

ACTION AGENDA
Regular Session & Public Hearing
THE PLANNING AND ZONING COMMISSION
TOWN OF CAMP VERDE 473 S. MAIN STREET
COUNCIL CHAMBERS STE. 106
THURSDAY, OCTOBER 4, 2018 6:30 PM

1. Call to Order

Vice Chairman Helm called the meeting to order at 6:34 p.m.

2. Roll Call

Vice Chairman Teresa Helm, Chairman B.J. Davis (via telephone at 6:55pm), Commissioners, Jim Hisrich (via telephone), Greg Blue, Bruce George, Steve Vanlandingham (6:42pm) and Chip Norton are present.

Also Present

Community Development Director Carmen Howard, Town Planner Melinda Lee, and Recording Secretary Jennifer Reed.

3. Pledge of Allegiance

Commissioner Norton led the Pledge.

4. Consent Agenda

Motion was made by Commissioner Blue to accept the consent agenda as presented. Second was made by Commissioner George. **Motion** carried unanimously with Chairman Davis, Vice Chairman Helm, Commissioners Hisrich, Blue, George, Vanlandingham, and Norton approving.

5. Call to the Public for Items Not on the Agenda

No public comments were made.

6. Review of October 1, 2018, Field Visit to Howard Ranch for information gathering about Use Permit for Agri-Tourism.

7. Public Hearing Item:

Public Hearing, Discussion, and Possible Recommendation to the Town Council regarding an application submitted by Carmen Howard, property owner, for a Use Permit for Agri-Tourism in an RR-2A (Residential: Rural, 2-Acre Minimum Lot Size) District, to develop a tiny-house-on-wheels, vintage recreational vehicle community, and agricultural events. The property is approximately 15 acres and is located at 3380 W. Cloverleaf Ranch Road; Parcel numbers 403-23-001X and 403-23-001Y, in Camp Verde, Yavapai County, Arizona. – Resource: Planner Melinda Lee

Declare Actions:

Public Hearing Open: 6:56 pm

Public Hearing Closed at 7:49 pm

Call for Motion:

Motion was made by Commissioner George to recommend approval of an application requested by the property owner, Carmen Howard, for a Use Permit for Agri-Tourism to allow for the development of a tiny-house-on-wheels, and vintage recreational vehicle community, and agricultural events up to a limit of thirty units and in perpetuity. Second was made by Commissioner Vanlandingham. **Motion** carried with, Vice Chairman Helm, Commissioners Blue, George, Vanlandingham, and Norton approving; Chairman Davis and Commissioner Hisrich abstaining.

7. Current Events

8. Staff Comments

9. Adjournment

Motion was made by Commissioner Blue to adjourn the meeting. Second was made by Commissioner VanLandingham. **Motion** carried unanimously with Chairman Davis, Vice Chairman Helm, Commissioners Hisrich, Blue, George, Vanlandingham, and Norton approving. Meeting was adjourned at 7:55 PM.