented. Roulette also thanked all the people and businesses who were involved with the Christmas Lights Parade; it was a good turnout, and a good time was had by all. Special thanks were extended to Ray and Nancy Floyd for the Council float.

Kovacovich commented on the Council member being invited to ride on the Verde Canyon Railroad recently in connection with the Railroad's 20th Anniversary celebration; the members had a great time, and Kovacovich extended congratulations to the Railroad.

Garrison reported on her attendance at the NACOG Economic Development meeting, and the stress at that meeting on the need to "brand" communities, so that when a particular town or community is mentioned there is immediate recognition through that particular brand, or slogan, which should become a part of all printed material in order to foster that recognition. Garrison said she has faith that the community of Camp Verde is capable of coming up with a great idea for its brand. Garrison announced that she has been challenged by the Education Foundation group to get 45 people to each volunteer to make a gallon of chili to participate in a chili cook-off at the school; the students' art work will also be featured and auctioned off at that event, with 90 percent of the proceeds to go to the students. It is hoped that it will become an annual event. Garrison added that one of the hot issues at the Economic Development Council is once again water; everyone should employ special vigilance as to any legislation being considered that will result in moving water from basin to basin to benefit Phoenix.

Burnside said that he and the Town Manager met with Chip Davis and Mayors of adjoining towns and communities to brainstorm a reasonable request to be submitted to the Governor to maintain our Verde Regional State Parks. The importance is to keep our Park open and accessible to visitors, local, State and International. Burnside also reported on the meeting with the Prescott National Forest principals in connection with the bid process for the Copper Canyon Trailhead. This Saturday there will be a meeting at the Feed Store to update the list of in-kind donations to help increase the grant and add more amenities. Burnside commented on his meeting with Mr. Gunnell at Verde Vista; today, the fun Christmas party, and the impressive remodel that has been done, Burnside commended on the excellent work done by Mike Dumas and his crew on cementing the flag pole base and then using due diligence to construct a sidewalk with the excess cement left in the truck. In response to a request for confirmation from the Town Manager, Mr. Martin said that the Economic Development meeting scheduled for tomorrow at 10:00 a.m. at the Marshal's Office Training Room is open to the public; the Town has an opportunity to pursue a grant of significant funding, hopefully by considering different economic development options. Burnside then shared another brainstorm that could also contribute to economic development, and that would be to establish a cannery co-op, and requested that anyone with any history or knowledge of co-ops to get in touch with him to discuss what it would take to get such an operation going. Burnside ended with wishes to all for a Merry Christmas and Happy New Year. Burnside also displayed the plaque received from the State Park for the donation.

7. **Call to the Public for items not on the agenda.**

(Comments from the following individuals are summarized.)

Howard Parrish shared a recent telephone conversation he had with John Nash, a friend who lives in Minnesota, regarding the four feet of snow in that area and more to come.

Sheila Stubler, of Fort Verde State Park, appeared together with Library Director Laurito, both dressed in period costumes, describing the planned upcoming Victorian Christmas activities, and distributing examples of Victorian hand-made decorations to the Council members, along with printed material outlining the

Candlelight Tours scheduled for December 17-18. Ms. Stubler also read the story of how the Victorian Christmas Tree originated in England in the early 19th Century. Ms. Stubler ended her remarks with special thanks to the Council, the Town Manager, the citizens of Camp Verde and all the volunteers.

There was no further public input.

8. **Presentation by Scott Graff, CPA, Colby & Powell, and possible discussion of the Comprehensive Annual Financial Report for the Fiscal Year ending June 30, 2010.**

There was no action taken.

Councilor Garrison requested items 9 & 10:

9. **Discussion, consideration, and possible authorization to delete the NACOG Tourism Committee assignment from Council duties in order to appoint a professional that will better serve the Town.**

On a motion by Garrison, seconded by German, the Council voted unanimously to delete the NACOG Tourism Committee assignment from the Council duties.

10. **Discussion, consideration, and possible appointment of Chamber of Commerce Executive Director Tracie Schimikowsky to the NACOG Tourism committee as the Town's representative.**

On a motion by German, seconded by Roulette, the Council unanimously appointed Tracie Schimikowsky to the NACOG Tourism Committee as the Town's representative.

11. **Discussion, consideration, and possible direction to staff regarding possible preparation of an application for State Housing Funds, which may include federal funding through the HOME Investment Partnership Program or State Housing Funds, and to include possible direction to prepare required application and supporting materials, preparation of revised Town Owner-Occupied Home Rehabilitation Program Guidelines, and also possible advertisement and qualification of potential program recipients to be included on a waiting list.** Staff Resource: Matt Morris

On a motion by German, seconded by Roulette, the Council voted unanimously to direct staff to proceed with preparation of Grant application materials as well as necessary revisions to the Town of Camp Verde Housing Rehabilitation Program Guidelines for final Council approval, at the earliest possible date, and to also direct staff to begin advertisement and income qualification of potential program participants, to improve Town readiness in anticipation of Grant award.

PUBLIC INPUT

(Comments from the following individual are summarized.)

Alan Buchanan said he believes that in the past staff compiled the names of potential recipients of the funding and presented the list to the Housing Commission for consideration, and suggested that some of the Commissions could be started up again to get more people involved and interested in our government.

There was no further public input.

12. **Call to the Public for Items not on the Agenda.**

There was no public input.

13. **Advanced Approvals of Town Expenditures.**

Martin advised the Council that a mistake was made in the administration of the Dava & Associates contract. This afternoon the actual final draft was received; however, the contract refers to a maximum not to exceed 150 without bringing it back, which will be in front of Council on the next Consent Agenda for approval. They will want to be paid now that they are finished. The amount submitted is less than what was budgeted; however, by consent the Council has approved payment, and the expenditure will be made in advance.

14. **Manager/Staff Report**

Martin announced that two employees are leaving, Sharon McCormick who has been with the Town for 23 years and is moving on to work at the jail, and Ralph O'Donnell who is retiring and moving into an important role with the VIP's. Martin added that if you make contact with either of them, he is sure they would appreciate your recognition of their past service.

15. **Adjournment**

On a motion by Garrison, seconded by Kovacovich , the meeting was adjourned at 8:01 p.m.