November 2015 Monthly Report

Town Manager
Russ Martin
928-554-0001

DEPARTMENT HEAD INFORMATION

Town Clerk	Virginia Jones	554-0023
Finance Director	Mike Showers	554-0811
Economic Development Director	Steve Ayers	554-0007
Marshal	Nancy Gardner	554-8301
Engineer/Public Works	Ron Long	554-0821
Magistrate	Paul Schlegel	554-0031
Librarian	Kathy Hellman	554-8381
Community Development	Mike Jenkins	554-0051
Risk Management	Carol Brown	554-0003

Memorandum

To:	Mayor and Council
From:	Russ Martin, Town Manager
Date:	December 15, 2015
Cc:	Department Heads
Re:	Manager's report for the period ending November 30, 2015

The following is the Manager's report regarding activities in the month of November 2015:

Next Generation Leaders Conference

I was asked to attend a great conference put on by ICMA (International City and County Managers Association) where in I was paired up with several emerging leaders/managers throughout the state and even regionally in the west from states like New Mexico and Nevada. As much as it was an opportunity to work with and assist others in the management profession I was surprised what I too got out of it. Connecting with other Managers in the state and presentations at the one day conference focused on how to better prepare and continue learning new things while in these jobs. Inspiring me to remain fresh with my approach and eager to help others who may be looking to make the communities we serve even better.

Goals! - Here is a quick synapsis of the Goals Council approved in November.

Build the Park
- Actually get the road in built and develop the reuse water source from the waste water facility.

Market the Town
- Essentially work through the finding of the Focus Future II plan and River Rec Plan.

Develop a Bicycle Plan
- Identify current and future opportunities for facility and infrastructure improvements

Water Company(ies)
- Work with all the water companies to determine where and when future opportunities exist.

Community Outreach
- Along with market the Town develop ways to communicate with the community

Standard Operating Procedures
- Create/Update the SOP's for all staff positions to ensure continuity of services including in case of emergencies.

For questions or comments, or appointments please contact me at russ.martin@campverde.az.gov or at 554-0001.

Office of the Town Clerk
November 2015

Our Vision:
We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.

BRINGING AWARENESS & UNITY TO ALL DEPARTMENTS AND COMMUNITY

Comment from the Clerk:

The Clerk's Office has called a Special Election for the Recall of Vice-Mayor Bruce George to be held on March 8, 2018. This will be a "Vote by Mail' Election. All eligible registered voters will receive a ballot by mail. There will be no polling places/vote centers for this election. Replacement ballots will be available at the Yavapai County Administration Building, 10 S 6th Street – Cottonwood or the Yavapai County Administration Building, 1015 Fair Street, Prescott, starting on February 10, 2016 through March 8, 2016.

Candidate Packets are available at the Clerk's Office located at 473 S Main Street, Camp Verde.

Candidate Petitions must be filed NO EARLIER than 90 days prior to the Election day – That day is no earlier than Wednesday, December 9, 2015 and

Candidate Petitions must be file NO LATER than 60 days prior to the Election Day – That day is no later than Friday, January 8, 2016.

Nomination Petitions for write-in candidates are due by Thursday January 28, 2016.

Voter Registration deadline is February 8, 2016.

Business License 2015

	July	Aug	Sept	Oct	Nov	Dec
New	9	12	14	17	26	
Renewed @	37	38	41	39	31	
Total on File	683	661	649	650	673	
Total Revenue	$1,375	$1,550	$1,675	$1,825	$1,800	

Business License 2014

	July	Aug	Sept	Oct	Nov	Dec
New	8	13	13	13	5	4
Renewed	35	31	43	39	23	33
Total on File	628	606	612	645	626	547
Total Revenue	$1,275	$1,425	$1,725	$1,625	$825	$1,025

Information Requests 2015 (List on File in the Clerk's Office)

	July	Aug	Sept	Oct	Nov	Dec
Number of Requests	8	13	7	3	8	

Information Requests 2014

	July	Aug	Sept	Oct	Nov	Dec
Number of Requests	37	31	7	3	29	19

Clerk's Office Overall Revenue and Expense Report
Monthly Activity

	Yearly Budgeted Amount	July	August	September	October	November	December
Revenue	$17,000.00	$750.00	$1,605.25	$3,000.00	$1,625.25	$1,350.00	
Expenses	$157,438.00	$11,803.42	$9,827.95	$15,840.84	$11,004.98	$11,127.58	

Thanks, and if you have any questions or concerns, please feel free to give me a call.

Virginia Jones
Town Clerk

Town of Camp Verde

Budget Report
Account Summary
For Fiscal: 2015-2016 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 120 - Town Clerk							
Revenue							
01-120-40-410000	COPIES	0.00	0.00	0.00	5.50	5.50	0.00 %
01-120-40-412000	BUSINESS LICENSE FEES	15,000.00	15,000.00	850.00	7,525.00	-7,475.00	49.83 %
01-120-40-412100	LIQUOR LICENSE FEES	2,000.00	2,000.00	500.00	800.00	-1,200.00	60.00 %
	Revenue Total:	**17,000.00**	**17,000.00**	**1,350.00**	**8,330.50**	**-8,669.50**	**51.00 %**
Expense							
01-120-20-600000	SALARIES	100,117.00	100,117.00	7,722.26	39,788.71	60,328.29	60.26 %
01-120-20-601000	FICA	6,207.00	6,207.00	476.91	2,458.22	3,748.78	60.40 %
01-120-20-601100	MEDICARE	1,451.00	1,451.00	111.53	574.94	876.06	60.38 %
01-120-20-601200	RETIREMENT	11,483.00	11,483.00	885.75	4,563.78	6,919.22	60.26 %
01-120-20-601300	UNEMPLOYMENT INSURANCE	336.00	336.00	0.00	0.00	336.00	100.00 %
01-120-20-601400	WORKERS COMPENSATION	300.00	300.00	20.08	103.48	196.52	65.51 %
01-120-20-602000	HEALTH, DENTAL & LIFE INSURANC	21,144.00	21,144.00	1,761.05	8,770.89	12,373.11	58.52 %
01-120-20-701000	TRAINING	1,000.00	1,000.00	0.00	83.90	916.10	91.61 %
01-120-20-701500	TRAVEL	600.00	600.00	0.00	422.59	177.41	29.57 %
01-120-20-703000	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	404.33	1,595.67	79.78 %
01-120-20-703500	SUBSCRIPTIONS/MEMBERSHIPS	600.00	600.00	0.00	145.00	455.00	75.83 %
01-120-20-703800	ADVERTISING	2,000.00	2,000.00	0.00	420.78	1,579.22	78.96 %
01-120-20-711000	LEGAL SERVICES	1,000.00	1,000.00	0.00	3,216.25	-2,216.25	-221.63 %
01-120-20-712000	CONTRACT LABOR	7,500.00	7,500.00	150.00	2,850.00	4,650.00	62.00 %
01-120-20-713210	OFFICE EQUIPMENT	500.00	500.00	0.00	23.51	476.49	95.30 %
01-120-20-758100	RECORDING FEES	200.00	200.00	0.00	0.00	200.00	100.00 %
01-120-20-758200	RECORDS MANAGEMENT	1,000.00	1,000.00	0.00	128.84	871.16	87.12 %
	Expense Total:	**157,438.00**	**157,438.00**	**11,127.58**	**63,955.22**	**93,482.78**	**59.38 %**
	Department: 120 - Town Clerk Surplus (Deficit):	**-140,438.00**	**-140,438.00**	**-9,777.58**	**-55,624.72**	**84,813.28**	**60.39 %**
	Report Surplus (Deficit):	**-140,438.00**	**-140,438.00**	**-9,777.58**	**-55,624.72**	**84,813.28**	**60.39 %**

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 120 - Town Clerk						
Revenue	17,000.00	17,000.00	1,350.00	8,330.50	-8,669.50	51.00 %
Expense	157,438.00	157,438.00	11,127.58	63,955.22	93,482.78	59.38 %
Department: 120 - Town Clerk Surplus (Deficit):	**-140,438.00**	**-140,438.00**	**-9,777.58**	**-55,624.72**	**84,813.28**	**60.39 %**
Report Surplus (Deficit):	**-140,438.00**	**-140,438.00**	**-9,777.58**	**-55,624.72**	**84,813.28**	**60.39 %**

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-140,438.00	-140,438.00	-9,777.58	-55,624.72	84,813.28
Report Surplus (Deficit):	**-140,438.00**	**-140,438.00**	**-9,777.58**	**-55,624.72**	**84,813.28**

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B U S I N E S S L I C E N S E L I S T

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SORTED BY: LICENSE NUMBER
PAID STATUS: ALL
LIC CODES: ALL

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ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRES
2963	SERV	AZ BEST PLUMBING LLC	AZ BEST PLUMBING LLC 85 BRISTLECONE PINES RD SEDONA, AZ 86336	85 BRISTLECONE
2964	CONT	ARCHITECTURAL &ENVIRONMENTAL	ARCHITECTURAL & ENVIRONMENTAL PO BOX 16280 BELLEMONT, AZ 86015	995 TRANSWESTER
2965	SPEC-V	ARIZONA AGATE	ARIZONA AGATE PO BOX 653 CORNVILLE, AZ 86325	653 PO BOX
2966	SPEC-V	MARY FROST	MARY FROST 723 W. FINNIE FLAT SPC 37 CAMP VERDE, AZ 86322	723 W. FINNIE F
2967	SERV	IM YOUR GUY	I'M YOUR GUY 963 E. RANDALL DR CAMP VERDE, AZ 86322	963 E. RANDALL
2969	SERV	DESERT SUN PIZZA LLC	DESERT SUN PIZZA LLC DBA DOMIN 14328 S. LOG HOME LN HERRIMAN, UT 84096	452 FINNIE FLAT
2970	SPEC-V	SCROLL CREATIONS	SCROLL CREATIONS 6035 E. PINE CREST CORNVILLE, AZ 86325	6035 E. PINE CR
2971	SERV	GREEN EARTH ENERGY & ENVIRONM	GREEN EARTH ENERGY & ENVIRONME 2370 W ST RTE 89A STE 11 #430 SEDONA, AZ 86336	2370 W ST RTE 8
2972	CONT	JS WALTZ CONSTRUCTION LLC	JS WALTZ CONSTRUCTION LLC 449 S. 48TH STE 105 TEMPE, AZ 85281	449 S. 48TH STE
2974	SPEC-V	THOMAS STROUP	THOMAS STROUP 925 ROBERTS RD CLARKDALE, AZ 86324	395 S. MAIN
2975	SPEC-V	KATHERINE A. GINZEL	KATHERINE GINZEL 4110 E. VALLEY LN UNIT 2 RIMROCK, AZ 86335	395 S. MAIN
2976	SERV	ELEVATION SOLAR, LLC	ELEVATION SOLAR, LLC 2212 E. WILLIAMS FIELD RD STE 220 GILBERT, AZ 85295	
2977	SPEC-V	TRANSPLANTED ALASKAN	TRANSPLANTED ALASKAN 1487 W. HORSESHOE BEND #65 CAMP VERDE, AZ 86322	395 S. MAIN
2978	SERV	BASELINE MECHANICAL	BASELINE MACHANICAL 920 E. ISABELLA AVE #109 A&B MESA, AZ 85204	
2979	SPEC-V	BLANCH MAGGARD	BLANCH MAGGARD PO BOX 3492 CAMP VERDE, AZ 86322	395 S. MAIN STR

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ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRES
2980	RET	BEELER'S WOOD	DAVID BEELER 2159 N RUSTLERS TRAIL CAMP VERDE, AZ 86326	
2981	SERV	MOSCATO LLC	MOSCATO LLC 396 S MAIN ST. CAMP VERDE, AZ 86322	396 S. MAIN ST
2982	SERV	EMPTY CUP ACUPUNCTURE	EMPTY CUP ACUPUNCTURE PO BOX 554 RIMROCK, AZ 86335	74 HOLLAMON ST
2984	CONT	K KITTLE LLC	K KITTLE LLC 4102 W. ADAMS ST. STE 4-6 PHOENIX, AZ 85009	4102 W ADAMS ST
2985	CONT	J.D.S IMPROVEMENTS	J.D.S. IMPROVEMENTS 379 E. ELM ST COTTONWOOD, AZ 86326	379 E. ELM ST
2987	SPEC-V	AMALIA VEGA	AMALIA VEGA PO BOX 4538 COTTONWOOD, AZ 86326	4538 PO BOX
2988	SPEC-V	REBECCA ELLIOTT	REBECCA ELLIOTT 15370 S ROLLING RIDGE MAYER, AZ 86333	15370 S ROLLING
2989	SPEC-V	JIM SHEEHAN	JIMSHEEHAN 1355 S EASTERN DR CORNVILLE, AZ 86325	1355 S. EASTERN
2990	SERV	HEAVENLY ANGEL MASSAGE	HEAVENLY ANGEL MASSAGE 365 S 4TH ST CAMP VERDE, AZ 86322	365 S. 4TH ST
2991	SERV	ARIZONA SEEMLESS GUTTERS INC	ARIZONA SEEMLESS GUTTERS INC 703 N 6TH ST PRESCOTT, AZ 86301	703 N. 6TH ST
2992	SPEC-V	HANDS TO HANDS INSPIRED	HANDS 2 HANDS INSPIRED 17051 E PANORAMA MAYER, AZ 86333	17051 E PANORAM

TOTAL LICENSES: 26

SELECTION CRITERIA

REPORT SELECTION

LICENSE RANGE:	2	THROUGH	ZZZZZZZZZZ
ORIGINATION DATE FROM:	11/01/2015	THROUGH	11/30/2015
EFFECTIVE DATE FROM:	00/00/0000	THROUGH	99/99/9999
EXPIRATION DATE FROM:	00/00/0000	THROUGH	99/99/9999
STATUS:	Pending, Active		
LICENSE CODE:	All		
BUSINESS CLASS:	All		
REPORT CODE:	All		
COMMENT CODE:	None		
COMMENT FILTER:	BL060		
SORT OPTION:	License Number		
CITY LIMITS:	Both Inside & Outside		
PAID STATUS:	All		
PRINTED STATUS:	All		
COMPLETE ADDRESS:	Yes		

ADDITIONAL FIELDS FOR THE REPORT

MAILING ADDRESS
PROP. ADDRESS

END OF REPORT

12/01/2015 7:44 AM

B U S I N E S S L I C E N S E L I S T

LICENSES: 0002 THRU ZZZZZZZZZZ
SORTED BY: LICENSE NUMBER
PAID STATUS: ALL
LIC CODES: ALL

Nov. - closed

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ID	CODE	NAME
2608	CONT	SKW CONTRACTORS
2783	SERV	DISTINCTIVE CABINETRY & DESIG
2786	SERV	NOLIN FIRE SPRINKERS INC
2789	SERV	PENNER'S MOBILE RV REPAIR
2791	SERV	WESTERN AMERICAN HOUSING CORP
2983	SERV	CHARLES CAGLEY

TOTAL LICENSES: 6

MARSHAL'S OFFICE

Town of Camp Verde

Weekly Shift Summary

November 22, 2015 - November 28, 2015

Sunday, November 22, 2015

V15007537; Illegal Dumping

Outpost Mall Plaza, behind Domino's Pizza. An adult male was found responsible for dumping personal items into a trash container belonging to Domino's Pizza. An agreement was made with Domino's Management and the Male subject, where the Male "paid" Domino's for disposing of his property into their dumpster.

V15007538; Abandon Vehicle

1600 Block of Boyles Way. A 1979 travel trailer, which is falling about, belonging to William Koepke out of Flagstaff (AZ) was found abandoned in that area. A "RED TAG" was placed on the vehicle.

V15007539; Trespassing

Aspen and Sparkling Lane. A report of a Trespassing situation was reported near the Clear Creek area off of Aspen and Sparkling Lane,. Four (4) adult males and Four (4) Juvenile males were found in the area, fishing and near a camp fire. They were advised that they were on private property and asked to leave. They complied without incident.

Monday, November 23, 2015

Cad # 562582 – Juvenile Problem
A mother wished for an officer to talk with her 15 year old son about his behavior and disobeying her. The 15 year old was advised about disorderly conduct per DV.

V15007541 – PD Accident
Single vehicle accident. A black passenger car left the roadway on Hwy 260 at mp 214. Driver suffered a medical episode prior to the accident, but could not recall what happened. Impairment was not detected. Driver was cleared by medical then provided a courtesy ride to his residence. The vehicle was removed later in the evening.

V15007544 - Domestic Violence
On 11/23/2015 at approximately 19:08 hours, Kendra Kelley (18 years old) was involved in a domestic altercation with her mother. During the altercation, Kendra kicked her mother while sitting on the front steps of their residence, located at 142 W. Maryvale Drive in Camp Verde. Kendra then struck her mother on the face with a closed fist. Kendra was subsequently arrested for assault and disorderly conduct per domestic violence.

Tuesday, November 24, 2015

V15007545 –Suspicious
On 11/24/15 at about 0630 hours Deputies were dispatched to 3rd St. Camp Verde, AZ reference a trespassing reported by Yavapai Apache Social Services. Social Services had removed six children from a tribal family and placed them with the Aunt on 3rd St. The father of the

children, who was not supposed to have contact, was at the residence. By the time CVMO arrived the father had already left.

V15007546– Fraud
On 11-24-15 an unknown person claiming to be a representative of APS defrauded Camp Verde resident out of four hundred and ninety eight dollars and change after claiming he was late on his electric payment and his power would be shut off.

V15007549 – Check Welfare
On 11/24/15 at 1935 hours, Deputies were dispatched to 2092 N Long Rifle Rd for a welfare check on a 7 yoa, after Nexcare in Cottonwood called the Marshal's Office with concerns for the child's safety because the foster mother did not have the proper paperwork or know the child's background. The child was found to be in good condition and the mother was working on getting the paperwork problem fixed.

V15007550 – Check Welfare
On 11/24/2015 at approximately 2011 hours, Deputies were dispatched to a welfare check on 83 years old female on S. Misty Lane in Camp Verde by her daughter. Elderly female had not been heard from since 11/22/15. Due to the totality of circumstances, entry was made through a security door. The female was located in a bathroom tub where she stated she had been stuck for two days. Camp Verde Fire was contacted and she was subsequently transported to VVMC for treatment.

V15007552 – Domestic Violence
On 11/25/2015 at about 0100 hours, Deputies responded to an argument at a residence on W. Finnie Flat Rd. During the argument, several household items were broken. Both subjects left the residence, with only one of the subjects being located. Case pending further investigation and statement from the second subject.

Wednesday, November 25, 2015

V15007560; Non-Injury Accident, 563 Finnie Flat. A single vehicle drove into a ditch in front of National Bank after it failed to negotiate the left turn out of the Bashas' parking lot.

Thursday, November 26, 2015

HAPPY THANKSGIVING

- Sgt. Berrelez advised that 3-hours was spent doing traffic control at State Route 260 and Finnie Flat Road, due to a power outage on the traffic signals.

V15007561; Domestic / Civil issue
Horseshoe Bend. Female called for a civil standby, so that she could collect her belongs from the residence. During the daily investigation, called several times, caller advised that she was the victim of a physical domestic assault. This was a delayed report and there was no evidence found to support the claim of a physical altercation.

V15007562; Accident, unknown injuries
State Route 260 and the Interstate 17 overpass. A two vehicle accident occurred when one driver failed to yield to on-coming traffic when they tried to turn left. Investigation showed that Both drivers of the vehicles were operating their vehicles while their license was suspended. Both subjects were cited and released for Driving on Suspended License. Vehicles were towed for 30-day impounds.

V15007563; Traffic Offense
State Route 260 and the Interstate 17 overpass. During the investigation of the unknown injury accident, one of the vehicles disregarded the direction of a Police Officer, who was directing traffic, by driving between two marked patrol vehicles, into the intersection. The driver was cited and released (28-622A) for Failure to obey a Police Officer.

V15007564; Domestic
300 block of Cliff Parkway. Report of a Male and Female engaged in a verbal domestic situation where the male was allegedly seen placing his hands around the females throat. Both the male and female were located and contacted. Both advised that they were the subjects involved in the verbal altercation. No evidence was discovered of any physical / violent act.

Friday, November 27, 2015

V15007565 –Trespassing
On 11/27/15 at about 0800 hours, it was reported that an unknown suspect(s) entered both an unlocked vehicle parked in her driveway on La Grande Camp Verde, AZ. Both vehicles, a 2007 Toyota Corolla and a 2009 Chevrolet KL1 had been rummaged through, but nothing was taken.

V15007566– Domestic
On 11/27/15 at about 1145 hours, A report was made that last night that an adult female had been involved in a verbal domestic argument with her live in boyfriend, on Buffalo Trail Camp Verde, AZ.

V15007567 – Automobile Theft
ON 11/27/15 at about 1245 hours, it was reported that an unknown suspect(s) stole a blue chameleon 2013 Mazda 3 bearing an AZ plate of BJV9945 from her driveway located at on W. Newton Lane Camp Verde, AZ.

563338 – Shots Fired
On 11/27/15 at about 1455 hours, Dave Leas reported hearing at least seven shots from a firearm towards the Verde River and behind his residence located at 806 Sgt. Woodall. Deputies checked the area which is most likely on the Camp Verde Reservation with negative contact.

563347 – Agency Assist
On 11/27/15 at about 1538 hours, the Arizona Department of Public Safety (DPS) requested assistance with a possible rolling Domestic Violence incident. Deputies checked for the female along I-17 with negative contact. Deputies also responded to 1887 Rustlers Trail with DPS in an attempt to locate the male subject, with negative contact.

V15007571– Domestic
On 11/27/2015 at approximately 20:45 hours, Two subjects were involved in a verbal domestic argument, at their residence located on E. Creek View Drive in Camp Verde. Parties were separated for the evening.

V15007570 – Aggravated DUI & Agg Assault on LE
On 11/27/15 at 2031 hours, Kelly Wright was placed under arrest for Aggravated DUI after his vehicle collided with a guardrail on Highway 260 at Old Highway 279 causing his load of hay to spill onto the roadway. Kelly was found to also be driving on a canceled license. After refusing all SFST's and required tests, a search warrant for blood was obtained. While attempting to serve the search warrant Kelly began to fight with YCSO Detention Officers and was subsequently tazed. Three detention Officers and the Phlebotomist were slightly injured during the scuffle. Kelly was then booked for Aggravated DUI, 4 counts of Agg Assault on LE, and Interfering with Judicial Proceedings. Kellys truck was also towed for a 30 day impound.

Saturday, November 28th, 2015

V15007572-Delayed theft report-firearm
Between September 25th and November 19th of 2015, a SCCY semi-automatic 9mm Parabellum pistol was stolen from a residence on E. Lazar Road in Camp Verde. There are no known suspects and no indications the residence had been forcefully entered.

CV563511-Trespassing
340 N. Goswick Way-Comfort Inn. An Adult female was upset after having been terminated by the management of the motel. She was trespassed from the Comfort Inn per request of the management.

V15007573- Suspicious/Officer Info
On 11/28/2015, a male subject entered the residence of 1925 N. Rustlers Trl. through his own bedroom window to retrieve personal items after being kicked out of the residence by his roommate. No damage to the residence was found and the only items taken belonged to the subject who was kicked out. No criminal activity observed.

Community Development
Monthly Report November 2015

Building Division:

Robert Foreman – Building Official, Emily Diver – Residential Building Inspector & Permit Technician, Sandra Farrar – Permit Technician, Sarah Kramme – Permit Technician

Planning & Zoning:

Michael Jenkins – Community Development Director, Kendall Welch – Assistant Planner

Code Enforcement:

Dave Marshall – Animal Control/Code Enforcement Officer

MONTHLY REPORT FOR NOVEMBER 2015
BUILDING DIVISION

Attended a Planning and Zoning meeting concerning a Use Permit for a winery in a Residential zoning district. Expect to be able to issue a Certificate of Occupancy for a barn converted to a winery and tasting room without permits in early December.

Held interviews on Monday December 16th to fill the vacant part time Permit Technician position. Interview participants included Mike Jenkins, Barbi Bridge, Emily Diver, Sandy Farrar and myself. Sarah Kramme was offered the position and her first day of work was Monday November 30th. If you have not met her come by the office and introduce yourself.

Held meetings and phone calls with the electrical engineer for a new grow facility on old Highway 279. Staff met with the owner of a microbrewery that wants to relocate to a new location.

Had to take a total of five (5) vacation days and three (3) holiday days off so as not to exceed total accumulation as allowed by Town policy. Will need to do the same in December. Resolved a Tenant Landlord dispute in Verde Lakes.

Completed 85 building inspections, 28 residential plan check reviews, 6 commercial plan check reviews, 73 phone calls, 8 meetings, 9 miscellaneous site inspections, 8 miscellaneous postings, 3 transmittals, 4 business licenses issued, 2 business license application site visits, and 1 Stop Work Order.

Robert Foreman CBCO
Building Official

BUILDING MONTHLY REPORT

November 2015	CURRENT MONTH	PREVIOUS MONTH	2015-2016 FY
PERMITS ISSUED	32	28	130
PERMITS FINALED	26	35	119
PLAN REVIEWS PERFORMED	34	17	110
INSPECTIONS PERFORMED	85	139	450
PHONE CALLS RECEIVED	408	377	2278
BUSINESS LICENSES REVIEWED	4	3	23
BUSINESS LICENSE INSPECTIONS	2	3	21
MISCELLANEOUS SITE INSPECTIONS	9	5	86
BUILDING VIOLATIONS			
Dangerous Building	0	0	3
Stop Work Order	1	2	4
Grading Without Permit	0	0	0

MISCELLANEOUS:

PROJECTS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 11/01/2015 THRU 11/30/2015 USE SEGMENT DATES
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT / SEGMENT	ISSUE DATE / SEGMENT DT	NAME / DESCRIPTION	LOCATION / BUILDING CODE	CONTRACTOR / SEG. CONT.	DESCRIPTION / VALUATION	PROJ TYPE / FEE
20150287	0/00/0000	VERDE VALLEY MEDICAL CNTR.	460 FINNIE FLAT RD	SIGNS928	DIRECTORY SIGN	SIGN
SIGN-MONU	11/12/2015	SIGN - MONUMENT	SIGN-MONU - MONUMENT SIGN	OWNER	1,500.00	167.46
20150293	10/07/2015	SHELINE, CALVIN	323 7TH STREET	VERDESOLAR	SOLAR INSTALLATION	SOLAR
SOLAR	11/02/2015	SOLAR INSTALLATION	SOLAR - SOLAR INSTALLATION	OWNER	21,420.00	655.96
20150314	10/23/2015	COURY, STEVEN C	5980 COURY DRIVE	OWNER	SIGN	SIGN
SIGN-POLE	11/03/2015	SIGN - POLE	SIGN-POLE - POLE SIGN	OWNER	1,000.00	180.00
20150317	11/03/2015	ELLIOT, GEORGE	1266 REATA CIRCLE	RECSOLARIN	SOLAR INSTALLATION	SOLAR
SOLAR	11/03/2015	SOLAR INSTALLATION	SOLAR - SOLAR INSTALLATION	OWNER	14,953.95	488.48
20150325	11/12/2015	BLAKE, WENDY	193 ARNOLD STREET	WIREDUPSYS	FIRE SUPPRESSION	FIRE
FIRE SPRK	11/12/2015	FIRE SPRINKLER	FIRE - FIRE SPRINKLER	OWNER	5,000.00	424.23
20150329	10/26/2015	DUNAWAY, PAUL J. REVO TRUST	2410 W. WESTWOOD DRIVE	OWNER	SOLAR INSTALLATION	SOLAR
SOLAR	11/17/2015	SOLAR INSTALLATION	SOLAR - SOLAR INSTALLATION	OWNER	6,015.50	297.08
20150331	0/00/0000	WEAVER, BOB	3660 S. CLEARWATER DRIVE	TIERRAVERD	PATIO ADDITION	PORCH/PAT
PORCH/PAT	11/09/2015	DNU - PORCH/PATIO/DECK	PORCH - PORCH/PATIO	TIERRAVERD	14,000.00	499.56
20150338	11/02/2015	VERDE VALLEY CENTER LLC	1620 WEST HIGHWAY 260 A	OWNER	COMMERCIAL REMODEL	13-COM REM
13-COM REM	11/02/2015	COMMERCIAL ALTER/REMODEL	COMREM - COMMERCIAL REMODEL	OWNER	100,000.00	2,106.92
20150339	11/12/2015	BLAKE, WENDY	193 ARNOLD STREET	AZ BEST PL	FIRE SUPPRESSION	FIRE
FIRE SPRK	11/04/2015	FIRE SPRINKLER	FIRE - FIRE SPRINKLER	OWNER	5,200.00	298.16
20150340	11/03/2015	RUIZ, ALBERT & WANDA-	1822 W. ASH LANE	OWNER	RESIDENTIAL REMODEL	03-RES REM
03-RES REM	11/03/2015	RESIDENTIAL ALTER/REMODEL	03-RESREM - RESIDENTIAL REM	OWNER	10,000.00	403.86
20150341	0/00/0000	SHELINE, CALVIN	323 S 7TH STREET	OWNER	RESIDENTIAL-SOLAR GREENHOUS	
04-RES ACC	11/03/2015	RESIDENTIAL ACCESSORY	RES - RESIDENTIAL ACCESSORY	OWNER	2,000.00	212.46
20150342	11/03/2015	MESA, IGNACIO	4053 STATE ROUTE 260	OWNER	RESIDENTIAL REPAIR	06-RESREP
06-RESREP	11/03/2015	RESIDENTIAL REPAIR	06-RESREP - RESIDENTIAL REP	OWNER	4,000.00	75.00
20150343	11/03/2015	EBERHARD, ERIC	2933 W. MIDDLE VERDE RD	OWNER	SOLAR INSTALLATION	SOLAR
SOLAR	11/09/2015	SOLAR INSTALLATION	SOLAR - SOLAR INSTALLATION	OWNER	7,500.00	271.01
20150344	11/03/2015	SWIFT, DENNIS MICHAEL	537 N. MONTEZUMA CASTLE	OWNER	RESIDENTIAL ADDITION	02-RES ADD
02-RES ADD	11/03/2015	RESIDENTIAL ADDITION	03-RESREM - RESIDENTIAL REM	OWNER	44,000.00	1,095.04
20150345	11/04/2015	MEREDITH, GARY & SHARON	4270 E VALLEY VIEW DRIVE	SOLARCITY	SOLAR INSTALLATION	SOLAR
SOLAR	11/23/2015	SOLAR INSTALLATION	SOLAR - SOLAR INSTALLATION	OWNER	21,655.80	740.96
20150346	11/04/2015	TAPPAN, LARRY & BILLIE	1471 POWDER HORN	OWNER	RESIDENTIAL ACCESSORY BUILD	RES ACC
04-RES ACC	11/04/2015	RESIDENTIAL ACCESSORY	RES - RESIDENTIAL ACCESSORY	OWNER	10,000.00	403.86

PROJECTS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 11/01/2015 THRU 11/30/2015 USE SEGMENT DATES
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT / SEGMENT	ISSUE DATE / SEGMENT DT	NAME / DESCRIPTION	LOCATION / BUILDING CODE	CONTRACTOR / SEG. CONT.	DESCRIPTION / VALUATION	PROJ TYPE / FEE
20150348	11/06/2015	COOPER, JEFFREY A.	1805 E GRIPPEN RD	OWNER	NEW RESIDENTIAL	01-NEW RES
01-NEW RES	11/06/2015	RESIDENTIAL SINGLE FAMILY	R-3 - RESIDENTIAL ONE/TWO F	OWNER	25,541.00	870.22
20150349	11/09/2015	BAIRD, WAYNE	3926 LARK DRIVE	OWNER	RESIDENTIAL ELECTRICAL	ELE-RES
ELE-RES	11/09/2015	RESIDENTIAL ELECTRICAL	ELE-RES - RESIDENTIAL ELECT	OWNER	1,000.00	75.00
20150350	11/09/2015	DIEHL, JESSE & MINDY	2203 W. PASO FINO WAY	OWNER	NEW RESIDENTIAL	01-NEW RES
01-NEW RES	11/09/2015	RESIDENTIAL SINGLE FAMILY	R-3 - RESIDENTIAL ONE/TWO F	OWNER	175,000.00	2,651.23
20150351	11/09/2015	RHODA, ASHLEY	2468 N. PAINT DRIVE	OWNER	NEW RESIDENTIAL	01-NEW RES
01-NEW RES	11/09/2015	RESIDENTIAL SINGLE FAMILY	R-3 - RESIDENTIAL ONE/TWO F	OWNER	200,000.00	3,910.53
20150352	11/10/2015	BROWN, LONNIE	1060 E. MEGHANS RD	OWNER	RESIDENTIAL ACCESSORY BUILD	RES ACC
04-RES ACC	11/10/2015	RESIDENTIAL ACCESSORY	RES - RESIDENTIAL ACCESSORY	OWNER	2,728.00	236.38
20150353	11/10/2015	PETRIE, RICK	290 S GROSETA DRIVE	OWNER	FENCE	FENCE
FENCE	11/12/2015	FENCE	FENCE - FENCE	OWNER	2,000.00	50.00
20150356	0/00/0000	BRLS PROPERTIES LLC	2051 STATE ROUTE 260	JS WALTZ C	NEW COMMERCIAL	11-NEW COM
11-NEW COM	11/16/2015	COMMERCIAL BUILDING	B - BUSINESS	OWNER	2,000,000.00	21,394.67
20150358	11/16/2015	STILWELL, CHRISTOPHER & B	2132 PASO FINO WAY	OWNER	BLOCK/RETAINING WALL	B/RW
B/RW	11/16/2015	BLOCK OR RETAINING WALL	BLOCK - BLOCK/RETAINING WAL	OWNER	5,500.00	308.16
20150360	12/03/2015	MESA, IGNACIO	4053 E STATE ROUTE 260	OWNER	COMMERCIAL TI	13-COM REM
ELE-COM	11/16/2015	COMMERCIAL ELECTRICAL	ELE-COM - COMMERCIAL ELECTR	OWNER	0.00	25.00
20150362	11/17/2015	LYNCH, JAMES & DEBRA	601 S CHEROKEE DRIVE	UNITSETS	MANUFACTURED HOME	MH
MH	11/17/2015	RES - MANUFACTURED HOME	MH - MANUFACTURED HOME	OWNER	117,000.00	525.00
20150364	11/19/2015	PADILLA, FERNANDO	1446 CHUCK DEVINE	VERDESOL-A	RESIDENTIAL MECHANICAL	MECH-RES
MECH-RES	11/19/2015	RES - MECHANICAL	MECH-RES - RESIDENTIAL MECH	OWNER	0.00	75.00
20150366	0/00/0000	GILLIAM, MICHAEL	513 S AZURE DRIVE	K KITTLE L	BATHROOM REMODEL	03-RES REM
03-RES REM	11/25/2015	RESIDENTIAL ALTER/REMODEL	03-RESREM - RESIDENTIAL REM	K KITTLE L	3,000.00	75.00
20150368	11/23/2015	GILLMAN, DAVE & HEATHER	185 E CLIFFHOUSE DRIVE	KILBY&SONS	NEW RESIDENTIAL	01-NEW RES
01-NEW RES	11/23/2015	RESIDENTIAL SINGLE FAMILY	R-3 - RESIDENTIAL ONE/TWO F	OWNER	200,000.00	2,898.73
20150369	11/23/2015	LEIBEL, ROBERT & DIANA	584 4TH STREET	OWNER	RESIDENTIAL ELECTRICAL	ELE-RES
ELE-RES	11/23/2015	RESIDENTIAL ELECTRICAL	ELE-RES - RESIDENTIAL ELECT	OWNER	1,400.00	75.00
20150370	0/00/0000	BLAKE, WENDY	193 ARNOLD STREET	JDSIMPROVE	RESIDENTIAL REPAIR	06-RESREP
06-RESREP	11/24/2015	RESIDENTIAL REPAIR	06-RESREP - RESIDENTIAL REP	OWNER	300.00	124.60
20150371	11/25/2015	MAY, TERRY	2426 ARTURO CIRCLE	RCHOMES&DE	RESIDENTIAL DEMOLITION	DEMO-RES
DEMO-RES	11/25/2015	RESIDENTIAL DEMOLITION	DEMO-RES - RESIDENTIAL DEMO	OWNER	2,500.00	75.00

PROJECTS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 11/01/2015 THRU 11/30/2015 USE SEGMENT DATES
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT / SEGMENT	ISSUE DATE / SEGMENT DT	NAME / DESCRIPTION	LOCATION / BUILDING CODE	CONTRACTOR / SEG. CONT.	DESCRIPTION / VALUATION	PROJ TYPE / FEE

*** TOTALS *** NUMBER OF PROJECTS: 32 VALUATION: 3,004,214.25 FEES: 41,689.56

PROJECTS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 11/01/2015 THRU 11/30/2015 USE SEGMENT DATES
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
01-NEW - RESIDENTIAL SINGLE FAMIL	4	600,541.00	10,330.71
02-RES - RESIDENTIAL ADDITION	1	44,000.00	1,095.04
03-RES - RESIDENTIAL ALTER/REMODE	2	13,000.00	478.86
04-RES - RESIDENTIAL ACCESSORY	3	14,728.00	852.70
06-RESREP - RESIDENTIAL REPAIR	2	4,300.00	199.60
11-NEW - COMMERCIAL BUILDING	1	2,000,000.00	21,394.67
13-COM - COMMERCIAL ALTER/REMODEL	1	100,000.00	2,106.92
B/RW - BLOCK OR RETAINING WALL L	1	5,500.00	308.16
DEMO-RES - RESIDENTIAL DEMOLITION	1	2,500.00	75.00
ELE-COM - COMMERCIAL ELECTRICAL	1	0.00	25.00
ELE-RES - RESIDENTIAL ELECTRICAL	2	2,400.00	150.00
FENCE - FENCE	1	2,000.00	50.00
FIRE - FIRE SPRINKLER	2	10,200.00	722.39
MECH-RES - RES - MECHANICAL	1	0.00	75.00
MH - RES - MANUFACTURED HOME	1	117,000.00	525.00
PORCH/PAT - DNU - PORCH/PATIO/DEC	1	14,000.00	499.56
SIGN-MONU - SIGN - MONUMENT	1	1,500.00	167.46
SIGN-POLE - SIGN - POLE	1	1,000.00	180.00
SOLAR - SOLAR INSTALLATION	5	71,545.25	2,453.49
*** TOTALS ***	32	3,004,214.25	41,689.56

PROJECTS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 11/01/2015 THRU 11/30/2015 USE SEGMENT DATES
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
03-RESREM - RESIDENTIAL REMODEL	3	3	57,000.00	1,573.90
06-RESREP - RESIDENTIAL REPAIR	2	2	4,300.00	199.60
B - BUSINESS	1	1	2,000,000.00	21,394.67
BLOCK - BLOCK/RETAINING WALL	1	1	5,500.00	308.16
COMREM - COMMERCIAL REMODEL	1	1	100,000.00	2,106.92
DEMO-RES - RESIDENTIAL DEMOLITION	1	1	2,500.00	75.00
ELE-COM - COMMERCIAL ELECTRICAL	1	1	0.00	25.00
ELE-RES - RESIDENTIAL ELECTRICAL	2	2	2,400.00	150.00
FENCE - FENCE	1	1	2,000.00	50.00
FIRE - FIRE SPRINKLER	2	2	10,200.00	722.39
MECH-RES - RESIDENTIAL MECHANICAL	1	1	0.00	75.00
MH - MANUFACTURED HOME	1	1	117,000.00	525.00
PORCH - PORCH/PATIO	1	1	14,000.00	499.56
R-3 - RESIDENTIAL ONE/TWO FAMILY	4	4	600,541.00	10,330.71
RES - RESIDENTIAL ACCESSORY BUILDING	3	3	14,728.00	852.70
SIGN-MONU - MONUMENT SIGN	1	1	1,500.00	167.46
SIGN-POLE - POLE SIGN	1	1	1,000.00	180.00
SOLAR - SOLAR INSTALLATION	5	5	71,545.25	2,453.49
*** TOTALS ***	32	32	3,004,214.25	41,689.56

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 11/01/2015 THROUGH 11/30/2015
USE SEGMENT DATES: YES
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***

Planning & Zoning
Monthly Report

MJ

November 2015

November 2, 2015

Community Development Director Michael Jenkins, and Assistant Planner Kendall Welch held a meeting with the Planning & Zoning Commission Chairman BJ Davis to discuss the General Plan and the upcoming meeting schedule.

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, and Building Official Robert Foreman held a meeting with the owners of Clear Creek Vineyard and Winery to discuss the Use Permit and Building Permit Process in order to keep their project moving forward.

November 4, 5, 6, 2015

Community Development Director Michael Jenkins attended an American Planning Association (APA) Conference and attended several different workshops on a variety of topics, including signage. Community Development will be working on the sign ordinance in the very near future to address the recent Reed vs Town of Gilbert ruling.

Assistant Planner Kendall Welch, and Economic Development Director Steve Ayers met with an applicant to discuss the potential for a new commercial building with equipment storage yard out on Industrial Drive.

November 9, 2015

Town Manager Russ Martin, Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, and Economic Development Director Steve Ayers had a phone conference with the Town Attorney to discuss the abandoned Silverado and Elk Creek Subdivision Plats.

Community Development Director, Assistant Planner Kendall Welch, and Permit Technician Sandra Farrar attended a neighborhood meeting for Use Permit Application 20150310, hosted by Mr. Philip Moreau for the Verde River RV Resort, located at 1472 W Horseshoe Bend Drive.

November 12, 2015

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, Building Official Robert Foreman, Residential Building Inspector Emily Diver and Permit

Technician Sandra Farrar attended a phone conference with representatives of Gammage and Burnham to discuss the relocation of an existing business.

Community Development Director Michael Jenkins and Assistant Planner Kendall Welch attended a Planning & Zoning Commission General Plan Work Session. Topics of discussion included the Economic Development Element and the Housing Element.

November 13, 2015

Community Development Director Michael Jenkins and Assistant Planner Kendall Welch attended an Open Meeting Law Training Workshop. Members of the Planning & Zoning Commission and Board of Adjustments & Appeals were also invited to attend this training.

November 23, 24, 25, 2015

Community Development Director Michael Jenkins took a few, much needed, days off to avoid losing accumulated time off.

Assistant Planner Kendall Welch worked to set up a pre-application meeting to discuss a new commercial business wanting to locate on Finnie Flat Road. Pre-application meeting has tentatively been arranged for December 4, 2015.

Assistant Planner Kendall Welch also set up a pre-application meeting to discuss a new medical marijuana cultivation facility. Pre-application meeting has tentatively been arranged for December 2, 2015.

November 26, 27, 2015

Town Offices were closed for the Thanksgiving Holiday.

November 30, 2015

Community Development welcomed Sarah Kramme to the team as a Part Time Permit Technician for the Building Division.

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, Economic Development Director and Public Works Director Ron Long met with one of the current land owners of the abandoned Silverado Subdivision Plat.

Community Development Director Michael Jenkins, and Building Official Robert Foreman met with the owner of an existing business looking to relocate into an existing building on Industrial Drive.

Code Enforcement **Fiscal Year 2015-2016**

No abatements as of November 30, 2015

Location	Total Cost Per Nuisance Abatement

Total

Budgeted Amount $6,000.00, balance $6,000.00.

Code Enforcement:

Total Complaints:	8
Violations Found:	-
Violation Not Found:	-
Cases Closed:	4
Open Complaints	56
Abatements:	0

Other statistics for the month

Zoning Clearances Residential:	15
Zoning Clearances Commercial:	2

CAMP VERDE MARSHAL'S OFFICE
Monthly Report
November
2015

Volunteers in Policing (VIPs):

- VIP Bill LeBeau is out on a leave of absence

Training:

- **November 4th - 6th** – Cailin Lizotte and Andrea Ramirez attended the AZLERMA conference in Yuma
- **November 6th** - Sgt. Ganis attended the FBI training on "Ferguson, Missouri: Lessons Learned" held by Mesa P.D.
- **November 9th - 10th** – Dep. Zwak attended the Technology Facilitated Crimes Against Children in Good Year
- **November 9th - 12th** – Dep. Jackson and Dep. Toropek attended the HGN certification school in Prescott
- **November 16th** – Dep. Bowers attended K-9 SWAT training in Williams
- **November 29th – December 4th** – Sgt. Robinson attended the Leadership for Female Executives conference in Phoenix

Patrol:

- **November 27th and 28th** – Patrol conducted a DUI saturation detail within the jurisdiction of Camp Verde.

Miscellaneous:

- **November 5th and 23rd** – Marshal Gardner participated in the Chief's selection testing process

Coffee with a COP:

- **November 30th** – Marshal Nancy Gardner at thanks a late

Crime Rate November 2014/2015

November	2014	2015
Total Calls	999	1261
Traffic Stops	122	201
Animal Calls	30	46
Vehicle Burglary's	1	2
Residential Burglary's	3	2
Criminal Damage	18	18
DV Calls	13	14

130 Black Bridge Road | Camp Verde AZ 86322
CAMP VERDE COMMUNITY LIBRARY
good company always Welcome...

MEMORANDUM

TO: Russ Martin, Town Manager

FROM: Kathy Hellman, Library Director

SUBJECT: Monthly Report – November 2015

DATE: 12/9/2015

CC: Department Heads

Library Construction Update: The steel beams for the 2nd floor are being installed. The siding is up on the south side of the building and the roof is in place. Soon the construction crew will be able to work under cover thwarting the caprices of Mother Nature.

Library Specialist, Alice Gottschalk attended a statewide summit on Volunteerism and Civic Engagement. She returned with ideas and enthusiasm for improving volunteer programs and participation at the library. Alice already does excellent work managing and training the volunteers who help us out at the library so it will be interesting to see what she does to take the library volunteer program to the next level.

Speaking of Volunteers: A couple of young missionary men from the Church of Jesus Christ of Latter Day Saints have joined our ranks. They come in Tuesday afternoons at 1:00p and are available to spend time one-on-one with individuals needing assistance using computers, tablets or other wireless devices. Computer mentoring is an ongoing need in our community. Library staff do not have the time to spend more than 14-20 minutes per session on individualized instruction, so young people who have grown up using technology and are adept and sharing their knowledge with others are essential and appreciated.

Library Director, Kathy Hellman, attended training in Louisville, CO for the *Discover NASA: From Our Town to Outer Space* exhibit scheduled for 2017. She came back with a binder full of ideas and instructions and a box full of sample programs that coordinate with the exhibit. While in Colorado, she gave a weather report from Mars, saw what would happen to Phoenix, AZ if it was hit by and asteroid and created her own universe where all the planets slowly spun out of orbit in all directions. She also joined a group of librarians for a night sky viewing but was sadly disappointed by the fact that there were not really any stars to be seen in Louisville, CO – only a piece of the moon. People in the Verde Valley may not realize how fortunate they are to have dark skies to routinely gaze upon.

The AZ Library Association (AzLA) held its annual conference in Flagstaff this month. Kathy and Alice were both selected and honored to present programs at the conference. One of our goals as librarians in Camp Verde, is to represent our community well on a state-wide level. This conference was an excellent opportunity to do that. Additionally, your Library Director was elected to the Treasurer position with AzLA and looks forward to providing a voice for rural libraries and Yavapai County on the AzLA Board.

Be sure to follow our blogs: https://cvcltalk.wordpress.com/ and https://cvcltab.wordpress.com/

To really keep us with what is going on at the library, don't forget to like us on Facebook at: https://www.facebook.com/campverdelibrary

November 2015 Camp Verde Community Library Use Statistics

	Nov-16	Nov-15	% change	YTD-FY16	YTD-FY15	% change	
In-Library Uses							
Traffic Count	4,939	5,043	-2.1%	23,028	22,100	4.2%	**Average Monthly Library Uses per Active Patron**
New Cards Issued	50	57	-12.3%	236	256	-7.8%	
Public Computer Use	1,875	976	92.1%	7,780	3,799	104.8%	
Early Literacy Computer Use	76	n/a		338	n/a		
Requests for Computer Help	99	n/a		441	n/a		
Reference Questions	171	171	0.0%	666	646	3.1%	
Total In-Library Use	**7,210**	6,247	15.4%	32,489	26,801	21.2%	
Total Number Library Patrons	3,958	3,212	23.2%				
Total Patrons Active in Last 18 months	**2,419**	1,112	117.5%				**3.0**
Library Programs							
Adult Programs	22	11	100.0%	84	53	58.5%	
Adult Program Attendance	64	61	4.9%	341	204	67.2%	
Adult Program Hours	2.5	16	-84.4%	20	62	-67.5%	
Youth Programs	21	24	-12.5%	98	101	-3.0%	
Youth Program Attendance	199	365	-45.5%	1,250	1,425	-12.3%	
Youth Program Hours	51	87	-41.4%	127	304	-58.2%	
Programs Off-Site	0	2	-100.0%	15	17	-11.8%	
Total Library Program Attendance	263	426	-38.3%	1,334	1,478	-9.7%	
Circulation							**Average Circulation Activity per Open Hour**
Items Checked Out	4,358	3,322	31.2%	17,843	15,912	12.1%	
Items Checked In	4,703	3,897	20.7%	20,453	17,727	15.4%	
Items Used In-Library	240	737	-67.4%	1,252	1,867	-32.9%	
Renewed Items	797	795	0.3%	3,393	3,179	6.7%	
Total Circulation	**9,301**	7,956	16.9%	39,548	35,506	11.4%	**147.6**
Circulation Areas of Interest							
Audio Books	164	169	-3.0%	656	719	-8.8%	
DVDs & VHS	1,723	1007	71.1%	6,506	4,529	43.7%	
eBooks	251	199	26.1%	1,113	843	32.0%	
Youth eBooks	43	19	126.3%	163	179	-8.9%	
iPads & e-readers	6	n/a		59	0		
Large Print	154	143	7.7%	802	638	25.7%	
Magazines	44	138	-68.1%	335	644	-48.0%	
Kids & Teens Material	1,418	884	60.4%	6,071	5,203	16.7%	
Transits, HOLDS & InterLibrary Loans							
HOLDS Filled	754	649	16.2%	3,313	3,018	9.8%	
Transit Items Sent & Received	n/a	1,231		n/a	5,512		
CVCL ILL Items Going Out	33	33	0.0%	109	125	-12.8%	
ILL Items for CVCL Patrons	7	1	600.0%	28	24	16.7%	
Total Transit, HOLDS & ILL Activity	754	1,880	-59.9%	3,313	8,530		
Library Volunteers							
Number of Volunteers	38	31	22.6%	135	121	11.6%	
Number of Hours Given	431	570	-24.4%	2,462	2,356	4.5%	
Average Hours/Volunteer	11.3	18.4	-38.3%	18.2	19.5	-6.3%	
Collection & Development							**Number of Items Owned per Capita** (pop 11,500)
New Kids & Teen Material Added	35	47	-25.5%	165	289	-42.9%	
New Books Added	96	111	-13.5%	407	494	-17.6%	
New Audio-Visual Material Added	69	70	-1.4%	282	411	-31.4%	
Total Items Added	165	181	-8.8%	689	905	-23.9%	
Total Items Owned	**31,334**	31,169	0.5%				**2.7**
Mending & Donations							
Items Mended or Repaired	78	192	-59.4%	354	427	-17.1%	
Donations Processed	265	613	-56.8%	1,744	2,941	-40.7%	
Donations Cataloged	49	99	-50.5%	349	244	43.0%	

CAMP VERDE MUNICIPAL

Our monthly newsletter, NOVEMBER 2015

Why Courts Use Anonymous Juries Like In Freddie Gray Case

An empty jury box at the Orange County Courthouse during the Casey Anthony murder trial in 2011.

The jurors who will be chosen to hear the first case against a police officer charged in the death of Freddie Gray in Baltimore will be anonymous, at least for now. A judge has ruled that their identities can be shielded from the public. That practice is controversial, but not unheard of in high-profile cases. Experts trace the first completely anonymous jury — secret not just to the media, but also to the defendant — to 1977. That's when a judge worried about possible jury tampering by a drug kingpin named Leroy "Nicky" Barnes, a man also known as Mr. Untouchable.

"They tend to be only used in very, very high-profile trials or trials in which there is a serious threat to either the safety of the jurors or the integrity of the jury process," said Paula Hannaford-Agor, who studies jury issues at the National Center for State Courts.

Hannaford-Agor said there are plenty of examples in recent years of a more limited approach: keeping juror names from the public and the press during the trial but releasing the information later. She said courts recognize a legitimate need to protect the jury.

"There are issues associated with this; this is not necessarily a risk-free civic engagement," she said. By issues, she meant everything from reporters with TV cameras turning up at a juror's door late at night to death threats from neighbors unhappy about the verdict.

That happened in Florida in 2011, when a young woman named Casey Anthony was acquitted of murder in the death of her daughter.

"Vendors were putting up signs in their windows, 'Casey Anthony jurors not welcome here.' One juror essentially left the state because she was actually afraid for her life," Hannaford-Agor recalled.

First Amendment scholars worry that secrecy once reserved for cases of gang activity and terrorism has been extended to jurors in lots of other contexts.

Cases in point: the corruption trial of former Illinois Gov. Rod Blagojevich and the prosecution of George Zimmerman, the self-described neighborhood watchman who killed Trayvon Martin in Florida three years ago.

In the prosecution of Baltimore police Officer William Porter, his lawyers wrote that potential jurors could face a lot of pushback from the community.

"In the current climate, saying 'not guilty' regardless of the evidence or the lack thereof presented by the state, and then returning to your daily life will take great courage on the part of the citizenry," wrote attorneys Joseph Murtha and Gary Proctor. "It is possible, indeed probable, that an acquittal of Officer Porter will lead to further civil unrest. But this officer deserves his trial without any 'sacrificial lamb' thinking on the part of jury members."

Gregg Leslie closely follows media law issues as legal defense director at the Reporters Committee for Freedom of the Press.

"If you start by default having jurors who are secret even well after the trial, it really will start to and in fact it has I think started to have an effect on how the public perceives how just the system is," Leslie said.

Leslie pointed out that the nation is already debating the fairness of the justice system, in part because of the deaths of young black men like Freddie Gray in encounters with police.

Leslie said transparency as these cases move through the courts will help restore credibility. It's true that jurors may be exposed to unwanted attention, with some cost to their privacy, at the end of a trial, but Leslie said too much secrecy also has a cost.

Getting down to :

41 Initial Appearances

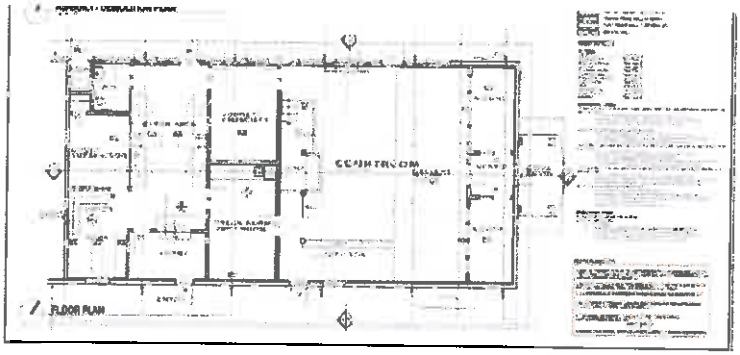
1 civil traffic Trial Held CVMO

92 civil Traffic citations filed, CVMO DPS & YANPD

2 Criminal trial held– Atty

1 Jury Trial Held– Acquittal

1 petition for injunction against harassment



CAMP VERDE MUNICIPAL COURT MONTHLY REPORT									
DESCRIPTION	JULY 2015	AUGUST 2015	SEPTEMBER 2015	OCTOBER 2015	NOVEMBER 2015	DECEMBER 2015	JULY THROUGH DEC 2015	JANUARY 2016	FEBRUARY 2016
MISDEMEANOR & CR TRAFFIC FTA	31	23	19	13	19		105		
DUI	3	8	6	3	5		25		
SERIOUS TRAFF	1	0	1	1	0		3		
CRIMINAL TRAFF	23	36	29	53	38		179		
MISDEMEANORS SUBTOTAL	58	67	55	70	62		312		
CIVIL TRAFFIC	74	72	105	110	92		453		
HARASSMENT INJUNCTION	3	4	3	1	0		11		
ORDER OF PROTECTION	3	2	4	1	1		11		
TOTAL FILINGS	138	145	167	182	155	0	787	0	0
IA/ARR IN CUSTODY	42	23	25	40	41		171		
ATTY RESTITUTION	482.64	300.74	100.37	83.66	246.63		$ 1,214.04		
LCL ORD FEES (Default/Warrant etc)	1183.07	1567.29	716.02	2217.93	1210.16		$ 6,894.47		
LCL CRT ENHANCEMENT	1763.54	1936.76	1545.53	2416.83	2159.23		$ 9,821.89		
JCEF TO TOWN	237.67	217.00	157.79	219.70	262.50		$ 1,094.66		
CVMO ADDL EQP$13	169.70	185.52	151.75	230.87	205.97		$ 943.81		
DPS ADDL EQP $13	101.65	113.02	81.79	130.45	138.90		$ 565.81		
YAV CTY JAIL/ADD FEE	283.58	188.33	156.11	209.77	305.26		$ 1,143.05		
MVD/ADOT/ADD FEE	0.00	0.00	0.00	0.00	0.00		$ -		
ROC ADDL EQP FEE	0.00	0.00	0.00	0.00	0.00		$ -		
YAN TRIBAL POLICE	6.02	5.86	5.78	20.36	4.82		$ 42.84		
STATE TREAS.	15690.25	17178.37	13100.26	19320.63	16168.27		$ 81,457.78		
TOWN TREAS.	10992.55	13049.34	9655.99	15993.20	13955.98		$ 63,647.06		
TOTAL CHECK	29244.96	32874.20	24855.00	38541.81	33200.93	0.00	$ 158,716.90	0.00	0.00

TOTAL FI

MARCH 2016	APRIL 2016	MAY 2016	JUNE 2016	JANUARY THOUGH JUNE 2016	TOTAL FISCAL YR 2016	Inc/Dec FY 15 TO FY 16	TOTAL FY 2015 (Jul 14-June 15	Inc/Dec FY 14 TO FY 15	TOTAL FY 14 (Jul 13-Jun 14)
				0		-100%	277	-33%	415
				0	25	-50%	50	-61%	128
				0	3	-70%	10	-29%	14
				0	179	-39%	294	70%	173
				0	312	-52%	651	-11%	730
				0	453	-67%	1356	-26%	1844
				0	11	-58%	26	37%	19
				0	11	-52%	23	-15%	27
0	0		0	0	787	-62%	2056	-22%	2620
				0	171	-56%	387	-5%	406
				$ -	$ 1,214.04	-79%	$ 5,726.10	-60%	$ 14,472.21
				$ -	$ 6,894.47	-61%	$ 17,526.40	-16%	$ 20,907.22
				$ -	$ 9,821.89	-68%	$ 30,743.43	-23%	$ 39,890.16
				$ -	$ 1,094.66	-63%	$ 2,935.79	-25%	$ 3,890.47
				$ -	$ 943.81	-56%	$ 2,137.42	-22%	$ 2,742.93
				$ -	$ 565.81	-76%	$ 2,354.35	-22%	$ 3,024.91
				$ -	$ 1,143.05	-75%	$ 4,554.94	-49%	$ 8,947.98
				$ -	$ -	-100%	$ 8.00	-80%	$ 40.00
				$ -	$ -	-100%	$ 0.97	-44%	$ 1.74
				$ -	$ 42.84	-34%	$ 64.50	-96%	$ 1,470.69
				$ -	$ 81,457.78	-69%	$ 261,650.80	-15%	$ 307,572.30
				$ -	$ 63,647.06	-65%	$ 180,021.82	-19%	$ 221,122.78
0.00	0.00	0.00	0.00	$ -	$ 158,716.90	-67%	$ 484,472.02	-18%	$ 588,703.96

.INGS AND COLLECTIONS-FIVE YEAR TREND

Inc/Dec FY 13 TO FY 14	TOTAL FY 13 (Jul 12-Jun 13)	Inc/Dec FY 12 TO FY13	TOTAL FY 12 (Jul 11-Jun 12)	Inc/Dec FY 11 TO FY12	TOTAL FY 11 (Jul 10-Jun 11)	TOTAL FY 10 (Jul 09-Jun 10)	DESCRIPTION
2%	407	4%	393	-28%	545	472	MISDEMEANOR & CR TRAFFIC FTA
0%	128	41%	91	-11%	102	73	DUI
-13%	16	0%	16	45%	11	52	SERIOUS TRAFF
-23%	226	-49%	441	5%	421	502	CRIMINAL TRAFF
-6%	777	-17%	941	-13%	1079	1099	MISDEMEANORS SUBTOTAL
-15%	2164	5%	2057	13%	1822	791	CIVIL TRAFFIC
-37%	30	-21%	38	23%	31	24	HARASSMENT INJUNCTION
35%	20	-26%	27	-16%	32	32	ORDER OF PROTECTION
-12%	2991	-2%	3063	3%	2964	1946	TOTAL FILINGS
-20%	507	15%	442	0%	444	441	IA/ARR IN CUSTODY
-5%	$ 15,188.68	12%	$ 13,521.82	32%	$ 10,237.25	$ 12,736.35	ATTY RESTITUTION
-4%	$ 21,773.48	16%	$ 18,722.40	16%	$ 16,140.89	$ 11,228.71	LCL ORD FEES (Default/Warrant etc)
1%	$ 39,413.33	-12%	$ 44,584.65	28%	$ 34,769.20	$ 22,896.94	LCL CRT ENHANCEMENT
-3%	$ 4,004.65	-12%	$ 4,539.68	16%	$ 3,910.25	$ 3,109.40	JCEF TO TOWN
52%	$ 1,804.36	60%	$ 1,130.42	NA			CVMO ADDL EQP$13
-24%	$ 3,980.82	19%	$ 3,352.33	NA			DPS ADDL EQP $13
25%	$ 7,130.78	8%	$ 6,595.25	-5%	$ 6,925.71	$ 7,167.68	YAV. CTY JAIL FEES
-35%	$ 62.01	15%	$ 53.99	NA			MVD/ADOT/ADD FEE
34%	$ 1.30	NA					ROC ADDL EQP FEE
1501%	$ 91.84	-67%	$ 278.10	3%	$ 270.00	$ 311.25	YAN TRIBAL POLICE
8%	$ 284,289.84	-19%	$ 349,348.21	18%	$ 295,231.95	$ 248,081.20	STATE TREAS.
4%	$ 213,580.63	-27%	$ 293,400.56	21%	$ 241,591.94	$ 190,774.09	TOWN TREAS.
6%	$ 554,359.56	-21%	$ 703,283.19	21%	$ 582,699.05	$ 472,340.56	TOTAL CHECK

PS

CAMP VERDE MUNICIPAL COURT

MONTHLY TRANSMITTAL

Date: December 7, 2015
From: Camp Verde Municipal Court

Reporting Month: NOVEMBER 2015

Check #: 5556

Total Amount of Check: $33,200.93

RECEIVED AND ALLOCATED TO BELOW ACCOUNTS BY _____

REVENUE ACCOUNT NUMBER

01-300-40-413000 **$30,326.60**
Fines/Fees/Forfeitures- before the check request below

01-300-40-431000 **$246.63**
Court Apt-Atty. Reimbursement

05-310-40-413100 **$262.50**
Local JCEF Fund

05-330-40-413300 **$2159.23**
Court Enhancement Fund

19-601-40-413000
Camp Verde Marshal's Safety Equip. Fund **$205.97**

CHECK REQUEST

Summary of Checks that need to be written to County Treasurer, Law Enforcement Agencies and the State Treasurer

VENDOR #	AGENCY	AMOUNT	ACCOUNT#
002693	Yavapai Apache Nation Police Dept. Fines & Safety Eqpt.	$4.82	01-300-40-413000
000087	Yavapai County Jail & Addtl Fee $1 Fund	$305.26	01-300-40-413000
000117	Arizona State Treasurer	$16,168.27	01-300-40-413000
003583	Arizona Department of Public Safety Equipment Fund	$138.90	01-300-40-413000
003572	Motor Vehicle Division Refund Unit	$0.00	01-300-40-413000
001014	Registrar of Contractors Safety Equipment Fund	$0.00	01-300-40-413000

November 2015

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT Report Month/Year: November 2015

	CRIMINAL TRAFFIC			
	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	**31**	**5**	**141**	**177**
Filed	**5**	0	**38**	**43**
Transferred In	0	0	0	0
SUBTOTAL	**36**	**5**	**179**	**220**
Transferred Out	0	0	0	0
Other Terminations	7	0	18	**25**
TOTAL TERMINATIONS	7	0	18	**25**
Statistical Correction	0	0	0	0
Pending End of Month	**29**	**5**	161	195

***A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.**

TRAFFIC FAILURE TO APPEAR**

Pending 1st of Month	Filed	Trans In	SUB-TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
208	0	0	**208**	**0**	1	1	0	**207**

****READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: **0** Criminal Traffic/FTA Jury Trials Held: 2

CIVIL TRAFFIC

Pending 1st of Month	Filed	Trans In	SUB-TOTAL	Trans Out	Default Judg-ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
224	92	0	316	0	12	103	115	0	201

Civil Traffic Hearings Held: 1

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04
(Part of Civil Traffic Above)

Filed **25** Trans In **0** TOTAL **25**

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LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354 **Page 2 Processing**

County: CAMP VERDE MUNICIPAL COURT Report Month/Year: November 2015

MISDEMEANOR

	Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
Misdemeanor (Non-Traffic)	584	19	0	603	0	11	11	0	592
Failure to Appear (Non-Traffic)	6	0	0	6	0	0	0	0	6
TOTAL	590	19	0	609	0	11	11	0	598

TRIALS HELD

Misdemeanor Court/FTA Trials Held: 0 Misdemeanor/FTA Jury Trials Held: 0

FELONY

Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
0	0	0	0	0	0	0	0	0

Felony Preliminary Hearings Held: 0 Felony, Misdemeanor, Criminal Traffic Initial: Appearances: 41

LOCAL NON-CRIMINAL ORDINANCES

	Pending 1st of Month	Filed	SUB-TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	3	4	7	0	0	7
TOTAL	3	4	7	0	0	7

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT Report Month/Year: November 2015

	CIVIL COMPLAINTS			
	Small Claims (a)	Forcible Detainer/ Eviction Action (b)	Other Civil (c)	TOTAL (d)
Pending 1st of Month	0	0	0	0
Filed	0	0	0	0
Transferred In	0	0	0	0
SUBTOTAL	0	0	0	0
Transferred Out	0	0	0	0
Other Terminations	0	0	0	0
TOTAL TERMINATIONS	0	0	0	0
Statistical Correction	0	0	0	0
Pending End of Month	0	0	0	0

Small Claims Hearings Held/Defaults: 0

Civil Court Trials Held: 0

Small Claims Hearings Held/Defaults Before Volunteer Hearing Officer: 0

Civil Jury Trials Held: 0

DOMESTIC VIOLENCE/HARASSMENT PETITIONS

	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	1	1	0	1
Harassment	0	0	0	0

HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT

Order of Protection: 2

Injunction Against: 0

SPECIAL PROCEEDINGS/ACTIVITIES

Peace Bond Complaints Filed: 0

Fugitive Complaints Filed: 0

Juvenile Hearings Held: 0

Search Warrants Issued: 2

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LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: November 2015

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	141
Serious Violations	10
All Other Violations	597
TRAFFIC TOTAL	748

CRIMINAL WARRANTS OUTSTANDING

Felony	0
Misdemeanor	795
CRIMINAL TOTAL	795

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376

Paul A. Sellegel
Signature of the Judge/Magistrate (or designee)

Veronica Pineda
Name of Preparer

December 7, 2015
Date of Preparation

Jail Incarceration Fee (9914) GL#2-003-10-34324	ZJF	$217.83
2011 Add'l Assessmnt $1 -JP Crts 12-116.04E GL#3-900-40-35196	ZOS2	$87.43
SUBTOTAL - YAVAPAI COUNTY REVENUE Remitted to City Finance		**$305.26**
2011 Officer Safety Equip - Sheriff	ZOS4	
2011 Officer Safety Equip - DPS	ZOS5	$138.90
2011 Officer Safety Equip - MVD/ADOT	ZOS6	
2011 Officer Safety Equip - Game & Fish	ZOS7	
2011 Officer Safety Equip - ROC	ZOS8	
2011 Officer Safety Equip - Border Patrol	ZOS9	
2011 Officer Safety Equip - Animal Control	ZOS10	
2011 Officer Safety Equip - Marshall 19-601-40-413000	ZOS11	$205.97
2011 Officer Safety Equip - College PD	ZOS12	
2011 Officer Safety Equip - Fire Dept	ZOS13	
2011 Officer Safety Equip - Tribal	ZOS14	$4.82
SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance		**$349.69**
Court Appt Attorney Fee Local	ZAFEE	
Indigent Defense Fees - Rule6.7d, A.R.Cr.P.01-300-40-431000	ZATT,ZATTT & ZREIM	$246.63
Confidential address- ARS 12-116.04	ZCAA2	$1.21
Defensive Driving School Fee - 28-3396	ZDDS	$2,080.00
Deferred Prosecution Fees	ZDEFP	
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE	$9,820.28
28-2533 - Out-of-State Plates (20% Base Fine to SPD)	ZHRFC	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF, ZOVER, ZOVF	$1.00
Public Defender Fee - 11-584 ($25.00)	ZPUBZ	$45.54
Local Costs/Fee Warrant Default Fees	ZLCL	$1,210.16
Bonds Forfeited to General Fund	ZLOCL	
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC	
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)	ZSLPC	$551.16
Bank Fees -From Ckbk/prev mon bank statement	negative number	
Bank Fee - Checks Ordered	negative number	
SUBTOTAL - CITY REVENUE Remitted to Finance 01-300-40-413000		**$13,955.98**
Court Enchancement Fee	ZCEH	$2,159.23
- COURT ENHANCEMENT REVENUE Remitted to City Finance 05-330-40-413300		**$2,159.23**
LOCAL Time Payment JCEF - 12-116	ZJCL	$262.50
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZJCLF	
SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413100		**$262.50**
Total Revenue		**$33,200.93**

MONTHLY REVENUE REMITTANCE REPORT		
CAMP VERDE MUNICIPAL COURT - NOV 2014		
Account Description & Statute	**AZTEC Code**	**Total Distribution**
Arson Detection reward fund; ARS §41-2167	ZADRF	
Confidential address- ARS 12-116.04	ZCAA1	22.94
CEF 10% of Base Fine - 16-954C	ZCEF	$1,199.71
CJEF 47% of Base Fine - 12-116.01A	ZCJEF	$5,639.10
Child Restraint - 28-907C	ZCPRF	$128.50
Drug & Gang Enforcement - 13-811C	ZDECJ	$279.32
DNA 3% of Base Fine - 12-116.01C	ZDNAS	$719.47
DUI Abatement Fund - 28-1382D3 ($250 Extreme DUI)	ZDUIA	
Domestic Violence Shelter Fund 12-116.06	ZDVSF	$24.16
FARE Fee Special Collections (19%)	ZFAR1	$1,177.64
FARE Delinquency Fee ($35.00 Fee)	ZFAR2	$385.00
FTGF 7% of Base Fine - 12-116.01B	ZFTGS	$839.81
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF3, ZHRF1	
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD	
STATE Time Payment JCEF - 12-116	ZJCS	$487.50
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZJCSF	
MSEF 13% of Base Fine - 12-116.02A	ZMSEF	$1,559.69
2011 $8 Assessment - State: $4 to GITEM & $4 to PSEF	ZOS1	$699.53
Prison Construction & Operations Fund - 41-1651	ZPCOF	$383.80
Probation Surcharge 2006 - 12-114.01 ($10.00)	ZPRS6	$2.49
Probation Surcharge 2009 - 12-114.01 ($10.00)	ZPRS9	$1,757.85
Probation Surcharge OLD - 12-114.01 ($5.00)	ZPRSU	$5.11
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZGFDU,ZPSEF	$441.20
Registrar of Contractors	ZRCA	
State Highway Fund - 28-710A	ZSHWY	
Drug Lab RemediationTechnical Registration Bd 13-3423 (D9)	ZTECH	$15.00
victims rights enf assmnt fund (100%)	ZVREA	$150.45
State Highway Work Zone Fund - 28-710B	ZSHWZ	00.00
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD	$250.00
SUBTOTAL - STATE REVENUE Remitted to City Finance		**$16,168.27**

$1765.45

MISCELLANOUS PASS-THROUGH MONIES (Overpayments) REPORT		
Carried Forward from Previous Month		
Received During Current Month	ZOVR back to/or from Def	
Disbursed During Current Month	9517	
Balance at End of Current Month		0.00
RESTITUTION REPORT		
Carried Forward from Previous Month		$4.09
Escheated / stale dated		
Received During Current Month	5901 ZREST	$327.22
Disbursed During Current Month	5003	($331.31)
Balance at End of Current Month		$0.00
BOND REPORT		
Bonds Carried Forward from Previous Month		$3,360.00
Bonds Received During Current Month	ZBND	$4,891.05
Bonds Forfeited During Current Month	Pg 3 Total	(4,041.05)
Bonds Escheated 2011:		
Bond Voided		
Bonds Transferred	fee book	$0.00
Bonds Refunded During Current Month	5079	($500.00)
Bonds Balance at End of Current Month: open bonds		$3,710.00
TOTAL PASS THROUGH MONIES		$3,710.00

I, Hon. Paul Schlegel, Presiding Magistrate, Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

November-15

Paul A. Schlegel
Signature

12-9-15
Date

Public Works
November 2015

Engineering:
Ron and/or Troy attended the following meetings/conferences:

- VVTPO
- Verde Valley TAC
- Verde Valley Master Transportation Plan – Public Meeting
- Risk Management
  - ADOSH Audit
- CDBG
  - Meeting with contractor to go over punch list
- ADOT-SR260
- Library
  - Weekly construction progress meeting
- Community Development
  - Silverado Subdivision

Streets:
- Continue to Assisted with Verde Lake Flooding Clean up
- Daily work orders
- HSIP Grant
  - Stage 3 and 4 Signs inventory are being installation
- Equipment Maintenance
  - Misc. maintenance on equipment
- Road Repair Project

Sewer:
- Nov 2015 Report
- We marked 55 blue stakes
- We had 6 afterhours emergency call outs
- Conducted daily and monthly wastewater monitoring (lab tests)
- Monthly inspection of 21 fire extinguishers, 2 emergency lights and defibrillator.
- Continued jetting of the sewer lines.
- Replaced Plant Diffuser to improve efficiency
- There have been delays in the construction of the new Headworks. It is still in progress
- Inspected the new lines at the Verde Valley Medical Center
- Set up facility to receive Liquid Chlorine from a tanker truck instead of individual totes and barrels. This will save on the costs of chlorine.

- Jan Albright, plant consultant, retired.

Maintenance:

- Re-lamp & replaced ballast in Gym to energy saving components
- Drain all evaporative cooler for season
- Fabricate and install new Confined space drill for surge pit at pool
- Pool maintenance
- Christmas decorations
    - Bows on street lights
    - Lights on town buildings
    - Stage in gym for meet Santa Claus after Parade of Lights
- Flags up for Pearl Harbor day
- Butler Park
    - Painted all picnic tables
    - Working with MUSCO Lighting to have repairs completed
- Filled in hole on town field
- Established IT room at CVMO
- Daily Work Orders

Parks & Rec:

- Continued to handle requests for facility use at the Community Center and 200 building as well as the various sports fields.
- In cooperation with Camp Verde Community Library held two Free Friday Family Movie Nights.
- Grasshopper Basketball for 1st – 4th grade finished their regular season and started playoffs November 30. Registration for 5th – 8th grade Grasshopper basketball opened this month also.
- The stripe in the gym and some other painting was completed by Yavapai Probation.
- Our part time Recreation Aide started and is assisting with activities and operations.
- Conducted a day trip to Phoenix Art Museum with 9 participants.
- Adult Co-Ed Volleyball League with six teams started playing November 1 and will finish up in early December.
- Located a used shuttle bus and made arrangements to purchase and pickup in early December.

Memorandum

To:	Mayor and Council
From:	Carol Brown, Risk Manager
Date:	December 10, 2015
Cc:	Department Heads/Safety Committee
Re:	Risk Manager's Monthly Report ending *November 30, 2015*

Obtained Insurance For:

- Chevy Van

Attended Meetings/Trainings:

- Three-day National Public Risk Manager's Institute in Albuquerque, NM. This training was funded by a scholarship from Arizona Public Risk Manager's Association (AZPRIMA).
- Reviewed, made notification and followed up a complaint.
- Open meeting law training
- Organized December 2nd emergency drill/disaster scenario preparing individualized packets for each incident command position, briefing safety committee/leadership team and sending PSA to newspapers. Given that globally there are many disasters and terrorist activities occurring, this was an opportunity to:
  a. Quickly develop a small scale scenario/exercise in order that the leadership team could practice what they learned at the 2 previous table top exercises.
  b. Demonstrate to employees the uncertainties, challenges and layers of tasks and responsibilities that each position in the Incident Command System (ICS) has during a crisis (or even an event).
  c. With item "b" completed develop a go forward plan to provide training in the roles and responsibilities in various positions of the ICS.

Incidents/Claims/Restitution/Collections

- Workers' Compensation injuries/illnesses: 1) strained back; 2) bite to hand; and 3) smashed R-hand moving bleachers for Teen Advisory Board (TAB).

Risk Management Miscellaneous:

- Troy, Jan and I met telephonically with Arizona Division of Occupational Safety and Health in order to discuss the go forward plan for Public Entities Partnership Program. Additionally, garnered a 50% reduction in penalties for citations received.

For questions or comments regarding this report, please feel free to stop by my office or contact me at 928.554.0003/carol.brown@campverde.az.gov