

# APRIL 2016

## Monthly Report



**Town Manager**  
**Russ Martin**  
**928-554-0001**

### DEPARTMENT HEAD INFORMATION

<b>Town Clerk</b>	<b>Virginia Jones</b>	<b>554-0023</b>
<b>Finance Director</b>	<b>Mike Showers</b>	<b>554-0811</b>
<b>Economic Development</b>	<b>Steve Ayers</b>	<b>554-0007</b>
<b>Marshal</b>	<b>Nancy Gardner</b>	<b>554-8301</b>
<b>Engineer/Public Works</b>	<b>Ron Long</b>	<b>554-0821</b>
<b>Magistrate</b>	<b>Paul Schlegel</b>	<b>554-0031</b>
<b>Librarian</b>	<b>Kathy Hellman</b>	<b>554-8381</b>
<b>Community Development</b>	<b>Mike Jenkins</b>	<b>554-0051</b>
<b>Risk Management</b>	<b>Carol Brown</b>	<b>554-0003</b>



## Memorandum

To: Mayor and Council  
From: Russ Martin, Town Manager  
Date: May 12, 2016  
Cc: Department Heads  
Re: Manager's report for the period ending April 30, 2016

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The following is the Manager's report regarding activities in the month of April 2016:

### **Budget**

Again budget was a major focus of the time spent by myself and many other staff and we are trying to tweak the process in an attempt to be more productive with the time spent with Town Council. This included preparation for incorporating a more direct opportunity for citizens to get to ask direct questions of staff resulting in the open house on May 9<sup>th</sup>.

### **Ride-a-long(s)**

Did a couple of ride-a-longs with CVMO staff and saw the direct effect of how significant having enough staff can be. Spent much of the couple of hours going back and forth across Town as calls popped up throughout Town at nearly the same time. Also expanded, as promised, the ride-a-long concept and spent a couple of hours with the Library staff as they showed me what they have been up to including some great discussion on updating our volunteer programs throughout the organization. Also I was shown the numerous online resources we have access to as well as what the children and teens are up to in programs. Great programing and resources to take advantage of done by some really stellar staff and volunteers!

### **HIPAA**

A couple of staff including myself that are involved with employee privacy issues in regards to their healthcare information attended a statewide training session. This was a great reminder of the sensitivity of information and the significant requirements associated with these federal laws. This continues to help us protect the privacy of our staff as well as resources and potential liabilities of the Town.

*For questions or comments, or appointments please contact me at [russ.martin@campverde.az.gov](mailto:russ.martin@campverde.az.gov) or at 554-0001.*



**CAMP VERDE MARSHAL'S  
OFFICE  
Monthly Report  
April  
2016**



**Volunteers in Policing (VIPs):**

- **April 27, 2016** – Shirley Johnson was brought on as a new animal control volunteer.
- **April 30, 2016** – Neal Lanning and Bill Gatchel assisted with traffic control for the Bea Richmond walk.
- **April 30, 2016** – Neal Lanning and Bill Gatchel assisted with Pharmaceutical drug take back at CVMO.
- **During the month** - VIP Bill Gatchel assisted Property and Evidence.

**Training:**

- **April 18, 2016** – All sworn conducted the annual judgmental shoot scenario training (Milo).
- **April 20, 2016** – Sergeant Laura Robinson attend officer involved shooting training in Page AZ.
- **April 27, 2016** – All sworn conducted the annual day and night qualification shoot.

**Animal Control:**

- **April 4, 2016** - Cheryl Eichhorn – began as the new animal control / code enforcement officer.

**Patrol:**

- **April 4, 2016** – began background process for a new lateral officer.
- **April 28, 2016** – Conducted SRO oral board at CVMO – in attendance were school superintendent, two principals and admin. Michael Toporek will fill the position in the fall.

**Miscellaneous:**

- **April 5, 2016** – Commander MacConnell and Sgt. Robinson attended the Homeland Security Grant funding meeting in Parker, AZ – reference requested funds for PPE equipment and handheld radio equipment. Tentative approval of \$20,000 was awarded (unofficially) to go toward handheld radios.
- **April 7, 2016** – CVMO participated in the Sci Tech event at the high school.
- **April 12, 2016** – CVMO held a barbeque for dispatcher's week
- **April 19, 2016** – Marshal Gardner met with Merilee Fowler from Mat Force to discuss creating a core group in Camp Verde – the first meeting will be on June 8<sup>th</sup>
- **April 20, 2016** – Marshal Gardner and Cmdr. MacConnell met with the head of security for the new Clinic to discuss panic alarms, security and key box.
- **April 26, 2016** – CVMO hosted the PANT meeting for Chiefs of Police and designees within Yavapai County.

**Coffee with a COP:**

- **April 25, 2016** – Marshal Gardner attended coffee with a cop at “Thanks a Latte”

**Crime Rate April 2015/2016**

April	2015	2016
Total Calls	1082	1203
Traffic Stops	237	184
Animal Calls	50	66
Vehicle Burglary's	0	1
Residential Burglary's	1	0
Criminal Damage	15	15
DV Calls	18	18



## *Risk Management Memorandum*

To: Mayor and Council  
From: *CB* Carol Brown, Risk Manager  
Date: May 10, 2016  
Cc: Department Heads/Safety Committee  
Re: Risk Manager's Monthly Report Ending April 30, 2016

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### **Insurance:**

- Removed WWTP vehicle
- Added pneumatic compactor (pull-type)

### **Attended Meetings/Trainings:**

- 2 Department Head
- 1 Safety Committee
- Facilitated 2 CPR and AED trainings
- Council after action meeting
- Event for National Telecommunicator Week
- Employment matter
- TriageNow presentation and outreach to departments
- Weekly meeting w/safety officer
- 1 SafePersonnel on-line course

### **Incidents/Claims/Restitution/Collections**

- 4 work-related injuries

### **Risk Management Miscellaneous:**

- Legal: coded invoices and prepared affidavit, disclaimer, and memo re: litigation claims update. Reviewed proposed special event application, researched medical professional, and followed-up with attorney re: ADOT SR 260 Condemnations and on-going matters.
- Processed: 5 Certificates of Insurance
- Repair request: vandalism to restroom/memo re: loss prevention
- Resource for employees' resolution to on-going matters
- Shared staffing options with another dept.
- Completed onboarding information for the triage nurse program sponsored by AMRRP



For questions or comments regarding this report, please feel free to stop by my office or contact me at 928.554.0003/carol.brown@campverde.az.gov



## Office of the Town Clerk April 2016

Comment from the Clerk:

The first part of the month the Clerk's Office was busy preparing candidate packets and working on the Publicity Pamphlet for the General Plan.

### Business License 2016

	Jan	Feb	March	April	May	June
New	19	21	19	15		
Renewed	38	64	26	59		
Total on File	749	755	770	772		
Closed License	2	8	4	7		
Total Revenue	\$ 1,900	\$2,650	1600.00	\$2,225.00		

### Business License 2015

	Jan	Feb	March	April	May	June
New	8	17	18	23	10	12
Renewed	40	39	37	47	43	48
Total on File	617	618	635	654	670	684
Total Revenue	\$1,400	\$1,825	\$1,825	\$2,325	\$1,575	\$1,800

### Business License 2014

	Jan	Feb	March	April	May	June
New	8	8	10	7	12	9
Renewed	49	22	37	39	39	44
Total on File	625	604	590	602	602	621
Total Revenue	\$1,225	\$730	\$1425	\$1,325	\$1,575	\$1,550

### Information Requests 2016 (List on File in the Clerk's Office)

	Jan	Feb	March	April	May	June
Number of Requests	3	3	2	3		

### Information Requests 2015 (List on File in the Clerk's Office)

	Jan	Feb	March	April	May	June
Number of Requests	12	3	8	9	12	15

Information Requests 2014

	Jan	Feb	March	April	May	June
Number of Requests	12	44	15	13	18	23

**Clerk's Office Overall Revenue and Expense Report**  
Monthly Activity

	Yearly Budgeted Amount	Jan	Feb	March	April	May	June
Revenue	\$17,000.00	\$1,300.00	\$3,200.00	\$3,127.50	\$5,900.25		
Expenses	\$157,438.00	\$10,371.79	\$15,587.42	30,667.37	\$7,873.07		

**Training**

No Formal Training in April

Thanks

*Virginia Jones*  
*Town Clerk*

05/02/2016 9:27 AM  
LICENSES: 0002 THRU ZZZZZZZZZZ  
PAID STATUS: ALL  
LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T  
SORTED BY: LICENSE NUMBER

ORIGINATI  
EFFECTI  
EXPIRATI

ID	CODE	NAME
1576	RET	ACE CASH EXPRESS INC
1583	RET	TEAM VERDE PIZZA LLC
2679	SERV	ARIZONA EQUESTRIAN CONNECTION
2856	CONT	ETICO CONSTRUCTION LLC
2872	RET	BEADS WITH BENEFITS
2873	CONT	JOCORAN GLASS INC
2880	SERV	WILLIAMS FAMILY AUTO LLC

TOTAL LICENSES: 7

*TERMED*

05/02/2016 9:16 AM  
 LICENSES: 0002 THRU ZZZZZZZZZZ  
 PAID STATUS: ALL  
 LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T  
 SORTED BY: LICENSE NUMBER

ORIGINATI  
 EFFECTI  
 EXPIRATI

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
3079	SERV	GERDAU REINFORCING STEEL	GERDAU REINFORCING STEEL 3880 MURPHY CANYON RD. STE100 SAND DIEGO, CA 92123	3880 MURPHY CAN
3082	COMMENTS: RET	BL060 - [REDACTED] WATERLINE INTERNATIONAL LLC	WATERLINE INTERNATIONAL LLC PO BOX 357 RIMROCK, AZ 86335	4285 LAZY LARIA
3083	COMMENTS: SERV	BL060 - [REDACTED] PRECISION STRUCTURAL CONCRETE	PRECISION STRUCTURAL CONCRETE 820 OSPREY LN CLARKDALE, AZ 86234	820 OSPREY LN C
3084	COMMENTS: SERV	BL060 - [REDACTED] CENTRAL BASIN BUILDERS	CENTRAL BASIN BUILDERS PO BOX 5295 LAKE MONTEZUMA, AZ 86342	3255 KEARNY TRA
3085	COMMENTS: SERV	BL060 - [REDACTED] JIM MIDKIFF POOLS	JIM MIDKIFF POOLS PO BOX 98 COTTONWOOD, AZ 86326	
3086	COMMENTS: SERV	BL060 - [REDACTED] ALTERNATIVE CHOICES	ALTERNATIVE CHOICES 2890 W. CLOVERLEAF RANCH RD. CAMP VERDE, AZ 86322	2890 W CLOVERLE
3087	COMMENTS: CONT	BL060 - [REDACTED] STEVEN CARL JOHNSON	STEVEN CARL JOHNSON PO BOX 182 RIMROCK, AZ 86335	182 PO BOX RIMR
3088	COMMENTS: SERV	BL060 - [REDACTED] DON BERSCHAYER	DON BERSCHAYER 3225 E RIPPLE RD CAMP VERDE, AZ 86322	3225 E RIPPLE R
3089	COMMENTS: SERV	BL060 - 0000 BRADY CONSTRUCTION	BRADY CONSTRUCTION 92 E HANCE ST CAMP VERDE, AZ 86322	92 E HANCE ST
3090	COMMENTS: SERV	BL060 - 0000 SUPERIOR EXTERIORS LANDSCAPIN	SUPERIORS EXTERIORS LANDCAPING 1185 W BUFFALO TRAIL CAMP VERDE, az 86322	1185 W BUFFALO
3091	COMMENTS: SERV	BL060 - [REDACTED] FULL-LINE STRIPING LLC	FULL-LINE STRIPING LLC 3581 N SMITH AVE CAMP VERDE, AZ 86322	3581 N SMITH AV
3093	COMMENTS: REST	BL060 - 0000 MING HOUSE LLC	MING HOUSE LLC 2633 E. INDIAN SCHOOL DR #370 PHOENIX, AZ 85016	288 S. MAIN ST.
	COMMENTS:	BL060 - [REDACTED]		

05/02/2016 9:16 AM  
LICENSES: 0002 THRU ZZZZZZZZZZ  
PAID STATUS: ALL  
LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T  
SORTED BY: LICENSE NUMBER

ORIGINATI  
EFFECTI  
EXPIRATI

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
3094	SERV	SIGNATURES-NAILS BY DANI	SIGNATURES-NAILS BY DANI 1153 ESTHER PKWY CAMP VERDE, AZ 86322	567 S. MAIN ST.
3095	SERV	GO ELECTRIC	GO ELECTRIC 3464 CACTUS BLOSSOM CAMP VERDE, AZ 86322	3464 CACTUS BLO
3096	SERV	DESERT COATING	DESERT COATING 3337 W MCDOWELL PHOENIX, AZ 85009	3337 W MCDOWELL
TOTAL LICENSES:		15		

SPRING HERITAGE PECAN AND WINE FESTIVAL - MARCH 19 - 20, 2016							
A WICKLESS HOME/KERRIE ARBONNE 1046 S LEWIS LANE CAMP VERDE, AZ 86322 JOANN M MILLER 928/-300-9483	WAX WARMERS BODY PRODUCTS 1 SPACE SALES ELECTRIC	CORPORATE	INSURANCE WAIVED PAID 1 EVENT PAID DEPOSIT <a href="mailto:joann86322@msn.com">joann86322@msn.com</a>	P & W   ELEC			\$30   \$15
AIKEN UNTAMED CONFECTIONS 7505 W SHINING AMBER LANE TUCSON, AZ 85743 KURT AND LISA AIKEN 520-226-1565	CARAMELS, CHOCOLATE HONEY SWEETENED 1 SPACE ELECTRIC NIKKI see note below		INSURANCE (T-4/18/2016) PAID 1 EVENT (Check Network Navigator) PAID DEPOSIT REGISTRATION FVD <a href="mailto:kurt@untamedconfections.com">kurt@untamedconfections.com</a>	P & W   \$25 RESERVATION ELEC			\$50   \$15
AIKEN FOOD 4 YOUR SKIN 7505 W SHINING AMBER LANE TUCSON, AZ 85743 KURT AND LISA AIKEN 520-226-1565	SOAP & BODY CARE SALES 1 SPACE ELECTRIC NIKKI - these side by side share elec		INSURANCE (T-4/18/2016) PAID 1 EVENT PAID DEPOSIT REGISTRATION <a href="http://Kuk4untamed.com">Kuk4untamed.com</a>	P & W  ELEC FVD Total for both booths \$165			\$50  Paid \$15 \$25 RESERVATION
ANDIAMO WOOD FIRED PIZZA PO BOX 501 PINE, AZ 85544 EZRA GUTIERREZ 303-974-0255/928-951-0947	PIZZA 2 SPACES SALES ELECTRIC Sells from Drivers side		INSURANCE (T-9-25-16) PAID 1 EVENT PAID DEPOSIT <a href="mailto:mariasplacepineaz@yahoo.com">mariasplacepineaz@yahoo.com</a>	P & W   Paid Elec			\$80   \$15
ARIZONA HAT LADIES 481 CASNER DRIVE CLARKALE, AZ 86324 MELANIE AICARD/PATTY MORALES 815-631-2226/815-238-7041	LEATHER HATS 2 SPACES SALES NO ELECTRIC NEAR NO FOOD		INSURANCE WAIVED PAID 1 EVENT PAID DEPOSIT <a href="mailto:melanie.aicard@gmail.com">melanie.aicard@gmail.com</a>	P & W   			\$80

ARROIN DISTRIBUTION 1450 KAIBAB LANE # 187 FLAGSTAFF, AZ 86001 RON FENTIMAN 928-607-7020	MASSAGING INSOLES 1 SPACE SALES NO ELECTRIC		INSURANCE WAIVED PAID 1 EVENT PAID DEPOSIT <a href="mailto:Info@arroindistributions.com">Info@arroindistributions.com</a>	P & W	\$50
ART ON THE EDGE 712 S RAINBOW RIDGE DRIVE CORNVILLE, AZ 86325 ANNA DICKINSON 971-227-2888	METAL, GLASS ART 1 SPACE SALES <b>SAME SPACE AS BEFORE</b> NO ELECTRIC <b>TENT</b>		INSURANCE WAIVED PAID 1 EVENT PAID DEPOSIT <a href="mailto:artontheedge23@gmail.com">artontheedge23@gmail.com</a>	P & W	\$50
BARREL WERKES 307 E WOODLAND DRIVE FLAGSTAFF, AZ 86001 JEFF CAYLOR 602-686-1639	RECYCLED WINE BARREL HOME DÉCOR & GIFTS 1 SPACE SALES <b>TENT</b> NO ELECTRIC		INSURANCE WAIVED PAID 1 EVENT PAID DEPOSIT PAID RESERVATION FEE <a href="mailto:barrelwerkssales@gmail.com">barrelwerkssales@gmail.com</a>	P & W CF & FVD	\$50
BIRDS AND HERBS 47 MEANDER WAY SEDONA, AZ 86336 NILAH NORMAN 908-204-0859	BIRD HOUSES, FEEDERS, ETC 1 SPACE SALES NO ELECTRIC		INSURANCE WAIVED PAID 1 EVENT PAID DEPOSIT <a href="mailto:nilahnilahland@hotmail.com">nilahnilahland@hotmail.com</a>	P & W	\$50
BUDWEISER BEER  LORI WEBSTERS 928-300-1207	BEER ASSORTED FLAVORS 1 SPACE SALES NO ELECTRIC		INSURANCE <b>C TOWN</b> 1 EVENT DEPOSIT WAIVED 928-300-1207	P & W	FEE WAIVED

BUETTNER'S WOODWORKING	HOUSEHOL WOODEN ACCENT		INSURANCE WAIVED	P & W	\$80
505 W MINNEZONA AVE	2 SPACES		PAID 1 EVENT		
PHOENIX, AZ 85013	SALES		PAID DEPOSIT		
ANTHONY BUETTNER	<b>ELECTRIC</b>		<a href="mailto:tbuettner@cox.net">tbuettner@cox.net</a>	<b>PAID ELEC</b>	<b>\$15</b>
602-277-0794					
CAMP VERDE REALTY	WHAT DOES A		INSURANCE WAIVED	P & W	\$50
295 S MAIN STREET	REALTER DO		PAID 1 EVENT		
CAMP VERDE, AZ 86322	1 SPACE		DEPOSIT WAIVED	<b>ELEC</b>	<b>\$15</b>
PETE ROULETTE	<b>ELECTRIC</b>		<a href="mailto:pdroulette@msn.com">pdroulette@msn.com</a>		
928-567-6474/928-567-4318					
CV CHAMBER OF COMMERCE	PROMOTE BUSINESS		INSURANCE WAIVED	P & W	\$50
385 S MAIN STREET	AND TOURISM		PAID 1 EVENT		
CAMP VERDE, AZ 86322	1 SPACE		PAID DEPOSIT		
STEPHEN GOETTING	<b>ELECTRIC</b>		PAID ELECTRIC	<b>Paid Elec</b>	<b>\$15</b>
703-298-3579			<a href="mailto:steve@spurha.com">steve@spurha.com</a>		
CHILDRENS PARTY PEOPLE	FACE PAINTING		INSURANCE (T— 5/18/16	P& W	\$50
737 PEPPMINT WAY	1 SPACE		PAID 2 EVENTS	FVD	\$75
PRESCOTT, AZ 86305	SALES		PAID DEPOSIT	<b>ELEC</b>	<b>\$30</b>
KAREN BUSH	<b>ELECTRIC</b>		<a href="mailto:karenb737@gmail.com">karenb737@gmail.com</a>		
928-830-2372					
COESTER GIFTS	WINE BOTTLE HOLDERS		INSURANCE WAIVED	P & W	\$125
1631 E CARLA VISTA DRIVE	3 SPACES		PAID 1 EVENT		
CHANDLER, AZ 85225	SALES	<b>CORNER END CAP</b>	PAID DEPOSIT		
JULIE COESTER	NO ELECTRIC	<b>ON ONE SIDE OF 10X10</b>	<a href="mailto:jcoester@cox.net">jcoester@cox.net</a>		
480-390-5068					

CREATIVE JUICE, LLC	WINE STOPPERS/BOTTLES		INSURANCE (WAIVED	P & W	\$50
4510 SCHOFIELD STREET	1 SPACE		PAID 1 EVENT		
MONONA, WI 53716	SALES		PAID DEPOSIT	<b>CANCELLED ILLNESS IN FAMILY</b>	
JOHN WANSERSKI	NO ELECTRIC		<a href="mailto:creativejuicewi@gmail.com">creativejuicewi@gmail.com</a>		
608-770-5815					
CUTCO CUTLERY	CUTLERY		INSURANCE <del>T</del> <b>4/15/16</b>	P & W	\$50
322 HOUGHTON AVE	1 SPACE		PAID 1 EVENT		
OLEAN, NY 14760	SALES		PAID DEPOSIT		
JASON JEFFREY	NO ELECTRIC		<a href="mailto:events@cutco.com">events@cutco.com</a>		
716-790-7181					
DC'S KORNER	BRITTLES & TOFFEES		INSURANCE <del>T</del> <b>10-28-16</b>	P & W	\$50
8370 W ABBEY LANE	1 SPACE		PAID 2 EVENTS	CF	\$50
KIRKLAND, AZ 86332	SALES		PAID DEPOSIT		
DOTTY CLARK	NO ELECTRIC		<a href="mailto:dcskorner@gmail.com">dcskorner@gmail.com</a>		
602-739-0814					
D HALL BOOKS	SELF PUBLISHED		INSURANCE WAIVED	P & W	\$50
36185 W PRADO STREET	1 SPACE		PAID 1 EVENT		
MARICOPA, AZ 85138	BOOK SALES		PAID DEPOSIT		
DUSTIN/JESSICA HALL	NO ELECTRIC		<a href="mailto:jessica@dhallbooks.com">jessica@dhallbooks.com</a>		
313-825-6625/602-527-6298					
EUREKA OLD FASHIONED SODA	SODA IN MUGS		INSURANCE <del>T</del> <b>7/23/16</b>	P & W	Deposit \$100, pw sp
4031 S. REDTAIL TRAIL	1 SPACE		PAID 2 EVENTS	CF	CF Paid 2 events
GOLD CANYON, AZ 85118	SALES		PAID DEPOSIT		Ken, need \$100 che
LOREN FELDMAN	<b>ELECTRIC</b>		<a href="mailto:lorenfeldman@msn.com">lorenfeldman@msn.com</a>		till after CF to be re
206-399-3070					Paid Elec \$30

FRIENDLY TOY MAKER 1329 WAMPUM RD CAMP VERDE, AZ 86322	TOYS 1 SPACE DEMOS SCROLL SAW <b>ELECTRIC</b>		INSURANCE WAIVED SPACE FEE WAIVED DEPOSIT FEE WAIVED <a href="mailto:declue10@aol.com">declue10@aol.com</a>	P & W CF FVD <b>Electric Waived</b>	Trade for building de for booth, etc
GOOD TIMES ROLLING KITCHEN PO BOX 23395 FLAGSTAFF, AZ 86002 SHANNON HENESEY 928-853-3704/928-607-7722	FOOD CHICKEN SALAD LOADED FRIES, PECAN STUFF 3 SPACES <b>OWN GENERATOR</b>		INSURANCE <del>T</del> <b>3/1/17</b> PAID 1 EVENT PAID DEPOSIT <a href="mailto:goodtimesrollingkitchen@gmail.com">goodtimesrollingkitchen@gmail.com</a>	P & W	\$125
GIROD - JUST A WEE FARM 359 E QUARTERHORSE LANE CAMP VERDE, AZ 86322 KEN GIROD - PATRICIA BASSI 928-567-6383 928-300-8098	PECANS 1 SPACE SALES NO ELECTRIC		INSURANCE / AGI PAID 1 EVENT PAID DEPOSIT <a href="mailto:1kengirod@hotmail.com">1kengirod@hotmail.com</a>	P & W	\$50
GOLD CANYON CANDLES PO BOX 1290 RIMROCK, AZ 86335 BETH UHLER 928-451-6609	CANDLES 1 SPACE SALES NO ELECTRIC		INSURANCE WAIVED PAID 1 EVENT PAID DEPOSIT <a href="mailto:jahler@msn.com">jahler@msn.com</a>	P & W	\$50
GRANDMA'S NAVAJO FRYBREAD 6245 N 23RD AVE PHOENIX, AZ 85015 VERNA BEGAY 602-616-7954	FRYBREAD <b>pass side serve, food</b> 3 SPACES <b>pickup window in back</b> FOOD <b>Last years \$200 to apply to 2016</b> <b>ELECTRIC \$125 for P &amp; W/ \$75 for CF</b>	<b>220 volts</b> <b>50 amps</b>	INSURANCE ( <del>T</del> ) <b>6-1-16</b> PAID 3 EVENTS PAID DEPOSIT <a href="mailto:clarefitz292@gmail.com">clarefitz292@gmail.com</a>	P & W CF FVD <b>Paid Elec 3</b>	PD 295 PD \$50 PD 200 <b>\$45</b>

ILLEGAL STREET WEAR 724 W BUFFALO TRAIL CAMP VERDE, AZ 86322 DAVE ZAMORA 928-399-0128	T SHIRTS ETC 3 SPACES SALES NO ELECTRIC		INSURANCE WAIVED PAID 1 EVENT PAID DEPOSIT <a href="mailto:illegalstreetwear@gmail.com">illegalstreetwear@gmail.com</a>	P & W	
JDS GEMS PO BOX 6410 FARGO, ND 58109 SHARON BEECROFT 701-240-5198	BBQ GRILL TOOL 1 SPACE SALES NO ELECTRIC		INSURANCE WAIVED PAID 1 EVENT PAID DEPOSIT <a href="mailto:idsgems@gmail.com">idsgems@gmail.com</a>	P & W	\$50
JONES FORD VERDE VALLEY PO BOX 4687 CAMP VERDE, AZ 85326 SCOTT HEBETSE 928-634-3673	WHAT DOES A CAR SALESMAN DO 1 SPACE NO ELECTRIC		INSURANCE WAIVED PAID 1 EVENT PAID DEPOSIT <a href="http://scottthebetsajonesfordverdevalley.com">scottthebetsajonesfordverdevalley.com</a>	P & W	\$50
JUDD SIMMONS FOR ASSESSOR PO BOX 10751 PRESCOTT, AZ 86304 JUDD SIMMONS 928-460-0494	POLITICAL BOOTH 1 SPACE CAMPAIGN NO ELECTRIC		INSURANCE WAIVED PAID 1 EVENT PAID DEPOSIT <a href="mailto:simmonsjudd@gmail.com">simmonsjudd@gmail.com</a> <a href="mailto:pjones1912@gmail.com">pjones1912@gmail.com</a>	P & W	\$50
JUST US CHEESE LLC 1208 E GRISWOLD ROAD PHOENIX, AZ 85020 HOWARD KUNKLE 602-723-5125	CHEESE BLOCKS & CURDS 1 SPACE SALES ELECTRIC		INSURANCE T-4-18-16 PAID 1 EVENT PAID DEPOSIT <a href="mailto:hkunkle55@gmail.com">hkunkle55@gmail.com</a>	P & W ELEC PAID	\$50 \$15
LAIID BACK JEWELERS	JEWELRY, RUGS		INSURANCE WAIVED	P & W	\$80

567 SOUTH MAIN STREET	DIAMONDS, GOLD			PAID 1 EVENT		
CAMP VERDE, AZ 86322	2 SPACES	FACE EAST		PAID DEPOSIT		
JIM & SANDIE LAWSON	SALES			<a href="mailto:laidbackkaz@msn.com">laidbackkaz@msn.com</a>		
300-4309/592-3993	NO ELECTRIC					
MAGIC CREEK BEADS	GLASS BEADS			INSURANCE WAIVED	P & W	\$80
PO BOX 3645	2 SPACES			PAID 1 EVENT		
PRESCOTT, AZ	SALES			PAID DEPOSIT		
TERRY & MARI GILLELAND	NO ELECTRIC			<a href="mailto:marbear@cabkeibe.net">marbear@cabkeibe.net</a>		
928-778-4976 - 928-830-2293						
MOONCHILD CREATIONS	HAND MADE			INSURANCE WAIVED	P & W	\$80
3437 S SAGUARO LANE	WIND CHIMES			PAID 1 EVENT		
CAMP VERDE, AZ 86322	2 SPACES			PAID DEPOSIT		
TRACEY FELTES	SALES			<a href="mailto:tmoonchild@yahoo.com">tmoonchild@yahoo.com</a>		
928-554-5637	NO ELECTRIC					
NANA'S LEMONADE	LEMONADE, ICED TEA			INSURANCE (T ----- 3-8-17	P & W	\$50
268 E GREENBRIAR DRIVE	COFFEE, HOT CHOCOLATE			PAID 3 EVENTS	CF	\$50
WILLIAMS, AZ 86046	1 SPACE			PAID DEPOSIT	FVD	\$75
BRIAN FLOOD	SALES			<a href="mailto:nanaslemonade@gmail.com">nanaslemonade@gmail.com</a>	ELEC	\$45
928-853-5480	ELECTRIC					
NANCY'S GOAT MILK LOTIONS	LOTIONS & SOAPS			INSURANCE WAIVED	P & W	\$50
2700 S GREASEWOOD LANE	1 SPACE			PAID 2 EVENTS	CF	\$50
CORNVILLE, AZ 86325	SALES			PAID DEPOSIT		
NANCY SCHEFFERT	NO ELECTRIC			<a href="mailto:goatmilketc@gmail.com">goatmilketc@gmail.com</a>		
928-646-0165/805-276-1401						
NEW PATHWAY	CRYSTAL GLASS			INSURANCE WAIVED	P & W	\$80
805 FLORA STREET	NAIL FILES	Same space as		PAID 1 EVENT		
PRESCOTT, AZ 86301	2 SPACES	last year		PAID DEPOSIT		

LILLIAN MARSH 928-848-4040	SALES NO ELECTRIC		<a href="mailto:Accdd@commspeed.net">Accdd@commspeed.net</a>		
NEW TRAIL ENTERPRISES LLC 4332 E VERMONT AVE PHOENIX, AZ 85018	JEWELRY 1 SPACE GEMSTONE JEWELRY			INSURANCE WAIVED PAID 1 EVENT PAID DEPOSIT	P & W \$50 \$25
DEBORAH FITCHIE 602-952-9240 - 602-570-5118	NO ELECTRIC		<a href="mailto:deborah@kt-houston.com">deborah@kt-houston.com</a>		To be refunded, paid for reservation fee
OAK CREEK APPLE COMPANY 2370 W SR 89A # 11-223 SEDONA, AZ 86336	PECAN PIE AND APPLE GOODIES 1 SPACE APPLE BUTTER, CUPCAKES ETC			INSURANCE (T-6/25/2016) PAID 1 EVENT PAID DEPOSIT	P & W \$50
KALI PENNELL 386-334-3094/928-274-2206	NO ELECTRIC		<a href="mailto:oakcreekapplecompany@gmail.com">oakcreekapplecompany@gmail.com</a>		
OLIVE OIL BOUTIQUE 5455 N GREENWAY HAYDEN LOOP SCOTTSDALE, AZ 85260	OLIVE OIL PRODUCTS 1 SPACE			INSURANCE (T-6/2/16) PAID 3 EVENTS PAID DEPOSIT	P & W \$50 CF \$75
MARIBETH WAGNER 480-300-4365 - 623-600-4501	SALES NO ELECTRIC		<a href="mailto:events@sognotosciano.com">events@sognotosciano.com</a>		Signed up 7-29-15
POOFI ITZA GIFT 129 E LOS ARBOLES DR TEMPE, AZ 85284-2369	WINE GLASSES, COASTERS 1 SPACE SALES			INSURANCE WAIVED PAID 1 EVENT PAID DEPOSIT	P & W \$50
RUTH ANNE ROGERS 602-361-0132	NO ELECTRIC		<a href="mailto:poofitzagift@cox.net">poofitzagift@cox.net</a>		
REAL TIME PAIN RELIEF 7112 N 63RD DRIVE GLENDALE, AZ 85301	PAIN RELIEF LOTION 1 SPACE SALES			INSURANCE WAIVED PAID Last year credit PAID 3 EVENTS PAID DEPOSIT	P & W CREDIT \$50
KEN SICKLES 602-326-1061	NO ELECTRIC		<a href="mailto:painisgone55@gmail.com">painisgone55@gmail.com</a>		FVD \$75

THE RECYCLED SPOON, LLC PO BOX 503 RITZVILLE, WA 99169 COLLEEN D KAGELE 509-869-1984	ANTIQUES SILVER PLATE BRACELETS, WATCHES ETC 2 SPACES SALES NO ELECTRIC	FACE NORTH	INSURANCE WAIVED PAID 1 EVENT PAID DEPOSIT <a href="mailto:therecycledspoon@gmail.com">therecycledspoon@gmail.com</a>	P & W	\$80
RILEY'S SPICE OF LIFE PO BOX 338 AUBURN, WA 98071 JEANNIE RILEY 253-632-2776	SPICES, SALSA 1 SPACE SEASONINGS NO ELECTRIC		INSURANCE T-5/31/16 PAID 1 EVENT PAID DEPOSIT <a href="mailto:spiceoflife032@gmail.com">spiceoflife032@gmail.com</a>	P & W	\$50
RODAN AND FIELDS 5655 N KRAMER DRIVE RIMROCK, AZ 86335 CAROL BOOR 262-422-0732	DEMO COSMETICS 1 SPACE GIVE A WAYS NO ELECTRIC		INSURANCE WAIVED PAID 1 EVENT PAID DEPOSIT <a href="mailto:carol@luv2vacation.com">carol@luv2vacation.com</a>	P & W FVD ELEC FVD	\$50 \$75 \$15
SARAH ELLIOT JEWELRY 7047 S 30TH STREET PHOENIX, AZ 85042 SARAH ELLIOT 602-283-4869/520-271-5853	JEWELRY 1 SPACE GEMS, SILVER, BRASS ELECTRIC		INSURANCE WAIVED PAID 1 EVENT PAID DEPOSIT <a href="mailto:sarahelliott1@cox.net">sarahelliott1@cox.net</a>	P&W <i>Elec</i>	<i>Paid 7-22-15 \$50</i> <i>\$15</i>
SENEGENCE 857 TIABLANCA ROAD CLARKDALE, AZ 86324 CIERRA von KLEIST 928-284-0625	COSMETICS 1 SPACE SALES NO ELECTRIC		INSURANCE (WAIVED PAID 1 EVENT PAID DEPOSIT <a href="mailto:1classybeader@gmail.com">1classybeader@gmail.com</a>	P & W	\$50 CASH \$100 CASH
SWEET GRACE (ROULETTE LLC)	VEGGIE WRAPS PECANS & SWEETS		INSURANCE T-1/29/2017		

1922 RUSTLER TRAIL		KETTLE KORN		PAID 3 EVENTS	P & W	\$80
CAMP VERDE, AZ 86322		2 SPACES		PAID DEPOSIT	CF	\$80
DEBBIE ROULETTE		SALES		<a href="mailto:sweetgracecv@msn.com">sweetgracecv@msn.com</a>	FVD	\$80
928-301-7258/928-567-4318		<b>ELECTRIC PAID</b>			<b>ELEC</b>	<b>\$45</b>
U-NEEK KREATIONS		PURSES, HATS, SHOES,		INSURANCE WAIVED	P & W	\$80
3400 E GODARD ROAD APT 31B		SCARFS, JEWELRY		PAID 1 EVENT		
COTTONWOOD, AZ 86326		2 SPACES		PAID DEPOSIT		
KATHY SIMPSON		NO ELECTRIC		<a href="mailto:kathyps16@yahoo.com">kathyps16@yahoo.com</a>		
646-0130						
VERDE SCENTS		CANDLES, VASES, PLATES		INSURANCE WAIVED	P & W	\$50
34 SHORTHORN DRIVE		DIFFUSER OILS		PAID 1 EVENT		
CAMP VERDE, AZ 86322		1 SPACE		PAID DEPOSIT		
CATHY ESPERE		SALES		<a href="mailto:verdescents@gmail.com">verdescents@gmail.com</a>		
928-202-3497/928-458-0913						
VERDE VALLEY OLIVE OIL TRADERS		OLIVE OIL AND BALSAMIC		INSURANCE CT <del>T</del> <b>1/28/17</b>	P & W	\$50
1002 N MAIN STREET		VINEGAR/ FRESH MADE FUDGE		PAID 1 EVENT		
COTTONWOOD, AZ 86326		1 SPACE		PAID DEPOSIT		
MIKE KILPATRICK		SALES		<a href="mailto:mike@vvaliveoil.com">mike@vvaliveoil.com</a>		
928-634-9900/928-301-0180		NO ELECTRIC				
WILD STAMPEDE BBQ, LLC		BBQ MEAT & TRIMINGS		INSURANCE CT <del>T</del> <b>10/4/16</b>	P & W	\$125
403 N ARIZONA AVE		3 SPACES		PAID 1 EVENT	CF-OWES \$70	
PRESCOTT, AZ 86301		PORK, BEEF, RIBS		PAID DEPOSIT		
CHERYL HOPSON		<b>ELECTRIC SMOKER</b>		PAID REGIS 1 EVENT	REGIS	CF PAID \$25
928-237-6398				<a href="mailto:glhopson@cableone.net">glhopson@cableone.net</a>	<b>ELEC</b>	<b>\$15</b>





# Budget Report Account Summary

For Fiscal: 2015-2016 Period Ending: 04/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Department: 120 - Town Clerk</b>							
<b>Revenue</b>							
<a href="#">01-120-40-410000</a>	COPIES	0.00	0.00	0.00	25.25	25.25	0.00 %
<a href="#">01-120-40-412000</a>	BUSINESS LICENSE FEES	15,000.00	15,000.00	2,100.00	20,150.00	5,150.00	134.33 %
<a href="#">01-120-40-412100</a>	LIQUOR LICENSE FEES	2,000.00	2,000.00	325.00	2,725.00	725.00	136.25 %
	<b>Revenue Total:</b>	<b>17,000.00</b>	<b>17,000.00</b>	<b>2,425.00</b>	<b>22,900.25</b>	<b>5,900.25</b>	<b>34.71 %</b>
<b>Expense</b>							
<a href="#">01-120-20-600000</a>	SALARIES	100,117.00	100,117.00	7,777.30	83,758.71	16,358.29	16.34 %
<a href="#">01-120-20-601000</a>	FICA	6,207.00	6,207.00	480.32	5,174.99	1,032.01	16.63 %
<a href="#">01-120-20-601100</a>	MEDICARE	1,451.00	1,451.00	112.33	1,210.34	240.66	16.59 %
<a href="#">01-120-20-601200</a>	RETIREMENT	11,483.00	11,483.00	892.07	9,607.20	1,875.80	16.34 %
<a href="#">01-120-20-601300</a>	UNEMPLOYMENT INSURANCE	336.00	336.00	0.00	326.68	9.32	2.77 %
<a href="#">01-120-20-601400</a>	WORKERS COMPENSATION	300.00	300.00	20.24	217.91	82.09	27.36 %
<a href="#">01-120-20-602000</a>	HEALTH, DENTAL & LIFE INSURANC	21,144.00	21,144.00	1,761.04	17,576.07	3,567.93	16.87 %
<a href="#">01-120-20-701000</a>	TRAINING	1,000.00	1,000.00	0.00	83.90	916.10	91.61 %
<a href="#">01-120-20-701500</a>	TRAVEL	600.00	600.00	0.00	471.51	128.49	21.42 %
<a href="#">01-120-20-703000</a>	OFFICE SUPPLIES	2,000.00	2,000.00	251.13	1,186.39	813.61	40.68 %
<a href="#">01-120-20-703500</a>	SUBSCRIPTIONS/MEMBERSHIPS	600.00	600.00	125.00	270.00	330.00	55.00 %
<a href="#">01-120-20-703800</a>	ADVERTISING	2,000.00	2,000.00	0.00	750.66	1,249.34	62.47 %
<a href="#">01-120-20-711000</a>	LEGAL SERVICES	1,000.00	1,000.00	0.00	4,279.00	-3,279.00	-327.90 %
<a href="#">01-120-20-712000</a>	CONTRACT LABOR	7,500.00	7,500.00	750.00	6,300.00	1,200.00	16.00 %
<a href="#">01-120-20-713210</a>	OFFICE EQUIPMENT	500.00	500.00	0.00	23.51	476.49	95.30 %
<a href="#">01-120-20-758000</a>	ELECTIONS	0.00	0.00	0.00	17,879.35	-17,879.35	0.00 %
<a href="#">01-120-20-758100</a>	RECORDING FEES	200.00	200.00	0.00	0.00	200.00	100.00 %
<a href="#">01-120-20-758200</a>	RECORDS MANAGEMENT	1,000.00	1,000.00	0.00	448.71	551.29	55.13 %
	<b>Expense Total:</b>	<b>157,438.00</b>	<b>157,438.00</b>	<b>12,169.43</b>	<b>149,564.93</b>	<b>7,873.07</b>	<b>5.00 %</b>
<b>Department: 120 - Town Clerk Surplus (Deficit):</b>		<b>-140,438.00</b>	<b>-140,438.00</b>	<b>-9,744.43</b>	<b>-126,664.68</b>	<b>13,773.32</b>	<b>9.81 %</b>
<b>Report Surplus (Deficit):</b>		<b>-140,438.00</b>	<b>-140,438.00</b>	<b>-9,744.43</b>	<b>-126,664.68</b>	<b>13,773.32</b>	<b>9.81 %</b>

# Community Development Monthly Report March 2016



## Building Division:

Robert Foreman – Building Official, Emily Diver – Residential Building Inspector & Permit Technician,  
Sandra Farrar – Permit Technician, Sarah Kramme – Permit Technician

## Planning & Zoning:

Michael Jenkins – Community Development Director, Kendall Weich – Assistant Planner



## Code Enforcement:

Dave Marshall – Animal Control/Code Enforcement Officer



**MONTHLY REPORT FOR MARCH 2016**  
**BUILDING DIVISION**

Attended a meeting with the applicants for a new grow facility. Had several meetings and phone conferences with the Town Manager, Town attorney, Camp Verde Fire Chief and Fire Marshal concerning the requirements for Fire Flow on new construction. Also attended a Town Council meeting on the same subject. Attended a Planning and Zoning Commission meeting on a proposed new subdivision.

Had a meeting with the owner of a property with a current Use Permit and discussed what he wanted to do with two buildings on the property that currently do not have certificates of occupancy due to construction and change of use and occupancy without permits. Met with the owners of three (3) buildings previously posted as un-safe and all are being resolved.

Met with the agents, engineer and architect for a recently purchased R.V. Park and discussed the improvements and upgrades the owner wants to do. Met with the Fire Marshal on a new Auto Body Shop to be constructed and that permit has been issued. Received the permit application for O'Reilly's.

Met with Staff and Town Manager regarding the 2016/2017 budget. Also met with Public Works regarding two (2) new buildings that they want to build on the Yavapai County side of the Sanitation District. Communicated with the Yavapai County Building Official on this proposed project.

Completed 146 building inspections, 22 residential plan check reviews, 6 commercial plan check reviews, 130 phone calls, 15 meetings, 10 miscellaneous site inspections, 6 miscellaneous postings, 10 transmittals, 11 business licenses issued, 1 stop work order, and posted 1 dangerous structure.

**Robert Foreman CBCO**  
**Building Official**

# BUILDING MONTHLY REPORT

<b>March 2016</b>	<b>CURRENT MONTH</b>	<b>PREVIOUS MONTH</b>	<b>2015-2016 FY</b>
<b>PERMITS ISSUED</b>	<b>37</b>	<b>23</b>	<b>244</b>
<b>PERMITS FINALED</b>	<b>35</b>	<b>22</b>	<b>258</b>
<b>PLAN REVIEWS PERFORMED</b>	<b>28</b>	<b>20</b>	<b>187</b>
<b>INSPECTIONS PERFORMED</b>	<b>146</b>	<b>95</b>	<b>910</b>
<b>PHONE CALLS RECEIVED</b>	<b>615</b>	<b>585</b>	<b>4525</b>
<b>BUSINESS LICENSES REVIEWED</b>	<b>11</b>	<b>2</b>	<b>62</b>
<b>BUSINESS LICENSE INSPECTIONS</b>	<b>11</b>	<b>2</b>	<b>50</b>
<b>MISCELLANEOUS SITE INSPECTIONS</b>	<b>10</b>	<b>7</b>	<b>137</b>
<b><u>BUILDING VIOLATIONS</u></b>			
<b>Dangerous Building</b>	<b>1</b>	<b>3</b>	<b>7</b>
<b>Stop Work Order</b>	<b>0</b>	<b>0</b>	<b>6</b>
<b>Grading Without Permit</b>	<b>0</b>	<b>0</b>	<b>0</b>

**MISCELLANEOUS:**

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 3/01/2016 THRU 3/31/2016 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20160016 SOLAR	1/20/2016 3/30/2016	DOUGLAS, BARNARD SOLAR INSTALLATION	651 HITCHING POST DR SOLAR - SOLAR INSTALLATION	SOLARCITY OWNER	SOLAR INSTALLATION 19,249.60	SOLAR 608.11
20160031 PORCH/PAT	2/08/2016 3/08/2016	CLOUD, WAYNE DNU - PORCH/PATIO/DECK	1623 HORSESHOE BEND DR PORCH - PORCH/PATIO	OWNER OWNER	PORCH/PATIO/DECK 4,200.00	PORCH/PAT 284.23
20160038 SIGN-MONJ	3/03/2016 3/28/2016	VERDE VALLEY MEDICAL CENTER SIGN - MONUMENT	1298 FINNIE FLAT ROAD SIGN-MONU - MONUMENT SIGN	SIGNS928 OWNER	MONUMENT SIGN 6,500.00	SIGN 631.08
20160056 SIGN-WALL	0/00/0000 3/01/2016	WONG, DAMIEN SIGN - WALL	258 MAIN ST 13 SIGN-WALL - WALL SIGN	JERICHOCON OWNER	WALL SIGN 150.00	SIGN 279.60
20160109 MECH-RES	3/01/2016 3/01/2016	BUCKLIN, JIM AND LAURIE RES - MECHANICAL	2760 VERNON AVE MECH-RES - RESIDENTIAL MECH	BEESON COM OWNER	RESIDENTIAL MECHANICAL 1,800.00	MECH-RES 150.00
20160110 MH	3/02/2016 3/02/2016	KAT INVESTMENTS, LLC. RES - MANUFACTURED HOME	3446 MOCKING BIRD LANE MH - MANUFACTURED HOME	RCHOMES&DE OWNER	MANUFACTURED HOME 50,000.00	MH 525.00
20160112 04-RES ACC	0/00/0000 3/14/2016	TERRAWL, KEN & ANNETTE RESIDENTIAL ACCESSORY	1010 SALT LICK RES - RESIDENTIAL ACCESSORY	TIERRAVERD OWNER	RESIDENTIAL ACCESSORY BUILD 20,000.00	RES ACC 643.11
20160113 SIGN-WALL	3/11/2016 3/29/2016	LPC FUEL-B LLC SIGN - WALL	1897 PUEBLO RIDGE ROAD SIGN-WALL - WALL SIGN	SIGNARAMAC OWNER	WALL SIGN 3,500.00	SIGN 274.31
20160114 PORCH/PAT	0/00/0000 3/11/2016	GAGNON, AMANDA AND JEFF DNU - PORCH/PATIO/DECK	2065 PARK VERDE ROAD PORCH - PORCH/PATIO	OWNER OWNER	PORCH/PATIO/DECK 585.90	PORCH/PAT 130.45
20160115 MH	3/07/2016 3/07/2016	MAXWELL, WILLIAM RES - MANUFACTURED HOME	2030 N VIA SILVERADO MH - MANUFACTURED HOME	OWNER OWNER	MANUFACTURED HOME 60,000.00	MH 525.00
20160116 01-NEW RES	3/07/2016 3/07/2016	RHODA, WALTER & SHANNO RESIDENTIAL SINGLE FAMILY	2500 N FAINT DR R-3 - RESIDENTIAL ONE/TWO F	OWNER OWNER	NEW RESIDENTIAL 295,000.00	01-NEW RES 5,344.00
20160117 04-RES ACC	3/07/2016 3/07/2016	BASHOR, STEVEN RESIDENTIAL ACCESSORY	2200 S DIAMOND CREEK LN RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 42,000.00	RES ACC 1,060.06
20160118 PORCH/PAT	3/07/2016 3/11/2016	MHC WILLOWS COMMUNITY LLC DNU - PORCH/PATIO/DECK	1487 W HORSESHOE BEND DR 54 PORCH - PORCH/PATIO	OWNER OWNER	PORCH/PATIO/DECK 100.00	PORCH/PAT 124.60
20160119 PORCH/PAT	3/09/2016 3/18/2016	GIDEON, JUDITH DNU - PORCH/PATIO/DECK	522 LONGEORN DRIVE PORCH - PORCH/PATIO	OWNER OWNER	PORCH/PATIO/DECK 10,000.00	PORCH/PAT 403.86
20160120 MH	3/10/2016 3/10/2016	FLORES, EDDIE RES - MANUFACTURED HOME	3305 RIPPLE RD MH - MANUFACTURED HOME	GUERRAMOB OWNER	MANUFACTURED HOME 9,000.00	MH 525.00
20160121 ELE-RES	3/10/2016 3/10/2016	MORDWICK, JIM & FAY RESIDENTIAL ELECTRICAL	702 PONY CIRCLE ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 0.00	ELE-RES 75.00

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 3/01/2016 THRU 3/31/2016 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20160122 Z-ADMIN	0/00/0000 3/10/2016	GH MANAGEMENT GROUP LLC ADMINISTRATIVE REVIEW	803 INDUSTRIAL DRIVE ADMIN - ADMINISTRATIVE REVI	OWNER OWNER	ADMINISTRATIVE REVIEW 0.00	Z-ADMIN 600.00
20160123 ELE-RES	3/14/2016 3/14/2016	DOBBS, JASON RESIDENTIAL ELECTRICAL	3937 TUMBLEWEED DRIVE ELE-RES - RESIDENTIAL ELECT	EXPRESS EL EXPRESS EL	RESIDENTIAL ELECTRICAL 1,450.00	ELE-RES 75.00
20160124 FENCE	3/14/2016 3/14/2016	MARTIN, WILLIAM FENCE	3040 S WAGNER DR FENCE - FENCE	OWNER OWNER	FENCE 2,000.00	FENCE 50.00
20160125 01-NEW RES	3/14/2016 3/14/2016	PIERCE, MONTE & ELIZABE RESIDENTIAL SINGLE FAMILY	216 QUARTERHORSE LANE R-3 - RESIDENTIAL ONE/TWO F	OWNER OWNER	NEW RESIDENTIAL 250,000.00	01-NEW RES 4,898.53
20160126 07-RES GAR	3/25/2016 3/14/2016	HOLDERMAN, JILL DNU - RESIDENTIAL GARAGE	2191 W PASO FINO WAY 07-RES - RESIDENTIAL GARAGE	TIERRAVERD OWNER	RESIDENTIAL GARAGE 41,000.00	07-RES GAR 1,042.57
20160127 04-RES ACC	3/15/2016 3/15/2016	SUTHERLAND, JULIE RESIDENTIAL ACCESSORY	505 S 4TH ST RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 955.00	RES ACC 85.00
20160128 11-NEW COM	4/27/2016 3/15/2016	O'REILLY AUTO ENTERPRISES, COMMERCIAL BUILDING	1016 FINNIE FLAT B - BUSINESS	OWNER OWNER	NEW COMMERCIAL 500,000.00	11-NEW COM 5,820.92
20160129 SIGN-POLE	3/21/2016 3/23/2016	PBF LLC SIGN - POLE	1550 STATE ROUTE 260 SIGN-POLE - POLE SIGN	SIGNSPLUS OWNER	POLE SIGN 3,700.00	SIGN 685.31
20160130 ELE-COM	3/16/2016 3/16/2016	WONG, DAMIEN COMMERCIAL ELECTRICAL	348 S MAIN ST #5 ELE-COM - COMMERCIAL ELECTR	MJB ELECTR OWNER	COMMERCIAL ELECTRICAL 0.00	ELE-COM 75.00
20160131 13-COM REM	4/29/2016 3/17/2016	VERDE RIVER RV RESORT-SEDON COMMERCIAL ALTER/REMODEL	1472 HORSESHOE BEND COMREM - COMMERCIAL REMODEL	CENTRALBAS OWNER	COMMERCIAL REMODEL 61,000.00	13-COM REM 1,677.08
20160134 FIRE SPRK	3/21/2016 3/17/2016	ARIZONA LESSOR-INFINIA INC FIRE SPRINKLER	86 SALT MINE ROAD FIRE - FIRE SPRINKLER	B&W FIRE S OWNER	FIRE SUPPRESSION 7,955.00	FIRE 521.01
20160135 SOLAR	3/21/2016 3/29/2016	MCDONALD, TANNER SOLAR INSTALLATION	179 LINDA VISTA DRIVE SOLAR - SOLAR INSTALLATION	OWNER OWNER	SOLAR INSTALLATION 6,600.00	SOLAR 247.08
20160136 DEMO-RES	3/21/2016 3/21/2016	CEBALDWIN LLC RESIDENTIAL DEMOLITION	1133 WILSHIRE BOULEVARD DEMO-RES - RESIDENTIAL DEMO	OWNER OWNER	RESIDENTIAL DEMOLITION 0.00	DEMO-RES 75.00
20160137 FENCE	0/00/0000 3/21/2016	GAGNON, AMANDA AND JEFF FENCE	2065 PARK VERDE ROAD FENCE - FENCE	OWNER OWNER	FENCE 150.00	FENCE 50.00
20160138 02-RES ADD	3/21/2016 3/21/2016	KEEFER, MICHAEL RESIDENTIAL ADDITION	4562 CAUGHRAN RD 02-RESADD - RESIDENTIAL ADD	OWNER OWNER	RESIDENTIAL ADDITION 7,500.00	02-RES ADD 356.01
20160139 FENCE	3/22/2016 3/22/2016	BLJE, GREGORY FENCE	65 E CLIFF HOUSE DR 6 FENCE - FENCE	YAVAPAIEN OWNER	FENCE 350.00	FENCE 50.00

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 3/01/2016 THRU 3/31/2016 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20160140 01-NEW RES	3/22/2016 3/22/2016	EQUESTRIAN ESTATES REAL EST RESIDENTIAL SINGLE FAMILY	2445 BELGIAN WAY R-3 - RESIDENTIAL ONE/TWO F	OWNER OWNER	NEW RESIDENTIAL 340,000.00	01-NEW RES 4,284.73
20160142 MECH-RES	3/23/2016 3/24/2016	WRIGLEY, PAM RES - MECHANICAL	506 YAQUI CIRCLE MECH-RES - RESIDENTIAL MECH	DELTAMECH OWNER	RESIDENTIAL MECHANICAL 0.00	MECH-RES 75.00
20160144 ELE-RES	3/29/2016 3/29/2016	QUICKEN LOANS RESIDENTIAL ELECTRICAL	680 HIGHLINE LN ELE-RES - RESIDENTIAL ELECT	BLH CONSTR OWNER	RESIDENTIAL ELECTRICAL 0.00	ELE-RES 75.00
20160145 DEMO-RES	3/29/2016 3/29/2016	QUICKEN LOANS, INC RESIDENTIAL DEMOLITION	680 HIGHLINE LANE DEMO-RES - RESIDENTIAL DEMO	OWNER OWNER	RESIDENTIAL DEMOLITION 4,000.00	DEMO-RES 75.00
20160146 SOLAR	3/30/2016 3/31/2016	MELL FAMILY TRUST SOLAR INSTALLATION	2085 VIA LINDA SOLAR - SOLAR INSTALLATION	277662 OWNER	SOLAR INSTALLATION 20,000.00	SOLAR 558.11
*** TOTALS ***		NUMBER OF PROJECTS:	37	VALUATION:	1,768,745.50	FEEES: 32,959.76

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 3/01/2016 THRU 3/31/2016 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

## \*\*\* SEGMENT RECAP \*\*\*

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
01-NEW - RESIDENTIAL SINGLE FAMIL	3	885,000.00	14,527.26
02-RES - RESIDENTIAL ADDITION	1	7,500.00	356.01
04-RES - RESIDENTIAL ACCESSORY	3	62,955.00	1,788.17
07-RES - DNU - RESIDENTIAL GARAGE	1	41,000.00	1,042.57
11-NEW - COMMERCIAL BUILDING	1	500,000.00	5,820.92
13-COM - COMMERCIAL ALTER/REMODEL	1	61,000.00	1,677.08
DEMO-RES - RESIDENTIAL DEMOLITION	2	4,000.00	150.00
ELE-COM - COMMERCIAL ELECTRICAL	1	0.00	75.00
ELE-RES - RESIDENTIAL ELECTRICAL	3	1,450.00	225.00
FENCE - FENCE	3	2,500.00	150.00
FIRE - FIRE SPRINKLER	1	7,955.00	521.01
MECH-RES - RES - MECHANICAL	2	1,800.00	225.00
MH - RES - MANUFACTURED HOME	3	119,000.00	1,575.00
PORCH/PAT - DNU - PORCH/PATIO/DEC	4	14,885.90	943.14
SIGN-MONU - SIGN - MONUMENT	1	6,500.00	631.08
SIGN-POLE - SIGN - POLE	1	3,700.00	685.31
SIGN-WALL - SIGN - WALL	2	3,650.00	553.91
SOLAR - SOLAR INSTALLATION	3	45,849.60	1,413.30
Z-ADMIN - ADMINISTRATIVE REVIEW	1	0.00	600.00
*** TOTALS ***	37	1,768,745.50	32,959.76

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 3/01/2016 THRU 3/31/2016 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

## \*\*\* BUILDING CODE RECAP \*\*\*

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
02-RESADD - RESIDENTIAL ADDITION	1	1	7,500.00	356.01
07-RFS - RESIDENTIAL GARAGE	1	1	41,000.00	1,042.57
ADMIN - ADMINISTRATIVE REVIEW	1	1	0.00	600.00
B - BUSINESS	1	1	500,000.00	5,820.92
COMREM - COMMERCIAL REMODEL	1	1	61,000.00	1,677.08
DEMO-RES - RESIDENTIAL DEMOLITION	2	2	4,000.00	150.00
ELE-COM - COMMERCIAL ELECTRICAL	1	1	0.00	75.00
ELE-RES - RESIDENTIAL ELECTRICAL	3	3	1,450.00	225.00
FENCE - FENCE	3	3	2,500.00	150.00
FIRE - FIRE SPRINKLER	1	1	7,955.00	521.01
MECH-RES - RESIDENTIAL MECHANICAL	2	2	1,800.00	225.00
MR - MANUFACTURED HOME	3	3	119,000.00	1,575.00
PORCH - PORCH/PATIO	4	4	14,885.90	943.14
R-3 - RESIDENTIAL ONE/TWO FAMILY	3	3	885,000.00	14,527.26
RES - RESIDENTIAL ACCESSORY BUILDING	3	3	62,955.00	1,788.17
SIGN-MONU - MONUMENT SIGN	1	1	6,500.00	631.08
SIGN-POLE - POLE SIGN	1	1	3,700.00	685.31
SIGN-WALL - WALL SIGN	2	2	3,650.00	553.91
SOLAR - SOLAR INSTALLATION	3	3	45,849.60	1,413.30
*** TOTALS ***	37	37	1,768,745.50	32,959.76

SELECTION CRITERIA

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REPORT SELECTION

PROJECT RANGE FROM:            THROUGH ZZZZZZZZZZ  
PROJECT STATUS:            All  
CONTRACTOR:                All  
PROJECT TYPE:               All  
SEGMENT:                    All  
VALUATION RANGE FROM:        0.00    THROUGH 999,999,999.99

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PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999  
ISSUED RANGE FROM: 03/01/2016 THROUGH 03/31/2016  
USE SEGMENT DATES: YES  
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999  
USE SEGMENT DATES: NO

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PRINT OPTIONS

TOTALS ONLY:            NO  
INCLUDE SEGMENTS: YES  
COMMENT CODES:        None

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\*\*\* END OF REPORT \*\*\*

## **Planning & Zoning Monthly Report**

**March 2016**

### **March 2, 2016**

Assistant Planner Kendall Welch was asked by the Town Clerk to sit on the interview panel for Transcriptionist. Interviews were conducted on February 29<sup>th</sup>, and March 2<sup>nd</sup>.

### **March 3, 2016**

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, Planning & Zoning Chairman BJ Davis, and Planning & Zoning Commissioners Bob Burnside and Greg Blue attended a General Plan Presentation at Denny's Restaurant for the Chamber of Commerce.

### **March 9, 2016**

Community Development Director Michael Jenkins, and Assistant Planner Kendall Welch attended a phone conference with other various members of Town Staff to discuss sewer expansion topics.

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, Building Official Robert Foreman, and Residential Building Inspector Emily Diver attended the Town Council Work Session. Also in attendance were representatives from the Camp Verde Fire District. Topics of discussion included adequate fire flow.

### **March 10, 2016**

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, and Building Official Robert Foreman attended a Special Session of the Planning & Zoning Commission. Also in attendance were representatives from the Camp Verde Fire District. Topics of discussion included an exception/waiver for a rural road section; exception/waiver for adequate fire flow; and the proposed preliminary plat for the "Castle Heights" subdivision located near Arena Del Loma and Montezuma Castle Highway.

### **March 12, 2016**

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, Planning & Zoning Chairman BJ Davis, and Planning & Zoning Commissioner Teresa Helm attended a General Plan Presentation at the Verde Lakes Clubhouse.

**March 15, 2016**

The sixty (60) day review period for the Draft 2016 Town of Camp Verde General Plan ended.

**March 17, 2016**

Community Development Director Michael Jenkins and Assistant Planner Kendall Welch attended a Special Session of the Planning & Zoning Commission. Items on the agenda included a final review of all comments received on the Draft 2016 Town of Camp Verde General Plan, as well as a recommendation for approval/denial of the draft general plan to the Town Council.

**March 21, 2016**

Community Development Director Michael Jenkins, and Assistant Planner Kendall Welch met with the Town Manager Russ Martin, Public Works Director Ron Long, and Economic Development Director Steve Ayers in order to discuss current events.

**March 23, 2016**

Assistant Planner Kendall Welch attended a Web Committee meeting.

Community Development Director Michael Jenkins, and Assistant Planner Kendall Welch attended the Council Hears Planning & Zoning meeting. Topics of discussion included a use permit for a proposed eighty (80') foot multi-carrier, monopole, wireless tower.

**March 24, 2016**

Community Development Staff met with the Town Manager Russ Martin to discuss FY 16/17 Budget.

**March 29, 2016**

Assistant Planner Kendall Welch and Residential Building Inspector Emily Diver attended a Yavapai County Training Session on 3D, aerial imagery software that access is being provided to free of charge by the Yavapai County Assessor's Office.

**March 30, 2016**

Assistant Planner Kendall Welch attended a Web Committee meeting.

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, Planning & Zoning Chairman BJ Davis, and Planning & Zoning Commissioners Dave Freeman and Jim Hisrich attended a Special Session of Town Council. Topic of discussion included the possible approval or denial of the Draft Town of Camp Verde 2016 General Plan.

**Code Enforcement    Fiscal Year 2015-2016**

No abatements as of March 31, 2016

<b>Location</b>	<b>Total Cost Per Nuisance Abatement</b>

Total

Budgeted Amount \$6,000.00, balance \$6,000.00.

**Code Enforcement:**

Total Complaints: 12

Violations Found: 14

Violation Not Found: 3

Cases Closed: 6

Open Complaints: 62

Abatements: -

**Other statistics for the month**

Zoning Clearances Residential: 16

Zoning Clearances Commercial: 3

# Community Development Monthly Report April 2016

MJ



## Building Division:

Robert Foreman – Building Official, Emily Diver – Residential Building Inspector & Permit Technician,  
Sandra Farrar – Permit Technician

## Planning & Zoning:

Michael Jenkins – Community Development Director, Kendall Welch – Assistant Planner



## Code Enforcement:

Dave Marshall -- Animal Control/Code Enforcement Officer,  
Cheryl Eichhorn – Animal Control/Code Enforcement Officer



**MONTHLY REPORT FOR APRIL 2016**  
**BUILDING DIVISION**

Attended AZBO training in Prescott week of April 5<sup>th</sup> through April 8<sup>th</sup>, Emily and Sandy also attended some classes that week.

Attended a pre-application meeting with the owners, Community Development Staff and the Fire Marshal concerning Phase II of an agricultural facility on HWY 260. Had a pre-development meeting with the owners, staff, Fire Marshal and utility companies in regard to a proposed new agricultural facility.

Issued the Certificate of Occupancy for the VVMC medical facility on Finnie Flat Road. Their scheduled Open House will be June 10<sup>th</sup>. They still need some State inspections and time to move in equipment, furniture, computers etc. prior to opening for business. O'Reilly's permit is ready for issue as soon as they chose their contractor. They were caught by surprise with the short time it took to complete the process for the permit. The new Circle K is currently in zoning review.

Attended a meeting with the Town Manager, Fire Chief, Fire Marshal and staff regarding fire flow for subdivisions, new and existing. Attended a Council meeting on the same subject. Also attended a Council work session on the 2016/2017 budget. Completed the six (6) month probation review for Sandy Farrar, and completed the yearly review for Emily Diver. We lost our newest employee Sarah Kramme who accepted a position with a school district working with special needs kids.

Attended meetings with the 'Old Guys' concerning a bandstand behind the Ramada, Out of Africa owners and staff concerning a proposed Jeep tour attraction, a joint meeting of Public Works staff and Community Development staff regarding permitting processes, a meeting with Carol brown regarding the new Triage system, and a meeting with Community Development staff, Steve Ayers and Sebra Choe concerning 'Tiny Houses'. This has been a subject among Building Officials for several years now, and some think houses as small as 250 square feet could be built and still meet the current code. My estimate is 300+- square feet and still meet the current code.

Completed 88 building inspections, 16 residential plan check reviews, 6 commercial plan check reviews, 59 phone calls, 20 meetings, 6 miscellaneous site inspections, 7 miscellaneous postings, 5 transmittals, 8 business licenses issued.

Robert Foreman CBCO, Building Official



# BUILDING MONTHLY REPORT

<b>April 2016</b>	<b>CURRENT MONTH</b>	<b>PREVIOUS MONTH</b>	<b>2015-2016 FY</b>
PERMITS ISSUED	23	37	267
PERMITS FINALED	32	35	290
PLAN REVIEWS PERFORMED	22	28	209
INSPECTIONS PERFORMED	88	146	998
PHONE CALLS RECEIVED	513	615	5038
BUSINESS LICENSES REVIEWED	8	11	70
BUSINESS LICENSE INSPECTIONS	8	11	58
MISCELLANEOUS SITE INSPECTIONS	6	10	143
<b><u>BUILDING VIOLATIONS</u></b>			
Dangerous Building	0	1	7
Stop Work Order	0	0	6
Grading Without Permit	0	0	0

MISCELLANEOUS:

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 4/01/2016 THRU 4/29/2016 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20160132 SOLAR	4/07/2016 4/11/2016	SAVAGE, BRANDON SOLAR INSTALLATION	1535 HORSESHOE BEND DRIVE SOLAR - SOLAR INSTALLATION	OWNER OWNER	SOLAR INSTALLATION 24,000.00	SOLAR 703.81
20160133 SOLAR	4/07/2016 4/11/2016	MOLLIS, MATTHEW AND DAW SOLAR INSTALLATION	1016 ESTER PARKWAY SOLAR - SOLAR INSTALLATION	SOLARONE OWNER	SOLAR INSCALLATION 26,000.00	SOLAR 745.22
20160143 SOLAR	4/07/2016 4/11/2016	LEHMAN FAMILY TRUST SOLAR INSTALLATION	924 STOLEN BLVD SOLAR - SOLAR INSTALLATION	277652 OWNER	SOLAR INSTALLATION 15,000.00	SOLAR 488.48
20160149 FENCE	0/00/0000 4/05/2016	LEIBEL, ROBERT & DIANA FENCE	584 S 4TH ST FENCE - FENCE	OWNER OWNER	FENCE 2,500.00	FENCE 50.00
20160150 B/RW	0/00/0000 4/07/2016	BULLARD, BRADY & VALERI BLOCK OR RETAINING WALL	633 S ROWDY RANCH RD BLOCK - BLOCK/RETAINING WAL	OWNER OWNER	BLOCK/RETAINING WALL 1,000.00	B/RW 153.88
20160152 01-NEW RES	4/28/2016 4/07/2016	LOSCZYK, RON & DENISE RE RESIDENTIAL SINGLE FAMILY	95 W HEREFORD DR R-3 - RESIDENTIAL ONE/TWO F	TIERRAVERD OWNER	NEW RESIDENTIAL 380,387.00	01-NEW RES 4,690.63
20160154 ELE-COM	4/08/2016 4/08/2016	ST FRANCIS CABRINI ROMN COMMERCIAL ELECTRICAL	781 S CLIFFS PKWY ELE-COM - COMMERCIAL ELECTR	DALTON'SA/ OWNER	COMMERCIAL ELECTRICAL 0.00	ELE-COM 75.00
20160155 B/RW	4/11/2016 4/11/2016	BLUE, GREG BLOCK OR RETAINING WALL	1737 MURDOCK RD BLOCK - BLOCK/RETAINING WAL	OWNER OWNER	BLOCK/RETAINING WALL 2,000.00	B/RW 797.71
20160156 ELE-RES	4/11/2016 4/11/2016	WILLIAMS, LINDEN RESIDENTIAL ELECTRICAL	3680 MISTY LANE ELE-RES - RESIDENTIAL ELECT	RCHOMES&DE OWNER	RESIDENTIAL ELECTRICAL 1,950.00	ELE-RES 75.00
20160157 04-RES ACC	4/11/2016 4/11/2016	HICKSON, DAVID RESIDENTIAL ACCESSORY	1015 BUFFALO TRAIL RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 20,000.00	RES ACC 643.11
20160158 03-RES REM	4/11/2016 4/11/2016	LEDUC, TIM RESIDENTIAL ALTER/REMODEL	527 CHEROKEE 03-RESREM - RESIDENTIAL REM	TIERRAVERD OWNER	RESIDENTIAL REMODEL 18,000.00	03-RES REM 595.26
20160159 03-RES REM	4/11/2016 4/11/2016	QUICKEN LOANS RESIDENTIAL ALTER/REMODEL	680 HIGHLINE LANE 03-RESREM - RESIDENTIAL REM	BLE CONSTR OWNER	RESIDENTIAL REMODEL 50,000.00	03-RES REM 1,199.98
20160160 FENCE	4/11/2016 4/11/2016	MANIFEE, WILLIAM FENCE	3957 CLINTON FENCE - FENCE	OWNER OWNER	FENCE 637.00	FENCE 50.00
20160161 Z-ADMIN	0/00/0000 4/11/2016	OVERMAN, PAUL & CLAIRE R ADMINISTRATIVE REVIEW	NONE NONE ADMIN - ADMINISTRATIVE REVI	OWNER OWNER	ADMINISTRATIVE REVIEW 0.00	Z-ADMIN 200.00
20160164 ELE-RES	4/12/2016 4/12/2016	DEBUSE, JERRY AND LAREE RESIDENTIAL ELECTRICAL	2115 VERDE WEST DRIVE ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 1,500.00	ELE-RES 75.00
20160167 MECH-COM	4/13/2016 4/13/2016	TOWN OF CAMP VERDE COM- MECHANICAL	1498 PETERSON RD MECH-COM - COMMERCIAL MECHA	OWNER OWNER	OTC SEWER LINE INSTALLATION 0.00	UTIL-SING 0.00

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 4/01/2016 THRU 4/29/2016 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE	
20160169 04-RES ACC	4/13/2016 4/13/2016	WHITE, LEEROY RESIDENTIAL ACCESSORY	133 BLACK BRIDGE LOOP RD RES - RESIDENTIAL ACCESSORY	TERRAVERD OWNER	RESIDENTIAL ACCESSORY BUILD 65,000.00	RES ACC 1,385.61	
20160170 11-NEW COM	0/00/0000 4/14/2016	CIRCLE K STORES INC COMMERCIAL BUILDING	ADDRESS B - BUSINESS	OWNER OWNER	NEW COMMERCIAL 770,000.00	11-NEW COM 12,296.79	
20160174 01-NEW RES	4/20/2016 4/20/2016	WOOTAN, ROBERT RESIDENTIAL SINGLE FAMILY	2365 SQUAW PEAK R-3 - RESIDENTIAL ONE/TWO F	TRIPLEX OWNER	NEW RESIDENTIAL 240,000.00	01-NEW RES 3,344.73	
20160176 01-NEW RES	4/25/2016 4/25/2016	CLEAR CREEK HINCH SPRINGS, RESIDENTIAL SINGLE FAMILY	2608 TWIN LEAF CIRCLE R-3 - RESIDENTIAL ONE/TWO F	OWNER OWNER	NEW RESIDENTIAL 160,000.00	01-NEW RES 2,552.73	
20160177 ELE-RES	0/00/0000 4/26/2016	HAUSER, KEVIN RESIDENTIAL ELECTRICAL	102 KACHINA LANE ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RES-OTC ELECTRICAL UPGRADE 1,000.00	ELE-RES 75.00	
20160178 ZC	4/27/2016 4/27/2016	MCREYNOLDS, JOHN ZONING CLEARANCE	3785 PIKE	OWNER OWNER	ZONING CLEARANCE 1,000.00	ZC 85.00	
20160180 ELE-RES	4/28/2016 4/28/2016	ENGLAND, MILO RESIDENTIAL ELECTRICAL	252 MECKEM LANE ELE-RES - RESIDENTIAL ELECT	PURSOLAR OWNER	RESIDENTIAL ELECTRICAL 0.00	ELE-RES 75.00	
*** TOTALS ***		NUMBER OF PROJECTS:	23	VALUATION:	1,779,974.00	FEE:	30,357.94

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 4/01/2016 THRU 4/29/2016 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

## \*\*\* SEGMENT RECAP \*\*\*

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
01-NEW - RESIDENTIAL SINGLE FAMIL	3	780,387.00	10,588.09
03-RES - RESIDENTIAL ALTER/REMODE	2	68,000.00	1,795.24
04-RES - RESIDENTIAL ACCESSORY	2	85,000.00	2,028.72
11-NEW - COMMERCIAL BUILDING	1	770,000.00	12,296.79
B/RW - BLOCK OR RETAINING WALL	2	3,000.00	951.59
ELE-COM - COMMERCIAL ELECTRICAL	1	0.00	75.00
ELE-RES - RESIDENTIAL ELECTRICAL	1	4,450.00	300.00
FENCE - FENCE	2	3,137.00	100.00
MECH-COM - COM- MECHANICAL	1	0.00	0.00
SOLAR - SOLAR INSTALLATION	3	65,000.00	1,937.51
Z-ADMIN - ADMINISTRATIVE REVIEW	1	0.00	200.00
ZC - ZONING CLEARANCE W	1	1,000.00	85.00
*** TOTALS ***	23	1,779,974.00	30,357.94

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 4/01/2016 THRU 4/29/2016 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

## \*\*\* BUILDING CODE RECAP \*\*\*

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
*BLANK* - *BLANK*	1	1	1,000.00	85.00
03-RESREM - RESIDENTIAL REMODEL	2	2	68,000.00	1,795.24
ADMIN - ADMINISTRATIVE REVIEW	1	1	0.00	200.00
B - BUSINESS	1	1	770,000.00	12,296.79
BLOCK - BLOCK/RETAINING WALL	2	2	3,000.00	951.59
ELE-COM - COMMERCIAL ELECTRICAL	1	1	0.00	75.00
ELE-RES - RESIDENTIAL ELECTRICAL	4	4	4,450.00	300.00
FENCE - FENCE	2	2	3,137.00	100.00
MECE-COM - COMMERCIAL MECHANICAL	1	1	0.00	0.00
R-3 - RESIDENTIAL ONE/TWO FAMILY	3	3	780,387.00	10,588.09
RES - RESIDENTIAL ACCESSORY BUILDING	2	2	85,000.00	2,028.72
SOLAR - SOLAR INSTALLATION	3	3	65,000.00	1,937.51
*** TOTALS ***	23	23	1,779,974.00	30,357.94

SELECTION CRITERIA

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REPORT SELECTION

PROJECT RANGE FROM:            THROUGH ZZZZZZZZZ  
PROJECT STATUS:            All  
CONTRACTOR:                All  
PROJECT TYPE:             All  
SEGMENT:                  All  
VALUATION RANGE FROM:        0.00    THROUGH 999,999,999.99

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PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999  
ISSUED RANGE FROM:  04/01/2016 THROUGH 04/29/2016  
USE SEGMENT DATES:  YES  
EXPIRE RANGE FROM:  00/00/0000 THROUGH 99/99/9999  
USE SEGMENT DATES:  NO

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PRINT OPTIONS

TOTALS ONLY:            NO  
INCLUDE SEGMENTS: YES  
COMMENT CODES:        None

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\*\*\* END OF REPORT \*\*\*

## **Planning & Zoning Monthly Report**

**April 2016**

### **April 4, 2016**

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch met with the Town Manager Russ Martin, Public Works Director Ron Long, and Economic Development Director Steve Ayers to discuss current events.

### **April 4-8, 2016**

Arizona Building Official (AZBO) Training Week - Building Official Robert Foreman, Residential Building Inspector Emily Diver, Permit Technician Sandra Farrar, and Assistant Planner Kendall Welch attended training in order to gain CEU's for the maintenance of International Code Council (ICC) Certifications. Community Development Staff received four (4) scholarships from the ICC Grand Canyon Chapter totaling \$600.00 for classes.

### **April 7, 2016**

The Special Session of the Planning & Zoning Commission was cancelled due to a lack of agenda items.

### **April 12, 2016**

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, and Building Official Robert Foreman had a pre-application meeting with an applicant to discuss second phase plans for a project on State Route 260.

The Regular Session of the Board of Adjustments & Appeals was cancelled due to a lack of agenda items.

### **April 14, 2016**

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, Building Official Robert Foreman, and Residential Building Inspector Emily Diver attended a Development Standards Review Meeting for a proposed project located on Industrial Drive.

The Special Session of the Planning & Zoning Commission was cancelled due to a lack of agenda items.

**April 18, 2016**

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch met with the Town Manager Russ Martin, Public Works Director Ron Long, and Economic Development Director Steve Ayers to discuss current events.

**April 20, 2016**

Assistant Planner Kendall Welch attended the Web Committee meeting.

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, Building Official Robert Foreman, and representatives from the Camp Verde Fire District attended the Council meeting. Items on the agenda included a request for exemption/waiver for rural roads, and the proposed "Castle Heights" subdivision.

**April 21, 2016**

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, and Camp Verde Marshal Nancy Gardner met with an applicant to discuss second phase plans for a project located on State Route 260.

**April 25, 2016**

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, Building Official Robert Foreman, Residential Building Inspector Emily Diver, Permit Technician Sandra Farrar and Public Works Director Ron Long attended a phone conference with representatives from the Yavapai County Flood Control District to discuss elevation certificates.

**April 26, 2016**

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, Building Official Robert Foreman, Residential Building Inspector Emily Diver, and Permit Technician Sandra Farrar met with Economic Development Director Steve Ayers and representatives from a local business to discuss expanded uses.

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, Building Official Robert Foreman, Residential Building Inspector Emily Diver, and Permit Technician Sandra Farrar met with Public Works Director Ron Long to discuss how to improve office processes and department communications.

**April 27, 2016**

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, Building Official Robert Foreman, and Residential Building Inspector Emily Diver met with Economic Development Director Steve Ayers to discuss the "tiny house" concept.

**Code Enforcement    Fiscal Year 2015-2016**

**Abatements as of April 30, 2016:**

<b>Location</b>	<b>Total Cost Per Nuisance Abatement</b>
851 Howards Road	\$820.00

**Total**

**Budgeted Amount \$6,000.00, balance \$5,180.00.**

**Code Enforcement:**

**Total Complaints: 7**

**Violations Found: 5**

**Violation Not Found: 0**

**Cases Closed: 5**

**Open Complaints: 66**

**Abatements: 1**

**Other statistics for the month**

**Zoning Clearances Residential: 15**

**Zoning Clearances Commercial: 2**



130 Black Bridge Road | Camp Verde AZ 86322

# CAMP VERDE COMMUNITY LIBRARY

*good company always Welcome...*

## MEMORANDUM

**TO:** Russ Martin, Town Manager  
**FROM:** Kathy Hellman, Library Director  
**SUBJECT:** Monthly Report – April 2016  
**DATE:** 5/9/2016  
**CC:** Department Heads

**Library Construction Update: Rockin’ the Library!** The rock detail going up on the west wall makes it look like we are almost there, but inside crews are still working on the framing and other pre-drywall trades. Still working to get the skylight installed in order to close the building in.



This photo of our internal calendar gives a glimpse of how much we had going on this month. From



celebrating National Library Week and Volunteer Appreciation Week to participating in the SciTech Expo and visiting middle school classes, from ASU EON to Día Celebrations! We had programs scheduled every day. The off-site activities like SciTech and the anti-cyber bullying school visits are reflected in the statistics for youth programming. However, adult programs and attendance were also up this month, a tribute to the hard work of our Programs and Outreach Librarian, Sebra Choe. She kicked off the Autism Training series which continues weekly through May and spearheaded the middle school visits and anti-cyberbully training.

Directly related to off-site programming, is an increase in patron registration. Library Specialist, Alice Gottschalk, registered parents at Head Start as well as students visiting our Children’s Library with Youth Services Librarian, Nadia Torabi. We are fortunate to have a great crew of staff and volunteers serving Camp Verde through our community library.

Be sure to follow our blogs: <https://cvcltalk.wordpress.com/>. To really keep up with what is going on at the library, don’t forget to like us on Facebook at: <https://www.facebook.com/campverdelibrary>

### Camp Verde Community Library Use Statistics April 2016

	Apr-16	Apr-15	% change	YTD-FY16	YTD-FY15	% change	
<b>In-Library Uses</b>							
Traffic Count	5,937	5,700	4.2%	56,666	56,658	0.0%	Average Monthly Library Uses per Active Patron
New Cards Issued	101	45	124.4%	587	581	1.0%	
Public Computer Use	1,618	1153	40.3%	16,792	10,365	62.0%	
Early Literacy Computer Use	n/a			n/a			
Requests for Computer Help	88	92	-4.3%	1,044	496	110.5%	
Reference Questions	96	181	-47.0%	1,514	1,470	3.0%	
<b>Total In-Library Use</b>	<b>7,840</b>	<b>7,171</b>	<b>9.3%</b>	<b>76,603</b>	<b>69,570</b>	<b>10.1%</b>	
Total Number Library Patrons	4,016	3,269	22.9%				
Total Patrons Active in Last 18 months	2,454	1,083	126.6%				3.2
<b>Library Programs</b>							
Adult Programs	28	14	100.0%	218	136	60.3%	Average Circulation Activity per Open Hour
Adult Program Attendance	128	70	82.9%	1,009	649	55.5%	
Adult Program Hours	7	21	-66.7%	83	194	-57.1%	
Youth Programs	29	24	20.8%	240	240	0.0%	
Youth Program Attendance	1547	278	456.5%	4,194	3,860	8.7%	
Youth Program Hours	32	69	-53.6%	289	705	-59.0%	
Programs Off-Site	15	3	400.0%	54	33	63.6%	
<b>Total Library Program Attendance</b>	<b>1675</b>	<b>348</b>	<b>381.3%</b>	<b>4,412</b>	<b>3,996</b>	<b>10.4%</b>	
<b>Circulation</b>							
Items Checked Out	3,818	4,457	-14.3%	42,961	41,759	2.9%	Average Circulation Activity per Open Hour
Items Checked In	4,208	6,111	-31.1%	47,833	42,495	12.6%	
Items Used In-Library	570	907	-37.2%	3,095	5,808	-46.7%	
Renewed Items	870	807	7.8%	8,566	6,793	26.1%	
<b>Total Circulation</b>	<b>9,466</b>	<b>11,475</b>	<b>-17.5%</b>	<b>93,889</b>	<b>90,062</b>	<b>4.2%</b>	
<b>Circulation Areas of Interest</b>							
Audio Books	174	171	1.8%	1,817	1,775	2.4%	Average Circulation Activity per Open Hour
DVDs & VHS	1,299	1,571	-17.3%	16,094	12,512	28.6%	
eBooks	285	278	2.5%	2,726	2,271	20.0%	
Youth eBooks	83	41	102.4%	440	434	1.4%	
iPads & e-readers	1	n/a		102	n/a		
Large Print	180	230	20.8%	1,837	1,855	-1.0%	
Magazines	141	149	-5.4%	1,117	1,504	-25.7%	
Kids & Teens Material	1,099	1,504	-26.9%	13,322	13,156	1.3%	
<b>Transits, HOLDS &amp; InterLibrary Loans</b>							
HOLDS Filled	732	753	-2.8%	7,941	7,585	4.7%	Average Circulation Activity per Open Hour
Transit Items Sent & Received	n/a	1,341		13,628	13,873		
CVCL ILL Items Going Out	40	40	0.0%	305	337	-9.5%	
ILL Items for CVCL Patrons	2	5	200%	46	43	7.0%	
<b>Total Transit, HOLDS &amp; ILL Activity</b>		<b>2,094</b>			<b>21,458</b>		
<b>Library Volunteers</b>							
Number of Volunteers	25	26	-3.8%	315	287	9.8%	Average Hours/Volunteer
Number of Hours Given	446	617.5	-27.8%	5,385	5,835	-7.7%	
<b>Average Hours/Volunteer</b>	<b>17.8</b>	<b>23.8</b>	<b>-24.9%</b>	<b>17.1</b>	<b>20.3</b>	<b>-15.9%</b>	
<b>Collection &amp; Development</b>							
New Kids & Teen Material Added	85	224	-62.1%	372	1,010	-63.2%	Number of Items Owned per Capita (pop 11,500)
New Books Added	203	228	-11.0%	1,164	1,511	-23.0%	
New Audio-Visual Material Added	85	119	-28.6%	626	1,186	-47.2%	
<b>Total Items Added</b>	<b>288</b>	<b>347</b>	<b>-17.0%</b>	<b>1,454</b>	<b>2,107</b>	<b>-31.0%</b>	
<b>Total Items Owned</b>	<b>31,744</b>	<b>31,358</b>	<b>1.2%</b>				<b>2.8</b>
<b>Mending &amp; Donations</b>							
Items Mended or Repaired	111	149	-25.5%	744	1,018	-26.9%	Average Hours/Volunteer
Donations Processed	884	768	15.1%	5,010	6,624	-24.4%	
Donations Cataloged	171	81	111.1%	891	845	5.4%	



## Public Works April 2016

### Engineering:

Ron and/or Troy attended the following meetings/conferences:

- Library inspections, meetings with contractors, architect and staff; at this point in the construction, daily extended inspections and meeting have been required to address construction/design/component issues
- Continued budget meetings to address CIP and modifications to original Staff submission
- Meeting with Community Development regarding Elk Creek Drainage design
- Met with Wendel Energy to discuss energy savings opportunities for Town properties
- Attended CPR training
- Meetings with ADOT to discuss SR-260 widening project
- Meetings and site tour with Rick Engineering to facilitate the Business Corridor build-out concept and design
- Met with Jerry Cannon to discuss possible opportunities to get a pedestrian bridge across the Verde River at Rezzonico Park
- Met with homeowners of the Diamond Creek subdivision to discuss drainage concerns
- Discussions with consultant to update the Stormwater Master Plan
- Community Development meeting to discuss Silverado Final Plat
- Finalized review of the Courtroom remodel plans for Architect revisions
- Meeting with Community Development to streamline plan reviews
- Met with representative of the Arnold Terrace Apartments to discuss ADA access

### Maintenance:

- Work continues on the Community Development remodel
- Monthly fire extinguisher check
- Installation of new hose reel at Butler Park
- Repairs to announcer stand at Butler Park
- Filled holes around the Butler Park soccer goals
- Set up and tear down of the Sci-Tech event
- Meeting with Verde Promotions to discuss the proposed stage at the Ramada
- Assisted Fort Verde with the set up and tear down for History of the Soldier
- Repairs to 100 and 200 Building caused by vandals
- Obtained measurements of Gymnasium roof for the bid packet to be posted for the roof replacement
- Installed dog doors and fencing at the Animal Shelter
- Removed all storage and furnishings in rooms 206/207 & 208 in preparation of remodel
- Worked with Musco Lighting to correct lighting problems at the tennis court
- Installed ADA handrails at Town Campus
- Prep for opening of the pool
- Arturo Park and Town Grounds: playground equipment repairs and new fall material
- Trimming and mowing of Town grounds and Main Street
- Repairs to irrigation systems

### **Parks & Rec:**

- Congratulations to Mike Marshall on his promotion Parks & Recreation Division Manager and approval to hire a full time position as Parks & Rec Coordinator
- Continued to handle requests for facility use at the Community Center and 200 building as well as the various sports fields. Room 206/207 is no longer available due to Courtroom renovations.
- In cooperation with Camp Verde Community Library held the last two Free Friday Family Movie Night of this season. We have seen a significant increase in attendance with most movie nights having over 30 attendees. Next season the movies will be moving to the new Community Library.
- Shuttle bus trips continue to be very popular with the two trips this month both sold out and one we added a second vehicle. Sign-ups are under way for our next series of trips starting in May.
- Continued to work on budget preparation for Parks & Recreation. Michael Marshall was promoted to the new position of Parks & Recreation Division Manager and the process was begun to hire a replacement as Parks & Recreation Coordinator.
- Began process of re-opening the pool for the summer. Hired new lifeguards to replace those not returning. Coordinated with Maintenance about needed repairs and opening duties.
- Worked with Town Social Media committee with emphasis on policy development.
- A second season of Adult Co-Ed Volleyball finished playing with 6 teams on Sunday afternoons with a Tournament on April 24.

### **Sewer:**

- We marked 59 Blue Stakes
- We had 15 after-hours emergency call outs
- Conducted daily and monthly wastewater monitoring (lab tests)
- Monthly inspection of 21 fire extinguishers, 2 emergency lights and defibrillator.
- Continued jetting of the sewer lines. 151 Manholes have been cleaned to date.
- There have been delays in the construction of the new Headworks. It is 90% completed.
- We treated approximately 230,000 gallons per day of wastewater.
- The SCADA Control Touch screen panel and wiring were replaced.
- Commenced Map room organization.
- Continued site monitoring with gas meters
- Repaired Lift Station after hours due to system failure.
- Vacuumed out Lift Station Well.
- Mowed remaining weeds from North Evaporation area.
- Weeded Lift Station area.
- Evaluated new Camera Van by recording Yaqui Circle sewer line.
- RAS (Return Activated Sludge) Testing to determine more efficient plant operations.
- Polymer testing to determine if alternative product is more cost effective.
- Loss of electrical power at the plant for 6 hours while APS located and repaired the break in the power line between the plant and the highway.
- Revised the S.O.P. for loss of AC power.
- Joe Calhoun received Wastewater Collections System Operator Grade 1 Certification.
- Jerry Tinajero received Wastewater Treatment Plant Operator Grade 2 Certification.

# CAMP VERDE MUNICIPAL

APRIL 2016 News Letter



Arizona Supreme Court Justices congratulate Kaileigh Thompson of Benson High School on her winning essay in the National Center for State Courts Law Day essay contest. The Justices were at Benson High School for Oral Arguments.

## Getting down to :



- 27 CRIMINAL Initial Appearances held
- 4 scheduled civil traffic Trials- CVMODPS/ YAPDIADOT
- 81 civil Traffic citations filed- CVMODPS /YAPD
- 25 tickets less than this time last year
- 2 scheduled Criminal/criminal traffic trial
- 2 petition for injunction against harassment -petitions denied
- 3 weddings performed this month

-Nina, Debbie, Teresa and Judge Schlegel attended the ACA conference in Prescott AZ. April 20-22

-Veronica attended the Yavapai County Limited jurisdiction administrators meeting in Seligman .

- Judge attended the Judicial meeting in Prescott on April 22.

- Veronica attended a tele conference regarding electronic Records Retention destruction. Camp Verde Municipal has been selected as a pilot court for this project.

- Lauren has filed her letter of resignation and is moving on to Texas!!!! We want to wish her well in her future endeavors. We will miss her!!!

## Always room for court humor.....



"Basketball star, huh? Tell me, what makes you think you're above the law?"

**CAMP VERDE MUNICIPAL COURT  
MONTHLY REPORT**

DESCRIPTION	JULY 2015	AUGUST 2015	SEPTEMBER 2015	OCTOBER 2015	NOVEMBER 2015	DECEMBER 2015	JULY THROUGH DEC 2015	JANUARY 2016	FEBRUARY 2016
MISDEMEANOR & CR TRAFFIC FTA	31	23	19	13	19	19	124	18	28
DUI	3	8	6	3	5	4	29	9	9
SERIOUS TRAFF	1	0	1	1	0	0	3	1	1
CRIMINAL TRAFF	23	36	29	53	38	21	200	11	11
MISDEMEANORS SUBTOTAL	58	67	55	70	62	44	356	39	49
CIVIL TRAFFIC	74	72	105	110	92	88	541	102	80
HARASSMENT INJUNCTION	3	4	3	1	0	0	11	0	4
ORDER OF PROTECTION	3	2	4	1	1	4	15	3	4
TOTAL FILINGS	138	145	167	182	155	136	923	144	137
IA/ARR IN CUSTODY	42	23	25	40	41	36	207	36	31
ATTY RESTITUTION	482.64	300.74	100.37	83.66	246.63	245.82	\$ 1,459.86	362.55	816.82
LCL ORD FEES (Default/Warrant etc)	1183.07	1567.29	716.02	2217.93	1210.16	2475.53	\$ 9,370.00	925.88	3576.56
LCL CRT ENHANCEMENT	1763.54	1936.76	1545.53	2416.83	2159.23	2115.77	\$ 11,937.66	1524.51	2280.02
JCEF TO TOWN	237.67	217.00	157.79	219.70	262.50	186.41	\$ 1,281.07	225.02	310.82
CVMO ADDL EQP \$13	169.70	185.52	151.75	230.87	205.97	186.11	\$ 1,129.92	119.81	203.53
DPS ADDL EQP \$13	101.65	113.02	81.79	130.45	138.90	120.43	\$ 686.24	120.41	183.35
YAV CTY JAIL/ADD FEE	283.58	188.33	156.11	209.77	305.26	135.52	\$ 1,278.57	346.24	572.97
MVD/ADOT/ADD FEE	0.00	0.00	0.00	0.00	0.00	4.00	\$ 4.00	0.00	
ROC ADDL EQP FEE	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	0.00	
YAN TRIBAL POLICE	6.02	5.86	5.78	20.36	4.82	14.71	\$ 57.55	20.24	0.96
STATE TREAS.	15690.25	17178.37	13100.26	19320.63	16168.27	16397.78	\$ 97,855.56	14106.19	26603.77
TOWN TREAS.	10992.55	13049.34	9655.99	15993.20	13955.98	13062.32	\$ 76,709.38	11364.34	21763.42
TOTAL CHECK	29244.96	32874.20	24855.00	38541.81	33200.93	32223.05	\$ 190,939.95	27826.76	51918.84

					TOTAL FII				
MARCH 2016	APRIL 2016	MAY 2016	JUNE 2016	JANUARY THROUGH JUNE 2016	TOTAL FISCAL YR 2016	Inc/Dec FY 15 TO FY 16	TOTAL FY 2015 (Jul 14-June 15)	Inc/Dec FY 14 TO FY 15	TOTAL FY 14 (Jul 13-Jun 14)
20	31			97		-100%	277	-33%	415
7	6			31	60	20%	50	-61%	128
0	2			4	7	-30%	10	-29%	14
9	13			44	244	-17%	294	70%	173
36	52			176	532	-18%	651	-11%	730
70	81			333	874	-36%	1356	-26%	1844
3	2			9	20	-23%	26	37%	19
2	0			9	24	4%	23	-15%	27
111	135		0	527	1450	-29%	2056	-22%	2620
39	27			133	340	-12%	387	-5%	406
568.37	742.70			\$ 2,490.44	\$ 3,950.30	-31%	\$ 5,726.10	-60%	\$ 14,472.21
4328.99	1546.04			\$ 10,377.47	\$ 19,747.47	13%	\$ 17,526.40	-16%	\$ 20,907.22
2578.25	1639.69			\$ 8,022.47	\$ 19,960.13	-35%	\$ 30,743.43	-23%	\$ 39,890.16
389.44	294.49			\$ 1,219.77	\$ 2,500.84	-15%	\$ 2,935.79	-25%	\$ 3,890.47
217.66	103.25			\$ 644.25	\$ 1,774.17	-17%	\$ 2,137.42	-22%	\$ 2,742.93
158.24	162.63			\$ 624.63	\$ 1,310.87	-44%	\$ 2,354.35	-22%	\$ 3,024.91
338.63	332.42			\$ 1,590.26	\$ 2,868.83	-37%	\$ 4,554.94	-49%	\$ 8,947.98
2.18	4.28			\$ 6.46	\$ 10.46	31%	\$ 8.00	-80%	\$ 40.00
0.00	0.00			\$ -	\$ -	-100%	\$ 0.97	-44%	\$ 1.74
29.13	14.62			\$ 64.95	\$ 122.50	90%	\$ 64.50	-96%	\$ 1,470.69
32795.09	21150.34			\$ 94,655.39	\$ 192,510.95	-26%	\$ 261,650.80	-15%	\$ 307,572.30
21254.77	16952.94			\$ 71,335.47	\$ 148,044.85	-18%	\$ 180,021.82	-19%	\$ 221,122.78
57763.39	40654.66	0.00	0.00	\$ 178,163.65	\$ 369,103.60	-24%	\$ 484,472.02	-18%	\$ 588,703.96

**INGS AND COLLECTIONS-FIVE YEAR TREND**

Inc/Dec FY 13 TO FY 14	TOTAL FY 13 (Jul 12-Jun 13)	Inc/Dec FY 12 TO FY13	TOTAL FY 12 (Jul 11-Jun 12)	Inc/Dec FY 11 TO FY12	TOTAL FY 11 (Jul 10-Jun 11)	TOTAL FY 10 (Jul 09-Jun 10)	DESCRIPTION
2%	407	4%	393	-28%	545	472	MISDEMEANOR & CR TRAFFIC FTA
0%	128	41%	91	-11%	102	73	DUI
-13%	16	0%	16	45%	11	52	SERIOUS TRAFF
-23%	226	-49%	441	5%	421	502	CRIMINAL TRAFF
-6%	777	-17%	941	-13%	1079	1099	MISDEMEANORS SUBTOTAL
-15%	2164	5%	2057	13%	1822	791	CIVIL TRAFFIC
-37%	30	-21%	38	23%	31	24	HARASSMENT INJUNCTION
35%	20	-26%	27	-16%	32	32	ORDER OF PROTECTION
-12%	2991	-2%	3063	3%	2964	1946	TOTAL FILINGS
-20%	507	15%	442	0%	444	441	IA/ARR IN CUSTODY
-5%	\$ 15,188.68	12%	\$ 13,521.82	32%	\$ 10,237.25	\$ 12,736.35	ATTY RESTITUTION
-4%	\$ 21,773.48	16%	\$ 18,722.40	16%	\$ 16,140.89	\$ 11,228.71	LCL ORD FEES (Default/Warrant etc)
1%	\$ 39,413.33	-12%	\$ 44,584.65	28%	\$ 34,769.20	\$ 22,896.94	LCL CRT ENHANCEMENT
-3%	\$ 4,004.65	-12%	\$ 4,539.68	16%	\$ 3,910.25	\$ 3,109.40	JCEF TO TOWN
52%	\$ 1,804.36	60%	\$ 1,130.42	NA			CVMO ADDL EQP\$13
-24%	\$ 3,980.82	19%	\$ 3,352.33	NA			DPS ADDL EQP \$13
25%	\$ 7,130.78	8%	\$ 6,595.25	-5%	\$ 6,925.71	\$ 7,167.68	YAV. CTY JAIL FEES
-35%	\$ 62.01	15%	\$ 53.99	NA			MVD/ADOT/ADD FEE
34%	\$ 1.30	NA					ROC ADDL EQP FEE
1501%	\$ 91.84	-67%	\$ 278.10	3%	\$ 270.00	\$ 311.25	YAN TRIBAL POLICE
8%	\$ 284,289.84	-19%	\$ 349,348.21	18%	\$ 295,231.95	\$ 248,081.20	STATE TREAS.
4%	\$ 213,580.63	-27%	\$ 293,400.56	21%	\$ 241,591.94	\$ 190,774.09	TOWN TREAS.
6%	\$ 554,359.56	-21%	\$ 703,283.19	21%	\$ 582,699.05	\$ 472,340.56	TOTAL CHECK

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

## Page 1 Processing

Court ID: **1354**

County: **CAMP VERDE MUNICIPAL COURT**

Report Month/Year: **April 2016**

CRIMINAL TRAFFIC				
	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	43	7	113	163
Filed	6	2	13	21
Transferred In	0	0	0	0
<b>SUBTOTAL</b>	<b>49</b>	<b>9</b>	<b>126</b>	<b>184</b>
Transferred Out	0	0	0	0
Other Terminations	11	3	27	41
<b>TOTAL TERMINATIONS</b>	<b>11</b>	<b>3</b>	<b>27</b>	<b>41</b>
Statistical Correction	0	0	0	0
Pending End of Month	38	6	99	143

\*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**								
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
214	2	0	216	0	2	2	0	214

**\*\*READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: **0**      Criminal Traffic/FTA Jury Trials Held: **0**

CIVIL TRAFFIC									
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
195	81	0	276	0	10	71	81	0	195

Civil Traffic Hearings Held: **3**

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)				
Filed	20	Trans In	0	TOTAL
				20

**LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT**

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: April 2016

<b>MISDEMEANOR</b>									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	603	29	0	632	3	21	24	0	608
Failure to Appear (Non-Traffic)	6	0	0	6	0	0	0	0	6
<b>TOTAL</b>	<b>609</b>	<b>29</b>	<b>0</b>	<b>638</b>	<b>3</b>	<b>21</b>	<b>24</b>	<b>0</b>	<b>614</b>

<b>TRIALS HELD</b>			
Misdemeanor Court/FTA Trials Held:	1	Misdemeanor/FTA Jury Trials Held:	0

<b>FELONY</b>									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
	0	0	0	0	0	0	0	0	
Felony Preliminary Hearings Held:	0	Felony, Misdemeanor, Criminal Traffic Initial: Appearances:	27						

<b>LOCAL NON-CRIMINAL ORDINANCES</b>						
	Pending 1st of Month	Filed	SUB- TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	23	13	36	0	0	36
<b>TOTAL</b>	<b>23</b>	<b>13</b>	<b>36</b>	<b>0</b>	<b>0</b>	<b>36</b>

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

## Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: April 2016

<b>CIVIL COMPLAINTS</b>				
	Small Claims	Forcible Detainer/ Eviction Action	Other Civil	TOTAL
	(a)	(b)	(c)	(d)
Pending 1st of Month	0	0	0	0
Filed	0	0	0	0
Transferred in	0	0	0	0
<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transferred Out	0	0	0	0
Other Terminations	0	0	0	0
<b>TOTAL TERMINATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Statistical Correction	0	0	0	0
Pending End of Month	0	0	0	0

Small Claims Hearings Held/Defaults: 0                      Civil Court Trials Held: 0

Small Claims Hearings Held/Defaults Before Volunteer Hearing Officer: 0                      Civil Jury Trials Held: 0

<b>DOMESTIC VIOLENCE/HARASSMENT PETITIONS</b>
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	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	0	0	0 <i>no</i>	0 <i>no</i>
Harassment	2	0	2 <i>no</i>	2 <i>no</i>

<b>HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT</b>
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Order of Protection: 0    Injunction Against: 1

<b>SPECIAL PROCEEDINGS/ACTIVITIES</b>
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Peace Bond Complaints Filed: 0                      Fugitive Complaints Filed: 0

Juvenile Hearings Held: 0                              Search Warrants Issued: 1

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

Report Month/Year:

County: CAMP VERDE MUNICIPAL COURT

April 2016

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	137
Serious Violations	10
All Other Violations	591
<b>TRAFFIC TOTAL</b>	<b>738</b>

CRIMINAL WARRANTS OUTSTANDING

Felony	0
Misdemeanor	801
<b>CRIMINAL TOTAL</b>	<b>801</b>

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court  
Administrative Office of the Courts  
1501 W. Washington St., Suite 410  
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit  
(602) 542-9376

*Paul A. Schlegel*  
Signature of the Judge/Magistrate (or designee)

*Veronica Pineda*  
Name of Preparer

*May 2, 2016*  
Date of Preparation

Jail Incarceration Fee (9914) GL#2-003-10-34324	ZJF	\$261.26
2011 Add'l Assessmnt \$1 -JP Crts 12-116.04E GL#3-900-40-35196	ZOS2	\$71.16
<b>SUBTOTAL - YAVAPAI COUNTY REVENUE Remitted to City Finance</b>		<b>\$332.42</b>
2011 Officer Safety Equip - Sheriff	ZOS4	
2011 Officer Safety Equip - DPS	ZOS5	\$162.63
2011 Officer Safety Equip - MVD/ADOT	ZOS6	\$4.28
2011 Officer Safety Equip - Game & Fish	ZOS7	
2011 Officer Safety Equip - ROC	ZOS8	
2011 Officer Safety Equip - Border Patrol	ZOS9	
2011 Officer Safety Equip - Animal Control	ZOS10	
2011 Officer Safety Equip - Marshall 19-601-40-413000	ZOS11	\$103.25
2011 Officer Safety Equip - College PD	ZOS12	
2011 Officer Safety Equip - Fire Dept	ZOS13	
2011 Officer Safety Equip - Tribal	ZOS14	\$14.62
28-4139 - FR Suspended Plates (100% Base Fine to TRIBAL)	ZSLPT	
<b>SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance</b>		<b>\$284.78</b>
Court Appt Attorney Fee Local	ZAFEE	
Indigent Defense Fees - Rule6.7d, A.R.Cr.P.01-300-40-431000	ZATT,ZATTT & ZREIM	\$742.70
Confidential address- ARS 12-116.04	ZCAA2	\$1.75
Defensive Driving School Fee - 28-3396	ZDDS	\$900.00
Deferred Prosecution Fees	ZDEFP	\$480.00
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE	\$13,135.45
28-2533 - Out-of-State Plates (20% Base Fine to SPD)	ZHRFC	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF, ZOVER, ZOVF	
Public Defender Fee - 11-584 (\$25.00)	ZPUBZ	\$20.29
Local Costs/Fee Warrant Default Fees	ZLCL	\$1,546.04
Bonds Forfeited to General Fund	ZLOCL	
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC	\$37.35
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)	ZSLPC	\$89.36
Bank Fees -From Ckbk/prev mon bank statement	repair e number	
Bank Fee - Checks Ordered	repair e number	
<b>SUBTOTAL - CITY REVENUE Remitted to Finance 01-300-40-413000</b>		<b>\$16,052.94</b>
Court Enhancement Fee	ZCEH	\$1,639.69
<b>SUBTOTAL - COURT ENHANCEMENT REVENUE Remitted to City Finance 05-330-40-413300</b>		<b>\$1,639.69</b>
LOCAL Time Payment JCEF - 12-116	ZJCL	\$280.22
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZJCLF	\$4.27
<b>SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413100</b>		<b>\$294.49</b>
<b>Total Revenue</b>		<b>\$40,654.66</b>

## MONTHLY REVENUE REMITTANCE REPORT

### CAMP VERDE MUNICIPAL COURT - APRIL 2016

Account Description & Statute	AZTEC Code	Total Distribution
Confidential address- ARS 12-116.04	ZCAA1	33.25
CEF 10% of Base Fine - 16-954C	ZCEF	\$1,533.29
CJEF 47% of Base Fine - 12-116.01A	ZCJEF	\$7,206.63
Child Restraint - 28-907C	ZCPRF	\$3.39
Drug & Gang Enforcement - 13-811C	ZDECJ	\$567.63
DNA 3% of Base Fine - 12-116.01C	ZDNAS	\$878.50
DUI Abatement Fund - 28-1382D3 (\$250 Extreme DUI)	ZDUIA	
Domestic Violence Shelter Fund 12-116.06	ZDVSF	\$35.00
FARE Fee Special Collections (19%)	ZFAR1	\$1,631.53
FARE Delinquency Fee (\$35.00 Fee)	ZFAR2	\$836.57
FTGF 7% of Base Fine - 12-116.01B	ZFTGS	\$1,073.30
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF3, ZHRF1	\$556.39
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD	
STATE Time Payment JCEF - 12-116	ZJCS	\$538.98
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZJCSF	\$9.88
MSEF 13% of Base Fine - 12-116.02A	ZMSEF	\$1,993.33
2011 \$8 Assessment - State: \$4 to GITEM & \$4 to PSEF	ZOS1	\$569.58
Prison Construction & Operations Fund - 41-1651	ZPCOF	\$786.23
Probation Surcharge 2006 - 12-114.01 (\$10.00)	ZPRS6	\$32.48
Probation Surcharge 2009 - 12-114.01 (\$10.00)	ZPRS9	\$1,443.34
Probation Surcharge OLD - 12-114.01 (\$5.00)	ZPRSU	\$3.52
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZGFDU,ZPSEF	\$742.43
Registrar of Contractors	ZRCA	
State Highway Fund - 28-710A	ZSHWY	
Drug Lab Remediation Technical Registration Bd 13-3423 (D9)	ZTECH	
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD	\$539.21
State Highway Work Zone Fund - 28-710B	ZSHWZ	
victims rights enf assmnt fund (100%)	ZVREA	\$135.90
<b>SUBTOTAL - STATE REVENUE Remitted to City Finance</b>		<b>\$21,150.34</b>

MISCELLANEOUS PASS-THROUGH MONIES (Overpayments) REPORT		
Carried Forward from Previous Month		
Received During Current Month	ZOVR back to/for from Def	
Disbursed During Current Month	9517	
Balance at End of Current Month		0.00
RESTITUTION REPORT		
Carried Forward from Previous Month		
Escheated / stale dated		
Received During Current Month	5901 ZREST	\$400.27
Disbursed During Current Month	5003	(\$400.27)
Balance at End of Current Month		\$0.00
BOND REPORT		
Bonds Carried Forward from Previous Month		\$2,310.00
Bonds Received During Current Month	ZBND	\$13,090.45
Bonds Forfeited During Current Month	Pg 3 Total	(8,494.25)
Bonds Escheated 2011:		
Bond Voided		
Bonds Transferred	fee book	
Bonds Refunded During Current Month	5079	(\$1,356.20)
Bonds Balance at End of Current Month: open bonds		\$5,550.00
TOTAL PASS THROUGH MONIES		\$5,550.00

I, Hon. Paul Schlegel, Presiding Magistrate, Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

April-16

Paul A. Schlegel  
Signature

5-3-16  
Date