

May 2013 Monthly Report



Town Manager
Russ Martin
928-554-0001

DEPARTMENT HEAD INFORMATION

<i>Clerk</i>	<i>Debbie Barber</i>	<i>554-0021</i>
<i>Finance Director</i>	<i>Mike Showers</i>	<i>554-0811</i>
<i>Economic Development Director</i>	<i>Steve Ayers</i>	<i>554-0007</i>
<i>Marshal</i>	<i>Nancy Gardner</i>	<i>554-8301</i>
<i>Engineer/Public Works</i>	<i>Ron Long</i>	<i>554-0821</i>
<i>Magistrate</i>	<i>Harry Cipriano</i>	<i>554-0031</i>
<i>Librarian</i>	<i>Kathy Hellman</i>	<i>554-8381</i>
<i>Community Development</i>	<i>Mike Jenkins</i>	<i>554-0051</i>



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: June 10, 2013
Cc: Department Heads
Re: Manager's report for the period ending May 31, 2013

The following is the Manager's report regarding activities in the month of May 2013:

Congratulations, to the newly seated Mayor Charlie German and Council Member Brad Gordon. I look forward to working with the new Council to continue working on the many projects previous Council's have started. We are scheduling a retreat for June 21st, this is an opportunity to learn about each other and what things Council and the Manager can be doing to continue to make progress.

The Town has welcomed Troy Odell, Deputy Public Works Director to our staff. Troy brings a vast array of engineering skills and knowledge to the Town that will help us with current and future projects. As we welcome him we are losing a long-standing employee, Becky Oium who is moving, she has done great work in the Community Development Department, even earning awards for her recent work as our permit technician.

Upcoming events that volunteers are planning for our summer entertainment:

1) July 4th patriotic family celebration with a parade and lots of family fun. This event is sponsored by the David C. Johnson American Legion Post #53; and 2) Cornfest, sponsored by Camp Verde Promotions and scheduled for July 19 and 20 with lot of 'good eats and good times'.

All hands training was conducted in May. An AMRRP consultant cautioned employees about blood borne pathogens and Town staff made several presentations. Employees had the opportunity to ask questions, and provided comments and concerns including what was working and what wasn't working. Additionally, a hamburger lunch was provided to the employees. The luncheon was one of the ways of showing them how much I appreciate all the hard work our employees do for this community.

Camp Verde Sanitary District: We continue to meet to transition all aspects of trusteeship to the Town including consolidation of expenses all the while maintaining a separate budget via an enterprise. This will culminate in the approval of a new budget and addition of these 7 staff members.

Finally I want to say thank you to former Mayor Bob Burnside for his on-going volunteerism in our Town and for the detailed analysis of Town policies, monies, sage advice and support he provided to all of us during his tenure as Mayor.

For questions or comments please contact me at russ.martin@campverde.az.gov or at 554-0001. If you need to schedule a meeting with me, please contact Carol at 554-0003.

TOWN OF CAMP VERDE



Memorandum Economic Development

To: Town Manager Russ Martin
From: Economic Development Director Steve Ayers
Date: May 1, 2013
Re: May 2013 ED department activity report

One May 2, one day ahead of schedule and a few thousand dollars under budget, the Town of Camp Verde opened its new Visitor Center in the front room of the Camp Verde Historical Society Museum. Thanks, in a big way, go out to the "Old Guys," or as they are now calling themselves, the "Very Old Guys," for remodeling the building in a way that preserves the privacy and security of the CVHS's archive and research room, while the Visitor Center staff access to the restrooms. Thanks also goes to the Community Development Department as well as Mike Dumas, the Public Works folks and Stephen Ashworth and Darby Martin in IT for pushing the project ahead so the deadline could be met. The Visitor Center staff consists of two paid employees, Lynette Kovacovich and Gaylene Allen, each working 12 hours a week, along with CVHS volunteers on Tuesday and one volunteer, covering an additional six hours. The first month saw 345 visitors, with each and every comment made complementary towards the new arrangement and the new staff. The new arrangement will save the Town of Camp Verde approximately \$50,000 a year over what it was paying the Chamber of Commerce to just two years ago. The Visitor Centers hours are from 10 a.m. to 4 p.m., Monday through Saturday. Please stop in, if you haven't already.

A considerable amount of time was spent in May coordinating several groups working on the State Route 260 widening project. On May 10, a group consisting of elected officials, municipal and county staff plus landowners and other stakeholders along the SR260 corridor went to Flagstaff and plead our case before the State Transportation Board. The board will meet on June 14 to decide whether or not SR260 will be part of the five-year plan.

Along with representatives from the Verde Valley Archaeology Center, I met with officials from the Prescott National Forest to begin discussions on an interpretive program for the Verde Salt Mine. Following their process, we have issued a letter asking for the interpretive project and along with VVAC have committed resources to making it happen.

A considerable amount of time was also spent building the Town's new visitor website. Ensuring the site does everything in needs to will require input from many parties. I encourage anyone with ideas regarding the content of the site to contact my office and share them. As mock ups of the site are developed I will be sharing them with those interested.

On a personal note, I attended my first class offered by the Arizona Association for Economic Development, working towards an Arizona Professional Economic Developer certification...and I spent a week in Yellowstone National Park.

Office of the Town Clerk

Our Vision:

We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.



Monthly Report for May 2013 ~

The budget continued to be the primary focus during the month of May, especially with the additional work sessions. We began training our transcriptionist. Lynda Moore took another job. The change over to the new computer program has resulted in numerous issues that are being resolved as they crop up. We began using Lync to record Council meetings and we were able to post our first meeting on the web on June 5th.

Business Licenses – We processed 6 new business licenses, no Special Event Vendors, and 36 renewals during the month of May, bringing our total business licenses on file to 643.

Liquor Licenses – We processed two Special Event Liquor License Applications in May.

Special Events – Staff worked with the Special Event applications for the Archaeology Fair, the Cornfest, The Jacob Teague Memorial 5K run/walk, Farmers Market, and the Verde River Runoff during May.

Information Requests/Research Hours – We had five in-house (Staff & Council) requests for information requiring 4 hours of research time. There were two public requests.

Citizen Complaints – There were no complaints filed in May.

Customer Assistance – The month of May averaged 41 customer assistance contacts per day with a total of 820 phone calls and visitors for the month.

For a short time, the Visitor Center calls came directly to Stephanie, which substantially increased the call volume. In addition, through some unknown circumstance, the Chamber of Commerce calls were directed to Stephanie's number. After receiving over 50 calls in a few hours, that issue was resolved. The Visitor's Center now has their own phone and the calls are no longer coming into the Clerk's Office.

Meetings – There were six scheduled Council meetings in May, for which we prepared notices, agendas, packets, minutes, addenda, amendments, green sheets, etc. We posted one public notice.

Ordinances and Resolutions – We processed one Resolutions and no Ordinances during May.

Records Management – The Clerk's Office staff continues to focus on essential records. Staff has attended 5 training webinars put on by the Arizona State Library, Archives, & Public Records division in May.

As always, please let us know if we can be of assistance or if you have any questions, comments, or concerns.

Respectfully submitted,

Debbie Barber

Debbie Barber, MMC
Town Clerk

06/03/2013 10:11 AM
LICENSES: 0002 THRU ZZZZZZZZZZ
PAID STATUS: ALL
LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T
SORTED BY: LICENSE NUMBER

ORIGINAT:
EFFECT:
EXPIRAT:

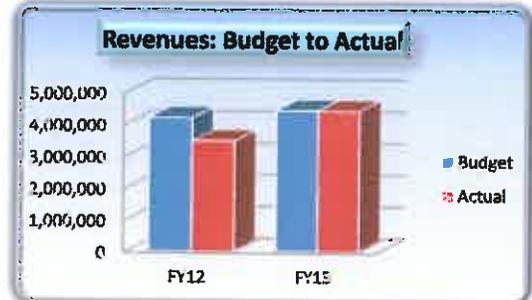
ID	CODE	NAME	PHONE #	MAILING ADDRESS
2546	CONT	HACI SERVICES LLC	602-944-1555	TIM KING 2108 W SHANGRI-LA RD PHOENIX, AZ 85029
	COMMENTS:	[REDACTED]		
2547	CONT	RELIABLE ELECTRIC	928-300-3637	RON BUECKERT PO BOX 3457 COTTONWOOD, AZ 86326
2548	RET	WEATHER KING PORTABLE BUILDIN	970-317-4745	ANN ELLERMAN PO BOX 1298 RIMROCK, AZ 86335
	COMMENTS:	[REDACTED]		
2549	CONT	KM DRILLING INC	928-567-3633	KENNETH MYERS PO BOX 1738 CAMP VERDE, AZ 86322
2550	SERV	FIREBIRD TOWING	928-451-5788	ALICIA ELY 1060 W RELO LN CAMP VERDE, AZ 86322
2551	CONT	IRON HORSE WELDING INC	602-763-9211	TOM MARLEY PO BOX 13009 PRESCOTT, AZ 86304
	COMMENTS:	[REDACTED]		

TOTAL LICENSES: 6

TOWN OF CAMP VERDE
General Fund Report
FY13 - 3rd QTR ending March 2013

GENERAL FUND REVENUES

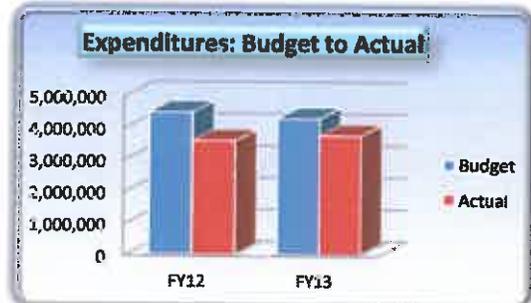
	FY 12-13 Budget	FY 12-13 Actual	% of Budget Realized
Local Taxes	2,391,500	1,839,542	77%
Franchise Fees	239,000	193,441	81%
State Sales Tax	909,000	654,465	72%
Urban Revenue Sharing	1,110,000	832,990	75%
Vehicle License Tax	565,000	420,408	74%
Court Fines	300,000	114,682	38%
Other Revenues	392,375	362,860	92%
TOTAL	5,906,875	4,418,388	75%



Local tax revenues are continuing with their over-budget trend eclipsing the YTD budget amount by nearly \$46,000. State sales tax revenues are continuing to lag behind projections, however the actual impact is marginal at \$27,000 short. While the Court Fines revenues are still quite a bit short of budget, the amount is nearly completely made up in the other revenues section, of which, the Community Development department accounts for about 80% of the overage. YTD we are right on the nose for total budgeted revenues at 75%.

GENERAL FUND EXPENDITURES by DEPARTMENT

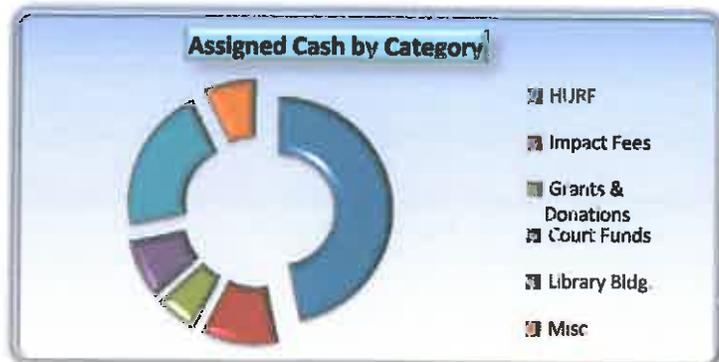
	FY 12-13 Budget	FY 12-13 Actual	% of Budget Expended
General Admin	1,671,194	944,354	57%
Court	369,651	258,198	70%
Public Works	557,268	412,641	74%
Community Development	360,035	239,951	67%
Marshall's Office	2,088,908	1,494,582	72%
Library	362,888	245,438	68%
Parks & Rec	257,356	128,684	50%
TOTAL	5,667,300	3,723,848	66%



All expense lines are at or in some cases, significantly under three quarter year budget levels.

CASH

Bank Accounts	
Pooled Checking	477,529
Payroll Checking	7,120
Stifel Investment	3,188,265
LGIP Investments	646,765
Library Sales	4,282
Revolving Home Loan	107,563
Employee Assistance	8,225
Court Bail Bond	67,099
TOTAL CASH	4,506,848
Assigned Cash	(2,578,750)
Unassigned Cash	1,928,098



TOWN OF CAMP VERDE

As of March 31st, 2013

INVESTMENTS

Account	Balances at Mar 31st	FYTD Int + G/(L)	QTR Transfers In/Out	FY ROI Annualized
Stifel Nicolaus	3,188,265	33,310.35	(400,000.00)	1.03%
LGIP	646,765	791.49	(1,113,500.00)	0.21%
Other Cash	610,345	N/A	1,513,500.00	N/A
TOTAL	4,445,375	34,101.84	0.00	



Comparative Rates:

Typical Banking Savings Rate – .15% (over \$100K balance)

2 YR Treasury Note Rate – .24%

5 YR Treasury Note Rate – .77%

Stifel Investment Info:

Avg. Maturity Length of Investments – 3.19 years

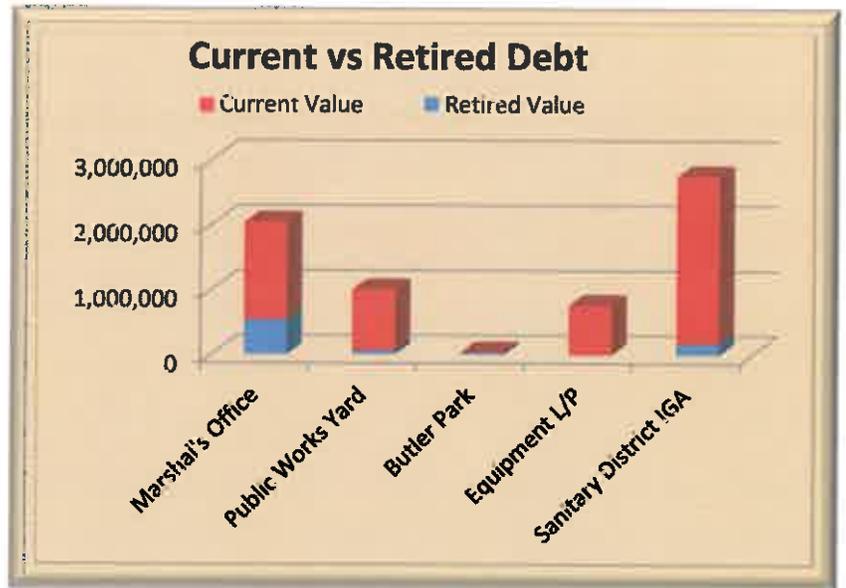
Current Expected Yield-to-Maturity – .72%

TOWN OF CAMP VERDE

As of March 31st, 2013

LONG-TERM DEBT

Purpose	Type	Maturity	Original Debt	Int Rate	FY13 Budget	Current Obligation
Marshal's Office	Bonds	7/1/2024	2,040,000	2.75% - 5.00%	165,800	1,505,000
Public Works Yard	Bonds	7/1/2023	1,005,000	3.91%	103,648	941,200
Butler Park	Note	7/18/2013	40,000	10.00%	5,353	0
Equipment L/P	Note	1/28/2018	764,664	1.61%	0	764,664
Sanitary District IGA	IGA Pledge	7/1/2032	2,750,672	3.34%	117,784	2,576,127
TOTALS					392,585	5,786,991



Debt Service Fund

Category	Actual	Annual Budget	\$ Remaining	% Remaining
Principal Retired	219,176	219,178	2	0%
Interest Paid	88,119	170,754	82,635	48%
Misc Fees	1,208	2,633	1,425	54%
Total	308,503	392,565	84,062	21%

TOWN OF CAMP VERDE
Special Revenue Funds Report
FY13 - 3rd QTR ending March 2013

Capital Improvement Projects Fund

Projects	Actual	Annual Budget	\$ Remaining	% Remaining
Attic Insulation in 300 Bldg	7,490	12,000	4,510	38%
HURF Fleet Upgrades	0	60,000	60,000	100%
Maintenance Equipment	8,548	34,406	25,858	75%
Bashas Drainage Channel	5,000	20,000	15,000	75%
PW Yard Improvements	121,214	90,000	(31,214)	-35%
Murdock Rd. Water Ext	46,220	130,000	83,780	64%
Rezzonico Park Imprvs	0	25,000	25,000	100%
Verde Lakes Dr. Culverts	0	62,400	62,400	100%
Finnie Flat Drainage	528,069	580,000	51,931	9%
Finnie Flat Sidewalk	60,169	136,000	75,831	56%
Downtown Parking Lot	3,000	50,000	47,000	94%
Comm. Park Development	3,000	86,200	83,200	97%
HVAC Unit Replacements	0	75,000	75,000	100%
Park Facilities Maint.	19,991	115,000	95,009	83%
Net Exps	(802,701)	(1,476,006)	(673,305)	46%
Operating Transfers In	361,147	784,999	423,852	54%
Beginning Balance	694,215	694,215	0	
Remaining Funds	252,661	3,208	(249,453)	

HURF Fund

	Actual	Annual Budget	\$ Remaining	% Remaining
Revenues	542,787	731,400	188,613	26%
Expenses	(353,847)	(705,214)	(351,367)	50%
Operating Transfers Out	(127,858)	(256,587)	(128,729)	50%
Net	61,082	(230,401)	(291,483)	
Fund Balance	1,207,169			

Other Funds (netted Rev's and Exp's)

	Actual	Annual Budget	\$ Remaining	% Remaining	Fund Balance
Parks	0	(240,090)	(240,090)	100%	(364,485)
Court	26,619	50,822	24,203	48%	149,723
Grants & Donations	82,644	(102,127)	(184,771)	181%	84,714
Yavapai Apache Monies	(3,504)	(116,039)	(112,535)	97%	166,998
CDBG	0	0	0	N/A	0
Library	(97,152)	(635,526)	(538,374)	85%	538,873
Impact Fees	(10,780)	(119,892)	(109,112)	91%	280,980
Housing	(105,304)	(36,504)	68,800	-188%	70,717
911	(720)	0	720	N/A	2,559

TOWN OF CAMP VERDE
Functional Expense Summaries
FY13 - 3rd QTR ending March 2013

Functional Expense Summaries

General Fund				
	Actual	Annual Budget	\$ Remaining	% Remaining
Wages & ERE	2,755,226	3,931,877	1,176,651	30%
Operational	961,983	1,755,498	793,515	45%
Capital	6,640	9,925	3,285	33%
Total Expenses	3,723,849	5,697,300	1,973,451	35%

HURF Fund				
	Actual	Annual Budget	\$ Remaining	% Remaining
Wages & ERE	215,535	316,894	101,359	32%
Operational	113,786	283,120	169,334	60%
Capital	24,526	105,200	80,674	77%
Total Expenses	353,847	705,214	351,367	50%

Community Development

Monthly Report

May 2013

BUILDING MONTHLY REPORT

MAY 2013 MONTH FISCAL 12-13 YTD 2013 YTD 2012 YTD

PERMITS ISSUED	38	272	208	344
PLAN REVIEWS PERFORMED	19	200	100	223
INSPECTIONS PERFORMED	79	726	343	713
PHONE CALLS RECEIVED	302	3559	1704	3744
CUSTOMERS ASSISTED	119	1379	733	1616
BUSINESS LICENSES REVIEWED	10	80	46	75
BUSINESS LICENSE INSPECTIONS	3	25	15	20
MISCELLANEOUS SITE INSPECTIONS	9	118	56	138
<u>BUILDING VIOLATIONS</u>				
Dangerous Building	0	4	1	4
Stop Work Order	0	7	2	5
Grading Without Permit	0	1	1	1

MISCELLANEOUS:

PROJECTS: ALL
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 5/01/2013 THRU 5/31/2013
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT SEGMENT	ISSUE DATE	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20120044 ELE-COM	2/28/2012	ROCKY CONSTRUCTION INC COMMERCIAL ELECTRICAL	3691 CHERRY GREER RD W ELE-COM - COMMERCIAL ELECTR	RO RO	NEW COMMERCIAL 0.00	11-NEW COM 0.00
20120367 01-NEW RES	5/28/2013	GARCIA, JOHNNY NEW RESIDENTIAL BUILDING	3581 ECHO CIP	OWNER OWNER	NEW RESIDENTIAL 130,000.00	01-NEW RES 1,941.98
20130093 01-NEW RES	5/16/2013	RAINBOW ACRES NEW RESIDENTIAL BUILDING	2120 RESERVATION LOOP 9	RAINBOWRAN RAINBOWRAN	NEW RESIDENTIAL 473,127.25	01-NEW RES 5,922.99
20130094 01-NEW RES	5/16/2013	RAINBOW ACRES NEW RESIDENTIAL BUILDING	2120 RESERVATION LOOP 10	RAINBOWRAN RAINBOWRAN	NEW RESIDENTIAL 569,721.50	01-NEW RES 6,820.63
20130095 01-NEW RES	5/16/2013	RAINBOW ACRES NEW RESIDENTIAL BUILDING	2120 RESERVATION LOOP 12	RAINBOWRAN RAINBOWRAN	NEW RESIDENTIAL 569,721.50	01-NEW RES 3,791.25
20130151 SOLAR	4/22/2013	BALEIDA, CATHERINE SOLAR INSTALLATION	596 BOX CANYON DR S SOLAR - SOLAR INSTALLATION	RECSOLARIN RECSOLARIN	SOLAR INSTALLATION 9,533.00	SOLAR 299.06
20130156 SOLAR	5/20/2013	RYNEARSON, RICHARD SOLAR INSTALLATION	1205 VALE RD S SOLAR - SOLAR INSTALLATION	SOLARCITY SOLARCITY	SOLAR INSTALLATION 31,850.00	SOLAR 762.21
20130157 13-COM REM	5/28/2013	TOWN OF CAMP VERDE COMMERCIAL REMODEL	435 MAIN ST S COMREM - COMMERCIAL REMODEL	OWNER PURSOLAR	COMMERCIAL REMODEL 775.00	13-COM REM 0.00
20130163 SOLAR	5/02/2013	CONERLY, MICHAEL & DIANE SOLAR INSTALLATION	2515 GLENROSE DR S SOLAR - SOLAR INSTALLATION	SOLARCITY SOLARCITY	SOLAR INSTALLATION 44,100.00	SOLAR 978.86
20130165 SIGN-WALL	5/01/2013	CENTRAL ARIZONA SATELLITE WALL SIGN	434 MAIN ST S SIGN-WALL - WALL SIGN	OWNER OWNER	WALL SIGN 2,850.00	SIGN 98.00
20130166 SIGN-APRM	5/01/2013	CENTRAL ARIZONA SATELLITE A-FRAME SIGN	434 MAIN ST S SIGN-APRM - A-FRAME SIGN	OWNER OWNER	ADMINISTRATIVE REVIEW 100.00	SIGN 10.00
20130167 ROOF-COM	5/09/2013	WESTERVELT, JOEL COMMERCIAL ROOF	93 ARNOLD ST ROOF-COM - COMMERCIAL ROOF	OWNER OWNER	COMMERCIAL ROOF 3,000.00	ROOF-COM 247.36
20130168 PORCH/PAT	5/15/2013	STEPHENS, DAVID & DIANN PORCH/PATIO/DECK	109 FORT MCDOWELL PL W	DOUBLEC DOUBLEC	PORCH/PATIO/DECK 4,500.00	PORCH/PAT 208.56
20130169 PORCH/PAT	5/09/2013	SNOW, PAUL PORCH/PATIO/DECK	2141 VIA SILVERADO N	DOUBLEC DOUBLEC	COVERED PORCH 14,000.00	PORCH/PAT 416.46
20130170 ELE-PES	5/06/2013	DAVIS, B. J. RESIDENTIAL ELECTRICAL	393 GRIPPEN LN W	OWNER OWNER	RESIDENTIAL ELECTRICAL 7,607.50	ELE-PES 252.86
20130171 05-COMV	5/13/2013	AYERS, STEVE CONVERSION	176 MERCHANT LN W	KILBY&SONS KILBY&SONS	CONVERSION 8,031.00	05-COMV 300.96

PROJECTS: All
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 5/01/2013 THRU 5/31/2013
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT SEGMENT	ISSUE DATE	NAME	LOCATION BUILDING CODE	CONTRACTOR SEG. CNT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20130172	0/00/0000	MCDONALD, DUGAN	738 PARKS DR	OWNER	MINOR LAND DIVISION	2-MINOR 165.00
2-MINOR	5/02/2013	MINOR LAND DIVISION	Z-MINOR - MINOR LAND DIVISI	OWNER	0.00	
20130173	5/02/2013	SWEITZER, JIM	2305 GLENROSE DR S	SOLARWORKS	RESIDENTIAL ELECTRICAL	ELE-RES 50.00
ELE-RES	5/02/2013	RESIDENTIAL ELECTRICAL	ELE-RES - RESIDENTIAL ELECT	SOLARWORKS	2,000.00	
20130174	5/02/2013	TOWN OF CAMP VERDE	385 MAIN ST S	HACISERVIC	HVAC CHANGE OUT	MECH-COM 0.00
MECH-COM	5/02/2013	COMMERCIAL MECHANICAL	MECH-COM - COMMERCIAL MECHA	HACISERVIC	17,374.45	
20130175	5/02/2013	TOWN OF CAMP VERDE	473 MAIN ST S	HACISERVIC	HVAC CHANGE OUT	MECH-COM 0.00
MECH-COM	5/02/2013	COMMERCIAL MECHANICAL	MECH-COM - COMMERCIAL MECHA	HACISERVIC	30,334.22	
20130176	0/00/0000	EVERETT, ANN E. & GLEN W	2065 HILLCREST DR S	TERRAVERD	RESIDENTIAL ADDITION	02-RES ADD 647.46
02-RES ADD	5/03/2013	RESIDENTIAL ADDITION	TERRAVERD	TERRAVERD	23,129.28	
20130177	5/28/2013	URRINE, MYRNA	1303 POWDERHORN RD N	OWNER	COVERED DECK	PORCH/PAT 277.86
PORCH/PAT	5/28/2013	PORCH/PATIO/DECK		OWNER	8,000.00	
20130178	5/07/2013	MCDONALD, PHYLLIS	527 MAIN ST 1	OWNER	HVAC CHANGE OUT	MECH-COM 50.00
MECH-COM	5/07/2013	COMMERCIAL MECHANICAL	MECH-COM - COMMERCIAL MECHA	OWNER	5,300.00	
20130179	5/08/2013	TOWN OF CAMP VERDE	418 APACHE TR W	CENTENNIAL	COMMERCIAL ELECTRICAL/PLUMB	ELE-COM 0.00
ELE-COM	5/08/2013	COMMERCIAL ELECTRICAL	ELE-COM - COMMERCIAL ELECTR	CENTENNIAL	5,999.00	
20130180	5/09/2013	MILLER, BILL/WHITE HILL	2221 SIERRA VERDE 9	PURINTONEL	RESIDENTIAL ELECTRICAL	ELE-RES 50.00
ELE-RES	5/09/2013	RESIDENTIAL ELECTRICAL	ELE-RES - RESIDENTIAL ELECT	PURINTONEL	1,500.00	
20130182	5/13/2013	ULIBARRI, WILFRED M	1602 STAGECOACH DR W	OWNER	FOUNING CLEARANCE	ZC 75.00
ZC	5/13/2013	ZONING CLEARANCE		OWNER	4,000.00	
20130183	5/29/2013	YOUNG, CLAYTON	1962 MONTEZUMA HEIGHTS RD	SOLARCITY	SOLAR INSTALLATION	SOLAR 1,166.13
SOLAR	5/29/2013	SOLAR INSTALLATION	SOLAR - SOLAR INSTALLATION	SOLARCITY	58,800.00	
20130184	5/28/2013	EMMETT, DAVE & BOBBI	1560 HORSESHOE BEND DR W	ALLSERVICE	RESIDENTIAL ADDITION	02-RES ADD 300.96
05-COMV	5/28/2013	CONVERSION		ALLSERVICE	8,747.60	
20130185	5/29/2013	BLEAK, JOE & LAURA	1923 SUMMIT VIEW CIR	OWNER	RESIDENTIAL ACCESSORY BUILD	RES ACC 687.22
04-RES ACC	5/29/2013	RESIDENTIAL ACCESSORY BLD	RES - RESIDENTIAL ACCESSORY	OWNER	25,920.00	
20130186	5/13/2013	COOK, TONY & KELLY	2095 GLENROSE DR S	OWNER	RESIDENTIAL DEMOLITION	DEMO-RES 50.00
DEMO-RES	5/13/2013	RESIDENTIAL DEMOLITION	DEMO-RES - RESIDENTIAL DEMO	OWNER	1,900.00	
20130187	5/14/2013	FORT VERDE LLC	631 NICHOLS ST S	PURSOLAR	COMMERCIAL ELECTRICAL	ELE-COM 50.00
ELE-COM	5/14/2013	COMMERCIAL ELECTRICAL	ELE-COM - COMMERCIAL ELECTR	PURSOLAR	1,700.00	
20130188	5/15/2013	BRESHEARS, JOHN	145 HOLLAMON ST W	PETMECPHUM	RESIDENTIAL PLUMBING	PLB-RES 50.00
PLB-RES	5/15/2013	RESIDENTIAL PLUMBING	PLB-RES - RESIDENTIAL PLUMB	PETMECPHUM	2,000.00	

PROJECTS: ALL
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 5/01/2013 THRU 5/31/2013
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT SEGMENT	ISSUE DATE	NAME	DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20130189	5/17/2013	LAWSON, JIM	WALL SIGN	567 MAIN ST. SIGN-WALL - WALL SIGN	OWNER	150.00	SIGN 10.00
20130190	5/28/2013	POLO VINCENT M TRUST	SOLAR INSTALLATION	2451 BEECH BLVD N SOLAR - SOLAR INSTALLATION	SOLARONE	17,500.00	SOLAR 508.86
20130192	5/22/2013	ALEXANDER, GEORGE	MECHANICAL	2699 THOMAS PAINE CIR N MECH-RES - RESIDENTIAL MECH	DELTAMECH	1,199.58	MECH-RES 50.00
20130197	5/29/2013	BARGER, JACK	ELECTRICAL	550 BEAVER RD E ELE-RES - RESIDENTIAL ELECT	PURSOLAR	1,000.00	ELE-RES 50.00
20130201	5/31/2013	CORBIN TRUST	DEMOLITION	3745 NORTHERN AVE DEMO-RES - RESIDENTIAL DEMO	HOLLAMON	0.00	DEMO-RES 50.90
20130202	5/31/2013	HOLLAMON FAMILY TRUST	DEMOLITION	301 HOLLAMON ST DEMO-RES - RESIDENTIAL DEMO	HOLLAMON	0.00	DEMO-RES 50.00
*** TOTALS ***		NUMBER OF PROJECTS:		VALUATION:		FEES:	
		38		2,085,470.88		26,369.57	

PROJECTS: ALL
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 5/01/2013 THRU 5/31/2013
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
01-NEW - NEW RESIDENTIAL BUILDING	4	1,742,570.25	19,476.75
02-RES - RESIDENTIAL ADDITION	1	23,129.28	647.46
04-RES - RESIDENTIAL ACCESSORY BL	1	25,920.00	687.22
05-CONV - CONVERSION	2	16,778.60	601.92
13-COM - COMMERCIAL REMODEL	1	775.00	0.00
DEMO-RES - RESIDENTIAL DEMOLITION	3	1,900.00	150.00
ELE-CON - COMMERCIAL ELECTRICAL	3	7,659.00	50.00
ELE-RES - RESIDENTIAL ELECTRICAL	4	12,107.50	402.86
MECH-COM - COMMERCIAL MECHANICAL	3	53,008.67	50.00
MECH-RES - RESIDENTIAL MECHANICAL	1	1,199.58	50.00
PLB-RES - RESIDENTIAL PLUMBING	1	2,000.00	50.00
PORCH/PAT - PORCH/PATIO/DECK	3	26,500.00	902.88
ROOF-COM - COMMERCIAL ROOF	1	3,000.00	247.36
SIGN-AERM - A-FRAME SIGN	1	100.00	10.00
SIGN-WALL - WALL SIGN	2	3,000.00	108.00
SOLAR - SOLAR INSTALLATION	5	161,783.00	3,715.12
Z-MINOR - MINOR LAND DIVISION	1	0.00	165.00
ZC - ZONING CLEARANCE	1	4,000.00	75.00
*** TOTALS ***	38	2,085,470.88	26,389.57

PROJECTS: All
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 5/01/2013 THRU 5/31/2013
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STARTS: ALL USE SEGMENT DATES

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
BLANK .. *BLANK*	12	12	1,820,585.63	20,956.87
COMREM - COMMERCIAL REMODEL	1	1	775.00	0.00
DEMO-RES - RESIDENTIAL DEMOLITION	1	1	1,900.00	150.00
ELE-COM - COMMERCIAL ELECTRICAL	3	3	7,699.00	50.00
ELE-RES - RESIDENTIAL ELECTRICAL	3	3	4,500.00	150.00
MECH-COM - COMMERCIAL MECHANICAL	3	3	53,008.67	50.00
MECH-RES - RESIDENTIAL MECHANICAL	1	1	1,199.53	50.00
PUB-RES - RESIDENTIAL PLUMBING	1	1	2,000.00	50.00
RES - RESIDENTIAL ACCESSORY BUILDING	1	1	25,920.00	687.22
ROOF-COM - COMMERCIAL ROOF	1	1	3,000.00	247.36
SIGN-AFRM - A-FRAME SIGN	1	1	100.00	10.00
SIGN-WALL - WALL SIGN	2	2	3,000.00	108.00
SOLAR - SOLAR INSTALLATION	5	5	161,783.00	3,715.12
Z-MINOR - MINOR LAND DIVISION	1	1	0.00	165.00
*** TOTALS ***	38	38	2,085,470.88	26,389.57

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: ALL THROUGH ZZZZZZZZZZ
 PROJECT STATUS: ALL
 CONTRACTOR: ALL
 PROJECT TYPE: ALL
 SEGMENT: ALL
 VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.93

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
 ISSUED RANGE FROM: 05/01/2013 THROUGH 05/31/2013
 USE SEGMENT DATES: YES
 EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
 USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
 INCLUDE SEGMENTS: YES
 COMMENT CODES: None

*** END OF REPORT ***

**MONTHLY REPORT FOR MAY
BUILDING DIVISION**

Attended the monthly Safety committee meeting and did a quarterly Safety inspection of the new Road Yard with Mike Dumas, Marie Moore and Kristi Gagnon Camp Verde Fire Marshal. Prepared a Safety Inspection report and forwarded it to Ron Long, Public Works Director and Carol Brown, Risk Management Official.

Continued to address the Jack Pot Ranch Arena cover, with meetings, conference calls and working with the consulting engineer I appointed to represent the Town on special inspection reports, comparison of as built with the original plans, and review of the special inspections as they occur. Attended pre-development meetings on the proposed Fed Ex expansion on Cherry Road.

Also had two meetings with Marshal Gardner, Ron Long and Mike Jenkins regarding the new impound building to be constructed at the Road Yard property. Conducted a site visit with Marshal Gardner and her contractor to discuss construction issues. Had another meeting with Kathy Hellman, Library Director and Joel Westervelt, Architect regarding the new proposed library.

Attended the Blood Borne Pathogens training and the "All Hands" meeting at the Marshal's Office. Had two meetings with Alex Goetting and Steve Goetting regarding the change of use and occupancy of the Old Bolers Bar building. Kristi Gagnon, Camp Verde Fire Marshal attended the second meeting.

Performed several field inspections on the zip line at Out of Africa, the solar project at the Camp Verde School District and the solar project at the Shell Station complex.

Performed 79 Building Inspections, issued 10 business licenses, 15 miscellaneous site visits, 10 postings for the Clerks' Office, Zoning Division and Building Division. Attended 27 meetings, had 68 phone calls and 19 Plan Reviews.

Robert Foreman CBCO
Building Official
Town Safety Officer
Acting Code Enforcement Official

Planning & Zoning Monthly Report

May 2013 *MTJ*

May 2, 2013

- Michael Jenkins met with Mr. Ted Repic of the Ft. Verde Mobile Home Park on Main St. to review proposed permitting on existing structures.

May 9, 2013

- Michael Jenkins, Robert Foreman, Becky Oium and Jenna Owens met with the contractor for the proposed project at the Fed Ex property on Cherry Creek Rd. to discuss permitting.
- Staff attended the required neighborhood meeting for Sunland RV Park Use Permit, a project by Mr. Greg Blue.

May 15, 2013

- Michael Jenkins and Russ Martin met with Mr. John Bassous and Mr. Robb Witt to discuss a proposed project near Arena Del Loma and Montezuma Castle Hwy.

May 16, 2013

- Michael Jenkins met with Steve Ayers and Linda Stitzer to discuss a proposed Camp Verde Water Conservation Study.

May 20, 2013

- Michael Jenkins, Becky Oium and Jenna Owens met with Ms. Kathy Hellman – Library Director, Mr. Joel Westervelt – Architect and their Engineer to discuss Black Bridge Rd. alignment issues.

May 23, 2013

- Michael Jenkins, Becky Oium, Robert Foreman and Jenna Owens met with Ms. Olive Fox to discuss building on her parcel.
- Michael Jenkins & Jenna Owens met with Ms. Kathy Hellman & Mr. Joel Westervelt regarding the site plan for the proposed new Library.
- Michael Jenkins, Robert Foreman, Becky Oium and Jenna Owens met with Mr. Ignacio Mesa regarding enclosing a barn structure.

Code Enforcement

No Change for May

AMOUNT	Total Cost Per Nuisance Abatement
1	\$ 150.00 Jan.
1	\$ 230.00 Jan.
1	\$ 230.00 Jan.
1	\$ 300.00 Jan.
1	\$ 300.00 Jan.
1	\$ 800.00 Jan.
1	\$ 230.00 Feb.
1	\$2000.00 Feb.
1	\$1200.00 Apr.
1	\$ 150.00 Apr.

Total 10 \$5590.00

The total amount budgeted for Nuisance Abatement for Fiscal Year 2012-2013 is \$5000.00. The remaining Balance for Abatement is now:

\$ 590.00 over budget

Code Enforcement:

Total Complaints: 8
Violations Found: 6
Violation Not Found: 2
Cases Closed: 4
Citations issued: 1
Abatements 0

Building Official in regards to Zoning:

Site Inspections Misc. Zoning 3

Other statistics for the month

Zoning Clearances Residential: 6
Zoning Clearances Commercial: 3
Phone Calls: 245
Visitors: 28



Public Works May 2013

Public Works welcomes Troy Odell. Troy joined our staff on May 28th as the Public Works Deputy Director. Troy's primary responsibilities will be working with the Sewer Utility, and Stormwater.

Engineering:

Ron attended the following meetings/conferences:

- Ron continues to work with representatives of the YAN, CATS, Beaver Creek and Clarkdale to discuss possible solutions to public transit in Camp Verde
- Meeting with Nancy Gardner to assist with questions regarding the proposed Animal Shelter that will be built on land that was donated to the Town when the Public Works Yard was purchased.
- Meeting with Centennial Contractors, the company that refinished the pool surface, to discuss some items that will be completed within the next 30 days.
- Meeting with HACI, the contractor completing the HVAC retrofit project at the Administration building and the Archeology Center. HACI will be making some minor adjustments in the next week.
- NACOG Meetings in Cottonwood and Flagstaff to review planning for regional construction projects
- Attended the SR 260 Stakeholder meeting
- ADOT State Transportation Board meeting
- Meeting with Mike Jenkins and Kathy Hellman to review access to the library
- Met with Traffic Safety for Street Striping Project
- Weekly meeting with Camp Verde Sanitary District to discuss transition
- Meet with Town homes regarding Tree Removal
- Budget meeting with Council
- State Transportation Board Meeting – Flagstaff
- Animal Shelter Meeting
- CIP Meeting with Russ Martin
- Rio Verde Plaza meeting
- Sewer Utility budget meeting
- Meetings regarding Drainage issues
 - Verde Lakes
 - Resident concerned about drainage on 3rd Street
- BBP Training and Picnic
- Meetings with Centennial Contractors who will complete the renovation of Heritage Pool

Streets:

- Crew is mowing and pruning the Rights of Way
- Vehicle & Equipment Maintenance
- Moved to New Public Works yard
- Daily Work Order for Street Maintenance

Stormwater:

- Verde Lake Drainage
- Culvert Inspections for Permits

Maintenance:

- Pre-Season Pool maintenance
- Work with HACI on HVAC on CIP Project
- Replaced and Repair Swap Coolers on 200 building
- Safety Committee Inspection
- Parks Maintenance and Repair
- Daily Work Orders
- Daily Parks & Facility Maintenance
- Butler Park CIP Project
- Working with Pool contractors CIP project
- Work with Library on Demo project issues
- Weed Eating and mowing
- Pre-work on Parks for Summer Season

Parks & Recreation:

- Completed hosting the Area Agency on Aging NACOG Healthy Living Workshop series on living with chronic conditions. This was a free series of six health classes.
- Continued to work with Heritage Festival Committee on the Corn Fest.
- Continued to handle requests for facility use at the Community Center as well as the various sports fields.
- Hired and trained Pool staff and opened the pool on Memorial Day Weekend. Aquatic Zumba being offered two mornings & two evenings per week. Continued reviewing and updating pool procedures and policies in conjunction with pool staff. Hired contractors to power wash & clean bathrooms at the Pool. Worked with maintenance to complete various projects and repairs at the Pool in preparation for opening.
- Continued to provide weekly updates to the Marshal's Office concerning after-hours and weekend use of our facilities in order to enable them to monitor users more effectively.
- So. Verde High School students completed the Bulldog logo mural on the wall of the gym as part of Visual Arts Field program. Come take a look!



- Scheduled bus trips to Diamondbacks games. First trip went May 12, next trip is going June 9 followed by July 7.
- Developed a summer field trip program with 5 Thursday trips to Phoenix Zoo, Phoenix Children's Museum, Wet'n Wild Water Park, Challenger Space Center

and Sharlot Hall Museum. Sent flyers home with all Camp Verde Elementary & Middle School students.

- Worked with Jeff Cooper to develop a summer Fit Kids Tennis program utilizing the refurbished tennis court.
- Hired an umpire and began sign-ups for a summer Adult Co-Ed Softball League with games starting June 5.



CAMP VERDE MUNICIPAL COURT

YAVAPAI COUNTY, ARIZONA

473 S. MAIN STREET, SUITE 107, CAMP VERDE, AZ 86322

PHONE: 928-567-6635 FAX: 928-567-9049


HARRY CIPRIANO
PRESIDING MAGISTRATE

VERONICA PINEDA
COURT SUPERVISOR

Manager's Report

Reporting month: MAY 2013

Week of May 1-3

- Court had 19 scheduled Pretrial conferences – criminal /criminal trfc cases
- Court had 1 Bench Trial scheduled
- Court had 1 Restitution Hearing
- Court had 1 injunction against Harassment petition filed
- **Veronica** attended the Yavapai County Limited Jurisdiction Administrators Association mtg- Seligman, AZ

Week of May 6-10

- Court had 22 scheduled Initial Appearance/Arraignments on Criminal/Crm.trfc./civil trfc
- Court had 3 scheduled warrant appearances
- Court had 1 In custody (on monitor)
- **Judge Harry** performed 1 wedding
- Court had 2 scheduled Out of State Plea proceedings
- Court had 1 scheduled sentencing
- Court had 23 scheduled Pretrial Conferences
- Court had 1 scheduled Trial

Week of May 13-17

- **All employees attended the open enrollment for the Town**
- Court had 24 scheduled Initial Appearance/Arraignments on Criminal/Crmnl.trfc./civil trfc
- Court had 4 sentencing's
- Court had 3 warrant appearances
- Court had 1 scheduled Order to Show Cause (OSC) for Failure to pay/comply
- Court had 3 scheduled payment/counseling review's
- Court had 15 scheduled pretrial conferences with multiple attorney's appearing
- Court had 2 scheduled trials

Week of May 20-24

- **Nina & Veronica attended and completed the Disconnect OnBase scanning**
- **All employees attended the mandatory Blood Borne Pathogens training**
- **All employees attended the Town hamburger luncheon**
- Court had 19 initial appearance/arraignments both civil trfc.and criminal and crmnl trfc
- Court had 3 pymnts review
- Court had 1 injunction against harassment hearing

- Court had 6 civil traffic Trials with CVMO officers (Grover, Owsley, and Sorenson)
- 1 had 1 scheduled trial (**Judge Ramsey sat in**)
- Court had 8 scheduled pretrial conferences
- Judge Harry performed 1 wedding

Week of May 27-31

- **ALL STAFF ENJOYED MEMORIAL DAY OFF!!**
- Judge Harry performed 1 wedding
- Court had 40 scheduled initial appearance/arraignments for both civil traffic and criminal traffic
- Court had 2 scheduled order of protection hearings
- Court had 16 scheduled pretrial's with numerous attorneys present
- Court had 1 scheduled trial

FISCAL YEAR 2013
FIRST HALF

CAMP VERDE MUNICIPAL COURT							
MONTHLY REPORT-FISCAL YEAR 2013							
DESCRIPTION	JULY 2012	AUGUST 2012	SEPTEMBER 2012	OCTOBER 2012	NOVEMBER 2012	DECEMBER 2012	JULY THROUGH DEC 2012
MISDEMEANOR & CR TRAFFIC FTA	38	48	33	43	33	20	215
DUI	12	19	11	14	7	7	70
SERIOUS TRAFF	0	3	0	0	0	0	3
CRIMINAL TRAFF	16	22	14	15	21	20	108
MISDEMEANORS							
SUBTOTAL	66	92	58	72	61	47	396
CIVIL TRAFFIC	112	162	187	122	119	130	832
HARASSMENT INJUNCTION	4	1	2	3	2	7	19
ORDER OF PROTECTION	0	2	1	0	1	3	7
TOTAL FILINGS	182	257	248	197	183	187	1254
IA/ARR IN CUSTODY	33	44	48	50	39	29	243
ATTY RESTITUTION	1126.55	1699.98	1351.27	1696.84	1131.91	1210.11	8,216.66
LCL ORD FEES (Default/Warrant etc)	1631.94	1664.61	1699.54	1991.26	1610.56	1685.78	10,283.69
LCL CRT ENHANCEMENT	3744.95	2787.73	2582.20	3535.49	2083.62	2092.54	16,826.53
JCEF TO TOWN	316.45	335.08	262.28	320.43	310.44	334.24	1,878.92
CVMO ADDL EQP\$13	90.83	90.61	123.81	112.45	63.30	90.59	571.59
DPS ADDL EQP \$13	379.74	294.60	263.31	456.09	295.10	237.70	1,926.54
YAV CTY JAIL/ADD FEE	372.45	774.67	614.24	405.40	467.70	590.23	3,224.69
MVD/ADOT/ADD FEE	6.01	0.00	4.00	8.00	0.00	4.00	22.01
ROC ADDL EQP FEE							
YAN TRIBAL POLICE	4.53	0.54	4.92	4.00	4.24	0.49	18.72
STATE TREAS.	23454.32	23288.20	19147.00	25860.65	17842.44	17906.34	127,498.95
TOWN TREAS.	19465.25	17599.42	14185.22	17109.70	11244.97	12054.92	91,659.48
TOTAL CHECK	47834.53	45170.85	37186.98	47812.21	32311.81	33311.05	243,627.43

FISCAL YEAR 2013
FIRST HALF

	JANUARY 2013	FEBRUARY 2013	MARCH 2013	APRIL 2013	MAY 2013	JUNE 2013	JANUARY THROUGH JUNE 2013
	51	22	22	33	46	174	
	12	11	3	16	6	48	
	4	4	1	2	1	12	
	34	24	14	14	13	99	
	101	61	40	65	66	333	
	235	253	199	194	226	1107	
	2	2	2	2	3	11	
	0	2	4	0	2	8	
	338	318	245	261	297	1459	
	45	43	44	47	47	226	
	907.74	851.11	1791.32	1312.77	1163.25	6,026.19	
	1754.33	2960.76	2223.35	1623.41	1903.94	10,465.79	
	3061.61	4395.49	4363.50	3688.54	3284.15	18,793.29	
	303.81	394.36	469.20	370.90	273.32	1,811.59	
	108.79	175.17	216.78	260.64	232.46	993.84	
	303.08	419.98	435.27	296.36	287.35	1,742.04	
	812.89	886.11	571.96	471.06	580.07	3,322.09	
	24.00	4.00	4.00	4.00	0.00	36.00	
			0.64	0.22	0.22		
	14.30	10.52	6.31	6.02	8.65	45.80	
	25135.72	28722.83	30729.85	24372.98	26056.94	135,018.32	
	17349.37	23529.02	25658.57	19889.45	17910.95	104,337.36	
	47113.57	58537.48	62456.08	49360.17	48634.11	266,101.41	

FISCAL YEAR 2013
FIRST HALF

TOTAL FILINGS AND COLLECTIONS-THREE YEAR TREND

TOTAL FISCAL YR 2013	Inc/Dec 2012 to 2013	TOTAL FISCAL YR 2012	Inc/Dec 2011 to 2012	TOTAL FISCAL YR 2011	Inc/Dec 2010 to 2011	TOTAL FISCAL YR 2010	DESCRIPTION
389	-1%	393	-28%	545	15%	472	MISDEMEANOR & CR TRAFFIC FTA
118	30%	91	-11%	102	40%	73	DUI
15	-6%	16	45%	11	-79%	52	SERIOUS TRAFF
207	-53%	441	5%	421	-16%	502	CRIMINAL TRAFF
729	-23%	941	-13%	1079	-2%	1099	MISDEMEANORS SUBTOTAL
1939	-6%	2057	13%	1822	130%	791	CIVIL TRAFFIC
30	-21%	38	23%	31	29%	24	HARASSMENT INJUNCTION
15	-44%	27	-16%	32	0%	32	ORDER OF PROTECTION
2713	-11%	3063	3%	2964	52%	1946	TOTAL FILINGS
469	6%	442	0%	444	1%	441	IA/ARR IN CUSTODY
14,242.85	5%	13,521.82	32%	10,237.25	-20%	12,736.35	ATTY RESTITUTION
20,749.48	11%	18,722.40	16%	16,140.89	44%	11,228.71	LCL ORD FEES (Default/Warrant etc)
35,619.82	-20%	44,584.65	28%	34,769.20	52%	22,896.94	LCL CRT ENHANCEMENT
3,690.51	-19%	4,539.68	16%	3,910.25	26%	3,109.40	JCEF TO TOWN
1,565.43	38%	1,130.42	NA				CVMO ADDL EQP\$13
3,668.58	9%	3,352.33	NA				DPS ADDL EQP \$13
6,546.78	-1%	6,595.25	-5%	6,925.71	-3%	7,167.68	YAV. CTY JAIL FEES
58.01	7%	53.99	NA				MVD/ADOT/ADD FEE
64.52	-77%	278.10	3%	270.00	-13%	311.25	YAN TRIBAL POLICE
262,517.27	-25%	349,348.21	18%	295,231.95	19%	248,081.20	STATE TREAS.
195,996.84	-33%	293,400.56	21%	241,591.94	27%	190,774.09	TOWN TREAS.
509,728.84	-28%	703,283.19	21%	582,699.05	23%	472,340.56	TOTAL CHECK

MONTHLY REVENUE REMITTANCE REPORT

CAMP VERDE MUNICIPAL COURT - MAY 2013

Account Description & Statute	AZTEC Code	Total Distribution
Confidential address- ARS 12-116.04	ZCAA1	88.62
CEF 10% of Base Fine - 16-954C	ZCEF	\$1,715.54
CJEF 47% of Base Fine - 12-116.01A	ZCJEF	\$8,062.99
Child Restraint - 28-907C	ZCPRF	\$114.14
Drug & Gang Enforcement - 13-811C	ZDECJ	\$1,234.72
DNA 3% of Base Fine - 12-116.01C	ZDNAS	\$1,006.37
DUI Abatement Fund - 28-1382D3 (\$250 Extreme DUI)	ZDUIA	
Domestic Violence Shelter Fund 12-116.06	ZDVSF	\$93.30
FARE Fee Special Collections (19%)	ZFAR1	\$1,665.97
FARE Delinquency Fee (\$35.00 Fee)	ZFAR2	\$591.22
FTGF 7% of Base Fine - 12-116.01B	ZFTGS	\$1,199.06
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF3, ZHRF1	
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD	
STATE Time Payment JCEF - 12-116	ZJCS	\$507.58
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZJCSF	\$4.32
MSEF 13% of Base Fine - 12-116.02A	ZMSEF	\$2,230.29
2011 \$8 Assessment - State: \$4 to GITEM & \$4 to PSEF	ZOS1	\$1,057.31
Prison Construction & Operations Fund - 41-1651	ZPCOF	\$1,620.01
Probation Surcharge 2006 - 12-114.01 (\$10.00)	ZPRS6	\$34.96
Probation Surcharge 2009 - 12-114.01 (\$10.00)	ZPRS9	\$2,720.85
Probation Surcharge OLD - 12-114.01 (\$5.00)	ZPRSU	\$12.22
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZGFDU,ZPSEF	\$1,843.80
Registrar of Contractors	ZRCA	\$53.68
State Highway Fund - 28-710A	ZSHWY	
Drug Lab Remediation Technical Registration Bd 13-3423 (D9)	ZTECH	\$30.00
State Highway Work Zone Fund - 28-710B	ZSHWZ	
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD	\$169.99
<i>SUBTOTAL - STATE REVENUE Remitted to City Finance</i>		\$26,056.94

27163.07 ✓

Jail Incarceration Fee (9914) GL#2-003-10-34324	ZJF	\$447.96
2011 Add'l Assessmnt \$1 -JP Crts 12-116.04E GL#3-900-40-35196	ZOS2	\$132.11
SUBTOTAL - YAVAPAI COUNTY REVENUE Remitted to City Finance		\$580.07
2011 Officer Safety Equip - Sheriff	ZOS4	
2011 Officer Safety Equip - DPS	ZOS5	\$287.35
2011 Officer Safety Equip - MVD/ADOT	ZOS6	
2011 Officer Safety Equip - Game & Fish	ZOS7	
2011 Officer Safety Equip - ROC	ZOS8	\$0.22
2011 Officer Safety Equip - Border Patrol	ZOS9	
2011 Officer Safety Equip - Animal Control	ZOS10	
2011 Officer Safety Equip - Marshall 19-301-40-413000	ZOS11	\$232.46
2011 Officer Safety Equip - College PD	ZOS12	
2011 Officer Safety Equip - Fire Dept	ZOS13	
2011 Officer Safety Equip - Tribal	ZOS14	\$8.65
SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance		\$528.68
Court Appt Attorney Fee Local	ZAFEE	
Indigent Defense Fees - Rule6.7d, A.R.Cr.P.01-300-40-431000	ZATT,ZATTT & ZREIM	\$1,163.28
Confidential address- ARS 12-116.04	ZCAA2	\$4.68
Defensive Driving School Fee - 28-3396	ZDDS	\$1,680.00
Deferred Prosecution Fees	ZDEFP	
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE	\$12,886.65
28-2533 - Out-of-State Plates (20% Base Fine to SPD)	ZHRFC	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF, ZOVER, ZOVI	\$2.00
Public Defender Fee - 11-584 (\$25.00)	ZPUBZ	\$58.79
Local Costs/Fee Warrant Default Fees	ZLCL	\$1,903.94
Bonds Forfeited to General Fund	ZLOCL	
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC	\$16.32
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)	ZSLPC	\$195.29
Bank Fees -From Ckbk/prev mon bank statement		
Bank Fee - Checks Ordered		
SUBTOTAL - CITY REVENUE Remitted to Finance 01-300-40-413000		\$17,910.95
Court Enhancement Fee	ZCEH	\$3,284.15
SUBTOTAL - COURT ENHANCEMENT REVENUE Remitted to City Finance 05-390-40-413000		\$3,284.15
LOCAL Time Payment JCEF - 12-116	ZJCL	\$271.46
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZJCLF	\$1.86
SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413100		\$273.32
Total Revenue		\$48,634.11

MISCELLANEOUS PASS-THROUGH MONIES (Overpayments) REPORT

Carried Forward from Previous Month		0.00
Received During Current Month	ZOVR back to/or from Def	411.56
Disbursed During Current Month	9517	(411.56)
Balance at End of Current Month		0.00

RESTITUTION REPORT

Carried Forward from Previous Month		\$0.00
Escheated / stale dated		
Received During Current Month	5901 ZREST	\$801.01
Disbursed During Current Month	5003	(\$801.01)
Balance at End of Current Month		\$0.00

BOND REPORT

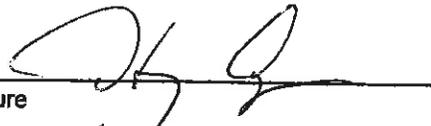
Bonds Carried Forward from Previous Month		\$7,080.00
Bonds Received During Current Month	ZBND	\$9,597.79
Bonds Forfeited During Current Month	Pg 3 Total	(7,812.79)
Bonds Escheated 2011:		
Bond Voided		
Bonds Transferred	fee book	(\$1,299.00)
Bonds Refunded During Current Month	5079	(\$2,400.00)
Bonds Balance at End of Current Month: open bonds		\$5,166.00
TOTAL PASS THROUGH MONIES		\$5,166.00

I, Hon. Harry Cipriano, Magistrate, Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

May-13

Signature

Date


6-6-13

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: May 2013

CRIMINAL TRAFFIC

	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	31	5	74	110
Filed	6	1	13	20
Transferred In	0	0	0	0
SUBTOTAL	37	6	87	130
Transferred Out	0	0	0	0
Other Terminations	24	3	19	46
TOTAL TERMINATIONS	24	3	19	46
Statistical Correction	0	0	0	0
Pending End of Month	13	3	68	84

*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**

Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
220	1	0	221	0	4	4	0	217

****READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: **1** Criminal Traffic/FTA Jury Trials Held: **0**

CIVIL TRAFFIC

Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
297	226	0	523	0	14	187	201	0	322

Civil Traffic Hearings Held: **5**

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)

Filed	45	Trans In	0	TOTAL	45
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LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: May 2013

MISDEMEANOR									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	538	45	0	583	0	52	52	0	531
Failure to Appear (Non-Traffic)	2	0	0	2	0	1	1	0	1
TOTAL	540	45	0	585	0	53	53	0	532

TRIALS HELD

Misdemeanor Court/FTA Trials Held: **2** Misdemeanor/FTA Jury Trials Held: **0**

FELONY									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
	1	0	0	1	0	0	0	-1	0

Felony Preliminary Hearings Held: **0** Felony, Misdemeanor, Criminal Traffic Initial: Appearances: **47**

LOCAL NON-CRIMINAL ORDINANCES

	Pending 1st of Month	Filed	SUB-TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: May 2013

CIVIL COMPLAINTS

	Small Claims (a)	Forcible Detainer/ Eviction Action (b)	Other Civil (c)	TOTAL (d)
Pending 1st of Month	0	0	0	0
Filed	0	0	0	0
Transferred In	0	0	0	0
SUBTOTAL	0	0	0	0
Transferred Out	0	0	0	0
Other Terminations	0	0	0	0
TOTAL TERMINATIONS	0	0	0	0
Statistical Correction	0	0	0	0
Pending End of Month	0	0	0	0

Small Claims Hearings Held/Defaults: 0 Civil Court Trials Held: 0

Small Claims Hearings Held/Defaults Before Volunteer Hearing Officer: 0 Civil Jury Trials Held: 0

DOMESTIC VIOLENCE/HARASSMENT PETITIONS

	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	2	2	0	2
Harassment	3	1	2	3

HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT

Order of Protection: 2 Injunction Against: 1

SPECIAL PROCEEDINGS/ACTIVITIES

Peace Bond Complaints Filed: 0 Fugitive Complaints Filed: 0
 Juvenile Hearings Held: 0 Search Warrants Issued: 3

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report

Month/Year: May 2013

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	<u>119</u>
Serious Violations	<u>9</u>
All Other Violations	<u>575</u>
TRAFFIC TOTAL	<u>703</u>

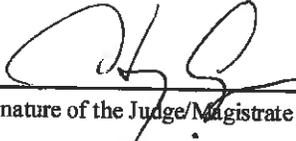
CRIMINAL WARRANTS OUTSTANDING

Felony	<u>1</u>
Misdemeanor	<u>666</u>
CRIMINAL TOTAL	<u>667</u>

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376



Signature of the Judge/Magistrate (or designee)

Veronica Pineda

Name of Preparer

June 6, 2013

Date of Preparation



ARIZONA STATE TREASURER'S OFFICE
1700 West Washington, Phoenix, Arizona 85007-2812
(602) 604-7800 FAX: (602) 542-7176

STATE REMITTANCE REPORT

Report Period: MAY 2013
 Date: JUNE 6, 2013
 Depositor Code # 6332
 Depositor Name: CAMP VERDE MUNICIPAL COURT
 Address: 473 SOUTHMAIN STREET, SUITE 107
CAMP VERDE AZ 86322

Prepared By: VERONICA PINEDA
 Title: COURT SUPERVISOR
 Phone #: 928-554-0033- DIRECT NUMBER

negative amounts are not to be used on this form

(contact this Office for guidance regarding negative entries)

<u>DESCRIPTION</u>	<u>STATUTE (ARS #)</u>	<u>AMOUNT</u>
FINES & FEES		
Confidential Inter Fund	08-135; 12-284.03A8	ZCIF
Juvenile Family Counseling	08-263C	ZJFC
Victim's Rights - Juvenile	08-418; 41-191.08	ZVRJF
AHCCCS	11-292	
JCEF-Filing Fees	12-284.03A7; 22-281C1; 22-404C1	4.32
JCEF - Time Payment	12-116B	507.58
JCEF - Diversion Fee	12-114	
JCEF- Probation Assessment	12-114.01	2768.03
DNA Penalty Assessment	12-116.01C, J	1006.37
2011 Add'l Assmnt(**see below)	12-116.04C	1057.31
(**State Treas use only)		
	50% GITEM	50% PSEF
Confidential Address Fund	12-116.05	88.62
Domestic Violence	12-116.06, 12-284.03A2	93.30
Drug Prevention Res Center	12-284.03; 41-2402H	ZDGEF
Child Abuse	12-284.03A3	ZDVCA
Sex Offender Assessment	13-3824	ZSOMF
Anti-Racketeering Fund	13-811B; 13-2314.01	ZARF2
Drug & Gang Enforce Acct	13-811C; 41-2402	1234.72
Community Punishment		
Program Drug Fines	13-821; 12-299	ZCPP
Technical Registration Bd	13-3423	30.00
Citizens Clean Election Fund	16-949D; 16-954C	1715.54
Game & Fish - Wildlife	17-313A	ZGF
AZ Lengthy Trial Fund	21-222	ZALTF
Alternative Dispute	22-281C2; 12-135;	
Resolution Fund	12-284.03A5	ZADR
Mining Fees	27-208D	
Child Passenger Restraint	28-907C	114.14
DPS - Civil Penalty	28-2533C; 28-4139	169.99
DUI Abatement Fund	28-1304; 28-1382, 3	ZDUJA
Civil Penalties (Gen. Fund)	28-737; 28-876; 28-2416;	
	32-1166, 44-1799.81	ZSTAT.ZACAF.ZBULK
AZ Highway Fines (HURF)	28-5438F; 28-2533C	ZHRF1.ZHRF3
Victim Comp/Assistance	31-411F; 31-466B	
Registrar of Contractors	32-1107; 32-1124	53.68
MSEF Penalty Assessment	36-2219.01; 12-116.02F	2230.29
CJEF Penalty Assessment	41-2401; 12-116.01	8062.99
Arson Detection Reward Fund	41-2167	ZADRF
FTG Penalty Assessment 7%	41-2421J; 12-116.01B	1199.06
Prison Const & Ops Fund	41-1651; 5-395.01A4	1620.01
Dept of Law - Crim. Cases	41-2421E4	

<u>DESCRIPTION</u>	<u>STATUTE (ARS #)</u>	<u>AMOUNT</u>
FINES & FEES (continued)		
DUI, OUI Assessment	5-395.01; 5-396, 7; 28-1381-3;	
(public safety equip fund)	28-8284, 6-8; 41-1723	1843.80
FARE General Services Fee		
FARE Delinquent Fee		591.22
FARE Special Collections Fee		1665.97
FARE Installment Fee		
Constable Ethics Fund	11-445 (80%)	
Constable Ethics Fund	11-445 (20%)	
Photo Enforcement Fee	41-1722	
Photo Enforcement Process Serving Fee		
GITEM	41-1724/ 11-1051	

OTHER FINES & FEES (describe and indicate ARS #)

TAXES

Prior Year Real Property	42-208	
Personal Property	42-208	
County Education District	15-991.01A	
Property-Min School Tax	15-992B, C	
State Water Banking	48-3715.03; 45-2425	
C.A.W.C.D.	48-3715	
Groundwater Replenishment	48-3773.A3; 48-3772	
Annual Membership Dues	48-3779	

OTHER TAXES (describe and indicate ARS #)

90/10 REVENUE

Mobile Home Relocation	33-1476.03	(90%)
Mobile Home/Ins. & Cost	33-1476.03	(10%)

TOTAL AMOUNT REMITTED:

By Check	26,056.94
By Cr Advice (Wire)	
TOTAL	26,056.94

FOR STATE TREASURER USE ONLY

REMITTED BY SUPREME COURT & COURT OF APPEALS ONLY

NOTES:

Certain funds are required to be remitted to the State Treasurer directly, while others are to be remitted to other entities; i.e., county treasurer, city treasurer, etc. Only use this form to remit funds to the Arizona State Treasurer as required by Arizona Revised Statutes (A.R.S.). For all other remittances, please check with your city or county. Form TRE 102A is to be used by counties for required detailed information. Please keep a copy of this report for your records.

***** REPORT TOTALS *****

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
0D ST DRUG ENFRMNT FIN	\$8,329.98	\$10,649.43	\$0.00	\$2,319.45
0F BASE FINE	\$72,499.86	\$88,455.75	\$4,112.21	\$11,843.68
0H SUSP LICENSE PLATE	\$4,968.40	\$6,004.24	\$0.00	\$1,035.84
0K STATE CHILD RESTRAIN	\$250.30	\$264.42	\$0.00	\$14.12
0R STATE REG CONTRACTOR	\$915.25	\$1,000.00	\$0.00	\$84.75
0S 1999 SURCHARGES 77PC	\$63,686.90	\$79,687.95	\$4,653.85	\$11,347.20
0X HURF REGISTRATION	\$300.00	\$300.00	\$0.00	\$0.00
1A DV SHELTER ASSMNT	\$2,363.05	\$2,500.00	\$33.65	\$103.30
1S 2012 SURCHARGES 83PC	\$57,856.53	\$73,328.58	\$4,410.54	\$11,061.51
1X 2011 ADDTNL ASSMNT	\$6,227.74	\$7,527.00	\$270.17	\$1,029.09
2D ST DRUG ENFRMNT FIN	\$13,215.18	\$17,225.00	\$1,158.96	\$2,850.86
2F BASE FINE	\$143,043.31	\$167,611.53	\$7,732.22	\$16,836.00
2H SUSP LICENSE PLATE	\$11,358.38	\$12,500.00	\$108.47	\$1,033.15
2J WORK ZONE FINE	\$108.88	\$108.88	\$0.00	\$0.00
2K STATE CHILD RESTRAIN	\$559.96	\$559.96	\$0.00	\$0.00
2R STATE REG CONTRACTOR	\$480.92	\$552.78	\$0.00	\$71.86
2S 2002 SURCHARGES 80PC	\$133,697.76	\$161,138.29	\$11,248.23	\$16,192.30
2V 2002 PROBAT SURCHRGE	\$4,435.73	\$5,265.00	\$303.11	\$526.16
2X HURF REGISTRATION	\$713.76	\$900.00	\$0.00	\$186.24
4D PRE 9/95 DRUG FINE	\$2,064.70	\$2,064.70	\$0.00	\$0.00
4F PRE 9/95 BASE FINE	\$20,403.11	\$20,962.13	\$321.65	\$237.37
4S PRE 9/95 SURCHARGES	\$10,583.59	\$10,902.25	\$183.35	\$135.31
5S 59% SURCHARGE	\$5,879.34	\$5,889.66	\$0.00	\$10.32
6D ST DRUG ENFRMNT FIN	\$750.00	\$750.00	\$0.00	\$0.00

Yavapai County Jail / Sheriff's 10,095.59
 Camp Verde Town Treasurer * 596,705.28
 AZ State Treasurer 922,039.83
 Local Court Enhancement 162,561.54
 Local JCFP 9,129.57
 Victim Restitution 31,037.26

 1,631,569.07 ✓

Court Management System
 Receivables Balance Due Summary

***** REPORT TOTALS *****

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
6E PROB SURCH 2006	\$3,301.67	\$3,857.90	\$205.48	\$350.75
6F BASE FINE	\$25,656.41	\$26,857.74	\$380.43	\$820.90
6R STATE REG CONTRACTOR	\$719.96	\$887.50	\$0.00	\$167.54
6S 1996 SURCHARGES	\$15,599.64	\$16,430.34	\$237.54	\$593.16
7D ST DRUG ENFRMNT FIN	\$18,096.18	\$23,574.61	\$920.49	\$4,557.94
7E CT ENH FUND 84PC	\$19,975.19	\$19,970.00	\$915.32	\$79.49
7F BASE FINE	\$134,028.21	\$172,548.81	\$10,534.59	\$27,986.01
7H SUSP LICENSE PLATE	\$6,824.16	\$7,519.30	\$2.13	\$693.01
7K STATE CHILD RESTRAIN	\$548.95	\$569.39	\$0.00	\$20.44
7R STATE REG CONTRACTOR	\$724.01	\$1,005.68	\$0.00	\$281.67
7S 2007 SURCHARGES 84PC	\$72,103.01	\$95,338.70	\$6,641.93	\$16,593.76
7X HURF REGISTRATION	\$302.40	\$302.40	\$0.00	\$0.00
9D ST DRUG ENFRMNT FIN	\$250.00	\$250.00	\$0.00	\$0.00
9E PROBATION ASSESSMENT	\$13,716.03	\$16,920.00	\$791.42	\$2,412.55
9F BASE FINE	\$8,379.55	\$8,637.02	\$62.94	\$194.53
9H SUSP LICENSE PLATE	\$300.00	\$300.00	\$0.00	\$0.00
9K STATE CHILD RESTRAIN	\$74.57	\$100.00	\$0.00	\$25.43
9S 1999 SURCHARGES	\$6,108.93	\$6,349.80	\$86.88	\$153.99
9X HURF REGISTRATION	\$119.00	\$300.00	\$0.00	\$181.00
AT ATTORNEY REIMBURSMNT	\$28,785.51	\$36,654.10	\$535.16	\$7,333.43
B1 BOND - THIS CRT	\$158.00	\$316.00	\$158.00	\$0.00
C3 CONFNTL ADDR ASSM	\$1,869.85	\$2,000.00	\$33.65	\$96.50
CE COURT ENHANCEMNT FUND	\$3,596.76	\$3,618.00	\$17.71	\$3.53
CH BAD CHECK DISCON PMT	\$109.00	\$109.00	\$0.00	\$0.00

Court Management System
 Receivables Balance Due Summary

***** REPORT TOTALS *****

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
CJ CJEF SURCHARGE	\$138.34	\$277.56	\$129.48	\$9.74
D ST DRUG ENFRMNT FIN	\$1,447.99	\$1,447.99	\$0.00	\$0.00
D9 DRUG LAB REMEDIATN	\$225.00	\$225.00	\$0.00	\$0.00
DF DEFAULT FEE	\$54,101.16	\$54,385.00	\$250.00	\$33.84
DU DUI EXTREME/AGGRAV	\$9,636.24	\$10,000.00	\$0.00	\$363.76
EN CT ENHANCEMENT FEE	\$21,355.99	\$22,680.80	\$974.00	\$350.81
FI BASE FINE	\$9,238.62	\$9,635.67	\$297.16	\$99.89
FM FEES - MISC	\$17.00	\$34.00	\$0.00	\$17.00
HA HAPASSMENT	\$10.00	\$15.00	\$0.00	\$5.00
JF INCARCERATION FEE	\$10,095.59	\$12,420.00	\$23.38	\$2,301.03
K1 FARE FEE SPEC COLL	\$218,216.73	\$275,494.93	\$50,485.38	\$6,792.82
K2 FARE DELINQUENCY FEE	\$64,358.16	\$65,209.65	\$340.21	\$511.28
LC LOCAL COST	\$1,000.00	\$1,000.00	\$0.00	\$0.00
MS MSEF - 13%	\$41.56	\$81.00	\$36.58	\$2.86
OF ORDER OF PROTECTION	\$5.00	\$5.00	\$0.00	\$0.00
P4 PRIS CONSTR OP FUND	\$66,128.00	\$73,500.00	\$161.24	\$7,210.76
P2 PUB DEFENDER FEES	\$629.65	\$875.00	\$16.10	\$229.25
R not cv muni RESTITU	\$555.67	\$555.67	\$0.00	\$0.00
R1 RESTITUTION - LJ	\$29,765.05	\$40,047.24	\$3,962.07	\$6,320.12
RT not cv RESTI- TRUST	\$716.54	\$2,527.82	\$1,611.28	\$200.00
T1 TIME PMT \$8 - JCEF	\$424.00	\$424.00	\$0.00	\$0.00
T2 TIME PMT \$10 - JCEF	\$1,753.79	\$1,776.00	\$12.00	\$10.25
T3 TIME PMT \$20 JCEF	\$25,210.97	\$25,640.00	\$128.40	\$300.63
TR TRUST - ATTY FEE	\$525.05	\$525.05	\$0.00	\$0.00

***** REPORT TOTALS *****

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
W WARRANT FEE	\$96,273.84	\$104,300.80	\$4,775.83	\$1,251.13
WR WATER RIGHTS FEE	\$8.00	\$8.00	\$0.00	\$0.00
X1 CT ENH FUND 63PC	\$18,633.60	\$19,105.20	\$292.80	\$178.80
X5 XTRA DUI ASSMT	\$18,426.35	\$22,750.00	\$16.81	\$4,306.84
X8 PUBLIC SAFETY EQUIP	\$55,591.60	\$58,250.00	\$0.00	\$2,658.40
GRAND TOTAL.....	\$1,631,569.07	\$1,923,760.22	\$119,572.80	\$172,618.35

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report – May 2013
DATE: 06/10/2013
CC: Department Heads

In preparation for building the new library, the building at 33 W Moser Lane will be demolished. To demolish the building a Demolition Permit must be submitted to and approved by the Town. When starting the permit process, I discovered a requirement to have the building tested for asbestos. Western Technologies, Inc. collected 60 bulk samples on May 6 and the report was sent to me a couple of weeks later. Asbestos was discovered in some of the material in the building. I am in the process of selecting a company to do the asbestos abatement required by the Environmental Protection Agency. Then we will proceed with the demolition of the building.

An American Land Title Association (ALTA) Survey was performed by Shephard Wetnitzer, Inc. on behalf of the Library. The results of the survey lead to modifications of the site plan design for the new library, focusing the main entrance to the new building at the intersection of Montezuma Castle Highway and a realigned Moser Lane instead of Black Bridge Road. We are also asking the County to combine the three parcels of land that include the current library, the old Marshal's Office and Rezzonico Family Park into one parcel.

On May 21, 2013 Library Director, Kathy Hellman attended the State Library's LSTA Grant Recipient Workshop in Phoenix as directed by Camp Verde Town Council. Procedures to get the Library Services & Technology Act awarded grant monies were outlined and the required steps have been completed. The money should be available to us before the end of June.

Three part-time people have joined Camp Verde Community Library staff. Dee Thompson and Denise Alm were working as volunteers and submitted applications for the two Library Clerk positions recently opened. Dee accepted the position of Library Clerk in Technical Services and Denise Alm is our new Library Clerk in Youth Services. Both ladies had already proven themselves as volunteers and had previously been trained in Circulation duties by Alice Gottschalk. Their experience

with us and ours with them allows them to integrate into the team seamlessly. Molli Bryant was one of the applicants interviewed for the Library Clerk opening the day after we found out we had been awarded the LSTA Grant for the foundation of a Teen Advisory Board (TAB). Due to her experience, professionalism and enthusiasm we talked with her about the possibility of leading the TAB project and she accepted. Molli's position is a temporary one funded by the LSTA Grant money. She will be setting up the project and getting the TAB off to a good start.

Architect, Joel Westervelt and Librarian, Kathy Hellman consulted with Fire Marshal, Kristi Gagnon regarding the installation of a fire hydrant off of Black Bridge Road that will service the new library and benefit the community. The plan is to locate the fire hydrant on the west side of Black Bridge Road near Moser Lane.

Verde Valley Archaeology Center and Camp Verde Community Library collaborated to make the Archaeology Center a member of the Yavapai Library Network (YLN). The library made arrangements and provided access for Ann Rasor, a part-time employee of the Archaeology Center and volunteer at the library, to receive cataloging training so she can enter the Center's collection of materials in the YLN's online catalog. This is a welcome partnership for both sides.

Camp Verde Library Endowment volunteers worked daily throughout May to move the CVLE used book sale from 130 Moser Lane to Rio Verde Plaza, Suite 6 (a humongous, hot and dirty job). The first Thursday in May, they had a HUGE sale with drastically reduced prices before the final move and still cleared over \$600!

Library staff geared up for Summer Reading Programs (SRP). We added Teen and Adult SRPs this year so the little kids don't get to have *all* the summer fun. Gerry began another round of Basic Computer Classes on Wednesday evenings and continued the successful Brown Bag Lunch series. Alice has had a welcome influx of volunteers to train and continues to offer one-on-one instruction to patrons using e-readers every Friday. Valerie is quickly becoming a cataloging fiend, moving through a backlog of material with increasing confidence. Peggy prepared for the Children's SRP while simultaneously planning a new Parent/Caregiver workshop & Baby Literacy program to encourage pre-literacy activity that improves reading success for children 0-5. And, our 3 new part-time staff began settling in and adjusting to their new roles.

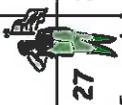
	May-13	May-12	% change	YTD-FY13	YTD-FY12	% change
In-Library Uses						
Traffic Count	2,572	2,178	18.1%	25,283	23,773	6.4%
New Cards Issued	58	39	48.7%	577	413	39.7%
Public PC Use	631	464	36.0%	6,164	n/a	
Items Used In-Library	283	193	46.6%	7,645	3,400	124.9%
Total In-Library Use	3,544	2,874	23.3%	39,669	27,586	43.8%
Circulation						
Items Checked Out	3,221	4,162	-22.6%	37,930	47,150	-19.6%
Items Checked In	3,621	4,553	-20.5%	44,636	50,634	-11.8%
Staff Renewed Items	171	351	-51.3%	3,102	4,551	-31.8%
Patron Renewed Items	381	724	-47.4%	6,379	7,437	-14.2%
Total Circulation	7,394	9,790	-24.5%	92,047	109,772	-16.1%
Circulation Areas of Interest						
Audio Books	127	81	56.8%	1,052	710	48.2%
DVDs & Videos	590	622	-5.1%	6,213	6,275	-1.0%
eBooks	195	143	36.4%	2,108	1,188	77.4%
Large Print	249	230	8.3%	2,226	2,609	-14.7%
Magazines	251	n/a		2,640	n/a	
Kids & Teens Material	903	1,302	-30.6%	11,489	13,164	-12.7%
Collection Development & Reference						
Reference Questions	253	130	94.6%	1,681	1,151	46.0%
New Books Added	118	96	22.9%	840	1,454	-42.2%
New Audio-Visual Material Added	44	1	4300.0%	237	225	5.3%
Total Items Added	162	97	67.0%	1077	1679	-35.9%
Transits & HOLDS						
HOLDS Filled	732	737	-0.7%	7,542	9,269	-18.6%
HOLDS Cancelled	65	120	-45.8%	1,040	1,492	-30.3%
HOLDS Expired on Shelf	53	23	130.4%	555	314	76.8%
YLN Library Items Brought to CVCL	3,005	3,425	-12.3%	28,332	41,731	-32.1%
CVCL Items Sent to YLN Libraries	2,509	4,160	-39.7%	32,590	46,333	-29.7%
Total Transits & HOLDS Activity	6,364	8,465	-24.8%	70,059	99,139	-29.3%
InterLibrary Loans						
CVCL Items Going Out	38	19	100.0%	344	n/a	
Items for CVCL Patrons	12	7	71.4%	91	n/a	
Total InterLibrary Loan Activity	50	26	92.3%	435		
Library Programs						
Adult Programs	5	6	-16.7%	55	45	22.2%
Adult Program Attendance	43	63	-31.7%	532	999	-46.7%
Youth Programs	14	7	100.0%	128	78	64.1%
Youth Program Attendance	119	90	32.2%	1,144	1,708	-33.0%
Total Library Program Attendance	162	166	-2.4%	1859	2830	-34.3%
Library Volunteers						
Number of Volunteers	18	n/a		209	n/a	
Number of Hours Given	291	269	8.2%	3,116	2,572	21.2%
Average number of Hours/Volunteer	16.1666666666667			14.9090909090909		
Online Resource Use						
Online Public Access Catalog Searches	n/a	na/		n/a	n/a	



May 2013



Camp Verde Community Library

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Kids Story Time: 10 am—11 am  Brown Bag Lunch: Noon—1:00 pm	2 BOOK SALE 9:00am—4:00pm Teen Game Day 4:00-6:00 	3 	4 Kids Story Time: 11am—12 pm
5 	6	7 Kids Book Club: 10 am—11 am Open Book Club 2:00- 4:00 Open Book Club: 4-4 pm 	8 Kids Story Time: 10 am—11 am	9 Music for Tots 10:30-11:15am 	10 	11 Kids Story Time: 11am—12 pm
Mother's Day 	13	14 Dance Play 10 am—11am 	15 Kids Story Time: 10 am—11 am Basic Adult Computer Classes: 5-6:30 pm (Public PCs reserved for training)	16 C.V.Home Educators 10:00—Noon	17 	18 Kids Story Time: 11am—12 pm
19	20	21	22 Kids Story Time: 10 am—11 am Basic Adult Computer Classes: 5-6:30 pm (Public PCs reserved for training)	23 	24 	25 Kids Story Time: 11am—12 pm
26	27 Memorial Day 	28 	29 Kids Story Time: 10 am—11 am Basic Adult Computer Classes: 5-6:30 pm (Public PCs reserved for training)	30 Camp Verde Community Library 130 Black Bridge Road Camp Verde AZ 86322 (928) 554-8380 Website: http://campverde.az.gov/government/library/		



KIDS SRP—2013

Read to earn prizes, keep cool and join us for fun, free summer activities at the Library.

Three BIG SHOWS this year will be at the Camp Verde Town Gym.

To learn more call 554-8387



TEEN SRP—2013

Twins & Teens read, listen or watch to earn prizes, participate in programs and increase your chances to win BIG in final drawings.

To learn more call 554-8385



ADULT SRP—2013

Participate in the 1st annual ADULT SRP for the chance to win prizes and enjoy meeting local authors.

Author Talks: Fridays June 7-28, 2013
Fridays July 12-26, 2013

To learn more call 554-8384

Camp Verde Community Library

130 Black Bridge Road
Camp Verde AZ 86322

Main: 928-554-8380

Kids SRP: 928-554-8387

Teen SRP: 928-554-8399

Adult SRP: 928-554-8384

Library Hours:

TUE	8:30a--7:00p
WED	8:30a--7:00p
THU	8:30a--7:00p
FRI	8:30a--3:30p
SAT	8:30a--3:30p
SUN	CLOSED
MON	CLOSED

For details and updates visit the library's website at:

www.cvaz.org/government/library

Summer Reading Programs—2013

130 Black Bridge Road | Camp Verde AZ 86322
CAMP VERDE COMMUNITY LIBRARY
good company always welcome...



This Summer...
get out of the sun



Registration for Summer Reading Programs starts June 4, 2013

This year, we have some new features you should know about.

- ⇒ participants must have a library card
- ⇒ registration and reading logs are on our website
- ⇒ programs & prizes for two new age groups— teens & adults

find a COOL place and READ July

June

- 6/4 10:00 a.m. - Juggler Extraordinaire , James Reid**
Our SRP Kick-off and registration event at the CV Town Gym is for everyone. Mr. Reid will amaze and delight you with his juggling acumen.
- 6/5-6/26 10:00 a.m. - Wednesday Story Time w/Mrs. Schuler**
Every Wednesday in June, preschoolers and elementary-aged kids keep cool in the library with stories, activities and crafts related to our SRP theme.
- 6/6 10:00 a.m. - Bicycle Safety w/Miss Sue**
Ages 8 and up, join us for demonstrations of bicycle riding safety.
- 6/6 4:00 p.m. - Teen Game Day**
Twins/Teens ages 11-17 use the Wii or PS3 to play games, play board or card games or build with Legos at the library.
- 6/7-6/28 1:00 p.m. - Friday Author Talks**
Fridays in June we'll feature a local author for the Adult SRP in the Large Print Room.
- 6/8-6/29 11:00 a.m. - Saturday Story Time w/Miss Nancy**
Every Saturday in June, preschoolers and elementary-aged kids keep cool in the library with stories, activities and crafts.
- 6/11 10:00 a.m. - Dance Play for Kids**
Ms. Jenny Smith encourages kids to use their imaginations to dance to song and rhythm their way in the Children's Library.
- 6/20 10:00 a.m. - VV Archaeology Center Demonstrates Digging in the Desert**
Ages 8 and up join us at the library for interactive learning about the science of archaeology.
- 6/27 4:00 p.m. - Teen Arts & Crafts Day**
Twins/Teens ages 11-17 drop by the library to make colorful wind spinners to hang on the library patio for summer.

- 7/9 10:30 a.m. - Music for Tots @Town Hall, Room #204**
Join Kelly Ireland for an hour of rhythm and rhyme using a variety of instruments to practice tapping or shaking out rhythms. Optimal for ages 0-6, but all are welcome.
- 7/10 -7/24 10:00 a.m. - Wednesday Story Time w/Mrs. Schuler**
Wednesdays in July, preschoolers and elementary-aged kids keep cool in the library with stories, activities and crafts related to our SRP theme.
- 7/11 4:00 p.m. - Teen Game Day**
Twins/Teens ages 11-17 use the Wii or PS3 to play games, play board or card games or build with Legos at the library.
- 7/12-7/26 1:00 p.m. - Friday Author Talks**
Fridays in July we'll feature a local author for the Adult SRP in the Large Print Room.
- 7/12 10:00 a.m. - The Zinghoppers**
A lively musical and comedic performance for all ages at the CV Town Gym.
- 7/13-7/27 11:00 a.m. - Saturday Story Time w/Miss Nancy**
Saturdays in July, preschoolers and elementary-aged kids keep cool in the library with stories, activities and crafts.
- 7/16 10:00 a.m. - Dance Play for Kids**
Ms. Jenny Smith encourages kids to use their imaginations to dance to song and rhythm their way in the Children's Library.
- 7/18 4:00 p.m. - Teen Geek Poster Day**
Twins/Teens ages 11-17 drop by the library for a photo-shoot and tell us what you geek.
- 7/25 10:00 a.m. - Meet CVMO K9 Officers**
Camp Verde Marshal's Deputy Jeff Bowers will introduce you to his canine partner, Claymore.
- 7/30 10:00 a.m. - Sticks & Tones**
Join us for our SRP Grand Finale with this beloved duo performing unique music on a variety of instruments for readers of all ages at the CV Town Gym.



**CAMP VERDE MARSHAL'S
OFFICE
Monthly Report
May 2013**



Deployment of Mobile Data Terminals:

- 05-13-2013 MDC Tough books deployed to officers

Volunteers in Policing (VIPs):

- 05-04-2013 Camp Verde Marshal's Office Vip's and staff conducted the bi-annual Hwy 260 clean up.

Patrol and Specialty Unit:

- 05-09-2013 K-9 Claymore and handler Deputy Jeff Bowers Graduated K-9 certification school
- 05-15-2013 Introduction of Motor unit and motor officer Deputy Russ Grover to the public

Dispatch:

- Began IGA process to bring Jerome and Clarkdale Police Department on board for dispatching

Miscellaneous:

- May 14th – 16, 2013 CVMO hosted multi agency NIMS 300 certification training
- May 21, 2013 Hosted Town wide Blood Born Pathogens Class and Town Bar-B-Que facilitated by Town Manager Russ Martin
- May 28, 2013 Conducted Deputy testing resulting 2 promising candidates
- May 31, 2013 Conducted Commander testing resulting in 1 very qualified and promising candidate

Crime Rate for May 2013 compared to May 2012:

May	2012	2013
Total Calls	847	697
Traffic stops	148	197
Animal Calls	71	50
Criminal Damage	7	11
DV Calls	7	11
Theft/Burglary Calls	28	28