

June 2012 Monthly Report



*Town Manager
Russ Martin
928-567-6631 ext 102*

DEPARTMENT HEAD INFORMATION

<i>Clerk</i>	<i>Debbie Barber</i>	<i>ext 107</i>
<i>Finance Director</i>	<i>Mike Showers</i>	<i>ext 109</i>
<i>Economic Development Director</i>	<i>Mel Preston</i>	<i>ext 103</i>
<i>Marshal</i>	<i>Nancy Gardner</i>	<i>ext 406</i>
<i>Engineer/Public Works</i>	<i>Ron Long</i>	<i>ext 129</i>
<i>Magistrate</i>	<i>Harry Cipriano</i>	<i>ext 128</i>
<i>Librarian</i>	<i>Gerard Laurito</i>	<i>567-3414</i>
<i>Community Development</i>	<i>Mike Jenkins</i>	<i>ext 118</i>

Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: July 10, 2012
Cc: Department Heads
Re: Manager's report for the period ending June 30, 2012

The following is a general Manager's report regarding activities in the month of June and what is being worked on in the month of July:

Kathy Hellman, the new Library Director started June 26th. If you haven't stopped by the library recently, please take an opportunity to go by and see her and her staff. We are currently looking for a new library specialist/cataloger to replace Jan Archull who retired this past spring.

Captioned below are:

1. The real estate companies (which previously responded to the Town's RFQ) that were randomly drawn to sell Town-owned properties; and
2. The Town-owned properties which are listed per their review of comps and market analysis:
 - Triangle remnant (of the 118 Acre Park Parcel) - Arizona Central Land & Home Real Estate
 - \$139,000
 - 5 Acre property along Cliffs Parkway – CV Realty
 - \$219,000
 - Horseshoe Bend Home - Arizona Central Land & Home Real Estate
 - \$39,900

Several Town staff members and I met with the Sanitary District staff and toured their facilities. We conducted this tour/meeting so we can begin to work on, potentially, placing on the November ballot the responsibility of the Town as Trustee for the Camp Verde Sanitary System. Upon review of the timelines for the election in the state statutes, staff must wait to begin the process about 90 days prior to the actual election date. You will be seeing this process begin in August.

Recently, I was fortunate enough to spend a couple of hours with both the cultural managers for the Yavapai and Apache Nations. This meeting gave me a better understanding of our mutual history in this area and the opportunities that may be available for our community. I look forward to future discussions and a better understanding of our mutual opportunities. I really appreciate the cultural managers sharing their time with me.

I met with a group that very successfully facilitated the Coconino County's redistricting activity. We discussed the opportunities for Camp Verde, including, the possibility of working on transportation issues for the entire area. I will be working on this matter in the coming months and bring this item to Council.

Finally, I have an opportunity to comment on what transpired over the past couple of months on the Town's Budget. I believe that the tough work is just beginning for staff because as the Town receives new resources; expectations will grow. I like growing expectations as it is a sign of positive progress and optimism. I am proud of this year's Budget and the staff that put it together as much as any Budget that I have ever been a part of in my career.

Even though we have had some financially challenging times, staff has been preparing in the past few years, for our future. With a little bit more resources I believe this community will be even more proud of what we as a community can accomplish.

I am looking forward with a fresh perspective. I invite others to join me, in their own way, to help Camp Verde take a positive step forward. I have the perseverance, and especially, the patience to see what staff, elected officials and citizens can work through for even 'better times' in our community.

For questions, please contact me at russ.martin@campverde.az.gov or at 567-6631 ext. 102. If you need to schedule a meeting with me, please contact Carol at ext. 106.

Town of Camp Verde
Revenue Drivers
April 2012

Source	Apr-12	In/De %	Mar-12	Feb-12	FY Avg TD	Bud/Month	YTD Bud +/-	LYM Avg +/-	L5YM Avg +/-
City Sales Tax	161,780	11%	145,349	145,690	144,608	141,000	36,082	(2,349)	(42,540)
State Sales Tax	78,750	10%	71,321	67,056	70,492	68,551	19,407	2,007	
VLT	46,261	-4%	48,329	46,048	45,970	48,113	(21,427)	(1,971)	
URS	76,477	0%	76,477	76,477	76,474	76,477	(35)	(10,558)	
APS Franchise	0		48,358	0	17,516	14,250	29,396	923	
Court Fines	21,202	-8%	22,960	26,680	24,490	18,750	57,402	7,093	
HURF	68,265	8%	63,397	56,652	55,815	54,021	17,938	(10,520)	
TOTAL	452,737		476,191	418,603	435,365	421,162	138,762		

Town of Camp Verde

Revenue Drivers

May 2012

Source	May-12	In/De %	Apr-12	Mar-12	FY Avg TD	Bud/Month	YTD Bud +/-	LYM Avg +/-	L5YM Avg +/-
City Sales Tax	150,392	-7%	161,780	145,349	145,134	141,000	45,474	(1,823)	(42,014)
State Sales Tax	72,551	-8%	78,750	71,321	70,679	68,551	23,406	2,194	
VLT	48,932	6%	46,261	48,329	46,240	48,113	(20,608)	(1,702)	
URS	76,477	0%	76,477	76,477	76,474	76,477	(35)	(10,558)	
APS Franchise	0		0	48,358	17,516	14,250	29,396	923	
Court Fines	17,347	-18%	21,202	22,960	23,841	18,750	55,999	6,444	
HURF	59,415	-13%	68,265	63,397	56,142	54,021	23,332	(10,193)	
TOTAL	425,114		452,737	476,191	436,026	421,162	156,964		

Office of the Town Clerk

Our Vision:

We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.



Monthly Report for June 2012 ~

The Clerk's Office is going green. All council members received laptop computers and Town e-mail accounts. Council members are now receiving agenda packets electronically. In the first two meetings, the Town saved over 2,000 sheets of paper.

Business Licenses – We processed 12 new business licenses, 37 renewals, and 2 Special Event vendor permits during the month of June, bringing our total business licenses on file to 590.

Liquor Licenses

We processed one Special Event liquor license application during the month of June.

Special Events

The Clerk's Office is working with Sharon Doran for the July 4th Centennial Celebration sponsored by the American Legion and with Camp Verde Promotions for the Cornfest to be held on July 20 and 21.

Information Requests/Research Hours – We had 18 in-house (Staff & Council) requests for information requiring eight hours of research time. There were no public requests.

Citizen Complaints – There were no written complaints filed in June.

Customer Assistance – The month of June 2012 averaged 61 customer assistance contacts per day with a total of 982 phone calls and visitors for the month. Cross training continues between the Clerk's Office and Parks and Recreation.

Meetings – There were 4 Council meetings in June, for which we prepared agendas, agenda packets, minutes, addenda, amendments, etc. We posted one public notice.

Ordinances and Resolutions – We processed two Ordinance and two Resolutions during the month of June.

Records Management – We have not been able to continue work on this project.

Special Assignments –

CDBG

#100-11 Hollamon Street Improvement Project – This project has gone out to bid and was awarded to McDonald Brothers Construction. Construction will begin in July.

ADOH HOME Grant

#302-11 Owner-Occupied Housing Rehabilitation Project –

The property owner has been relocated to the Town owned property on Horseshoe Bend. The family is expected to be in their new home by the end of June or first of July.

Staff recently discovered that the HOME grant award requires that the Town expend all of the money in the Revolving Loan Fund (RLF) prior to expending HOME funds. When we became aware of this requirement, the funds were not budgeted. Thus, the Arizona Department of Housing amended the contract and allowed the Town to spend the HOME monies first and the RLF monies by May 2013. \$104,000 was budgeted for additional projects in FY 2012-13.

This requirement translates to approximately 3-4 additional projects that were not anticipated. Because of the staff time required for each project, staff will be recommending that the Town retain the services of NACOG to administer the remaining projects. I will continue to assist to a great extent, but the bulk of the administrative work will be performed by NACOG, with Council approval of course. NACOG will be paid from the RLF for their services. I expect to bring this to Council on August 1. If approved, it will go to the NACOG Regional Council for approval on August 23.

Old Home:



New Home:



Finally, I would like to take this opportunity to point out that since May; the Town has been able to award nearly \$500,000 in construction contracts to local contractors. The CDBG and HOME grants provided the funding, but it took a tremendous team effort to get to this point. Thank you Council, for standing strong for our Town in the face of adversity; for having confidence in staff; and for continuing the forward movement despite the uncertain economy. We might not have much, but together, we can accomplish great things!

Training

I attended the Arizona Municipal Clerk's Academy at ASU June 12 - 14. Training focused on records management, succession planning, human resource development, and team development. I plan to update Council on the status of the Town's historical records and records management needs before the end of the year. Election training is scheduled for July 18.

"How-to" Corner

PARLIAMENTARY PROCEDURE AT A GLANCE

TO DO THIS	YOU SAY THIS	MAY YOU INTERRUPT THE SPEAKER?	DO YOU NEED A SECOND?	IS IT DEBATABLE?	CAN IT BE AMENDED?	WHAT VOTE IS NEEDED?	CAN IT BE RECONSIDERED?
ADJOURN MEETING	"I MOVE THAT WE ADJOURN"	NO	YES	NO	NO	MAJORITY	NO
CALL AN INTERMISSION	"I MOVE THAT WE RECESS FOR..."	NO	YES	NO	YES	MAJORITY	NO
COMPLAIN ABOUT HEAT, NOISE, ETC.	"I RISE TO A QUESTION OF PRIVILEGE"	YES	NO	NO	NO	NO VOTE	NO
TEMPORARILY SUSPEND CONSIDERATION OF AN ISSUE	"I MOVE TO TABLE THE MOTION"	NO	YES	NO	NO	MAJORITY	NO
END DEBATE AND AMENDMENTS	"I MOVE THE PREVIOUS QUESTION"	NO	YES	NO	NO	2/3	YES
POSTPONE DISCUSSION FOR A CERTAIN TIME	"A MOVE TO POSTPONE THE DISCUSSION UNTIL..."	NO	YES	YES	YES	MAJORITY	YES
GIVE CLOSER STUDY OF SOMETHING	"I MOVE TO REFER THE MATTER TO COMMITTEE"	NO	YES	YES	YES	MAJORITY	YES
AMEND A MOTION	"I MOVE TO AMEND THE MOTION BY..."	NO	YES	YES	YES	MAJORITY	YES
INTRODUCE BUSINESS	"I MOVE THAT..."	NO	YES	YES	YES	MAJORITY	YES

- ¹ Affirmative votes may not be reconsidered.
- ² Unless vote on question has begun
- ³ Unless the committee has already taken up the project
- ⁴ Unless the motion to be amended is not debatable.

As always, please let us know if we can be of assistance or if you have any questions, comments, or concerns.

Respectfully submitted,

Debbie Barber, MMC
Town Clerk

Reflection of the month:

NOT FINANCE, NOT STRATEGY, NOT TECHNOLOGY,
IT IS TEAMWORK THAT REMAINS THE ULTIMATE COMPETITIVE ADVANTAGE,
BOTH BECAUSE IT IS SO POWERFUL AND SO RARE.

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2369	CONT	FIELDS CUSTOM CONCRETE INC.	ALAN FIELDS 220 E. SHADOW RIDGE COTTONWOOD, AZ 86326	
	COMMENTS:	BL060 - [REDACTED]		
2370	CONT	A. H. HICKMAN COMPANY	TONY HICKMAN P.O. BOX 73106 PHOENIX, AZ 85050	
	COMMENTS:	BL060 - [REDACTED]		
2371	CONT	PRECISION STRUCTURAL CONCRETE,	BRIAN HERMAN 115 S. MAIN ST STE D COTTONWOOD, AZ 00000	
	COMMENTS:	BL060 - [REDACTED]		
2372	SPEC-V	WATCHES & MORE	KELLY MARTIN 13421 NORTH 43RD AVE #2045 PHOENIX, AZ 85029	395 S. MAIN STREET
	COMMENTS:	BL060 - [REDACTED]		
2373	RET	THE MERRY MERCHANTS LLC	ALLEN WHITED P.O. BOX 636 DEWEY, AZ 86326	
	COMMENTS:	BL060 - [REDACTED]		
2374	CONT	COOL SIDE INC.	CHUCK HOOPS 5500 N LONG RIFLE ROAD PRESCOTT VALLEY, AZ 86314	
	COMMENTS:	BL060 - [REDACTED]		
2375	RET	ICE CREAM DREAM	BILL DURBIN 136 S. 10TH ST COTTONWOOD, AZ 86326	
	COMMENTS:	BL060 - [REDACTED]		
2376		NON-PROFIT VERDE VALLEY HABITAT FOR HUMANS	GAYLE DURKIN PO BOX 2515 COTTONWOOD, AZ 86322	
	COMMENTS:	BL060 - [REDACTED]		
2377	RET	ELECTRIC HORSES	3025 N STATE ROUTE 89 PRESCOTT, AZ 86301	
	COMMENTS:	BL060 - [REDACTED]		
2378	RET	NANCY L MASON	NANCY L MASON 2161 SKYVIEW DRIVE CEDAR CITY, UT 84720	
	COMMENTS:	BL060 - [REDACTED]		
2379	RET	LETS EAT KETTLE CORN	JUNE GARVEY 8444 N 13TH STREET PHOENIX, AZ 85020	
	COMMENTS:	BL060 - [REDACTED]		
2380	SPEC-V	STRAWBERRY SILVER COMPANY	DAVID SMALL HC1 BOX 1561 STRAWBERRY, AZ 85544	395 S MAIN STREET
	COMMENTS:	BL060 - [REDACTED]		

06/28/2012 4:23 PM
LICENSES: 0002 TRU ZZZZZZZZZZ
PAID STATUS: A
LIC CODES: ALL

BUSINESS LICENSE LIST
SORTED BY: LICENSE NUMBER

PAGE:
ORIGINATION DATES: 6/01/20 TO 6/30/
EFFECTIVE DATES: 0/00/00 TO 99/99/
EXPIRATION DATES: 0/00/0000 TO 99/99/

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2381	SERV	ADT LLC	ADT LLC 1501 YAMATO RD. BOCA RATON, FL 33431	
	COMMENTS:	BL060 - [REDACTED]		
2382	CONT	VERDE VALLEY PLUMBING INC	CHARLES CIENEGA PO BOX 566 COTTONWOOD, AZ 86326	
	COMMENTS:	BL060 - [REDACTED]		
TOTAL LICENSES:		14		

Memorandum

To: Russ Martin, Town Manager
From: Mel Preston, Economic Development Director
Date: July 2, 2012
Cc: Department Heads
Re: Monthly Report – June 2012

Week of June 4

- Coordinated efforts and bought supplies for movie and stargazing activities for FFF 6/22/12
- Tourism group meeting (four in attendance due to volunteers not participating during summer months)
- Responded to email re: Ignacio Mesa and permitting fees (Yavapai College & VVREO revolving loan fund contact)
- Met with CD Director and Steve Goetting on Entertainment District concept
- Researched and compiled data and created map outline and council report draft
- Met with Jay Ream and new Exec Director Bryan Martin, AZ State Parks re: IGA negotiations

Weeks of June 11 & 18

- Personal time off
- Worked FFF event & caught up on emails (about 20 at movie, about 50 to look at scopes)

Week of June 25

- Created letter to business owners and church administrators on Entertainment District
- Worked with CD on creating concentric maps and GIS data for FAQs
- Submitted PIF response for Project Abacus, Arizona Commerce Authority (updated as NEI Bldg now down to \$699k)
- Attended SEDI Board Meeting
- Attended Verde Valley Waterways meeting

Awaiting approval of packet to send out to businesses and church administrators re: entertainment district proposal. Public meetings will occur as needed and staff hopes to bring the item to council for direction in August or September based upon public input.

SEDI has completed its annual retreat, and the Verde Valley now has its own subgroup which will be meeting periodically and reporting to the board. Have also identified some of the areas I'll support such as marketing and event coordination as a board alternate. Yavapai College will likely host September's Board meeting, and the college president will be speaking/participating.

Verde Valley Waterways progress has been slow. Attendance has dwindled drastically. I believe there was breakthrough on Thursday. VVREO Board will be compiling a list of all current Econ Dev and river protection efforts and action items/teams will be identified at the next meeting. I do not believe I will attend any more meetings if the next meeting doesn't identify and assign tasks.

Planning & Zoning Monthly Report

June 2012 *MI*

Entire Month

The Community Development Director & the Building Official provided training to the two (2) new Animal Control/Code Enforcement Officers thru the month of June on Enforcement Procedures for Zoning and Nuisance complaints. New complaint forms, Courtesy Warning templates and Notices of Violations were created to comply with the updated Planning & Zoning Ordinance and the Town Code.

June 5, 2012

- Becky Oium and Mike Jenkins attended the Consultation and Coordination officer meeting with FEMA in Cottonwood.

June 18, 2012

- The Community Development Director and the Public Works Director met with Jeremy Bach (lot owner representative for Millwood Estates) and Chip Norton from the Natural Resource Conservation District (NRCD) to develop a collaborative Yellow Star Thistle Weed control program for the Millwood Estates Subdivision. With the Town being responsible for the street right of ways and Jeremy Bach taking care of the internal lot properties. Under the technical guidance of the NRCD, a test program for weed control has been put into place. This test program for the first year, will utilize herbicide application on a simultaneous basis between the Town and Jeremy Bach. As described by the NRCD, timing is everything and the herbicide needs to be applied prior to the plant going to seed. Typically, the Yellow Star Thistle goes to seed sometime from mid to late June depending on the weather conditions.

June 26, 2012

- The complaints submitted for a Modular Home set at the intersection of Olive & Queen were reviewed and researched by staff with the findings by the Community Development Director and the Building Official of "No Violation". The Town Council received a letter from the Community Development Director on June 20, 2012 concerning staff's findings. An update to the June 20, 2012 letter was issued to the Council on June 26, 2012 advising the Town Council of the Community Development Director's and the Building Official's findings and that the complaints submitted would be closed. A copy of this letter with the updated findings and determinations were sent to the four (4) residents that submitted the complaints from the Verde Lakes 5 area.

PROJECTS: ALL
 APPLIED DATES: 0/0000 THRU 99/99/9999
 ISSUED DATES: 6/01/2012 THRU 6/30/2012 USE SEGMENT DATES
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
0120137 SIGN-WALL	5/14/2012 6/21/2012	RUEY ROAD VENDOR MALL WALL SIGN	851 HOWARDS RD E SIGN-WALL - WALL SIGN	OWNER OWNER	WALL SIGN 200.00	SIGN 36.00
0120138 01-NEW RES	6/13/2012 6/18/2012	SCHUMARD, MERRITT NEW RESIDENTIAL BUILDING	193 KACHINA LN	OWNER OWNER	NEW RESIDENTIAL 184,090.56	01-NEW RES 2,450.08
0120140 PORCH/PAT	6/13/2012 6/13/2012	BLOOMFIELD, ROGER D. & MARY PORCH/PATIO/DECK	2150 PIPER AVE	OWNER OWNER	PORCH/PATIO/DECK 14,490.00	PORCH/PAT 439.56
0120141 11-NEW COM	6/14/2012 6/14/2012	CAMP VERDE FIRE DISTRICT NEW COMMERCIAL BUILDING	494 MAIN ST S-2 - STORAGE LOW HAZARD	TIERRAVERD TIERPAVERD	NEW COMMERCIAL 135,278.00	11-NEW COM 0.00
0120142 PORCH/PAT	6/13/2012 6/13/2012	STEWART, DUNCAN PORCH/PATIO/DECK	1835 MONDALE LN	OWNER OWNER	PORCH/PATIO/DECK 1,500.00	PORCH/PAT 139.26
0120143 12-COM ADD	6/13/2012 6/13/2012	BOYADJIEFF GROUP LLC COMMERCIAL ADDITION	3905 OLD HWY 279	HOFFMANBUI HOFFMANBUI	COMMERCIAL ADDITION 15,098.16	12-COM ADD 598.00
0120146 04-RES ACC	6/13/2012 6/13/2012	DAVIS, B. J. RESIDENTIAL ACCESSORY BLD	393 GRIPPEN LN W	OWNER CANYON	RESIDENTIAL GREENHOUSE 43,200.00	RES ACC 987.19
0120148 07-RES GAR	6/13/2012 6/13/2012	DALE, ROBERT RESIDENTIAL GARAGE	2540 ZACHARY LN.	OWNER RCHOMES&DE	RESIDENTIAL GARAGE 16,700.00	07-RES GAR 485.76
0120149 PORCH/PAT	6/13/2012 6/25/2012	MURDOCK, STEVE PORCH/PATIO/DECK	12 HERFORD DR PORCH - PORCH/PATIO	OWNER OWNER	PORCH/PATIO/DECK 4,320.00	PORCH/PAT 208.56
0120150 SOLAR	6/13/2012 6/19/2012	FOREMAN, ROBERT SOLAR INSTALLATION	123 HEAD ST W SOLAR - SOLAR INSTALLATION	SOLARCITY SOLARCITY	SOLAR INSTALLATION 25,488.00	SOLAR 687.22
0120151 PORCH/PAT	6/14/2012 6/14/2012	HUGENSCHMIDT, MARK A PORCH/PATIO/DECK	785 AZURE DR	MKECONSTRU MKECONSTRU	PORCH/PATIO/DECK 2,100.00	PORCH/PAT 162.36
0120154 16-COMREP	6/14/2012 6/14/2012	CAMP VERDE ACE HARDWARE COMMERCIAL REPAIR	285 MAIN ST. 16-COMREP - COMMERCIAL REPA	KILBY&SONS KILBY&SONS	COMMERCIAL REPAIR 4,500.00	16-COMREP 183.56
0120155 MH	6/05/2012 6/05/2012	THOMAS, THOMAS MANUFACTURED HOME	3319 ROBIN LN MH - MANUFACTURED HOME	RCHOMES&DE RCHOMES&DE	MANUFACTURED HOME 48,000.00	MH 0.00
0120156 ZC	6/04/2012 6/04/2012	PEMBERTON FAMILY TRUST ZONING CLEARANCE	376 QUARTERHORSE LN	OWNER OWNER	ZONING CLEARANCE 4,500.00	ZC 25.00
0120160 SOLAR	6/13/2012 6/13/2012	MACFARLAND, ERIC & JOYCE SOLAR INSTALLATION	474 AZUPE PL W SOLAR - SOLAR INSTALLATION	SOLARWORKS SOLARWORKS	SOLAR INSTALLATION 30,000.00	SOLAR 753.88
0120164 B/RW	6/21/2012 6/21/2012	ELMER, GARY & BEATRICE BLOCK/RETAINING WALL	3675 CLINTON LN. E.	GENERAL GENERAL	BLOCK/RETAINING WALL 6,570.00	B/RW 264.76

PROJECTS: All
 APPLIED DATES: 1/0000 THRU 99/99/9999
 ISSUED DATES: 6/1/2012 THRU 6/30/2012 USE SEGMENT DATES
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
0120165 B/RW	6/21/2012 6/21/2012	ELMER, GARY & BEATRICE BLOCK/RETAINING WALL	3925 CLINTON LN	GENERAL GENERAL	BLOCK/RETAINING WALL 7,380.00	B/RW 287.86
0120166 SIGN-POLE	6/05/2012 6/11/2012	AIUTO, MARIO POLE SIGN	86 MONTEZUMA CASTLE HWY SIGN-POLE - POLE SIGN	A & B SIGN A & B SIGN	POLE SIGN 100.00	SIGN 114.00
0120167 SIGN-WALL	6/05/2012 6/04/2012	JONES, EDWARD WALL SIGN	522 FINNIE FLAT RD. W. H SIGN-WALL - WALL SIGN	YESCO YESCO	WALL SIGN 3,400.00	SIGN 18.00
0120168 PLB-COM	6/04/2012 6/04/2012	WONG, DAMIEN COMMERCIAL PLUMBING	348 MAIN ST 10-11 PLB-COM - COMMERCIAL PLUMBI	ROTH ROTH	COMMERCIAL PLUMBING 2,300.00	PLB-COM 75.00
0120169 MH	6/07/2012 6/04/2012	SABIN, ELIZABETH MANUFACTURED HOME	3641 OCOTILLO LN MH - MANUFACTURED HOME	QUALITYMOB QUALITYMOB	MANUFACTURED HOME 6,500.00	MH 255.00
0120170 04-RES ACC	6/18/2012 6/18/2012	DAVIS, JAMES & CAROL RESIDENTIAL ACCESSORY BLD	1405 ROUNDUP RD N	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 4,320.00	RES ACC 208.56
0120171 ELE-RES	6/11/2012 6/11/2012	GROSHONG, CALVIN RESIDENTIAL ELECTRICAL	852 MCCrackEN ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 40.00	ELE-RES 50.00
0120172 PLB-COM	6/11/2012 6/11/2012	SUPER 8 MOTEL PBF LLC COMMERCIAL PLUMBING	1550 STATE ROUTE 260 W PLB-COM - COMMERCIAL PLUMBI	PLUMBING PLUMBING	COMMERCIAL PLUMBING 4,000.00	PLB-COM 50.00
0120173 DEMO-RES	6/11/2012 6/11/2012	ASHCRAFT, ROBERT & JUDY RESIDENTIAL DEMOLITION	2123 HARDY LN DEMO-RES - RESIDENTIAL DEMO	AHHICKMANC AHHICKMANC	RESIDENTIAL DEMOLITION 1,000.00	DEMO-RES 50.00
0120174 ELE-RES	6/18/2012 6/18/2012	ASHCRAFT, ROBERT & JUDY RESIDENTIAL ELECTRICAL	2123 HARDY LN ELE-RES - RESIDENTIAL ELECT	AHHICKMANC AHHICKMANC	RESIDENTIAL ELECTRICAL 2,500.00	ELE-RES 50.00
0120175 MECH-RES	6/18/2012 6/11/2012	ASHCRAFT, ROBERT & JUDY RESIDENTIAL MECHANICAL	2123 HARDY LN MECH-RES - RESIDENTIAL MECH	AHHICKMANC AHHICKMANC	RESIDENTIAL MECHANICAL 2,800.00	MECH-RES 50.00
0120176 MH	6/18/2012 6/11/2012	ASHCRAFT, ROBERT & JUDY MANUFACTURED HOME	2123 HARDY LN MH - MANUFACTURED HOME	AHHICKMANC AHHICKMANC	MANUFACTURED HOME 50,000.00	MH 255.00
0120177 07-RES GAR	6/26/2012 6/26/2012	GEORGIA, MICHAEL RESIDENTIAL GARAGE	1850 MONDALE	OWNER OWNER	RESIDENTIAL GARAGE 7,200.00	07-RES GAR 277.86
0120178 PLB-RES	6/18/2012 6/18/2012	HAIN, FREDERICK RESIDENTIAL PLUMBING	1870 ROYAL WAY PLB-RES - RESIDENTIAL PLUMB	OWNER OWNER	RESIDENTIAL PLUMBING 507.86	PLB-RES 50.00
0120179 ELE-RES	6/20/2012 6/20/2012	SABIN, ELIZABETH RESIDENTIAL ELECTRICAL	3641 OCOTILLO LN ELE-RES - RESIDENTIAL ELECT	QUALITYMOB QUALITYMOB	RESIDENTIAL ELECTRICAL 1,000.00	ELE-RES 50.00
0120180 SOLAR	6/26/2012 6/26/2012	LEWIS, CHARLES SOLAR INSTALLATION	735 AZURE DR SOLAR - SOLAR INSTALLATION	SOLARCITY SOLARCITY	SOLAR INSTALLATION 22,939.22	SOLAR 624.36

PROJECTS: All
 APPLIED DATES: 0/0000 THRU 99/99/9999
 ISSUED DATES: 6/01/2012 THRU 6/30/2012 USE SEGMENT DATES
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
0120181 ELE-COM	6/21/2012 6/20/2012	TOWN OF CAMP VERDE COMMERCIAL ELECTRICAL	395 MAIN ST S BLD 3 ELE-COM - COMMERCIAL ELECTR	PURINTONEL PURINTONEL	COMMERCIAL ELECTRICAL 1,000.00	ELE-COM 0.00
0120182 16-COMREP	6/20/2012 6/20/2012	TOWN OF CAMP VERDE COMMERCIAL REPAIR	395 MAIN ST S BLD 3 16-COMREP - COMMERCIAL REPA	OWNER OWNER	COMMERCIAL REPAIR 2,500.00	16-COMREP 0.00
0120183 ELE-COM	6/21/2012 6/21/2012	OUT OF AFRICA COMMERCIAL ELECTRICAL	4020 CHERRY RD ELE-COM - COMMERCIAL ELECTR	RO RO	COMMERCIAL ELECTRICAL 1,500.00	ELE-COM 50.00
0120184 SOLAR	6/27/2012 6/28/2012	YOUNG, JOHN & JANIE SOLAR INSTALLATION	830 BUTLER LN SOLAR - SOLAR INSTALLATION	SOLARONE SOLARONE	SOLAR INSTALLATION 19,500.00	SOLAR 555.06
0120190 MECH-RES	6/28/2012 6/28/2012	MILLER, BILL RESIDENTIAL MECHANICAL	2221 SIERRA VERDE RD 15 MECH-RES - RESIDENTIAL MECH	COOLSIDEIN COOLSIDEIN	RESIDENTIAL MECHANICAL 1,350.00	MECH-RES 50.00
** TOTALS ***		NUMBER OF PROJECTS:	37	VALUATION:	677,871.80	FEEES: 10,541.89

PROJECTS: ALL
 APPLIED DATES: 00/00/0000 THRU 99/99/9999
 ISSUED DATES: 6/30/2012 THRU 6/30/2012 USE SEGMENT DATES
 EXPIRE DATES: 00/00/0000 THRU 99/99/9999
 STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
01-NEW - NEW RESIDENTIAL BUILDING	1	184,090.56	2,450.08
04-RES - RESIDENTIAL ACCESSORY EL	2	47,520.00	1,195.75
07-RES - RESIDENTIAL GARAGE	2	23,900.00	763.62
11-NEW - NEW COMMERCIAL BUILDING	1	135,278.00	0.00
12-COM - COMMERCIAL ADDITION	1	15,098.16	598.00
16-COMREP - COMMERCIAL REPAIR	2	7,000.00	183.56
B/RW - BLOCK/RETAINING WALL	2	13,950.00	552.62
DEMO-RES - RESIDENTIAL DEMOLITION	1	1,000.00	50.00
ELE-COM - COMMERCIAL ELECTRICAL	2	2,500.00	50.00
ELE-RES - RESIDENTIAL ELECTRICAL	3	3,540.00	150.00
MECH-RES - RESIDENTIAL MECHANICAL	2	4,150.00	100.00
MH - MANUFACTURED HOME CAL	3	104,500.00	510.00
PLB-COM - COMMERCIAL PLUMBING	2	6,300.00	125.00
PLB-RES - RESIDENTIAL PLUMBING	1	507.86	50.00
PORCH/PAT - PORCH/PATIO/DECK	4	22,410.00	949.74
SIGN-POLE - POLE SIGN	1	100.00	114.00
SIGN-WALL - WALL SIGN	2	3,600.00	54.00
SOLAR - SOLAR INSTALLATION	4	97,927.22	2,620.52
ZC - ZONING CLEARANCE	1	4,500.00	25.00
*** TOTALS ***	37	677,871.80	10,541.89

PROJECTS: ALL
 APPLIED DATES: 00/0000 THRU 99/99/9999
 ISSUED DATES: 6/01/2012 THRU 6/30/2012 USE SEGMENT DATES
 EXPIRE DATES: 00/0000 THRU 99/99/9999
 STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
BLANK - *BLANK*	12	12	307,148.72	6,326.25
16-COMREP - COMMERCIAL REPAIR	2	2	7,000.00	183.56
DEMO-RES - RESIDENTIAL DEMOLITION	1	1	1,000.00	50.00
ELE-COM - COMMERCIAL ELECTRICAL	2	2	2,500.00	50.00
ELE-RES - RESIDENTIAL ELECTRICAL	3	3	3,540.00	150.00
MECH-RES - RESIDENTIAL MECHANICAL	2	2	4,150.00	100.00
MH - MANUFACTURED HOME	3	3	104,500.00	510.00
PLB-COM - COMMERCIAL PLUMBING	2	2	6,300.00	125.00
PLB-RES - RESIDENTIAL PLUMBING	1	1	507.86	50.00
PORCH - PORCH/PATIO	1	1	4,320.00	208.56
S-2 - STORAGE LOW HAZARD	1	1	135,278.00	0.00
SIGN-POLE - POLE SIGN	1	1	100.00	114.00
SIGN-WALL - WALL SIGN	2	2	3,600.00	54.00
SOLAR - SOLAR INSTALLATION	4	4	97,927.22	2,620.52
*** TOTALS ***	37	37	677,871.80	10,541.89

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 06/01/2012 THROUGH 06/30/2012
USE SEGMENT DATES: YES
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

** END OF REPORT ***

**TOWN OF CAMP VERDE COMMUNITY DEVELOPMENT
MONTHLY REPORT: June 2012**

SPECIAL NOTES:

TOTAL PERMITS FOR MONTH: 37

EMPLOYEE TRAINING:

ZONING COMPLAINTS FOR THE MONTH:

Files Continued from Previous Month	30
New Files (started/investigated)	23
Files Closed (in compliance)	3
Property Inspections Performed	23
Zoning Violations Issued	0
Courtesy Letters Sent	18
Citations issued	0
Civil Hearings	0
Criminal Complaints Filed	0

MISCELLANEOUS

Zoning Clearances	17
Misc. Site Inspections	8
Town Postings	6
Business License Review	6
Business License Site Inspections	1
Document Transmittals	1

PLAN REVIEWS FOR THE MONTH: 23

INSPECTIONS FOR THE MONTH: 73

VIOLATIONS FOR THE MONTH:

Dangerous Building:	0
Grading w/o permit:	
Building w/o permit:	

	Building	Planning	Total
PHONE CALLS RECEIVED:	218	304	522
CUSTOMERS ASSISTED:	108	34	142



CAMP VERDE MUNICIPAL COURT
YAVAPAI COUNTY, ARIZONA

473 S. MAIN STREET, SUITE 107, CAMP VERDE, AZ 86322
PHONE: 928-567-6635 FAX: 928-567-9049

HARRY CIPRIANO *JK*
PRESIDING MAGISTRATE

VERONICA PINEDA
COURT SUPERVISOR

The Month of June 2012

1. The Court has a new Lead Clerk, Marie Moore. She starts on July 2, 2012, and with her help we can now catch up on our backlog of cases.
2. Veronica Pineda will be promoted to Court Supervisor also on July 2, 2012, with the retirement of Jacque Daughety. Thank you to everyone for helping with her retirement party.
3. The Court has started working on non-payment cases and setting them for hearings.
4. The Marshals Office traffic citations and arrests filings are significantly down for the past two months.

2012 Camp Verde Municipal Court
 June June-Day of Month

	1	2	3	4	5	6	7	8
Totals from Prior Mo								
DAILY RECEIPTS SECTION								
CASH				\$582.29	\$731.00	\$189.31	\$494.00	
CHECK				\$2,311.90	\$307.00	\$286.00	\$1,037.11	
CREDIT CARD				\$84.00	\$0.00			
FARE ONLINE (REG 68)					\$0.00			\$506.94
FAY ONLINE (REG 88)	\$100.00			\$219.00	\$1,598.00		\$215.00	
(THIS LINE SHOULD BALANCE WITH DAILY TOTALS/BANK)	\$302,031.22	\$100.00	\$0.00	\$0.00	\$3,203.79	\$2,637.00	\$455.31	\$1,746.11
(ENTER AS A NEGATIVE NUMBER) DISBURSEMENTS								
NET DAILY RECEIPTS	\$100.00	\$0.00	\$0.00	\$3,203.79	\$2,637.00	\$455.31	\$1,746.11	\$506.94

AZTEC FUNDS DISBURSEMENT		Totals from prior month	1	2	3	4	5	6	7	8
ZATT	ATTORNEY FEE REIMBURSEMENT	\$5,736.13								
ZBND	BOND POSTED IN - THIS COURT	\$33,220.18								
	BOND OUT	\$33,220.18								
ZCEF	CLEAN ELECTIONS FUND	\$10,601.27	\$5.21			\$66.44	\$105.66	\$15.65	\$50.80	\$15.65
ZCEH	COURT ENHANCEMENT FUND	\$17,281.76				\$189.74	\$160.00	\$50.00	\$70.00	\$20.00
ZCJEF	CRIMINAL JUSTICE ENHANCEMENT FUND	\$49,965.45	\$24.46			\$312.35	\$496.57	\$73.60	\$281.87	\$73.67
ZCPRF	CHILD PASSENGER RESTRAINT FUND	\$131.24								
ZDDS	DEFENSIVE DRIVING DIVERSION FEE	\$15,483.00				\$397.00			\$80.00	
ZDECJ	DRUG & GANG ENFORCEMENT FINES	\$5,496.34	\$47.02				\$26.74		\$104.10	
ZDEFP	DEFERRED PROSECUTION	\$1,400.00								
ZDNAS	DNA STATE 3% & 7% SURCHARGE	\$6,898.66	\$3.65			\$39.74	\$70.53	\$8.86	\$29.57	\$10.85
ZDUIA	DUI ABATEMENT FUND	\$511.00								
ZDVSF	DOM VIOLENCE SHELTER FUND	\$401.80							\$39.80	
ZFARE1	FARE1 19%	\$6,678.75				\$318.78	\$224.21	\$27.03	\$7.99	\$80.84
ZFARE2	FARE2 \$36.00	\$3,783.36				\$35.00	\$35.00		\$71.00	\$35.00
ZFINE	BASE FINES	\$82,720.20	\$5.08			\$555.89	\$847.75	\$106.61	\$447.52	\$136.52
ZFORF	BOND FORFEITURES	\$0.00								
ZFTGS	FILL-THE-GAP SURCHARGE (7%)	\$7,401.27	\$3.65			\$48.52	\$73.97	\$10.87	\$35.58	\$10.98
ZXDUI	XTRA DUI ASSMT	\$738.06				\$500.00				
ZGFND	GENERAL FUND	\$0.00								
ZHRFD	HWY USERS TO DPS % REG 28-2533C	\$80.00								
ZHRF1	HIGHWAY USER OVERWEIGHT	\$1,434.59								
ZHRF3	HURF 28-2533C REGISTRATION	\$240.00								
ZHRFC	HURF TO CITY PD % REG 28-2533C	\$0.00								
ZJCL	JCEF LOCAL TIME PAYMENT	\$1,931.00				\$7.00	\$21.00		\$33.00	\$7.00
ZJCLF	JCEF LOCAL FILING FEES	\$16.95							\$1.41	
ZJCS	JCEF STATE TIME PAYMENT	\$3,383.00				\$13.00	\$39.00		\$67.00	\$13.00
ZJCSF	JCEF STATE FILING FEES	\$39.46							\$3.26	
ZJF	JAIL (INCARCERATION) FEES	\$2,387.92								
ZLCL	LOCAL COSTS/FEES WARRANTY/DEFAULT	\$9,065.76				\$440.16	\$50.00	\$50.00	\$250.00	\$80.00
ZLOCL	CITY GENERAL FUND	\$500.00								
ZMISC	MISCELLANEOUS FEES	\$148.59							\$12.37	
ZMSEF	MEDICAL SERVICES ENHANCEMENT FUND	\$13,817.25	\$6.77			\$86.40	\$137.38	\$20.38	\$70.32	\$30.35
ZOS1	2011 ADD'L ASSMT-STATE TRSR	\$4,792.84	\$1.00			\$30.47	\$78.21	\$16.00	\$11.89	\$8.00
ZOS11	OFFCR SAFETY EQUIP-MARSHAL	\$886.75				\$3.24	\$13.86		\$5.96	
ZOS14	OFFICER SAFETY-7AV APACH	\$12.35					\$4.00			
ZOS2	ADDTNL ASSMT-CNTY TRSR	\$599.10	\$0.13			\$3.80	\$8.53	\$2.00	\$1.48	\$1.00
ZOS5	OFFCR SAFETY EQUIP-DPS	\$1,780.88	\$0.80			\$12.00	\$20.46	\$8.00		\$4.00
ZOS6	OFFCR SAFETY EQUIP-MVD/ADOT	\$36.00								
ZOVR	OVERPAYMENT FUND - IN (REFUND)	\$1,108.00						\$28.00		
ZOVF	OVERPAYMENT FUND - IN (FORFEIT)	\$48.76								
ZOVR	OVERPAYMENT REFUNDED OUT	\$1,156.76								
ZPCOF	PRISON CONSTRUCTION DUI	\$7,533.90				\$515.80				
ZPRSU	PROBATION SURCHARGE (\$5.00 & \$10.00)	\$14,082.31	\$2.51			\$80.48	\$202.57	\$40.43	\$65.24	\$20.00
ZPSEF	PUBLIC SAFETY EQUIPMENT FUND	\$6,547.46								
ZPUBZ	PUBLIC DEFENDER FEES	\$93.95								
ZRCA	REGISTRAR OF CONTRACTOR	\$0.00								
ZRST	RESTITUTION - TRUST ACCOUNT	\$0.00								
ZRT	RESTITUTION IN	\$4,050.59								
ZRT	RESTITUTION OUT	\$4,050.59								
ZSHWY	STATE HIGHWAY 28-6991, 28-6983F	\$0.00								
ZSHWZ	STATE HIGHWAY 28-710C	\$0.00								
ZSLPC	DSPLY SUSP PLATE (CITY POLICE)	\$1,876.85								
ZSLPD	DSPLY SUSP PLATE (DPS)	\$500.65								
ZSLPT	DSPLY SUSP PLATE (TRIAL POLICE)	\$250.55								
ZCAA1	CONFIDNTL ADDR ASSMT-ST TRSR									
ZCAA2	CONFIDNTL ADDR ASSMT-LOCAL	\$0.00								

Posted Daily Totals: \$100.00 \$0.00 \$0.00 \$3,203.79 \$2,637.00 \$455.31 \$1,746.11 \$506.94

Monthly Beginning Receipts: _____ BONDS AT BEGINNING OF MONTH: _____

Monthly Ending Receipts: _____

9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
		\$645.00	\$114.00	\$624.00	\$452.00				\$452.00	\$1,447.00	\$2,127.00	\$406.00		
		\$2,677.00	\$475.00	\$40.00	\$396.00				\$2,624.12	\$630.00	\$1,388.37	\$100.00		
		\$282.00	\$520.00	\$0.00	\$100.00				\$150.00		\$261.00	\$273.00		
		\$485.00	\$418.00	\$168.00	\$50.00	\$397.00	\$385.00		\$80.73	\$506.94				
\$0.00	\$489.00	\$4,022.00	\$1,277.00	\$714.00	\$1,345.00	\$385.00	\$0.00	\$0.00	\$1,126.00	\$735.00	\$904.00	\$216.00	\$421.00	\$216.00
		\$599.00	\$1,000.00						\$4,731.85	\$3,318.94	\$4,680.37	\$998.00	\$421.00	\$219.00
\$0.00	\$489.00	\$3,923.00	\$1,227.00	\$684.00	\$1,345.00	\$385.00	\$0.00	\$0.00	\$4,731.85	\$2,394.46	\$4,680.37	\$948.00	\$421.00	\$219.00

9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
		\$65.14	\$138.46	\$42.86	\$80.35				\$42.35	\$23.37	\$36.43			
	\$321.00	\$1,698.00							\$1,161.00	\$321.00	\$1,247.17			
		\$3.50	\$71.30	\$118.14	\$25.73	\$44.63	\$13.96		\$109.54	\$160.94	\$159.63	\$25.60	\$15.74	\$10.16
	\$20.00	\$240.00	\$150.00	\$20.00	\$100.00	\$18.18			\$400.00	\$211.90	\$181.17	\$81.95	\$20.00	\$20.00
	\$11.44	\$335.09	\$555.24	\$120.34	\$209.82	\$65.57			\$514.73	\$756.45	\$750.34	\$120.29	\$73.97	\$47.77
		\$257.00	\$80.00						\$720.00	\$80.00		\$80.00		
		\$53.06							\$50.87	\$93.02	\$166.82			
	\$2.09	\$45.04	\$75.43	\$15.86	\$27.68	\$5.37			\$65.27	\$100.32	\$105.18	\$16.57	\$9.43	\$8.11
									\$50.00			\$48.20		
		\$47.92			\$15.97				\$20.68	\$104.28	\$177.46			
		\$57.01			\$35.00				\$39.58	\$105.00				
	\$14.97	\$478.88	\$1,051.33	\$237.31	\$346.42	\$121.38			\$824.27	\$1,125.86	\$1,258.13	\$194.01	\$137.38	\$81.64
	\$2.45	\$49.90	\$82.60	\$18.02	\$31.24	\$9.77			\$75.66	\$112.58	\$111.75	\$17.91	\$11.02	\$7.11
		\$42.01	\$45.60											
										\$198.67				
		\$7.00			\$28.00	\$21.00			\$24.73	\$28.00	\$35.00	\$7.00		
		\$13.00			\$52.00	\$39.00			\$45.93	\$52.00	\$65.00	\$13.00		
		\$28.17		\$8.57	\$0.78				\$74.13	\$4.68	\$11.30			
									\$16.46	\$71.01	\$152.04			
	\$4.55	\$92.69	\$153.57	\$32.48	\$58.03	\$18.14			\$142.37	\$209.24	\$207.50	\$33.27	\$20.46	\$13.21
	\$8.00	\$61.22	\$48.00	\$8.73	\$35.88	\$16.89			\$90.34	\$78.05	\$44.70	\$16.65	\$8.00	\$8.00
		\$8.82	\$4.00	\$0.37	\$8.37	\$4.00			\$8.18	\$1.59	\$15.52	\$0.32		
	\$1.00	\$7.65	\$6.00	\$1.09	\$4.46	\$2.11			\$0.54					
	\$4.00	\$21.70	\$20.00	\$4.00	\$9.48	\$4.45			\$11.29	\$9.74	\$5.59	\$2.08	\$1.00	\$1.00
									\$36.00	\$34.63	\$8.85	\$8.00	\$4.00	\$4.00
	\$71.00								\$1.95					
		\$75.00	\$150.00	\$100.00						\$85.20				
	\$20.00	\$159.58	\$120.00	\$23.49	\$89.19	\$42.22			\$237.33	\$204.29	\$145.16	\$48.74	\$20.00	\$20.00
		\$100.00	\$75.00		\$50.00				\$180.00	\$600.00	\$6.20	\$236.20	\$100.00	
		\$6.42	\$11.54	\$3.57	\$2.89				\$3.52	\$1.95	\$3.30			
			\$50.00	\$50.00	\$115.00					\$9.40	\$50.00			
									\$47.50			\$45.79		
									\$2.50			\$2.41		
\$0.00	\$489.00	\$3,923.00	\$1,227.00	\$684.00	\$1,345.00	\$385.00	\$0.00	\$0.00	\$4,731.85	\$2,394.46	\$4,680.37	\$948.00	\$421.00	\$219.00

AND ALLOCATIONS
 POSTED THIS MONTH: \$4,748.37

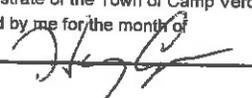
24	25	26	27	28	29	30	31	Monthly Totals	YTD Bank Receipts Total	
	\$820.00	\$412.00	\$708.45	\$2,115.00	\$0.00			\$12,406.05	\$89,130.79	Void Ck
	\$1,932.00	\$180.00	\$261.00	\$338.00	\$0.00			\$14,983.10	\$134,372.92	CASH
	\$402.60	\$168.00	\$30.00					\$2,270.60	\$44,701.28	CREDIT
								\$1,094.61	\$10,404.12	FARE
\$342.00	\$415.00	\$579.00		\$374.00		\$258.00		\$8,931.00	\$54,107.47	PAY ONLINE
\$342.00	\$3,569.60	\$1,339.00	\$999.45	\$2,827.00	\$0.00	\$258.00	\$0.00	\$40,685.36	\$342,716.58	TOTAL RECE
								\$39,411.88	\$22,337.06	NET

24	25	26	27	28	29	30	31	Monthly Agency Totals	Yearly Running Totals	
	\$77.92							\$509.89	\$5,246.02	ZATT
								\$4,748.37	\$37,966.83	ZBND
								\$1,325.03	\$11,826.30	ZCEF
\$5.96	\$130.45	\$49.15	\$33.50	\$75.65		\$12.04		\$2,860.87	\$19,822.43	ZCEH
\$20.00	\$300.00	\$128.46	\$80.00	\$160.00		\$20.00		\$6,270.87	\$86,236.31	ZCJEF
\$28.00	\$613.11	\$231.03	\$157.30	\$354.55		\$56.39		\$0.00	\$131.24	ZCPRF
	\$240.00	\$80.00						\$1,984.00	\$17,437.00	ZDDS
						\$47.02		\$580.45	\$6,066.89	ZDECJ
								\$250.00	\$1,650.00	ZDEFP
\$3.57	\$81.60	\$30.87	\$19.73	\$46.97		\$7.75		\$826.24	\$7,487.00	ZDNAS
								\$250.00	\$791.00	ZDUIA
								\$138.00	\$539.80	ZDVSF
	\$3.99	\$15.97	\$93.80					\$1,139.17	\$6,017.82	ZFARE1
	\$21.01		\$35.00					\$468.80	\$4,173.28	ZFARE2
\$39.56	\$571.00	\$383.08	\$276.08	\$562.56		\$53.39		\$9,856.80	\$92,576.80	ZFINE
								\$0.00	\$0.00	ZFORF
\$4.17	\$91.31	\$34.38	\$23.46	\$52.96		\$2.41		\$927.56	\$8,328.83	ZFTGS
								\$587.61	\$1,325.67	ZXDUI
								\$0.00	\$0.00	ZGFND
	\$493.50			\$33.93				\$0.00	\$60.00	ZHRFD
								\$726.10	\$2,160.89	ZHRF1
								\$0.00	\$240.00	ZHRF3
								\$0.00	\$0.00	ZHRFC
	\$28.00	\$21.00	\$7.00	\$21.00				\$295.73	\$2,226.73	ZJCL
	\$52.00	\$39.00	\$13.00	\$39.00				\$1.11	\$16.36	ZJCLF
								\$554.83	\$4,147.83	ZJCS
								\$3.26	\$42.72	ZJCSF
	\$15.88			\$60.00				\$208.51	\$2,596.43	ZJF
		\$100.00	\$100.00					\$1,279.57	\$10,335.43	ZLCL
								\$0.00	\$500.00	ZLOCL
								\$12.35	\$160.92	ZMISC
\$7.74	\$184.57	\$65.94	\$42.55	\$98.34		\$15.65		\$1,732.81	\$15,850.06	ZMSEF
\$8.00	\$78.56	\$32.68	\$16.00	\$53.82		\$9.00		\$765.89	\$5,558.73	ZOS1
	\$4.86	\$8.25		\$10.89		\$4.00		\$301.03	\$889.78	ZOS11
\$1.00	\$9.83	\$4.09	\$2.00	\$6.74		\$1.13		\$4.64	\$17.35	ZOS14
\$4.00	\$22.41	\$8.00	\$8.00	\$12.22		\$0.00		\$95.74	\$694.84	ZOS2
	\$12.00			\$4.00				\$257.60	\$2,018.56	ZOS5
								\$17.89	\$83.99	ZOS6
		\$1.00						\$99.00	\$1,207.00	ZOVR ¹⁰
								\$1.76	\$47.92	ZOVR ¹⁰
	\$100.00		\$40.00	\$800.00				\$3,000.00	\$3,000.00	ZPCOF
\$20.00	\$196.40	\$82.95	\$71.85	\$134.57		\$22.50		\$1,978.00	\$8,211.80	ZPRSU
\$200.00		\$25.00		\$500.00				\$2,069.50	\$16,151.81	ZPSEF
	\$6.50							\$38.89	\$431.64	ZPUBZ
								\$0.00	\$0.00	ZRCA
								\$0.00	\$0.00	ZRST
	\$100.00							\$774.48	\$4,425.07	ZRT ¹⁰
	\$100.00							\$774.48	\$4,425.07	ZROUT
								\$0.00	\$0.00	ZSHWY
								\$0.00	\$0.00	ZSHWZ
	\$250.00							\$250.00	\$2,128.85	ZSLPC
								\$0.00	\$500.68	ZSLPD
								\$0.00	\$250.65	ZSLPT
								\$93.29	\$93.29	ZCAA1
								\$4.91	\$4.91	ZCAA2
\$342.00	\$3,569.60	\$1,339.00	\$999.45	\$2,827.00	\$0.00	\$258.00	\$0.00	\$39,411.88		
Posted Monthly Total:									\$39,411.88	
Yearly Running Total:										\$322,351.86

MONTH END June 2012

AGENCY	DESCRIPTION	MONTHLY REVENUE	City General Fund	Local Court Enhancement	MARSHAL Offcr Safety	Local JCEF	Yavapai Cty Jail Fees	YAN Tribal Police	DPS Offcr Safety	MVD/ADOT Offcr Safety	State Treasurer
ZATT	ATTORNEY FEE INDIGENT	\$509.89	\$509.89								
ZCEF	CLEAN ELECTIONS	\$1,325.03									\$1,325.03 ✓
ZCEH	COURT ENHANCEMENT	\$2,660.67		\$2,660.67							
ZCJEF	CRIMINAL JUSTICE ENHANCEMENT	\$6,270.87									\$6,270.87 ✓
ZCPRF	CHILD PASSENGER RESTRAINT	\$0.00									\$0.00 ✓
ZDDS	DEFENSIVE DRIVING DIVERSION	\$1,954.00	\$1,954.00								
ZDECJ	DRUG & GANG ENFORCEMENT	\$580.65									\$580.65 ✓
ZDEFP	DEFERRED PROSECUTION	\$250.00	\$250.00								
ZDNAS	DNA STATE 3% & 7% SURCHARGE	\$828.24									\$828.24 ✓
ZDUJA	DUI ABATEMENT	\$250.00									\$250.00 ✓
ZDVSF	DOMESTIC VIOLENCE SHELTER FUND	\$138.00									\$138.00 ✓
ZFARE1	FARE 15%	\$1,139.17									\$1,139.17 ✓
ZFARE2	FARE \$35.00	\$468.60									\$468.60 ✓
ZFINE	BASE FINES	\$9,556.60	\$9,556.60								
ZFORF	BOND FORFEITURES	\$0.00	\$0.00								
ZFTGS	FILL-THE-GAP SURCHARGE (7%)	\$927.56									\$927.56 ✓
ZXDUI	XTRA DUI ASSMT	\$587.61									\$587.61 ✓
ZGFND	GENERAL FUND	\$0.00									\$0.00 ✓
ZHRFD	HWY USERS TO DPS % REG 28-2533C	\$0.00									\$0.00 ✓
ZHRF1	HIGHWAY USER OVERWEIGHT	\$726.10									\$726.10 ✓
ZHRF3	HURF 28-2533C REGISTRATION	\$0.00									\$0.00 ✓
ZHRFC	HURF TO CITY PD % REG 28-2533C	\$0.00	\$0.00								\$0.00 ✓
ZJCL	JCEF LOCAL TIME PAYMENT	\$295.73				\$295.73					
ZJCLF	JCEF LOCAL FILING FEES	\$1.41				\$1.41					
ZJCS	JCEF STATE TIME PAYMENT	\$554.93									\$554.93 ✓
ZJCSF	JCEF STATE FILING FEES	\$3.26									\$3.26 ✓
ZJF	JAIL (INCARCERATION) FEES	\$208.61					\$208.61				
ZLCL	LOCAL COSTS/FEE WARRANTY/DEFAULT	\$1,279.67	\$1,279.67								
ZLOCL	BONDS FORFEITED TO CITY GENERAL FUND	\$0.00	\$0.00								
ZMISC	MISCELLANEOUS FEES	\$12.33	\$12.33								
ZMSEF	MEDICAL SERVICES ENHANCEMENT	\$1,732.81									\$1,732.81 ✓
ZOS1	2011 ADD'L ASSMT-STATE TRSR	\$765.89									\$765.89 ✓
ZOS11	OFFCR SAFETY EQUIP-MARSHAL	\$103.03			\$103.03						
ZOS14	OFFICER SAFETY-YA POLICE	\$4.54						\$4.54			
ZOS2	ADD'L ASSMT-CNTY TRSR	\$95.74					\$95.74				
ZOS5	OFFCR SAFETY EQUIP-DPS	\$257.50							\$257.50		
ZOS6	OFFCR SAFETY EQUIP-MVD/ADOT	\$17.99								\$17.99	
ZOVR	OVER PAYMENT REFUNDABLE	\$99.00	\$99.00								
ZOVF	OVER PAYMENT FUND FORFEIT	\$1.76	\$1.76								
ZOVR	OVERPAYMENT REFUNDED	(\$99.00)	-\$99.00								
ZPCOF	PRISON CONSTRUCTION DUI	\$1,678.00									\$1,678.00 ✓
ZPRSU	PROBATION SURCHARGE (\$5.00 & \$10.00)	\$2,069.50									\$2,069.50 ✓
ZPSEF	PUBLIC SAFETY EQUIPMENT FUND	\$2,042.40									\$2,042.40 ✓
ZPUBZ	PUBLIC DEFENDER FEES	\$38.69	\$38.69								
ZRCA	REGISTRAR OF CONTRACTOR	\$0.00									\$0.00 ✓
ZRST	RESTITUTION IN (TRUST)	\$0.00	\$0.00								
ZRT	RESTITUTION IN	\$374.48	\$374.48								
ZROUT	RESTITUTION OUT	(\$374.48)	-\$374.48								
ZSHWY	STATE HIGHWAY 28-6991; 28-6993F	\$0.00									\$0.00 ✓
ZSHWZ	STATE HIGHWAY 28-710C	\$0.00									\$0.00 ✓
ZSLPC	DSPLY SUSP PLATE (CITY)	\$250.00	\$250.00								
ZSLPD	DSPLY SUSP PLATE (DPS)	\$0.00									\$0.00 ✓
ZSLPT	DSPLY SUSP PLATE (TRIBAL)	\$0.00									\$0.00 ✓
ZCAA1	CONFIDNTL ADDR ASSMT-ST TRSR	\$93.29						\$0.00			\$93.29 ✓
ZGAA2	CONFIDNTL ADDR ASSMT-LOCAL	\$4.91	\$4.91								\$4.91 ✓
	Totals	\$39,984.88	\$14,157.85	\$2,660.67	\$103.03	\$297.14	\$304.25	\$4.54	\$257.50	\$17.99	\$22,181.91

I, Judge Harry Cipriano, Magistrate of the Town of Camp Verde Precinct in Yavapai County Arizona, do hereby certify the foregoing is a true and correct account of the fees and fines collected by me for the month of June 2012

SIGNED: 

DATE: 7-5-12

bond beg of month	4064.00	Bonds Previous Month	\$ 4,064.00
bonds posted this month	4748.37	Posted Monthly Total	\$ 39,411.88
bonds out this month	<u>-5321.37</u>	Total Monthly Revenue	<u>\$39,984.88</u>
net EOM	<u>3491.00</u>	New Bond EOM Total	\$ 3,491.00

Handwritten note:
 net bond out

**CAMP VERDE MUNICIPAL COURT
MONTHLY REPORT**

TOTAL FILINGS AND COLLECTIONS-THREE YEAR TREND

DESCRIPTION	JAN 2012	FEB 2012	MARCH 2012	APRIL 2012	MAY 2012	JUNE 2012	JAN THRU JUNE 2012	TOTAL FISCAL YR 2012	Increase 2011 to 2012	TOTAL FISCAL YR 2011	Increase 2010 to 2011	TOTAL FISCAL YR 2010
MISDEMEANOR & CR TRAFFIC FTA	44	20	33	28	28	24	177	393	-28%	545	15%	472
DUI	12	11	7	20	3	1	54	91	-11%	102	40%	73
SERIOUS TRAFF	1	2	0	1	0	0	4	16	45%	11	-79%	52
CRIMINAL TRAFF	68	26	19	27	18	11	169	441	5%	421	-16%	502
MISDEMEANORS SUBTOTAL	125	59	59	76	49	36	404	941	-13%	1079	-2%	1099
CIVIL TRAFFIC	155	139	143	134	149	192	912	2057	13%	1822	130%	791
HARASSMENT INJUNCTION	3	1	3	4	4	1	16	38	23%	31	29%	24
ORDER OF PROTECTION	3	1	5	0	1	1	11	27	-16%	32	0%	32
TOTAL FILINGS	286	200	210	214	203	230	1343	3063	3%	2964	52%	1946
IA/ARR IN CUSTODY	46	37	30	34	29	15	191	442	0%	444	1%	441
ATTY RESTITUTION	752.65	1348.83	1416.51	1136.41	1081.73	509.89	\$ 6,246.02	\$ 13,521.82	32%	\$ 10,237.25	-20%	\$ 12,736.35
LCL ORD FEES (Default/Warrant etc)	1379.00	2484.06	1965.91	2054.29	1174.50	1279.67	\$ 10,335.43	\$ 18,722.40	16%	\$ 16,140.89	44%	\$ 11,228.71
LCL CRT ENHANCEMENT	4218.52	3520.79	3238.88	3195.88	3087.69	2660.67	\$ 19,922.43	\$ 44,584.65	28%	\$ 34,769.20	52%	\$ 22,896.94
JCEF TO TOWN	389.43	459.57	340.81	415.14	343.00	297.14	\$ 2,245.09	\$ 4,539.68	16%	\$ 3,910.25	26%	\$ 3,109.40
CVMO ADDL EQP \$13	79.97	146.65	69.72	135.47	154.94	103.03	\$ 689.78	\$ 1,130.42	NA			
DPS ADDL EQP \$13	452.01	308.24	378.27	276.53	345.83	257.50	\$ 2,018.38	\$ 3,352.33	NA			
YAV CTY JAIL/ADD FEE	388.07	852.16	508.55	939.36	298.88	304.25	\$ 3,291.27	\$ 6,595.25	-5%	\$ 6,925.71	-3%	\$ 7,167.68
MVD/ADOT/ADD FEE		8.00	12.00	12.00	4.00	17.99	\$ 53.99	\$ 53.99	NA			
YAN TRIBAL POLICE	0.98	255.95	5.01	1.02	0.54	4.54	\$ 268.04	\$ 278.10	3%	\$ 270.00	-13%	\$ 311.25
STATE TREAS.	26656.02	32766.23	30682.42	29695.21	25422.71	22181.91	\$ 167,404.50	\$ 349,348.21	18%	\$ 295,231.95	19%	\$ 248,081.20
TOWN TREAS.	24170.87	28028.97	24376.49	22338.52	18428.48	14157.85	\$ 131,501.18	\$ 293,400.56	21%	\$ 241,591.94	27%	\$ 190,774.09
TOTAL CHECK	56355.87	66346.56	59612.15	57009.13	48086.07	39984.88	\$ 327,394.66	\$ 703,283.19	21%	\$ 582,699.05	23%	\$ 472,340.56

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: June 2012

CRIMINAL TRAFFIC				
	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	23	1	74	98
Filed	1	0	11	12
Transferred In	0	0	0	0
SUBTOTAL	24	1	85	110
Transferred Out	0	0	0	0
Other Terminations	6	0	12	18
TOTAL TERMINATIONS	6	0	12	18
Statistical Correction	0	0	0	0
Pending End of Month	18	1	73	92

*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**								
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
221	3	0	224	0	1	1	0	223

****READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: **0** Criminal Traffic/FTA Jury Trials Held: **0**

CIVIL TRAFFIC									
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
216	192	0	408	0	10	134	144	0	264

Civil Traffic Hearings Held: **4**

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)				
Filed	80	Trans In	0	TOTAL
				80

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: June 2012

MISDEMEANOR

	Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
Misdemeanor (Non-Traffic)	528	21	0	549	0	21	21	0	528
Failure to Appear (Non-Traffic)	1	0	0	1	0	0	0	0	1
TOTAL	529	21	0	550	0	21	21	0	529

TRIALS HELD

Misdemeanor Court/FTA Trials Held: 0 Misdemeanor/FTA Jury Trials Held: 0

FELONY

	Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
	4	0	0	4	0	0	0	-4	0

Felony Preliminary Hearings Held: 0 Felony, Misdemeanor, Criminal Traffic Initial: Appearances: 15

LOCAL NON-CRIMINAL ORDINANCES

	Pending 1st of Month	Filed	SUB- TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT Report Month/Year: June 2012

CIVIL COMPLAINTS

	Small Claims (a)	Forcible Detainer/ Eviction Action (b)	Other Civil (c)	TOTAL (d)
Pending 1st of Month	0	0	0	0
Filed	0	0	0	0
Transferred In	0	0	0	0
SUBTOTAL	0	0	0	0
Transferred Out	0	0	0	0
Other Terminations	0	0	0	0
TOTAL TERMINATIONS	0	0	0	0
Statistical Correction	0	0	0	0
Pending End of Month	0	0	0	0

Small Claims Hearings Held/Defaults: 0 Civil Court Trials Held: 0

Small Claims Hearings Held/Defaults Before Volunteer Hearing Officer: 0 Civil Jury Trials Held: 0

DOMESTIC VIOLENCE/HARASSMENT PETITIONS

	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	1	1	0	1
Harassment	1	1	0	1

HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT

Order of Protection: 0 Injunction Against: 0

SPECIAL PROCEEDINGS/ACTIVITIES

Peace Bond Complaints Filed: 0 Fugitive Complaints Filed: 0
 Juvenile Hearings Held: 0 Search Warrants Issued: 2

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report

Month/Year: June 2012

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	111
Serious Violations	9
All Other Violations	570
TRAFFIC TOTAL	690

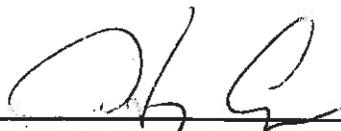
CRIMINAL WARRANTS OUTSTANDING

Felony	20
Misdemeanor	642
CRIMINAL TOTAL	644

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376


Signature of the Judge/Magistrate (or designee)

Veronica Pineda
Name of Preparer

July 3. 2012
Date of Preparation

Library Director's Report

June 2012

Statistical Report

In June 2,058 people came in to use the Library. Camp Verde Community Library (CVCL) checked out or renewed 4,442 items and checked in 3,821 items in June 2012. Twenty-six new library cards were issued. CVCL staff and volunteers filled 712 holds from other YLN Libraries for CVCL patrons. CVCL processed 3,644 items through the transit system, a decrease of 516 items from May 2012. A detailed statistical report will follow as soon as possible.

Physical Changes to the Current Library/New Library Developments

- The Town Maintenance department installed a new faucet in the Women's restroom to replace the one that was leaking.
- The damaged panel at the south end of the building has been replaced but is yet to be painted.
- The new Library Director has identified areas for immediate improvement to spaces and services. Staff members are currently working to improve workspaces by cleaning up and moving out obsolete items. Services require more planning, but are also being discussed.

Books Videos, Computer Updates

In June, staff added 37 juvenile and easy books to the Library's collection. Library staff began processing a new order of children's books and DVDs that arrived in June.

During the month of June, Library staff assisted several patrons weekly in using the Virtual Workforce Workstation (VWW) computer to search for or apply for jobs. A couple of patrons also made use of the scanner/fax machine available with the VWW.

Patrons continued to come into the Library to use Internet PCs and to escape the heat. Library staff and volunteers daily assisted patrons with the use of email, MS Office and Internet searches. The Public Internet PCs were especially busy in the afternoons.

Programs & Activities

In June CVCL hosted 4 adult programs – scrapbooking, an open book discussion group and e-reader lessons – and started a new Teen Book Club. A total of 23 adults and 3 teens attended these programs.

All of the Children's programs, the summer reading program and most of the special summer events were cancelled due to Children's Librarian, Peggy Schuler being out for the summer.

Library staff instructed 8 patrons one-on-one in the use of e-readers. Patrons use a variety of e-readers that require special instructions specific to their device and Library staff work hard to stay abreast of this ever-changing technology.

Funding & Fund Raising

The FY2013 Library Budget includes a new Library Director position as well as a Technical Services/Cataloging Library Specialist position. This will bring FTE up to 5.5 by summer's end.

The Library Endowment group held their monthly book sale June 7th at their location in the old Marshall's building next to the Library. Endowment members have done an amazing job setting up shelving, sorting and categorizing, and arranging books for sale to the public. The group has been averaging \$500 to \$600 per month in sales. No book sale will be held in July due to the July 4th holiday but monthly sales will resume the first Thursday in August.

Publicity

Newspaper articles this month focused on Library volunteers and the new Library Director. Volunteers gave 230 hours to CVCL in June and Library Director, Kathy Hellman started at CVCL June 26, 2012.

Meetings Attended

Kathy attended the Yavapai Library Network Library Managers meeting in June. The meeting focused on the Library Support Agreement (formerly Yavapai Library Network Membership Agreement) that the Yavapai County Library District (YCLD) is updating. This agreement and the associated billing will replace the two that formerly came from the City of Prescott and YCLD. When the document is ready, it will be presented for approval by the Town Council.

Miscellaneous Items

Kathy will rework the statistical report presented to the Town Manager each month so that you see a new format and new categories starting with the first report for FY2013. She will include figures from past years to give percentages of increase/decrease in Library use for monthly and annual comparisons.



Public Works Fiscal Year 2011-2012

Where does the time go?

Public Works spent this year preparing, planning, and organizing a range of projects. Staff has prepared a re-cap of some of the important assignments we have brought to completion in FY 2011-2012. Staff is looking forward to building on these accomplishments and taking advantage of opportunities next year as we continue to develop well-planned and executed projects.

Engineering:

- Ron and Steve Burroughs attended monthly Technical Subcommittee meetings of the Northern Arizona Council of Governments (NACOG). Members of the Subcommittee are representatives from Apache, Coconino, Navajo and Yavapai counties and the 16 towns/cities in those counties.
The meetings provide updates of State and Federal guidelines and mandates, notifications of funding opportunities for transportation related projects and training opportunities.
Technical Subcommittee members discuss, review, prioritize and plan for the implementation of local government projects in Northern Arizona, including: Highway Safety Improvement Program (HSIP), Local Government State Transportation Projects, and Local Transportation Enhancement Projects. Transportation Projects are rated and ranked on the NACOG Transportation Improvement Project list provided to ADOT and used obtaining funding.
Ron Long served as the Chairman of the Technical Subcommittee for two years, his term ended January 2012.
- The purchase of 16 acres for the Public Works Yard was finalized. Staff expects the Street Division will move equipment and crews to the site by October.
- Steve Burroughs worked with the owner of Verde Café to facilitate a land trade with the Town in order to complete the Hollamon Street Sidewalk and public parking on the North side of Hollamon St.
- Steve and Ron attended meetings of the Rural Transportation Advocacy Council regarding impacts to our State due to declining HURF revenues and the annual Summit in Yuma to learn of opportunities and discuss rural transportation issues.
- The final design and engineering was completed for the Finnie Flat/Cliffs Drainage Project. Staff prepared documents, advertised for bids, and presented the low bid to Council for contract approval.
- Construction Plans, Specification and Estimates were finalized for the Hollamon Street Improvement Project.
- Ron Long volunteered his time to work with NAU engineering students who, for a Capstone project, have developed an engineering design for a bridge and low water crossings on Verde Lakes Dr.
- Staff received approval of our application to the Forest Service to begin the Environmental Analysis required for the access easement to the Community Park and Sanitary District.
- Steve provided a design and for the Center of the State monument in Rezzonico Park
- Throughout the year staff members have met and coordinated with employees from ADOT, Yavapai County, FEMA, Yavapai Apache Nation, industry consultants, local churches, community members and business leaders to discuss State and Local projects, answer questions and address safety, maintenance and repair concerns.
- Worked with Department Heads and Chamber members to facilitate a Volunteer Fair
- Department staff members participated in the Open House; giving staff the opportunity to talk to the public and elected officials about needed equipment and resources for our department.

- Worked with Town Staff to prepare master Capital Improvement Plan
- Began planning for the placement of water service to Hot Woods Yard

Streets:

- Crews completed the semi-annual crack seal project, repairing approximately 48 lane miles on 30 Town roads.
- Removed over 17 tons of trash that was illegally dumped in what will become the equipment building at the Industrial Dr. Property.
- Staff made initial repairs to the Salt Mine Rd. embankment to keep a portion of the hill from sliding into the roadway.
- C.T. Price was awarded the contract to cut back, stabilize and improve the site distance at Windy Point on Salt Mine Rd., installed stormwater runoff barriers, and concrete safety wall to protect against mud and rocks falling into the road way.
- Streets purchased a used, wood chipper; the machine has allowed the crew to trim more road side trees and bushes than in prior years.
- A new grizzly was purchased that has saved money by allowing the crew to sort and store rocks and aggregates by size
- Worked with the CVUSD to place improved signage at the High School
- Public Works Yard: crews have cleared and trimmed overgrown vegetation sorted and organized materials previously stored there, Yavapai Fence was awarded the contract to fence the perimeter & entrance gates. Improvements to the buildings include roofing, rollup doors, initial office and meeting spaces, water and electric. We are optimistic that the Street Crew will be moved by October, 2012.
- New culverts were installed at Tres Rios crossing over the irrigation ditch and the road was extended at the crossing
- The Hollamon Street Improvement Project (CDBG #100-11) was posted for bid and awarded to McDonald Bros. Construction on June 27, 2011.
- After applying and receiving a Planning Assistance for Rural Areas (PARA) grant, Ron, Steve & representatives from Fire and Marshall met with ADOT and JACOBS for the first Technical Advisory Meeting. Jacobs presented the project to Council for their input.
- Applied for and received a Highway Safety Improvement Program (HSIP) grant that will provide \$65,000 for new traffic and safety signing that will meet federal retroreflectivity guidelines.
- Town Employees replaced culverts and improved the road profile at one of the low water crossings on Verde Lakes Dr.
- Steve Burroughs represented the Streets Division at monthly staff safety meetings
- Responded to citizen's request by installing safety signing on Quarterhorse Lane.
- Part-time/Temporary Employees are being utilized to weed-eat ditches, road side shoulders in areas that the mower cannot reach. They are also doing shoulder and pot-hole repairs
- Crew members renewed their Flagger's Certification
- Staff was directed to open up the roads in Millwood Estates
- Crew received Safety Edge Training that replaces pavement vertical drop-off with an edge shaped to 30 degrees to help mitigate pavement edge-related crashes.
- Met with organizers of Bike MS to plan route through the Verde Valley for Multiple Sclerosis fund raiser

Stormwater:

- Surveyor was hired to prepare legal descriptions for temporary construction easements needed for the Finnie Flat/Cliffs Drainage Improvement project.
- Staff met with business owners, property managers and homeowners to address their questions/concerns, ask questions and discuss the work to be done on the Finnie Flat/Cliffs Drainage Improvement project.
- The Finnie Flat/Cliffs Drainage Project was advertised for bid, the contract to complete the drainage improvement was awarded to Eagle Mountain Construction Co. The project is targeted for completion by September 30, 2012.

- Yavapai County Flood Control: Charlie Cave, Jim Young and Lynn Whitman presented the preliminary results of the Verde River Re-study that was started in 2009. Once FEMA has completed their reviews, new flood maps will be issued; Mr. Cave projected this to be sometime in 2013.
- Met with Jess Laurie, Army Corps of Engineers, to obtain approval for the repair work on Verde Lakes Drive
- While installing new culverts on Verde Lakes Dr. the crew did additional work to clean adjoining drainage channels for better flow into the new culverts.
- Drainage channels were installed during the Tres Rios project
- Steve Burroughs was appointed Chairman of the Northern Arizona Stormwater Pollution Alliance, the group meets semi-monthly to discuss Stormwater issues, solutions, changes to legislation and possible funding opportunities.
- Staff is in the preliminary planning stage to formulate a design to improve the drainage of stormwater flows from Main Street to Hollamon and Head

Maintenance:

- In addition to their regular responsibilities in FY 11-12 Maintenance responded to 203 work orders for repairs, special events, or installation; \$12,072.32 was the cost of staff time spent to complete these requests.
- Crew attended the annual Parks and Recreation/Grounds Maintenance convention, two crew members received level on OSHA asbestos training, one crew member received training in key/lock management, established a new lock-out/tag out station
- Main Street Banners were put up and taken down for the Holidays, Wine Pecan, Fort Verde Days, Flags for patriotic holidays
- Banners at the "Y Intersection" for Ft. Verde State park, various special events, schools, and public interest announcements
- Building 100: assisted with the installation of new carpeting, installed new window air conditioner unit for the IT room, painted Mel's office, painted Court office, ran electrical and CAT-6 lines for Council computer hook ups, repaired audio in Council chambers, updated the electrical panel servicing the building
- 200 building: removed an old gas line, new baseboard heater in room 205, installed new steps and ADA ramp and railings, new safety/night lights were installed,
- Library: ADA compliant parking, painted library annex and installed new heater
- Marshal Office: repaired sprinkler system and new plants, assisted IT with antenna and CAT cable installation, installed new in-ceiling return registers
- Animal Shelter: worked to clean the shelter, remove kennels
- Project Management: for the install of new HVAC at Library, and the IT room (300 bldg.), Painting of Town Complex Buildings, New automatic watering system on Town grounds, electrical panel on 100 Building and additional electrical upgrades to building 300, new roofs on Town Buildings, Shutters on the North side of 300 Bldg., installation of ADA sidewalk at Butler Park, two HVAC inspections on all Town units for the winter and summer
- Butler Park: oversaw the re-lamp of field lighting, Repairs to playground equipment, field and grass prep for winter and summer growing season, worked with AYSO to install a small soccer field to the east of the play structure, repairs to the light at the skate park
- Rezzonico Park: worked with Street Crew to landscape and install Center of State Monument
- Pool: installed new ADA drinking fountain, installed new hot water heater, new shower heads, lavatory faucets, cleaned and laid down mats for summer opening
- Squaw Peak relay station: made needed repairs to door, roof and paint,
- Cleaned and performed maintenance work for the Home in Housing program (2095 Horseshoe Bend)
- Visitor Center: painted exterior trim, remodel the restroom and new hot water heater
- Vandalism: has to be mentioned as the time and cost to repair and clean increases every year. Town grounds are trashed, trash is thrown under the gym bleachers, we have destruction to park benches, doors to the gym, playground equipment is painted with

graffiti, windows and lighting are broken, appalling conditions are found in public restrooms. Maintenance and all Public Works staff has worked to pick up and repair these damages.

Parks & Recreation:

- The Parks and Rec. Dept. has moved to the Town Hall office. Service to the public continues as always, in order to schedule events, use of Town facilities and track work and service orders for staff and community
- Wrapped up pool season with a review of fees and performance report, The pool opened on May 26th this year Aqua Zumba is providing classes including instruction for kids and seniors, Swim lessons begin June 11th
- Completed School IGA
- Co-Rec Softball has 9 teams
- Staff assisted with Fourth Friday in May and will be working with Mel on the upcoming Friday events.
- Grasshopper basketball was held for 1st – 4th grades
- Worked with organizers of Petapalooza, Verde Valley Archaeology Fair, Women Taking Action,
- Offered tickets and transportation to AZ. Diamond Back Games
- Held Trunk or Treat on Main Street a total of 31 clubs, families and businesses participated
- Organized the Christmas Parade, Craft Bazar and a Residential Lighting Contest