

**COUNCIL HEARS PLANNING & ZONING**

**SEPTEMBER 26, 2007**

**ADDITIONAL INFORMATION**

**ITEM 4d.**

SINCE 1945



ARIZONA  
ENGINEERING  
COMPANY

Civil Engineering  
Land Surveying

September 24, 2007

Ron Long  
Town of Camp Verde  
395 S. Main Street  
Camp Verde, AZ 86322

**Project Number:** 07TOCV00

**Project Name:** Town of Camp Verde On-Call Civil Engineering Services

Dear Ron,

Arizona Engineering Company values its ongoing relationship with the Town of Camp Verde. We are pleased that the Town would like to renew our on call contract for civil engineering and land surveying services for the Town of Camp Verde. We consider this assignment to be an honor and a privilege. You can count on us to do our very best to deserve the confidence that the Town has placed in us.

Our contract to provide civil engineering and surveying services for the Town permits us to submit a revised rate schedule annually.

The purpose of this letter is to request authorization to amend the hourly rates that are the basis for our charges to the Town to take into account the increase in the cost of doing business that we have experienced since 2006. The Terms and Conditions of our master agreement with the Town of Camp Verde will not be affected by this proposed change.

We propose a two tiered system of rates, plus expenses.

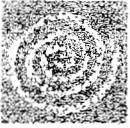
**Tier 1 – Discounted Basic Services.** Basis Services include regular visits to Camp Verde, attending Council and Commission meetings, assisting the Town Staff with routine technical issues, minor design sketches, survey assignments less than one day duration and general technical and staff support for the Town Engineer. We propose to charge for Basic Services at our Standard Hourly Rates less a 25 per cent discount.

**Tier 2 – Direct Project Services.** Direct Project Services refers to design and surveying services rendered in support of budgeted projects. Holloman Street and Townsite Streets are examples of these types of projects. For projects of this type, we will prepare a scope of work and fee payment. Our fee proposals for Direct Project Services will be based on our Standard Hourly Rates.

Our schedule of hourly rates and expenses are attached. If the proposed rates meet with the Town's approval please indicate acceptance of these rates by signing in the space provided below.

Please call me if you have any questions on our new rates. Once our new rates have been approved, they will remain in effect until September 30, 2008. They may be revised after that date by our mutual consent. Thank you for the opportunity to be of service to the Town of Camp Verde.

1501 South Yale Street, Suite 101 • Flagstaff AZ 86001 • 928-774-7179 • Fax 928-779-1041  
706 East Bell Road, Suite 201 • Phoenix AZ 85022 • 602-493-1009 • Fax 602-493-0099  
[www.arizonaengineering.com](http://www.arizonaengineering.com)



**Ron Long**

September 24, 2007

Projects which are being billed under the new rate structure will be assigned project numbers beginning with 07TOCVXX where "XX" is a sequential number beginning with 01.

Best regards,

**ARIZONA ENGINEERING COMPANY**

**ACCEPTED BY THE TOWN OF CAMP VERDE**

Thomas E. Smith, P.E.  
Vice President – Engineering Services

\_\_\_\_\_ Date

\_\_\_\_\_ (Please Print or Type Name and Title)

[tsmith@arizonaengineering.com](mailto:tsmith@arizonaengineering.com)

Attachments: 2007-2008 RATES FOR PROFESSIONAL SERVICES FOR THE TOWN OF CAMP VERDE



ARIZONA  
ENGINEERING  
COMPANY

ARIZONA ENGINEERING COMPANY	
2007-2008 RATES FOR PROFESSIONAL SERVICES FOR THE TOWN OF CAMP VERDE	
Tier 1 Rates	Tier 2 Rates
Discounted Basic Services (25% Discount from Standard Rates)	Direct Project Services
Principal.....	Principal.....
Sr. Project Manager.....	Sr. Project Manager.....
Project Manager.....	Project Manager.....
Project Engineer.....	Project Engineer.....
Design Engineer.....	Design Engineer.....
CAD/CADD Services.....	CAD/CADD Services.....
Engineering Intern.....	Engineering Intern.....
Survey Manager.....	Survey Manager.....
Project Surveyor (RLS).....	Project Surveyor (RLS).....
GIS Specialist.....	GIS Specialist.....
Survey Team Member.....	Survey Team Member.....
Senior Administrator.....	Senior Administrator.....
Clerical Support.....	Clerical Support.....
Graphic Design Services.....	Graphic Design Services.....
IT Services.....	IT Services.....