November 2012
Monthly Report

Town Manager
Russ Martin
928-554-0001

DEPARTMENT HEAD INFORMATION

Clerk	Debbie Barber	554-0021
Finance Director	Mike Showers	554-0811
Economic Development Director	Vacant	
Marshal	Nancy Gardner	554-8301
Engineer/Public Works	Ron Long	554-0821
Magistrate	Harry Cipriano	554-0031
Librarian	Kathy Hellman	554-8381
Community Development	Mike Jenkins	554-0051

Memorandum

To:	Mayor and Council
From:	Russ Martin, Town Manager
Date:	December 10, 2012
Cc:	Department Heads
Re:	Manager's report for the period ending November 30, 2012

The following is a general Manager's report regarding activities in the month of November 2012:

Resolution Relative to Hwy 260

This resolution is being passed by all the communities in the Verde Valley over the next few weeks. This is an opportunity for the Town and other local communities to work together with ADOT to promote the widening of SR 260 for a safer, more efficient travel corridor that mutually benefits all the communities within the Verde Valley.

Volunteer Appreciation 'indoor picnic'

November 7, 2012: held a volunteer appreciation 'indoor picnic' for those participating in the concept, design, and construction of the new steps from the soccer field to the Ramada. I am grateful that volunteers continue to provide for the community and are patient with the progress we continue to make.

Library

Recently, staff met twice with Architect Joel Westervelt. They discussed desires/needs and are developing acceptable solutions to complex problems while simultaneously being good stewards of the available budget. Mike Showers and I met with representatives of three banks in town. As a clearer scope emerges in January, we will bring you financing options with respect to the Library building Mr. Westervelt is designing.

Phone System

On December 4th we switched over to our new phone system which has many new functions. Additionally, the system has a few quirks that we will resolve. The important thing is you can continue to use some of the main lines. The new system will allow:

1) You to have direct telephone numbers to staff instead of a number/extension. The system allows for extensions **(all new extensions are 4 digits, the former three digit extensions will not work)**;

2) It allows for voice recognition of staff member names.

3) Bottom line - **the new, easy main number is 554-0000**. Then, you simply say the full name of the person or department you are trying to reach and it will automatically transfer you. Give it a try – it's very convenient. All the departments are connected, no different numbers are necessary for the Library or the Marshal's office. If you do run into issues with the system, please let us know as soon as possible. We will work to fix the matter or help you through the process.

Press Luncheon Idea

I have thought about a way to assist the Town and the numerous non-profits/organizations in getting press coverage and connections among each other regarding activities. I would like to hold a monthly or bi-monthly luncheon with the press. This is an opportunity for the press to get together with the Town, Economic Development and possibly regular attendance by a Department Head or Council member(s) to talk about ongoing positive activities, stories or events occurring in Camp Verde. Any feedback to such an idea is appreciated. I am hoping to schedule the first meeting in January. My plan is to rotate the press luncheons throughout restaurants in Camp Verde. This effort is an attempt to provide opportunities to make positive connections and build stronger relationships among the non-profits/organizations, the Town and the press.

ATTENDED ECONOMIC DEVELOPMENT EVENTS:

Arizona Commerce Authority Tour & Dinner

ACA officials were accompanied by VVREO board members and Mel and I on a tour of Camp Verde. This was another occasion for the Town to share and highlight business opportunities, attractions and give those officials a better understanding of Camp Verde's potential for economic development.

AAED Regional Symposium

I attended the Northern Arizona Economic Development Symposium. The partners updated attendees on their collaborative efforts in advancing our region's economy.

Grand Openings

The Archaeology Center (385 South Main Street): Nov. 2
Chamber of Commerce in their new location (567 S. Main St.): Nov. 12

For questions or comments please contact me at russ.martin@campverde.az.gov or at 554-0001. If you need to schedule a meeting with me, please contact Carol at 554-0003.

Office of the Town Clerk

Our Vision:
We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.

Monthly Report for November 2012 ~

Business Licenses – We processed 9 new business licenses, 9 renewals, and no Special Event vendor permits during the month of November, bringing our total business licenses on file to 592.

Liquor Licenses
There were no liquor license applications in November.

Special Events
There were no Special Events in November.

Information Requests/Research Hours – We had seven in-house (Staff & Council) requests for information requiring 3 hours of research time. There was one public request.

Citizen Complaints – There were no written complaints filed in November.

Customer Assistance – The month of November averaged 36 customer assistance contacts per day with a total of 756 phone calls and visitors for the month.

Meetings – There were 4 Council meetings and one cancelled meeting in November for which we prepared agendas, packets, minutes, addenda, amendments, green sheets, etc. We posted two public notices.

Ordinances and Resolutions – We processed two Resolutions and no Ordinances during the month of November.

Records Management – On hold.

Special Assignments – The Clerk's Office prepared candidate packets for the March-May Election.

CDBG #100-11 Hollamon Street Improvement Project – The Hollamon Street project is complete and closed-out. Some final payments will be completed during the month of November. The Hollamon Street project is complete and closed out.

ADOH HOME Grant #302-11 – Following a discussion between the Finance Director and the Department of Housing, it was determined that the balance required to be spent is approximately $100,000. Thus, one applicant will be served with a replacement. The other applicant withdrew from the program. The replacement project should be bid in December.

As always, please let us know if we can be of assistance or if you have any questions, comments, or concerns.

Respectfully submitted,

Debbie Barber

Debbie Barber, MMC
Town Clerk

Reflection of the month:

"Leadership is an opportunity to serve. It is not a trumpet call to self-importance." Donald Walters

Public Works November 2012

Engineering:

- Met with Unisource to review Finnie Flat Gas line Expansion
- Rezzonico Park Improvements
- Senior Center Improvements
- Meeting with CD and John McReynolds regarding property access

  Ron attended the following meetings:
  - PARA Meeting
  - Federal Aid Peer Review
  - VVTPO
  - CIP meeting with Russ

Streets:

- Mowing and pruning the Rights of Way
- Vehicle & Equipment Maintenance
- Work on the buildings continues at the new Public Works Yard
- Preparing for the Annual Striping of the Streets

Stormwater:

- Attended Verde River Study w/ Yavapai County Flood Control
- Site inspections of the Finnie Flat/Cliffs Drainage Project
- Meeting with Eagle Mountain to review progress of the Drainage Project

Maintenance:

- Worked with Arch Center (Keys, Alarm set up, Etc.)
- Acquiring quotes for Butler Park Improvements for CIP Project
- Reseed Town Grounds (Winter Rye)
- Ran CAT6 Communications lines to Court Offices for IT
- Ran CAT6 Communication Lines to Town Hall for IT
- Installed Christmas Lighting on Town Buildings and Street Lights
- Complete Hallway in Public Works Building with Paint and Carpet
- Street light Repairs
- Parks Cleaned
- Daily Work Orders
- Review Public Works Maintenance Applications

Parks & Recreation:

- Grasshopper Basketball Signups are complete with a total 9 teams
- Craft Bazar Dec. 8th at this time we have 9 Vendors have signed up as of Dec. 3rd
- Parade of Lights Dec. 8th we have 8 floats have signed up as of Dec. 3rd
- NASCAR – 8 Attended
- Organizing and Cleaning out Parks & Recreation Closet in Gym

  Rickey attended the following meetings:
  - Council Work session on Camp Verde Community Park
  - Council Work session on Equestrian Center
  - Verde River Canoe Challenge
  - Fourth Friday (Star Gazing with Lowell Observatory)

Camp Verde Marshal's Office

November 2012 Monthly Report

Retirements:

- November 10, 2012, Sharon Teixeira retired from Dispatch after 23 years of service. A farewell barbeque was hosted by Dispatch supervisor Mary Newton, town employees were invited as well as neighboring dispatchers.

New Hires:

- Bret Hood was hired to fill the position of the Detective Sergeant. Bret was a lateral officer from Sedona police department.

- Autumn Chloe Dintaman was hired to fill the opening in Dispatch. Chloe previously worked as a dispatcher for the forest service. She will attend a dispatch training in December for 2 ½ weeks in Lake Havasu where she will receive her necessary certifications.

Hurricane Sandy:

Lisa Diacik signed up as a volunteer list to respond to Hurricane Sandy "Volunteer Relief for Animal Control" through the National Animal Control Association. She was placed on a standby list to respond, however her assistance was not needed.

Trash pickup along Hwy 260:

Approximately 20 employees from the Marshal's Office along with VIP's and town employees participated in a trash cleanup along Hwy 260 between mile marker 223 and 224 on November 3rd. It was a fabulous turn out and a pot luck barbeque took place afterward at the Marshal's Office.

DUI Task force:

November 9, 2012 - the Marshal's Office participated in a multi-agency task force utilizing VIP's to set up and man the command van for use to process DUI's. Agencies who participated included, Cottonwood, Jerome, DPS, and Yavapai Nation. Camp Verde resulted in 1 arrest for DUI drugs (failure to have ignition interlock device in his vehicle for a prior DUI), 1 arrest for driving on a suspended license, 14 warnings were given out, 2 citations issued.

Training for the month of November:

- Marshal Gardner, Commander Ganis, Sergeant Hood, Dispatch Supervisor Mary Newton and Reserve Officer Gary Newton attended training pertaining to conducting internal investigations at Peoria police department.
- Cailin Lizotte attended Arizona LERMA Conference.
- VIPs reviewed the parking citation process and how to complete traffic citations.

Capital improvement projects for next 5 years:

In an attempt to have a vision for the future needs of CVMO the listed items were discussed with the Council members:

- Current location of the animal impound moved to the Industrial Park.
- Possible use of the Teen Center as a dispatch center – and expanding the property and evidence room using the current dispatch center area.
- Purchase of new patrol vehicles using a lease purchase process to replace miled out vehicles.
- Looking for storage space for records retention.

Miscellaneous tasks/assignments:

- Darby Martin continued to work with Four D on phone issues with the new system.
- While continuing to obtain motor cycle quotes for various motor cycles, it was learned that Prescott Police Department has 2 Harley motor cycles that they do not use. CVMO is working with PV PD to purchase the used motor cycles verses buying a new motor cycle.
- Marshal Gardner met with Council member Bruce George regarding refurbishing unclaimed bicycles. Bruce is interested in refurbishing the bikes and work with CVMO to donate them to needy children in the community. This project is in the research / planning stages.

Calls for service for November of 2012 compared to November of 2011:

November	2011	2012
Total Calls	882	1005
Traffic Calls	185	128
Animal Calls	93	43
Suspicious Calls	85	73
DV Calls	18	14
Theft/Burglary Calls	24	22

October	**2011**	**2012**
Total Calls	1105	1135
Traffic Calls	251	124
Animal Calls	109	64
Suspicious Calls	124	107
DV Calls	24	14
Theft/Burglary Calls	27	34

CAMP VERDE MUNICIPAL COURT
YAVAPAI COUNTY, ARIZONA
473 S. MAIN STREET, SUITE 107, CAMP VERDE, AZ 86322
PHONE: 928-567-6635 FAX: 928-567-9049

HARRY CIPRIANO
PRESIDING MAGISTRATE

VERONICA PINEDA
COURT SUPERVISOR

Manager's Report
Reporting month: November 2012

Week of November 5-9
- Court had 10 Initial Appearances/arraignments on criminal/civil traffic charges
- Court scheduled 5 Civil traffic hearings (CVMO and DPS)
- 20 cases scheduled for Pretrial hearings, and 2 change of pleas scheduled, with 1 Restitution Hrg.
- Court had 7 Payment /Status review hearings scheduled (in custody on video)

Week of November 12-16
- Court had 12 Initial Appearances/Arraignment on criminal/civil traffic charges
- Court had 20 cases scheduled for OSC's for FTP/FTC
- Had 4 Status hearings/in-custody review hearings
- Court had 1 scheduled all-day Bench Trial.

Week of November 19-23
- Court had 12 initial Appearances/Arraignment on criminal/civil traffic charges
- Court had 7 civil traffic hearings/trials
- Court had 2 petitions filed for Injunction against harassment

Week of November 26-30
- Court had 40 Initial Appearances/Arraignment on criminal/civil traffic charges
- Court had 24 scheduled OSC's for FTP/FTC
- Court had 20 scheduled Pretrial's/sentencing's with 4 different attorneys.
- Court had 1 scheduled trial
- Court performed 1 wedding
- Court had 3 scheduled reviews – in custody on video

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT Report Month/Year: November 2012

CRIMINAL TRAFFIC	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	30	1	60	91
Filed	7	0	21	28
Transferred In	0	0	0	0
SUBTOTAL	37	1	81	119
Transferred Out	0	0	0	0
Other Terminations	16	1	17	34
TOTAL TERMINATIONS	16	1	17	34
Statistical Correction	0	0	0	0
Pending End of Month	21	0	64	85

*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**								
Pending 1st of Month	Filed	Trans In	SUB-TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
221	2	0	223	0	5	5	0	218

**READ: These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: 0 Criminal Traffic/FTA Jury Trials Held: 0

CIVIL TRAFFIC									
Pending 1st of Month	Filed	Trans In	SUB-TOTAL	Trans Out	Default Judg-ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
200	119	0	319	0	10	98	108	0	211

Civil Traffic Hearings Held: 11

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)					
Filed	37	Trans In	0	TOTAL	37

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354 **Page 2 Processing**

County: CAMP VERDE MUNICIPAL COURT Report Month/Year: November 2012

MISDEMEANOR

	Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
Misdemeanor (Non-Traffic)	539	31	0	570	0	53	53	0	517
Failure to Appear (Non-Traffic)	3	0	0	3	0	2	2	0	1
TOTAL	542	31	0	573	0	55	55	0	518

TRIALS HELD

Misdemeanor Court/FTA Trials Held: 2 Misdemeanor/FTA Jury Trials Held: 0

FELONY

Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
1	0	0	1	0	0	0	-1	0

Felony Preliminary Hearings Held: 0 Felony, Misdemeanor, Criminal Traffic Initial: Appearances: 39

LOCAL NON-CRIMINAL ORDINANCES

	Pending 1st of Month	Filed	SUB-TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT Report Month/Year: November 2012

CIVIL COMPLAINTS

	Small Claims (a)	Forcible Detainer/ Eviction Action (b)	Other Civil (c)	TOTAL (d)
Pending 1st of Month	0	0	0	0
Filed	0	0	0	0
Transferred In	0	0	0	0
SUBTOTAL	0	0	0	0
Transferred Out	0	0	0	0
Other Terminations	0	0	0	0
TOTAL TERMINATIONS	0	0	0	0
Statistical Correction	0	0	0	0
Pending End of Month	0	0	0	0

Small Claims Hearings Held/Defaults: 0

Civil Court Trials Held: 0

Small Claims Hearings Held/Defaults Before Volunteer Hearing Officer: 0

Civil Jury Trials Held: 0

DOMESTIC VIOLENCE/HARASSMENT PETITIONS

	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	0	0	0	0
Harassment	2	1	1	2

HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT

Order of Protection: 0

Injunction Against: 2

SPECIAL PROCEEDINGS/ACTIVITIES

Peace Bond Complaints Filed: 0

Fugitive Complaints Filed: 0

Juvenile Hearings Held: 0

Search Warrants Issued: 2

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: November 2012

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	122
Serious Violations	9
All Other Violations	582
TRAFFIC TOTAL	713

CRIMINAL WARRANTS OUTSTANDING

Felony	1
Misdemeanor	663
CRIMINAL TOTAL	664

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376

Signature of the Judge/Magistrate (or designee)

Veronica Pineda
Name of Preparer

December 4-2012
Date of Preparation

Printed: 12/04/12 04:24:14PM

ARIZONA STATE TREASURER'S OFFICE
1700 West Washington, Phoenix, Arizona 85007-2812
(602) 604-7800 FAX: (602) 542-7176

STATE REMITTANCE REPORT

Report Period: _NOVEMBER 2012___

Date: _12_/_04_/_2012____

Depositor Code # _6332_____

Depositor Name: CAMP VERDE MUNICIPAL COURT_____

Address: 473 SOUTH MAIN STREET SUITE 107
CAMP VERDE AZ 86322

Prepared By: _VERONICA PINEDA _

Title: _COURT SUPERVISOR_____

Phone #: _928-554-0033 (DIRECT NUMBER)__

negative amounts are not to be used on this form

(contact this Office for guidance regarding negative entries)

DESCRIPTION	STATUTE (ARS #)	AMOUNT
FINES & FEES		
Confidential Inter Fund	08-135; 12-284.03A8	
Juvenile Family Counseling	08-263C	
Victim's Rights – Juvenile	08-418; 41-191.08	
AHCCCS	11-292	
JCEF-Filing Fees	12-284.03A7; 22-281C1; 22-404C1	5.66
JCEF - Time Payment	12-116B	572.00
JCEF – Diversion Fee	12-114	
JCEF- Probation Assessment	12-114.01	1888.56
DNA Penalty Assessment	12-116.01C, J	608.31
2011 Add'l Assmnt(**see below)	12-116.04C	725.06
(**State Treas use only)		
	50% GITEM	50% PSEF
Confidential Address Fund	12-116.05	46.54
Domestic Violence	12-116.06, 12-284.03A2	49.00
Drug Prevention Res Center	12-284.03; 41-2402H	
Child Abuse	12-284.03A3	
Sex Offender Assessment	13-3824	
Anti-Racketeering Fund	13-811B; 13-2314.01	
Drug & Gang Enforce Acct	13-811C; 41-2402	443.95
Community Punishment Program Drug Fines	13-821; 12-299	
Citizens Clean Election Fund	16-949D; 16-954C	1004.03
Game & Fish - Wildlife	17-313A	
AZ Lengthy Trial Fund	21-222	
Alternative Dispute Resolution Fund	22-281C2; 12-135; 12-284.03A5	
Mining Fees	27-208D	
Child Passenger Restraint	28-907C	1.60
DPS – Civil Penalty	28-2533C; 28-4139	93.60
DUI Abatement Fund	28-1304; 28-1382, 3	
Civil Penalties (Gen. Fund)	28-737; 28-876; 28-2416; 32-1166, 44-1799.81	
AZ Highway Fines (HURF)	28-5438F; 28-2533C	
Victim Comp/Assistance	31-411F; 31-466B	
Registrar of Contractors	32-1107; 32-1124	
MSEF Penalty Assessment	36-2219.01; 12-116.02F	1305.37
CJEF Penalty Assessment	41-2401; 12-116.01	4719.16
Arson Detection Reward Fund	41-2167	
FTG Penalty Assessment 7%	41-2421J; 12-116.01B	702.93
Prison Const & Ops Fund	41-1651; 5-395.01A4	2022.61
Dept of Law – Crim. Cases	41-2421E4	

DESCRIPTION	STATUTE (ARS #)	AMOUNT
FINES & FEES (continued)		
DUI, OUI Assessment (public safety equip fund)	5-395.01; 5-396, 7; 28-1381-3; 28-8284, 6-8; 41-1723	
FARE General Services Fee		
FARE Delinquent Fee		362.99
FARE Special Collections Fee		976.10
FARE Installment Fee		
Constable Ethics Fund	11-445 (80%)	
Constable Ethics Fund	11-445 (20%)	
Photo Enforcement Fee	41-1722	
Photo Enforcement Process Serving Fee		
GITEM	41-1724/ 11-1051	
OTHER FINES & FEES (describe and indicate ARS #)		
TAXES		
Prior Year Real Property	42-208	
Personal Property	42-208	
County Education District	15-991.01A	
Property-Min School Tax	15-992B, C	
State Water Banking	48-3715.03; 45-2425	
C.A.W.C.D.	48-3715	
Groundwater Replenishment	48-3773.A3; 48-3772	
Annual Membership Dues	48-3779	
OTHER TAXES (describe and indicate ARS #)		
90/10 REVENUE		
Mobile Home Relocation	33-1476.03 (90%)	
Mobile Home/Ins. & Cost	33-1476.03 (10%)	

TOTAL AMOUNT REMITTED:

By Check	17,842.44
By Cr Advice (Wire)	
TOTAL	17,842.44

FOR STATE TREASURER USE ONLY

NOTES:
Certain funds are required to be remitted to the State Treasurer directly, while others are to be remitted to other entities; i.e., county treasurer, city treasurer, etc. Only use this form to remit funds to the Arizona State Treasurer as required by Arizona Revised Statutes (A.R.S.). For all other remittances, please check with your city or county. Form TRE 102A is to be used by counties for required detailed information. Please keep a copy of this report for your records.

TRE 101A (Rev. 07/11)

MONTHLY REVENUE REMITTANCE REPORT		
CAMP VERDE MUNICIPAL COURT - NOVEMBER 2012		
Account Description & Statute	AZTEC Code	Total Distribution
Confidential address- ARS 12-116.04	ZCAA1	46.54
CEF 10% of Base Fine - 16-954C	ZCEF	$1,004.03
CJEF 47% of Base Fine - 12-116.01A	ZCJEF	$4,719.16
Child Restraint - 28-907C	ZCPRF	$1.60
Drug & Gang Enforcement - 13-811C	ZDECJ	$443.95
DNA 3% of Base Fine - 12-116.01C	ZDNAS	$608.31
DUI Abatement Fund - 28-1382D3 ($250 Extreme DUI)	ZDUIA	
Domestic Violence Shelter Fund 12-116.06	ZDVSF	$49.00
FARE Fee Special Collections (19%)	ZFAR1	$976.10
FARE Delinquency Fee ($35.00 Fee)	ZFAR2	$362.99
FTGF 7% of Base Fine - 12-116.01B	ZFTGS	$702.93
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF3, ZHRF1	
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD	
STATE Time Payment JCEF - 12-116	ZJCS	$572.00
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZJCSF	$5.66
MSEF 13% of Base Fine - 12-116.02A	ZMSEF	$1,305.37
2011 $8 Assessment - State: $4 to GITEM & $4 to PSEF	ZOS1	$725.06
Prison Construction & Operations Fund - 41-1651	ZPCOF	$2,022.61
Probation Surcharge 2006 - 12-114.01 ($10.00)	ZPRS6	$2.61
Probation Surcharge 2009 - 12-114.01 ($10.00)	ZPRS9	$1,875.95
Probation Surcharge OLD - 12-114.01 ($5.00)	ZPRSU	$10.00
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZGFDU,ZPSEF	$2,314.97
Registrar of Contractors	ZRCA	
State Highway Fund - 28-710A	ZSHWY	
Drug Lab RemediationTechnical Registration Bd 13-3423 (D9)	ZTECH	
State Highway Work Zone Fund - 28-710B	ZSHWZ	
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD	$93.60
SUBTOTAL - STATE REVENUE Remitted to City Finance		**$17,842.44**
Jail Incarceration Fee (9914) GL#2-003-10-34324	ZJF	$377.10
2011 Add'l Assessmnt $1 -JP Crts 12-116.04E GL#3-900-40-35196	ZOS2	$90.60
SUBTOTAL - YAVAPAI COUNTY REVENUE Remitted to City Finance		**$467.70**

2011 Officer Safety Equip - Sheriff	ZOS4	
2011 Officer Safety Equip - DPS	ZOS5	$295.10
2011 Officer Safety Equip - MVD/ADOT	ZOS6	
2011 Officer Safety Equip - Game & Fish	ZOS7	
2011 Officer Safety Equip - ROC	ZOS8	
2011 Officer Safety Equip - Border Patrol	ZOS9	
2011 Officer Safety Equip - Animal Control	ZOS10	
2011 Officer Safety Equip - Marshall 19-601-40-413000	ZOS11	$63.30
2011 Officer Safety Equip - College PD	ZOS12	
2011 Officer Safety Equip - Fire Dept	ZOS13	
2011 Officer Safety Equip - Tribal	ZOS14	$4.24
SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance		**$362.64**
Court Appt Attorney Fee Local	ZAFEE	
Indigent Defense Fees - Rule6.7d, A.R.Cr.P.01-300-40-431000	ZATT,ZATTT & ZREIM	$1,131.91
Confidential address- ARS 12-116.04	ZCAA2	$2.46
Defensive Driving School Fee - 28-3396	ZDDS	$560.00
Deferred Prosecution Fees	ZDEFP	$55.00
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE	$7,651.53
28-2533 - Out-of-State Plates (20% Base Fine to SPD)	ZHRFC	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF, ZOVER, ZOVF	$21.00
Public Defender Fee - 11-584 ($25.00)	ZPUBZ	$79.87
Local Costs/Fee Warrant Default Fees	ZLCL	$1,610.56
Bonds Forfeited to General Fund	ZLOCL	
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC	$21.40
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)	ZSLPC	$111.24
Bank Fees -From Ckbk/prev mon bank statement		
Bank Fee - Checks Ordered	ve	
SUBTOTAL - CITY REVENUE Remitted to Finance 01-300-40-413000		**$11,244.97**
Court Enchancement Fee	ZCEH	$2,083.62
- COURT ENHANCEMENT REVENUE Remitted to City Finance 05-330-40-413300		**$2,083.62**
LOCAL Time Payment JCEF - 12-116	ZJCL	$308.00
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZJCLF	$2.44
SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413100		**$310.44**
Total Revenue		**$32,311.81**

MISCELLANOUS PASS-THROUGH MONIES (Overpayments) REPORT		
Carried Forward from Previous Month		0.00
Received During Current Month	ZOVR back to/or from Def	
Disbursed During Current Month	9517	
Balance at End of Current Month		0.00
RESTITUTION REPORT		
Carried Forward from Previous Month		$100.00
Escheated / stale dated		
Received During Current Month 5901	ZREST	$398.71
Disbursed During Current Month	5003	($473.71)
Balance at End of Current Month		$25.00
BOND REPORT		
Bonds Carried Forward from Previous Month		$7,365.00
Bonds Received During Current Month	ZBND	$7,316.82
Bonds Forfeited During Current Month	Pg 3 Total	(4,269.81)
Bonds Escheated 2011:		
Bond Voided		$0.00
Bonds Transferred	fee book	($255.00)
Bonds Refunded During Current Month	5079	($2,880.01)
Bonds Balance at End of Current Month: open bonds		$7,277.00
TOTAL PASS THROUGH MONIES		$7,302.00

I, Hon. Harry Cipriano, Magistrate,Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

November-12

Signature

12-6-12

Date

FISCAL YEAR 2013
FIRST HALF

CAMP VERDE MUNICIPAL COURT							
MONTHLY REPORT-FISCAL YEAR 2013							
DESCRIPTION	JULY 2012	AUGUST 2012	SEPTEMBER 2012	OCTOBER 2012	NOVEMBER 2012	DECEMBER 2012	JULY THROUGH DEC. 2012
MISDEMEANOR & CR TRAFFIC FTA	38	48	33	43	33		195
DUI	12	19	11	14	7		63
SERIOUS TRAFF	0	3	0	0	0		3
CRIMINAL TRAFF	16	22	14	15	21		88
MISDEMEANORS SUBTOTAL	66	92	58	72	61		349
CIVIL TRAFFIC	112	162	187	122	119		702
HARASSMENT INJUNCTION	4	1	2	3	2		12
ORDER OF PROTECTION	0	2	1	0	1		4
TOTAL FILINGS	182	257	248	197	183	0	1067
IA/ARR IN CUSTODY	33	44	48	50	39		214
ATTY RESTITUTION	1126.55	1699.98	1351.27	1696.84	1131.91		$ 7,006.55
LCL ORD FEES (Default/Warrant etc)	1631.94	1664.61	1699.54	1991.26	1610.56		$ 8,597.91
LCL CRT ENHANCEMENT	3744.95	2787.73	2582.20	3535.49	2083.62		$ 14,733.99
JCEF TO TOWN	316.45	335.08	262.28	320.43	310.44		$ 1,544.68
CVMO ADDL EQP$13	90.83	90.61	123.81	112.45	63.30		$ 481.00
DPS ADDL EQP $13	379.74	294.60	263.31	456.09	295.10		$ 1,688.84
YAV CTY JAIL/ADD FEE	372.45	774.67	614.24	405.40	467.70		$ 2,634.46
MVD/ADOT/ADD FEE	6.01	0.00	4.00	8.00	0.00		$ 18.01
YAN TRIBAL POLICE	4.53	0.54	4.92	4.00	4.24		$ 18.23
STATE TREAS.	23454.32	23288.20	19147.00	25860.65	17842.44		$ 109,592.61
TOWN TREAS.	19465.25	17599.42	14185.22	17109.70	11244.97		$ 79,604.56
TOTAL CHECK	47834.53	45170.85	37186.98	47812.21	32311.81	0.00	$ 210,316.38

MEMORANDUM

TO: Russ Martin, Town Manager

FROM: Kathy Hellman, Library Director

SUBJECT: Monthly Report – November 2012

DATE: 12/5/2012

CC: Department Heads

At the beginning of November, I attended the Arizona Library Association (AzLA) conference in Phoenix. One emphasis for AZ Libraries and libraries nationwide is to find an inexpensive solution to provide access to popular ebook titles to library patrons. Currently, libraries pay 3-4 times more for new ebooks than the same title costs in print or as an Amazon ebook. The Yavapai Library Network is partnering with libraries across Arizona on a task force that will join libraries nationwide in addressing this issue at the American Library Association conference in January.

To increase and standardize staff proficiency levels in helping patrons from the circulation desk or on the Internet computers, we have each scheduled ourselves to work the public service desk for 2-hour slots multiple times each week. Library staff members have been doing this since the end of September with good results. By staffing a "public service desk" where patrons can get immediate help we improve our service to the public at point of contact and we give each other less-interrupted time in our offices to accomplish other tasks. This has allowed us to make good progress in weeding outdated material, planning new directions for library programming, selecting new material, and getting involved again in teaching patrons to use library resources.

Speaking of weeding library material: CVCL has donated a few duplicate titles or titles that our patrons do not checkout to Camp Verde High School Library. This allows us to keep the items in the system (since CVUSD is a member of the YLN) so our patrons can still access them if they need to, and gives the high school students better access to the material.

Architect, Joel Westervelt delivered preliminary drawings to the library staff for review and comment. The Library Planning Committee decided to pursue the feasibility of using a steel building to build a 2-story building during the first phase which would add an estimated and much needed 7,000 square feet to the first phase. While library staff reviewed and made suggestions for layout changes to the floor plan, Joel researched the steel building concept and reported back that is a concept worth pursuing.

We are exploring the possibility of refurbishing some library furnishings for the new library instead of purchasing all new equipment/furniture. It is not only a cost-saving measure, it is an effort to act responsibly in what we choose to discard and/or keep and think about how it impacts our environment as well as our pocketbooks. I also, personally like the idea of the continuity of time and respect for history expressed by mixing the old with the new. I have been talking with a representative of Arizona Correctional Industries and will be getting more detailed information

about how they may be able to serve our needs. I also welcome local businesses to stop by and talk to us about what we are thinking along these lines.

Activity in the Children's Library is picking ups as Peggy is back in the swing of things after having the summer off. New programs, such as Dance Play for Children and Saturday Story and Craft Time are becoming increasingly popular. At the end of November, we welcomed Nancy McClay our new part-time temporary Library Clerk to the Children's Library. Nancy was volunteering at CVCL while working on an on-call basis for the Sedona Children's Library. She agreed to come and help us out in our Children's Library and has already begun to have a positive impact. Due to her prior experience in a YLN Library, she jumped right in with little training required.

Gerry finished up a 6-week series of beginning adult computer classes with great reviews from participating patrons. He taught the hands-on series at the library's public Internet computers making them unavailable for use on Fridays between 8:30 am and 1 pm. A new series of computer use classes will begin in mid-January. In the meantime, public Internet computers are open to the public on Fridays.

Alice and Katy are exploring ways to involve more 12-17 year olds in CVCL services. They made personal visits to several local charter schools and have plans to go onsite to register students for library cards. Katy is collaborating with the Cottonwood Teen Librarian to determine the best way to start a teen advocacy board that may have the opportunity to make a difference in teen library services for the next few generations of Camp Verde teens as we provide a space in the new library just for teens.

We are still making a few physical changes here at the library. By the time we are done, we will have moved every single book in the library getting all of them up off the floor and making room for re-shelving returned items. I have also begun cleaning out the library's storage room at the old Marshall's office. The purpose for this is threefold: to inventory and consolidate our supplies, to make the room safe for staff/volunteers to enter and to prepare for the eventual demolition of the building.

I have been purchasing new books for the adult department from COSTCO once a month. This saves the library a lot of money in shipping and handling fees and gets new material on the shelf faster.

It has been a real treat to Library staff to get back to attending Yavapai Library Network committee meetings as well as taking part in a variety of other professional development opportunities. This is made possible by the fact that we are presently in good shape with the number and quality of people on staff. The chance to interact with peers and hear information firsthand boosts morale and keeps us enthusiastic about our service to the Camp Verde community. We appreciate all the support we have gotten from our community to help with our efforts at the library.

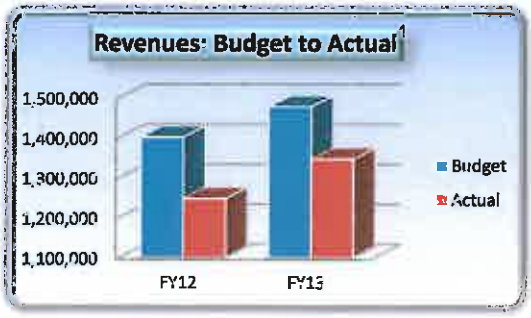
November 2012 Camp Verde Community Library (CVCL) Use Statistics

	Nov-12	Nov-11	% change	YTD-12	YTD-11	% change
In-Library Uses						
Traffic Count	2,093	n/a		10,901	n/a	
New Cards Issued	37	29	27.6%	241	201	19.9%
Public PC Use	492	n/a		2,498	n/a	
Items Used In-Library	833	356	134.0%	4,477	1,715	161.0%
Total In-Library Use	3,455	385	797.4%	18,117	1,916	845.6%
Circulation						
Items Checked Out	3,271	4,622	-29.2%	17,693	22,314	-20.7%
Items Checked In	3,628	5,191	-30.1%	19,917	23,677	-15.9%
Staff Renewed Items	300	444	-32.4%	1,297	1,848	-29.8%
Patron Renewed Items	424	736	-42.4%	3,387	2,874	17.8%
Total Circulation	7,623	10,993	-30.7%	42,294	50,713	-16.6%
Circulation Areas of Interest						
Audio Books	69	81	-14.8%	367	341	7.6%
DVDs & Videos	557	661	-15.7%	2941	3073	-4.3%
eBooks	180	117	53.8%	1056	476	121.8%
Large Print	205	340	-39.7%	979	1324	-26.1%
Magazines	237	n/a		1374	n/a	
Kids & Teens Material	937	1,628	-42.4%	5246	6895	-23.9%
Collection Development & Reference						
Reference Questions	78	116	-32.8%	355	544	-34.7%
New Books Added	130	175	-25.7%	370	823	-55.0%
New Audio-Visual Material Added	34	1	3300.0%	120	59	103.4%
Total Items Added	164	176	-6.8%	490	882	-44.4%
Transits & HOLDS						
HOLDS Filled	679	926	-26.7%	3,625	4,457	-18.7%
HOLDS Cancelled	91	126	-27.8%	557	595	-6.4%
HOLDS Expired on Shelf	67	48	39.6%	245	124	97.6%
YLN Library Items Brought to CVCL	3,271	4622	-29.2%	14,247	19,247	-26.0%
CVCL Items Sent to YLN Libraries	3,260	4,522	-27.9%	17,409	21,591	-19.4%
Total Transits & HOLDS Activity	7,368	10,244	-28.1%	36,083	46,014	-21.6%
InterLibrary Loans						
CVCL Items Going Out	32	n/a		168	n/a	
Items for CVCL Patrons	8	n/a		58	n/a	
Total InterLibrary Loan Activity	40			226		
Library Programs						
Adult Programs	8	4	100.0%	25	19	31.6%
Adult Program Attendance	78	108	-27.8%	229	472	-51.5%
Youth Programs	11	10	10.0%	33	40	-17.5%
Youth Program Attendance	136	235	-42.1%	368	960	-61.7%
Total Library Program Attendance	233	357	-34.7%	655	1491	-56.1%
Library Volunteers						
Number of Volunteers	17	n/a		106	n/a	
Number of Hours Given	269	262	2.7%	1285.5	1053	22.1%
Average number of Hours/Volunteer	15.8235294117647			12.127358490566		
Online Resource Use						
Online Public Access Catalog Searches	3,074			9,956	n/a	

TOWN OF CAMP VERDE
General Fund Report
FY13 - 1st QTR ending Sept. 2012

GENERAL FUND REVENUES

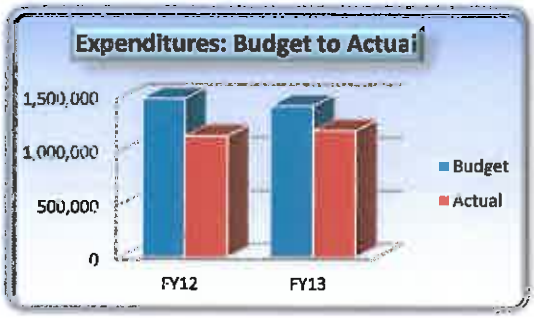
	FY 12-13 Budget	FY 12-13 Actual	% of Budget Realized
Local Taxes	2,391,500	484,049	20%
Franchise Fees	239,000	77,283	32%
State Sales Tax	909,000	209,674	23%
Urban Revenue Sharing	1,110,000	277,663	25%
Vehicle License Tax	565,000	145,628	26%
Court Fines	300,000	47,072	16%
Other Revenues	392,375	104,712	27%
TOTAL	5,906,875	1,346,081	23%



Local taxes started a bit slow in the 1st quarter, down nearly $70,000 from budgeted expectations and Court Fines, though a much smaller revenue line, are nearly 10% off of budget. Much of the city tax shortage is due to misfilings by local businesses which will be corrected over time. We did see a strong rebound in October with local taxes coming in $20,000 over budget for the month. State sales tax is also just a bit below budget for the quarter but not enough to warrent concern. At this point, we are watching revenues as they come in to gage the direction of tax revenues over this next quarter.

GENERAL FUND EXPENDITURES by DEPARTMENT

	FY 12-13 Budget	FY 12-13 Actual	% of Budget Expended
General Admin	1,671,194	307,147	18%
Court	369,651	84,049	23%
Public Works	557,268	148,078	27%
Community Development	360,035	70,000	19%
Marshall's Office	2,088,908	447,596	21%
Library	362,888	67,678	19%
Parks & Rec	257,356	62,516	24%
TOTAL	5,667,300	1,187,064	21%



General Fund expenses have been kept under budget and more than offset the shortage of revenues we see in this 1st quarter. Most of the Public Works department overage seems to come from a few front-loaded expense catagories such as building and park maintenance.

CASH

Bank Accounts	
Pooled Checking	321,835
Payroll Checking	6,820
Stifel Investment	3,626,852
LGIP Investment	324,818
Library Sales	3,819
Revolving Home Loan	99,005
Employee Assistance	8,022
Court Bail Bond	6,861
TOTAL CASH	4,398,032
Assigned Cash	(2,622,259)
Unassigned Cash	**1,775,773**

Town of Camp Verde

Revenue Drivers

October 2012

Source	Sep-12	In/De %	Sep-12	Aug-12	FY Avg TD	Bud/Month	YTD Bud +/-	LYM Avg +/-	L5YM Avg +/-
City Sales Tax	220,292	24%	178,222	153,403	175,894	204,500	(51,925)	31,275	4,978
State Sales Tax	70,068	0%	69,883	67,470	69,935	75,750	(23,258)	(866)	
VLT	50,759	20%	42,375	53,257	49,097	47,083	8,053	2,544	
URS	92,554	0%	92,554	92,554	92,554	92,500	272	16,080	
Court Fines	15,413	20%	12,834	15,899	15,621	25,000	(37,515)	(7,370)	
HURF	55,653	-7%	59,994	61,016	58,581	60,417	(7,343)	1,236	
TOTAL	**504,740**		**455,864**	**443,601**	**461,682**	**505,250**	**(111,716)**		

Community Development Monthly Report November 2012

BUILDING MONTHLY REPORT

NOVEMBER 2012	MONTH	FISCAL 12-13 YTD	2012 YTD
PERMITS ISSUED	19	138	318
PLAN REVIEWS PERFORMED	11	80	203
INSPECTIONS PERFORMED	52	335	665
PHONE CALLS RECEIVED	238	1597	3486
CUSTOMERS ASSISTED	95	546	1516
BUSINESS LICENSES ISSUED	9	31	72
BUSINESS LICENSE INSPECTIONS	3	10	20
MISCELLANEOUS SITE INSPECTIONS	9	54	130
BUILDING VIOLATIONS			
Dangerous Building	0	2	3
Stop Work Order	3	5	5
Grading Without Permit	0	1	1

MISCELLANEOUS: Jenna Owens and Becky Oium attended training regarding addressing for Manufactured Home Parks

PROJECTS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 11/01/2012 THRU 11/30/2012 USE SEGMENT DATES
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20120281 05-CONV	11/19/2012 11/19/2012	FICK, MICHAEL CONVERSION	2329 PRIVATE DR	OWNER OWNER	CONVERSION 42,787.72	05-CONV 1,711.13
20120312 01-NEW RES	11/09/2012 11/09/2012	WAGNER, DOUGLAS NEW RESIDENTIAL BUILDING	1180 LITTLE FOX TR S	OWNER OWNER	NEW RESIDENTIAL 148,299.36	01-NEW RES 2,177.44
20120315 SOLAR	11/02/2012 11/05/2012	STEEVER FAMILY TRUST SOLAR INSTALLATION	853 TRAILS END N SOLAR - SOLAR INSTALLATION	SOLARONE SOLARONE	SOLAR INSTALLATION 15,500.00	SOLAR 437.66
20120316 SOLAR	11/02/2012 11/06/2012	WINDES, ROBERT SOLAR INSTALLATION	4290 UNION CIR E SOLAR - SOLAR INSTALLATION	SOLARCITY SOLARCITY	SOLAR INSTALLATION 30,585.60	SOLAR 745.55
20120318 PORCH/PAT	11/08/2012 11/13/2012	DALE, ROBERT PORCH/PATIO/DECK	2540 ZACHARY LN	RCHOMES&DE RCHOMES&DE	PORCH/PATIO/DECK 13,020.00	PORCH/PAT 416.46
20120321 CU/TI	11/14/2012 11/14/2012	VERDE VALLEY PROPERTIES CHANGE USE/TENANT IMPROV	1620 SR 260 D CU/TI - CHANGE OF USE/TENAN	GALAXYBUIL GALAXYBUIL	CHANGE OF USE/TENANT IMPROV 800.00	CU/TI 196.29
20120322 SOLAR	11/09/2012 11/13/2012	MCCORMICK, KARL & SHARON SOLAR INSTALLATION	3307 ABERDOVEY DR SOLAR - SOLAR INSTALLATION	SOLARCITY SOLARCITY	SOLAR INSTALLATION 20,390.40	SOLAR 553.16
20120323 SOLAR	11/09/2012 11/13/2012	KNOWLES FAMILY TRUST SOLAR INSTALLATION	2250 PIPER AVE SOLAR - SOLAR INSTALLATION	SOLARCITY SOLARCITY	SOLAR INSTALLATION 56,073.60	SOLAR 1,143.03
20120324 MECH-RES	11/08/2012 11/08/2012	FELDMEIER, BILL & SHARY RESIDENTIAL MECHANICAL	627 MONTEZUMA CASTLE HWY MECH-RES - RESIDENTIAL MECH	OWNER OWNER	RESIDENTIAL MECHANICAL 2,000.00	MECH-RES 50.00
20120325 PLB-RES	11/09/2012 11/09/2012	ROSE, THERESA RESIDENTIAL PLUMBING	1832 RIVER VIEW DR PLB-RES - RESIDENTIAL PLUMB	OWNER OWNER	RESIDENTIAL PLUMBING 100.00	PLB-RES 50.00
20120326 04-RES ACC	11/19/2012 11/19/2012	PETRIE, TYSON RESIDENTIAL ACCESSORY BLD	1454 VAIL RD	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 13,830.00	RES ACC 416.46
20120328 11-NEW COM	11/26/2012 11/26/2012	ST FRANCIS CABRINI CATHOLIC NEW COMMERCIAL BUILDING	781 CLIFFS PKWY	DICKISON DICKISON	NEW COMMERCIAL 2,500.00	11-NEW COM 281.29
20120336 ELE-COM	11/15/2012 11/15/2012	VERDE VALLEY PROPERTIES COMMERCIAL ELECTRICAL	1620 SR 260 D ELE-COM - COMMERCIAL ELECTR	PURSOLAR PURSOLAR	COMMERCIAL ELECTRICAL 500.00	ELE-COM 50.00
20120338 ELE-RES	11/20/2012 11/20/2012	KNOWLES FAMILY TRUST RESIDENTIAL ELECTRICAL	2250 PIPER AVE ELE-RES - RESIDENTIAL ELECT	ONEWAY ONEWAY	RESIDENTIAL ELECTRICAL 1,000.00	ELE-RES 50.00
20120339 MECH-RES	11/21/2012 11/21/2012	RITZENTHALER, MICHAEL RESIDENTIAL MECHANICAL	1062 CANAL CIR S MECH-RES - RESIDENTIAL MECH	BYLERHOMES BYLERHOMES	RESIDENTIAL MECHANICAL 2,000.00	MECH-RES 50.00
20120340 DEMO-RES	11/26/2012 11/26/2012	PADILLA, MARTIN RESIDENTIAL DEMOLITION	2360 WESTWARD DR DEMO-RES - RESIDENTIAL DEMO	OWNER OWNER	RESIDENTIAL DEMOLITION 4,400.00	DEMO-RES 50.00

PROJECTS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 11/01/2012 THRU 11/30/2012 USE SEGMENT DATES
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20120341 ZC	11/29/2012 11/29/2012	RYBERG, JOHN ZONING CLEARANCE	3875 PIKE	OWNER OWNER	ZONING CLEARANCE 5,000.00	ZC 75.00
20120342 MECH-COM	11/28/2012 11/28/2012	WESTERVELT, JOEL COMMERCIAL MECHANICAL	93 ARNOLD ST MECH-COM - COMMERCIAL MECHA	KILBY&SONS KILBY&SONS	COMMERCIAL MECHANICAL 0.00	MECH-COM 50.00
20120345 DEMO-RES	11/30/2012 11/30/2012	ELLIS, WILLIAM RESIDENTIAL DEMOLITION	3421 DESERT DR DEMO-RES - RESIDENTIAL DEMO	OWNER OWNER	RESIDENTIAL DEMOLITION 2,500.00	DEMO-RES 50.00

*** TOTALS *** NUMBER OF PROJECTS: 19 VALUATION: 361,286.68 FEES: 8,553.47

PROJECTS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 11/01/2012 THRU 11/30/2012 USE SEGMENT DATES
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
01-NEW - NEW RESIDENTIAL BUILDING	1	148,299.36	2,177.44
04-RES - RESIDENTIAL ACCESSORY BL	1	13,830.00	416.46
05-CONV - CONVERSION	1	42,787.72	1,711.13
11-NEW - NEW COMMERCIAL BUILDING	1	2,500.00	281.29
CU/TI - CHANGE USE/TENANT IMPROV	1	800.00	196.29
DEMO-RES - RESIDENTIAL DEMOLITION	2	6,900.00	100.00
ELE-COM - COMMERCIAL ELECTRICAL	1	500.00	50.00
ELE-RES - RESIDENTIAL ELECTRICAL	1	1,000.00	50.00
MECH-COM - COMMERCIAL MECHANICAL	1	0.00	50.00
MECH-RES - RESIDENTIAL MECHANICAL	2	4,000.00	100.00
PLB-RES - RESIDENTIAL PLUMBING	1	100.00	50.00
PORCH/PAT - PORCH/PATIO/DECK	1	13,020.00	416.46
SOLAR - SOLAR INSTALLATION	4	122,549.60	2,879.40
ZC - ZONING CLEARANCE	1	5,000.00	75.00
*** TOTALS ***	19	361,286.68	8,553.47

PROJECTS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 11/01/2012 THRU 11/30/2012 USE SEGMENT DATES
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
BLANK - *BLANK*	6	6	225,437.08	5,077.78
CU/TI - CHANGE OF USE/TENANT IMPROVEMENT	1	1	800.00	196.29
DEMO-RES - RESIDENTIAL DEMOLITION	2	2	6,900.00	100.00
ELE-COM - COMMERCIAL ELECTRICAL	1	1	500.00	50.00
ELE-RES - RESIDENTIAL ELECTRICAL	1	1	1,000.00	50.00
MECH-COM - COMMERCIAL MECHANICAL	1	1	0.00	50.00
MECH-RES - RESIDENTIAL MECHANICAL	2	2	4,000.00	100.00
PLB-RES - RESIDENTIAL PLUMBING	1	1	100.00	50.00
SOLAR - SOLAR INSTALLATION	4	4	122,549.60	2,879.40
*** TOTALS ***	19	19	361,286.68	8,553.47

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 11/01/2012 THROUGH 11/30/2012
USE SEGMENT DATES: YES
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***

Planning & Zoning
Monthly Report

November 2012 MJ

November 7, 2012

- Mike Jenkins & Robert Foreman met with Michael Fick to discuss requirements for the conversion of a structure from non-livable to livable.

November 14, 2012

- Mike Jenkins and Ron Long met with a local citizen to discuss requirements for access to Montezuma Castle Highway from an adjacent commercial property.

November 16, 2012

- Mike Jenkins met with the Council to discuss the Town's involvement with the Verde Front Trails Steering Committee and other possible Trail Development issues.

November 28, 2012

- Becky Oium and Jenna Owens attended an Addressing meeting in Cottonwood which was teleconferenced with Prescott and Chino Valley. The discussion entailed solving the problem of address Mobile Home Parks and Recreational Vehicle Parks.

Code Enforcement:

Total Complaints:	5
Violations Found:	5
Violation Not Found:	0
Cases Closed:	8
Citations issued:	1

Building Official in regards to Zoning:

Site Inspections Misc. Zoning 0

Other statistics for the month

Zoning Clearances Residential:	14
Zoning Clearances Commercial:	3
Phone Calls:	269
Visitors:	27