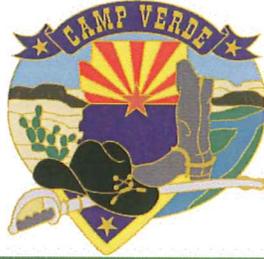


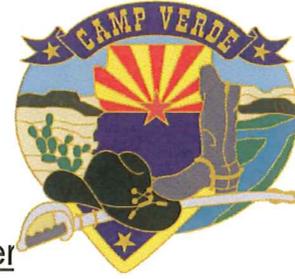
September 2009 Monthly Report



*Town Manager
Michael Scannell
928-567-6631 ext 102*

DEPARTMENT HEAD INFORMATION

<i>Clerk</i>	<i>Debbie Barber</i>	<i>ext 107</i>
<i>Finance Director</i>	<i>Vacant</i>	<i>ext 104</i>
<i>Marshal</i>	<i>Dave Smith</i>	<i>ext 406</i>
<i>Engineer/Public Works</i>	<i>Ron Long</i>	<i>ext 129</i>
<i>Judge</i>	<i>Rodger Overholser</i>	<i>ext 128</i>
<i>Librarian</i>	<i>Gerard Laurito</i>	<i>567-3414</i>
<i>Recreation Supervisor</i>	<i>Lynda Moore</i>	<i>ext 132</i>
<i>Community Development</i>	<i>Vacant</i>	<i>ext 118</i>
<i>Special Projects Administrator</i>	<i>Matt Morris</i>	<i>ext 115</i>



Public Works Monthly Report for September

Streets Division: After cutting and patching the road on Industrial Dr. the crew used some of the millings that the Town received from ADOT to complete the overlay of Industrial Dr. Because the millings were used, along with mostly Town equipment and labor (a local contractor was employed to provide some additional trucking support) resulting in a significant savings to the Town. Thank you Street Crew! A Fog-Seal application was done to streets in Millwood Estates and the Preserves. Many man hours are consumed and the expense continues to rise to clean graffiti or replace road signs defaced by the public. Your help is requested: if you have information of anyone defacing Town property, please report it to the Marshal's Office.

Engineering: Parks/Recreation and Maintenance are now part of The Public Works Department; Ron is working with Mike Dumas and Linda Moore to facilitate the departmental integration. Discussions with SRP are underway to better understand the hydrology needs for the Community Park. Ron Long or staff members attended meetings of ZORC, ZTAC, ADOT Bridge Scour, VVTPO and NFIP FEMA Elevation Certificate Workshop.

Storm Water: The MS4 Report was submitted to the Arizona Department of Environmental Quality (ADEQ). This report is required annually to provide ADEQ a listing of stormwater activities and/or mitigation the Town undertakes to comply under our MS4 Permit. Heavy microburst activity on Middle Verde Rd. required grading, blading and dirt work to repair the natural drainage in this area. Four dead animals were removed from the road or ROW.

Parks/Recreation:

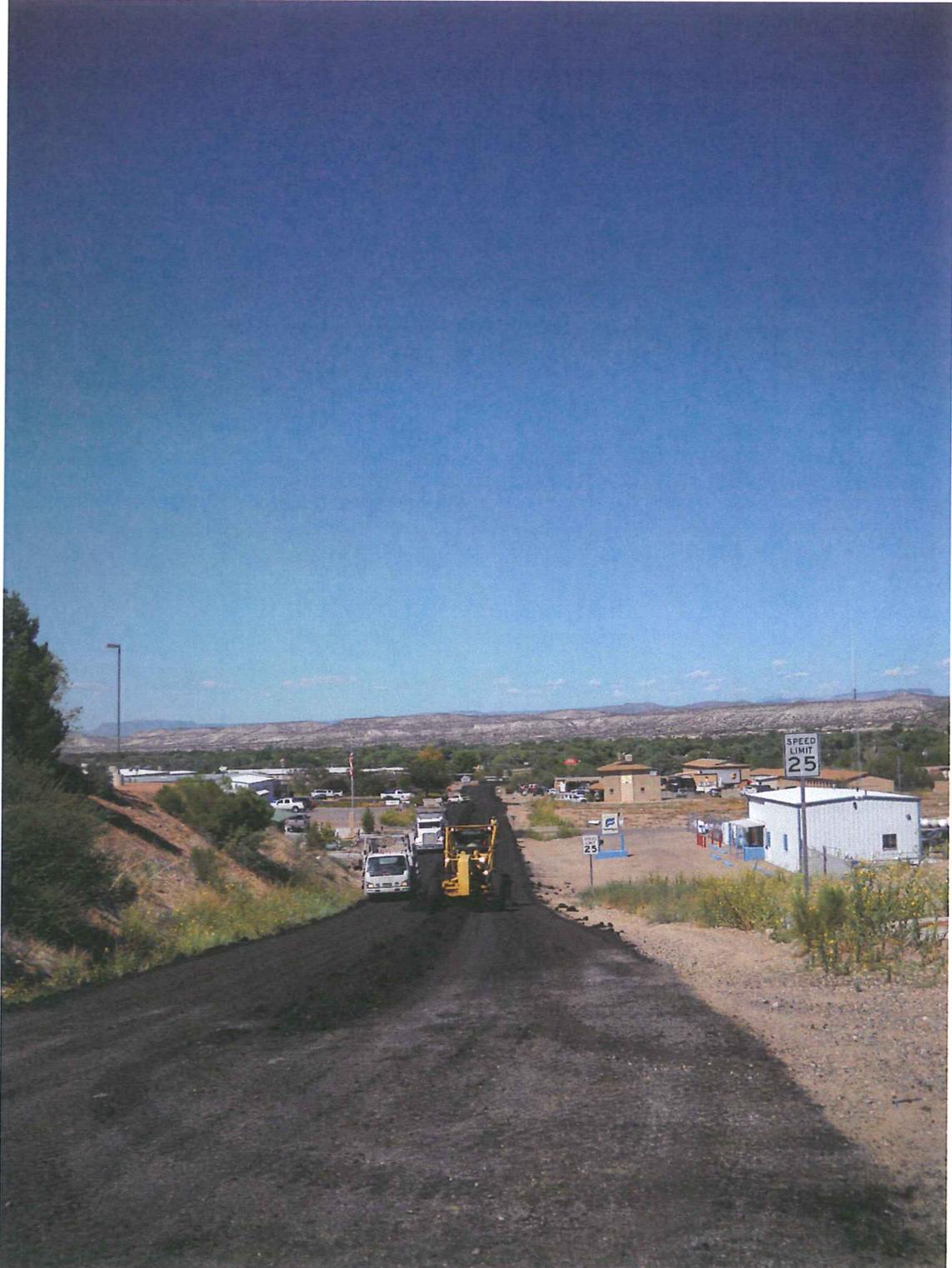
Registration is underway for the Grasshopper Basketball league for 1st thru 4th grades. Cost is \$35.00 per child and the deadline to sign-up is Oct. 24th.

Letters have been mailed to churches, clubs and business requesting candy donations for the annual "Trick or Treat Main Street". We appreciate all donations to the candy drive; anyone wishing to contribute to this fun event can drop off candy at the Parks & Recreation office. We will be closing down Main Street on Oct. 31st from 5pm-9pm to provide children in the community with a safe place to Trick or Treat.

Registration forms have been mailed out for the Christmas Craft Bazaar and the Annual Parade of Lights. Both events take place on Saturday, Dec. 12th. Staff is currently working to complete the details for Breakfast with Santa.

The Youth Center will close their doors on Oct. 2nd. In hopes of meeting the needs of the teens in our community, staff is working with Youth Count and the VISTA employee to try to find a non-profit who may be interested in entering into an agreement with the Town to take the Youth Center over.

Staff had a meeting with Camp Verde Promotions to discuss set-up and any needs they may have for Fort Verde Days. Staff will continue to work with the promoter to assist in making this a successful event for our community.



TOWN OF CAMP VERDE, STREETS DIVISION
September 2009, Industrial Dr. Overlay Project

TOWN OF CAMP VERDE DEVELOPMENT FEE MONTHLY REPORT: September 2009

TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER NON-RESIDENTIAL	SQ. FT.										
TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUE ACCOUNTS	POLICE	GEN GOV.	LIBRARY	PARKS & REC	FEES/MONTH	FEES YTD					
TOTAL REVENUE	\$275.00	\$578.00	\$549.00	\$1,225.00	\$2,627.00	\$12,886.00					
Year to Date Totals by Category	POLICE	GEN GOV.	LIBRARY	PARKS & REC							
	YTD Total	YTD Total	YTD Total	YTD Total							
	\$1,349.00	\$2,835.00	\$2,693.00	\$6,009.00							
TABLE ONE DEVELOPMENT FEES											
	Police	Gen Gov.	Library	Parks & Rec	Total						
Residential/Per Unit	Per Housing Unit										
Single Family	\$275.00	\$578.00	\$549.00	\$1,225.00	\$2,627.00						
Multifamily	\$300.00	\$630.00	\$599.00	\$1,336.00	\$2,865.00						
Mobile Home	\$249.00	\$523.00	\$497.00	\$1,109.00	\$2,378.00						
Non-Residential	Per 1,000 Square Feet										
820 Com/Shop Ctr 25,000 SF or less	\$1,336.00	\$312.00			\$1,648.00						
820 Com/Shop Ctr 25,001-50,000 SF	\$1,048.00	\$268.00			\$1,316.00						
820 Com/Shop Ctr 50,001-100,000 SF	\$917.00	\$234.00			\$1,151.00						
820 Com/Shop Ctr 100,001-200,000 SF	\$794.00	\$208.00			\$1,002.00						
820 Com/Shop Ctr over 200,000 SF	\$681.00	\$187.00			\$868.00						
710 Office/Inst 10,000 SF or less	\$527.00	\$420.00			\$947.00						
710 Office/Inst 10,001-25,000 SF	\$427.00	\$388.00			\$815.00						
710 Office/Inst 25,001-50,000 SF	\$364.00	\$367.00			\$731.00						
710 Office/Inst 50,001-100,000 SF	\$310.00	\$347.00			\$657.00						
720 Medical-Dental Office	\$841.00	\$380.00			\$1,221.00						

TOWN OF CAMP VERDE DEVELOPMENT FEE MONTHLY REPORT: September 2009

610 Hospital	\$409.00	\$317.00	\$726.00
770 Business Park	\$297.00	\$296.00	\$593.00
110 Light Industrial	\$162.00	\$217.00	\$379.00
140 Manufacturing	\$88.00	\$168.00	\$256.00
150 Warehousing	\$115.00	\$120.00	\$235.00
Other Non-Residential			
320 Lodging (per room)	\$131.00	\$67.00	\$198.00
565 Day Care (per student)	\$104.00	\$15.00	\$119.00
620 Nursing Home (per bed)	\$55.00	\$34.00	\$89.00

TOWN OF CAMP VERDE COMMUNITY DEVELOPMENT MONTHLY REPORT: September 2009

NAME	DESCRIPTION	ADDRESS	PARCEL #	PERMIT #	FEE	VALUE	YTD FEE	YTD VALUE	DATE
SFR									
Henson, Bill & Rh	SFR/Garage	3825 Dalton Gang	403-17-008W	2009254FP	\$2,719.10	\$341,688.00			9/21/2009
TOTAL	1	FY YTD SFR:	4		\$2,719.10	\$341,688.00	\$9,314.00	\$1,100,463.00	
MANUFACTURED HOMES									
Zvara, Glenda N.	Mfg Home	2945 S. Hilltop Dr.	404-15-042	2009258M	\$200.00	\$11,500.00			9/25/2009
TOTAL	1	FY YTD MFG HOI	3		\$200.00	\$11,500.00	\$600.00	\$66,500.00	
COMMERCIAL									
New Beginnings (Gas Yard Line	644 S. 7th St.	404-28-085B	2009260	\$50.00	\$420.00			9/24/2009
New Beginnings (Carport Addition	644 S. 7th St.	4014-28-085B	2009264C	\$206.00	\$8,500.00			9/30/2009
TOTAL	2	FY YTD COMMEI	11		\$256.00	\$8,920.00	\$1,499.25	\$79,757.50	
MISCELLANEOUS									
Ross, Sharon	Remodel SFR	4320 Clear Creek	404-13-426	2009212	\$662.65	\$35,000.00			9/7/2009
The Willows-Gan	Storage Addtn/Ran	1487 Horseshoe B	403-19-218A	2009246	\$153.25	\$7,130.00			9/2/2009
Sprueill, Elaine	Addition-AZ Room	1999 Rustlers Tr.	403-11-023	2009247	\$316.75	\$18,058.00			9/14/2009
Bowers, Jeffrey	Covered Patio	871 W. Azure Dr.	404-28-259	2009250	\$153.25	\$7,200.00			9/14/2009
Byler Homes, LLC	Block Fence	522 S. Longhorn C	404-28-376	2009252	\$83.25	\$2,280.00			9/22/2009
Wright, Ronald G	ZC-Shed	1067 Canal Circle	404-01-003	2009253	\$25.00	\$3,308.00			9/14/2009

TOWN OF CAMP VERDE COMMUNITY DEVELOPMENT MONTHLY REPORT: September 2009

Reddell, Heather	Electric Panel Repl	4067 Cripple Cree	404-13-348	2009257	\$50.00	\$500.00	9/23/2009
Zvara, Glenda M.	Electric Pedestal	2945 S. Hilltop Dr.	404-15-042	2009259	\$50.00	\$200.00	9/25/2009
Taylor, Paul & Sa	Addition to SFR	705 Azure Dr.	404-36-099	2009265	\$674.30	\$44,173.00	9/29/2009
Maiers, Gary & Pa	Gas Yard Line	2991 S. Aspen We	404-15-004	2009261	\$50.00	\$170.00	9/25/2009
Christopher, Shee	Sewer Yard Line	C-275 E.Cliffhouse C	404-30-153	2009263	\$50.00	\$2,200.00	9/28/2009
TOTAL	11	FY YTD MISC:	43		\$2,268.45	\$120,219.00	\$446,128.00
SIGNS							
Sound Investmen	Temporary Sign	Hwy 260 across fr	403-22-035G	2009249C	\$32.00	\$400.00	9/15/2009
TOTAL	1	FY YTD SIGNS:	4		\$32.00	\$400.00	\$19,308.35
MULT. FAMILY							
TOTAL	0	FY YTD MULT. F/	0		\$0.00	\$0.00	\$0.00
MONTHLY REVENUE SUMMARY:							
					REVENUE	FY YTD	ACCOUNT

TOWN OF CAMP VERDE COMMUNITY DEVELOPMENT MONTHLY REPORT: September 2009

COPIES								
PLANNING & ZONING HEARINGS	\$3.00	\$3.25		01-40-50-4100				
PERMITS	\$250.00	\$315.00		01-40-50-4141				
PLAN REVIEW	\$5,443.55	\$10,989.65		01-40-51-4143				
ZONING CLEARANCE FEES	\$2,749.65	\$5,625.54		01-40-51-4140				
ENGINEER PLAN REVIEW	\$315.00	\$610.00		01-40-51-4141				
SIGNS	\$0.00	\$0.00		01-40-40-4140				
ZONING FINES	\$32.00	\$314.00		01-40-51-4141				
PENALTY FEES	\$25.00	\$1,000.00		01-40-50-4142				
RECORDING FEES	\$0.00	\$0.00		01-40-51-4143				Building without permit
TOTAL REVENUE	\$8,818.20	\$33,613.88						

TOTAL PERMITS FOR MONTH: 16
EMPLOYEE TRAINING:

ZONING COMPLAINTS FOR THE MONTH:

- Files Continued from Previous Month 7
- New Files (started/investigated) 8
- Files Closed (in compliance) 13
- Property Inspections Performed 24
- Zoning Violations Issued 3
- Courtesy Letters Sent 17
- Citations Issued 0
- Civil Hearings 2
- Criminal Complaints Filed 0

MISCELLANEOUS DUTIES PERFORMED

- Zoning Clearances 12
- Misc. Site Inspections 12
- Misc. Meetings 45
- Town Postings 6
- Business License Review 18
- Business License Site Inspections 0
- Document Transmittals 4

PLAN REVIEWS FOR THE MONTH: 11
INSPECTIONS FOR THE MONTH: 92
VIOLATIONS FOR THE MONTH: 0

TOWN OF CAMP VERDE COMMUNITY DEVELOPMENT MONTHLY REPORT: September 2009

Grading w/o permit:
Building w/o permit:

	Building	Planning	Total
PHONE CALLS RECEIVED:	314	473	787
CUSTOMERS ASSISTED:	133	58	191

Revised 08/09

Camp Verde Marshal's Office
Monthly Statistical/Activity Report

Incidents	Sept 08	Sept 09	Fiscal Year-to-date
Abandoned Vehicles	4	6	11
Alarm	21	23	43
Assaults - Felony	1	0	17
Assaults - Misdemeanor	6	3	4
Animal Calls	80	80	240
Alcohol Offenses	7	0	7
Agency Assists	25	15	82
Attempt to Locate	6	12	34
Burglary - Residence	2	2	16
Burglary - Business	1	0	2
Citizen Dispute/Assist	44	63	175
Child Abuse/Neglect	1	0	1
Civil Problem	1	1	4
Criminal Damage	15	15	36
Controlled substance/Drugs	0	4	9
Dead Body	1	0	6
Disorderly Conduct	10	8	20
Domestic Violence	8	11	48
DUI - alcohol or drugs	5	3	15
Fraud	7	7	13
Fire	0	1	2
Fireworks	1	0	4
Harassment	7	6	20
Juvenile runaway	3	2	6
Juvenile problems	11	8	30
Kidnapping/Custodial Interference	0	0	3
Lost or Found property	8	7	21
Littering	4	3	8
Missing Person	1	0	4
Misc. Incident	58	48	96
Noise Disturbance	14	2	7
Parking problem	3	5	14
Recovered Stolen Vehicle/Property	0	2	4
Serve Court Papers	2	3	15
Sex Offenses	3	2	4
Suicide	5	2	5
Suspicious activity	43	59	185
Traffic Accidents	17	17	53
Traffic Hazards	8	1	5
Traffic Offenses	128	157	461
Threatening	2	4	14
Trespassing	13	6	18
Theft	12	18	62
Auto theft	2	1	7
Violation of Court Order	1	1	6
Warrant Arrest	1	10	22
Welfare Check/property check	11	12	38
Weapons Offense	9	6	11
Total Incidents	612	636	1908

Monthly Change = 3.92%

CLERK'S OFFICE
SEPTEMBER 2009

	2002	2003	2004	2005	2006	2007	2008	2009
<u>Business Licenses:</u>								
Renewals paid	24	31	51	38	20	41	36	33
New Licenses Issued	N/A	5	6	11	10	6	9	10
Business Licenses On File	451	446	475	523	537	541	572	574

Information Requests:

In house	19	7	18	41	22	15	17	19
Public	14	2	6	5	4	2	6	1
Totals	33	9	24	46	26	17	23	20

Hours Research

	47	1	10*	12	7	3	8	1
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Citizen Complaints

	3	0	0	0	1	0	3	0
Zoning Complaints	N/A	10						

Customer Assistance

	189	143	88	315	252	285	318	257
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Meetings

Council Regular	3	3	2	3	3	3	3	3
Council Special	N/A	N/A	N/A	N/A	0	1	3	2
Council Executive	N/A	N/A	N/A	N/A	2	2	3	2
Council Work	0	5	4	5	0	0	0	1
Amended Agenda	N/A	N/A	N/A	N/A	3	2	5	1
Additional Information	N/A	N/A	N/A	N/A	4	6	2	4
Public Notices	N/A	N/A	N/A	N/A	0	0	2	1
Commissions & Committees	4	5	5	5	6	7	6	1
Total for Month	7	13	11	13	18	21	24	15

Ordinances

	2	1	1	2	4	1	1	1
Resolutions	2	0	3	2	2	1	4	3

CLERK'S OFFICE
SEPTEMBER 2009

SPECIAL PROJECTS FOR SEPTEMBER:

Sharon worked with Camp Verde Promotions on Fort Verde Day Vendors
Processed Special Event Permit for Bird Show held on September 19, 2009
Commission Appreciation Dinner on September 1, 2009
Worked on Special Event Procedures and Handbook
Worked on correcting Town Code with Track Changes adding Ordinances

New Business License Issued

NAME OF BUSINESS	Physical Address	LIC#	City/Town	Type of business
Walgreens #12385	475 W. Finnie Flats Rd	1908	CV	Retail
Henson Contracting Company	7150 Yancey Lane	1909	Flagstaff	Contractor
Thee Place	4020 N. Cherry Rd	1910	CV	Restaurant
Safeguard Security & Communications Inc	8454 N. 90th St	1911	Scottsdale	Security Systems
Tazco Diversified Corp dba Tazco Towing	375 S. 6th St	1912	Cottonwood	Towing
Fogelson Construction Company Inc.	1125 Blue Sage Way	1913	CV	Contractor
JP Mobile Homes	313 Huachuca Blvd	1914	Huachuca	Mobile Home setup/repairs
Midkiff Plumbing Inc.	195 W. Cecil Ln	1915	Cottonwood	contractor
Blevins Backhoe Service	633 Lamarcia	1916	CV	Contractor
Superior Commercial Cleaning	2020 W. Park Verde	1918	CV	Janitorial

CERTIFIED MUNICIPAL ELECTION OFFICIAL

Certificate of Achievement
awarded to

Sharon McCormick

for successful completion of the three-year training program
and the requirements prescribed by the

ARIZONA MUNICIPAL CLERKS' ASSOCIATION
AND
THE LEAGUE OF ARIZONA CITIES AND TOWNS



Mary Jo Kief
Mary Jo Kief, MMC, President (2009-2010)
Arizona Municipal Clerks' Association

Ken Strobeck
Ken Strobeck, Executive Director
League of Arizona Cities and Towns

Dated this 22nd day of September 2009

**MINUTES DRAFT
SPECIAL SESSION
THE PLANNING AND ZONING COMMISSION
TOWN OF CAMP VERDE COUNCIL CHAMBERS
THURSDAY August 27, 2009
6:30 PM**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Commission motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**
The meeting was called to order at 6:30 p.m.

2. **Roll Call**
Chairperson Butner, Vice Chairperson Hisrich, Commissioners Buchanan, Parrish and Freeman were present.

Also Present: Acting Community Development Director Mike Jenkins, Asst. Planner Jenna Paulsen, newly-appointed Commissioners Michael Hough and Chip Norton, and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**
The Pledge was led by Freeman .

4. **Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.
 - a. **Approval of Minutes:**
July 16, 2009 Special Session
 - b. **Set Next Meeting, Date and Time:**
September 3, 2009 – Scheduled Regular MeetingOn a motion by Freeman, seconded by Parrish, the Consent Agenda was unanimously approved as presented.

Asst. Planner Paulsen advised the Commission that no items have been scheduled for the September 3, 2009 regular meeting; the members will be notified of cancellation of that meeting.

5. **Call to the Public for Items not on the Agenda**
There was no public input.

6. **Appointment of Liaison to the Design Review Board: For a 6 month term beginning June 23, 2009 thru December 22, 2009.**
On a motion by Hisrich, seconded by Parrish, the Commission unanimously voted to appoint Alan Buchanan as Liaison to the Design Review Board for a 6-month term beginning June 23, 2009 through December 22, 2009.

Asst. Planner Paulsen explained that the two-month delay in scheduling the appointment of a Liaison was unavoidable because of recent changes in staff and quorum problems. In response to his immediate nomination as Liaison to the Design Review Board, Alan Buchanan said that he would enjoy continuing to

serve for the subject term, two months of which he has already completed.

7. Public Hearing, Discussion, Presentation and possible recommendation to Council on General Plan Amendment 2009-01: An application submitted by Marc W. DuBroy agent for The Willows, LLC, owners of parcel 403-20-169, 403-20-170 & 403-20-171 requesting a General Plan Amendment from low density to high density for approximately 2.61 acres located at 2119, 2093, & 2075 Mondale Lane.

On a motion by Hisrich, seconded by Freeman, the Commission unanimously voted to recommend to Council approval of General Plan Amendment 2009-01, an application submitted by Marc W. DeBroy, agent for The Willows, LLC, owners of parcel 403-20-169, 403-20-170 & 403-20-171 requesting a General Plan Amendment from low density to high density for approximately 2.61 acres located at 2119, 2093, & 2075 Mondale Lane.

STAFF PRESENTATION

Jenkins explained that the General Plan adopted by the community is a vision for the future and not a hard-fixed zoning, but a guide for the Commission and the Council in making decisions, and provides for public input. The first item on the agenda was a request to amend the General Plan from a low density to a high density development, which meets the criteria for a Minor Amendment. If approved, the next agenda item will be for the actual zoning map change for the PUD request from the applicant. The General Plan Amendment is the first step to include the subject three parcels into the Willows Development as an expansion to the current PUD development. Jenkins reviewed the responses from the required Neighborhood Meeting, including a concern about additional traffic and a question regarding a landscape buffer around the property; no letter in favor of or opposing the request has been received. Jenkins also reviewed the Town and County agency responses; their concerns have been satisfied.

PUBLIC HEARING OPEN

Applicant's Statement

Marc DuBroy said he had no presentation and was available to answer any questions the Commission might have.

COMMENT FROM OTHER PERSONS

Jim Bible said he had no opposition to the plan but wanted to be reassured that a change in zoning would not affect his property on Mondale. *He was advised that no action taken tonight would have any affect on his property.*

APPLICANT'S REBUTTAL

There was no rebuttal required.

PUBLIC HEARING CLOSED

Commission Discussion

The Commission questioned the applicant about the issues of screening and a landscape buffer, as well as an understanding by Mr. Bible that the applicant promised him there would be some fencing. During the discussion Mr. DuBroy said he planned to work with staff on directions for screening and landscaping as the development proceeds, and confirmed the location of the emergency access road off of Mondale Lane. Other plans for the development were discussed with Mr. DuBroy and John Keith, one of the owners, including the lot sizes, location of the septic systems, landscaping choices and density for buffers, and the size and type of fence that was contemplated. Jenkins reminded the Commission that the

next item will provide the opportunity for him to explain the many issues that can be addressed and resolved in discussing the PUD development phase, if the density change in the General Plan Amendment is approved. The members agreed that it appears from the staff documentation that all the requirements for a change in the General Plan Amendment have been met.

STAFF COMMENTS

There were no further staff comments.

8. **Public Hearing, Discussion, Presentation and possible recommendation to Council on Zoning Map Change 2009- 02: An application submitted by Marc W. DuBroy agent for The Willows, LLC, owners of parcel 403-20-169, 403-20-170 & 403-20-171 requesting a Zoning Map Change from R1-35 to a zoning of Planned Unit Development (PUD) for approximately 2.61 acres located at 2119, 2093, & 2075 Mondale Lane.**

On a motion by Freeman, seconded by Buchanan, the Commission unanimously voted to recommend to Council approval of Zoning Map Change 2009- 02, an application submitted by Marc W. DuBroy agent for The Willows, LLC, owners of parcel 403-20-169, 403-20-170 & 403-20-171 requesting a Zoning Map Change from R1-35 to a zoning of Planned Unit Development (PUD) for approximately 2.61 acres located at 2119, 2093, & 2075 Mondale Lane, **with the following stipulations:** Provide a six-foot high opaque fence surrounding the RV storage area; the buffer zone to contain as many bushes and landscaping items to make it as opaque and dense as possible in the rest of the buffering area, consisting of two alternating rows of larger plants for screening, with 15 to 20-foot spacing between the plants, filling in with smaller plants.

STAFF PRESENTATION

Jenkins commented on the format provided by staff for a motion for approval or denial of the request for the zoning change following further discussion; the Commission may add any stipulations it so chooses. Jenkins said the Zoning Map change is the second step in the request to include the subject three parcels into the Willows Development as an expansion to the current PUD development. Jenkins also reviewed the Neighborhood Meeting held and the Town and County agency comments as set forth in the preceding related item. Jenkins reviewed ways the Town can exercise great flexibility in working with the site planner to apply specific requirements allowed by the PUD designation.

PUBLIC HEARING OPEN

Applicant's Statement

Marc DuBroy again remarked that he is available to answer questions. Mr. DuBroy expressed an understanding of the range of requirements allowed in a PUD. There was discussion with Mr. DuBroy and Mr. Keith regarding their concept of appropriate landscaping and screening, as well as the issue of some possible fencing, and the location of the septic system. The applicants agreed with the suggestions by the Commission and will work with staff as the development moves forward.

COMMENT FROM OTHER PERSONS

There were no comments from other persons.

APPLICANT'S REBUTTAL

There was no applicant's rebuttal required.

PUBLIC HEARING CLOSED

Commission Discussion

The members further clarified their understanding with the applicants that the planned opaque fence, approximately 6 feet high, would be approximately 60 feet long on the west, and approximately 290 feet long from the south side of the emergency road, and an equal distance on the east side, with the septic disposal field an open space area without the need for screening.

STAFF COMMENTS

There were no further staff comments.

9. Discussion and update on Water Conservation regarding Council Direction of 2-06-08. (Mike Jenkins)

There was no action taken.

Jenkins reminded the members of the recent direction from Council to work on a Water Conservation plan. Jenkins and Paulsen proposed using the Sedona plan for staff to use as a format and revise it to fit Camp Verde. However, the members all agreed on Camp Verde's unique water resources, with no similarity to other communities, and the need for a water policy that recognizes those resources. There was deep concern expressed about endangering or outright losing ownership of water rights that Camp Verde has been blessed with and are worth fighting for if necessary. Commissioner Freeman outlined the research he has done to date on a water conservation plan specifically for Camp Verde that would emphasize good management of water rights, and educational programs to promote more awareness of the various issues affecting this community; such a plan could also be a defense against SRP's attempts to usurp water rights. After further discussion it was determined that Buchanan and Freeman, consulting with staff, will work on a draft policy to be brought back to the Commission for discussion and review at a future Work Session; such policy will be prefaced by a strong statement stressing protection of Camp Verde's private water rights.

10. Commission Informational Reports:

Buchanan commented on the two terms of Commissioners that will be expiring next month, and urged those two Commissioners to reapply and continue to serve.

Freeman said he was pleased to see both Norton and Hough present at the meeting, and is looking forward to having them join in on the Commission hearings.

There were no further reports.

11. Staff Report

Asst. Planner Paulsen advised Chairperson Butner and Vice Chairperson Hisrich that the interest forms for reapplying are online, and if they are interested in continuing as Commissioners they will need to complete and submit the forms to the Town Clerk as soon as possible.

Paulsen introduced the two new Commissioners, both of whom gave brief outlines of their backgrounds, including their education, training and excellent qualifications to serve as Commissioners.

12. Adjournment

On a motion by Buchanan, seconded by Parrish, the meeting was adjourned at 8:04 p.m.

Joe Butner, Chairman

Planning & Zoning

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Planning & Zoning Commission of the Town of Camp Verde during the Special Session of the Planning & Zoning Commission of the Town of Camp Verde, Arizona, held on the 27th day of August 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2009.

Margaret Harper, Recording Secretary

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT Report Month/Year: September 2009

CRIMINAL TRAFFIC				
	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	73	8	382	463
Filed	2	1	36	39
Transferred In	0	0	0	0
SUBTOTAL	75	9	418	502
Transferred Out	0	0	0	0
Other Terminations	7	2	18	27
TOTAL TERMINATIONS	7	2	18	27
Statistical Correction	0	0	0	0
Pending End of Month	68	7	400	475

*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**								
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
262	0	0	262	0	1	1	0	261

****READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: **0** Criminal Traffic/FTA Jury Trials Held: **0**

CIVIL TRAFFIC									
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
150	99	0	249	0	2	83	85	0	164

Civil Traffic Hearings Held: **3**

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)				
Filed	Trans In	TOTAL	Trans In	TOTAL
7	0	7	0	7

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: September 2009

MISDEMEANOR									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	637	29	0	666	0	60	60	0	606
Failure to Appear (Non-Traffic)	0	0	0	0	0	0	0	0	0
TOTAL	637	29	0	666	0	60	60	0	606

TRIALS HELD	
-------------	--

Misdemeanor Court/FTA Trials Held:

0

Misdemeanor/FTA Jury Trials Held:

0

FELONY									
--------	--	--	--	--	--	--	--	--	--

Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
0	0	0	0	0	0	0	0	0

Felony Preliminary Hearings Held:

0

Felony, Misdemeanor, Criminal Traffic Initial: Appearances: 33

LOCAL NON-CRIMINAL ORDINANCES						
-------------------------------	--	--	--	--	--	--

	Pending 1st of Month	Filed	SUB- TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report

Month/Year: September 2009

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	117
Serious Violations	9
All Other Violations	628
TRAFFIC TOTAL	754

CRIMINAL WARRANTS OUTSTANDING

Felony	0
Misdemeanor	601
CRIMINAL TOTAL	601

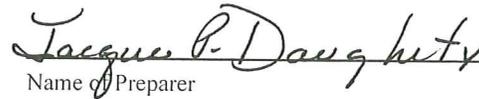
MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376



Signature of the Judge/Magistrate (or designee)



Name of Preparer

10-1-9

Date of Preparation

CAMP VERDE MUNICIPAL COURT

MONTHLY REPORT

DESCRIPTION	JULY 2009	AUG 2009	SEPT 2009	OCT 2009	NOV 2009	DEC 2009	JULY THRU DEC 2009
MISDEMEANOR & CR TRAFFIC FTA	53	39	29				121
DUI	17	6	2				25
SERIOUS TRAFF	0	4	1				5
CRIMINAL TRAFF	38	20	36				94
MISDEMEANORS							
SUBTOTAL	108	69	68	0	0	0	245
CIVIL TRAFFIC	55	68	99				222
HARASSMENT							
INJUNCTION	8	2	4				14
ORDER OF PROTECTION	3	4	2				9
TOTAL FILINGS	174	143	173	0	0	0	490
IA/ARR IN CUSTODY	47	39	33				
ATTY RESTITUTION	760.60	1334.62	1215.07				119
LCL ORD FEES (Default/Warrant etc)	852.30	1049.53	1085.87				3310
LCL CRT							2988
ENHANCEMENT	1685.65	1575.89	1694.95				4956
JCEF TO TOWN	246.41	295.40	253.41				795
YAV. CTY JAIL FEES	727.65	471.48	458.64				1658
YAN TRIBAL POLICE	0.00	15.44	0.00				15
STATE TREAS.	19132.53	19977.43	17078.11				56188
TOWN TREAS.	14489.67	15679.52	14735.55				44905
TOTAL CHECK	36281.91	38015.16	34220.66	0.00	0.00	0.00	108517.73

CAMP VERDE MUNICIPAL COURT

4183

004183 09-30-2009

DISB: MONTHLY ALLOCATION TRES
\$34,220.66

MEMO: MONTHLY ALLOCATION FOR:
SEPTEMBER 2009

TOWN OF CAMP VERDE TREASURER

CAMP VERDE MUNICIPAL COURT
473 S MAIN ST STE 107
CAMP VERDE, AZ 86322-7246
928-567-6635

WELLS FARGO BANK, N.A.
www.wellsfargo.com

CHECK # 004183 4183
91-527/1221
DATE
09-30-2009

THIRTY-FOUR THOUSAND TWO HUNDRED TWENTY AND 66/100

AMOUNT
\$ 34,220.66

PAY
TO THE
ORDER
OF:

TOWN OF CAMP VERDE TREASURER
TOWN OF CAMP VERDE

MONTHLY ALLOCATION FOR:
SEPTEMBER 2009
VOID AFTER 90 DAYS

[Handwritten Signature]

[Handwritten Signature]

AUTHORIZED SIGNATURE MP

⑈0000004183⑈ ⑆122105278⑆ 0719380206⑈ 004183

THIS DOCUMENT MUST HAVE A COLORED BACKGROUND, ULTRAVIOLET FIBERS AND AN ARTIFICIAL WATERMARK ON THE BACK - VERIFY FOR AUTHENTICITY.

CAMP VERDE MUNICIPAL COURT

4183

004183 09-30-2009

\$34,220.66

DISB: MONTHLY ALLOCATION TRES
TOWN OF CAMP VERDE TREASURER
MEMO: MONTHLY ALLOCATION FOR:
SEPTEMBER 2009

CAMP VERDE MUNICIPAL COURT

MONTHLY TRANSMITTAL

Date: October 1, 2009
From: Camp Verde Municipal Court

Check #: 4183

Amount of Check: **\$ 34,220.66**

REVENUE ACCOUNT NUMBER

01-40-30-4130	\$31,057.23	
Fines/Fees/Forfeitures/Yan or YCSO training fund		
01-40-30-4310	\$1,215.07	
Court Appt'd Atty. Reimbrs.		
05-40-00-4131	\$253.41	
Local JCEF Fund		
05-40-00-4133	\$1,694.95	
Court Enhancement Fund		

CHECK REQUESTS

Checks that need to be written to Law Enforcement Agencies and the State Treasurer

Yavapai Apache Nation Police Dept.	\$0.0
Yavapai County Jail Fund	\$458.64
Arizona State Treasurer	\$17,078.11

**CAMP VERDE MUNICIPAL COURT
MONTHLY ALLOCATION RECAP
MONTH END SEPTEMBER 30, 2009**

AGENCY	DESCRIPTION	MONTHLY REVENUE	CITY GENERAL FUND	LOCAL COURT ENHANCEMENT	LOCAL JCEF	YAVAPAI CITY JAIL FEES	YAVAPAI TRIBAL POLICE	STATE TREASURER
ZATT	ATTORNEY FEE INDIGENT	\$1,215.07	\$1,215.07					
ZCEF	CLEAN ELECTIONS	\$1,409.46						✓ \$1,409.46
ZCEH	COURT ENHANCEMENT	\$1,694.95		\$1,694.95				
ZCJEF	CRIMINAL JUSTICE ENHANCEMENT	\$6,639.12						✓ \$6,639.12
ZDEFP	DEFERRED PROSECUTION	\$370.00	\$370.00					
ZCPRF	CHILD PASSENGER RESTRAINT	\$0.00						\$0.00
ZDDS	DEFENSIVE DRIVING DIVERSION	\$401.00	\$401.00					
ZDECJ	DRUG & GANG ENFORCEMENT	\$921.53						✓ \$921.53
ZDNAS	DNA STATE 3% & 7% SURCHARGE	\$881.09						✓ \$881.09
ZDUJA	DUI ABATEMENT	\$91.00						\$91.00
ZFARE1	FARE 19%	\$1,217.85						\$1,217.85
ZFARE2	FARE \$35.00	\$313.82						\$313.82
ZFINE	BASE FINES	\$11,467.87	\$11,467.87					
ZFTGS	FILL-THE-GAP SURCHARGE (7%)	\$964.77						\$964.77
ZXDUI	XTRA DUI ASSMT	\$724.63						\$724.63
ZHRFD	HWY USERS TO DPS % REG 28-2533C	\$0.00						\$0.00
ZHRF1	HIGHWAY USER OVERWEIGHT	\$0.00						\$0.00
ZHRF3	HURF 28-2533C REGISTRATION	\$0.00						\$0.00
ZHRFC	HURF TO CITY PD % REG 28-2533C	\$0.00	\$0.00					
ZJCL	JCEF LOCAL TIME PAYMENT	\$252.00			\$252.00			
ZJCLF	JCEF LOCAL FILING FEES	\$1.41			\$1.41			
ZJCS	JCEF STATE TIME PAYMENT	\$468.00						✓ \$468.00
ZJCSF	JCEF STATE FILING FEES	\$3.26						✓ \$3.26
ZJF	JAIL (INCARCERATION) FEES	\$458.64				\$458.64		
ZLCL	LOCAL COSTS/FEE WARRANTY/DEFAULT	\$1,085.87	\$1,085.87					
ZLOCL	BONDS FORFEITED TO CITY GENERAL FUND	\$0.00	\$0.00					
ZMISC	MISCELLANEOUS FEES	\$12.33	\$12.33					
ZMSEF	MEDICAL SERVICES ENHANCEMENT	\$1,836.39						✓ \$1,836.39

ARIZONA STATE TREASURER
1700 West Washington, Phoenix, Arizona 85007-2812
(602) 604-7800 FAX: (602) 542-7176

STATE REMITTANCE REPORT

REPORT PERIOD: SEPTEMBER 2009

Prepared By: Jacque P. Daughety

DATE: 10/01/2009

Title: Court Supervisor

DEPOSITOR CODE # 6332

Phone No.: 928-567-6635

Depositor Name: CAMP VERDE MUNICIPAL COURT

Address: 473 SOUTH MAIN STREET, SUITE 107

CAMP VERDE AZ 86322

Negative amounts are not to be used on this form
 (Contact this Office for guidance regarding the handling of negative entries)

<u>DESCRIPTION</u>	<u>STATUTE (ARS #)</u>	<u>AMOUNT</u>
FINES & FEES		
Confidential Inter Fund	08-135; 12-284D; 12-284.03A8	_____
Juvenile Family Counseling	08-263C	_____
Victim's Rights-Juvenile	08-418; 41-191.08	_____
AHCCCS	11-292	_____
JCEF-Filing Fees (ZJCSF)	12-284.03A7; 22-281C1; 22-404C1	<u>3.26</u>
JCEF-Time Payment (ZJCS)	12-113G; 12-116B	<u>468.0</u>
JCEF - Diversion Fee	12-113H	_____
JCEF- Probation Surcharge (ZPRSU)	12-114.01	<u>862.81</u>
DNA Penalty Assessment (ZDNAS)	12-116.01C	<u>881.09</u>
Domestic Violence	12-284.03A2	_____
Drug Prevention Res Center	12-284.03A1; 41-2402H	_____
Child Abuse	12-284.03A3	_____
Sex Offender Monitoring Fund	13-119	_____
Anti-Racketeering Fund	13-811B; 13-2314.01	_____
Drug & Gang Enforce Acct (ZDECJ)	13-811C; 41-2402	<u>921.53</u>
Community Punishment		_____
Program Drug Fines	13-821; 12-299	_____
Citizens Clean Election Fund (ZCEF)		_____
	16-949D; 16-954C	<u>1,409.46</u>
Game & Fish - Wildlife	17-313A	_____
AZ Lengthy Trial Fund	21-222	_____
Alternative Dispute	22-281C2; 12-135;	_____
Resolution Fund	12-284.03A5	_____
Mining Fees	27-208D	_____
Child Passenger Restraint (ZCPRF)	28-907C	<u>0.0</u>
DPS - Civil Penalty (HRFD)	28-2533C; 28-4139	<u>0.0</u>
DUI Abatement Fund (ZDUIA)	28-1304; 28-1382,3	<u>91.0</u>
Civil Penalties (General Fund)	28-737; 28-876; 28-2416	_____
AZ Highway Fines (HURF)(ZSLPD)	28-5438F; 28-2533C	<u>0.0</u>
Victim Comp/Assistance	31-411F; 31-466B	_____
Registrar of Contractors (ZRCA)	32-1107; 1124; 1166	<u>50.97</u>
MSEF Penalty Assessment (ZMSEF)		_____
	36-2219.01; 12-116.02F	<u>1836.39</u>
CJEF Penalty Assessment (ZCJEF)	41-2401; 12-116.01	<u>6639.12</u>
Arson Detection Reward Fund	41-2167D	_____
FTG Penalty Assessment 7% (ZFTGS)		_____
	41-2421J; 12-116.01B	<u>964.77</u>
Prison Overcrowding Fund (ZPCOF)	41-1651	<u>693.41</u>
Dept of Law - Crim. Cases	41-2421E4	_____

<u>DESCRIPTION</u>	<u>STATUTE (ARS #)</u>	<u>AMOUNT</u>
FINES & FEES (continued)		
DUI, OUI Assess. (Gen. Fund) 5-395.01,(TIL 12-31-08)		_____
(ZXDUI)		<u>724.63</u>
DUI, OUI Assess 5-395.01(12-31-08& after)5-396,7;28-1381-3		_____
(Public safety equip fund) 28-8284, 6-8;14-1723		_____
(ZPSEF)		<u>0.0</u>
FARE General Services Fee		_____
FARE Delinquent Fee (FARE2)		<u>313.82</u>
FARE Special Collections Fee (ZFARE1)		<u>1217.85</u>
FARE Installment Fee		_____
Constable Ethics Fund	11-445 80%	_____
Constable Ethics Fund	11-445 20%	_____
Photo Enforcement Fee	41-1722	_____
Photo Enforcement Service of Process Fee		_____
OTHER FINES & FEES (describe and indicate ARS#)		
_____	_____	_____
_____	_____	_____
_____	_____	_____
TAXES		
Prior Year Real Property	42-208	_____
Property-Min School Tax	15-992B	_____
SRP in Lieu	48-243	_____
SRP Min School Tax	15-992B; 48-243	_____
Other in lieu	48-243	_____
County Education District	15-991.01A	_____
Personal Property	42-208	_____
Other Miscellaneous	42-208	_____
State Water Banking	48-3715.03; 45-2425	_____
C.A.W.C.D.	48-3715	_____
Groundwater Replenishment	48-3773.A3; 48-3772	_____
90/10 REVENUE		
Mobile Home Relocation	33-1476.03 90%	_____
Mobile Home/Ins & Cost	33-1476.03 10%	_____
TOTAL AMOUNT REMITTED:		
By Check		_____
By Cr Advise (Wire)		_____
TOTAL		<u>\$ 17,078.11</u>

NOTE: Certain collected funds are required to be remitted directly to the State Treasurer, while others are remitted to other entities, i.e., the county treasurer or city treasurer. Only use this form to remit funds to the Arizona State Treasurer as required by the Arizona Revised Statutes (A.R.S.). For all other remittances, please check with your city or county treasurer. Keep a copy of all remittance reports for your records.

For State Treasurer Use Only

Library Director's Report

July / August 2009

Statistical Report

In July, we circulated 6770 items including 57 audio books 158 kid's videos and 272 videos for adults. There were 238.75 work hours volunteered in July. In August we circulated 6496 items including 58 audio books 179 kid's videos and 221 videos for adults. There were 238.75 work hours volunteered in July. There were 294.25 work hours volunteered in August.

July's catalog stats are as follows.

6285 searches
1478 patron logins
1215 patron holds
461 patron renewals
1 patron update

August's catalog stats are as follows.

5935 searches
1550 patron logins
1323 patron holds
553 patron renewals
8 patron update

Beaver Creek catalog statistics are as follows in July

21 searches
7 holds were placed
11 items was renewed.
8 patrons logged in
447 people visited Beaver Creek
0 new cards were issued
0 Interlibrary Loans were processed.

Beaver Creek catalog statistics are as follows in August

35 searches
6 holds were placed
2 items was renewed.
4 patrons logged in
467 people visited Beaver Creek
5 new cards were issued
6 Interlibrary Loans were processed

Physical Changes to the Current Library / New Library Developments

There were no changes or major problems with the building in July. On August 26th, a section of shelving in the Children's room fell over just before closing time. No patrons were in the building and no one was injured. Maintenance came over the next day to secure the fallen shelving to the wall. They have since checked all the shelving in the library and will be working to secure all of our wobbly shelving. There was also nothing new to report about the new building.

Books Videos, Computer Updates

In July we added 228 items to the collection. In August we added 163 items including 67 children's DVDs.

The Library Network has started the task of migrating to the new Symphony library system. Files are being cleaned up and the network is looking at its rules in order to simplify matters. The switch over or "Go Live" date is March 12th 2010. Our computers will be up to specifications long before that date. Our staff will begin training soon.

Programs & Activities

In July, we hosted 4 adult programs, 9 children's programs, and 1 program for all ages. We had a total of 97 adults 3 teens and 161 children at our programs. In August, we hosted 4 adult programs 1 children's program, and 1 program for all ages. We had a total of 26 children and 60 adults attending these programs.

Funding & Fund Raising

The Library Endowment and CCCVL have been selling water at various community functions and the Endowment has been very successful with their monthly book sales. They have been bringing in between 3 and 4 hundred dollars a month for a 1 day sale. The 2010 edition of Denim / Lace will be at the Lodge at Cliff Castle on April 10, 2010.

The Basha's "Shop and Give" program has started for another year. It is now time to link your Thank You cards to the numbers for the Library Endowment (23066) and CCCVL (25034). You may attach up to 3 numbers to your Thank You Card and your shopping dollars will be split that many ways.

CCCVL is getting ready for their Rummage Sale and classes on Sept 19th. Call 567-7104 for details

Publicity

Most of the library's news this month has centered on CCCVL's rummage sale and classes scheduled for Sept 19th. We continue to publicize our children's activities.

Meetings Attended

I attended a network meeting on July 16th where we settled on a schedule for the migration from our present Dynix library system to the new Symphony library system.

On August 6th, Peggy & Kathleen attended book repair training in Cottonwood and Jan & Alice attended a network circulation meeting.

On August 20th, Jan, Alice, Peggy attended training for Ebsco databases we receive from the county and the state.

Peggy attended a network Youth services meeting on August 28th.

Kathleen was on vacation for the last 2 weeks of the month and I was on vacation or otherwise out of the office for the whole month of August. The staff did a great job attending these meetings and servicing our patrons while shorthanded. They are to be commended for their actions while I was away.

Miscellaneous Items

Because of my unplanned extended absence from the library, I haven't followed up with Verde View Senior Apartments about library services. I will be contacting their activity director of the soon to work out details on how library services can be provided to their residents. I would like to do a more detailed presentation on what we have to offer their residents. I am sure we can work out some system to get library cards and books to these people.

The library staff & I continue to address safety issues. All of our Library Shelves will be secured to the walls or to each other to avoid the possibility of their falling down. As I write this report, The Camp Verde Fire Department has come to install 3 battery-operated smoke detectors in the library at no cost to the town

Library Director's Report

September 2009

Statistical Report

In September, we circulated 6876 items including 58 audio books 178 kid's videos and 210 videos for adults. There were 270.5 work hours volunteered in September.

September's catalog stats are as follows.

5746 searches

1376 patron logins

1191 patron holds

558 patron renewals

5 patron updates

Beaver Creek statistics are as follows in September

4 searches

1 holds were placed

0 items was renewed.

2 patrons logged in

464 people visited Beaver Creek

3 new cards were issued

0 Interlibrary Loans were processed

99 patrons used the public access computers

Physical Changes to the Current Library / New Library Developments

We have been transforming our Magazine room into an office for Alice to privately handle circulation patron issues and reference questions. A major portion of our magazine back issues holdings have been eliminated, some furniture has been relocated and we are waiting for telephone and computer wires to be relocated. The new office should be functional by the end of October at the latest. There was also nothing new to report about the new building.

Books Videos, Computer Updates

In September we added 227 items to the collection including 4 audio books.

The Library Network has started the task of migrating to the new Symphony library system. A survey came around by email asking about our training needs for the up coming migration. Things appear to be moving slowly towards the migration, but I am sure that there are plenty of behind the scenes things happening. The switch over or "Go Live" date is March 12th 2010. Our computers will be up to specifications long before that date.

Programs & Activities

In September, we hosted 5 adult programs, 5 children's programs, 1 program for all ages and 3 school visits. We had a total of 87 adults 0 teens and 133 children at our programs. Local musician Wil Adams put on a sing a long on Sept 26th for adults. Attendance was sparse. We will try it again on October 24th and hope for better attendance.

Funding & Fund Raising

The Library Endowment has started to plan for next year's Denim and Lace event on April 10th at the Lodge at Cliff Castle. They are also working on a Christmas house tour as a fund raised in conjunction with CCCVL's Christmas wreath competition and auction. Stay tuned for further details on both events. The Endowment has been very successful with their monthly book sales. They have been bringing in between 4 and 5 hundred dollars a month for the last couple of months.

The Basha's "Shop and Give" program has started for another year. It is now time to link your Thank You cards to the numbers for the Library Endowment (23066) and CCCVL (25034). You may attach up to 3 numbers to your Thank You Card and your shopping dollars will be split that many ways.

CCCVL made over \$2,000 at their Rummage Sale Sept 19th. They made another \$1,000 with their classes.

Publicity

Most of the library's news this month has centered on CCCVL's rummage sale and classes scheduled for Sept 19th. We also publicized a performance by local musician Wil Adams on Sept. 26th.

Meetings Attended

Jan and I attended a Dynix users group meeting on Sept. 25th. The people from Dynix previewed upgrades to existing products and introduced new products. Meetings like this are always an opportunity to reconnect and network with other librarians.

Miscellaneous Items

I have set up a meeting with the Service Coordinator at Verde View Senior Apartments about library services. Jan, Alice & I will be meeting Marcia McCoy to brainstorm how library services can be provided to their residents. We could start out with a more detailed presentation on what we have to offer their residents. I am sure we can work out some system to get library cards and books to these people. This meeting will take place on Oct. 7th at 2 PM

I met with Audrey Erb from the Beaver Creek area to discuss the formation of a friends of the library group for our Beaver Creek Branch. Ms. Erb and her friend Pat Hoovestall seem very enthusiastic about library services in that area. They are also willing to work with us to provide a measured and steady growth of library services to that area. Barbara Kile & I will meet with these ladies again towards the end of October to stay in touch.

	Adult #	YA #	J#	Audio	Video	CD	Other	TOTAL CIRC
Maps								
Periodicals								0
Puzzles								0
Vertical File								0
CDs						11		11
Adult REF								0
New Books								0
Oversize	21							21
Adult romance coll	125							125
Adult Fic	954			56	200			1210
Adult Mystery	407							407
Adult SciFi	18							18
Adult Western	131							131
Adult NonFic	582			2	10			594
Adult Biography	22							22
Adult LP Fic	106							106
Adult LP Bio	3							3
Adult LP Mystery	57							57
Adult LP NonFic	7							7
Adult LP Western	81							81
Adult SW Fic	11							11
Adult SW Oversize								0
Adult SW NonFic	60							60
Adult SW REF								0
Adult NR Bio								0
Adult NR Fic								0
Adult NR NonFic	1							1
Adult Spanish non								0
E Span. Fic			3					3
E Span. NonFic			1					1
E Biography			7					7
E Fic			464					464
E NonFic			74					74
E SW Fic								0
E SW NonFic								0
J Spanish Fic			2					2
J Spanish NonFic								0
J Biography			17					17
J Fic			121		170			291
J LP Fic								0
J NonFic			294		17			311
								0
Sub-Total	2586	0	983	58	397	11		4035

							Circulation Sub-Total	4035
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**SEPTEMBER FINANCIAL REPORTS
WILL COME TO YOU IN A SEPARATE
DOCUMENT.**

**LISA IS STILL WAITING
ON BANK STATEMENTS**