It's in your hands ~ "Build a stronger community – shop locally"

AGENDA
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS · 473 S. Main Street, Room #106
WEDNESDAY, NOVEMBER 17, 2010
at 6:30 P.M.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) Council Hears P&Z Matters – October 27,2010
      2) Special Session – October 20, 2010
      3) Regular Session – October 20, 2010
   b) **Set Next Meeting, Date and Time:**
      1) November 24, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**
      2) December 1, 2010 at 6:30 p.m. – Regular Session
      3) December 15, 2010 at 6:30 p.m. – Regular Session
      4) December 22, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**
   c) **Possible approval of the Technical Assistance Contract with Northern Arizona Council of Governments for administrative services relative to the Community Development Block Grant (CDBG) Hollamon Street project and with the CDBG application.** This is a budgeted item in the CDBG fund. Staff Resource: Debbie Barber
   d) **Possible award of bid for Project #10-086, Pavement Markings 2010 through 2013 and authorization for the Mayor to execute the contract documents for the low bidder, Traffic Safety, Inc.** This is a budgeted item. Staff Resource: Ron Long
   e) **Possible approval of an Intergovernmental Agreement with the Governor's Office of Economic Recovery and authorization for Marshal Smith to execute contract documents and administer a grant in the amount of $47,500 to purchase a K-9 vehicle and associated equipment. Because there was no allocation in the FY 10/11 Budget for unanticipated grant fund revenues/ expenditures, approval will necessitate a reallocation from the COPS line item in the Federal Grant Funds (that was not awarded) to a line item for the Economic Recovery Grant that the Town has been awarded.** Staff Resource: David R. Smith
   f) **Possible approved of Resolution 2010-813, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring and adopting the results of the Special Election held on November 2, 2010.**

5. **Special Announcements & Presentations**
   a) **Welcome to the new businesses:**
      - **NCR Corporation - DVD Rentals/Kiosk - 565 1st Finnie Flat Rd, Camp Verde**
      - **Verde Entertainments - Festival Sponsor - 2530 S. Anapaya, Camp Verde**
      - **APS Energy Services Company Inc. – Contractor - Tempe**
      - **Burris Sandbird Company - Sand Art – Dewey-Humboldt**
      - **California Hotwood inc dba Canyon Wood Supply – firewood - 1608 Murdock Rd, Camp Verde**
      - **RCC Holdings LLC dba Builders Choice Carpet One – flooring - Prescott Valley**
      - **Camp Verde Cottage LLC - Vacation House Rental - 2570 S. Anapaya, Camp Verde**
      - **Arrow Plumbing - Plumbing Contractor - Cornville**
      - **CJMZ LLC dba The UPS Store – shipping - 455 Finnie Flat Rd, Ste. E, Camp Verde**
      - **Go Wireless Inc. - cellular phones - 1620 SR 260, Camp Verde**
      - **A. H. Hickman Company – contractor - Goodyear**
      - **Camp Verde Trading Post "Thrift" - Thrift Store - 873 Howard Rd, Camp Verde**
      - **Meridian Rehabilitation Inc. – Outpatient Therapy Clinic – SR 260, Camp Verde**

6. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

7. **Discussion, consideration, and possible recommendation of approval to the Arizona Department of Liquor Licenses and Control of the Series 9 application as submitted by Bashas' Inc. located at 650 W. Finnie Flat Road.** Staff Resource: Debbie Barber

8. **Public Hearing, discussion, consideration, and possible approval of Resolution 2010-820, a resolution of the Common Council of the Town of Camp Verde, Arizona, approving Use Permit 2010-02, amending Use Permit PZ 96-02 for parcels 403-19-205, 403-19-013H, 403-19-013J, 403-19-013Q, and 403-19-207 to allow for the continued operation of the Camp Verde RV Resort and to continue with no time limit. Any changes to these uses must come before the Planning & Zoning Commission and Council for approval. The property is located at 1472 Horseshoe Bend Drive.** Staff Resource: Mike Jenkins

9. **Discussion, consideration, and possible direction to staff relative to proceeding with the abandonment, expiration, or reconsideration of any Council-approved final and preliminary plats for Simonton Ranch Master Planned Community Subdivisions.** Staff Resource: Mike Jenkins

10. **Discussion, consideration and possible direction to the Manager relative to each of the potential Town Projects, including but not limited to Economic Development, Master Contract Template(s) Water Rights Establishment, Risk Management Policies and Procedures, Capital Improvement Project (CIP) Survey, Code Enforcement, Policies on Property Acquisition/Acceptance/Disposal, Investment Policy, Master Facilities Use Agreement with School District, Town Initiated Rezoning, Rio Verde Remodel, Downtown Revitalization Plan, New Park Development, Finnie Flat Road Design (Corridor Plan), Rezzonico Park Development, Senior Center Upgrades, Town Center Plan Update/Redo, Trail Development, General Plan Update, Sanitary District Consolidation, Water Company Purchase, Teen Center.** Staff Resource: Russ Martin

11. **Call to the Public for Items not on the Agenda.**

12. **Advanced Approvals of Town Expenditures.** There are no advanced approvals.

13. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

14. **Adjournment**

Posted by: D Jones Date/Time: 11-10-10 1:45 p.m

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

4a.1

MINUTES
COUNCIL HEARS PLANNING & ZONING MATTERS
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, OCTOBER 27, 2010
6:30 P.M.

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**
The meeting was called to order at 6:30 p.m., Vice Mayor Kovacovich presiding.

2. **Roll Call**
Vice Mayor Kovacovich, Councilors Whatley, Garrison, Baker, and Roulette were present; Mayor Burnside and Councilor German were absent.

Also Present: Town Manager Russ Martin, Acting Community Development Director Mike Jenkins, Asst. Planner Jenna Owens, and Recording Secretary Margaret. Harper.

3. **Pledge of Allegiance**
The Pledge was led by Garrison.

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) There are no minutes for approval.
   b) **Set Next Meeting, Date and Time:**
      1) November 3, 2010 at 6:30 p.m. – Regular Session
      2) November 17, 2010 at 6:30 p.m. – Combined Regular Session & Council Hears P&Z Matters
      3) November 24, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**

On a motion by Garrison, seconded by Baker, the Consent Agenda was unanimously approved as presented; with the meeting set for November 3, 2010 also canceled.

5. **Special Announcements & Presentations**
There were no special announcements or presentations.

6. **Council Informational Reports.**
Baker said that T-shirts promoting Camp Verde like the one she was wearing could be purchased at Camp Verde Mercantile, and would make good gifts. Baker also noted that the special event held at the Mercantile this weekend was fun and should be held often.

Garrison reminded everyone of the special event coming up Saturday featuring the movie, "Kingdom of the Spiders;" it will take place around 5:00 on the old football field; T-shirts and refreshments will be available. Garrison also reminded the community about the Halloween on Main Street special event for all to enjoy.

7. **Call to the Public for Items not on the Agenda.**
(Comments from the following individuals are summarized.)
Justin Wertz again spoke to the Council to describe the ongoing efforts of his group to encourage development of a skateboard park to benefit both the community and its youth.

There was no further public input.

8. **Public Hearing, discussion, consideration, and possible approval of a Memorandum of Understanding with**

Yavapai County, Town of Clarkdale, City of Cottonwood, Town of Jerome, and City of Sedona for the purpose of supporting the objective of improving non-motorized trails and trail facilities in the Verde Valley as generally expressed in the Verde Valley Trails Conceptual Plan Support for interagency cooperation is also recognized between these jurisdictions and other local, state, and federal land management agencies, including, but not limited to Arizona State Parks, United States Forest Service, and the National Park Service.
Staff Resource: Mike Jenkins
On a motion by Baker, seconded by Roulette, the Council unanimously approved the Memorandum of Understanding between the Town of Camp Verde, the Town of Clarkdale, the City of Cottonwood, the Town of Jerome, the City of Sedona, and Yavapai County, for the purpose of supporting the objective of improving non-motorized trails and trails facilities in the Verde Valley region of Arizona, as generally expressed in the Verde Valley Trails Concept Plan, with Section V deleted.

Asst. Planner Jenna Owens outlined the purpose and background information regarding the proposed Memorandum of Understanding, explaining that the purpose is to encourage a voluntary association of jurisdictions and agencies to work together for the improvement and development of non-motorized trails throughout the Verde Valley, and to support such development of trail opportunities within the mandates of the applicable jurisdictions. Owens then introduced Tammy Dewitt, of Yavapai County Development Services, Planning & Design Review, who is a Planner for Yavapai County, to share a Power Point presentation on the proposed project.

Tammy Dewitt first noted that she is the acting coordinator and facilitator for the group of volunteers and is making the presentation as a representative of the group that was formed to work on a trail plan for the Verde Valley, including members from Camp Verde. The only involvement by Yavapai County was to help with the mapping system of the GIS Department. Ms. Dewitt reviewed the details of the long-range vision of the Regional Trails Concept Plan, including the purpose and goals of the Plan, the background and content, and types of trails, and the meetings held for public input. The Plan provides resources for grant funding or other possible funding for trail development. Ms. Dewitt noted that the proposed document is simply a tool for planning purposes in the future, and that signing it does not imply approval of any of the trails, only support for going ahead with the plan, recognizing the need for trails in the Verde Valley, subject to the required public hearing process. Ms. Dewitt pointed out that Section V, as requested by the P&Z Commission, has been removed from the draft document. She stressed that the Memorandum of Understanding is a non-binding document, requiring no financial commitment. A map indicating the existing and proposed Verde Valley Regional Trails Plan was on display; Ms. Dewitt commented that it is a concept only and not intended for public distribution since it could be misinterpreted at this point.

PUBLIC INPUT
(Comments from the following individuals are summarized.)
Bob Rothrock said he was one of the original proponents of the subject plan and it is gratifying to see it come to fruition; it is a good plan and he urged that the Council support it.

Diane Lovett said that she has spent the last 2-1/2 years working on the plan with the group, and noted the important benefits to the Town for connecting the trails, and requested support for the plan.

Bill Stafford noted that he has worked for 29 years for the U.S. Forest Service in the Verde Valley, and was an original member of the trails planning committee for the Regional Trails Plan; he reviewed how the plan offers a great opportunity to have the plans ready for when Government and private funding and citizen opportunities become available. He noted how valuable the plan would be for future planning and development, and urged the Council to approve it.

Charlotte Salsman said that she would go one step farther and begged the Council to support the plan. She described the impressive trails system she found in Denver that provides great health benefits, and said that Camp Verde has the same opportunity, history and scenery to build upon.

Beth Blay commented that the plan is an idea whose time has come; years ago the idea was discussed and she has high admiration for all those who have brought it this far. It is now simply a matter of cooperation and vision and she urged the Council to support it.

Christine Lombardi described an experience she had while riding with a group of horseback riders and encountering another similar group coming from the opposite direction and different cities, all having accessed it from different points. She agrees that the plan is a good beginning.

Suzy Burnside believes that Camp Verde is ahead of the curve, having been the first of the five named towns to name trails as the alternate means of transportation, as adopted in the General Plan. Ms. Burnside reviewed the groundwork done on creating the trails plan for Camp Verde. Ms. Burnside questioned what she believes was an improperly stated agenda item that failed to notice a public hearing on the concept plan. She noted some omissions on the proposed map when comparing it with Camp Verde's trails map, and questioned how it relates to the General Plan.

Following the comments by Ms. Burnside, and prior to determining that there was no further public input, the Council discussed with Ms. Burnside her question of the agenda item not being properly stated, together with her perception that the subject MOU had been previously approved in 2007 by resolution. During the discussion, with input from Ms. Dewitt and staff member Jenkins, it was reiterated and confirmed that the proposed plan is just the start in response to the need for a master trails plan for Yavapai County and the MOU is a tool to express support for the proposed plan; Camp Verde would still have jurisdictional control over what goes on within the Town limits. Town Manager Martin said he understands that the purpose of the proposed MOU is to support the concept of the trails plan; it is not a static document but an agreement to cooperate in order to move forward with the purpose and goals. The intent is not to adopt the draft plan or the maps, but only to approve the MOU, agreeing to cooperate with the other entities, which Martin suggested would be part of the Motion to approve.

There was no further public input.

Further Council discussion included the understanding that the 2007 resolution previously referred to was not meant to be an MOU. It was pointed out that the proposed MOU would be subject to change by a vote of the representatives, which led to a lengthy discussion on determining or formally appointing a representative to represent the Town, and the apparent discontinuing of a representative attending meetings on behalf of the Town as provided by a previous resolution. The issue of the disbanding of theTrails Commission as a factor in losing a representative was also pointed out, as well as the need to ensure consistency in following the provisions of formal actions. In response to a question about the possibility of the Plan leading to a property tax, Ms. Dewitt commented that there are grant funds available for trails, and the idea of a property tax has nothing to do with the proposed document . As for the possibility of some trails being closed, Ms. Dewitt noted that some of the existing trails are not official; approval of the MOU is not signing off on any trails; there will always be the public process that will be in place, and that would include reinserting or adding trails to the map. Martin suggested that changes to the MOU can be made and simply placed on the Consent Agenda and presented to Council for approval. Ms. Dewitt added that the Council will be kept advised and updated on the Verde Valley Trails Concept Plan as it is developed in anticipation of creating a Master Trails Plan.

9. **Call to the Public for Items not on the Agenda.**
There was no further public input.

10. **Advanced Approvals of Town Expenditures.**
There were no advanced approvals.

11. **Manager/Staff Report**
There was no Manager/staff report.

12. **Adjournment**
On a motion by Baker, seconded by Roulette, the meeting was adjourned at 7:50 p.m.

_____
Bob Burnside, Mayor

_____
Margaret Harper, Recording Secretary

CERTIFICATION
I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 27th day of October 2010. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2010.

_____
Debbie Barber, Town Clerk

4 a. 2

MINUTES
SPECIAL SESSION
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street #106
WEDNESDAY, OCTOBER 20, 2010
5:15 p.m.

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**
Mayor Burnside called the meeting to order at 5:15 p.m.

2. **Roll Call**
Mayor Burnside, Vice Mayor Kovacovich, and Councilors Baker, Garrison, German, and Whatley were present. Councilor Roulette arrived at 5:23 p.m.

Also Present:
Manager Martin, Public Works Director Long, and Clerk Barber

Mayor Burnside read the agenda item aloud. On a motion by Baker, seconded by Kovacovich, the Council voted unanimously to discuss this item in executive session pursuant to ARS §38-431.03(A)(7) for discussions or consultations with designated representatives of the Council in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property, as recommended by staff.

The Special Session was recessed at 5:17 p.m. and reconvened at 6:01 p.m.

3. **Discussion or consultation with staff relative to Council's position regarding negotiations for the purchase, sale or lease of real property located on Industrial Drive for use as a Public Works Yard.**
Council took no action on this item. Martin advised that staff had received direction relative to negotiations for the purchase of the property on Industrial Drive.

4. **Adjournment**
Following a motion by Roulette, seconded by Baker, the Special Session was adjourned at 6:01 p.m.

_____
Bob Burnside, Mayor

_____
Deborah Barber, Town Clerk

CERTIFICATION
I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 20th day of October 2010. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2010.

_____
Deborah Barber, Town Clerk

Y.a.3

MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, OCTOBER 20, 2010
6:30 P.M.

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**
The meeting was called to order at 6:30 p.m.

2. **Roll Call**
Mayor Burnside, Vice Mayor Kovacovich, Councilors Whatley, Garrison, Baker, Roulette, and German were present.

Also Present: Town Manager Russ Martin, Acting Community Development Director Mike Jenkins, Asst. Planner Jenna Owens, Permit Tech Becky Oium, Adm. Asst. Valerie House, Town Clerk Debbie Barber, and Recording Secretary Margaret.

3. **Pledge of Allegiance**
The Pledge was led by Roulette.

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) September 22, 2010 – Council Hears Planning & Zoning Matters
      2) September 22, 2010 – Work Session
      3) September 15, 2010 – Regular Session
   b) **Set Next Meeting, Date and Time:**
      1) October 27, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters
      2) November 3, 2010 at 6:30 p.m. – Regular Session
      3) November 17, 2010 at 6:30 p.m. – Combined Regular Session & Council Hears P&Z Matters
      4) November 24, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**
   c) **Possible approval of and authorization for the Mayor to sign a letter to Governor Brewer that supports Executive Order 2010-12 that establishes the Arizona Commerce Authority.** Staff Resource: Mayor Burnside
   d) **Possible approval of Resolution 2010-819, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Arizona approving an Intergovernmental Agreement with Yavapai County Development Services Department for building safety support services.** This is a budgeted item. Staff Resource: Mike Jenkins

On a motion by Kovacovich, seconded by Baker, the Consent Agenda was unanimously approved as presented, with the exception of Item 4.c).

Garrison requested that Item 4.c) be pulled for discussion.

4.c) Possible approval of and authorization for the Mayor to sign a letter to Governor Brewer that supports Executive Order 2010-12 that establishes the Arizona Commerce Authority.
On a motion by Garrison, seconded by Baker, the Council unanimously approved and authorized the Mayor to sign a letter to Governor Brewer that would support Executive Order 2010-12 that establishes the Arizona Commerce Authority.

Garrison explained that she sits on the Economic Development Committee for NACOG, and there was one long meeting on the new Arizona Commerce Authority. During that meeting a chart was distributed on

formatting the new organization, but there was no indication of the individuals who would be filling any of the positions and there were many unanswered questions. Garrison said she will give the booklet from the meeting to the Town Clerk for anyone who may be interested in reviewing it. Garrison said she is concerned about moving forward without key information being available. German commented that she also had concerns about creating a new authority, or another bureaucratic entity. However, she noted that there is no compensation involved for the members, and she feels she could support it. Baker said she feels that the new authority appears to be replacing what used to exist as the Department of Commerce, and may work much better and in a better form.

5. **Special Announcements & Presentations**
   - **Proclamation declaring October 2010 as Community Planning Month**
   - **Welcome to the new businesses that registered during the month of September**
     - **McElhaney Studio Atelier, 396 E. Main Street, Camp Verde, AZ**
     - **Days Inn & Suites, 1640 W. SR 260, Camp Verde, AZ**
     - **Rob Love Electric Inc., Clarkdale, AZ**
     - **Benson Security Systems Inc., Gilbert, AZ**
     - **Arizona Fire Sprinklers LLC, 606 S. Park Circle, Camp Verde, AZ**
     - **TACK Plumbing Inc., Cottonwood, AZ**
     - **Camp Verde Electric, 246 Salt Mine Road, Camp Verde, AZ**
     - **Connection Concepts LLC, 884 S. Peach Lane, Camp Verde, AZ**
     - **Dos Tortugas LLC, 3300 Sierra Lane, Camp Verde, AZ**
     - **Kenson Construction Company Inc., Prescott, AZ**
     - **Robinson Golf Cars, 120 SR 260, Camp Verde, AZ**
     - **Deals Plus LLC, 873 Howards Rd., #22, Camp Verde, AZ.**

Mayor Burnside noted the Proclamation regarding Community Planning Month, and announced the names of the new businesses that registered during the month of September, welcoming each one individually.

6. **Council Informational Reports.**

German said she attended the Superintendent's Committee meeting this morning for another lively discussion on good topics.

Baker expressed her regret that she had been out of town and had missed attending Fort Verde Days, which she understands was a another great event

Garrison commented that the meeting on Economic Development basically involved the document that she had identified previously; the entire program for the Tourism Committee is still being revamped, trying to incorporate every small town and big city in Northern Arizona and put them on an even playing field.

Whatley reported that she attended the ZORC meeting on September 27th; it was very informational and helpful regarding P&Z matters. Whatley noted that a recommendation to the Town Manager followed the Audit Committee meeting on August 12th. She added that she had enjoyed the Fort Verde Days parade sitting on top of the fire truck; she had a great time during the event thanks to Camp Verde Promotions.

Burnside said he had enjoyed attending the Yavapai-Apache Nation's farewell event for the outgoing officers and their wives and families. Burnside reported on his attendance, together with Russ Martin, at the Governor's State Economic Convention; he said it has become apparent that they recognize there is more to the State than Maricopa County, Phoenix and Tucson, and that the rural areas are a major asset in the State of Arizona. Burnside commented on the Town Clerk's Citizen's Academy event and the Grand Opening of Jerome's State Park. He reported that he is leaving tomorrow on vacation and will not be back until November.

7. **Call to the Public for Items not on the Agenda.**
(Comments from the following individuals are summarized.)

Barbara Rice, Camp Verde Fire Department, reported on the new law that will become effective December 1st that will ban the sale of fireworks. Ms. Rice spoke at length on the many meetings held among municipal representatives to discuss that new law and the difficulty of trying to regulate or prevent the use of fireworks, and whether to consider adopting an ordinance in that regard, and the problem of enforcement. Ms. Rice commented that she was bringing the issue to the attention of the Council in order to open up a discussion on it and the need to look at it as a community issue, and even a zoning issue; she also pointed out that the hazards of the use of fireworks are obvious, whether in unincorporated or residential areas.

Linda Buchanan issued an invitation to everyone to participate in all-day activities at the Lacey Farm on Saturday, November 6th from 8:30 through 3:00 p.m., and will be free of charge. It will be a workshop on "Protecting Verde Valley Agricultural Land," brought by the Central Arizona Land Trust, and co-sponsored by several municipal and educational entities. A breakfast and light lunch will be served, and an RSVP to 634-6530 is requested.

Steve Goetting distributed copies of a flyer announcing the October 30th event featuring a showing of "Kingdom of the Spiders," the movie that was filmed in Camp Verde years ago; Mr. Goetting reviewed some of the proposed activities and sales of items, and said that he hopes this will be an annual event, bringing together those who participated in the original film.

Tom Pitts, from Jerome, thanked the Mayor for his participation and attendance at meetings in connection with the efforts to keep the State Parks open, and his attendance at the re-opening of the Jerome State Park.

Justin Wirth spoke again to reiterate his ongoing efforts to work with the Town and Parks & Rec on the issue of the project that he has been promoting.

Pete Roulette announced that beers and brats and wine-tasting will be offered at a special event this Saturday at Camp Verde Mercantile, 74 Hollamon Street, starting about noon.

Robin Whatley spoke in connection with the Jerome State Park event and said she had heard many expressions of appreciation for Mayor Burnside's comments.

There was no further public input.

8. **Presentation by Verde Valley Regional Economic Organization, Inc., followed by discussion, consideration, and possible approval of Resolution 2010-823, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, recognizing the Verde Valley Regional Economic Organization, Inc. (VVREO) as a regional collaborative, building sustainable economic prosperity while providing comprehensive economic development expertise, marketing and outreach, on behalf of the entire Verde Valley.** Staff Resource: Russ Martin
On a motion by Baker, seconded by Kovacovich, the Council unanimously approved Resolution 2010-823, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, recognizing the Verde Valley Regional Economic Organization, Inc. (VVREO) as a regional collaborative, building sustainable economic prosperity while providing comprehensive economic development expertise, marketing and outreach, on behalf of the entire Verde Valley.

Robyn Prud'homme-Bauer, a resident and business owner in Clarkdale, gave a Power Point presentation representing the subject Verde Valley Regional Economic Organization (VVREO), setting forth in detail their

purpose and goals, vision and mission and core values, together with a listing of the VVREO Board of Directors and the current flow chart of VVREO's planned economic development expertise, marketing and outreach participating associates and categories. During the presentation, it was announced that Yavapai College has approved a two-year program in viticulture and oenology through the efforts of the Verde Valley Wine Consortium; the official curriculum will be in the catalog and offered immediately. Ms. Brud'homme-Bauer also reviewed the funding strategies being implemented to develop the private/public partnership, and described in detail the establishment of the Arizona Commerce Authority. Ms. Prud'homme-Bauer said she had attended this evening to request that Council adopt a resolution recognizing and supporting VVREO as a regional economic development organization. She noted that the Town would be participating by having a representative from the Town attend the Board of Directors meetings to provide input and keep advised of updated information.

There was no public input.

9. **Quarterly reports/presentations to include possible discussion of the reports from the following:**
   - **Board of Adjustments**
   - **Planning and Zoning Commission**
   - **Camp Verde Chamber of Commerce**
   - **Update on Fort Verde State Park**

There was no action taken.

The Quarterly Reports for the Board of Adjustments and Planning and Zoning Commission were outlined by Asst. Planner Owens; Traci Schimikowsky gave a Power Point presentation reviewing the Quarterly Report submitted on behalf of the Chamber of Commerce. Valerie House, together with input from Sheila Stubler, gave a comprehensive report and update on the activities and upcoming events in connection with the Fort Verde State Park.

10. **Call to the Public for Items not on the Agenda.**
(Comments from the following individual are summarized.)

Linda Buchanan gave an update on efforts and planning in connection with the upcoming Arizona Centennial activities involving many local communities, schools, entities, and individuals.

There was no further public input.

11. **Advanced Approvals of Town Expenditures.**
There were no advanced approvals.

12. **Manager/Staff Report**
Town Manager Martin requested an opportunity to have a discussion, with some input and direction from the Council members, on the issue of the sale and use of fireworks, in light of the recent legislation just announced by Barbara Rice of the Fire Department.

13. **Adjournment**
On a motion by Baker, seconded by Garrison, the meeting was adjourned at 7:49 p.m.

_____
Bob Burnside, Mayor

_____
Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 20th day of October 2010. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2010.

_____

Debbie Barber, Town Clerk

4.c

TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: November 3, 2010

Meeting Type: Regular Session

☒ **Consent Agenda** ☐ **Regular Business**

Reference Document: NACOG Technical Assistance Contract

Agenda Title (be exact):
Discussion, consideration, and possible approval of the Technical Assistance Contract with NACOG for administrative services relative to the CDBG Hollamon Street Improvement project and technical assistance with the CDBG application.

Purpose and Background Information:
NACOG will perform administrative services as described in the Work Statement (Attachment A of the contract). The fees associated for these services are $18,000 for project-specific services and $5,000 for assistance with the CDBG application, which has been completed. These fees are budgeted in the CDBG contract.

Recommendation (Suggested Motion):
Move to approve the Technical Assistance Contract with NACOG for administrative services relative to the Hollamon Street Improvement project and the CDBG application.

Finance Review: ☒ **Budgeted** ☐ **Unbudgeted** ☐ **N/A**

Finance Director Comments/Fund: N/A

Attorney Review: ☒ **Yes** ☐ **No** ☐ **N/A**

Attorney Comments: Incorporated into the contract document

Submitting Department: Clerk's Office

Contact Person: Debbie Barber, Town Clerk

Action Report prepared by: D. Barber

TECHNICAL ASSISTANCE CONTRACT
COMMUNITY DEVELOPMENT BLOCK GRANT

THIS CONTRACT, made and entered into as of _____, by and between the Northern Arizona Council of Governments (NACOG), 119 East Aspen Avenue, Flagstaff, Arizona 86001-5296, hereinafter called the CONTRACTOR, and the Town of Camp Verde, 473 S. Main St, P.O. Box 710, Camp Verde, AZ. 86322, hereinafter called the GRANTEE.

WITNESSETH:

WHEREAS, the GRANTEE is in receipt of a Community Development Block Grant from the State of Arizona for Hollamon Street Improvements; and

WHEREAS, the GRANTEE desires technical assistance in administering said grant; and

WHEREAS, the CONTRACTOR is agreeable to providing such assistance; and

NOW, THEREFORE, the parties do mutually agree as follows:

ARTICLE I - PURPOSE

The purpose of this Contract is to authorize the CONTRACTOR to provide administrative services to the GRANTEE for an Arizona Department of Housing Community Development Block Grant (CDBG). Services to be provided are detailed in the Scope of Work, but will generally include services under the Department of Housing's CDBG program guidelines.

ARTICLE II - WORK STATEMENT

A. The CONTRACTOR agrees that it will implement, in all respects, the program outlined in the attached Work Statement (Attachment A to this Contract).

B. The CONTRACTOR agrees to make no changes in the Work Statement herein described without first submitting a written request to the GRANTEE and obtaining the GRANTEE'S written approval of the requested change.

ARTICLE III - PERSONNEL

The CONTRACTOR represents that it has, or will acquire, all of the qualified personnel required to perform this Contract; however, the GRANTEE reserves the right to assign any individual to assist in implementing the program outlined in the Work Statement.

None of the work or services covered by this Contract shall be subcontracted without the prior written approval of the GRANTEE. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Contract.

ARTICLE IV - LENGTH OF CONTRACT

A. The term of this Contract shall be from November 1, 2010 through October 31, 2012.

B. In the event that, due to unusual circumstances, it becomes apparent that this Contract cannot be brought to full completion within the time period set forth in Paragraph A of this Article III, the CONTRACTOR shall be responsible for maintaining all services as cited in the Work Statement until the grant is terminated and this Contract shall be extended for such period of time.

C. This Contract may be extended, as needed, to coincide with the approved extension of the CDBG Contracts between the GRANTEE and the Department of Housing, if necessary.

ARTICLE V - ACCESS TO INFORMATION

It is agreed that all information, data, reports and records, and maps as are existing, available and necessary for the carrying out of the work outlined shall be furnished to the CONTRACTOR by the GRANTEE and its agencies. No charge will be made to the CONTRACTOR for such information, and the GRANTEE and its agencies will cooperate with CONTRACTOR in every way possible to facilitate the performance of the work described in the Contract.

ARTICLE VI - REPORTS AND INFORMATION

A. The CONTRACTOR, at such times and in such forms as the GRANTEE may require, shall furnish the GRANTEE such periodic reports as it may request pertaining to the work or services undertaken pursuant to this Contract, costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this Contract.

B. All reports, maps, and other documents completed as part of this Contract, other than documents exclusively for internal use by the Department of Housing shall carry the following notation on the front cover or title page, together with the date (month and year) the document was prepared:

> *Preparation of this (report, map, documents, etc.) was aided through a Community Development Block Grant from the Arizona Department of Housing and as such is not copyrightable. It may be reprinted with customary crediting of the source. However, any opinions, findings, conclusions or recommendations are those of the authors and do not necessarily reflect the views of the Department of Housing.*

C. All of the reports, information, data, etc. prepared or assembled by CONTRACTOR under this Contract are confidential and the CONTRACTOR agrees that they shall not be made available to any individual or organization without the prior written approval of the GRANTEE.

D. No reports, maps, or other documents produced in whole or in part under this Contract shall be the subject of an application for copyright by or on behalf of the CONTRACTOR.

ARTICLE VII - CONSIDERATION AND METHOD OF PAYMENT

In consideration of the CONTRACTOR'S satisfactory completion of all work and services required to be performed under the terms of this Contract, and in compliance with the Contract requirements herein stated, the GRANTEE shall pay the CONTRACTOR the following fixed fees, which sum shall be expended in accordance with the Payment Page which appears as Attachment B:

A. Five Thousand Dollars ($5,000) for technical assistance and application preparation (TAAP);

B. Eighteen Thousand Dollars ($18,000) for Regional Account implementation administration and technical assistance.

ARTICLE VIII - ASSIGNABILITY

The CONTRACTOR shall not assign any interest on this Contract, and shall not transfer any interest in the same without prior written consent of the GRANTEE.

ARTICLE IX - COMPLIANCE WITH LOCAL LAWS

The CONTRACTOR shall comply with all applicable laws, ordinances, codes of the State and local governments, and the CONTRACTOR shall hold the GRANTEE harmless from any liability arising out of performing any of the work embraced by this Contract.

ARTICLE X - INTERESTS OF THE CONTRACTOR

The CONTRACTOR covenants that it has no pecuniary interest, and shall not acquire any pecuniary interest direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract. The CONTRACTOR further covenants that in the performance of this Contract, no person having such interest shall be employed.

ARTICLE XI - OFFICIAL NOT TO BENEFIT

No member of, or delegates to, the Congress of the United States of America, and no member of the governing body and no other public official, shall be admitted to any share or part hereof, direct or indirect, or to any pecuniary benefits to arise herefrom.

ARTICLE XII - TERMINATION OF CONTRACT

A. If the CONTRACTOR shall fail to fulfill in a timely and proper manner his obligations under this Contract, or if the CONTRACTOR shall violate any of the covenants, agreements, or stipulations of this Contract, the GRANTEE shall thereupon have the right to terminate this Contract by giving written notice to the CONTRACTOR of such termination and specifying the effective date thereof, at least ten (10) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, surveys, photographs and reports prepared by the CONTRACTOR under this Contract shall, at the option of the GRANTEE, become its property and the CONTRACTOR shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.

B. Notwithstanding the above, the CONTRACTOR shall not be relieved of liability to the GRANTEE for damages sustained by the GRANTEE by virtue of any breach of the Contract by the CONTRACTOR, and the GRANTEE may withhold any payments to the CONTRACTOR for the purpose of set-off until such time as the exact amount of damages due the GRANTEE from the CONTRACTOR is determined.

C. The GRANTEE may terminate this Contract at any time without cause by giving at least thirty (30) days notice in writing to the CONTRACTOR. In such event, all finished or unfinished documents, data, studies, surveys, photographs and reports prepared by the CONTRACTOR under this Contract shall, at the option of the GRANTEE, become its property and the CONTRACTOR shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.

D. The Contract may be terminated per A.R.S. § 38-511, Conflict of Interest.

ARTICLE XIII - RECORDS AND AUDITS

A. The CONTRACTOR shall maintain accounts and records, including personnel, property and fiscal records adequate to identify and account for all costs pertaining to the Contract and such other records as may be deemed necessary by the GRANTEE to assure proper accounting for all project funds, both Federal and non-Federal shares. These records will be retained in accordance with required Federal and State guidelines.

B. Legible copies of any and all records maintained by the CONTRACTOR shall be made available, upon written request and for specified purpose, to the GRANTEE, the Arizona Department of Housing, the Office of the Inspector General (HUD), and any other body authorized in writing by the GRANTEE.

ARTICLE XIV - CERTIFICATIONS FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS.

The undersigned certifies, to the best of his or her knowledge and belief that:

A. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding or any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

C. The undersigned shall require that the language of this Certification be included in the award documents for all subawards at all ties (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This Certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this Certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required Certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

ARTICLE XV - DISABILITY ACCESS

In performing all construction, the CONTRACTOR agrees to comply with the "The American Standard Specifications for Making Buildings and Facilities Accessible To and Useable By the Physically Handicapped." The CONTRACTOR represents that it understands said standard specifications and same are incorporated by this reference.

ARTICLE XVI - MISCELLANEOUS PROVISIONS

A. In any case one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or un-enforceability shall not affect any other provision thereof and this Contract shall not be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

B. If any action at law or in equity is necessary to enforce or interpret the terms of this Contract, the prevailing party, shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which said party may be entitled.

ARTICLE XVII – IMMIGRATION LAW

A. Under the provisions of A.R.S. § 41-4401, each party hereby warrants to the other that the each party and all of its subcontractors (if any) will comply with, and are contractually obligated to comply with, all Federal Immigration laws and regulation that relate to their employees and A.R.S. § 23-214 (A) (hereinafter "Contractor Immigration Warranty")

B. A Breach of the Contractor Immigration Warranty shall constitute a material breach of this Agreement and shall subject the breaching party to penalties up to and including termination of this Agreement at the sole discretion of the non-breaching party.

C. Each party retains the legal right to inspect the papers of any contractor or subcontractor employee of the other party who works on this Agreement to ensure that the contractor or subcontractor is complying with the Contractor Immigration Warranty. Each party agrees to assist the other party in regard to any such inspections.

D. Each party may, at its sole discretion, conduct random verification of the employment records of the other party and any of its subcontractors to ensure compliance with Contractor's Immigration Warranty. Each party agrees to assist the other party in regard to any random verifications performed.

E. A party will not be considered in materially breach of this Agreement or the Contractor Immigration Warranty if the party establishes that it has complied with the employment verification provision prescribed by sections 274A ad 274B of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. § 23-214, Subsection A.

F. The foregoing provisions of subparagraphs A-E of this article must be included in any contract that a party enters into with any and all its subcontractors who provide service under this Agreement or any subcontract.

G. Pursuant to A.R.S. §§ 35-391.06 and 35-393.06, each party certifies that it does not have a scrutinized business operation as defined in A.R.S. §§ 35-391 and 35-393 in either Sudan or Iran.

ARTICLE XVIII - ATTACHMENTS

All attachments are to be considered an integral part of this Contract. Attachments may be added or deleted during the term of the Contract provided the governing requirements of the Contracts are met.

ATTACHMENTS

A. Work Statement
B. Payment Page
C. Civil Rights [NOT REFERRED TO IN DOCUMENT]

IN WITNESS WHEREOF, the CONTRACTOR and the GRANTEE do hereby execute this Contract as of the date first above written.

TOWN OF CAMP VERDE

Bob Burnside, Mayor

NORTHERN ARIZONA COUNCIL OF GOVERNMENTS

Kenneth Sweet, Executive Director

APPROVED AS TO FORM

Bill Sims, Attorney for the Town

ATTEST

Deborah Barber, Town Clerk

ATTACHMENT A

WORK STATEMENT

A. CONTRACT GOALS

1. Provide Technical Assistance to the GRANTEE regarding Federal, State, and project requirements.

2. Develop a coordinated administrative system that is responsive to requirements.

3. Assure compliance with all Federal, State laws, rules and Executive Orders.

B. NOTICES, CORRESPONDENCE, AND REPORTS

1. Notices, correspondence and reports from the CONTRACTOR shall be sent to:

   Deborah Barber
   Town of Camp Verde
   P.O. Box 710
   Camp Verde, AZ. 86322

3. Notices, correspondence and reports from the GRANTEE shall be sent to:

   Isabel Rollins
   NACOG
   P.O. Box 2451
   Flagstaff, AZ 86302

C. SPECIAL PROGRAM REQUIREMENTS

1. CONTRACTOR will assist in interpretation of all Federal overlay statutes as they relate to the projects to be undertaken.

2. CONTRACTOR will liaison with the Department of Housing regarding the CDBG program.

3. CONTRACTOR will, at the request of the GRANTEE, participate in public intercessions.

D. SERVICES NAME(S) AND ACTIVITIES

TECHNICAL ASSISTANCE - This service provides project management oversight of, at a minimum, the following specific activities. This list is not intended to be all inclusive of all responsibilities. Services may be expanded or reduced as appropriate to the needs of the project.

1. Assist with completion of Application and related documents.

2. Oversee file set-up and maintenance for required records.

3. Respond to Housing CDBG Program requests for information.

4. Oversee on-site monitoring visits; respond or assist with responses to monitoring visit follow-up letters.

5. Develop any subrecipient contracts/agreements.

6. Develop contract amendments, as necessary.

7. Perform accounting and fiscal accountability according to all federal standards and generally accepted accounting principles.

8. Conduct materials and contractor procurements; develop contracts.

9. Conduct Labor Standards and Section 3 compliance.

10. Monitor construction and assure portion of completion.

11. Develop funds requests.

12. Complete Quarterly Reports.

13. Coordinate audit information upon request.

14. Conduct close-out procedures.

E. EVALUATION METHODOLOGY

The CONTRACTOR shall utilize evaluation criteria relevant to the activities performed during the period as described in the Invoice Statement. GRANTEE shall then authorize payment to CONTRACTOR in accordance with Attachments A, B, and C.

ATTACHMENT B

PAYMENT PAGE

1. **SOURCE OF FUNDS:** FY 2010 Regional Account CDBG
2. **COMPENSATION TYPE:** Percent of Completion
3. **PAYMENT METHOD:** Payments shall be made on a net 30 day basis upon proper submission of an invoice documenting the completion of each major activity:

A. Regional Account application preparation and technical assistance

100% upon receipt of the Notice of Grant Award.

B. Regional Account implementation administration and technical assistance

ACTIVITIES	PERCENT BILLABLE	STATUS	REC'D ON ACCT	CURRENT DRAW
HOLLAMON STREET IMPROVEMENTS - $18,000				
Establish Files, Review Project Requirements	10%			
Environmental Review	N/A			
Engineer Procurement / Design	15%			
Bid Process / Contractor Procurement	15%			
Construction 50% Complete – Davis Bacon Labor Standards and Section 3 Compliance	25%			
Completion of Construction – Davis Bacon Labor Standards and Section 3 Compliance	25%			
Project Close-Out	10%			
TOTAL ALL PROJECTS	**$18,000**			

ATTACHMENT C

CIVIL RIGHTS PROVISIONS

Civil Rights Laws and Requirements

Title VI of the Civil Rights Act of 1964 provides that no person shall be:
* Excluded from participation * Denied program benefits * Subjected to discrimination
on the basis of: * Race * Color * National Origin under any program or activity receiving Federal financial assistance.

Title VIII of the Civil Rights Act of 1968, as of 1968, Title VIII amended, prohibits discrimination in housing on the basis of: * Race * Color * Religion * Sex * National Origin. This law also required HUD to administer its program in a manner that affirmatively promotes fair housing.

Section 3 of the Housing and Urban Development Act of 1968, as amended, provides that, to the greatest extent feasible, opportunities for * Training, and * Employment that arise through HUD-financed projects shall be given to lower-income residents of the project area. Section 3 also provides that contracts awarded in connection with such projects be awarded to:

* Businesses located in the project area, (OR)
* Businesses owned, in substantial part, by residents of the project area

Section 504 of that Rehabilitation Act of 1973, as amended, provides that no otherwise qualified individual shall, solely by reason of his or her handicap be *Excluded from participation (including employment.) * Denied program benefits *Subjected to discrimination under any program or activity receiving Federal funds.

Section 109 of the Housing and Community Development Act of 1974, as amended, provides that no person shall be excluded from participation (including employment), denied program benefits, or subjected to discrimination on the basis of: * Race * Color * National Origin * Sex * Age
* Handicap under any program or activity funded in whole or in part under Title I (CDBG) of the Act.

Section 104 of the Housing and Community Development Act of 1974, as amended, provides that the grantee "will affirmatively further fair housing."

The Age Discrimination Act of 1975, as amended, provides that no person shall be excluded from participation, denied program benefits, or subjected to discrimination - on the basis of age - under any program or activity receiving Federal funds.

Executive Order 11063 provides that no person shall, on the basis of race, color, religion, sex, or national origin, be discriminated against in:

* Housing (and related facilities) provided with Federal assistance.
* Lending practices with respect to residential property when such practices are connected with loans insured or guaranteed by the Federal Government.

Executive Order 11246, as amended provides that no personal shall be discriminated against, on the basis of race, color, religion, sex, or national origin, in any phase of employment during the performance of Federal or Federally assisted construction contracts in excess of $10,000.

Furthermore, the Contractor shall

* Use the term, "Equal Opportunity Employer" in all solicitations or advertisements for employees;
* Bind the same responsibility to Subcontractors through contract language;
* Acknowledge that non-compliance with Executive Order 11246 may result in contract termination, suspension, and the Contractor may be listed ineligible for future federal work.

Section 503, Affirmative Action for Workers with Disabilities provides that no employee or applicant shall be discriminated against in employment because of mental or physical disability, in regard to any position for which he/she is qualified. Notices shall be posted in conspicuous places. The Contractor shall bind the same responsibility to Subcontractors through contract language.

4.d

TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: November 3, 2010 **Meeting Type:** Regular Session

☒ **Consent Agenda** ☐ **Regular Business**

Reference Document: Award of Bid – Project 10-086

Agenda Title (be exact):
Possible award of bid for Project #10-086, "Pavement Markings" 2010 through 2013, and authorization to execute contract documents.

Purpose and Background Information:
This is a three (3) year contract for the application of white and yellow street striping and markings. The Town typically marks approximately 200,000 linear feet to various roadways in the Town per year. The following companies submitted bid proposals: 1) Speedy Striping Incorporated and 2) Traffic Safety Incorporated. Traffic Safety Incorporated was the lowest bidder and has contracted with the Town in the past.

Recommendation (Suggested Motion):
Move to award the bid for Project #10-086, Pavement Markings 2010 through 2013, to Traffic Safety Incorporated and authorize the Mayor to execute contract documents.

Finance Review: ☒ **Budgeted** ☐ **Unbudgeted** ☐ **N/A (Line Item 20-20-00-8711)**

Finance Director Comments/Fund: N/A

Attorney Review: ☒ **Yes** ☐ **No** ☐ **N/A**

Attorney Comments: N/A

Submitting Department: Public Works

Contact Person: Ron Long

Action Report prepared by: Valerie House

TOWN OF CAMP VERDE

BID POSTING

Request for Proposal
Project# 10-086
PAVEMENT MARKINGS 2010 - 2013

BID OPENING

Date: 10-13-10
395 S. Main Street
Camp Verde, AZ 86322
3:00 p.m.

Present: Administrative Assistants Valerie House and Deborah Ranney and Russel Hardy of Traffic Safety Inc.

BIDS RECEIVED		
COMPANY	**ADDRESS**	**Total Bid**
Speedy Striping Inc.	7320 N. LaCholla Blvd. #154-275 Tucson, AZ 85741	$ See attached chart
Traffic Safety Inc.	8901 Laredo Drive Prescott Valley, AZ 86314	$See attached chart

Posted By: Valerie House **Date/Time** 3:20 p.m.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

ITEM	ENGINEER'S ESTIMATED QUANTITY/UNIT	CONTRACTORS UNIT PRICE	LUMP SUM TOTAL PRICE

BASE BID

1. 4" Single White Striping $.15 / linear foot

   Unit Price in words: Fifteen Cents

2. 4" Double Yellow Striping $.30 / linear foot

   Unit Price in words: Thirty Cents

3. 6" Single White Striping $.225 / linear foot

   Unit Price in words: Twenty Two and a Half Cents

4. Diamond Symbol $40.00 / each

   Unit Price in words: Forty Dollars

5. "Bike Lane" Symbol $40.00 / each

   Unit Price in words: Forty Dollars

6. Left Turn Arrow, Paint: $60.00 / each
   Thermoplastic: $120.00 / each

   Unit Price in words: paint: Sixty Dollars Thermo: One Hundred Twenty Dollars

7. Right Turn Arrow, Paint: $60.00 / each
   Thermoplastic: $120.00 / each

   Unit Price in words: paint: sixty dollars Thermo: One Hundred Twenty Dollars

8. Stop Bars, Paint: $40 / per lane
   Thermoplastic: $65 / per lane

   Unit Price in words: paint: Forty Dollars Thermo: Sixty Five Dollars

Speedy Striping Inc

AA/OR.

BID SCHEDULE INSTRUCTIONS- page 2

ITEM	ENGINEER'S ESTIMATED QUANTITY/UNIT	CONTRACTORS UNIT PRICE	LUMP SUM TOTAL PRICE

BASE BID

1. 4" Single White Striping $0.08 / LF

   Unit Price in words: Eight Cents / LF

2. 4" Double Yellow Striping $0.16 / LF

   Unit Price in words: Sixteen Cents / LF

3. 6" Single White Striping $0.10 / LF

   Unit Price in words: Ten Cents / LF

4. Diamond Symbol $15.00 / ea

   Unit Price in words: Fifteen Dollars / ea

5. "Bike Lane" Symbol $45.00 / ea

   Unit Price in words: Fourty Five Dollars / ea

6. Left Turn Arrow, Paint: $35.00 / ea
   Thermoplastic: $70.00 / ea

   Unit Price in words: (Paint - Thirty Five Dollars / ea) (Thermo - Seventy Dollars / ea)

7. Right Turn Arrow, Paint: $35.00 / ea
   Thermoplastic: $70.00 / ea

   Unit Price in words: (Paint - Thirty Five Dollars / ea) (Thermo - Seventy Dollars / ea)

8. Stop Bars, Paint: $15.00 / ea
   Thermoplastic: $30.00 / ea

   Unit Price in words: (Paint - Fifteen Dollars / ea) (Thermo - Thirty Dollars / ea)

TRAFFIC SAFETY INC.

AGREEMENT

THIS AGREEMENT made and entered into this 13th ~~3rd~~ day of November, 2010, by and between the **TOWN OF CAMP VERDE,** State of Arizona, acting by and through its Mayor and Common Council, party of the first part, hereinafter designated the **OWNER**, and, Traffic Safety Inc., party of the second part, hereinafter designated the **CONTRACTOR.**

WITNESSETH: That the said Contractor, by these presents does covenant, Agreement and agree with the said Owner, for and in consideration for the payments made, as provided for in the Specification and Plans and in the Proposal, to the Contractor by the said Owner, at his proper cost and expense to do all the work and furnish all materials, tools, labor, and all appliances and appurtenances called for by this Agreement free from all claims, liens, and charges whatsoever, in the manner and under the conditions hereinafter specified, that are necessary for **PAVEMENT MARKINGS – 2010 through 2013, PROJECT NUMBER 10-086.** The work done and materials and equipment furnished shall be strictly pursuant to and in conformity with the Specifications and Plans. The drawings or prints and other information furnished by the Contractor in accordance with the Specifications and Plans, are made a part of this Agreement. The said Specifications and Plans prepared by the Public Works Director, or his designated representative, are intended to be complimentary. Any work appearing in or upon the one and not mentioned in the others shall be executed according to the true intent and meaning of said Specifications and Plans, drawings or prints, the same as though the said work was contained and described in all. The undersigned has, or will obtain, a Camp Verde business license prior to execution of the Agreement, and further, will ensure all subcontractors have a Camp Verde business license before beginning any work.

The "Call for Bids", "General Conditions", "Special Conditions", "Specifications and Plans", "Proposals", "Plans", and "Addenda" and any other attachment in the Town's official Agreement documents are hereby understood to be a part of this Agreement.

It is further covenanted and agreed that the work shall be executed under the direction and supervision of the Public Works Director or his properly authorized agents, on whose inspection all work shall be accepted or rejected. The said Public Works Director shall have full power to reject or condemn all materials furnished or work performed under this Agreement, which do not conform to the terms and conditions herein expressed.

In the event said Public Works Director exercises his right to reject work and the deficiency is not corrected, a notice of noncompliance shall be issued to the Contractor. Payment may be withheld because of defective work not remedied. All claims or disputes arising out of this Agreement or the breach of it may be decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association.

This Agreement is subject to cancellation pursuant to A.R.S. §38-511.

In return for the performance of this Agreement by the Contractor, the Town agrees to pay the amount **PER THE PROPOSAL (including all applicable taxes other than taxes based on the income of the Contractor)** through a payment schedule as described in the Agreement documents and as may be modified and executed by change orders and by final quantities.

Compliance with Federal and State Laws:

The Contractor understands and acknowledges the applicability to it of the Americans with Disabilities Act, the Immigration Reform and Control Act of 1986 and the Drug Free Workplace Act of 1989. The following is only applicable to construction Agreements; The Contractor must also comply with A.R.S. § 34-301, "Employment of Aliens on Public Works Prohibited", and A.R.S. § 34-302, as amended, "Residence Requirement for Employees".

Under the provisions of A.R.S. §41-4401, Contractor hereby warrants to the Town that the Contractor and each of its subcontractors ('Subcontractors") will comply with, and are Agreementually obligated to comply with, all Federal Immigrations laws and regulations that relate to their employees and A.R.S. §23-214(A) (hereinafter "Contractor Immigration Warrant").

A breach of the Contractor Immigration Warranty shall constitute a material breach of the Agreement and shall subject the Contractor to penalties up to and including terminations of this Agreement at the sole discretion of the Town.

The Town retains the legal right to inspect the papers of any Contractor or Subcontractors employee who works on this Agreement to ensure that the Contractor or Subcontractor is complying with the Contractor Immigration Warranty. Contractor agrees to assist the Town in regards to any such inspections.

The Town may, at its sole discretion, conduct random verification of employment records of the Contractor and any of the subcontractors to ensure compliance with Contractor's Immigration Warranty. Contractor agrees to assist the Town in regards to any random verifications performed.

Neither the Contractor nor any Subcontractor shall be deemed to have materially breached the Contractor Immigration Warranty if the Contractor or Subcontractor establishes that is has complied with the employment verification provisions prescribed by sections 274A and 274B of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. §23-214, Subsection A.

IN WITNESS WHEREOF, three (3) identical counterparts of this Agreement, each of which shall for all purposes be deemed as original thereof, have been duly executed by the parties named, on the date and year first herein written.

Town of Camp Verde:

By: _____
Mayor

Contractor:

By: _____
President/Owner

APPROVED AS TO FORM:

114646 AE
Contractor's License No.

_____
Town Attorney

_____
Secretary

ATTEST:
The Mayor and Council approved this Agreement for execution at their regular session of _____ _____, 2010.

_____
Town Clerk

The Agreement was reviewed and delivered, as signed by the Town, to the Contractor on_____, 2010 by _____.

4.2

TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: November 17, 2010 **Meeting Type:** Regular Session

☒ **Consent Agenda** ☐ **Regular Business**

Reference Document: IGA

Agenda Title (be exact):
Discussion, consideration, and possible approval of an Intergovernmental Agreement between the Governor's Office of Economic Recovery and the Camp Verde Marshal's Office to execute and administer a grant in the amount of $47,500.00 to purchase a K9 vehicle and associated equipment. Because unanticipated grant revenue funds/expenditures were not allocated in the FY 10/11 Budget, approval will necessitate a reallocation of $47,500 from the COPS line item in the Federal Grant Funds to a line item for the Economic Recovery Grant that the Town has been awarded.

Purpose and Background Information:
The Governor's Office recently made grant opportunities available to all Arizona law enforcement agencies through the Governor's Public Safety Stabilization Program. The Camp Verde Marshal's Office submitted a proposal and was awarded $47,500.00 to purchase a K9 vehicle and associated equipment. This is a cost reimbursement grant with no match required.

The Finance Department recommends that we re-allocate $47,500.00 from the COPS grant line item in the Federal Grants Fund (Fund 08) to a line item for the Economic Recovery grant. We were not awarded any fund through the COPS grant, so we will not be using funds that were budgeted in the COPS grant line items.

Recommendation (Suggested Motion):
Move to approve the Intergovernmental Agreement between the Governor's Office of Economic Recovery and authorize the Camp Verde Marshal's Office to execute and administer the grant, noting that approval will require the re-allocation of $47,500.00 from the COPS grant salary line item in Fund 08, the Federal Grants fund, to line item "Economic Recovery Grant" established in Fund 08, the Federal Grants Fund, for the expenditure of funds received through the Economic Recovery Grant.

Finance Review: ☒ **Budgeted** ☐ **Unbudgeted** ☐ **N/A**

Finance Director Comments/Fund:

Attorney Review: ☒ **Yes** ☐ **No** ☐ **N/A**

Attorney Comments:

Submitting Department: Marshal's Office

Contact Person: David R. Smith
Action Report prepared by: David R. Smith

INTERGOVERNMENTAL AGREEMENT
BETWEEN
THE GOVERNOR'S OFFICE OF ECONOMIC RECOVERY
AND
Camp Verde Marshall's Office
CONTRACT #OER-11-IGA-GS-134

This INTERGOVERNMENTAL AGREEMENT (the "AGREEMENT") is entered into by and between the Governor's Office of Economic Recovery ("GOER"), established by Governor Brewer to oversee and discharge funds granted under the American Recovery and Reinvestment Act of 2009 ("Recovery Act" or "ARRA"), and located at 1700 West Washington, Suite 300, Phoenix, Arizona 85007, and the Camp Verde Marshall's Office, located at 646 S. First St., Campe Verde, AZ 86322 in accordance with A.R.S. § 41-2701 et seq., authorizing the State of Arizona, GOER to execute and administer grants for Title XIV of the ARRA, known as the State Fiscal Stabilization Fund (as amended by Public Law 111-8 (H.R. 1105), the Omnibus Appropriations Act, 2009; Division A, Section 523; March 11, 2009; 123 Stat. 524). The Catalog of Federal Domestic Assistance (CFDA) Number is 84.397, Government Services Fund, administered by the U.S. Department of Education.

I. PURPOSE OF THE AGREEMENT

GOER is tasked with oversight and swift distribution of Economic Recovery Funding. In this capacity, GOER has agreed to provide funding to the Camp Verde Marshall's Office for the purpose of supporting local public safety agencies to provide basic public safety activities, a project that GOER has determined meets the requirements of projects suitable for Recovery Act funding. The jurisdiction agrees to comply with all terms of the proposal as approved, submitted in response to the grant opportunity that emerged from Governor Brewer's Public Safety Stabilization Program. Attachment 1, detailing the jurisdiction's allowable expenditures, is made part of this agreement by reference herein. GOER will fund the jurisdiction up to $47,500.00 for this purpose.

II. WORK STATEMENT AND GENERAL PROVISIONS

The parties mutually agree as follows:

A. Scope of Work

1. The jurisdiction shall provide GOER, within five business days of GOER's request, all information, data and supporting documentation requested by GOER or, if not requested by GOER, determined relevant by the jurisdiction to assist GOER in reconciling award amounts.

2. The jurisdiction shall comply with all ARRA requirements including the following 1512 reporting requirements:
   a. Provide the following information, as required by GOER by the 15th day of the month following the end of a quarter or as requested by GOER:
   b. Grants and Projects
   c. Financial Transactions
   d. DUNS
   e. Prime Vendor/Sub-recipients
   f. 1512 Report Update

3. The jurisdiction shall make relevant personnel available for contact and meetings with Federal or State oversight agencies, when requested by GOER and shall make relevant jurisdiction personnel available to contact and meet with GOER when requested by GOER. The jurisdiction shall provide to GOER contact names, addresses, telephone numbers, e-mail addresses, and any other relevant contact information available to the jurisdiction regarding the jurisdiction's personnel considered by the jurisdiction relevant to the activities described in this section. GOER shall not reimburse the jurisdiction for any costs associated with the jurisdiction's personnel participation in these activities.

4. GOER may monitor the jurisdiction's compliance with ARRA requirements regarding Recovery Act funds, in addition to any monitoring that other oversight agencies may decide to conduct. The jurisdiction shall cooperate with GOER regarding all monitoring activities related to ARRA funds. The jurisdiction may be required to provide information, data and supporting documentation of their ARRA transactions to GOER. GOER shall not reimburse the jurisdiction for any costs associated with these activities of the jurisdiction.

5. The jurisdiction shall inform GOER when the jurisdiction is contacted by any Federal or State oversight agency regarding Recovery Act dollars within five business days of contact, including:
   a. When an oversight agency requests any documents, data and information from the jurisdiction. The jurisdiction shall provide copies of the jurisdiction's responses to oversight agencies to GOER, if requested by GOER, within five business days of GOER's request.
   b. When an oversight agency issues reports to the jurisdiction or about the jurisdiction. The jurisdiction shall provide copies to GOER, if available to the jurisdiction and if requested by GOER, within five business days of GOER's request.
   c. When the jurisdiction responds to follow-up requests for documents, data and information from oversight agencies. The jurisdiction shall provide copies of the jurisdiction's responses to oversight agencies to GOER, if requested by GOER, within five business days of GOER's request.

6. The jurisdiction shall allow GOER to review the jurisdiction's fraud, waste and abuse prevention programs and ARRA transactions, if requested by GOER in the manner requested by GOER.

7. The jurisdiction shall comply with ARRA requirements as described in the following quotation: "Recipients who have failed to submit a Section 1512 report as required by the terms of their award are considered to be non-compliant. Non-compliant recipients, including those who are persistently late or negligent in their reporting obligations, are subject to Federal action, up to and including the termination of Federal funding or the ability to receive Federal funds in the future." EXECUTIVE OFFICE OF THE PRESIDENT, OFFICE OF MANAGEMENT AND BUDGET, Peter R. Orszag.

B. Method and Terms of Reimbursement

Recovery Act funds will be transferred to the jurisdiction on a cost reimbursement basis upon receipt and approval of a Payment Request Form showing cumulative expenditures by line item. Items to be reported on are, dollar amount requested, name of project worked on, any Davis-Bacon reports and project status compared to timeline submitted. Travel expenses shall be at State rates (see website at www.gao.az.gov/travel/default.asp) and reimbursable at cost. State rates as established by the Arizona Department of Administration, General Accounting Office are made part of this agreement

by reference herein. The jurisdiction will submit to GOER an estimated payment schedule and timeline for the project and the jurisdiction will be responsible for paying vendors associated with this project. GOER may provide to the jurisdiction a master template for the Payment Request Form. GOER will reimburse expenses to the jurisdiction using a warrant, transfer or by direct deposit of Recovery Act funds to the jurisdiction. Method of payment will be at the discretion of GOER and the jurisdiction will allow seven to ten working days for completion of payment of Recovery Act funds after receipt of a Payment Request Form. Any unspent funds associated with this agreement will be refunded to GOER at completion of stated agreement term. Final payment for this agreement will be released upon receipt of any final reporting requirements which are yet to be determined.

C. Reporting and Compliance Requirements

Payments by GOER to the jurisdiction shall be in strict compliance with OMB Circular A-87, Cost Principles for State, Local and Indian Tribal Governments (2 CFR 225 A-87) and shall adhere to the Federal Cash Management Improvement Act (CMIA) and comply with guidelines of the State Fiscal Stabilization Fund (SFSF), established under Recovery Act through Public Law 111-5 (H.R.1) and amended by Public Law 111-8 (H.R. 1105).

In addition, the Recovery Act specifically provides that funds may not be used by any state or local government, or any private entity, for any casino or other gambling establishment, aquarium, zoo, golf course, or swimming pool. The Recovery Act funds may be used in conjunction with other funding as necessary to complete projects, but tracking and reporting of Recovery Act funds must be separate, to meet the reporting and other requirements of the Recovery Act and other applicable law.

The accounting systems of all recipients and sub-recipients must ensure that funds from any award under this Recovery Act solicitation are not commingled with funds from any other source. Misuse of grant funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under a grant, and civil and/or criminal penalties.

Consistent with the special purposes and goals of the Recovery Act, and its strong emphasis on accountability and transparency, it is essential that all funds from a Recovery Act grant be tracked, accounted for, and reported on separately from all other funds. Recipients must also be prepared to track and report on the specific outcomes and benefits attributable to use of Recovery Act funds.

Funds associated with this AGREEMENT shall only be used to reimburse the jurisdiction for the purposes set forth on section I of this agreement. The jurisdiction must understand and comply with all applicable Federal and State policies, procedures, and requirements related to Recovery Act monies including, but not limited to, the following:

1). **"Buy American Act" Est. 1933**

The recipient understands that this award is subject to the provisions of section 1605 of the Recovery Act ("Buy American Act"). No award funds may be used for non-American sources of iron, steel, or manufactured goods for a project for the construction, alteration, maintenance, or repair of a public building or public work, unless the recipient provides advance written notification and upon approval of the federal grant agency, a waiver is issued allowing this activity.

2.) **Davis-Bacon and Related Acts: Wage Rate Requirements**

All applicants should be aware that the Recovery Act contains a provision on wage rate requirements that concerns projects funded or assisted by Recovery Act funds that employ laborers and mechanics. See section 1606 of the Recovery Act for the full text of this requirement.

3.) **ARRA Infrastructure Investment: Preference for Quick-Start Activities**
Pursuant to section 1602 of the Recovery Act, recipients of funds under this solicitation for infrastructure investment are to give preference to activities that can be started and completed expeditiously, and also are expected to use grant funds in a manner that maximizes job creation and economic benefit. For the details of this requirement, please refer to the text of section 1602 of the Recovery Act.

4.) **Recovery Act: Contracts**
Generally speaking, the Recovery Act places special emphasis on the use of fixed-price contracts awarded through competitive procedures.

5.) **National Environmental Policy Act Requirements**
Under section 1609 of the American Recovery and Reinvestments Act of 2009 all recipients must comply with any applicable environmental impact requirements of the National Environmental Policy Act of 1970 (NEPA), as amended, (42 U.S.C. 4371 et seq.), 40 CFR parts 1500 through 1508 and any State government requirements that implement NEPA.

III. EFFECTIVE DATE, TERM, TERMINATION, RENEWAL, AMENDMENT

A. Effective Date

This AGREEMENT shall become immediately effective only upon the following: (1) execution by GOER and the jurisdiction, and (2) execution by GOER's and the jurisdiction's attorneys, whose execution shall determine that this AGREEMENT is in proper form and within the powers and authority granted to GOER and the jurisdiction under the laws of the State of Arizona.

B. Term, Termination, Renewal

This AGREEMENT shall begin on October 1, 2010 and terminate on September 30, 2011, unless terminated as provided herein, or extended. Either party may terminate this AGREEMENT at any time by providing thirty (30) days written notice to the other party. If this AGREEMENT is extended by mutual written consent of the parties, all terms, conditions and provisions of the original AGREEMENT shall remain in full force and effect and apply during any extension period.

C. Amendment

This AGREEMENT may be modified, altered, extended or amended only in writing signed by, or on behalf of, both parties.

IV. NOTICES

Any and all notices, requests or demands given or made upon the parties hereto, pursuant to or in connection with this AGREEMENT, unless otherwise noted, shall be delivered in person or sent by United States Mail, postage prepaid, to the parties at their respective addresses as set forth immediately below:

GOER	Camp Verde Marshall's Office
James J. Apperson, Director Governor's Office of Economic Recovery 1700 West Washington, Suite 300 Phoenix, Arizona 85007 Phone: (602) 542-6402	David Smith, Town Marshall Camp Verde Marshall's Office 646 S. First St. Campe Verde, AZ 86322 Phone: 928-567-6621

V. ARBITRATION

This AGREEMENT is subject to arbitration to the extent required by A.R.S. § 12-1518.

VI. NON-AVAILABILITY OF FUNDS

Every payment obligation of GOER under this AGREEMENT is conditioned upon the availability of funds appropriated or allocated for payment of such obligation. If funds are not allocated and available for the continuance of this AGREEMENT, either party may terminate this AGREEMENT at the end of the period for which funds are available. No liability shall accrue to GOER or the State of Arizona in the event this provision is exercised, and GOER and the State of Arizona shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

VII. CANCELLATION FOR CONFLICT OF INTEREST

This AGREEMENT is subject to cancellation pursuant to Arizona Revised Statutes § 38-511, the provisions of which herein incorporated by reference.

VIII. AUDIT OF RECORDS

Pursuant to Arizona Revised Statutes § 41-1351, GOER shall retain all data, books, and other records relating to this AGREEMENT. The jurisdiction is subject to all audit oversight policies and procedures established by GOER.

IX. GOVERNING LAW

This AGREEMENT is made under, and is to be construed in accordance with, the laws of the State of Arizona. In the event of litigation arising under, out of, or relating to, this AGREEMENT, GOER and The jurisdiction hereby stipulate to the exclusive jurisdiction and venue of the Maricopa County Superior Court in Phoenix, Arizona.

X. ENTIRE AGREEMENT

This AGREEMENT contains the entire agreement and understanding of the parties hereto. There are no representations or provisions other than those contained herein, and this AGREEMENT supersedes all prior agreements between the parties, whether written or oral, pertaining to the same subject matter of this AGREEMENT.

XI. INVALIDITY OF PART OF THIS AGREEMENT

The parties agree that, should any part of this AGREEMENT be held to be invalid or void, the remainder of the AGREEMENT shall remain in full force and effect and shall be binding upon the parties.

XII. COUNTERPARTS

This AGREEMENT may be executed in any number of duplicate originals, photocopies or facsimiles, all of which (once each party has executed at least one such duplicate original, photocopy, or facsimile) will constitute one and the same document.

XIII. INTERPRETATION

This AGREEMENT is not to be construed or interpreted for or against either of the parties on the grounds of sole or primary authorship or draftsmanship.

XIV. PARAGRAPH HEADINGS

The paragraph headings in this AGREEMENT are for convenience of reference only and do not define, limit, enlarge, or otherwise affect the scope, construction, or interpretation of this AGREEMENT or any of its provisions.

XXXXXXXXXXXXXXXXXX

THIS SECTION INTENTIONALLY LEFT BLANK

XXXXXXXXXXXXXXXXXXXXX

XV. IN WITNESS WHEREOF, the parties agree to execute this AGREEMENT.

Governor's Office of Economic Recovery
1700 W. Washington, Suite 300
Phoenix, Arizona 85007

Camp Verde Marshall's Office
646 S. First St.
Campe Verde, AZ 86322

James J. Apperson, Director
Governor's Office of Economic Recovery

David Smith, Town Marshall
Camp Verde Marshall's Office

This AGREEMENT is in proper format and is within the powers and authority granted to the respective public agency.

Joseph Kanefield
General Counsel
Governor's Office

Name: WILLIAM J. SIMS
Legal Counsel
TOWN ATTORNEY

ATTACHMENT 1

Allowable Expenditures:

Camp Verde Marshall's Office

Description	Qty	Unit Cost	Total Allowable Cost
K-9 vehicle w/ police package	1		$47,500.00
Total Award Amount			***$47,500.00***

Jurisdiction Initials: _____

GOER Initials: _____

Janice K. Brewer
Governor

Arizona Office of Economic Recovery

James J. Apperson
Director

October 20, 2010

Mr. David Smith, Town Marshall
Camp Verde Marshall's Office
646 S. First St.
Campe Verde, AZ 86322

Re: Public Safety Stabilization Program, CFDA #84.397
OER-11-IGA-GS-134

Dear Marshall Smith:

The Governor's Office of Economic Recovery (GOER) is pleased to inform you that the Camp Verde Marshall's Office has been awarded a Public Safety Stabilization Program (PSSP) Grant in the amount of $47,500.00 for the period of October 1, 2010 through September 30, 2011.

A committee, selected by the Governor, reviewed each application and made necessary adjustments based on the rules and funding parameters stated in the grant application. Attached are two original Intergovernmental Agreements (IGS) that include your budget (Attachment 1) resulting from the application review. Both signed IGAs must be returned to us by November 30, 2010, in order to ensure an October 1, 2010, contract and project start date. Once finalized, an original will be returned to you.

Please mail the two originals of the IGA and the requested information to the following address:

Office of Economic Recovery
1700 West Washington, Suite 300
Phoenix, AZ 85007
Please submit an electronic copy to dmartinez@az.gov.

All agencies must provide a monthly programmatic activity report and financial report to GOER that provides updates on the goals and performance measures outlined in the original proposal as well as how funding was utilized. These reports are due to GOER by the 15th of each month for the previous month (copies attached). Both templates will be forwarded to you via email next week. Subgrantees shall be paid on a cost-reimbursement basis. All PSSP grant funds must be utilized for public safety enhancement/protection and expended in the state of Arizona.

Sincerely,

Matthew Hanson
Assistant Director, Programs and Performance

Encl.

4f

RESOLUTION 2010-813

ADDITIONAL INFORMATION WILL COME PRIOR TO THE MEETING

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TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: November 17, 2010

Meeting Type: Regular Session

☒ **Consent Agenda – Special Announcements** ☐ **Regular Business**

Reference Document: New Business License list for the month ending October 2010

Agenda Title (be exact):
Welcome to the new businesses that registered during the month of July:

- **NCR Corporation - DVD Rentals/Kiosk - 565 1st Finnie Flat Rd, Camp Verde**
- **Verde Entertainments - Festival Sponsor - 2530 S. Anapaya, Camp Verde**
- **APS Energy Services Company Inc. – Contractor - Tempe**
- **Burris Sandbird Company - Sand Art – Dewey-Humboldt**
- **California Hotwood inc dba Canyon Wood Supply – firewood - 1608 Murdock Rd, Camp Verde**
- **RCC Holdings LLC dba Builders Choice Carpet One – flooring - Prescott Valley**
- **Camp Verde Cottage LLC - Vacation House Rental - 2570 S. Anapaya, Camp Verde**
- **Arrow Plumbing - Plumbing Contractor - Cornville**
- **CJMZ LLC dba The UPS Store – shipping - 455 Finnie Flat Rd, Ste. E, Camp Verde**
- **Go Wireless Inc. - cellular phones - 1620 SR 260, Camp Verde**
- **A. H. Hickman Company – contractor - Goodyear**
- **Meridian Rehabilitation Inc. - Outpatient Therapy Clinic - SR 260, Camp Verde**
- **Camp Verde Trading Post "Thrift" - Thrift Store - 873 Howard Rd, Camp Verde**

Purpose and Background Information:
These are the businesses that opened during the month of October. A complete report is attached.

Recommendation (Suggested Motion):
Welcome the new businesses.

Finance Review: ☐ **Budgeted** ☐ **Unbudgeted** ☒ **N/A**

Finance Director Comments/Fund: N/A

Attorney Review: ☐ **Yes** ☐ **No** ☒ **N/A**

Attorney Comments: N/A

Submitting Department: Clerk's Office

Contact Person: Debbie Barber, Town Clerk

Action Report prepared by: D. Barber

New Business Licenses Issued in October

NAME OF BUSINESS	LIC#	Type of business	Physical Address	City/Town
NCR Corporation	2071	DVD Rentals/Kiosk	565 1st Finnie Flat Rd	CV
Verde Entertainments	2072	Festival Sponsor	2530 S. Anapaya	CV
APS Energy Services Company Inc	2073	Contractor	60 E. Rio Salado Pkwy, Ste 1001	Tempe
Burris Sandbird Company	2075	Sand Art	Variois locations	CV
California Hotwood inc dba Canyon Wood Supply	2076	Firewood	1608 Murdock Rd	CV
RCC Holdings LLC dba Builders Choice Carpet One	2077	Flooring	7785 E. State Route 69	Prescott Valley
Camp Verde Cottage LLC	2078	Vacation House Rental	2570 S. Anapaya	CV
Arrow Plumbing	2079	Plumbing Contractor	2215 N.Page Springs Rd	Cornville
CJMZ LLC dba The UPS Store	2080	Shipping	455 Finnie Flat Rd, Ste E	CV
Go Wireless Inc	2081	Cellular phones	1620 Highway 260	CV
A. H. Hickman Company	2082	Contractor	1200 S. Litchfield Rd	Goodyear
Meridian Rehabilitation Inc.	2083	Outpatient Therapy Clinic	15 E. Highway 260	CV
Camp Verde Trading Post "Thrift"	2084	Thrift Store	873 Howard Rd	CV

Business Licenses Closed in October

NAME OF BUSINESS	LIC #	Type of Business	Physical Address	City/town
C Bar C Construction Inc	1308	Contractor	995 S. Page Springs Rd	Cornville

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TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: November 17, 2010 **Meeting Type:** Regular Session
☒ **Consent Agenda** ☐ **Regular Business**

Reference Document: Liquor License

Agenda Title (be exact):
Discussion, consideration, and possible approval of Liquor License Application for Basha's Inc. located at 650 W. Finnie Flat Road, in camp Verde.

Purpose and Background Information:
Staff received and posted the Liquor License Application for Bashas as required by law for 20 days. The Town has not received any comments or complaints regarding the application.

Recommendation (Suggested Motion):
Approve the Liquor License application for Bashas located at 650 W. Finnie Flat Road in Camp Verde.

Finance Review: ☐ **Budgeted** ☐ **Unbudgeted** ☒ **N/A**

Finance Director Comments/Fund: N/A

Attorney Review: ☐ **Yes** ☐ **No** ☒ **N/A**

Attorney Comments: N/A

Submitting Department: Clerk's Office

Contact Person: Deborah Barber

Action Report prepared by: S. McCormick

'10 OCT 8 Liq. Lic. PM 2:01

Arizona Department of Liquor Licenses and Control
800 West Washington, 5th Floor
Phoenix, Arizona 85007
www.azliquor.gov
602-542-5141

APPLICATION FOR LIQUOR LICENSE

TYPE OR PRINT WITH BLACK INK

Notice: Effective Nov. 1, 1997, All Owners, Agents, Partners, Stockholders, Officers, or Managers actively involved in the day to day operations of the business must attend a Department approved liquor law training course or provide proof of attendance within the last five years. See page 5 of the Liquor Licensing requirements.

SECTION 1 This application is for a:

- ☐ MORE THAN ONE LICENSE
- ☐ INTERIM PERMIT *Complete Section 5*
- ☐ NEW LICENSE *Complete Sections 2, 3, 4, 13, 14, 15, 16*
- ☐ PERSON TRANSFER (Bars & Liquor Stores ONLY) *Complete Sections 2, 3, 4, 11, 13, 15, 16*
- ☒ LOCATION TRANSFER (Bars and Liquor Stores ONLY) *Complete Sections 2, 3, 4, 12, 13, 15, 16*
- ☐ PROBATE/WILL ASSIGNMENT/DIVORCE DECREE *Complete Sections 2, 3, 4, 9, 13, 16* (fee not required)
- ☐ GOVERNMENT *Complete Sections 2, 3, 4, 10, 13, 15, 16*

SECTION 2 Type of ownership:

- ☐ J.T.W.R.O.S. *Complete Section 6*
- ☐ INDIVIDUAL *Complete Section 6*
- ☐ PARTNERSHIP *Complete Section 6*
- ☒ CORPORATION *Complete Section 7*
- ☐ LIMITED LIABILITY CO. *Complete Section 7*
- ☐ CLUB *Complete Section 8*
- ☐ GOVERNMENT *Complete Section 10*
- ☐ TRUST *Complete Section 6*
- ☐ OTHER (Explain) _____

SECTION 3 Type of license and fees LICENSE #(s): 09130049

1. Type of License(s): Series 9

2. Total fees attached: $ (Department Use Only)

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.

The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

SECTION 4 Applicant

P1626775

1. Owner/Agent's Name: Mr. / Ms. BASHA MICHAEL BASHA
(Insert one name ONLY to appear on license) Last First Middle

2. Corp./Partnership/L.L.C.: Basha's Inc. B1000077
(Exactly as it appears on Articles of Inc. or Articles of Org.)

3. Business Name: Basha's #49 B1018216
(Exactly as it appears on the exterior of premises)

4. Principal Street Location 650 W. Finnie Flat Rd. Camp Verde AZ 86322 Yavapai
(Do not use PO Box Number) City County Zip

5. Business Phone: 602-252-5385 Daytime Contact: 480-940-6731

6. Is the business located within the incorporated limits of the above city or town? ☒ YES ☐ NO

7. Mailing Address: P.O. Box 488 Chandler, AZ 85244
City State Zip

8. Price paid for license only bar, beer and wine, or liquor store: Type _____ $_____ Type _____ $_____

DEPARTMENT USE ONLY

Fees: 100.00 Application; _____ Interim Permit; _____ Agent Change; _____ Club; _____ Finger Prints $ 100.00 **TOTAL OF ALL FEES**

Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? ☐ YES ☐ NO

Accepted by: DM Date: 10-5-10 Lic. # 09130049

July 2010 ***Disabled individuals requiring special accommodation, please call (602) 542-9027.**

SECTION 5 Interim Permit:

'10 OCT 8 Liq. Lic. PM 2:01

1. If you intend to operate business when your application is pending you will need an Interim Permit pursuant to A.R.S. 4-203.01.
2. There **MUST** be a valid license of the same type you are applying for currently issued to the location.
3. Enter the license number currently at the location._____
4. Is the license currently in use? ☐ YES ☐ NO If no, how long has it been out of use?_____

ATTACH THE LICENSE CURRENTLY ISSUED AT THE LOCATION TO THIS APPLICATION.

I, _____, declare that I am the CURRENT OWNER, AGENT, CLUB MEMBER, PARTNER,
(Print full name)
MEMBER, STOCKHOLDER, OR LICENSEE (circle the title which applies) of the stated license and location.

X_____
(Signature)

My commission expires on: _____

State of _____ County of_____

The foregoing instrument was acknowledged before me this

_____day of _____, _____
Day Month Year

_____
(Signature of NOTARY PUBLIC)

SECTION 6 Individual or Partnership Owners:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND $24 PROCESSING FEE FOR EACH CARD.

1. Individual:

Last	First	Middle	% Owned	Mailing Address	City State Zip

Partnership Name: (Only the first partner listed will appear on license) _____

General-Limited	Last	First	Middle	% Owned	Mailing Address	City State Zip
☐ ☐						
☐ ☐						
☐ ☐						
☐ ☐						

(ATTACH ADDITIONAL SHEET IF NECESSARY)

2. Is any person, other than the above, going to share in the profits/losses of the business? ☐ YES ☐ NO
If Yes, give name, current address and telephone number of the person(s). Use additional sheets if necessary.

Last	First	Middle	Mailing Address	City, State, Zip	Telephone#

SECTION 7 Corporation/Limited Liability Co.:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND $24 PROCESSING FEE FOR EACH CARD.

☒ CORPORATION ***Complete questions 1, 2, 3, 5, 6, 7, and 8.***

☐ L.L.C. ***Complete 1, 2, 4, 5, 6, 7, and 8.***

1. Name of Corporation/L.L.C.: BASHAS INC
   (Exactly as it appears on Articles of Incorporation or Articles of Organization)
2. Date Incorporated/Organized: 7/22/53 State where Incorporated/Organized: AZ
3. AZ Corporation Commission File No.: 044605-4 Date authorized to do business in AZ: 7/22/53
4. AZ L.L.C. File No: _____ Date authorized to do business in AZ: _____
5. Is Corp./L.L.C. Non-profit? ☐ YES ☒ NO
6. List all directors, officers and members in Corporation/L.L.C.:

Last First Middle	Title	Mailing Address City State Zip
See Attached		

(ATTACH ADDITIONAL SHEET IF NECESSARY)

7. List stockholders who are controlling persons or who own 10% or more:

Last First Middle	% Owned	Mailing Address City State Zip
See Attached		

(ATTACH ADDITIONAL SHEET IF NECESSARY)

8. If the corporation/L.L.C. is owned by another entity, attach a percentage of ownership chart, and a director/officer/member disclosure for the parent entity. Attach additional sheets as needed in order to disclose personal identities of all owners.

SECTION 8 Club Applicants:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND $24 PROCESSING FEE FOR EACH CARD.

1. Name of Club: _____ Date Chartered: _____
   (Exactly as it appears on Club Charter or Bylaws) (Attach a copy of Club Charter or Bylaws)
2. Is club non-profit? ☐ YES ☐ NO
3. List officer and directors:

Last First Middle	Title	Mailing Address City State Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

SECTION 9 Probate, Will Assignment or Divorce Decree of an existing Bar or Liquor Store License:

'10 OCT 8 Liq. Lic. PM 2 01

1. Current Licensee's Name: _____
(Exactly as it appears on license) Last First Middle

2. Assignee's Name: _____
Last First Middle

3. License Type: _____ License Number: _____ Date of Last Renewal: _____

4. ATTACH TO THIS APPLICATION A CERTIFIED COPY OF THE WILL, PROBATE DISTRIBUTION INSTRUMENT, OR DIVORCE DECREE THAT SPECIFICALLY DISTRIBUTES THE LIQUOR LICENSE TO THE ASSIGNEE TO THIS APPLICATION.

SECTION 10 Government: (for cities, towns, or counties only)

1. Governmental Entity: _____

2. Person/designee: _____ _____
Last First Middle Contact Phone Number

A SEPARATE LICENSE MUST BE OBTAINED FOR EACH PREMISES FROM WHICH SPIRITUOUS LIQUOR IS SERVED.

SECTION 11 Person to Person Transfer:

Questions to be completed by CURRENT LICENSEE (Bars and Liquor Stores ONLY-Series 06,07, and 09).

1. Current Licensee's Name: _____ Entity: _____
(Exactly as it appears on license) Last First Middle (Indiv., Agent, etc.)

2. Corporation/L.L.C. Name: _____
(Exactly as it appears on license)

3. Current Business Name: _____
(Exactly as it appears on license)

4. Physical Street Location of Business: Street _____
City, State, Zip _____

5. License Type: _____ License Number: _____

6. If more than one license to be transfered: License Type: _____ License Number: _____

7. Current Mailing Address: Street _____
(Other than business)
City, State, Zip _____

8. Have all creditors, lien holders, interest holders, etc. been notified of this transfer? ☐ YES ☐ NO

9. Does the applicant intend to operate the business while this application is pending? ☐ YES ☐ NO If yes, complete Section 5 of this application, attach fee, and current license to this application.

10. I, _____, hereby authorize the department to process this application to transfer the
(print full name)
privilege of the license to the applicant, provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, _____, declare that I am the CURRENT OWNER, AGENT, MEMBER, PARTNER
(print full name)
STOCKHOLDER, or LICENSEE of the stated license. I have read the above Section 11 and confirm that all statements are true, correct, and complete.

_____ State of _____ County of _____
(Signature of CURRENT LICENSEE) The foregoing instrument was acknowledged before me this

_____ _____
Day Month Year

My commission expires on: _____

_____
(Signature of NOTARY PUBLIC)

SECTION 12 Location to Location Transfer: (Bars and Liquor Stores ONLY)

APPLICANTS CANNOT OPERATE UNDER A LOCATION TRANSFER UNTIL IT IS APPROVED BY THE STATE

1. Current Business: (Exactly as it appears on license) Name Bashas' #57
   Address 1761 E. Hwy 69 Prescott AZ 86301
2. New Business: (Physical Street Location) Name Bashas' #49
   Address 650 W. Finney Flat Rd Camp Verde, AZ 86322
3. License Type: 09 License Number: 09B00049
4. If more than one license to be transferred: License Type:_____ License Number: _____
5. What date do you plan to move? _____ What date do you plan to open? already open

SECTION 13 **Questions for all in-state applicants excluding those applying for government, hotel/motel, and restaurant licenses (series 5, 11, and 12):**

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizonal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

a) Restaurant license (§ 4-205.02)
b) Hotel/motel license (§ 4-205.01)
c) Government license (§ 4-205.03)
d) Fenced playing area of a golf course (§ 4-207 (B)(5))

1. Distance to nearest school: 1320 ft. Name of school United Christian
   Address 903 W. Finney Flat Rd Camp Verde AZ 86322
   City, State, Zip
2. Distance to nearest church: 2640 ft. Name of church St. Francis Cabrini
   Address 761 S. Cliff Parkway Camp Verde, AZ 86322
   City, State, Zip
3. I am the: ☐ Lessee ☐ Sublessee ☒ Owner ☐ Purchaser (of premises)
4. If the premises is leased give lessors: Name N/A
   Address _____
   City, State, Zip
4a. Monthly rental/lease rate $ N/A What is the remaining length of the lease __ yrs. ____mos.
4b. What is the penalty if the lease is not fulfilled? $_____ or other _____
   (give details - attach additional sheet if necessary)
5. What is the total **business** indebtedness for this license/location excluding the lease? $ 0
   Please list debtors below if applicable.

Last	First	Middle	Amount Owed	Mailing Address	City State	Zip
N/A						

(ATTACH ADDITIONAL SHEET IF NECESSARY)

6. What type of business will this license be used for (be specific)? Retail Grocery

A current license will transfer out

SECTION 13 - continued

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7. Has a license or a transfer license for the premises on this application been denied by the state within the past one (1) year?
   ☐ YES ☒ NO If yes, attach explanation.
8. Does any spirituous liquor manufacturer, wholesaler, or employee have any interest in your business? ☐ YES ☒ NO
9. Is the premises currently licensed with a liquor license? ☒ YES ☐ NO If yes, give license number and licensee's name:

License # 09130005 (exactly as it appears on license) Name Bashas #49 Michael Joseph Basha, Agent, Bashas Inc

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SECTION 14 Restaurant or hotel/motel license applicants:

1. Is there an existing restaurant or hotel/motel liquor license at the proposed location? ☐ YES ☐ NO
   If yes, give the name of licensee, Agent or a company name:

   _____ and license #: _____
   Last First Middle
2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.
3. All restaurant and hotel/motel applicants must complete a Restaurant Operation Plan (Form LIC0114) provided by the Department of Liquor Licenses and Control.
4. As stated in A.R.S. § 4-205.02.G.2, a restaurant is an establishment which derives at least 40 percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from all sales of food and spirituous liquor on the licensed premises. By applying for this ☐ hotel/motel ☐ restaurant license, I certify that I understand that I must maintain a minimum of 40 percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit (form LIC 1013) with this application.

   _____
   applicant's signature

As stated in A.R.S § 4-205.02 (B), I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing, specify why the extension is necessary, and the new inspection date you are requesting. To schedule your site inspection visit www.azliquor.gov and click on the "Information" tab.

_____
applicants initials

SECTION 15 Diagram of Premises: (Blueprints not accepted, diagram must be on this form)

1. Check **ALL** boxes that apply to your business:

   ☒ Entrances/Exits ☒ Liquor storage areas Patio: ☐ Contiguous
   ☐ Service windows ☐ Drive-in windows ☐ Non Contiguous
2. Is your licensed premises currently closed due to construction, renovation, or redesign? ☐ YES ☒ NO
   If yes, what is your estimated opening date? _____
   month/day/year
3. Restaurants and hotel/motel applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Diagram paper is provided on page 7.
4. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spiritous liquor is to be sold, served, consumed, dispensed, possessed, or stored on the premises unless it is a restaurant (see #3 above).
5. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises, such as parking lots, living quarters, etc.

As stated in A.R.S. § 4-207.01(B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to boundaries, entrances, exits, added or deleted doors, windows or service windows,or increase or decrease to the square footage after submitting this initial drawing.

_____
applicants initials

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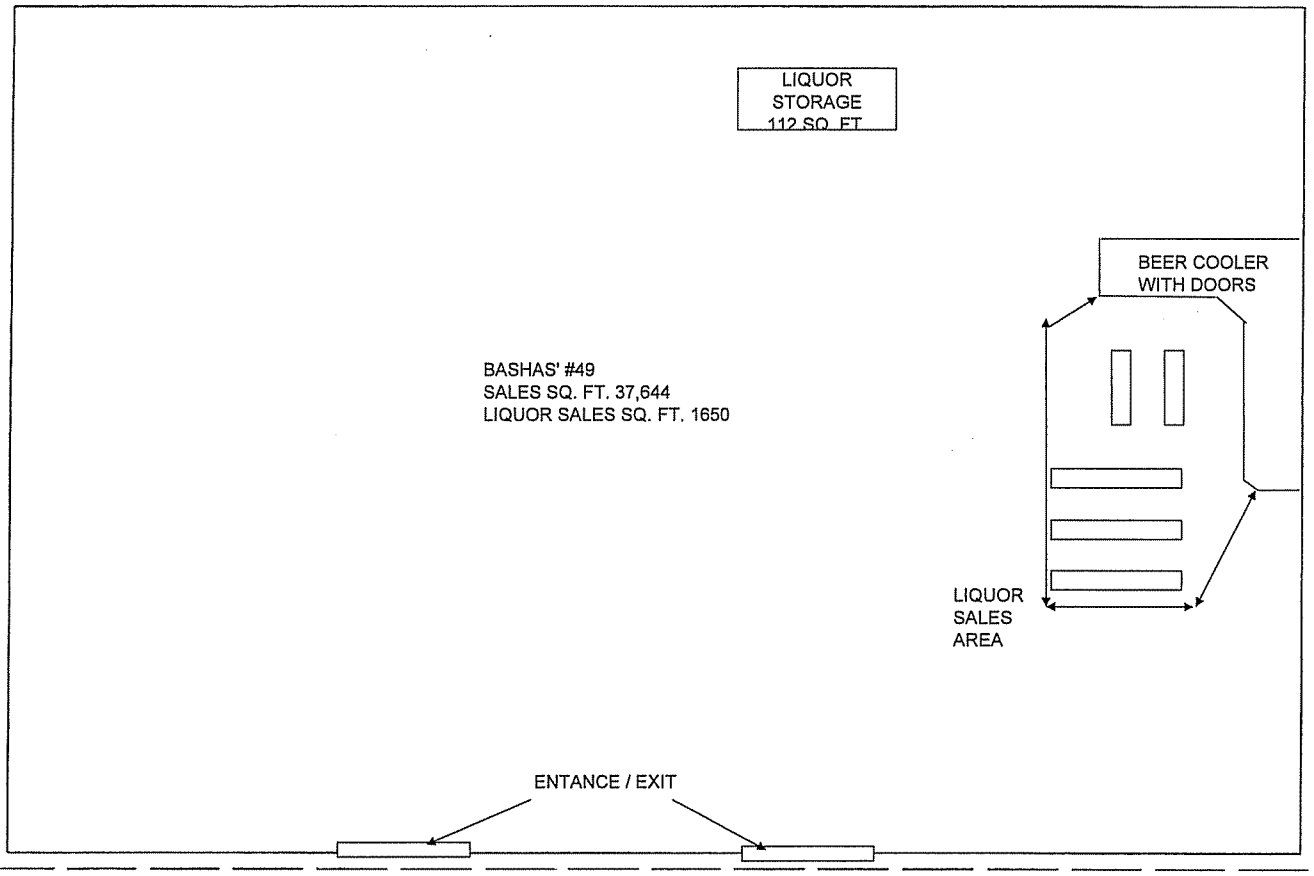
SECTION 15 Diagram of Premises

4. In this diagram please show only the area where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, bar stools, hi-top tables, dining tables, dining chairs, the kitchen, dance floor, stage, and game room. Do not include parking lots, living quarters, etc. When completing diagram, North is up ↑.

If a legible copy of a rendering or drawing of your diagram of premises is attached to this application, please write the words "diagram attached" in box provided below.



SECTION 16 Signature Block

I, MICHAEL JOSEPH BASHA, hereby declare that I am the OWNER/AGENT filing this
(print full name of applicant)
application as stated in Section 4, Question 1. I have read this application and verify all statements to be true, correct and complete.

X _____
(signature of applicant listed in Section 4, Question 1)

OFFICIAL SEAL
MARILYN CHAPMAN
NOTARY PUBLIC - State of Arizona
MARICOPA COUNTY
My Comm. Expires June 24, 2012

State of AZ County of Maricopa

The foregoing instrument was acknowledged before me this 1st (Day) of October (Month) 2010 (Year)

Marilyn Chapman
signature of NOTARY PUBLIC

My commission expires on : 24, 6, 12
Day / Month / Year

BASHAS' INC. OFFICERS

TITLE	NAME	ADDRESS	CITY-STATE-ZIP
PRESIDENT CHIEF OPERATING OFFICER	DARL J. ANDERSEN	555 W. Elliott	CHANDLER, AZ 85225
SR VICE PRESIDENT WAREHOUSING/DISTRIBUTION	MICHAEL J. BASHA	14815 E. 14TH PLACE	PHOENIX, AZ 85048

STOCKHOLDERS

STOCKHOLDERS	ADDRESS	CITY/STATE/ZIP	% OF OWNERSHIP
EDWARD N. BASHA, JR.	15 BULLMOOSE DRIVE	CHANDLER, AZ 85224	48
KAREN RISHWAIN	2350 MOREING ROAD	STOCKTON, CA 95204	15
CONSTANCE VITALE	6658 E. INDIAN BEND ROAD	PARADISE VALLEY, AZ 85253	12
CAMILLE BASHA	6658 E. INDIAN BEND ROAD	PARADISE VALLEY, AZ 85253	12

BASHAS' LIQUOR LICENSES
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2	339 E. Brown Road, Mesa, AZ 85201	9070044		MARICOPA	Dec
3	3320 N. 7th Ave., Phoenix, AZ 85013	9070053		MARICOPA	Dec
4	300 N. Florence, Case Grande, AZ 85222	9110051		PINAL	Aug
5	3131 E. Indian School Rd., Phoenix, AZ 85016	9070029		MARICOPA	Dec
6	1625 E. Glendale Ave., Phoenix, AZ 85020	9070122		MARICOPA	Dec
7	8035 E. Indian School Rd., Scottsdale, AZ 85251	9070033		MARICOPA	Dec
10	1342 E. Main St., Mesa, AZ 85201	9070032		MARICOPA	Dec
11	4855 E. Warner Rd., Phoenix, AZ 85044	9070039		MARICOPA	**Dec**
12	2124 E. McDowell Rd., Phoenix, AZ 85006	9070034		MARICOPA	Dec
14	1954 E. McKellips Rd., Mesa, AZ 85203	9070083	9070036	MARICOPA	Dec
15	10631 N. 32nd St., Phoenix, AZ 85028	9070741	9070049	MARICOPA	Dec
16	8423 E. McDonald Dr., Scottsdale, AZ 85250	9070027		MARICOPA	Dec
18	2700 S. Woodlands Village Blvd., Flagstaff, AZ 86001	9030045	9030042	COCONINO	May
19	3115 S. McClintock Rd., Tempe, AZ 85282	9070040		MARICOPA	Dec
21	1162 E. Florence Blvd., Casa Grande, AZ 85222	9110023		PINAL	Aug
22	10715 E. Apache Trail, Apache Junction, AZ 85220	9070038		MARICOPA	Dec
23	2806 W. Cactus Rd., Phoenix, AZ 85029	9070001		MARICOPA	Dec
24	1010 E. Broadway, Needles, CA 92363	237400			Dec
25	450 E. Southern Ave., Mesa, AZ 85204	9070045		MARICOPA	Dec
26	1005 N. Arizona Ave., Chandler, AZ 85225	9070046		MARICOPA	Dec
28	160 Coffee Pot Dr., Sedona, AZ 86336	9130003		YAVAPAI	Aug
30	3360 Andy Devine, Kingman, AZ 86401	9080004		MOHAVE	July
34	18785 S I-19 Frontage Rd, Green Valley, AZ 85614	9100130		PIMA	Oct
37	1051 E. Highway 279, Cottonwood, AZ 86326	9130004		YAVAPAI	Aug
38	687 S. Lake Powell Blvd, Page, AZ 86040	9030004		COCONINO	May
39	1500 N. Park Dr., Winslow, AZ 86047	9090004	9090021	NAVAJO	May
40	2323 W. Hwy. 70, Thatcher, AZ 85552	9050015		GRAHAM	June
41	1845 N. Scottsdale Rd., Tempe, AZ 85281	9070652		MARICOPA	Dec
43	10325 E. Riggs Rd., Sun Lakes, AZ 85248	9070691		MARICOPA	Dec
44	1631 McCullough Blvd., Lake Havasu City, AZ 86403	9080044		MOHAVE	July
46	23760 S. Power Rd., Queen Creek 85242	9070121		MARICOPA	Dec
47	16605 E. Palisades, Fountain Hills, AZ 85268	9070759		MARICOPA	Dec
48	1761 E. Warner Rd., Tempe, AZ 85284	9070052		MARICOPA	Dec
49	650 W. Finne Flat Rd. Camp Verde, AZ 86322	9130005		YAVAPAI	Dec
51	1122 N. Higley, Mesa, AZ 85205	9070054		MARICOPA	Dec
52	15310 N. Oracle Rd, Tucson, AZ 85739	9100144		PIMA	Oct
53	650 N. Main, Taylor, AZ 85939	9090005	9090022	NAVAJO	May
54	Nec Highway 260 & 87 Payson, AZ 85541	9040033		GILA	June
55	275 N. Tegner St, Wickenburg, AZ 85358	9070260		MARICOPA	Dec
56	21064 W. Main Street, Buckeye, AZ 85326 1	9070666		MARICOPA	Dec

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BASHAS' LIQUOR LICENSES
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57	1761 E. Hyw 69, Prescott, AZ 86301	9130049	9130424	YAVAPAI	Aug
60	450 N. Grand Court Plaza, Nogales, AZ 85621	9120003		SANTA CRUZ	Dec
61	1836 S. Val Vista Dr., Mesa, AZ 85204	9070031	7070774	MARICOPA	Dec/Feb
62	13226 N. 7th St., Phoenix, AZ 85022	6070478		MARICOPA	Jan
63	7141 E. Lincoln Dr., Scottsdale, AZ 85253	9070258	7070156	MARICOPA	Dec/Feb
64	5017 N. Central Ave., Phoenix, AZ 85012	9070253		MARICOPA	Dec
65	1020 Arizona Ave., Parker, AZ 85344	9150005		LA PAZ	Dec
66	36889 Tom Darlington, Carefree, AZ 85377	9070271		MARICOPA	Dec
67	1000 N. Humphreys Blvd. #112, Flagstaff, AZ 86001	9030017		COCONINO	Dec
69	3923 N. Flowing Wells, Tucson, AZ 85705	9100231		PIMA	Dec
70	10105 E. Via Linda #10, Scottsdale, AZ 85258	9070261		MARICOPA	Dec
71	6900 E. Sunrise, Tucson, AZ 85750	9100028		PIMA	Oct
73	2864 N. Power Rd., Mesa, AZ 85215	9070042		MARICOPA	Dec
75	23251 N. Pima Rd., Scottsdale, AZ 85255-4315	9070354		MARICOPA	Dec
77	2950 S. 6th Ave, Tucson, AZ 85713	9100215		PINAL	Oct
79	8360 N. Thornydale Rd., Tucson, AZ 85741	9100030		PIMA	Oct
82	5311 S Superstition Mtn. Dr. Gold Canyon, AZ 85219	9110056		PINAL	Aug
83	325 E. Main St., Avondale, AZ 85323	9074000		MARICOPA	**Dec**
85	1920 W. Chandler Blvd., Chandler, AZ 85224	9070478		MARICOPA	Dec
87	7131 W Ray Rd.Chandler, AZ 85226	9070387		MARICOPA	Dec
88	1763 E. White Mountain Blvd., Pinetop, AZ 85935	9090050	9090037	NAVAJO	May
89	12321 W. Grand Ave., El Mirage, AZ 85335	*9070259*		MARICOPA	**Dec**
90	31311 N. Scottsdale Rd., Scottsdale, AZ 85262	*9070342*	7070095	MARICOPA	**Dec**
91	105 Main Street, Bagdad, AZ 86321	9130018		YAVAPAI	Aug
92	172 Plaza, Morenci AZ 85540	9060012		GREELEE	June
93	1450 N. Dysart Rd., Avondale, AZ 85323	9070700		MARICOPA	Dec

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BASHAS' LIQUOR LICENSES
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94	3442 W. Van Buren St., Phoenix, AZ 85009	9070644		MARICOPA	Dec
95	1940 W. Indian School Rd., Phoenix, AZ 85015	9070415		MARICOPA	Dec
96	1338-40 E. Apache Boulevard, Tempe, AZ 85281	9070112		MARICOPA	Dec
97	20745 N. Scottsdale Rd., Scottsdale, AZ 85255	9070128		MARICOPA	Dec
99	10111 E. Bell Rd, Scottsdale, AZ 85260	9070003		MARICOPA	Dec
100	3275 N. Swan Rd., Tucson, AZ 85712	9100131		PIMA	Oct
102	20351 N. Lake Pleasant Rd., Peoria, AZ 85382	9070395		MARICOPA	Dec
103	4239 W. McDowell Rd. #10, Phoenix, AZ 85009	9070651		MARICOPA	Dec
104	3202 E. Greenway Rd., Phoenix, AZ 85032	9070737		MARICOPA	Dec
105	3514 W. Glendale Ave., Phoenix, AZ 85051	9070255		MARICOPA	Dec
107	7227 S. Central Ave., Phoenix, AZ 85042	9070269		MARICOPA	Dec
108	1831 Kiowa Ave., Lake Havasu City, AZ 86403	9080019		MOHAVE	July
109	21044 N. John Wayne Parkway, Maricopa, AZ 85239	9110004		PINAL	Dec
110	1133 N. Ellsworth Rd, Mesa, AZ 85207	9070473		MARICOPA	Dec
111	85 S. Highway 92, Sierra Vista, AZ 85635	9020051	9020058	COCHISE	June
112	1300 San Antonio Ave., Douglas, AZ 85607	9020032		COCHISE	June
113	731 E. Union Hills Drive, Phoenix, AZ 85024	9070037		MARICOPA	Dec
114	1240 W. 8th St., Yuma, AZ 85364	9140038		YUMA	July
115	1477 E. Apache Trail, Apache Junction, AZ 85222	9110052		PINAL	Aug
116	3269 Maricopa Av #120	9080003		MOHAVE	July
117	20050 N. 67th Avenue, Glendale, AZ 85305	6070416		MARICOPA	Jan
118	1503 E. Thompson Peak Parkway, Scottsdale 85260	6070294		MARICOPA	Jan
120	7586 W. Thunderbird Rd., Peoria, AZ 85381	9070030		MARICOPA	Dec
121	150 N. Main Street, Eagar, AZ 85925	9010024		APACHE	May
122	2805 E. Skyline Dr., Tucson, AZ 85718	6100208		PIMA	Sept.
123	822 S. Alma School Rd., Mesa, AZ 85210	9070656		MARICOPA	Dec
124	2600 W. 16th St., Yuma, AZ 85364	9140004		YUMA	July
126	115 E. Dunlap, Phoenix, AZ 85020	9070117		MARICOPA	Dec
127	23413 S. Main Street, San Luis, AZ 85349	9140042		YUMA	**July**
128	13940 W. Meeker Blvd., Sun City West, AZ 85378	9070060		MARICOPA	**Dec**
130	5115 N. Dysart Rd., Litchfield Park, AZ 85340	9070374		MARICOPA	**Dec**
132	2709 W. Van Buren St., Phoenix, AZ 85009	10075024		MARICOPA	**Dec**
133	3030 E. 22nd., St., Tucson, AZ 85713	9100225		PIMA	Oct

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BASHAS' LIQUOR LICENSES
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135	5114 W. McDowell, Phoenix, AZ 85035	9070119		MARICOPA	Dec
136	1225 W. St. Mary's Rd., Tucson, AZ 85745	9100233		PIMA	**Oct**
137	15367 W. Waddell Rd., Surprise, AZ 85379	9070239		MARICOPA	**Dec**
139	1740 W. Ajo Way, Tucson, AZ 85713	9100021		PIMA	Oct
140	6544 W. Thomas Rd., Phoenix, AZ 85031	9070372		MARICOPA	Dec
142	6020 N. 59th Ave., Glendale, AZ 85301	9070404		MARICOPA	Dec
143	4430 E. McDowell Rd., Phoenix, 85008	9070616		MARICOPA	Dec
144	5810 W. Peoria Ave., Glendale, AZ 85302	9070113		MARICOPA	Dec
148	3205 E. McDowell Rd. #28, Phoenix 85008	9070632		MARICOPA	Dec
149	6025 N. 27th Avenue #13, Phoenix 85017	9070631		MARICOPA	Dec
151	719 E. Ft. Lowell, Tucson 85719	9100025		PIMA	Oct
152	4727 E. Southern, Phoenix 85040	9070643		MARICOPA	Dec
154	9020 W. Thomas Rd., Phoenix 85037	9070647		MARICOPA	Dec
155	9925 E. Baseline, Mesa 85208	9070705		MARICOPA	Dec
156	1221 W. Irvington Rd., Tucson 85714	9100032		PIMA	Oct
157	725 W. Baseline Rd., Tempe 85283	9070132		MARICOPA	Dec
158	5521 N. 7th Street, Phoenix 85014	9070660		MARICOPA	Dec
159	4430 E. Camelback Rd., Phoenix, AZ 85018	9070659	7070287	MARICOPA	Dec
160	2000 W. River Road, Tucson, AZ 85704	9100088		PIMA	Oct
161	4040 S. Gilbert Rd, Chandler, AZ 85249	9070459		MARICOPA	Dec
162	845 W. Southern Avenue, Phoenix, AZ 85041	9070618		MARICOPA	Dec
163	1930 Juan Sanchez Blvd, San Luis, AZ 85349	9140046		YUMA	July
165	428 W. Valencia, Tucson, AZ 85706	9100242		PIMA	Oct
169	2075 n. Pebblecreek Pky, Goodyear, AZ 85395	9071013		MARICOPA	Dec
170	7333 W. Thomas Rd, Ste 16, Phoenix, AZ 85033	9070646		MARICOPA	Dec
171	2000 E. Irivington, Tucson, AZ 85706	9100035		PIMA	Oct.
172	99 S. Higley Rd., Gilbert, AZ 85296	9070015		MARICOPA	Dec
173	18271 N. Pima Rd., Scottsdale, AZ 85255	9070035		MARICOPA	Dec
299	7602 s. 115th Avenue, Avondale, AZ 85323	10074397		MARICOPA	Dec
601	3209 E. Camelback Rd, Phoenix, AZ 85018	9070547		MARICOPA	Dec
601	3205 E. Camelback Rd, Phoenix, AZ 85018		7070163	MARICOPA	Feb
604	10893 N. Scottsdale Rd #101, Scottsdale, AZ 85254	6070359		MARICOPA	Jan

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DURABLE LIMITED POWER OF ATTORNEY

Whereas the undersigned, **CONSTANCE BASHA VITALE**, (hereinafter "Principal"), designates **MICHAEL J. BASHA** (hereinafter "Agent") as her attorney-in-fact for specific purposes **ONLY.**

KNOW ALL PERSONS BY THIS POWER OF ATTORNEY, that Principal hereby makes, constitutes and appoints Agent as her true and lawful attorney to complete and execute any of the following items on behalf of Principal in her capacity as a shareholder of Bashas', Inc., an Arizona corporation:

1. Any and all applications required by the Arizona Department of Liquor Licenses and Control (the "Department") for the issuance of new licenses or interim permits to any new or existing Bashas', Food City, AJ's Fine Foods, Bashas' Mercado or Eddie's Country Store.

2. Any and all applications required by the Department to effectuate transfers of permits or licenses to, from or between any Bashas', Food City, AJ's Fine Foods, Bashas' Mercado or Eddie's Country Store.

3. Any and all questionnaires and other supporting documentation required or requested by the Department in connection with the foregoing applications.

If **Michael J. Basha,** is unwilling or unable to act as Agent, I name **Donald Francis Felix, Sr.** to act as Agent in **Michael J. Basha 's** place and stead.

This Power of Attorney shall be effective upon execution and shall not be affected by the subsequent disability or incapacity of Principal or lapse of time, and shall continue in full force and effect until revoked or terminated by a writing duly signed by Principal. Any action taken by the Department in good faith, without notice of termination of this Power of Attorney, unless otherwise invalid or unenforceable, binds the Principal and the Principal's successors in interest. This Power of Attorney shall not be superseded by any general power of attorney granted by Principal in any other instrument.

The powers and authorities granted herein shall not be affected, impaired or exhausted by any non-exercise or by any one or more exercises thereof. My Agent shall exercise or fail to exercise the powers and authorities granted herein in each case as my Agent, in my Agent's own absolute discretion, deems desirable or appropriate under existing circumstances. I hereby ratify and confirm as good and effectual, at law or in equity, all that my Agent, and any agents and attorneys appointed by my Agent, and their agents, associates and substitutes, may do by virtue hereof. However, despite the above provisions, nothing herein shall be construed as imposing a duty on my Agent to act or assume responsibility for any matters referred to above or other matters even though my Agent may have power or authority hereunder to do so.

If any power or authority hereby sought to be conferred upon my Agent should be invalid or unexercisable for any cause or not recognized by any person or organization dealing with my Agent, the remaining powers and authorities given to my Agent hereunder shall nevertheless continue in full force and effect.

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No person, partnership, corporation or legal entity relying upon this power of attorney shall be required to see to the application and disposition of any moneys, stocks, bonds, securities or other property paid to or delivered to my Agent, or my Agent's substitute, pursuant to the provisions hereof.

Each person, partnership, corporation or other legal entity relying or acting upon this power of attorney shall be entitled to presume conclusively that this power of attorney is in full force and effect unless written notice shall have been given by me to such person, partnership, corporation or other legal entity that this power has been revoked, modified or amended.

All acts done hereunder by my Agent after revocation of this power of attorney or after my death shall be valid and enforceable in favor of anyone who relies on this power of attorney and has not received prior actual written notice of the revocation or death. All acts done by my Agent pursuant to this power shall be binding upon me and my heirs, devisees and personal representatives.

This power of attorney shall be governed by the laws of the State of Arizona. Reproductions of this executed original (with reproduced signatures) shall be deemed to be original counterparts of this power of attorney.

The undersigned Principal signs his/her name to this power of attorney as of 12 JUNE, 2001, and, being first duly sworn, does declare to the undersigned authority that I sign and execute this instrument as my power of attorney and that I sign it willingly, or willingly direct another to sign for me, that I execute it as my free and voluntary act for the purposes expressed in this power of attorney and that I am eighteen years of age or older, of sound mind and under no constraint or undue influence.

Constance Basha Vitale
Constance Basha Vitale
Principal

I, Mariane D. Ovan, the witness, sign my name to the foregoing power of attorney being first duly sworn and do declare to the undersigned authority that Principal signs and executes this instrument as her power of attorney and that she signs it willingly, or willingly directs another to sign for her, and that I, in the presence and hearing of Principal, sign this power of attorney as witness to Principal's signing and that to the best of my knowledge Principal is eighteen years of age or older, of sound mind and under no constraint or undue influence.

Mariane D. Ovan
Witness

CBV.

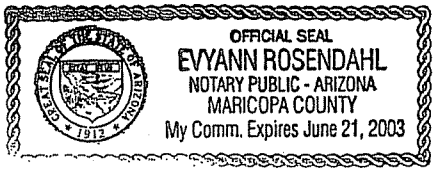
'10 OCT 8 Liqr. Lic. PM 2:02

STATE OF ARIZONA)
) ss.
County of Maricopa)

Subscribed, sworn to and acknowledged before me by Constance Basha Vitale, the Principal, on 12 JUNE, 2001.

Evyann Rosendahl
Notary Public

My Commission Expires:



STATE OF ARIZONA)
) ss.
County of Maricopa)

Subscribed, sworn to and acknowledged before me by MARIANE D. OWAN, the witness, on 12 JUNE, 2001.

Evyann Rosendahl
Notary Public

My Commission Expires:

'10 OCT 8 Liq. Lic. PM 2:02

ACCEPTANCE BY ATTORNEY-IN-FACT

The undersigned, who has been designated as Attorney-in-fact in the foregoing Limited Power of Attorney, hereby accepts appointment as such Attorney-in-fact, subject to the terms and conditions of such Power of Attorney.

Dated this 12 day of June, 2001

MICHAEL J. BASHA

Attorney-in-fact's Mailing Address:
Michael J. Basha
Bashas' Inc.
P.O. Box 488
Chandler, AZ 85244

'10 OCT 8 Liq. Lic. PM 2:02

Arizona Department of Liquor License and Control
800 W. Washington - 5th Floor
Phoenix, Arizona 85007

Dear License Technician:

This communication is in answer to Questionnaire #18 for each Officer of Bashas' Inc. Listed below are violations Bashas' has received for the last two years at various locations. Violations prior to 1998 are on file at Bashas' Distribution Center, 200 S. 56th Street, Chandler, AZ 85226.

DATE	*LICENSE #*	*STORE LOCATION*	*VIOLATION*
February 5, 1997	09070029	Bashas' #5 3131 E. Indian School Rd, Phoenix, AZ	Sale to Minor
December 10, 1998	09110004	Bashas' #4 300 N. Florence, Casa Grande, AZ	Sale to Minor
December 17, 1998	09120003	Mercado #60 450 Grand Court Plaza Dr. Nogales, AZ	Sale to Minor
December 17, 1999	09071013	Bashas' #43 Fountain Hills, AZ	Sale to Minor
December 21, 1999	09070759	Bashas' #47 Fountain Hills, AZ	Sale to Minor
August 2, 2000	09070254	Bashas' #84 Gilbert, AZ	Sale to Minor

For Bashas'

Michael J. Basha
Agent

'10 OCT 8 Liq. Lic. PM 2 02

DURABLE LIMITED POWER OF ATTORNEY

Whereas the undersigned, **CAMILLE ANN BASHA**, (hereinafter "Principal"), designates **MICHAEL J. BASHA** (hereinafter "Agent") as her attorney-in-fact for specific purposes **ONLY**.

KNOW ALL PERSONS BY THIS POWER OF ATTORNEY, that Principal hereby makes, constitutes and appoints Agent as her true and lawful attorney to complete and execute any of the following items on behalf of Principal in her capacity as a shareholder of Bashas', Inc., an Arizona corporation:

1. Any and all applications required by the Arizona Department of Liquor Licenses and Control (the "Department") for the issuance of new licenses or interim permits to any new or existing Bashas', Food City, AJ's Fine Foods, Bashas' Mercado or Eddie's Country Store.

2. Any and all applications required by the Department to effectuate transfers of permits or licenses to, from or between any Bashas', Food City, AJ's Fine Foods, Bashas' Mercado or Eddie's Country Store.

3. Any and all questionnaires and other supporting documentation required or requested by the Department in connection with the foregoing applications.

If **Michael J. Basha,** is unwilling or unable to act as Agent, I name **Donald Francis Felix, Sr.** to act as Agent in **Michael J. Basha 's** place and stead.

This Power of Attorney shall be effective upon execution and shall not be affected by the subsequent disability or incapacity of Principal or lapse of time, and shall continue in full force and effect until revoked or terminated by a writing duly signed by Principal. Any action taken by the Department in good faith, without notice of termination of this Power of Attorney, unless otherwise invalid or unenforceable, binds the Principal and the Principal's successors in interest. This Power of Attorney shall not be superseded by any general power of attorney granted by Principal in any other instrument.

The powers and authorities granted herein shall not be affected, impaired or exhausted by any non-exercise or by any one or more exercises thereof. My Agent shall exercise or fail to exercise the powers and authorities granted herein in each case as my Agent, in my Agent's own absolute discretion, deems desirable or appropriate under existing circumstances. I hereby ratify and confirm as good and effectual, at law or in equity, all that my Agent, and any agents and attorneys appointed by my Agent, and their agents, associates and substitutes, may do by virtue hereof. However, despite the above provisions, nothing herein shall be construed as imposing a duty on my Agent to act or assume responsibility for any matters referred to above or other matters even though my Agent may have power or authority hereunder to do so.

If any power or authority hereby sought to be conferred upon my Agent should be invalid or unexercisable for any cause or not recognized by any person or organization dealing with my Agent, the remaining powers and authorities given to my Agent hereunder shall nevertheless continue in full force and effect.

'10 OCT 8 Liq. Lic. PM 2:02

No person, partnership, corporation or legal entity relying upon this power of attorney shall be required to see to the application and disposition of any moneys, stocks, bonds, securities or other property paid to or delivered to my Agent, or my Agent's substitute, pursuant to the provisions hereof.

Each person, partnership, corporation or other legal entity relying or acting upon this power of attorney shall be entitled to presume conclusively that this power of attorney is in full force and effect unless written notice shall have been given by me to such person, partnership, corporation or other legal entity that this power has been revoked, modified or amended.

All acts done hereunder by my Agent after revocation of this power of attorney or after my death shall be valid and enforceable in favor of anyone who relies on this power of attorney and has not received prior actual written notice of the revocation or death. All acts done by my Agent pursuant to this power shall be binding upon me and my heirs, devisees and personal representatives.

This power of attorney shall be governed by the laws of the State of Arizona. Reproductions of this executed original (with reproduced signatures) shall be deemed to be original counterparts of this power of attorney.

The undersigned Principal signs his/her name to this power of attorney as of June 12, 2001, and, being first duly sworn, does declare to the undersigned authority that I sign and execute this instrument as my power of attorney and that I sign it willingly, or willingly direct another to sign for me, that I execute it as my free and voluntary act for the purposes expressed in this power of attorney and that I am eighteen years of age or older, of sound mind and under no constraint or undue influence.

Camille Ann Basha

Camille Ann Basha
Principal

I, Mariane D. Owen, the witness, sign my name to the foregoing power of attorney being first duly sworn and do declare to the undersigned authority that Principal signs and executes this instrument as her power of attorney and that she signs it willingly, or willingly directs another to sign for her, and that I, in the presence and hearing of Principal, sign this power of attorney as witness to Principal's signing and that to the best of my knowledge Principal is eighteen years of age or older, of sound mind and under no constraint or undue influence.

Mariane D. Owen

Witness

'10 OCT 9 Liq. Lic. PM 2:02

STATE OF ARIZONA)
) ss.
County of Maricopa)

Subscribed, sworn to and acknowledged before me by Camille Ann Basha, the Principal, on 12 JUNE, 2001.

Evyann Rosendahl
Notary Public

My Commission Expires:

OFFICIAL SEAL
EVYANN ROSENDAHL
NOTARY PUBLIC - ARIZONA
MARICOPA COUNTY
My Comm. Expires June 21, 2003

STATE OF ARIZONA)
) ss.
County of Maricopa)

Subscribed, sworn to and acknowledged before me by MARIANE D. OWAN, the witness, on 12 JUNE, 2001.

Evyann Rosendahl
Notary Public

My Commission Expires:

OFFICIAL SEAL
EVYANN ROSENDAHL
NOTARY PUBLIC - ARIZONA
MARICOPA COUNTY
My Comm. Expires June 21, 2003

'10 OCT 8 Liqr. Lic. PM 2:02

ACCEPTANCE BY ATTORNEY-IN-FACT

The undersigned, who has been designated as Attorney-in-fact in the foregoing Limited Power of Attorney, hereby accepts appointment as such Attorney-in-fact, subject to the terms and conditions of such Power of Attorney.

Dated this 12 day of June, 2001

MICHAEL J. BASHA

Attorney-in-fact's Mailing Address:
Michael J. Basha
Bashas' Inc.
P.O. Box 488
Chandler, AZ 85244

'10 OCT 8 Liqr. Lic. PM 2:02

Arizona Department of Liquor License and Control
800 W. Washington - 5th Floor
Phoenix, Arizona 85007

Dear License Technician:

This communication is in answer to Questionnaire #18 for each Officer of Bashas' Inc. Listed below are violations Bashas' has received for the last two years at various locations. Violations prior to 1998 are on file at Bashas' Distribution Center, 200 S. 56th Street, Chandler, AZ 85226.

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December 21, 1999	09070759	Bashas' #47 Fountain Hills, AZ	Sale to Minor
August 2, 2000	09070254	Bashas' #84 Gilbert, AZ	Sale to Minor

For Bashas'

Michael J. Basha
Agent

Print Form

'10 OCT 8 Liq. Lic. PM 2:02

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL
800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

QUESTIONNAIRE

Attention all Local Governing Bodies: Social Security and Birthdate Information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting or any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT, OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD WHICH MAY BE OBTAINED AT DLLC. FINGERPRINTING MUST BE DONE BY A BONA FIDE LAW ENFORCEMENT AGENCY OR A FINGERPRINTING SERVICE APPROVED BY DLLC. THE DEPARTMENT DOES NOT PROVIDE THIS SERVICE.

Effective 10/01/07 there is a $24.00 processing fee for each fingerprint card submitted.

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

Liquor License # 09130049
(If the location is currently licensed)

1 Check appropriate box →

☐ Controlling Person ☐ Agent (Complete Questions 1-19) Controlling Person or Agent must complete #21 for a Manager	☒ Manager (Only) (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete # 21

2. Name: Woodward Ralph Leon (Last / First / Middle) Date of Birth: [redacted] (NOT a Public Record)

3. Social Security Number [redacted] (NOT a public record) Drivers License [redacted] (NOT a public record) State: AZ

4. Place of Birth: Oxnard CA USA (City / State / Country (not county)) Height: 6' Weight: 215 Eyes: gr Hair: brn

5. Marital Status ☐ Single ☒ Married ☐ Divorced ☐ Widowed Daytime Contact Phone: 480-895-9350

6. Name of Current or Most Recent Spouse: Woodward Kelly Lynn Patton (Last / First / Middle / Maiden) Date of Birth [redacted] (NOT a public record)
(List all for last 5 years - Use additional sheet if necessary)

7. You are a bona fide resident of what state? AZ If Arizona, date of residency: 1964

8 Telephone number to contact you during business hours for any questions regarding this document. 480-940-6731

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: Bashas #49 Premises Phone: 602-252-5385

11. Physical Location of Licensed Premises Address: 650 W Arizona Flat Rd (Street Address (Do not use PO Box #)) Camp Verde (City) AZ (County) Yavapai (Zip) 86322

12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. List most recent 1st.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip)
7/85	CURRENT	Director	BASHAS' INC
			200 S. 56th St
			Chandler AZ 85226

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

13. Indicate your residence address for the last five (5) years:

FROM Month/Year	TO Month/Year	Rent or Own	RESIDENCE Street Address If rented, attach additional sheet with name, address and phone number of landlord	City	State	Zip
5/03	CURRENT	Own	2770 E. Cedar Place	Chandler	AZ	85249

If you checked the Manager box on the front of this form skip to # 15

14 As a Controlling Person or Agent, will you be physically present and operating the licensed premises? ☐YES ☒NO
If you answered YES, how many hrs/day?_____, and **answer #14a below**. If NO, skip to #15.

14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof) ☐YES ☐NO
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license.

15. Have you been detained, cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years (include only traffic violations that were alcohol and/or drug related)? ☐YES ☒NO

16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? ☐YES ☒NO

17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? ☒YES ☐NO
See attached

18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? ☐YES ☒NO

19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? ☒YES ☐NO
See attached

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement. Give complete details including dates, agencies involved and dispositions.
SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

20. I, Ralph Leon Woodward hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
filing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

X _____
(Signature of Applicant)

OFFICIAL SEAL
MARILYN CHAPMAN
NOTARY PUBLIC - State of Arizona
MARICOPA COUNTY
My Comm. Expires June 24, 2012

My commission expires on: 24 6 12
Day Month Year

State of AZ County of Maricopa
The foregoing instrument was acknowledged before me this 1st day of October, 2010
Month Year
Marilyn Chapman
(Signature of NOTARY PUBLIC)

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license. The manager named must be at least 21 years of age.

X _____
Signature of Controlling Person or Agent (circle one)

MICHAEL JOSEPH BASHIT
Print Name

My commission expires on: 24 6 12
Day Month Year

State of AZ County of Maricopa
The foregoing instrument was acknowledged before me this 1st day of October 2010
Month Year
Marilyn Chapman
(Signature of NOTARY PUBLIC)

OFFICIAL SEAL
MARILYN CHAPMAN
NOTARY PUBLIC - State of Arizona
MARICOPA COUNTY
My Comm. Expires June 24, 2012

'10 OCT 8 Liq. Lic. PM 2:02

Arizona Department of Liquor License and Control
800 W. Washington - 5th Floor
Phoenix, Arizona 85007

Dear License Technician:

This communication is in answer to Questionnaire #18 for each Officer of Bashas' Inc. Listed below are violations Bashas' has received for the last two years at various locations. Violations prior to 1998 are on file at Bashas' Distribution Center, 200 S. 56th Street, Chandler, AZ 85226.

DATE	*LICENSE #*	*STORE LOCATION*	*VIOLATION*
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December 17, 1999	09071013	Bashas' #43 Fountain Hills, AZ	Sale to Minor
December 21, 1999	09070759	Bashas' #47 Fountain Hills, AZ	Sale to Minor
August 2, 2000	09070254	Bashas' #84 Gilbert, AZ	Sale to Minor

For Bashas'

Michael J. Basha
Agent

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

'10 OCT 8 PM 2:02

400 W Congress #150
Tucson AZ 85701-1352
(520) 628-6595

CERTIFICATION OF COMPLETED ALCOHOL TRAINING PROGRAM(S)

OBTAIN ORIGINALS OF THIS FORM FROM DLLC-DO NOT PHOTOCOPY, DOCUMENT IS COMPUTER SCANNED. TYPE OR PRINT WITH BLACK INK.

ALCOHOL TRAINING PROGRAM INDIVIDUAL INFORMATION

R Alph [illegible]
Individual Name (Print)

[signature]
Individual Signature

2/08/07
Date Training Completed

TYPE OF TRAINING COMPLETED

- [ ] BASIC
- [ ] ON SALE
- [ ] MANAGEMENT
- [x] OFF SALE
- [x] BOTH
- [ ] OTHER _____

IF TRAINEE IS EMPLOYED BY A LICENSEE:

Mike Basha	Bashas' 49	09130049
NAME OF THE LICENSEE	BUSINESS NAME	LIQUOR LICENSE NUMBER

ALCOHOL TRAINING PROGRAM PROVIDER INFORMATION

Bashas' Training and Learning Center
Company or Individual Name

2626 S. 7th Street
Address

Phoenix	Arizona	85034	602-594-1318
City	State	Zip	Phone

I Certify the above named individual has successfully completed the specified program(s).

D. Weiss
Trainer Name (Print)

[signature]
Trainer Signature

Date

Trainer give original of completed form to trainee, photocopy and maintain completed document for your records.

Mandatory Liquor Law Training for all new applications submitted after Nov. 1, 1997. A.R.S. Section 4-112(G)(2).
Completion of the Liquor License Training Courses is required at the issuance of a license.
The person(s) required to attend both the Basic Liquor Law and Management Training, (either on-sale or off-sale), will include all of the following : owner(s), licensee/agent or manager(s) WHO ARE ACTIVELY INVOLVED IN THE DAY TO DAY OPERATION OF THE BUSINESS.
Proof of attendance within the last five years for the required courses must be submitted to the Department before the license application is considered complete.
Before acceptance of a Manager's Questionnaire and/or Agent Change for an existing license, proof of attendance for the Basic Liquor Law and Management Training (either on-sale or off-sale) will be required.

Disabled individuals requiring special accommodations please call (602) 542-9051

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL
800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

QUESTIONNAIRE

Attention all Local Governing Bodies: Social Security and Birthdate Information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting or any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT, OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD WHICH MAY BE OBTAINED AT DLLC. FINGERPRINTING MUST BE DONE BY A BONA FIDE LAW ENFORCEMENT AGENCY OR A FINGERPRINTING SERVICE APPROVED BY DLLC. THE DEPARTMENT DOES NOT PROVIDE THIS SERVICE.

Effective 10/01/07 there is a $24.00 processing fee for each fingerprint card submitted.

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

Liquor License # 09130049
(If the location is currently licensed)

1. Check appropriate box → [X] Controlling Person [ ] Agent (Complete Questions 1-19) Controlling Person or Agent must complete #21 for a Manager | [ ] Manager (Only) (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete # 21

2. Name: RISHWAIN (Last) KAREN (First) SYLVIA (Middle) Date of Birth [redacted] (NOT a Public Record)

3. Social Security Number [redacted] (NOT a public record) Drivers License # [redacted] (NOT a public record) State: AZ

4. Place of Birth: MESA (City) AZ (State) USA (Country) (not county) Height: 5'4" Weight: 145 Eyes: Blu Hair: Brn

5. Marital Status [ ] Single [X] Married [ ] Divorced [ ] Widowed Daytime Contact Phone: unlisted

6. Name of Current or Most Recent Spouse: RISHWAIN (Last) Robert (First) NONE (Middle) (Maiden) Date of Birth [redacted] (NOT a public record)
List all for last 5 years - Use additional sheet if necessary)

7. You are a bona fide resident of what state? CA If Arizona, date of residency: _____

8. Telephone number to contact you during business hours for any questions regarding this document. 480-940-6731

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: Bashas #49 Premises Phone: 602-252-5385

11. Physical Location of Licensed Premises Address: 650 W. Dinner Flat Rd (Street Address) (Do not use PO Box #) Camp Verde (City) Yavapai (County) 86322 (Zip)

12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. List most recent 1st.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip)
7/75	CURRENT	PRESIDENT	RJR Development INC
			2800 W. March Lane, Suite 360
			Stockton, CA 95219

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

13. Indicate your residence address for the last five (5) years:

FROM Month/Year	TO Month/Year	Rent or Own	RESIDENCE Street Address If rented, attach additional sheet with name, address and phone number of landlord	City	State	Zip
12/78	CURRENT	OWN	2350 Morning Rd.	Stockton	CA	95204

C 0101 9/24/2009 Disabled individuals requiring special accommodations, please call the Department. (602) 542-9027

f you checked the Manager box on the front of this form skip to # 15

14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises? ☐ YES ☒ NO
If you answered YES, how many hrs/day?_____, and answer #14a below. If NO, skip to #15.

14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof) ☐ YES ☐ NO
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license.

15. Have you been detained, cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years (include only traffic violations that were alcohol and/or drug related)? ☐ YES ☒ NO

16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? ☐ YES ☒ NO

17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? ☒ YES ☐ NO
See attached

8. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? ☐ YES ☒ NO

19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? ☒ YES ☐ NO
See attached

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement.
Give com[redacted]s, agencies invol[redacted]
SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

0. I, KAREN SYLVIA RISHWAIN, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
ling this ques[redacted]aire. I have read this questionnaire and all statements are true, correct and complete.

Karen S. Rishwain
(Signature of Applicant)

OFFICIAL SEAL
MARILYN CHAPMAN
NOTARY PUBLIC - State of Arizona
MARICOPA COUNTY
My Comm. Expires June 24, 2012

State of AZ County of MARICOPA

The foregoing instrument was acknowledged before me this 1st day of October, 2010
Month Year

Marilyn Chapman
(Signature of NOTARY PUBLIC)

My commission expires on: 24/6/09
Day Month Year

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license. The manager named must be at least 21 years of age.

State of_____ County of _____

The foregoing instrument was acknowledged before me this

X _____
Signature of Controlling Person or Agent (circle one)

_____ day of _____, _____
Month Year

_____
(Signature of NOTARY PUBLIC)

_____
Print Name

My commission expires on: _____
Day Month Year

'10 OCT 8 Liq. Lic. PM 2:02

Arizona Department of Liquor License and Control
800 W. Washington - 5th Floor
Phoenix, Arizona 85007

Dear License Technician:

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For Bashas'

Michael J. Basha
Agent

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL
800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

QUESTIONNAIRE

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The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

Liquor License # 09130049
(If the location is currently licensed)

1. Check appropriate box →
   - ☐ Controlling Person ☒ Agent (Complete Questions 1-19) Controlling Person or Agent must complete #21 for a Manager
   - ☐ Manager (Only) (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete # 21

2. Name: BASHA (Last) MICHAEL (First) JOSEPH (Middle) Date of Birth: [redacted] (NOT a Public Record)

3. Social Security Number: [redacted] (NOT a public record) Drivers License #: [redacted] (NOT a public record) State: AZ

4. Place of Birth: Phoenix (City) AZ (State) USA (Country) (not county) Height: 5'7" Weight: 155 Eyes: BRN Hair: BRN

5. Marital Status ☒ Single ☐ Married ☐ Divorced ☐ Widowed Daytime Contact Phone: unlisted

6. Name of Current or Most Recent Spouse: BASHA (Last) MICHELLE (First) MARIE (Middle) MACE (Maiden) Date of Birth: [redacted] (NOT a public record)
(List all for last 5 years - Use additional sheet if necessary)

7. You are a bona fide resident of what state? AZ If Arizona, date of residency: 4/26/66

8. Telephone number to contact you during business hours for any questions regarding this document: 480-940-6731

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: Bashas #49 Premises Phone: 602-252-5385

11. Physical Location of Licensed Premises Address: 650 W. Arnett Flat Rd (Street Address) (Do not use PO Box #) Camp Verde (City) Yavapai (County) Zip 86322

12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. List most recent 1st.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip)
6/83	CURRENT	V.P. Logistics	BASHAS INC
			200 S. 56th St.
			Chandler AZ 85226

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

13. Indicate your residence address for the last five (5) years:

FROM Month/Year	TO Month/Year	Rent or Own	RESIDENCE Street Address If rented, attach additional sheet with name, address and phone number of landlord	City	State	Zip
1/07	CURRENT	OWN	14201 S. 20th St	Phx	AZ	85048
7/95	1/07	OWN	14815 S. 44th St	Phx	AZ	85099

 Disabled individuals requiring special accommodations, please call the Department. (602) 542-9027

f you checked the Manager box on the front of this form skip to # 15

14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises? ☐YES ☒NO
If you answered YES, how many hrs/day?_____, and answer #14a below. If NO, skip to #15.

14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof) ☒YES ☐NO
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license.

15. Have you been detained, cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years (include only traffic violations that were alcohol and/or drug related)? ☐YES ☒NO

16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? ☐YES ☒NO

17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? ☒YES ☐NO

See attached

18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? ☐YES ☒NO

19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? ☒YES ☐NO

See attached

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement. Give complete details including dates, agencies involved, and dispositions.

SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

0. I, MICHAEL JOSEPH BASHA, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
ing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

OFFICIAL SEAL
MARILYN CHAPMAN
NOTARY PUBLIC - State of Arizona
MARICOPA COUNTY
My Comm. Expires June 24, 2012

(Signature of Applicant)

State of AZ County of Maricopa

The foregoing instrument was acknowledged before me this 1st day of October, 2010
Month Year

Marilyn Chapman
(Signature of NOTARY PUBLIC)

My commission expires on: 24 6 09
Day Month Year

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license. The manager named must be at least 21 years of age.

State of_____ County of _____

The foregoing instrument was acknowledged before me this

X _____ _____ day of _____ , _____
Signature of Controlling Person or Agent (circle one) Month Year

_____
(Signature of NOTARY PUBLIC)

_____
Print Name

My commission expires on: _____
Day Month Year

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

'10 OCT ... PM 2:02

400 W Congress #150
Tucson AZ 85701-1352
(520) 628-6595

CERTIFICATION OF COMPLETED ALCOHOL TRAINING PROGRAM(S)

OBTAIN ORIGINALS OF THIS FORM FROM DLLC-DO NOT PHOTOCOPY, DOCUMENT IS COMPUTER SCANNED. TYPE OR PRINT WITH BLACK INK.

ALCOHOL TRAINING PROGRAM INDIVIDUAL INFORMATION

Michael Basha
Individual Name (Print)

Individual Signature

11/10/07
Date Training Completed

TYPE OF TRAINING COMPLETED

- [ ] BASIC
- [ ] ON SALE
- [ ] MANAGEMENT
- [x] OFF SALE
- [x] BOTH
- [ ] OTHER _____

IF TRAINEE IS EMPLOYED BY A LICENSEE:

Mike Basha	Bashas' 49	09130049
NAME OF THE LICENSEE	BUSINESS NAME	LIQUOR LICENSE NUMBER

ALCOHOL TRAINING PROGRAM PROVIDER INFORMATION

Bashas' Training and Learning Center
Company or Individual Name

2626 S. 7th Street
Address

Phoenix	Arizona	85034	602-594-1316
City	State	Zip	Phone

I Certify the above named individual has successfully completed the specified program(s).

Danielle Weiss
Trainer Name (Print)

Danielle Weiss 11-10-07
Trainer Signature Date

Trainer give original of completed form to trainee, photocopy and maintain completed document for your records.

Mandatory Liquor Law Training for all new applications submitted after Nov. 1, 1997. A.R.S. Section 4-112(G)(2).
Completion of the Liquor License Training Courses is required at the issuance of a license.
The person(s) required to attend both the Basic Liquor Law and Management Training, (either on-sale or off-sale), will include all of the following : owner(s), licensee/agent or manager(s) WHO ARE ACTIVELY INVOLVED IN THE DAY TO DAY OPERATION OF THE BUSINESS.
Proof of attendance within the last five years for the required courses must be submitted to the Department before the license application is considered complete.
Before acceptance of a Manager's Questionnaire and/or Agent Change for an existing license, proof of attendance for the Basic Liquor Law and Management Training (either on-sale or off-sale) will be required.

Disabled individuals requiring special accommodations please call (602) 542-9051

'10 OCT 8 Liqr. Lic. PM 2:02

Arizona Department of Liquor License and Control
800 W. Washington - 5th Floor
Phoenix, Arizona 85007

Dear License Technician:

This communication is in answer to Questionnaire #18 for each Officer of Bashas' Inc. Listed below are violations Bashas' has received for the last two years at various locations. Violations prior to 1998 are on file at Bashas' Distribution Center, 200 S. 56th Street, Chandler, AZ 85226.

DATE	*LICENSE #*	*STORE LOCATION*	*VIOLATION*
February 5, 1997	09070029	Bashas' #5 3131 E. Indian School Rd, Phoenix, AZ	Sale to Minor
December 10, 1998	09110004	Bashas' #4 300 N. Florence, Casa Grande, AZ	Sale to Minor
December 17, 1998	09120003	Mercado #60 450 Grand Court Plaza Dr. Nogales, AZ	Sale to Minor
December 17, 1999	09071013	Bashas' #43 Fountain Hills, AZ	Sale to Minor
December 21, 1999	09070759	Bashas' #47 Fountain Hills, AZ	Sale to Minor
August 2, 2000	09070254	Bashas' #84 Gilbert, AZ	Sale to Minor

For Bashas'

Michael J. Basha
Agent

'10 OCT 8 Liqr. Lic. PM 2:02

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

QUESTIONNAIRE

Attention all Local Governing Bodies: Social Security and Birthdate Information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting or any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT, OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD WHICH MAY BE OBTAINED AT DLLC. FINGERPRINTING MUST BE DONE BY A BONA FIDE LAW ENFORCEMENT AGENCY OR A FINGERPRINTING SERVICE APPROVED BY DLLC. THE DEPARTMENT DOES NOT PROVIDE THIS SERVICE.

Effective 10/01/07 there is a $24.00 processing fee for each fingerprint card submitted.

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

Liquor License # 09130049
(If the location is currently licensed)

. Check appropriate box →

☒ Controlling Person ☐ Agent
(Complete Questions 1-19)
Controlling Person or Agent must complete #21 for a Manager

☐ Manager (Only)
(Complete All Questions except # 14, 14a & 21)
Controlling Person or Agent must complete # 21

. Name: ANDERSEN (Last) DARL (First) JAY (Middle) Date of Birth: [redacted] (NOT a Public Record)

. Social Security Number: [redacted] (NOT a public record) Drivers License [redacted] (NOT a public record) State: AZ

. Place of Birth: MESA (City) AZ (State) USA (Country) (not county) Height: 62" Weight: 180 Eyes: grn Hair: gray

. Marital Status ☐ Single ☒ Married ☐ Divorced ☐ Widowed Daytime Contact Phone: 480-895-935

. Name of Current or Most Recent Spouse: ANDERSEN (Last) KAYE (First) NONE (Middle) LAYTON (Maiden) Date of Birth [redacted] (NOT a public record)
List all for last 5 years - Use additional sheet if necessary)

. You are a bona fide resident of what state? AZ If Arizona, date of residency: 4/20/48

Telephone number to contact you during business hours for any questions regarding this document. 480-940-6731

. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

0. Name of Licensed Premises: Bashas #49 Premises Phone: 602-252-5385

1. Physical Location of Licensed Premises Address: 650 W. Tinny Flat Rd (Street Address) (Do not use PO Box #) Camp Verde (City) Yavapai (County) 8632 (Zip)

2. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. List most recent 1st.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip)
9/09	CURRENT	PRES & CEO	BASHAS' INC
			22402 S BASHA Rd.
			Chandler AZ 85248

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

3. Indicate your residence address for the last five (5) years:

FROM Month/Year	TO Month/Year	Rent or Own	RESIDENCE Street Address If rented, attach additional sheet with name, address and phone number of landlord	City	State	Zip
07	CURRENT	OWN	551 W. ELLIOT	Chandler	AZ	8522
1987	2009	own	924 N. Heritage	Mesa	AZ	8520

C 0101 9/24/2009 Disabled individuals requiring special accommodations, please call the Department. (602) 542-9027

you checked the Manager box on the front of this form skip to # 15

4. As a Controlling Person or Agent, will you be physically present and operating the licensed premises? ☐YES ☒NO
If you answered YES, how many hrs/day?_____, and answer #14a below. If NO, skip to #15.

4a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof) ☐YES ☐NO
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license.

15. Have you been detained, cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years (include only traffic violations that were alcohol and/or drug related)? ☐YES ☒NO

16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? ☐YES ☒NO

7. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? ☒YES ☐NO

See attached

8. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? ☐YES ☒NO

9. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? ☒YES ☐NO

See attached

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement. Give complete details including dates, agencies involved and dispositions.
SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

). I, DARL JAY ANDERSEN, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
ing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

Darl J Anderson
(Signature of Applicant)

OFFICIAL SEAL
MARILYN CHAPMAN
NOTARY PUBLIC - State of Arizona
MARICOPA COUNTY
My Comm. Expires June 24, 2012

My commission expires on: 24 6 12
Day Month Year

State of AZ County of MARICOPA
The foregoing instrument was acknowledged before me this 1st day of October, 2010
Month Year

Marilyn Chapman
(Signature of NOTARY PUBLIC)

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license. The manager named must be at least 21 years of age.

State of_____ County of _____
The foregoing instrument was acknowledged before me this

(_____ _____ day of _____ , _____
Signature of Controlling Person or Agent (circle one) Month Year

_____
(Signature of NOTARY PUBLIC)

_____
Print Name

My commission expires on: _____
Day Month Year

'10 OCT 8 Liq. Lic. PM 2:02

Arizona Department of Liquor License and Control
800 W. Washington - 5th Floor
Phoenix, Arizona 85007

Dear License Technician:

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December 17, 1999	09071013	Bashas' #43 Fountain Hills, AZ	Sale to Minor
December 21, 1999	09070759	Bashas' #47 Fountain Hills, AZ	Sale to Minor
August 2, 2000	09070254	Bashas' #84 Gilbert, AZ	Sale to Minor

For Bashas'

Michael J. Basha
Agent

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL
800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

QUESTIONNAIRE

Attention all Local Governing Bodies: Social Security and Birthdate Information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting or any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

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Effective 10/01/07 there is a $24.00 processing fee for each fingerprint card submitted.

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

Liquor License # 09130049
(If the location is currently licensed)

1. Check appropriate box → ☒ Controlling Person ☐ Agent (Complete Questions 1-19) Controlling Person or Agent must complete #21 for a Manager | ☐ Manager (Only) (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete # 21

2. Name: BASHA, JR Edward NAJEEB (Last / First / Middle) Date of Birth: [redacted] (NOT a Public Record)

3. Social Security Numb[redacted] (NOT a public record) Drivers License #[redacted] (NOT a public record) State: AZ

4. Place of Birth: MESA (City) AZ (State) USA (Country) (not county) Height: 59' Weight: 220 Eyes: brn Hair: brn

5. Marital Status ☐ Single ☒ Married ☐ Divorced ☐ Widowed Daytime Contact Phone: 480-895-935

6. Name of Current or Most Recent Spouse: BASHA (Last) NADINE (First) None (Middle) Mathis (Maiden) Date of Bir[redacted] (NOT a public record)
List all for last 5 years - Use additional sheet if necessary)

7. You are a bona fide resident of what state? AZ If Arizona, date of residency: 8/24/37

8. Telephone number to contact you during business hours for any questions regarding this document. 480-940-6731

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: Bashers #49 Premises Phone: 602-252-5385

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12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. List most recent 1st.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip)
6/78	CURRENT	COB/CEO	BASHAS INC
			22402 S BASHA Rd
			CHANDLER AZ 85248

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

13. Indicate your residence address for the last five (5) years:

FROM Month/Year	TO Month/Year	Rent or Own	RESIDENCE Street Address If rented, attach additional sheet with name, address and phone number of landlord	City	State	Zip
8/74	CURRENT	own	15 Bullmoose Cir	Chandler	AZ	8522

C 0101 9/24/2009 Disabled individuals requiring special accommodations, please call the Department. (602) 542-9027

* you checked the Manager box on the front of this form skip to # 15

14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises? ☐YES ☒NO
If you answered YES, how many hrs/day?_____, and answer #14a below. If NO, skip to #15.

14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof) ☐YES ☐NO
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license.

15. Have you been detained, cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years (include only traffic violations that were alcohol and/or drug related)? 1961- 1962 wild game violation - NO action taken ☒YES ☐NO

16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? ☐YES ☒NO

7. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? ☒YES ☐NO

See attached

8. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? ☐YES ☒NO

9. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? ☒YES ☐NO

See attached

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement. Give complete details including dates, agencies involved, and dispositions.

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0. I, _____, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
[redacted]ire. I have read this questionnaire and all statements are true, correct and complete.

_____
(Signature of Applicant)

OFFICIAL SEAL
MARILYN CHAPMAN
NOTARY PUBLIC - State of Arizona
MARICOPA COUNTY
My Comm. Expires June 24, 2012

My commission expires on: 24 / 6 / 12
Day Month Year

State of AZ County of MARICOPA

The foregoing instrument was acknowledged before me this 1st day of October, 2010
Month Year

Marilyn Chapman
(Signature of NOTARY PUBLIC)

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license. The manager named must be at least 21 years of age.

State of_____ County of _____

The foregoing instrument was acknowledged before me this

X _____ _____ day of _____, _____
Signature of Controlling Person or Agent (circle one) Month Year

_____
(Signature of NOTARY PUBLIC)

_____
Print Name

My commission expires on: _____
Day Month Year

'10 OCT 8 Liq. Lic. PM 2:02

Arizona Department of Liquor License and Control
800 W. Washington - 5th Floor
Phoenix, Arizona 85007

Dear License Technician:

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December 21, 1999	09070759	Bashas' #47 Fountain Hills, AZ	Sale to Minor
August 2, 2000	09070254	Bashas' #84 Gilbert, AZ	Sale to Minor

For Bashas'

Michael J. Basha
Agent

8

TOWN OF CAMP VERDE
Council Hears Planning & Zoning
Agenda Action Form

Meeting Date: November 17, 2010 **Meeting Type**: Council Hears Planning & Zoning
☐ **Consent Agenda** ☒ **Regular Business**

Reference Document: Use Permit 2010-02
Agenda Title **(be exact):**
Public Hearing, Discussion and Possible *approval or denial* of Resolution 2010-820 on Use Permit 2010-02:
An application submitted by Mr. Craig Brandon agent for WHR Properties, Inc., owners of Camp Verde RV Resort (formerly American Adventure Campground) located on parcels 403-19-205, 403-19-013H, 403-19-013J, 403-19-013Q and 403-19-207: to allow for the continued use of the RV Resort. WHR Properties, Inc. is requesting a Use Permit with no time limit. The property is located at 1472 Horseshoe Bend Drive.

Purpose and Background Information:
Mr. Craig Brandon, agent for WHR Properties, Inc., is requesting a use permit to continue the operation of the RV Park formerly known as American Adventure Campground. The original Resolution 96-02 was approved for fifteen years and expires in 2010. The resort operates twelve months of the year as a membership resort, serving member campers from all over the United States and Canada. The resort includes no more than 159 spaces, a clubhouse, swimming pool, operations/reception center, RV Storage, children's play areas, water system storage, and other amenities for the use of members only. WHR Properties is requesting that the new Use Permit be issued with no time limit. This request comes with the understanding that any future additional, or change in uses, must come before the Planning & Zoning Commission and Town Council for approval.
In the past 15 years, the Community Development Department has not received any complaints. An inspection of the property has been conducted to verify that there have not been any changes to the use of the property.

Due to budget constraints, Mr. Brandon was unable to travel to represent this project. Mr. Brandon has authorized the General Manager of Camp Verde RV Resort, Ms. Cori Allen to represent WHR Properties.

A neighborhood meeting was held on October 11, 2010 at the Camp Verde RV Resort Clubhouse. Three neighbors attended the meeting. They had questions regarding vehicles and the children being sometimes loud at the pool. Ms. Allen gave the neighbors her phone number should they wish to contact her.

A total of 20 letters were mailed to adjacent property owners within 300' of the subject parcels.
As of the writing of this staff report, Community Development has not received any comments.

Agency responses were received with the following comments:
- Ron Long – Town Engineer, had no comment.
- Barbara Rice – Camp Verde Fire, had no comment.
- Robert Foreman – Building Official, had no comment.
- Yavapai Co. Flood Control – RV's should be "Road Ready" and removed from floodplain prior to flood event.
- Yavapai Co. Environmental Services – Has no concerns with the renewal of this Use Permit.

Planning & Zoning Commission recommendation:

Public Hearing, Discussion and Possible recommendation to Council on a Use Permit 2010-02:
An application submitted by Mr. Craig Brandon agent for WHR Properties, Inc., owners of Camp Verde RV Resort (formerly American Adventure Camp Ground) located on parcels 403-19-205, 403-19-013H, 403-19-013J, 403-19-013Q and 403-19-207: to allow for the continued use of the RV Park and Campground. WHR Properties, Inc. is requesting a Use Permit with no time limit. The property is located at 1472 Horseshoe Bend Drive.
On a motion by Hough, seconded by Freeman, the Commission unanimously recommended that Council approve Use Permit 2010-02, an application submitted by Craig Brandon, agent for WHR Properties, Inc., owners of Camp Verde RV Resort, located on Parcels 403-19-205, 403-19-013H, 403-19-013J, 403-19-013Q and 403-19-207,**in perpetuity**; and the property owners to install signage at the lower area of the property indicating that it is in a flood zone, pursuant to the Yavapai County Flood Control notice requirement.

Recommendation (Suggested Motion):
A motion to (*approve or deny*) Resolution 2010-820 a Use Permit 2010-02 amending use permit PZ 96-02 for parcels 403-19-205, 403-19-013H, 403-19-013J, 403-19-013Q & 403-19-207 to allow for the continued operation of the Camp Verde RV Resort and to continue with no time limit. Any changes to these uses must come before the Planning & Zoning Commission and Town Council for approval.

Finance Review: ☐ **Budgeted** ☐ **Unbudgeted** ☒ **N/A**

Finance Director Comments/Fund:

Attorney Review: ☒ **Yes** ☐ **No** ☐ **N/A**

Attorney Comments:

Submitting Department: Community Development

Contact Person: Jenna Owens – Asst. Planner
Action Report prepared by: Jenna Owens – Asst. Planner

RESOLUTION 2010-820

A RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA, APPROVING USE PERMIT 2010-02 AMENDING USE PERMIT PZ 96-02 FOR PARCELS 403-19-205, 403-19-013H, 403-19-013J, 403-19-013Q & 403-19-207 TO ALLOW FOR THE CONTINUED OPERATION OF THE CAMP VERDE RV RESORT AND TO CONTINUE WITH NO TIME LIMIT. ANY CHANGES TO THESE USES MUST COME BEFORE THE PLANNING & ZONING COMMISSION AND TOWN COUNCIL FOR APPROVAL.

The Common Council of the Town of Camp Verde hereby resolves as follows:

1. The Common Council hereby finds as follows:

   A. A request for approval of Use Permit 2010-02 was filed by Mr. Craig Brandon, agent for WHR Properties, Inc. owners of parcels 403-19-205, 403-19-013H, 403-19-013J, 403-19-013Q & 403-19-207 located at 1472 W. Horseshoe Bend Dr. All such parcels are zoned RCU 2A, and the proposed uses are permitted under such zoning.

   B. The request was reviewed by the Planning and Zoning Commission on November 4, 2010 and by the Common Council on November 17, 2010 in public hearings that were advertised and posted according to state law.

   C. A neighborhood meeting was held on October 11, 2010 by the applicant as required by the Town of Camp Verde Ordinance Section 113.

   D. The purpose of the Use Permit is for the continued operation of the Camp Verde RV Resort. All of the current and proposed uses to continue with no time limit, but are subject to the requirements of Section 113 of the Town of Camp Verde Zoning Ordinance.

   E. The proposed use will not constitute a threat to the health, safety, welfare or convenience to the general public and should be approved.

The Common Council of the Town of Camp Verde hereby approves UP 2010-02 for the purpose of continuing the operation of the Camp Verde RV Resort located on parcels 403-19-205, 403-19-013H, 403-19-013J, 403-19-013Q & 403-19-207 with no time limit on this Use Permit, but subject to Section 113 of the Town of Camp Verde Zoning Ordinance. Changes to the allowed use will have to come before the Planning & Zoning Commission and the Town Council.

PASSED AND ADOPTED AT A REGULAR SESSION OF THE COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA ON NOVEMBER 17, 2010.

Date:_____

_____

Bob Burnside, Mayor

Approved as to form: _____
Town Attorney

Attest:_____
Deborah Barber, Town Clerk

DRAFT

RESOLUTION 2010-820

A RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA, APPROVING USE PERMIT 2010-02 AMENDING USE PERMIT PZ 96-02 FOR PARCELS 403-19-205, 403-19-013H, 403-19-013J, 403-19-013Q & 403-19-207 TO ALLOW FOR THE CONTINUED OPERATION OF THE CAMP VERDE RV RESORT AND TO CONTINUE WITH NO TIME LIMIT. ANY CHANGES TO THESE USES MUST COME BEFORE THE PLANNING & ZONING COMMISSION AND TOWN COUNCIL FOR APPROVAL.

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   B. The request was reviewed by the Planning and Zoning Commission on November 4, 2010 and by the Common Council on November 17, 2010 in public hearings that were advertised and posted according to state law.

   C. A neighborhood meeting was held on October 11, 2010 by the applicant as required by the Town of Camp Verde Ordinance Section 113.

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The Common Council of the Town of Camp Verde hereby approves UP 2010-02 for the purpose of continuing the operation of the Camp Verde RV Resort located on parcels 403-19-205, 403-19-013H, 403-19-013J, 403-19-013Q & 403-19-207 with no time limit on this Use Permit, but subject to Section 113 of the Town of Camp Verde Zoning Ordinance. Changes to the allowed use will have to come before the Planning & Zoning Commission and the Town Council.

PASSED AND ADOPTED AT A REGULAR SESSION OF THE COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA ON NOVEMBER 17, 2010.

Date:_____

_____

Bob Burnside, Mayor

Approved as to form: _____
Town Attorney

Attest:_____
Deborah Barber, Town Clerk

Use Permit
Check List

Pre-Application Conference with staff and the Acting Community Development Director

***Directions to Property**

Legal Description

***Letter of Intent (Narrative)**

Public Participation, Neighborhood meeting, completed. Date: OCT. 11, 2010

- Copy of letter sent to neighbor's within 300'
- Posting of Property by applicant (photo)
- Affidavit attesting to notification of neighbors
- Sign in sheet
- ***Affidavit of summary of meeting**
- ***Statement of how the applicant addressed neighborhood concerns.**

ADOT outdoor advertising permit (if applicable) for commercial signage

Traffic Impact Analysis or ADOT approval of site access (if applicable)

***Site Plan**

***Vicinity Map with adjacent land use**

***Resolution** (for Council Hears Planning & Zoning)

***Staff Report**
Will include summary of agency & citizen's comments, Traffic Impact Analysis or ADOT approval of site access (if applicable), Town requirements, applicant's narrative as it addresses requirements for application and recommended stipulations if approved. (if any)

Advertising & Posting has been completed & meet State Law Requirements.

Reviewed and approved by Town Attorney (For Council Hears P & Z)

NOTE: *Indicates included in packet

Revised 10/09

CASE NO. 2010-36

PROJECT NO. UP2010-02

TOWN OF CAMP VERDE
COMMUNITY DEVELOPMENT DEPARTMENT
473 S. MAIN STREET, SUITE 108
CAMP VERDE, ARIZONA 86322
(928) 567-8513 • FAX (928) 567-7401

USE PERMIT APPLICATION Fee: Current Fee Schedule

APPLICATION DATE 8/06/10 TAKEN BY J Owens

ASSESOR'S PARCEL NO. SEE Below * CLASSIFICATION OF UP

PRESENT ZONING RC4-2A FEES $3535.00

SUBDIVISION HEARING DATE 11-4-10 P&Z / 11-17-2010 Council

ADDRESS OF PROPERTY 1472 W. Horseshoe Bend Dr.

REQUEST:
*Assor's Parcel No. 403-19-205-5; 403-19-013H-6; 403-19-013J-1; 403-19-013Q-4; 403-19-207A
(SEE Attached Legal Description)

Request: WHR Properties, Inc. requests a renewal of the existing Use Permit #95-14 from the Town of Camp Verde. (SEE Attached Resort information)

OWNER WHR Properties, Inc. PHONE (970) 641-5387 FAX (970) 641-0929

ADDRESS 103 W. Tomichi Ave. CITY Gunnison STATE CO ZIP 81230

CONTACT PERSON Craig Brandon (970) 642-4507; Jim Loken (970) 642-4520

If the applicant is not the property owner, the owner shall complete and sign the following statement. I herby authorize Craig Brandon (Name of Agent) to act as my agent in the application.

Jim Loken, President/CEO WHR Properties, Inc. (Signature of Owner) Date 8/19/10

****

AGENT Craig Brandon PHONE (970) 642-4507 FAX (970) 641-0929 Office (970) 596-1056 Cell

ADDRESS 103 W. Tomichi Ave. CITY Gunnison STATE CO ZIP 81230

CONTACT PERSON Craig Brandon

****

I herby file the above request and declare that all information submitted is true and correct to the best of my knowledge and belief. I further acknowledge that any omission of information or any error in my application may be cause for delay in it's normal scheduling.

Signature of Applicant Date 8/19/10

~~Jim Loken, President/CEO~~

WHR Properties, Inc.

103 West Tomichi Ave.
Gunnison, CO 81230
(970) 641-5387

September 8, 2010

Town of Camp Verde, Town Council
Community Development Department

RE: Use Permit Application – Request Narrative

Camp Verde RV Resort became part of the Western Horizon Resorts family in 1996 as a purchase from American Adventure Campgrounds by Verde River Recreational Resort, LLC. In 2000 the resort was deeded to WHR Properties, Inc., which is the current owner and operator of the resort.

The resort operates twelve months per year as a membership resort, serving member campers from all over the United States and Canada. The well thought out design and development of the resort has blended well with WHR Properties operations. Other than normal infrastructure and building maintenance and upgrades, the resort has changed very little over the years.

WHR Properties, Inc. also owns and operates three additional RV resorts in Arizona.

In light of WHR Properties positive and unblemished operating relationship with the Town of Camp Verde since Use Permit #95-14 was issued, combined with no foreseeable need for resort expansion, we request that the new Use Permit be issued in perpetuity by the Camp Verde Town Council.

Respectfully,

Craig Brandon
WHR Properties, Inc

WHR Properties, Inc.

103 West Tomichi Ave.
Gunnison, CO 81230
(970) 641-5387

September 17, 2010

Town of Camp Verde, Town Council
Community Development Department

RE: **WHR Properties Designated Representative - Cori Allen**, General Manager, WHR Properties, Camp Verde RV Resort, is our Designated Company Representative for Neighborhood Meeting, Planning & Zoning Meeting, & Town Council Meeting.

Jena - Per our conversation, Cori Allen, our General Manager at the Camp Verde RV Resort will be our on-site representative for all meetings and discussions related to the processing of our application for a new Use Permit. Cori's contact number is (928) 202-3409.

Should any questions arise that I need to address, please contact me at (970) 642-4507 (office) or (970) 596-1056 (cellular)

Respectfully,

Craig Brandon
WHR Properties, Inc

Affidavit

403-19-205, 013H,

I Cori ALLEN AGANT ~~owner~~ of parcel 013J, 013Q; 207 have notified my neighbors within 300' of my residence, by sending letters on 9-27-10 to notify them of the neighborhood meeting that I conducted on the 11TH day of OCTOBER ~~2009~~. 2010

I posted my property with meeting date and time on the 27TH day of SEPTEMBER 2009.

403-19-205, 013H,

I Cori ALLEN AGRAT ~~owner~~ of parcel 013J, 013Q; 207 have provided a summary of Neighborhood meeting I conducted to the Planning & Zoning Department of Camp Verde within 15 days attesting to the issues and concerns discussed at the Neighborhood Meeting held on the 11TH day of OCTOBER ~~2009~~. 2010

Summary
Statement: _____

☐ If Summary statement is too long, attach a copy.

State of Arizona}

County of Yavapai}

Corenie K Allen
Signature of Document Signer No. 1

_____
Signature of Document Signer No. 2

Subscribed and sworn to (or affirmed) before me this 18th day of Oct ~~2009~~. 2010

SHARON K. MCCORMICK
Notary Public - Arizona
Yavapai County
My Comm. Expires Apr 9, 2011

Sharon K. McCormick
Signature of Notary

Oct 11th 2010

The meeting opened at 6:40pm with 5 people in attendances. The propose change for the use permit was explained.

The 1st question was from Kathy Costello she wanted our phone number, Kathy Kruesel said she would also like to have it. I gave each one our number.

Kathy Kruesel asked if we could turn down the water aerobics music at the pool. I said we could do that. I also let he know that they were done now until next spring.

Kathy Costello also made a comment on the kids in the pool playing marco polo. I said well they are kids, they mostly come on the weekends in the summer. Summer is over and the pool does close at 9:45pm.

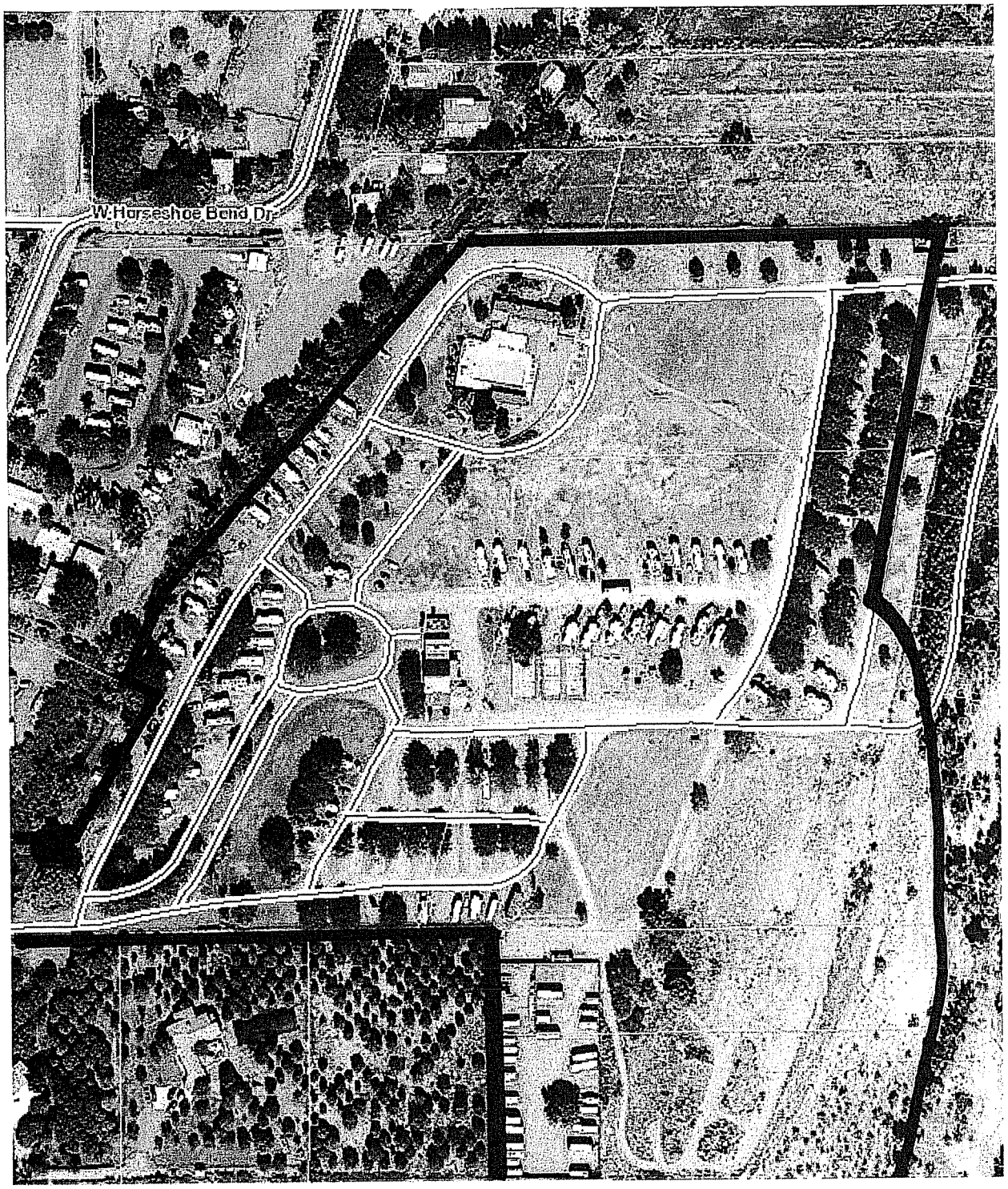
Kathy Costello & Kathy Kruesel, asked if we could do something about the vehicles that park at our clubhouse. Their headlights shine in their windows when they are parking. I said I am not sure what I could do about that. They do need to see where they are parking.

They also asked if they could not start the motors and let them run while they are standing outside their vehicle talking with friends. I said I under stand that does bother most. I told them that I would put something on the bulletin boards about respecting our neighbors.

Kathy Costello said that we needed more Christmas lights. I said we light up the fence, the building, the gatehouse, we put a lightened Happy Holiday sign, how much more do we need. She said she likes Christmas.

The meeting closed at 7:30pm

Camp Verde RV Resort

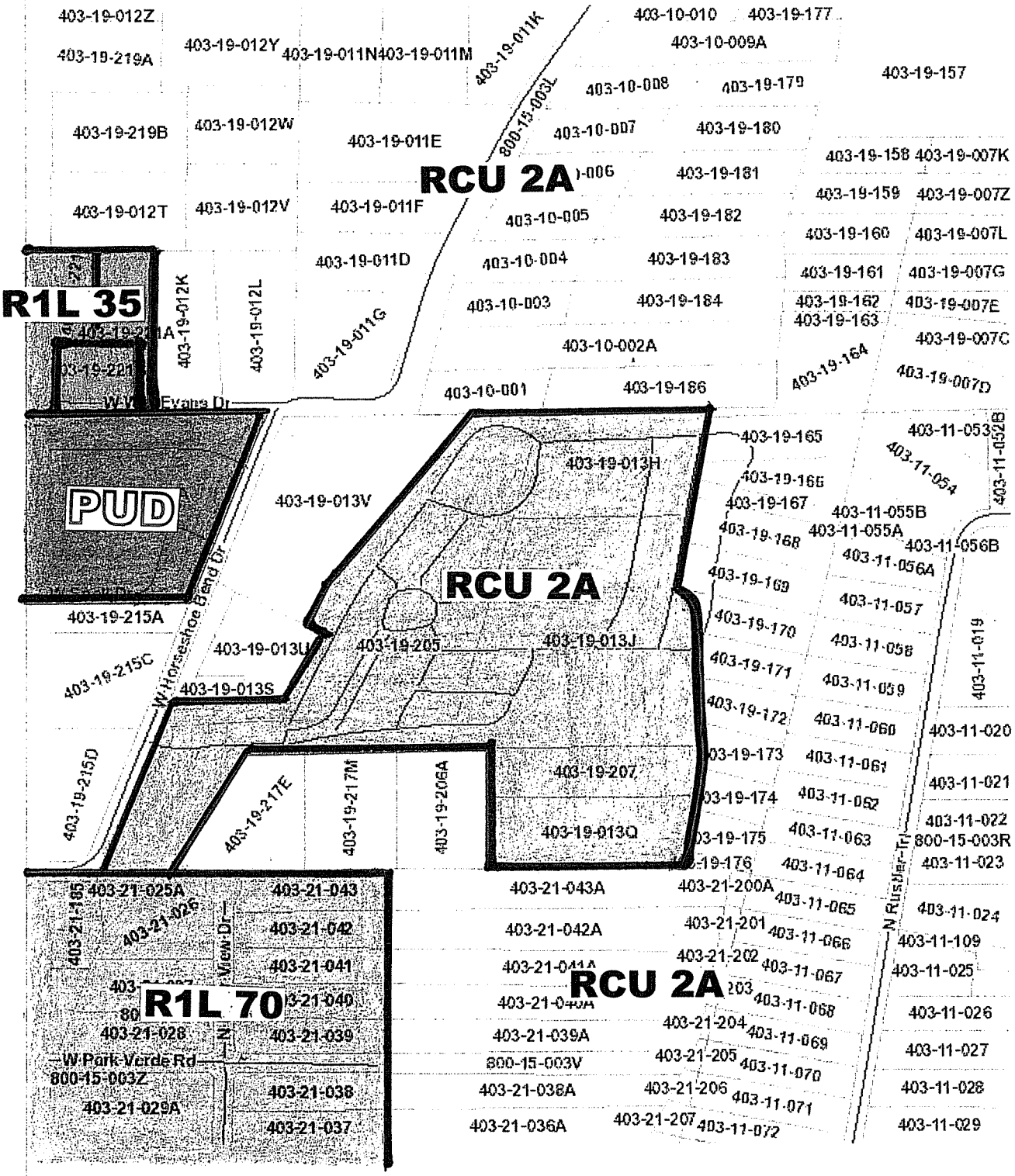


Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.

Map printed on: 10.13.2010

ZONING MAP

Camp Verde RV Resort



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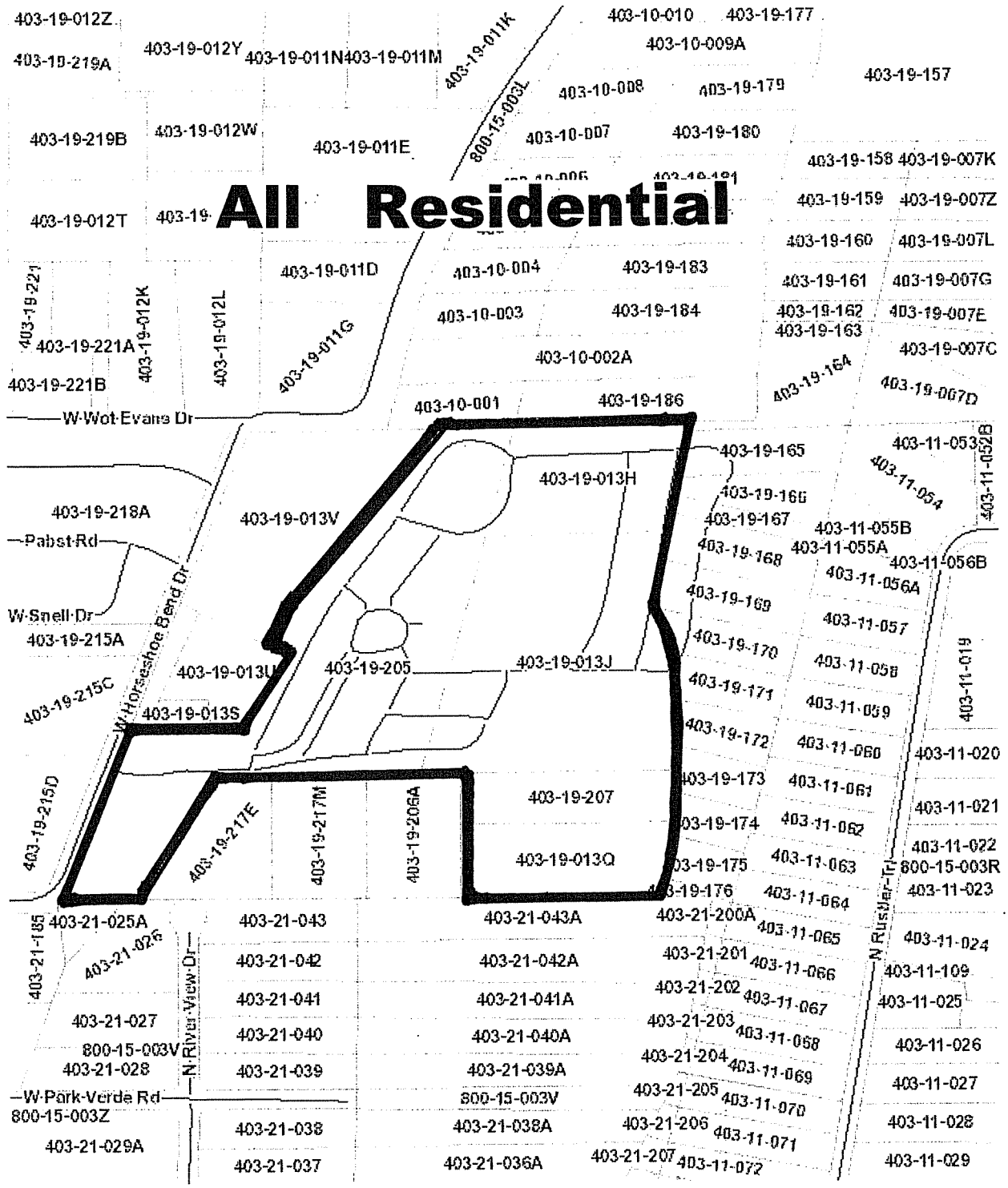
Map printed on: 9.29.2010

LAND USE MAP

Camp Verde RV Resort



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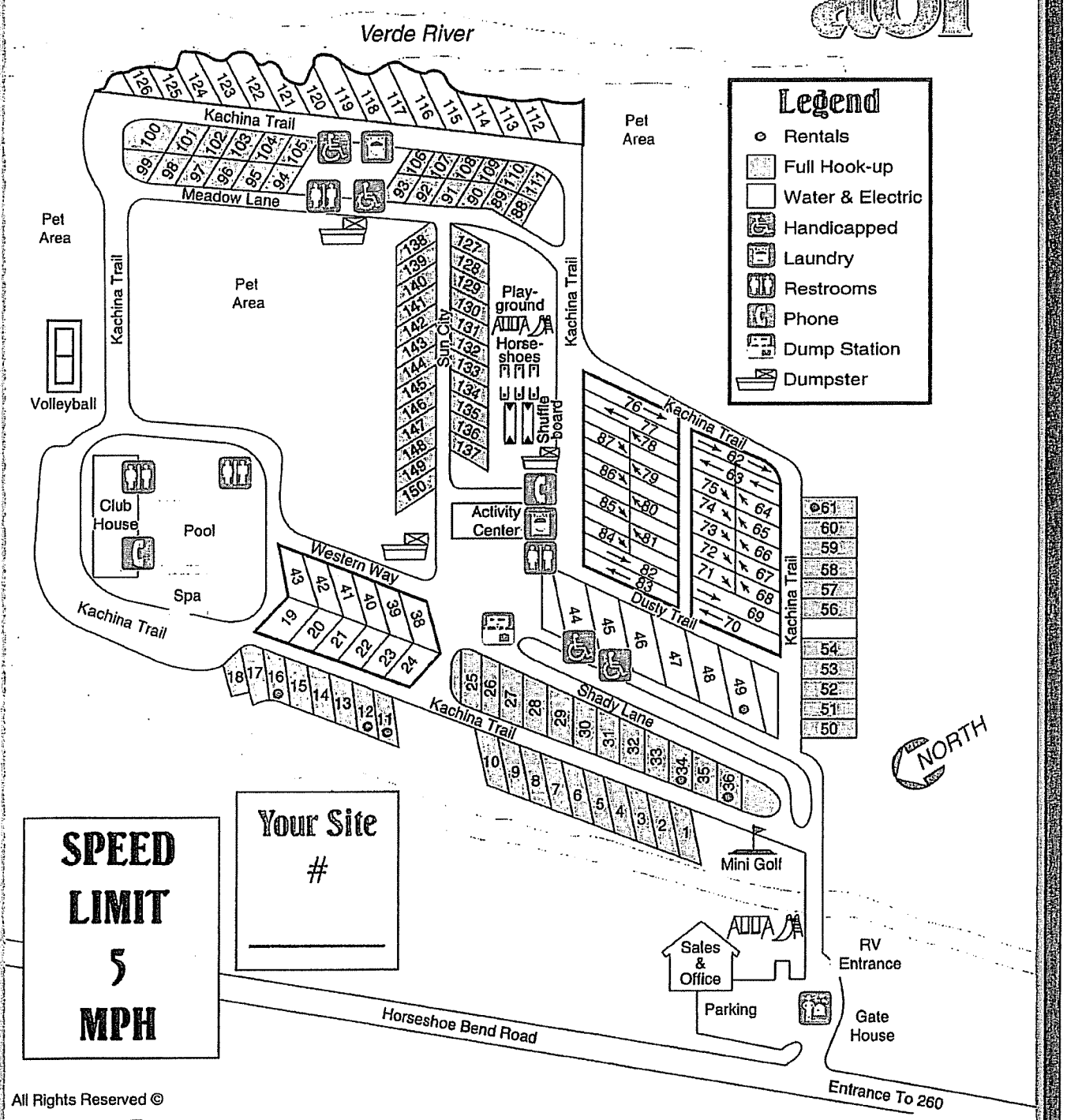
Map printed on: 9.29.2010

WESTERN HORIZON
RESORTS
www.westernhorizonresorts.com

Camp Verde RV Resort

1472 Horseshoe Bend Dr. • Camp Verde, AZ 86322
Yavapai County
(928) 202-3409 • Fax (928) 567-7271



SPEED LIMIT 5 MPH

Your Site # _____

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MINUTES DRAFT

Regular Session
THE PLANNING AND ZONING COMMISSION
TOWN OF CAMP VERDE COUNCIL CHAMBERS
THURSDAY NOVEMBER 4, 2010
6:30 PM

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Commission motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**
The meeting was called to order at 6:30 p.m.

2. **Roll Call**
Chairperson Butner, Vice Chairperson Hisrich, Commissioners Buchanan, Parrish, Freeman, Hough and Norton were present.

Also Present: Acting Community Development Director Mike Jenkins, Asst. Planner Jenna Owens, and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**
The Pledge was led by Norton.

4. **Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.
   a. **Approval of Notes:**
   September 27, 2010 Joint Work Session with ZORC committee
   b. **Approval of Minutes:**
   October 7, 2010 Special Session
   c. **Set Next Meeting, Date and Time:**
   As Needed

On a motion by Buchanan, seconded by Parrish, the Consent Agenda was unanimously approved as presented.

5. **Call to the Public for Items not on the Agenda**
There was no public input.

6. **Public Hearing, Discussion and Possible recommendation to Council on a Use Permit 2010-02:**
An application submitted by Mr. Craig Brandon agent for WHR Properties, Inc., owners of Camp Verde RV Resort (formerly American Adventure Camp Ground) located on parcels 403-19-205, 403-19-013H, 403-19-013J, 403-19-013Q and 403-19-207: to allow for the continued use of the RV Park and Campground. WHR Properties, Inc. is requesting a Use Permit with no time limit. The property is located at 1472 Horseshoe Bend Drive.
On a motion by Hough, seconded by Freeman, the Commission unanimously recommended that Council approve Use Permit 2010-02, an application submitted by Craig Brandon, agent for WHR Properties, Inc., owners of Camp Verde RV Resort, located on Parcels 403-19-205, 403-19-013H, 403-19-013J, 403-19-018Q and 403-19-207,**in perpetuity**; and the property owners to install signage at the lower area of the property indicating that it is in a flood zone, pursuant to the Yavapai County Flood Control notice requirement.

STAFF PRESENTATION
Asst. Planner Jenna Owens reviewed the background of the subject RV Resort that

operates year-around as a membership facility serving members from the United States and Canada. Owens outlined the number of spaces provided together with all the amenities. The applicant is requesting a Use Permit to be granted with no time limit imposed, and with the understanding that any changes or additions of uses must be approved by the P&Z Commission. The Community Development Department In the past 15 years has received no complaints; an inspection of the property has verified that there have been no changes to the use of the property. The applicant, Craig Brandon, was unable to attend due to budget constraints, and has authorized the General Manager of the RV Resort, Cori Allen, to represent the WHR property.

The neighborhood meeting was held on October 11, 2010, at the Resort clubhouse. The three neighbors attending the meeting had questions regarding vehicles in the park and children's noise at the pool. Ms. Allen gave her phone number to those individuals in the event they had questions or concerns in the future. No responses have been received to the 20 letters mailed to adjacent property owners.

No comments were received from the Town Engineer, Building Official or Camp Verde Fire Inspector; the Yavapai County Flood Control noted that the RV's should be "Road Ready" and removed from floodplain prior to any flood event, and Yavapai County Environment Services stated that it had no concerns with the renewal of the Use Permit.

PUBLIC HEARING AND
COMMISSION DISCUSSION

Cori Allen said she had nothing further to add to the staff presentation.

Although not at issue, Commissioner Hough questioned whether the business had a Town tax license; Ms. Allen indicated that the Resort did, and Owens said she would look into that status on future applications. As a matter of interest, Owens pointed out that the site plan included in the agenda packet was dated 1985; it was submitted as an exhibit after staff inspected the property and confirmed that there have been no changes whatsoever to that site plan. In response to a question suggesting that the granting of a Use Permit in perpetuity would be the same as changing the zoning, staff explained that the advantage of the Use Permit is that it would allow the Town to continue to exercise control over the use of the property. Should there be any violations of the terms of the Use Permit, the Town could void the permit, whereas a change in zoning would create a vested right over which the Town would not have the same control.

Jenkins commented that staff did not believe there would be a problem for the Town should be Use Permit be approved with no time limit. The discussion also included the issue of the expense involved in requesting each renewal of a Use Permit.

The Commission discussed the comment from Yavapai County Flood Control regarding the requirement that the RV's should be "Road Ready" in preparation of a possible flood event. Ms. Allen volunteered how the emergency warnings were handled in response to the recent threat of flooding. It was suggested that the Town should require the property owner to notify the residents of the Flood Control requirement; countered with concern over the Town possibly undertaking liability by doing so, The members favored adding a stipulation that the property owner should notify all residents of the RV park of the requirement of the Yavapai County Flood Control agency so that the liability remains with the County agency. Owens noted that the Sign Code would allow placing informational signs at the two lower entry points of the Resort putting the residents on notice of that portion of the park being in a flood zone, and that the RV's should be "road ready" to remove from that area. Also, the existing signage at the park could be amended to reflect the requirement of Yavapai County Flood Control.

7. **Commission Informational Reports**:

Parrish commented on the recent extensive hurricane damage throughout the State; a good example of the destruction can be viewed at Clint Wells where an area about 5 miles wide and 20 miles long was seriously impacted and trees destroyed.

8. **Staff**
Owens noted that no meeting is scheduled for December; there will be a Regular Session in January.

9. **Adjournment**
On a motion by Freeman, seconded by Hisrich, the meeting was adjourned at 7:04 p.m.

_____
Joe Butner, Chairman

_____
Planning & Zoning

CERTIFICATION
I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Planning & Zoning Commission of the Town of Camp Verde during the Regular Session of the Planning & Zoning Commission of the Town of Camp Verde, Arizona, held on the 4th day of November 2010. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2010.

_____
Margaret Harper, Recording Secretary

9

TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: November 17, 2010

Meeting Type: Regular Session

☐ **Consent Agenda** ☒ **Regular Business**

Reference Document: Staff Report.

Agenda Title (be exact): Request for Council direction to proceed with the Abandonment, Expiration or Reconsideration of any Council approved Final and Preliminary Plats for the Simonton Ranch Master Planned Community Subdivisions:

Purpose and Background Information: There are currently (6) six subdivisions within the Simonton Ranch Master Planned Community that have Council approvals for Final and/or Preliminary Plats. The status of each of those subdivisions is provided below:

- Silverado: The Final Plat for the Silverado Subdivision was recorded on July 6, 2006. The Town's Subdivision Regulations, Article I.H1, states that "Council may revoke the Final Plat if no lots have been sold and if all improvements have not been made within (3) three years from the date of the Final Plat recording". There have been no improvements to or lots sold for the Silverado Subdivision.
  The current Title Report shows that the current owner is Investors Mortgage Holder (IMH)Special Asset NT 228, LLC. Staff has met with a representative of (IMH) and have discussed the intent of returning the subdivision to the Council for direction to Abandon the subdivision and Revert to Acreage.
- Homestead & River's View both have a Council approval for their Final Plats on October 25, 2006. Neither of these Final Plats were recorded. Under Article IV of the Town's Subdivision Regulations, "Within 180 days of approval by the Council, the owner/subdivider shall provide all required materials and demonstrate that all conditions of plat approval have been met and the properly examined plat is presented to the Town Planning & Zoning Director for recording. If this is not done, the developer shall present a written status report to the Director who may administratively grant a six (6) month extension of time. At the end of (1) one year if the conditions of approval have not been satisfied and the plat is not presented or found acceptable for recording the final plat shall be referred to the Town Council for action".
- Water's Edge received a Preliminary Plat approval by Council on September 27, 2006.
  Summerset received a Preliminary Plat approval by Council on March 28, 2007.
  Elk Creek received a Preliminary Plat approval by Council on July 26, 2006.
  Per Article III.O.B of the Town's Subdivision Regulations, a Preliminary Plat approval is valid for a period of (24) twenty four months. Each of these three subdivisions made Final Plat submittals but did not meet all the requirements and/or conditions of submittal. Per Article IV.1.C of the Town's Subdivision Standards, "Upon application to the Commission and prior to the expiration of the Two (2) year (Preliminary Plat) limit, if a Final Plat has not been submitted and approved for any part of the approved Preliminary Plat, extensions of time may be granted by the Council in (2) two years increments, if the subdivider is actively pursuing and/or processing a final plat. If such action is not taken, then all proceedings relating to the plat shall be terminated and a Preliminary Subdivision Plat would be required to be submitted and approved prior to processing the final subdivision plat".

Recommendation (Suggested Motion): Move to direct or not direct staff to take the Silverado Subdivision to the Planning and Zoning Commission to consider the subdivision for abandonment and reversion to acerage, to bring the Homestead & River's View Subdivisions to the Council for Action and to void the approval of the Preliminary Plats for the Water's Edge, Summerset and Elk Creek Subdivisions within the Simonton Ranch Master Planned Community.

Attorney Review: The Town Attorney has reviewed the proposed actions and has approved of the processes as provided in the Town's Subdivision Regulations.

Attorney Comments: N/A

Submitting Department: Community Development Department

Contact Person: Michael Jenkins, Acting Community Development Director
Action Report prepared by: Michael Jenkins

10

TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: November 17, 2010

Meeting Type: Regular Session
☐ **Consent Agenda** ☒ **Regular Business**

Agenda Title: Discussion, consideration and possible direction to the Manager relative to each of the potential Town projects.

Staff Resource: Russ Martin

Purpose and Background Information:
I previously requested Council prioritize, from your individual perspective, a list of pending Town projects. Your rankings (in numeric valuations) have been compiled and averaged with respect to both the priority and suggested time frame in which to complete the project (attachment).

I am seeking Council's direction relative to the top 10 or so projects. I am hoping to get council status of the projects that were prioritized and what Council would like to be the next step to move those priorities forward.

Recommendation:
Direct/Identify expectations for the Manager relative to each of the pending priority Town projects identified in the attached list.

Finance Review: ☐ **Budgeted** ☐ **Unbudgeted** ☒ **N/A**

Finance Director Comments

Attorney Review: ☐ **Yes** ☐ **No** ☒ **N/A**
Attorney Comments: N/A

Submitting Department: Administration
Action Report prepared by: C. Brown

Contact Person: Russ Martin

Pending Town Projects - For Prioritization

November 17, 2010 Council Meeting

Project Description

Economic Development
Master Contract Template(s)
Water Rights Establishment
Risk Management Policies and Procedures
Capital Improvement Project (CIP) Survey *(note: newly added)*
Code Enforcement
Policies on Property Acquisition/Acceptance/Disposal
Investment Policy
Master Facilities Use Agreement w/School District
Town Initiated Rezoning (Non-conformances)
Rio Verde Remodel (Construction)
Downtown Revitalization Plan
New Park Development
Finnie Flat Road Design (Corridor Plan)
Rezzonico Park Development
Senior Center Upgrades
Town Center Plan Update/Redo
Trail Development
General Plan Update (Absolutely Due 2015)
Sanitary District Consolidation
Water Company Purchase
Teen Center

by cjb 11/10/10

Manager's Office

Memo

To: Mayor and Council

From: Russ Martin, Town Manager

Date: October 27, 2010

Re: Project Priority List to be Agendized at the November 17th Council Meeting

---

Since our initial retreat two months ago, I have tried to identify the Town's numerous pending projects, ideas, opportunities, etcetera (please see my list below). The list incorporates:

- Items from the March 24, 2010 memo to Council relative to pending, substantive or quasi substantive projects; and
- Projects suggested to me by people I have met (officials, citizenry and staff) since my arrival in Camp Verde. Some of the items are in incorporated in the Town's FY 10/11 CIP Budget; many are not. Some items may be long-term projects with no absolute timeframe.

I understand that there may be history behind some of the projects and this is in no way an attempt to "rehash" any specific decision or project.

I am requesting your feedback with respect to ranking the 'top 10' or so projects for the purpose of discussion, consideration and direction (to me) at the Town's November 17th Council Meeting in order that I can do the following:

1. Focus on task-oriented projects beyond the day-to-day management issues; and
2. Progress with your 'top 10' priorities and other projects as time allows; and
3. Be accountable to Council.

To prioritize the top 10 items, please take some time and label your priorities on the list with the characters from the table below i.e. 1, 2 or 3 and A, B, or C:

Projects	**Next to each of the projects indicating priority overall**
Project "1" (High Priority) or "2"(Medium Priority) or "3" (Low Priority)	Project "A" (Next 6 months) or "B" (6 to 18 months) or "C" (next year or two or more) indicating that same project's priority in time (sooner rather than later)

EXAMPLE:

1 – 3 (Priority)	A – C (Time)	Project Description
3	A	Russ's Haircut
2	C	Russ's Office Decoration
1	B	Russ's Wardrobe Makeover

Town of Camp Verde Project List

1 - 3	A - C	Project Description
____	____	Finnie Flat Road Design (Corridor Plan)
____	____	Rio Verde Remodel (Construction)
____	____	Town Center Plan Update/Redo
____	____	Water Company Purchase
____	____	New Park Development
____	____	Code Enforcement
____	____	Sanitary District Consolidation
____	____	Investment Policy

____	____	Senior Center Upgrades
____	____	Risk Management Policies and Procedures
____	____	Water Right Establishment
____	____	Master contract template(s)
____	____	Economic Development
____	____	Trail Development
____	____	Rezonico Park Development
____	____	Downtown revitalization plan
____	____	Town initiated rezoning (Non-conformances)
____	____	General Plan Update (Absolutely Due 2015)
____	____	Master facility use agreement w/school district
____	____	Teen Center
____	____	Policies on Property acquisition/acceptance
____	____	(Other) _____
____	____	(Other) _____
____	____	(Other) _____
____	____	(Other) _____

If you wish to discuss the project prior to prioritizing it, please circle the project name. In addition, feel free make a note or two next to the item to clarify your response e.g. give me the status of the last time it was discussed.

I am hoping that, eventually, you would give these items a priority ranking from 1 to 100; however, I am sure that is not possible and would be more time consuming then it is worth.

I have also provided the following list so you know that I am aware of these projects/issues you have previously given direction to me or former staff to complete. This may not be a comprehensive list, but it helps me to keep track of current issues.

Issues/Projects currently underway and already prioritized/implementing

- Property Inventory (for use or sale)
- Fireworks Action
- Computer System Upgrade Cont'd (Library networked w/Town, etc.)
- Financial Procedures
- Sanitary District Lease (Agreement/Understanding for its sublease)
- Library Application/Financial Review/Construction
- Silverado Development Clarity
- Sidewalk Projects – Hollamon, Finnie Flat, Hwy 260
- Storm Water Projects - Finnie Flat and Clear Creek
- Public Works Land Purchase
- INCODE software implementation
- Town Code Revisions
- Finance Director
- Planning & Zoning Code Revision
- Engineering Standards (District/Company Regs. Incorporated/Referred to)
- (Other) _____
- (Other) _____

Thank you for taking the time to review and prioritize the first list above. Please return the ranking to me by **Wednesday, November 3**. Providing the information by November 3rd will give Carol and I an opportunity to review and identify Council's project prioritization by the November 17th meeting. I hope this exercise is mutually beneficial.

If you have any questions, comments or concerns regarding this matter, please feel free to contact me via the information below.

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russ.martin@campverde.az.gov

cc: Town Clerk Debbie Barber