

**ACTIONS TAKEN
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, NOVEMBER 17, 2010
6:30 P.M.**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Council Hears P&Z Matters – October 27, 2010
- 2) Special Session – October 20, 2010
- 3) Regular Session – October 20, 2010

b) Set Next Meeting, Date and Time:

- 1) November 24, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**
- 2) December 1, 2010 at 6:30 p.m. – Regular Session
- 3) December 15, 2010 at 6:30 p.m. – Regular Session
- 4) December 22, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**

c) Possible approval of the Technical Assistance Contract with Northern Arizona Council of Governments for administrative services relative to the Community Development Block Grant (CDBG) Hollamon Street project and with the CDBG application. This is a budgeted item in the CDBG fund. Staff Resource: Debbie Barber

d) Possible award of bid for Project #10-086, Pavement Markings 2010 through 2013 and authorization for the Mayor to execute the contract documents for the low bidder, Traffic Safety, Inc. This is a budgeted item. Staff Resource: Ron Long

e) Possible approval of an Intergovernmental Agreement with the Governor's Office of Economic Recovery and authorization for Marshal Smith to execute contract documents and administer a grant in the amount of \$47,500 to purchase a K-9 vehicle and associated equipment. Because there was no allocation in the FY 10/11 Budget for unanticipated grant fund revenues/ expenditures, approval will necessitate a reallocation from the COPS line item in the Federal Grant Funds (that was not awarded) to a line item for the Economic Recovery Grant that the Town has been awarded. Staff Resource: David R. Smith

f) Possible approved of Resolution 2010-813, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring and adopting the results of the Special Election held on November 2, 2010.

On a motion by Roulette, seconded by Garrison, the Consent Agenda was unanimously approved as presented, with the correction to the October 27, 2010 Minutes as requested by Garrison.

Garrison requested a correction to the Minutes of October 27, 2010, to reflect that, in response to a question from Garrison, Tammy Dewitt said that the reason the Town was not notified when the Town's representative resigned from their Commission on Trails, they "did not have any clue who to contact," so no one was contacted.

5. **Special Announcements & Presentations**

a) Welcome to the new businesses:

- NCR Corporation - DVD Rentals/Kiosk - 565 1st Finnie Flat Rd, Camp Verde
- Verde Entertainments - Festival Sponsor - 2530 S. Anapaya, Camp Verde
- APS Energy Services Company Inc. – Contractor - Tempe
- Burris Sandbird Company - Sand Art – Dewey-Humboldt
- California Hotwood inc dba Canyon Wood Supply – firewood - 1608 Murdock Rd, Camp Verde
- RCC Holdings LLC dba Builders Choice Carpet One – flooring - Prescott Valley
- Camp Verde Cottage LLC - Vacation House Rental - 2570 S. Anapaya, Camp Verde
- Arrow Plumbing - Plumbing Contractor - Cornville
- CJMZ LLC dba The UPS Store – shipping - 455 Finnie Flat Rd, Ste. E, Camp Verde
- Go Wireless Inc. - cellular phones - 1620 SR 260, Camp Verde
- A. H. Hickman Company – contractor - Goodyear
- Camp Verde Trading Post "Thrifty" - Thrift Store - 873 Howard Rd, Camp Verde

- **Meridian Rehabilitation Inc. – Outpatient Therapy Clinic – SR 260, Camp Verde**
Kovacovich announced the names of the new businesses, and welcomed them to the Town of Camp Verde.

Garrison asked Town Clerk Barber whether the Council would know if a business as listed was new or renewal of a license; Barber said that the ones that are closed are indicated in the agenda packet.

6. **Council Informational Reports.**

Whatley first congratulated the Camp Verde football players for their recent excellent showing in the play-offs. She relayed the Sewer District's gratitude for road improvements by the Town. Whatley reported that she attended the Central Arizona Land Trust meeting on November 6th.

Garrison reported that the Arizona State Parks Board granted an extension to the Prescott U. S. Forest for the grant for Copper Canyon Trailhead; it is anticipated that the project will go out to bid by the end of this year. With the recent elections concluded, Garrison reminded everyone that the election season for Camp Verde is coming up and urged all those interested in participating in Town government to pull a packet and start getting signatures that will have to be turned back in by December 8, 2010 in order to get on the ballot. She reported on attending a very interesting meeting on Protecting the Family Agricultural Lands in the Verde, as well as attending the NACOG meeting that included working on the audit. It appears that for the year 2016 ADOT will be limited to only \$500,000 for rural major road construction. Head Start was also reviewed at the NACOG meeting; the final report will be out in two weeks. Garrison will submit the audit document to the Town Clerk for review by anyone interested. Garrison also gave an update on the actions at the Education Foundation meeting she attended today.

German said she attended the Chamber of Commerce meeting on October 21st; they were in the process of electing new officers for next year. There is another collaborate meeting scheduled by the YAN on November 30th for Destination Drivers. Information from the Chamber meeting tomorrow will be reported at the next Council meeting. German attended the Superintendent's meeting this morning; a presentation on Verde Valley Academy for Career and Technology Education was given; VVACTE involves the three major high schools, Camp Verde, Sedona and Mingus Union. The next meeting will be in January.

Kovacovich wished everyone a Happy Thanksgiving next week.

6(a). **Call to the Public for Items Not on the Agenda**

(Comments from the following individuals are summarized.)

Steve Goetting thanked everyone for coming to the Spider movie, and described the plans for getting the next project going, the Pecan & Wine Festival scheduled for February 11-13. Pecan prices are higher this year, and a good crop of pecans is anticipated. All the non-profits in Town will have a free area available by the Gazebo, and a car show is being organized with the Lions. Goetting distributed copies of a flier for the Pecan & Wine Festival event, and copies of brochures for those interested in supporting the new Verde Valley Archaeological Center organization that has just received its 501(c)3 status.

Justin Wertz again spoke to the Council as a reminder of his continuing efforts to encourage development of a skateboard park that will benefit both the community and support its youth aiming toward the professional ranks.

There was no further public input.

7. **Discussion, consideration, and possible recommendation of approval to the Arizona Department of Liquor Licenses and Control of the Series 9 application as submitted by Bashas' Inc. located at 650 W. Finnie Flat Road.** Staff Resource: Debbie Barber

On a motion by Garrison, seconded by Whatley, the Council unanimously recommended approval of the Liquor License application for Bashas located at 650 W. Finnie Flat Road in Camp Verde.

8. **Public Hearing, discussion, consideration, and possible approval of Resolution 2010-820, a resolution of the Common Council of the Town of Camp Verde, Arizona, approving Use Permit 2010-**

02, amending Use Permit PZ 96-02 for parcels 403-19-205, 403-19-013H, 403-19-013J, 403-19-013Q, and 403-19-207 to allow for the continued operation of the Camp Verde RV Resort and to continue with no time limit. Any changes to these uses must come before the Planning & Zoning Commission and Council for approval. The property is located at 1472 Horseshoe Bend Drive. Staff Resource: Mike Jenkins

On a motion by German, seconded by Roulette, the Council unanimously approved Resolution 2010-820, a Use Permit 2010-02, amending Use Permit PZ 96-02 for parcels 403-19-205, 403-19-013H, 403-19-013J, 403-19-013Q, and 403-19-207 to allow for the continued operation of the Camp Verde RV Resort and to continue with no time limit; any changes to these uses must come before the Planning & Zoning Commission and Town Council for approval.

There was no public input.

9. **Discussion, consideration, and possible direction to staff relative to proceeding with the abandonment, expiration, or reconsideration of any Council-approved final and preliminary plats for Simonton Ranch Master Planned Community Subdivisions.** Staff Resource: Mike Jenkins

On a motion by Garrison, seconded by German, the Council unanimously directed staff to take the Silverado Subdivision to the Planning and Zoning Commission to consider the subdivision for abandonment and reversion to acreage, to bring the Homestead & River's View Subdivisions to the Council for action, and to void the approval of the Preliminary Plats for the Water's Edge, Summerset and Elk Creek Subdivisions within the Simonton Ranch Master Planned Community.

10. **Discussion, consideration and possible direction to the Manager relative to each of the potential Town Projects, including but not limited to Economic Development, Master Contract Template(s) Water Rights Establishment, Risk Management Policies and Procedures, Capital Improvement Project (CIP) Survey, Code Enforcement, Policies on Property Acquisition/Acceptance/Disposal, Investment Policy, Master Facilities Use Agreement with School District, Town Initiated Rezoning, Rio Verde Remodel, Downtown Revitalization Plan, New Park Development, Finnie Flat Road Design (Corridor Plan), Rezzonico Park Development, Senior Center Upgrades, Town Center Plan Update/Redo, Trail Development, General Plan Update, Sanitary District Consolidation, Water Company Purchase, Teen Center.** Staff Resource: Russ Martin

The Town Manager was unanimously directed pursuant to the following summary: Policies will be addressed, hopefully on January 7th, try to bring in a draft to begin working on some of those projects that are unfunded; it will be a part of a Capital Improvements discussion. Direction to do an Open House, to start that process as soon as possible to work on projects that need money for this community. In connection with the discussion on Code Enforcement, the Manager is to come back to Council with a different policy for complaints so that enforcement could be opened up to complaints that necessarily would require the person to have any association with the complaint; he will look into that and see if staff could bring something in the near future, long time, Code Enforcement, in a process including changes that the Town will be making the Land Use Code. Contracts with the School District, and the Master Contracts are to be put together and presented on an agenda for review; the process for those will be in a Work Session and then presented for consideration; the Council will see those in the next few months, over time. Finally, as to the economic development discussion, the Manager will need to come up with some process to be able to assemble a group to express their opinions, maybe an Open House discussion type of event to encourage more public participants, minds and brains in the room, to start a process as yet undefined, but to be worked on and evolved, and perhaps another future Work Session for the Manager to share more ideas or options.

11. **Call to the Public for Items not on the Agenda.**
(Comments from the following individual are summarized.)

Steve Ayers gave an update on the Centennial project created by Council resolution a year and a half ago; the group is meeting about every month, and would like to schedule a time at the December 1 meeting to

give a formal report. *Martin confirmed that the Town Clerk noted that request.*

There was no further public input.

12. **Advanced Approvals of Town Expenditures.**

There were no advanced approvals.

13. **Manager/Staff Report**

Staff is working hard to take different times off at the end of the year to make sure every office is covered; if anyone has any issues, Martin will not be leaving the State during the holidays through Christmas and is available for anyone to contact him. There will be a meeting on December 1 and the 15th; some of the final issues on the financial audit will be covered at the second meeting in December, which will be important for everyone to attend.

14. **Adjournment**

On a motion by Garrison, seconded by German, the meeting was adjourned at 8:22 p.m.