

May 2014 Monthly Report



*Town Manager
Russ Martin
928-554-0001*

DEPARTMENT HEAD INFORMATION

<i>Clerk</i>	<i>Debbie Barber</i>	<i>554-0021</i>
<i>Finance Director</i>	<i>Mike Showers</i>	<i>554-0811</i>
<i>Economic Development Director</i>	<i>Steve Ayers</i>	<i>554-0007</i>
<i>Marshal</i>	<i>Nancy Gardner</i>	<i>554-8301</i>
<i>Engineer/Public Works</i>	<i>Ron Long</i>	<i>554-0821</i>
<i>Magistrate</i>	<i>Harry Cipriano</i>	<i>554-0031</i>
<i>Librarian</i>	<i>Kathy Hellman</i>	<i>554-8381</i>
<i>Community Development</i>	<i>Mike Jenkins</i>	<i>554-0051</i>



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: June 17, 2014
Cc: Department Heads
Re: Manager's report for the period ending May 31, 2014

The following is the Manager's report regarding activities in the month of May 2014:

Archeology Center:

Met again with Ken Zoll to discuss future events as well as the future of the center and the great opportunities they have been presented with in the past few months. We continue to discuss and make available the property on Hwy 260 and Oasis, however they do have other potential offers they are going through as well within the Town of Camp Verde. This is an ongoing effort that Economic Development continues to work on.

FEMA Meeting

Staff met with FEMA on a regional set of meetings aimed at getting to know the potential problem areas ahead of future cycles of planning and funding. This meeting gave us some leads and ideas for future hazard assessment planning and potential grant requests.

Budget

Final work went in on Budget for 2014/15. This again represents a significant work product annually but the results again are great and staff working together to make this should be a sense of pride for Camp Verde and its residents.

For questions or comments, please contact me at russ.martin@campverde.az.gov or at 554-0001. If you need to schedule a meeting with me, please contact Carol at 554-0003.

Town of Camp Verde

Revenue Drivers

April 2014

Source	Apr-14	In/Dc %	Mar-14	Feb-14	FYTD Avg	Bud/Month	YTD Bud +/-	LYM Avg +/-	L3YM Avg +/-
City Sales Tax	214,144	4%	206,832	203,014	210,545	233,660	(231,146)	(1,238)	38,279 *
State Sales Tax	86,742	11%	78,232	74,001	78,632	76,250	23,819	4,467	7,482
VLT	51,565	-7%	55,281	44,711	49,596	47,083	25,127	2,324	2,341
URS	101,053	0%	101,053	101,087	101,080	101,083	(29)	8,526	15,727
Court Fines	16,002	-18%	19,608	19,008	18,220	25,000	(67,803)	1,687	(1,452)
HURF	76,684	10%	69,628	59,518	63,268	62,500	7,677	694	1,184
TOTAL	546,190		530,632	501,339	521,341	545,577	(242,355)		

* - City Sales Tax is Last 5 Yr Avg

Office of the Town Clerk

Our Vision:

We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.



Monthly Report for May 2014 ~

Business Licenses – The Clerk's Office processed 12 new business, 39 renewals, bringing our total business licenses on file to 602.

Liquor Licenses – We processed one Special Event liquor license application.

Special Events – It took a lot of persistence, but Barbie and Virginia managed to register all Council Members for the League of Cities and Towns Annual Conference to be held in August, and get rooms reserved for everyone.

Information Requests/Research Hours – Received 3 requests from Citizens and approximately 15 requests from Council and staff. Approximately 4 hours were spent on the requests.

Citizen Complaints – The Clerk's Office received no formal complaints in May. Note: Complaints may have been filed with other departments.

Training – Debbie participated in the EOC Tabletop exercise on May 10, and the entire Clerk's Office reviewed the PowerPoint regarding Bloodborne Pathogens and Other Potentially Infectious Materials.

Customer Assistance – The month of May averaged 36 customer assistance contacts per day with a total of 792 phone calls and visitors for the month.

Meetings – There were six Council meetings in May. We had one amended agenda and two green sheets with additional information. We prepared notices, agendas, packets, minutes, addenda, amendments, green sheets, etc.

Ordinances and Resolutions – We processed four new Resolutions and no Ordinances during May.

Records Management – We continue the process of archiving records from the Library Advisory Commission. We are currently waiting for the remaining documents to come from the Library.

Special Assignments – Our Transcriptionists that was designated for Planning and Zoning Matters resigned so Marie Moore has been assigned to do Council Hears Planning and Zoning and the Planning and Zoning Commission

Economic Development: 30 hours - Barbie assisted the Economic Development Department by working on the newsletter, creating a brochure for the visitor center and updating the visitor center website, along with preparing the monthly report for the visitor center.

As always, please let us know if we can be of assistance or if you have any questions, comments, or concerns.

Respectfully submitted,

Debbie Barber

Debbie Barber, MMC
Town Clerk

06/02/2014 9:28 AM
 LICENSES: 0002 THRU ZZZZZZZZZZ
 PAID STATUS: ALL
 LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T

SORTED BY: LICENSE NUMBER

ORIGINATI
 EFFECTI
 EXPIRATI

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2683	CONT	BICE ELECTRIC	GORDON BICE 1363 S. OCOTILLO DR COTTONWOOD, AZ 86326	1363 S OCOTILLO
	COMMENTS:	BL060 - 20570714-X		
2684	RET	TREASURE CHEST THRIFTIQUE	JUANITA WISE 3664 E. SPARROW LN CAMP VERDE, AZ 86322	873 S. HOWARDS
	COMMENTS:	BL060 - 0000000		
2685	MFG	EVANS OVERHEAD DOOR, LLC	EVANS OVERHEAD DOOR, LLC 1202 W. HILTON AVE. PHOENIX, AZ 85007	1202 W. HILTON
	COMMENTS:	BL060 - 07-571062-Q		
2686	CONT	RSM CONSTRUCTION	PO BOX 595 COTTONWOOD, AZ 86322	
	COMMENTS:	BL060 - 13022187-B		
2687	SERV	OPT CO, INC	OPT CO, INC 5136 S. DESERT VIEW DR. APACHE JUNCTION, AZ 85120	5136 S. DESERT
	COMMENTS:	BL060 - 07-407694-R		
2688	CONT	WYLAND CUSTOM HOMES	WYLAND CUSTOM HOMES 2179 PASO FINE WAY CAMP VERDE, AZ 86322	
	COMMENTS:	BL060 - 2106979		
2689	RET	DOLLAR & MORE THRIFT STORE	KEITH BROOKS 4090 E. CLEAR CREEK DR. CAMP VERDE, AZ 86322	348 S. MAIN ST.
	COMMENTS:	BL060 - APPLIED FOR		
2690	CONT	GWGS LLC	GWGS LLC 320 S EL DORADO CIRCLE, STE 1 MESA, AZ 85202	
2691	CONT	LUDVIK ELECTRIC CO	LUDVIK ELECTRIC CO 1020 E. UNIVERSITY DRIVE PHOENIX, AZ 85034	
2692	RET	BULLET AND MORE, LLC	BULLET AND MORE, LLC 3254 E. CLINTON LN. CAMP VERDE, AZ 86322	3254 E. CLINTON
	COMMENTS:	BL060 - 0000000		
2693	RET	LACEY D'OYLY SHOOTING, LLC	LACEY D'OYLY SHOOTING, LLC 3254 E. CLINTON LN. CAMP VERDE, AZ 86322	3254 E. CLINTON
	COMMENTS:	BL060 - 0000000		
2694	CONT	SUNHARVEST SOLAR & ELECTRICAL	SUNHARVEST SOLAR & ELECTRICAL 3810 WEST COCHISE DR PHOENIX, AZ 85051	
	COMMENTS:	BL060 - 20522267		
TOTAL LICENSES:		12		



VISITOR'S CENTER REPORTS

Past 30 days



Site Usage

2,647	Visits	1.48%	Bounce Rate
11,409	Pageviews	00:02:44	Avg. Time on Site
4.31	Pages/Visit	78.77%	% New Visits

Top Pages

1. [Attractions - Visit Camp Verde](#) - 1,254 Views
2. [Outdoor Recreation - Visit Camp Verde](#) - 1,132 Views
3. [Archaeology - Visit Camp Verde](#) - 767 Views
4. [The Verde River - Visit Camp Verde](#) - 668 Views
5. [Stay - Visit Camp Verde](#) - 607 Views

Visitor Center Monthly Combined Traffic

2014 May Totals				Arizona Visitors					
STATES		COUNTRIES		Total		Phoen	CV	Other	Monthly
Alabama	2	Australia	4		Monday	9	9	14	32
Arizona	239	Canada	39		Tuesday	3	3	21	27
Alaska	2	Germany	18		Wednesday	5	5	19	29
California	33	England	8		Thursday	6	8	18	32
Colorado	15	France	6		Friday	10	6	15	31
Conn.	4	Ireland	2		Saturday	34	2	52	88
Florida	26	Japan	2						
Georgia	2	Mexico	1						
Idaho	3	Nethlds	3						
Illinois	10	Switz	2						
Indiana	6								
Iowa	4								
Kansas	3								
Louisiana	2								
Maryland	7								
Mass	8								
Michigan	7								
Minnisota	7								
Missouri	2								
Montana	7								
Nebraska	5								
Nevada	12								
N.J.	2								
N.M.	16								
N. Y.	5								
N. D.	2								
Ohio	6								
Oklahoma	12								
Oregon	21								
Penn	11								
Texas	2								
Utah	9								
Virginia	10								
Washington	10								
W. Virg	2								
Wyoming	8								
35 States	522	10 Countries	85	607	Weekly	67	33	139	239

Community Development Monthly Report May 2014



Building

Robert Foreman – Building Official

Permits Kendall Welch – Permit Technician and Emily Diver – Permit Technician



Planning

Michael Jenkins – Community Development Director

Jenna Owens – Assistant Planner

Code Enforcement – D.J. Caldwell & Lisa Diacik

BUILDING MONTHLY REPORT

May 2014	CURRENT MONTH	PREVIOUS MONTH	2013-2014 FY
PERMITS ISSUED	20	34	369
PLAN REVIEWS PERFORMED	14	24	216
INSPECTIONS PERFORMED	92	101	1,042
PHONE CALLS RECEIVED	247	372	3,193
BUSINESS LICENSES REVIEWED	6	2	77
BUSINESS LICENSE INSPECTIONS	6	2	22
MISCELLANEOUS SITE INSPECTIONS	8	5	117
<u>BUILDING VIOLATIONS</u>			
Dangerous Building	0	0	5
Stop Work Order	0	1	7
Grading Without Permit	0	0	0

MISCELLANEOUS:

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 5/01/2014 THRU 5/30/2014

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20140116 EC	5/01/2014 4/02/2014	MEIER, DAVID ZONING CLEARANCE	485 NICHOLS STREET	TIERRAVERD OWNER	RESIDENTIAL ACCESSORY BUILD 4,084.00	RES ACC 0.00
20140129 12-COM ADD	5/05/2014 4/15/2014	SHUSTER FOUNDATION LTD JACK COMMERCIAL ADDITION	2025 RESERVATION LOOP ROA COMADD - COMMERCIAL ADDITIO	WEST-WARDB OWNER	COMMERCIAL ADDITION 131,000.00	12-COM ADD 2,339.63
20140134 FIRE SPRK	5/22/2014 0/00/0000	RAINBOW ACRES FIRE SPRINKLER	2120 RESERVATION LOOP ROA 9 FIRE - FIRE SPRINKLER	DETECT OWNER	FIRE SUPPRESSION 12,000.00	FIRE 545.26
20140136 03-RES REM	5/05/2014 4/23/2014	BRUNO, JAMES RESIDENTIAL REMODEL	2403 SUNSET DRIVE 03-RESREM - RESIDENTIAL REM	OWNER OWNER	RESIDENTIAL REMODEL 10,000.00	03-RES REM 324.06
20140143 13-COM REM	5/01/2014 4/29/2014	TOWN OF CAMP VERDE COMMERCIAL REMODEL	395 MAIN STREET COMREM - COMMERCIAL REMODEL	TIERRAVERD OWNER	COMMERCIAL REMODEL 2,095.03	13-COM REM 0.00
20140145 01-NEW RES	5/19/2014 5/01/2014	SULLIVAN, ROBERT & LINDA NEW RESIDENTIAL BUILDING	4525 CAUGHRAN ROAD R-3 - RESIDENTIAL ONE/TWO F	OWNER OWNER	NEW RESIDENTIAL 285,000.00	01-NEW RES 3,434.08
20140146 04-RES ACC	5/08/2014 5/01/2014	STILWELL, CHRISTOPHER & B RESIDENTIAL ACCESSORY BLD	2132 PASO FINO WAY RES - RESIDENTIAL ACCESSORY	WYLAND OWNER	RESIDENTIAL ACCESSORY BUILD 59,000.00	RES ACC 1,191.13
20140148 ELE-RES	5/05/2014 5/05/2014	SJNDQUIST, DIANE RESIDENTIAL ELECTRICAL	2555 MUSTANG LANE ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 0.00	ELE-RES 0.00
20140149 ELE-RES	5/05/2014 5/05/2014	LIZOTTE, LLOYD & SARAH RESIDENTIAL ELECTRICAL	3287 ABERDOVEY DRIVE ELE-RES - RESIDENTIAL ELECT	FURSOLAR OWNER	RESIDENTIAL ELECTRICAL 1,300.00	ELE-RES 50.00
20140150 PLB-RES	5/05/2014 5/05/2014	PETRIE, RICK RESIDENTIAL PLUMBING	290 GROSETA DRIVE PLB-RES - RESIDENTIAL PLUMB	OWNER OWNER	RESIDENTIAL PLUMBING 300.00	PLB-RES 50.00
20140151 SOLAR	5/07/2014 0/00/0000	MHC WILLOWS COMMUNITY LLC SOLAR INSTALLATION	1487 HOPESHOE BEND DRIVE 3 SOLAR - SOLAR INSTALLATION	SUNVALLEY OWNER	SOLAR INSTALLATION 17,799.00	SOLAR 483.86
20140152 Z-ADMIN	5/06/2014 0/00/0000	TOWN OF CAMP VERDE ADMINISTRATIVE REVIEW	473 MAIN ST. S. 109 ADMIN - ADMINISTRATIVE REVI	OWNER OWNER	ADMINISTRATIVE REVIEW 0.00	Z-ADMIN 0.00
20140153 PLB-RES	5/06/2014 5/06/2014	ANDERSON, EDMUND RESIDENTIAL PLUMBING	185 HEREFORD DRIVE PLB-RES - RESIDENTIAL PLUMB	OWNER OWNER	RESIDENTIAL PLUMBING 300.00	PLB-RES 50.00
20140154 Z-ADMIN	5/07/2014 5/12/2014	VERDE VALLEY MEDICAL CENTER ADMINISTRATIVE REVIEW	1200 FINNIE FLAT RD W ADMIN - ADMINISTRATIVE REVI	OWNER OWNER	ADMINISTRATIVE REVIEW 0.00	Z-ADMIN 500.00
20140155 SOLAR	5/13/2014 0/00/0000	HAMMOND, TAYLOR D SOLAR INSTALLATION	2660 THOMAS PAINE CIRCLE C SOLAR - SOLAR INSTALLATION	SOLARONE OWNER	SOLAR INSTALLATION 21,000.00	SOLAR 553.16
20140156 01-NEW RES	5/08/2014 5/08/2014	RAINBOW ACRES NEW RESIDENTIAL BUILDING	2120 RESERVATION LOOP ROA 1 R-3 - RESIDENTIAL ONE/TWO F	ALTERNATIV OWNER	NEW RESIDENTIAL 569,721.50	01-NEW RES 3,791.25

05/30/2014 10:44 AM

PROJECT VALUATION AND FEE REPORT

PAGE: 2

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 5/01/2014 THRU 5/30/2014

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20140157 PLB-RES	5/08/2014 5/08/2014	JONES, JESSIE RESIDENTIAL PLUMBING	212 HEREFORD DRIVE PLB-RES - RESIDENTIAL PLUMB	NORTHORIZ OWNER	RESIDENTIAL PLUMBING 300.00	PLB-RES 50.00
20140161 SOLAR	5/15/2014 0/00/0000	SCHULTZ, ERIC SOLAR INSTALLATION	2612 LANTIS LANE SOLAR - SOLAR INSTALLATION	SOLARONE OWNER	SOLAR INSTALLATION 22,000.00	SOLAR 576.26
20140162 03-RES REM	5/20/2014 5/14/2014	JC PROPERTY MANAGEMENT LLC RESIDENTIAL REMODEL	298 MARYVALE DRIVE 03-RESREM - RESIDENTIAL REM	OWNER OWNER	RESIDENTIAL REMODEL 950.00	03-RES REM 88.93
20140168 ELE-RES	5/20/2014 5/20/2014	MANYEN, ROBERT PAUL & R RESIDENTIAL ELECTRICAL	4070 CLEAR CREEK DRIVE ELE-RES - RESIDENTIAL ELECT	GRANTELECT OWNER	RESIDENTIAL ELECTRICAL 1,200.00	ELE-RES 50.00
*** TOTALS ***		NUMBER OF PROJECTS: 20		VALUATION:	1,138,049.53	FEE: 14,077.62

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 5/01/2014 THRU 5/30/2014

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
01-NEW - NEW RESIDENTIAL BUILDING	2	854,721.50	7,225.33
03-RES - RESIDENTIAL REMODEL	2	10,950.00	412.99
04-RES - RESIDENTIAL ACCESSORY BL	1	59,000.00	1,191.13
12-COM - COMMERCIAL ADDITION	1	131,000.00	2,339.63
13-COM - COMMERCIAL REMODEL	1	2,095.03	0.00
ELE-RES - RESIDENTIAL ELECTRICAL	3	2,500.00	100.00
FIRE - FIRE SPRINKLER	1	12,000.00	545.26
PLB-RES - RESIDENTIAL PLUMBING	3	900.00	150.00
SOLAR - SOLAR INSTALLATION	3	60,799.00	1,613.28
Z-ADMIN - ADMINISTRATIVE REVIEW	2	0.00	500.00
ZC - ZONING CLEARANCE	1	4,084.00	0.00
*** TOTALS ***	20	1,138,049.53	14,077.62

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 5/01/2014 THRU 5/30/2014

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
BLANK - *BLANK*	1	1	4,084.00	0.00
03-RESREM - RESIDENTIAL REMODEL	2	2	10,950.00	412.99
ADMIN - ADMINISTRATIVE REVIEW	2	2	0.00	500.00
COMADD - COMMERCIAL ADDITION	1	1	131,000.00	2,339.63
COMREM - COMMERCIAL REMODEL	1	1	2,095.03	0.00
ELE-RES - RESIDENTIAL ELECTRICAL	3	3	2,500.00	100.00
FIRE - FIRE SPRINKLER	1	1	12,000.00	545.26
PLB-RES - RESIDENTIAL PLUMBING	3	3	900.00	150.00
R-3 - RESIDENTIAL ONE/TWO FAMILY	2	2	854,721.50	7,225.33
RES - RESIDENTIAL ACCESSORY BUILDING	1	1	59,000.00	1,191.13
SOLAR - SOLAR INSTALLATION	3	3	60,799.00	1,613.28
*** TOTALS ***	20	20	1,138,049.53	14,077.62

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 05/01/2014 THROUGH 05/30/2014
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***

MONTHLY REPORT FOR MAY 2014
BUILDING DIVISION

Safety Committee meeting was held Wednesday May 7th. On a motion by Kristi Gagnon, Fire Marshal the committee made a unanimous 13 to 0 vote to make a recommendation to the Town Manager concerning the use of E-Cigarettes in Town Buildings. Met separately with Russ Martin, and Carol Brown about a shared Safety Officer with other Verde Valley municipalities later in the year and relinquishing my duties as Town Safety Officer. This was also discussed in the Safety Committee meeting. After seven (7) years on the Safety Committee and three (3) years as Safety Officer for the Town and increasing duties and responsibilities as Building Official this is a possible option that I am comfortable with. If requested to continue in this position I will do so.

Attended a second and more detailed presentation on the new medical facility presented by HGA Architects & Engineers and VVMC. Will attend a Pre-Development meeting with other agencies in early June and VVMC expects to submit in late June for building permits and start construction in October. VVMC indicated they desire to 'fast track' their application and expect total construction time to be about twelve (12) months.

Held meetings with an applicant for a new church building, and meetings with an applicant and the Fire Marshal for a new assisted living facility. Had meetings with Community Development staff, Building staff and Public Works and an applicant for a grading development agreement on Highway 260. Held three (3) site visits with the Fire Marshal on buildings that had potential life safety issues and met with the owners to discuss solutions. Continued to work with the Fire Marshal, Public Works and the applicant for a large school expansion and the fire access issues facing the applicant.

Held meetings with the 'Old Guys' on the new proposed building, and on the new library. Attended the Chapter AZBO meeting in Flagstaff with Kendall. Required continuing education time is being increased by ICC for maintaining Certifications. Required level of instruction is being raised as well. Spent considerable time with our new Permit Technician Emily Diver in her first month of employment. She is doing very well in grasping and understanding the duties of the position.

Held a meeting with Public Works and Community Development regarding 'Storm Water Pollution Prevention Programs' (swppps), and the evolving requirements and possible audits by ADEQ. Attended one Council meeting on two Use Permits, and attended the ground breaking for the new Yavapai County Solar Farm.

Completed 92 building inspections, 8 residential plan check reviews, 6 commercial plan check reviews, 110 phone calls, 30 meetings, 8 misc. site inspections, 18 misc. postings, 6 business license's, 6 transmittals, and processed 1 Special Event application.

A handwritten signature in black ink, appearing to read "Robert Foreman", with a long horizontal flourish extending to the right.

Robert Foreman CBCO
Building Official/Town Safety Officer.

**Planning & Zoning
Monthly Report**

May 2014

MJ

May 2, 2014

- Michael Jenkins, Robert Foreman, Kendall Welch and Jenna Owens met with Mr. Rob Meese of HGA Architects & Engineering and his staff via phone conference. Mr. Rick Peterson of VVMC was also in attendance for a pre-application meeting. This meeting and the processes of the Developments Standards Review were discussed as well as the Building permit process. By Tuesday May 6th VVMC submitted their application for Development Standards Review to start the process. A meeting with agencies and the applicant has been scheduled for June 9th.

May 13, 2014

- Michael Jenkins and Jenna Owens attended the Open House for the VVMC public meeting held at Cliff Castle Casino Conference rooms.

May 23, 2014

- Michael Jenkins met with Camp Verde Marshal's Office Commander Girt to review other community noise ordinances. A presentation strategy was discussed in preparing the Council information packet and presentation.

May 29, 2014

- Michael Jenkins and Jenna Owens conducted a neighborhood meeting with the residents who live on N. River View Dr. The County has requested we change the street name as there are two other "River View Dr." roads in the Camp Verde area but located in the County. It was the desire of staff to sit down and discuss this issue with the residents.
- Michael Jenkins met with Troy Odell Deputy Town Engineer, on a possible right-of-way dedication to the Town for the three median islands located on Cliff House Dr. The three islands are located at the intersection of Montezuma Castle Hwy. and Cliff House Dr.

Code Enforcement

AMOUNT	Total Cost Per Nuisance Abatement
Aug. 2013	230.00.
Aug. 2013	230.00
Aug. 2013	3000.00
Oct. 2013	1000.00
Oct. 2013	230.00
Oct. 2013	350.00
Oct. 2013	400.00
Dec. 2013	400.00
Apr. 2014	500.00
May 2014	360.00
May 2014	600.00

Total \$ 7,300.00
Budgeted Amount \$5,000.00, balance \$ -2,300.00

Code Enforcement:

Total Complaints: 15
Violations Found: 13
Violation Not Found: 2
Cases Closed: 44
Abatements 2

Other statistics for the month

Zoning Clearances Residential: 7
Zoning Clearances Commercial: 7

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: **1354**

County: **CAMP VERDE MUNICIPAL COURT**

Report Month/Year: **May 2014**

CRIMINAL TRAFFIC

	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	36	5	67	108
Filed	9	0	13	22
Transferred In	0	0	0	0
SUBTOTAL	45	5	80	130
Transferred Out	0	0	0	0
Other Terminations	13	1	13	27
TOTAL TERMINATIONS	13	1	13	27
Statistical Correction	0	0	0	0
Pending End of Month	32	4	67	103

*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**

Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
218	0	0	218	0	1	1	0	217

****READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: **1** Criminal Traffic/FTA Jury Trials Held: **0**

CIVIL TRAFFIC

Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
174	112	0	286	0	6	88	94	0	192

Civil Traffic Hearings Held: **3**

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)

Filed	25	Trans In	0	TOTAL	25
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LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: May 2014

MISDEMEANOR									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	545	22	0	567	0	37	37	0	530
Failure to Appear (Non-Traffic)	1	0	0	1	0	1	1	0	0
TOTAL	546	22	0	568	0	38	38	0	530

TRIALS HELD

Misdemeanor Court/FTA Trials Held: **2** Misdemeanor/FTA Jury Trials Held: **0**

FELONY								
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
	1	0	0	1	0	0	0	1

Felony Preliminary Hearings Held: **0** Felony, Misdemeanor, Criminal Traffic Initial: Appearances: **23**

LOCAL NON-CRIMINAL ORDINANCES

	Pending 1st of Month	Filed	SUB-TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 3 Processing

Court ID: **1354**

County: **CAMP VERDE MUNICIPAL COURT**

Report Month/Year: **May 2014**

CIVIL COMPLAINTS

	Small Claims (a)	Forcible Detainer/ Eviction Action (b)	Other Civil (c)	TOTAL (d)
Pending 1st of Month	0	0	0	0
Filed	0	0	0	0
Transferred In	0	0	0	0
SUBTOTAL	0	0	0	0
Transferred Out	0	0	0	0
Other Terminations	0	0	0	0
TOTAL TERMINATIONS	0	0	0	0
Statistical Correction	0	0	0	0
Pending End of Month	0	0	0	0

Small Claims Hearings Held/Defaults: **0** Civil Court Trials Held: **0**

Small Claims Hearings Held/Defaults
Before Volunteer Hearing Officer: **0** Civil Jury Trials Held: **0**

DOMESTIC VIOLENCE/HARASSMENT PETITIONS

	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	2	2	0	2
Harassment	2	1	1	2

HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT

Order of Protection: **0** Injunction Against: **0**

SPECIAL PROCEEDINGS/ACTIVITIES

Peace Bond Complaints Filed: **0** Fugitive Complaints Filed: **0**
Juvenile Hearings Held: **0** Search Warrants Issued: **6**

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report

Month/Year: May 2014

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I. 134

Serious Violations 11

All Other Violations 579

TRAFFIC TOTAL 724

CRIMINAL WARRANTS OUTSTANDING

Felony 0

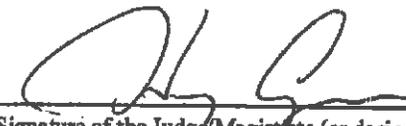
Misdemeanor 742

CRIMINAL TOTAL 742

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376


Signature of the Judge/Magistrate (or designee)

Veronica Pineda
Name of Preparer

June 2, 2014
Date of Preparation

***** REPORT TOTALS *****

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
0D ST DRUG ENFRMNT FIN	\$8,188.74	\$10,508.19	\$0.00	\$2,319.45
0F BASE FINE	\$71,415.47	\$87,288.24	\$4,176.09	\$11,696.68
0H SUSP LICENSE PLATE	\$4,733.93	\$5,754.24	\$0.00	\$1,020.31
0K STATE CHILD RESTRAIN	\$250.30	\$264.42	\$0.00	\$14.12
0R STATE REG CONTRACTOR	\$915.25	\$1,000.00	\$0.00	\$84.75
0S 1999 SURCHARGES 77PC	\$62,755.15	\$78,487.70	\$4,510.53	\$11,222.02
0X HURF REGISTRATION	\$300.00	\$300.00	\$0.00	\$0.00
1A DV SHELTER ASSMNT	\$2,875.71	\$3,200.00	\$63.39	\$260.90
1S 2012 SURCHARGES 83PC	\$64,460.96	\$82,767.09	\$3,048.78	\$15,257.35
1K 2011 ADDTNL ASSMNT	\$6,823.37	\$8,138.00	\$206.02	\$1,108.61
2D ST DRUG ENFRMNT FIN	\$12,448.66	\$16,975.00	\$1,432.69	\$3,093.65
2F BASE FINE	\$138,585.10	\$162,012.12	\$7,697.64	\$15,729.38
2H SUSP LICENSE PLATE	\$11,335.81	\$12,250.00	\$0.00	\$914.19
2J WORK ZONE FINE	\$108.88	\$108.88	\$0.00	\$0.00
2K STATE CHILD RESTRAIN	\$559.96	\$559.96	\$0.00	\$0.00
2R STATE REG CONTRACTOR	\$480.92	\$552.78	\$0.00	\$71.86
2S 2002 SURCHARGES 80PC	\$129,490.16	\$156,258.69	\$11,352.22	\$15,416.31
2V 2002 PROBAT SURCHRG	\$4,336.15	\$5,150.00	\$301.74	\$512.11
2X HURF REGISTRATION	\$713.76	\$900.00	\$0.00	\$186.24
4D PRE 9/95 DRUG FINE	\$2,064.70	\$2,064.70	\$0.00	\$0.00
4F PRE 9/95 BASE FINE	\$20,334.96	\$20,893.98	\$321.65	\$237.37
4S PRE 9/95 SURCHARGES	\$10,544.74	\$10,863.40	\$183.35	\$135.31
5S 59% SURCHARGE	\$5,879.34	\$5,889.66	\$0.00	\$10.32
6D ST DRUG ENFRMNT FIN	\$750.00	\$750.00	\$0.00	\$0.00

Maripai City treasurer
 Town of Camp Verde
 Local Court enhancement
 State treasurer
 Local JEFF
 Victim Restitution

9,623.26
 603,731.30
 63,115.91
 926,913.02
 9,105.06
 21,185.18
 Total 1,142,172.73

***** REPORT TOTALS *****

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
6E PROB SURCH 2006	\$3,061.54	\$3,547.90	\$176.54	\$309.82
5F BASE FINE	\$25,619.85	\$26,857.74	\$380.43	\$857.46
6R STATE REG CONTRACTOR	\$719.96	\$887.50	\$0.00	\$167.54
6S 1996 SURCHARGES	\$15,577.70	\$16,430.34	\$237.54	\$615.10
7D ST DRUG ENFRMNT FIN	\$15,175.17	\$22,335.67	\$714.21	\$6,446.29
7E ST DRUG ENFRMNT FIN	\$16,345.35	\$17,283.40	\$829.94	\$105.08
7F BASE FINE	\$134,823.42	\$169,684.43	\$8,444.04	\$26,416.97
7H SUSP LICENSE PLATE	\$5,768.41	\$6,021.60	\$2.13	\$251.06
7K STATE CHILD RESTRAIN	\$338.80	\$355.72	\$0.00	\$16.92
7R STATE REG CONTRACTOR	\$240.88	\$1,005.68	\$0.00	\$764.80
7S 2007 SURCHARGES 84PC	\$62,964.92	\$81,390.08	\$5,719.70	\$12,705.46
7W OVERWEIGHT	\$840.00	\$840.00	\$0.00	\$0.00
7X HURF REGISTRATION	\$428.31	\$428.31	\$0.00	\$0.00
9D ST DRUG ENFRMNT FIN	\$250.00	\$250.00	\$0.00	\$0.00
9E PROBATION ASSESSMENT	\$14,132.15	\$17,160.00	\$710.77	\$2,317.08
9F BASE FINE	\$8,316.91	\$8,587.02	\$62.94	\$207.17
9H SUSP LICENSE PLATE	\$300.00	\$300.00	\$0.00	\$0.00
9K STATE CHILD RESTRAIN	\$61.92	\$100.00	\$0.00	\$38.08
9S 1999 SURCHARGES	\$6,056.22	\$6,314.80	\$86.88	\$171.70
9X HURF REGISTRATION	\$119.00	\$300.00	\$0.00	\$181.00
5Y ATTORNEY -> IMPURSMNT	\$25,344.04	\$31,882.60	\$718.59	\$5,819.97
B1 BOND - THIS CRT	\$316.00	\$795.00	\$158.00	\$321.00
C3 CONFDMTL ADDR ASSM	\$2,575.72	\$2,900.00	\$63.38	\$260.90
7E COURT ENFRMNT FIN	\$3,543.66	\$3,564.90	\$17.71	\$3.53

***** REPORT TOTALS *****

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
CH BAD CHECK DISHON PMT	\$109.00	\$109.00	\$0.00	\$0.00
CJ CJEF SURCHARGE	\$138.34	\$277.56	\$129.48	\$9.74
D ST DRUG ENFRMNT FIN	\$1,447.99	\$1,447.99	\$0.00	\$0.00
D9 DRUG LAB REMEDIATN	\$285.00	\$285.00	\$0.00	\$0.00
DF DEFAULT FEE	\$55,555.17	\$56,085.00	\$400.00	\$129.83
DU DUI EXTREME/AGGRAV	\$10,862.24	\$11,250.00	\$0.00	\$387.76
EN CT ENHANCEMENT FEE	\$20,863.90	\$22,122.80	\$908.09	\$350.81
E1 FARE FINE	\$9,238.62	\$9,635.67	\$297.16	\$99.89
EW FEES - MISC	\$17.00	\$34.00	\$0.00	\$17.00
HA HARASSMENT	\$10.00	\$15.00	\$0.00	\$5.00
JF INCARCERATION FEE	\$9,623.26	\$13,680.00	\$24.94	\$4,031.80
K1 FARE FEE SPEC COLL	\$229,992.56	\$294,086.94	\$55,981.93	\$8,112.45
K2 FARE DELINQUENCY FEE	\$66,551.91	\$67,519.65	\$348.61	\$619.13
LC LOCAL COST	\$1,000.00	\$1,000.00	\$0.00	\$0.00
MS MSEF - 13%	\$41.56	\$81.00	\$36.58	\$2.86
OP ORDER OF PROTECTION	\$5.00	\$5.00	\$0.00	\$0.00
P4 PRIS CONSTR OP FUND	\$64,213.04	\$72,750.00	\$168.25	\$8,368.71
PZ PUB DEFENDER FEES	\$186.62	\$800.00	\$31.39	\$281.99
R not c/ ann! RESTITU	\$555.67	\$555.67	\$0.00	\$0.00
R1 RESTITUTION - LJ	\$29,912.97	\$41,270.30	\$5,366.68	\$5,990.65
RT not c/ RESTI- TRUST	\$716.54	\$2,527.82	\$1,611.28	\$200.00
T1 TIME PMT \$8 - JCEF	\$416.00	\$16.00	\$0.00	\$0.00
T2 TIME PMT \$12 - JCEF	\$1,729.75	\$2.00	\$12.00	\$10.25
T3 TIME PMT \$20 - JCEF	\$25,169.42	\$25,600.00	\$128.40	\$302.18

135.67
 576.58
 5289.81

***** REPORT TOTALS *****

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
TR TRUST - ATTY FEE	\$525.05	\$525.05	\$0.00	\$0.00
W WATERSHIP FEE	\$112,345.09	\$122,400.80	\$8,635.65	\$1,420.06
WR WATER RIGHTS FEE	\$8.00	\$8.00	\$0.00	\$0.00
CT ENH FUND 31PC	\$22,358.97	\$22,618.80	\$164.60	\$94.23
X5 XTRA DUI ASSMT	\$17,894.11	\$20,250.00	\$16.81	\$2,339.08
X8 PUBLIC SAFETY EQUIP	\$58,324.97	\$63,500.00	\$288.95	\$4,886.08
GRAND TOTAL	\$1,643,673.73	\$1,944,768.79	\$126,167.70	\$174,927.36

JANUARY 2014	FEBRUARY 2014	MARCH 2014	APRIL 2014	MAY 2014	JUNE 2014	JANUARY THROUGH JUNE 2014
35	37	33	28	22		155
10	14	5	9	9		47
2	0	2	1	0		5
10	10	7	8	13		48
57	61	47	46	44	0	255
140	99	118	96	112		565
1	1	1	2	2		7
1	0	1	8	2		12
199	161	167	152	160	0	839
44	32	18	31	23		148
1000.87	1185.84	1974.42	1773.77	1069.49		\$ 7,004.39
1394.04	2225.67	2728.87	1946.24	937.73		\$ 9,232.55
3360.71	3577.31	3487.31	2716.01	1941.09		\$ 15,082.43
266.00	394.53	411.41	210.15	232.16		\$ 1,514.25
183.95	246.17	236.27	196.99	141.74		\$ 1,005.12
288.71	291.73	265.76	155.65	157.10		\$ 1,158.95
1020.07	720.60	827.11	1012.79	548.83		\$ 4,129.40
0.00		8.00	0.00	0.00		\$ 8.00
0.22	0.22	0.22	0.00	0.00		\$ 0.66
264.77	14.88	30.46	273.17	7.03		\$ 590.31
25722.06	31424.25	32830.30	23432.29	20675.71		\$ 134,084.61
18178.17	20193.59	21581.96	17776.17	12866.54		\$ 90,596.43
49284.66	56863.28	59678.80	45773.22	36570.20	0.00	\$ 248,170.16

DESCRIPTION	JULY 2013	AUGUST 2013	SEPTEMBER 2013	OCTOBER 2013	NOVEMBER 2013	DECEMBER 2013	JULY THROUGH DEC 2013
MISDEMEANOR & CR TRAFFIC FTA	35	37	45	44	14	50	225
DUI	11	7	13	9	19	12	71
SERIOUS TRAFF	2	2	1	2	0	1	8
CRIMINAL TRAFF	19	17	26	14	15	24	115
MISDEMEANORS SUBTOTAL	67	63	85	69	48	87	419
CIVIL TRAFFIC	222	137	174	222	173	184	1112
HARASSMENT INJUNCTION	2	4	0	6	0	0	12
ORDER OF PROTECTION	4	5	1	1	1	1	13
TOTAL FILINGS	295	209	260	298	222	272	1556
IA/ARR IN CUSTODY	38	40	44	44	34	38	238
ATTY RESTITUTION	1230.08	956.68	1362.92	1220.33	1324.25	877.98	\$ 6,972.24
LCL ORD FEES (Default/Warrant etc)	1641.97	1833.79	2236.43	1957.67	1198.74	1833.82	\$ 10,702.42
LCL CRT ENHANCEMENT	4281.98	3855.35	3415.42	3492.95	3323.95	3572.13	\$ 21,941.78
JCEF TO TOWN	380.50	288.66	399.24	380.82	356.24	319.06	\$ 2,124.52
CVMO ADDL EQP\$13	389.38	259.04	211.23	181.39	268.98	246.87	\$ 1,556.89
DPS ADDL EQP \$13	269.85	282.69	247.22	329.38	226.74	269.19	\$ 1,625.07
YAV CTY JAIL/ADD FEE	901.32	606.64	410.89	694.79	693.41	645.72	\$ 3,952.77
MVD/ADOT/ADD FEE	24.00	8.00	0.00	0.00	0.00	0.00	\$ 32.00
ROC ADDL EQP FEE	0.22	0.00	0.22	0.42	0.00	0.22	\$ 1.08
YAN TRIBAL POLICE	21.57	407.01	346.49	57.32	21.77	13.20	\$ 867.36
STATE TREAS.	28378.19	23575.89	24505.42	24399.09	22090.54	28300.65	\$ 151,249.78
TOWN TREAS.	21400.20	18613.59	18082.00	19179.98	18423.23	21675.66	\$ 117,374.66
TOTAL CHECK	56047.21	47896.87	47618.13	48716.14	45404.86	55042.70	\$ 300,725.91

TOTAL FISCAL YR 2014	Inc/Dec FY 13 TO FY 14	TOTAL FY 13 (Jul 12-Jun 13)	Inc/Dec FY 12 TO FY13	TOTAL FY 12 (Jul 11-Jun 12)	Inc/Dec FY 11 TO FY12	TOTAL FY 11 (Jul 10-Jun 11)	Inc/Dec FY 10- FY 11	TOTAL FY 10 (Jul 09-Jun 10)	DESCRIPTION
380	-7%	407	4%	393	-28%	545	15%	472	MISDEMEANOR & CR TRAFFIC FTA
118	-8%	128	41%	91	-11%	102	40%	73	DUI
13	-19%	16	0%	16	45%	11	-79%	52	SERIOUS TRAFF
163	-28%	226	-49%	441	5%	421	-16%	502	CRIMINAL TRAFF
674	-13%	777	-17%	941	-13%	1079	-2%	1099	MISDEMEANORS SUBTOTAL
1677	-23%	2164	5%	2057	13%	1822	130%	791	CIVIL TRAFFIC
19	-37%	30	-21%	38	23%	31	29%	24	HARASSMENT INJUNCTION
25	25%	20	-26%	27	-16%	32	0%	32	ORDER OF PROTECTION
2395	-20%	2991	-2%	3063	3%	2964	52%	1946	TOTAL FILINGS
386	-24%	507	15%	442	0%	444	1%	441	IA/ARR IN CUSTODY
\$ 13,976.63	-8%	\$ 15,188.68	12%	\$ 13,521.82	32%	\$ 10,237.25	-20%	\$ 12,736.35	ATTY RESTITUTION
\$ 19,934.97	-8%	\$ 21,773.48	16%	\$ 18,722.40	16%	\$ 16,140.89	44%	\$ 11,228.71	LCL ORD FEES (Default/Warrant etc)
\$ 37,024.21	-6%	\$ 39,413.33	-12%	\$ 44,584.65	28%	\$ 34,769.20	52%	\$ 22,896.94	LCL CRT ENHANCEMENT
\$ 3,638.77	-9%	\$ 4,004.65	-12%	\$ 4,539.68	16%	\$ 3,910.25	26%	\$ 3,109.40	JCEF TO TOWN
\$ 2,562.01	42%	\$ 1,804.36	60%	\$ 1,130.42	NA				CVMO ADDL EQP\$13
\$ 2,784.02	-30%	\$ 3,980.82	19%	\$ 3,352.33	NA				DPS ADDL EQP \$13
\$ 8,082.17	13%	\$ 7,130.78	8%	\$ 6,595.25	-5%	\$ 6,925.71	-3%	\$ 7,167.68	YAV. CTY JAIL FEES
\$ 40.00	-35%	\$ 62.01	15%	\$ 53.99	NA				MVD/ADOT/ADD FEE
\$ 1.74	34%	\$ 1.30	NA						ROC ADDL EQP FEE
\$ 1,457.67	1487%	\$ 91.84	-67%	\$ 278.10	3%	\$ 270.00	-13%	\$ 311.25	YAN TRIBAL POLICE
\$ 285,334.39	0%	\$ 284,289.84	-19%	\$ 349,348.21	18%	\$ 295,231.95	19%	\$ 248,081.20	STATE TREAS.
\$ 207,971.09	-3%	\$ 213,580.63	-27%	\$ 293,400.56	21%	\$ 241,591.94	27%	\$ 190,774.09	TOWN TREAS.
\$ 548,896.07	-1%	\$ 554,359.56	-21%	\$ 703,283.19	21%	\$ 582,699.05	23%	\$ 472,340.56	TOTAL CHECK

MONTHLY REVENUE REMITTANCE REPORT

CAMP VERDE MUNICIPAL COURT - APRIL 2014

Account Description & Statute	AZTEC Code	Total Distribution
Confidential address- ARS 12-116.04	ZCAA1	182.09 ✓
CEF 10% of Base Fine - 16-954C	ZCEF	\$1,184.27 ✓
CJEF 47% of Base Fine - 12-116.01A	ZCJEF	\$5,583.43 ✓
Child Restraint - 28-907C	ZCPRF	
Drug & Gang Enforcement - 13-811C	ZDECJ	\$500.41 ✓
DNA 3% of Base Fine - 12-116.01C	ZDNAS	\$687.23 ✓
DUI Abatement Fund - 28-1382D3 (\$250 Extreme DUI)	ZDUIA	\$24.00 ✓
Domestic Violence Shelter Fund 12-116.06	ZDVSF	\$191.70 ✓
FARE Fee Special Collections (19%)	ZFAR1	\$1,185.81 ✓
FARE Delinquency Fee (\$35.00 Fee)	ZFAR2	\$854.08 ✓
FTGF 7% of Base Fine - 12-116.01B	ZFTGS	\$828.95 ✓
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF3, ZHRF1	
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD	
STATE Time Payment JCEF - 12-116	ZJCS	\$430.43 ✓
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZJCSF	\$5.18 ✓
MSEF 13% of Base Fine - 12-116.02A	ZMSEF	\$1,544.37 ✓
2011 \$8 Assessment - State: \$4 to GITEM & \$4 to PSEF	ZOS1	\$611.70 ✓
Prison Construction & Operations Fund - 41-1651	ZPCOF	\$2,670.03 ✓
Probation Surcharge 2008 - 12-114.01 (\$10.00)	ZPRS6	\$42.77 ✓
Probation Surcharge 2009 - 12-114.01 (\$10.00)	ZPRS9	\$1,571.08 ✓
Probation Surcharge OLD - 12-114.01 (\$5.00)	ZPRSU	\$14.66 ✓
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZGFDU,ZPSEF	\$2,496.39 ✓
Registrar of Contractors	ZRCA	
State Highway Fund - 28-710A	ZSHWY	
Drug Lab Remediation Technical Registration Bd 13-3423 (D9)	ZTECH	\$15.00 ✓
State Highway Work Zone Fund - 28-710B	ZSHWZ	
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD	\$252.13 ✓
SUBTOTAL - STATE REVENUE Remitted to City Finance		\$20,675.71

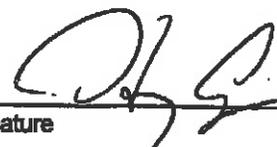
1628.51 ✓

Jail Incarceration Fee (9914) GL#2-003-10-34324	ZJF	\$472.42
2011 Add'l Assessmnt \$1 -JP Crts 12-116.04E GL#3-900-40-35196	ZOS2	\$76.41
SUBTOTAL - YAVAPAI COUNTY REVENUE Remitted to City Finance		\$548.83
2011 Officer Safety Equip - Sheriff	ZOS4	
2011 Officer Safety Equip - DPS	ZOS5	\$157.10
2011 Officer Safety Equip - MVD/ADOT	ZOS6	
2011 Officer Safety Equip - Game & Fish	ZOS7	
2011 Officer Safety Equip - ROC	ZOS8	
2011 Officer Safety Equip - Border Patrol	ZOS9	
2011 Officer Safety Equip - Animal Control	ZOS10	
2011 Officer Safety Equip - Marshall 19-601-40-413000	ZOS11	\$141.74
2011 Officer Safety Equip - College PD	ZOS12	
2011 Officer Safety Equip - Fire Dept	ZOS13	
2011 Officer Safety Equip - Tribal	ZOS14	\$7.03
28-4139 - FR Suspended Plates (100% Base Fine to TRIBAL)	ZSLPT	
SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance		\$305.87
Court Appt Attorney Fee Local	ZAFEE	
Indigent Defense Fees - Rule6.7d, A.R.Cr.P.01-300-40-431000	ZATT,ZATTT & ZREIM	\$1,069.49
Confidential address- ARS 12-116.04	ZCAA2	\$9.61
Defensive Driving School Fee - 28-3396	ZDDS	\$1,040.00
Deferred Prosecution Fees	ZDEFP	\$210.00
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE	\$9,494.56
28-2533 - Out-of-State Plates (20% Base Fine to SPD)	ZHRFC	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF, ZOVER, ZOVF	\$3.44
Public Defender Fee - 11-584 (\$25.00)	ZPUBZ	\$82.12
Local Costs/Fee Warrant Default Fees	ZLCL	\$937.73
Bonds Forfeited to General Fund	ZLOCL	
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC	\$19.59
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)	ZSLPC	
Bank Fees -From Ckbk/prev mon bank statement	negative amount	
Bank Fee - Checks Ordered	negative amount	
SUBTOTAL - CITY REVENUE Remitted to Finance 01-300-40-413000		\$12,866.54
Court Enhancement Fee	ZCEH	\$1,941.09
SUBTOTAL - COURT ENHANCEMENT REVENUE Remitted to City Finance 05-330		\$1,941.09
LOCAL Time Payment JCEF - 12-116	ZJCL	\$229.93
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZJCLF	\$2.23
SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413100		\$232.16
Total Revenue		\$36,570.20

MISCELLANEOUS PASS-THROUGH MONIES (Overpayments) REPORT		
Carried Forward from Previous Month		
Received During Current Month	ZOVR back to/or from Def	237.19
Disbursed During Current Month	9517	(237.19)
Balance at End of Current Month		0.00
RESTITUTION REPORT		
Carried Forward from Previous Month		
Escheated / stale dated		
Received During Current Month	5901 ZREST	\$342.01
Disbursed During Current Month	5003	(\$342.01)
Balance at End of Current Month		\$0.00
BOND REPORT		
Bonds Carried Forward from Previous Month		\$7,527.00
Bonds Received During Current Month	ZBND	\$5,081.00
Bonds Forfeited During Current Month	Pg 3 Total	(2,392.00)
Bonds Escheated 2011:		
Bond Voided		
Bonds Transferred	fee book	
Bonds Refunded During Current Month	5079	(\$2,306.00)
Bonds Balance at End of Current Month: open bonds		\$7,910.00
TOTAL PASS THROUGH MONIES		\$7,910.00

I, Hon. Harry Cipriano, Magistrate, Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

May-14



 Signature
 6-4-14

 Date



Public Works April & May 2014

Engineering:

Ron and/or Troy attended the following meetings/conferences:

- NACOG Transportation Study
- Yavapai County Utility meeting – Regarding Projects in Verde Valley Area
- VVMC & HGA Architects & Engineers
- Library waterline site visit with Lago Engineering
- Black Bridge Road Cul-de-sac
 - Pre Bid Meeting
 - Quotes opened
 - Contractor given Notice to Proceed
- Verde Valley Mobility Coordination Meeting
- Budget
 - Preparing for work session
 - Budget Adjustment Meeting
 - Present to Council
- Meetings with Bill Kantor regarding the following projects
 - Banner Poles
 - Rio Verde Plaza
- Library
 - Bid Opening
- VVTPO
- AWPA Meeting
- Safety Committee Meeting
- American Heritage Academy
- Emergency Management Training
- FEMA Discovery Meeting
- FEMA Mitigation Grant meeting
- SRO260
 - Paul Oaks
 - Parson Brinkerhoff
 -

Streets:

- Daily work orders
- Crew attended Flagger Certification Class
- Traffic Counts – Town Wide
- Street Improvement
 - Middle Verde Rd. continue to maintain on a weekly basis
 - Newton
 - 7th Street Guardrail
- Working with ADOT with receiving Millings

- Equipment Maintenance
- Installed Signs
 - Library
 - Cave View
 - Speed Limit on Middle Verde Rd
 - Continued doing Sign Inventory for HSIP Grant

Stormwater:

- Survey and pre work on the following
 - Cliffs Parkway Detention Pond
 - Bashas Drainage
- Budget
 - Preparing for budget work session
 - Present Budget to Council
- Working with Surveyor to move forward with a few parcels we are needing drainage easements
- MS4 Training
 - Low Impact Development
- Meeting at Detention pond off of Stolen Blvd with Owner, Realtor
- WIFA Funding Workshop

Sewer:

- Budget Meet with Town Manger and Finance Director
- New Grinder installed and up and running
- Three pumps down this month
- Received plans for new shop, once reviewed and approved building will be ordered

Maintenance:

- Remove Main St light pole banners
- Reconstruction Tennis court benches
- Assisted Fort Verde State Park with Tents
- Attended Asbestos Class II Operation and Maintenance
- Grounds- Trimming, weed eating, mowing and working on sprinklers and drip systems
- Services all Swamp Coolers
- Pool
 - Pre-Work for Paver Project
 - Removed Fencing
 - Removed irrigation piping
 - Routine maintenance and repairs to get Pool up and going for season
 - Cleaning
 - Repaired Drainage Scupper –Grounded down and repainted
 - Repair doors and repainted shed
 - Patched and repainted damaged ceiling are in office
 - Repaired and service Swamp Cooler
 - Build Sign Framed and installed new sign
 - Installed privacy covers on east fence
 - Completed Opening maintenance and repairs need to open pool for season
- Cleaning of Parks
- Meeting with Playground Structure Rep for Butler Park for possible replacement
- Managing Projects
 - Roll up doors for lower shop
 - Town ditch pump house – Maintenance and piping
 - Pool paver project
 - Gym door project
 - Coremax re key Project

Parks & Rec:

- Continued to handle requests for facility use at the Community Center as well as the various sports fields.
- Michael Marshall was invited to throw out the first pitch at Little League Opening Day ceremonies.
- Soccer continued to play and will continue until the end of May.
- Fit Kids tennis, Lucy Couch Ballet and Polynesian dance classes continue.
- The last Free Family Movie night in conjunction with the Community Library was held April 18. The Incredibles and Back to the Future were shown in conjunction with the Parent/Child campout. A Chili dinner was also sold as a fundraiser for the Community Library Teen Advisory Board.
- Our 2nd Parent/Child Campout was held April 18 – 19 featuring a Kiwanis Club pancake & sausage breakfast.
- Continuing to expand the postings on our Facebook page and to gain more likes.
- Worked on updating Parks & Recreation rules after Council direction and these were approved at April 2 Council meeting.
- Held the first Diamondbacks trip of the year on April 13 with 30 attendees.
- Developed Summer Trip program and began publicizing including inclusion in Kudos4Kids distributed starting in mid-April.
- Interviewed and made job offers for seasonal Pool staff.
- New carpeting installed at Pool office as part of CIP. Purchased a new Pool sign w/ marquee lettering. Sign frame is being fabricated and installed by Maintenance.
- Our application for a full time AmeriCorps member from Yavapai County Community Counts for purpose of expanding recreation program effectiveness was approved. If all goes according to schedule the person will start September 1.
- Participated in department budget planning meetings for next year's budget.
- Michael Marshall participated in the Town EOC drill on April 25.
- Conducted site review and walk with AZ Conservation Corps representative about possible trail at new Community park.
- S. Verde High School students proposed and started another mural in the Community Center Gym.
- Michael Marshall attended quarterly Verde Front Leaders meeting on Trails.
- Soccer played until the end of May. Little League is nearing the end of their season ending in early June.
- Fit Kids tennis, Lucy Couch Ballet and Polynesian dance classes continued and end for the season in May.
- Gym floor was "screened & recoated" as well as replaced obsolete floor inserts with new wood.
- Continuing to expand the postings on our Facebook page and to gain more likes.
- Held the second Diamondbacks trip of the year on May 16.
- Held first Summer Program trip on May 29.
- Began training Pool staff and opened Pool on May 24. Pool had 600 users the first week the pool was open.
- Maintenance fabricated frame and installed new sign at Pool. New sign has two lines of movable lettering to allow messaging to public.
- Presented initial budget proposal to Council.
- Michael Marshall participated in the "Floating Ideas on the Verde River @ Clarkdale" workshop.
- Met with School District officials and other Town personnel concerning next year's four day school week.
- S. Verde High School students completed their mural in the Community Center Gym. This is the third mural in the Gym under the Visual Arts Field Program. This mural was initiated, conceived and designed by the students.

Town of Camp Verde
Public Works Department
April/May
Monthly Report

Project	Status
Administration Projects: (Admin. Staff)	
Smart Phones	Not Budgeted
CIP FY 15	On Hold
Grants *	
*CDBG Street Improvements (new pavement and other improvements) in "Old Town" between Hollamon and Arnold Streets.	application submitted by Clerk
*HSIP Sign Replacement Phase I	Purchase Order submitted
*HSIP Sign Replacement Phase II	Will receive funding for this in 2018

Town of Camp Verde
Public Works Department
April/May
Monthly Report

Project	Status
Work with USFS to Obtain Permits to do Drainage Improvements on FS Land *	
*Verde Lakes	Ron & Troy to meet again with Judy Adams & Amina Sena from Forest Service regarding several areas in Camp Verde that are impacted by stormwater runoff from Forest Land. We are requesting a blanket permit to make repairs . Linda will be scheduling a follow up meeting with Nicole Branton Red Rock District Ranger to discuss the areas and plans to resolve problems with runoff from Forest Service Land impacting private property. And requesting a blanket permit to maintain exiting infrastructure on Forest Service Land.
*Middle Verde Road	Ron & Troy to meet again with Judy Adams & Amina Sena from Forest Service regarding several areas in Camp Verde that are impacted by stormwater runoff from Forest Land. We are requesting a blanket permit to make repairs . Linda will be scheduling a follow up meeting with Nicole Branton Red Rock District Ranger to discuss the areas and plans to resolve problems with runoff from Forest Service Land impacting private property. And requesting a blanket permit to maintain exiting infrastructure on Forest Service Land.
* McCracken Lane	Ron & Troy to meet again with Judy Adams & Amina Sena from Forest Service regarding several areas in Camp Verde that are impacted by stormwater runoff from Forest Land. We are requesting a blanket permit to make repairs . Linda will be scheduling a follow up meeting with Nicole Branton Red Rock District Ranger to discuss the areas and plans to resolve problems with runoff from Forest Service Land impacting private property. And requesting a blanket permit to maintain exiting infrastructure on Forest Service Land.
*Overlook Acres/Shea Lane	Ron & Troy to meet again with Judy Adams & Amina Sena from Forest Service regarding several areas in Camp Verde that are impacted by stormwater runoff from Forest Land. We are requesting a blanket permit to make repairs . Linda will be scheduling a follow up meeting with Nicole Branton Red Rock District Ranger to discuss the areas and plans to resolve problems with runoff from Forest Service Land impacting private property. And requesting a blanket permit to maintain exiting infrastructure on Forest Service Land.
*Phase II Cliffs/Finnie Flat Channel	Requested survey for ROW on private property, Street Crew will begin work on Cliffs Parway Drainage Channel.

Town of Camp Verde
Public Works Department
April/May
Monthly Report

Project	Status
Engineering & Project Management: (Engineering Staff)	
Rezzonico Park *	
*Design Cul-De Sac at the End of Black Bridge Road	GRADING COMPLETE - JOC TO COMPLETE PAVING
*Pedestrian Bridge over the Verde River (connecting Rezzonico Park to the Town owned land on the North side of the river)	Staff has met with Water Co and Unisource to discuss funding to installing a pedestrian bridge that would be located on the old abutments of the original "Black Bridge" Pedestrian bridge to be similar in construction to the original bridge. Bridge would also support utilities that need to cross the Verde River. (Water, Sewer, & Unisource Gas)- ON HOLD FOR POSSIBLE GRANT OPPORTUNITY
Community Park	
*Design or reclaimed pressure station and pipeline	Troy will be working on design for reclaimed pressure station and pipeline to get reclaimed water to park.
Tri-Intersection of Main, Finnie Flat & Montezuma Castle Highway *	
*Design Improvements (Hire Consultant)	Funding for design in FY 2014, construction in FY 2017
Finnie Flat Sidewalk *	
*Design Improvements (80% Plans)	60% Plans have been submitted to ADOT
*Acquire ROW	WILL NOT INCLUDE W/FF SIDEWALK PROJECT. BASHAS NOT PREPARED TO SELL ROW UNTIL REFINANCE IS COMPLETE - COST OF PROJECT HAS INCREASED
*Construction	ADOT advises combined projects may be posted for bid in summer 2015
SR 260 Access Management Plan I-17 to Thousand Trails *	
*Select Access/Intersections Locations	7 access locations to/from SR-260 (6 in CV) have been selected.
SR 260 Round-a-bout at Industrial/Goswick Way *	
*Project Design & Construction	Design & Construction by ADOT
*Prepare IGA with ADOT	IGAs has been returned to ADOT for final board approval
Sewer Utility Shop *	
*Design Foundation/Slab for Metal Building	Received approval to spend WIFA funds - some projects will begin April, 2014
Downtown Parking Lots *	
*East Hollamon Street; grading & pavement/Permeable Surface	ON HOLD
*West Hollamon Street; Install a drainage Scupper	On Street Maintenance project list.
*Parking Lot and ramps at Administration Building	Quotes to be given to Risk Management
*Install Shade Structures with Solar Collectors in Town parking lots.	Work with APS to see if there are any incentives for the Town to do this type of project. Looking for Grant Opportunities or possible CIP Project
Public Parking Signage (directional & identification signage to help visitors find our parking lots)	COMPLETE

Town of Camp Verde
Public Works Department
April/May
Monthly Report

Project	Status
Personnel:	
Training *	
*MS4	Attended online MS4 Training _ Low Impact Deveelopment
Facilities; Improvements & Maintenance:	
New Library Building *	
*Provide Project Management Services for the Design, Construction, Budget and Billings	Council to determine status of this project.
Public Works 300 Building *	
*Replace Gym Doors	Rcv'd final quote for doors and IT has confirmed our system is sufficient as-is to accommodate the electronics
*Remodel PW Entry & Counter	On Hold until further notice from Russ
Pool *	
*FY 14 CIP Improvements	Mike Marshal to begin planning and preparing a Scope of Work
Town Grounds; Improvements & Maintenance: (Maint. & Engineering Staff)	
Parks: (Parks, Maint. & Engineering Staffs)	
Community Park Improvements	
Construct Gravel Entry Road	WILL BE PRIORTIZED W/EXISTING PROJECTS
Rezzonico Park Improvements *	
*Park Rules	Going to Council April 2, 2014 for approval.
River walk *	
*South side	Deb will be setting up meeting for Steve Ayres to meet with Archer and George

*Town of Camp Verde
Public Works Department
April/May
Monthly Report*

Project	Status
Sewer Utility; Improvements & Maintenance (Sewer Utility & Engineering Staffs)	
Head Works Bi-Pass	Received Council Approval for expenditure of WIFA - will take to bid through JOC
Septic Hauler Intake/Grinder Pump	Purchased and be installed by staff
UV System Upgrade/Improvement	Troy; preparing PS&E.
Sand Filter	Requesting quotes
Construct New Shop	Received Council Approval for expenditure of WIFA - will take to bid through JOC
Slug Drying Beds	Received Council Approval for expenditure of WIFA - will take to bid through JOC
Automatic D.O. Probe	Received Council Approval for expenditure of WIFA - will take to bid through JOC
Locate possible sites in CV for future WWTPs to purchase in advance of need.	As Town grows/develops additional WWTP sites will be needed finding good potential locations for future WWTPs is important before the good sites are developed.
Streets; Improvements & Maintenance: (Streets & Engineering Staffs)	
Yellow Star Thistle; determine where and when the herbicide needs to be sprayed.	Requesting quotes
Traffic Counts for HMPS	Staff has started Traffic Counts for FY 14/15 - COMPLETE for 13/14
Construct Transit Stop	Bench & Cover Received - need to install cement pad
Annual Crack Seal Program	COMPLETE
Install Bicycle "Share the Road" signage & street markings.	have installed 8 signs and will be ordering more as budget allows
Install Guardrails along 7th Street (this is a non- budgeted project not in the 5-Year CIP)	COMPLETE
PW Yard Office and Maintenance Facility *	
*Install Sewer Line	Need to schedule with crew
*Install Heaters in maintenance Facility	ON HOLD
*Improve Security @ PW Yard	Due to past and recent break-ins into Town properties the security needs to be improved by adding lighting, cameras, & additional fencing. This is not a budgeted item
* Fuel Tank	COMPLETE

*Town of Camp Verde
Public Works Department
April/May
Monthly Report*

Project	Status
Storm Water; Improvements & Maintenance: (Streets, Maint. & Engineering Staffs)	
Finnie Flat Drainage Phase II	
*Preparing for Law Suit	Insurance Company preparing legal defense, staff assisting with information as requested.
*Cliffs Parkway Detention Basin and Outlet Culverts	Excavation has begun
*Drop Inlet Channel Behind Bashas'	Troy; preparing PS&E
*Improve Drainage on Entry Road to Out Post Town Homes/Tierra Verde Plaza	Plans for curb w/Troy for completion
Verde Lakes	
Verde Lakes Drive Drainage Improvements (Culvert Replacement)	Will work with Street Supervisor to being this project.
Gaddis Wash *	
*Design Improvements	Ron & Troy meet with George Reeves and Archer they have determine where to construct the entry road into the yard. Prepare PS&E for improvements.
*Channel Improvements; Box culverts @ Industrial Drive crossing & @ entrance to yard, & reconstruct channel.	Street crew will construct improvements when PS&E is ready. Requesting quotes for culverts
Diamond Creek Subdivision *	
*Determine Status of Detention Pond	Staff is researching ownership & need to set up meeting Mr. Perry
Miscellaneous Drainage Projects	
Re-Construct Detention Basin next to Pool & Skate Park	un-funded - Troy to provide estimates
Convert Privately Owned Drainage easements in Verde Lakes to Town Drainage easements for maintenance purposes.	most of the drainage easements in Verde lakes are privately owned after the HOA dissolved. These easements need to be converted to Town drainage easements to allow public funded maintenance to occur - Council must approve funding for Stormwater program to complete this project
Projects waiting to be assigned	
Engineering Standards	60% Complete on hold until higher priority project are completed.
Public Improvement Ordinance	On Hold
Stormwater Ordinance	On Hold
Drainage Master Plan, Update	On Hold
Encroachment Easements on Main Street	On Hold
Establish a Trash Collection Franchise in CV	On Hold



MAY 2014

Library Events Calendar

Phone: 928 554-8380
 Open: TUE-THU 8:30a-7:00p
 FRI-SAT 8:30a-3:30p

SUN	MON	TUE	WED	THU	FRI	SAT
				1 9 a.m. CVLE Book Sale 4 p.m. Teen Game Day	2 10 a.m. PC Assist 1 p.m. eReader Help	3 11 a.m. Story Time
4	5	6 10 a.m. Dance Play	7 10 a.m. Story Time 12 p.m. Brown Bag Lunch 5 p.m. e-Reader Learning Lab	8 4 p.m. Teen Game Day	9 10 a.m. PC Assist 1 p.m. eReader Help	10 11 a.m. Story Time
11	12	13 10 a.m. Baby Brain Time 10 a.m. Open Book Club	14 10 a.m. Story Time 5 p.m. e-Reader Learning Lab	15 10 a.m. CV Home Educators 4 p.m. Teen Game Day	16 10 a.m. PC Assist 1 p.m. eReader Help	17 11 a.m. Story Time
18	19	20	21 10 a.m. Story Time 5 p.m. e-Reader Learning Lab	22 10 am - 4 pm FREE Health Screening 4 p.m. Teen Game Day	23 10 a.m. PC Assist 1 p.m. eReader Help	24 11 a.m. Story Time
25	26	27 10 a.m. Baby Brain Time	28 10 a.m. Story Time 5 p.m. e-Reader Learning Lab	29 10 a.m. Kids Yoga 4 p.m. Teen Game Day	30 10 a.m. PC Assist 1 p.m. eReader Help	31 11 a.m. Story Time
						<p>130 Black Bridge Road Camp Verde AZ 86322 CAMP VERDE COMMUNITY LIBRARY <i>good company always welcome...</i></p>

May 2014 Camp Verde Community Library (CVCL) Use Statistics

	May-14	May-13	% change	YTD-FY14	YTD-FY13	% change
In-Library Uses						
Traffic Count	3,186	2,572	23.9%	28,925	25,841	11.9%
New Cards Issued	84	58	44.8%	570	561	1.6%
Public PC Use	882	631	39.8%	8,280	6,118	35.3%
Items Used In-Library	392	283	38.5%	9,428	7,464	26.3%
Total In-Library Use	4,544	3,544	28.2%	47,203	39,984	18.1%
Circulation						
Items Checked Out	4,126	3,221	28.1%	39,991	37,930	5.4%
Items Checked In	4,962	3,621	37.0%	48,319	45,389	6.5%
Staff Renewed Items	750	171	338.6%	5,129	3,102	65.3%
Patron Renewed Items	n/a	381		n/a	6,379	
Total Circulation	9,838	7,394	33.1%	93,439	92,800	0.7%
Circulation Areas of Interest						
Audio Books	131	127	3.1%	1,331	1,051	26.6%
DVDs & VHS	982	590	66.4%	9,454	6,213	52.2%
eBooks	207	195	6.2%	2,056	2,270	-9.4%
Large Print	154	249	-38.2%	2,009	2,226	-9.7%
Magazines	164	251	-34.7%	2,053	2,640	-22.2%
Kids & Teens Material	1,307	903	44.7%	12,392	11,489	7.9%
Collection Development & Reference						
Reference Questions	192	253	-24.1%	2,192	1,681	30.4%
New Kids & Teen Material	78	50	56.0%	748	217	244.7%
New Books Added	157	118	33.1%	1,305	680	91.9%
New Audio-Visual Material Added	53	44	20.5%	754	278	171.2%
Total Items Added	210	162	29.6%	2059	958	114.9%
Transits & HOLDS						
HOLDS Filled	704	732	-3.8%	4,572	6,285	-27.3%
YLN Library Items Brought to CVCL	n/a	3,005		n/a	10,090	
CVCL Items Sent to YLN Libraries	n/a	2,509		n/a	13,541	
Total Transits & HOLDS Activity	704	6,246	-88.7%	4,572	29,916	-84.7%
InterLibrary Loans						
CVCL Items Going Out	29	38	-23.7%	306	334	-8.4%
Items for CVCL Patrons	4	12	-66.7%	190	190	0.0%
Total InterLibrary Loan Activity	33	50	-34.0%	496	524	-5.3%
Library Programs						
Adult Programs	13	5	160.0%	365	101	261.4%
Adult Program Attendance	46	43	7.0%	2,071	412	402.7%
Adult Program Hours	9.5	n/a		209	n/a	
Youth Programs	19	14	35.7%	224	110	103.6%
Youth Program Attendance	247	119	107.6%	4,187	1,001	318.3%
Youth Program Hours	61.5	n/a		418	n/a	
Total Library Program Attendance	293	181	61.9%	6,258	1,413	342.9%
Library Volunteers						
Number of Volunteers	32	18	77.8%	295	192	53.6%
Number of Hours Given	545	291	87.3%	5,346	2,847	87.8%
Average number of Hours/Volunteer	17.03125	16.1666666	5.3%	18.1220338	14.828125	22.2%
Online Resource Use						
Online Public Access Catalog Searches	n/a	na/		n/a	n/a	
Mending						
Items Mended/Repaired	130	n/a		514	n/a	

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report – May
DATE: 6/10/2014
CC: Department Heads

Some areas on the Use Statistics I'd like to highlight:

- Staff registered 84 new patrons in May. This is a record for CVCL up almost 2% over FY13.
- Public Internet Computer Use is up 35.3% over FY13.
- Our new online catalog no longer separates patron renewed items from staff renewed items, so it appears that staff is doing more work that we actually are in this area. Not only are patrons handling many renewal themselves by logging into their library accounts, they are using our automated tele-messaging system to renew items by phone.
- Our total circulation is up 33% from May 2013 and just slightly up over FY13. But, note that circulation in Kids & Teen Materials is up 7.9% for the year!
- Filled HOLDS are down 27.3% from FY 2013. Hopefully we are doing a better job putting titles on our shelves that patrons want.
- Figures for incoming and outgoing transits come from the Yavapai Library Network Manager, and are not available to me until after the 10th of each month, leaving us a month behind in getting these figures into the report.
- The number of library programs offered and attendance are up across the board. Of special note is the fact that Youth program attendance increased 108% over May 2013. YS Librarian, Dianna Manasse, ties her programs to literacy encouraging kids to read and it's working as is evidenced by this month's YS Circulation statistics – up 45% over May 2013! This is especially important during Summer Reading Programs starting in June and running through the end of July as illustrated in this clip on [Summer Learning Loss](#).
- One of the reasons we have a larger number of volunteers, is that teens are volunteering their time with us.
- Another aspect of our new online catalog, is that the Library Network can no longer break the use stats down for each library. Once our library website gets rebuilt, we will install a tool such as google analytics to track this information.

A van load of people interested in learning how the Library can partner with higher education to bring both educational and entrepreneurial support to Camp Verde took a day trip to the Phoenix area. We were given a personal tour of ASU Skysong by [Jim Cook](#), Director of Entrepreneurship & Innovation. We stopped by [Scottsdale Public Library Eureka Loft](#) where we learned that participants in programs there have formed 8 new businesses in Scottsdale. After lunch we visited Mesa Public Library's [THINKspot](#) to see how their [Alexandria Co-working Network](#) works. For more information about this trip read the [Library Talk](#) blogpost and/or come to the Spur gathering at Boler's on Wednesday, June 25 at 6 p.m. There our group plus some will reconvene and strategize for CVCL's future partnership with ASU Skysong and what it can mean to Camp Verde.

Camp Verde Library Endowment honored Jim Ash and Carol German for their years of service on the board with a potluck luncheon in the Community Kitchen. The Endowment board will not meet again until the first Thursday in September. The Book Sale is closed in July, but will be open August 7, 2014 from 9a.m – 4p.m.

CVCL received 2,044 donated items at the library in May. Sixty-one of those items were added to our collection and 29 were listed on Amazon for sale. The remainder were taken to CVLE's used book sale at Rio Verde Plaza or place on the Free Shelf on the Library's patio. CVLE's fund with the Arizona Community Foundation has reached over 75% of the endowment's goal of \$500,000. Kudos to CVLE members who keep the fundraisers going year after year!

Staff spent a good part of May preparing for our Summer Reading Program, [Fizz Boom Read!](#) We have programs, competition and reading or listening fun for all ages – [Kids](#), [Teens](#) and [Adults](#)!

Be sure to follow our library blogs:
<http://cvcltalk.wordpress.com>
<http://cvcltab.wordpress.com>

To really keep up with what is going on at the library, don't forget to like us on Facebook at <https://www.facebook.com/campverdelibrary>



**CAMP VERDE MARSHAL'S
OFFICE
Monthly Report
May 2014**



Training:

- May 1st Records Clerk Andrea Ramirez attended AZ Law Enforcement Records management training
- May 7th and 8th all sworn trained on deployment of stop sticks and taser recertified – DPS Officer Dexter and Chief Muma conducted the training.
- May 9th Deputy Jacobs attended General Instructor certification training
- May 14th and 15th Dispatcher Dave Marshal attended the emergency management 400 training
- May 29 Sergeant Butler and Detective Miller attended a one day training on arson investigation hosted by Chandler Police Department.
- May - Blood borne pathogen training for all employees and VIPS completed

VIPs:

- Background investigation process started on 3 applicants for the VIP program
- May 15th VIPs Kathy Davis and Pat George coordinated a weed clean up at the animal impound
- May 23rd and 24th VIPs assisted with the DUI task force (setting up/manning DUI van)

Exceptional Incidents:

- May 2nd combined DUI check May 23rd and 24th DUI multi-agency task force
- May 8th Kenneth Stephens (56 yoa) was arrested for failing to register as a registered (level 3 – highest) sex offender
- May 14th 17 yoa Shawan O Leary and 19 yoa Wayne Jackson were arrested for Child Endangerment for smoking marijuana in presence of 9 month old daughter
- May 14th DJ Caldwell presented proposed Animal Ordinance revisions at Council Mtg
- May 15th 19 yoa Siiri Goowin arrest for sexual conduct with a 15 yoa male
- May 21st Commander Girnt, Sergeant Newton and Deputy Patten attend grand opening of Chino Valley Range.
- May 26th K-9 memorial completed at the Marshal's Office – Media Release conducted
- May 28th -17 year old missing person - Reuben Sanders was located in Camp Verde and turned over to his father.
- May 30th Commander Girnt and Marshal Gardner attended the Tribal Officer funeral in Glendale
- May 30th James Hawthorne owner of AZ Auto and Cycle was cited for no business license
- Yearly evaluations completed for entire CVMO staff to bring all up to date

Crime Rate for May 2013 compared to May 2014

APRIL	2013	2014
Total Calls	1124	1296
Traffic Stops	211	202
Animal Calls	58	61
Criminal Damage	13	12
DV Calls	12	12