

**ACTION AGENDA**  
**Regular Session & Public Hearing**  
**THE PLANNING AND ZONING COMMISSION**  
**TOWN OF CAMP VERDE 473 S. MAIN STREET**  
**CAMP VERDE, AZ. 86322**  
**COUNCIL CHAMBERS STE. 106**  
**THURSDAY, NOVEMBER 1, 2018**  
**6:30 PM**

*All Commission meetings will end at 9 PM, any remaining agenda items will be heard at the next Commission meeting.*

**1. Call to Order**

Chairman Davis called the meeting to order at 6:30 p.m.

**2. Roll Call**

Chairman B.J. Davis, Vice Chairman Teresa Helm, Commissioners, Jim Hisrich, Greg Blue, Bruce George, and Chip Norton are present. Commissioner Steve Vanlandingham is absent.

**Also Present**

Community Development Director Carmen Howard, Town Planner Melinda Lee, and Recording Secretary Jennifer Reed.

**3. Pledge of Allegiance**

Vice Chair Helm led the Pledge.

**4. Consent Agenda**

**Motion** was made by Commissioner Blue to accept the consent agenda as presented. Second was made by Commissioner Norton. **Motion** carried unanimously with Chairman Davis, Vice Chairman Helm, Commissioners Hisrich, Blue, George, and Norton approving.

**5. Call to the Public for Items Not on the Agenda**

No public comments were made.

**6. Public Hearing Items:**

a) **Public Hearing, Discussion, and Possible Recommendation to the Town Council for an application submitted by Dave Meier, for an Abandonment of a 13' wide alley and associated reversion to acreage for Lots 1 and 2, Block 12, Parcel number 404-23-013A, and Lot 3, Block 12, Parcel number 404-23-013B, within the Camp Verde Townsite subdivision; extending from Nichols Street southerly for approximately 140 feet, in Camp Verde, Yavapai County, Arizona. – Resource: Planner Melinda Lee**

**Declare Actions:**

**Public Hearing Open at 6:32 pm**

**Declare Public Hearing Closed at 6:57 pm**

**Call for Motion:**

**Motion** was made by Commissioner George to recommend approval of an application for an Abandonment of a 13' wide alley and associated reversion to acreage for Lots 1 and 2, Block 12, Parcel number 404-23-013A, and Lot 3, Block 12, Parcel number 404-23-013B, within the Camp Verde Townsite Subdivision; in Camp Verde, Yavapai County, Arizona. Second was made by Commissioner Blue. **Motion** carried unanimously with Chairman Davis, Vice Chairman Helm, Commissioners Hisrich, Blue, George, and Norton approving.

b) **Public Hearing, Discussion, and Possible Recommendation to the Town Council for an application submitted by Dave Meier, for a Zoning Map Change/PAD (Planned Area Development), from R2-2 (Residential: Duplex & Other Multi-Family Uses – 2,000 Square Foot Minimum Lot Size) to R2-PAD (Residential; Duplex & Other Multi-Family Uses/Planned Area Development). The intent is to develop a Small Home Community on approximately 2.6 acres on Nichols Street and Fain Street; Parcel numbers 404-30-029D and 404-23-013A, in Camp Verde, Yavapai County, Arizona. – Resource: Planner Melinda Lee**

**Declare Actions:**

**Public Hearing Open at 7:00 pm**

**Declare Public Hearing Closed at 7:43 pm**

**Call for Motion:**

**Motion** was made by Commissioner George to recommend approval of an application, as requested by the property owner, Dave Meier, for a Zoning Map Change/Planned Area Development (PAD), from R1L-35 and R2-2 to R2-PAD. The property is located at Fain and Nichols Streets on Parcels 404-30-029D and 404-23-013A, in Camp Verde, Yavapai County, Arizona. Second was made by Vice Chairman Helm. **Motion** carried unanimously with Chairman Davis, Vice Chairman Helm, Commissioners Hisrich, Blue, George, and Norton approving.

**c) Public Hearing, Discussion, and Possible Recommendation to the Town Council for a Text Amendment to the Town of Camp Verde Planning & Zoning Ordinance amending Section(s) 103: Definitions, and 301; Exceptions to Yard and Height Requirements. – Resource: CD Director Carmen Howard**

**Declare Actions:**

**Public Hearing Open at 7:48 pm**

**Declare Public Hearing Closed at 8:01 pm**

**Call for Motion:**

**Motion** was made by Commissioner Norton to recommend to Town Council, the approval of the proposed Text Amendments to the Town of Camp Verde Planning & Zoning Ordinance amending Section 103, Definitions of Terms as recommended by staff. And to direct staff to table action on Section 301, Exceptions to Yard and Height Requirements to a future meeting. Second was made by Commissioner Hisrich. **Motion** carried unanimously with Chairman Davis, Vice Chairman Helm, Commissioners Hisrich, Blue, George, and Norton approving.

**7. Current Events**

**8. Staff Comments**

**9. Adjournment**

**Motion** was made by Vice Chairman Helm to adjourn the meeting. Second was made by Commissioner Blue. **Motion** carried unanimously with Chairman Davis, Vice Chairman Helm, Commissioners Hisrich, Blue, George, and Norton approving. Meeting was adjourned at 8:07 pm.