

**MINUTES
WORK SESSION
MAYOR and COMMON COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
Wednesday AUGUST 5, 2009
5:00 p.m.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. Call to Order

The meeting was called to order at 5:02 p.m.

2. Roll Call

Mayor Burnside, Vice Mayor Kovacovich, Councilors Garrison, Whatley, Baker and Roulette were present; Councilor German was absent.

Also Present: Town Manager Michael Scannell, Special Projects Administrator Matt Morris, Sr. Planner Mike Jenkins, Asst. Planner Jenna Paulsen and Recording Secretary Margaret Harper.

3. Pledge of Allegiance

The Pledge was led by Kovacovich.

4. Presentation by town staff, Dava and Associates Inc., and Counts Planning LLC, followed by general discussion pertaining to the comprehensive update of the Town Planning and Zoning Ordinance.

(Staff Resource: Matt Morris)

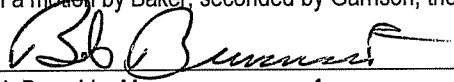
Town Manager Scannell reviewed the discussions with staff on the daunting task ahead, and the consensus on the need for the proven expertise of Dava and Associates and Counts Planning LLC. Scannell described how the funding for the subject proposal through the end of this fiscal year has been freed up by the savings that will result from the rescheduling of the Sanitary District loan and deferring replacing the former Community Development Director who recently retired. Scannell added that an appropriation will need to be set aside in the next fiscal year budget in the very reasonable amount of \$30,000. The project will clear up the many deficiencies, discrepancies and challenges that have continued to exist since the Town's incorporation 22 years ago. Special Projects Administrator Morris explained how the proposed update would provide an opportunity to establish a vision, or blueprint, for the future of Camp Verde that will last for many years to come.

After introduction, Dava Hoffman and Richard Counts outlined their professional backgrounds and extensive experience in the fields of planning and engineering, and detailed how the staff and the Planning & Zoning Commission, the public, and the Council will be intimately involved throughout each phase of the updating process. Counts identified the project as ultimately achieving manageable land use practices, encompassing the broad base of the adopted plan all the way down to zoning, subdivision controls, site plan review, and the engineering standards and criteria.

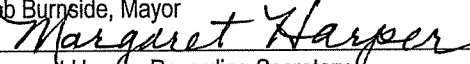
The Council clarified with Hoffman and Counts several issues, including how staff and the Planning & Zoning Commission will be involved with the consultants throughout the process; the anticipated flexibility of scheduling meetings; stress on communication with and participation by the public; the formation of small committees and the role of the Council. Counts assured the members that they consistently will be kept up to speed through manageable pieces of information; Scannell said that he will come up with a communication protocol that will keep the Council advised through progress reports on what is happening throughout the process; furthermore, staff will dedicate their time to do whatever it takes to work through this most important challenge, and make the project successful.

5. Adjournment

On a motion by Baker, seconded by Garrison, the meeting was adjourned at 6:16 p.m.



Bob Burnside, Mayor



Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on the 5th day of August 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 21 day of August, 2009.

Debbie Barber

Debbie Barber, Town Clerk