

**MINUTES  
REGULAR SESSION  
MAYOR AND COUNCIL  
COUNCIL CHAMBERS · 473 S. Main Street, Room #106  
WEDNESDAY, DECEMBER 1, 2010  
at 6:30 P.M.**

**DRAFT**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Council motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**

Mayor Burnside called the meeting to order at 6:30 p.m.

2. **Roll Call**

Mayor Burnside, Vice Mayor Kovacovich, and Councilors Baker, Garrison, German, Roulette, and Whatley were present.

**Also Present:**

Town Manager Russ Martin, Public Works Director Ron Long, Acting Community Development Director Mike Jenkins, Assistant Planner Jenna Owens, and Town Clerk Deborah Barber

3. **Pledge of Allegiance**

Councilor Garrison led the pledge.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

**a) Approval of the Minutes:**

1) Combined Regular/Council Hears P&Z Matters – November 17,2010

**b) Set Next Meeting, Date and Time:**

1) December 15, 2010 at 6:30 p.m. – Regular Session

2) December 22, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**

3) January 5, 2011 at 6:30 p.m. – Regular Session

January 7, 2011 at 9:00 a.m. – Work Session – General Matters to include, but not be limited to Town Code amendments, policies & procedures, etc.

4) January 12, 2011 at 6:30 p.m. – Work Session – Fireworks

5) January 19, 2011 at 6:30 p.m. – Regular Session

6) January 26, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters

**c) Possible approval of Resolution 2010-824, amending Resolution 2010-820, adding Section “F” to Use Permit 2010-02, amending Use Permit PZ 96-02 for parcels 403-19-205, 403-19-013H, 403-19-013J, 403-19-013Q, and 403-19-207 to allow for the continued operation of the Camp Verde RV Resort and to continue with no time limit. Any changes to these uses must come before the Planning & Zoning Commission and Council for approval. The property is located at 1472 Horseshoe Bend Drive. Section F requires the owners to install signage, as required by Yavapai County Flood Control, at the lower section of the property indicated that it is located in a flood zone. Staff Resource: Mike Jenkins**

**d) Possible approval of the SFY 2011 LTAF II application for funding in the amount of \$9,316.25 as it relates to public transportation and authorization for the Mayor to sign contract documents for the Voucher Transit System. This is a budgeted item. Staff Resource: Ron Long**

**e) Possible approval of an Intergovernmental Agreement with Yavapai County Free Library District for Library Services and authorization for the Mayor to execute contract documents. This is a budgeted item. Staff Resource: Gerry Laurito**

On a motion by Baker, seconded by Kovacovich, the Council voted unanimously to approve the Consent Agenda as presented.

5. **Special Announcements & Presentations**

There were no special announcements or presentations.

6. **Council Informational Reports.**

Baker reported that she had attended the Conservation Land Trust event in November and found it to be very interesting. She also attended the Arizona Municipal Risk Pool (Pool) Retreat in November, explaining that Lance Decker had facilitated the first day of the retreat to lead the group in establishing roles and expectations. She advised that discussion included the Pool's operation policies, attracting larger municipalities, professions that serve the Pool, various programs provided to members, improvements to make in the coming year. She noted that the members 'own' the Pool and it is in our best interest to ensure its success. She advised that she had given an investment update report to the Manager and that it was available to all. She advised that she would continue to provide information throughout the year. She closed her report with advising that the League is working on a model ordinance for the new medical marijuana law.

German announced the Adopt-a-Family program and asked Council members for donations and that she will make sure that it gets to Pat Kaminsky. She reported that she had attended the Chamber of Commerce meeting on November 18<sup>th</sup> and that their membership is increasing. She advised that the Visitor's Center had 856 visitors in November and that the visitor total now exceeds that of 2009. Reporting on local events, German advised that Ft. Verde will host the Victorian Christmas on December 11; the Annual Christmas Craft Bazaar is also on December 11; the Christmas Parade of Lights is December 17 and 18; on December 12<sup>th</sup>, the New Thrift Store on SR 260 is planning a blessing of the animals festival free to public; the Pecan and Wine Festival is getting good publicity and are encouraging non-profit organizations to set up at no charge; and the VVREO annual symposium is tentatively scheduled for January 7, 2011. In closing, German displayed postcards from the Parks asking that citizens send the cards to senators and representatives encouraging them to keep our parks open.

Garrison announced that she plans to attend two NACOG meetings tomorrow and will take Pecan & Wine Festival flyers for them to post.

Kovacovich thanked maintenance staff for the Christmas decorations on Main Street, stating that they look very nice.

Whatley reported that she was bell ringing in front of Bashas' Monday through Saturday. She advised that all of the money dropped in the kettles stay in this area and that she was extremely impressed with the giving nature of our citizens in these tough economic times.

Burnside advised that he had attended Mayor/Manager meeting in Sedona and that Cottonwood is looking to make improvements to their sewer plant. He noted that the surrounding communities are also struggling economically. He stated emphatically that we would survive this. He advised that the State Parks passed a resolution in appreciation of the Town's efforts to keep Ft. Verde State Park open. He expressed regrets that he had been unable to attend the meeting. He said there with a meeting with the Manager on December 8 relative to methods in which to keep the State Park open. He noted that the park is our culture, our history. He also advised that he will meet with the Prescott National Forest on December 3 relative to the Copper Canyon Trailhead and that the plans should be available at that time and thanked the citizens for their involvement in this accomplishment.

7. **Call to the Public for items not on the agenda.**

Justin Wayne Wertz spoke to Council about the progress of his planned skateboard event.

Jesse Rodriguez spoke to issues that he had with animal control in our Town. He said that he believed there was a big problem with animals-at-large and further, that the Marshal, animal control, and the Judge would not do anything about enforcing the laws. He said that he was advised to come to Council. He expressed

appreciation to the Manager for his efforts to resolve the issues. He said that his wife is frightened and that he has pictures, but no one will help. He said that when he was arrested, the Judge told him that he needed to 'just let them run'.

8. **Presentation by Steve Ayres relative to the activities of the Centennial Committee.**

Ayres said that he came to Council 18 months ago and asked for a resolution to celebrate the Centennial. He advised that a group was formed through the Historical Society and had grown substantially. He explained that former Council member Jerry Taylor had suggested that the committee collect stories of Camp Verde from the 'old-timers'. The committee thought that was an excellent idea for the legacy project. He explained that the plan to make 30-40 story-telling vignettes about Camp Verde's history and combine a number of the videos to make an hour-long video that would be shown at the Multi-Use Center. He noted that the committee received a \$2,500 donation from the National Parks Service because the project involved children and that the Yavapai-Apache Nation had offered assistance through their expert, Judy Piner. Some of the organizations involved with the project include the School District, Yavapai College, Kiwanis, National Parks Service, Arizona State Parks, and several area charter schools, Beaver Creek Regional Council, the Historical Society, and the Town.

In answer to Garrison's question about the progress of establishing Camp Verde as the geographical center of Arizona, Ayres explained that he did not have any updates, but that he would let the Council know as soon as he hears something. He advised that that he had sent e-mails to Payson, but had not received a response.

Burnside said it would be interesting to hear about the two citizens who got into trouble with the State for betting a dollar on an election.

9. **Presentation and discussion of the public outreach efforts relative to the update of the Town's Hazard Mitigation Plan that was adopted in 2006.** Due to the size of the document, it is not attached to the agenda packet. If you would like to see the document, please visit the Public Works website at [www.campverde.az.gov/government/public-works](http://www.campverde.az.gov/government/public-works) or the Public Works Department located at 395 S. Main Street. Staff Resource: Ron Long

Long explained that his intention is to get the word out that the Mitigation Plan is being updated and that the update is mandated. He said that there has been one meeting, with the next meeting planned for December 14 in Prescott at 8:00 a.m. Long distributed brochures that explained the Mitigation Plan. He said the purpose of the Plan is to identify what the dangers are and gave examples, such as flood mitigation, traffic signals on battery backup, storm water management, and upgrading the 911 system. He explained that the primary goal is to address these concerns before a disaster occurs. He advised that this Plan would be a multi-jurisdictional plan with each community having their own sections.

Whatley said that she looked at the information that was too large to print. She said that she was very impressed with the document. She asked if there was anything on the list that had been completed. Long replied that part of the exercise is to determine what projects have been completed. Whatley said that items such as 'weed abatement' would be ongoing and Long agreed.

Garrison asked that Council be included on the e-mail list to let them know about upcoming meetings.

10. **Discussion, consideration, and possible approval of and authorization for the Mayor to sign a letter of clarification relative to the Verde Valley Regional Trails Concept Plan clarifying that it was not the intent of the Council to approve the Plan as submitted, but rather to approve the Plan's objective to improve non-motorized trails and trails facilities in the Verde Valley region.** Staff Resource: Russ Martin

On a motion by Baker, seconded by Kovacovich, the Council voted unanimously to approve the letter of

clarification and authorized the Mayor to sign the letter on behalf of the Council and to send it to the other participating communities.

Martin explained that the agenda title explains the issue well. He advised that he spoke with other communities relative to the issues that the Town was made aware of after Council approved the MOU. He advised that the Council's intent was correct and this letter clarifies the issue.

Garrison said that she was concerned when the County said that we could not add the Town's trails maps. She asked why the Town's trails maps could not be inserted into the draft document. She said she was also concerned when she learned that the Town was left without a representative after an employee left. She felt that it seemed incredulous that the County would not know how to contact someone at the Town. Martin responded that he learned that the document is influx and should always be influx. He said that it was important for every community to be represented and that the maps and lists should be included. He advised that the other communities agreed and suggested that when other opportunities arise, that they should be included as well. Martin assured Council that he would follow up when the group gets started. He also assured Council that the Town would be represented. He said that he had spoken with County representatives and got his point across that one phone call does not constitute an outreach.

Baker asked if a Council member could be a representative, as opposed to staff. Martin replied that he was not sure at this time. However, he had advised the County that representation would include staff.

Whatley said that Council was told that the representative must be a staff member.

Burnside noted that there are interested public members who know the trails. He thanked the public for their efforts and explained that the agenda item was for approval of the letter only and not the trails plan. He did not open this item for public input.

11. **Discussion, consideration, and possible direction to the Mayor relative to project proposals for the distribution of the Yavapai-Apache Gaming Revenue Sharing. Projects previously funded with Gaming Revenue Sharing include recreation programs, tutoring programs, Chamber of Commerce, and the pool.** Staff Resource: Mayor Burnside

The Council directed staff to prepare a proposal to submit to the Yavapai Apache Nation Tribal Council (YAN).

Burnside said that last year, the Town went to the YAN and suggested that we would take whatever they would like to give and that Council felt it was irresponsible to request a dollar amount for our projects. The YAN was pleased with the presentation and Camp Verde got the most money. He explained that there is a new Chairman and they have sent a letter to all the cities requesting proposals. He strongly recommended that we do not request a dollar amount, feeling that a humbled approach is better. He said that last year the funds went to YAN tutoring for the high school, keeping the pool open for an extended period, and for the construction fund of the new library. He said that this created a problem since our budget does not come up into July. He believed that if we requested funding for projects such as the pool and our budget keeps us from opening the pool, the Town would be unable to keep our commitment. He suggested that the Town submit a generic answer or come up with some other ideas.

Martin recommended that we send information about how the funds have been spent and what it takes to operate the programs with a humble approach. He said that it was very important not to get into defacto budgeting in December. He suggested direction to write a letter that includes historical information and a humble request, being upfront that we might not be able to budget for that particular project.

Whatley agreed, expressing that she felt obligated to open the pool since they had given us the money expressly for the pool.

German said that they met with the YAN Council in the past and they themselves had suggestions. She suggested that Martin go back 2-3 years. She asked if the Senior Center had been funded, noting that they were in a crisis.

12. **Call to the Public for Items not on the Agenda.**

Howard Parrish said that back in the 50s, Statehood Day was a paid holiday for all public employees. He said that he would like to see it come back.

Charlotte Salsman is having problems opening the Town's website. Martin said that he would follow up. Salsman said that if the Town could not do project A, come up with an alternative for Project A.

13. **Advanced Approvals of Town Expenditures.**

There were no advanced approvals.

14. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Martin said that he would respectfully decline an offer from VVREO to serve as a board member. He explained that he felt that it was important to represent Camp Verde and that it would be unfair to that organization. He advised that he plans to continue to attend meetings. Whatley suggested that Martin impress upon them the importance of having representatives from Camp Verde.

15. **Adjournment**

On a motion by German, seconded by Garrison, the meeting was adjourned at 7:41 p.m.

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Bob Burnside, Mayor

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Deborah Barber, Town Clerk

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the December 1, 2010. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

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Deborah Barber, Town Clerk