

AMENDED AGENDA
REGULAR SESSION

April 15, 2009

Addition of item in Consent Agenda:

Possible approval of funding for the Camp Verde Cavalry and the Camp Verde Missoula Children's Theater residency for \$1,375 each from the Community Donations Line item, as recommended by the Non-Profit Funding Committee and authorizing the Mayor to execute the Documents.

Addition of item 15a that was removed from the consent agenda

Possible approval of Resolution 2009-764, a resolution of the Mayor and Council of the Town of Camp Verde, Yavapai County, Arizona, strongly urging the Arizona Department of Transportation (ADOT) to place in their (5) year Plan; 1) the construction of an eight mile, four-lane highway from Interstate 17 along State Route 260 to the present terminus of the four-lane divided highway at Thousand Trails; and 2) to utilize the excess seven million dollars remaining in the SR 260 budget for said construction.

NEW ITEM

15b. Update to Council and request for formal action relative to requesting that ADOT make a public presentation in the near term with respect to the "Arizona Parkway Design Concept" that is being considered as an option to upgrade SR 260.

NEW ITEM

16. Discussion, consideration, and possible direction to staff relative to the Board of Adjustments and the possible appointment of alternate members to serve in the absence of appointed members.

Resolution 2009-765: the verbiage on the second page (d) has been deleted. New resolution has been attached.

AMENDED AGENDA



REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, APRIL 15, 2009
at 6:30 P.M.

If you are carrying a cell phone, pager, computer, two-way radio, or other sound device, we ask that you turn it off when you enter Council Chambers. Remove your hats for the Pledge of Allegiance. All Presentations are limited to **10 minutes**.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Special Session – April 1, 2009
 - 2) Executive Session – April 1, 2009 (taped)
 - 3) Regular Session – April 1, 2009
 - b) **Set Next Meeting, Date and Time:**
 - 1) April 22, 2009 at 6:30 p.m. – Council Hears Planning & Zoning - CANCELLED
 - 2) May 6, 2009 at 6:30 p.m. – Regular Session
 - 3) May 18, 2009 at 2:15 p.m. – Budget Work Session
 - 4) May 20, 2009 at 2:15 p.m. – Budget Work Session
 - 5) May 20, 2009 at 6:30 p.m. – Regular Session
 - 6) May 27, 2009 at 6:30 p.m. – Council Hears Planning & Zoning
 - c) Possible approval of proclamation declaring May 2009 as “Motorcycle Safety and Awareness Month”. (Staff Resource: Debbie Barber)
 - d) Possible authorization to for Mayor to sign letter rescinding the acquisition proposal between the Town and the US Forest Service for 223+ acres under the Town Site Act Purchase and Sale Agreement and to request a reimbursement of the remaining Collection Agreement deposit of approximately \$5,000. (Staff Resource: Michael Scannell)
 - E) Discussion, consideration, and possible direction to staff relative to re-appropriating CIP funds originally approved to replace the truck for the Street Inspector to the purchase of a used 2005 Kick Broom (street sweeper). There is \$32,000 budgeted in the CIP for the purchase of the Street Inspector’s truck. (Staff Resource: Ron Long)
 - F) Possible approval of Resolution 2009-765, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona establishing the Town of Camp Verde, Arizona Centennial Committee. (Staff Resource: Michael Scannell)
 - G) Possible approval of a revised FY 2009-10 Budget Calendar. (Staff Resource: Lisa Elliott)
 - H) Presentation of Certificate of Appreciation for her service on the Planning & Zoning Commission (Staff Resource: Mayor and Council)
 - I) POSSIBLE APPROVAL OF FUNDING FOR THE CAMP VERDE CAVALRY AND THE CAMP VERDE MISSOULA CHILDREN’S THEATER RESIDENCY FOR \$1,375 EACH FROM THE COMMUNITY DONATIONS LINE ITEM, AS RECOMMENDED BY THE NON-PROFIT FUNDING COMMITTEE AND AUTHORIZING THE MAYOR TO EXECUTE THE DOCUMENTS. THIS IS A BUDGETED ITEM. (Staff Resource: Debbie Barber)
5. **Call to the Public for Items not on the Agenda.**
6. **Council Informational Reports** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
7. **Presentation and discussion of the Camp Verde Chamber of Commerce report for the period covering November 2008 – March 2009.**
8. **Presentation and discussion of the Quarterly Reports from the following Commissions for the period covering January – March 2009:**
 - a) Trails & Pathways Commission
 - b) Board of Adjustments
 - c) Design Review Board
 - d) Library Advisory Commission
 - e) Planning & Zoning Commission
 - f) Parks & Recreation Commission
 - g) Housing Commission
9. **Discussion, consideration, and possible appointment to the Trails and Pathways Commission. The term expires September 2011.** (Staff Resource: Debbie Barber)

Councilor Garrison requested items 10 and 11 that were carried over from the 3-18-09 meeting:

10. Discussion, consideration, and possible direction to staff relative to amending Resolution 2007-745, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, superseding Resolution 2000-447 and establishing meeting policies and procedures for Council and all Town Commissions, to include an e-mail policy AND TO CORRECT OR AMEND INCONSISTENCIES IN THE RESOLUTION.
11. Discussion, consideration, and possible direction to staff to include detailed Point of Order and Call for the Question procedures in the modified version of Robert's Rules of Order that will be presented to Council for consideration at the earliest possible date. Discussion may include the method with which the Mayor handled the discussion and her Point of Order made during the January 21, 2009 meeting and the procedure for handling the "Call for the Question" during the April 1, 2009 meeting.

Councilor Garrison requested item 12 that was carried over from the 4-1-09 meeting:

12. Discussion, consideration, and possible direction to staff regarding fast-tracking the revisions of the Planning & Zoning Ordinance.
13. Discussion, consideration, and possible direction to staff relative to monies in the amount of \$8,791.72 that were raised from the Main Street Stampede during 2004, 2005, and 2006 for the benefit of the Main Street Merchants. (Staff Resource: Lynda Moore)
14. Discussion, consideration, and possible authorization for the Town Manager to complete an agreement with Heinfeld, Meech & Co., P.C. for the purpose of performing a cost allocation plan and user fee study for the Town of Camp Verde and establishing a budget appropriation in the amount of \$13,900 for completion of the study. This is an unbudgeted item in the General Fund. (Staff Resource: Michael Scannell)

Mayor Gioia requested item #15, 15.a and 15.b:

15. Discussion, consideration, and possible development of a statement that addresses Council's views to present at a community forum hosted by the Camp Verde Unified School District on April 22, 2009 at 7:00 p.m. in the Multi-Use Complex Theater located at 280 W. Camp Lincoln Road. The statement may include, but not be limited to teaching and learning, communications and relationships, and use of resources.

ITEM 15.a WAS MOVED FROM THE CONSENT AGENDA

- 15.a Possible approval of Resolution 2009-764, a resolution of the Mayor and Council of the Town of Camp Verde, Yavapai County, Arizona, strongly urging the Arizona Department of Transportation (ADOT) to place in their five (5)-year Plan: 1) the construction of an eight mile, four-lane highway from Interstate 17 along State Route 260 to the present terminus of the four-lane divided highway at Thousand Trails; and 2) to utilize the excess seven million dollars remaining in the SR 260 budget for said construction. (Staff Resource: Mayor Gioia)
- 15.b UPDATE TO COUNCIL AND REQUEST FOR FORMAL ACTION RELATIVE TO REQUESTING THAT ADOT MAKE A PUBLIC PRESENTATION IN THE NEAR TERM WITH RESPECT TO THE "ARIZONA PARKWAY DESIGN CONCEPT" THAT IS BEING CONSIDERED AS AN OPTION TO UPGRADE SR 260.

COUNCILOR GARRISON REQUESTED ITEM #16

16. DISCUSSION, CONSIDERATION, AND POSSIBLE DIRECTION TO STAFF RELATIVE TO THE BOARD OF ADJUSTMENTS AND THE POSSIBLE APPOINTMENT OF ALTERNATE MEMBERS TO SERVE IN THE ABSENCE OF APPOINTED MEMBERS.
17. Call to the Public for Items not on the Agenda.

There will be no Public Input on the following items:

18. Advanced Approvals of Town Expenditures
 - a) There are no advanced approvals.
19. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
20. **Adjournment**

Posted by:



Date/Time:

4-14-09

1:28 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.



**TOWN OF CAMP VERDE
AGENDA ACTION FORM**

Meeting Type: **Meeting Date:** **Type of Presentation:**

Reference Document:

Agenda Title: (Be Exact):

Discussion, consideration and approval of/denial of the Application for Funding for the Camp Verde Cavalry and the Camp Verde Children's Theatre in the amount of \$1,375 each.

Purpose and Background Information:

The Committee met and reviewed applications from the Camp Verde Cavalry and Camp Verde Children's Theater on April 10, 2009 and unanimously agreed to fund each organization for an amount of \$1,375. The balance in the Donation line item is \$2,750.

Staff Recommendation(s): (Suggested Motion)

Approve the applications for Camp Verde Cavalry and the Camp Verde Children's Theatre in the amount of \$1,375 for each organization.

Comments:

None

Fund: **Line Item:** **Attorney Reviewed** Yes No N/A

Comments from Attorney:

NA

Submitting Department: **Contact Person:**



PHONE CAMP VERDE 567-3514

CAMP VERDE CAVALRY

BOX 161, CAMP VERDE, ARIZONA

Addendum to Section 2 Paragraph 2

More specifically, the proceeds of donations of money by the Town of Camp Verde to the Camp Verde Cavalry will be used to place cairns along the Camp Verde to Payson Mail trail as well as steel horseman markers to designate the trail. Additionally, gravel material is needed to complete the trailhead. Funds will be used to purchase this material and have it delivered to the site. Furthermore, monies will be used to replace or repair vandalized and stolen trail markers and cairns.

**Minutes
Ad-Hoc Committee
Non-Profit Funding
TOWN OF CAMP VERDE
Parks & Recreation Conference Room
395 S. Main Street
Friday, April 10, 2008
at 9:00 A.M.**

1. **Call to Order**

Town Clerk, Deborah Barber called the meeting to order at 9:00 a.m.

2. **Roll Call**

Town Clerk, Deborah Barber, Committee Members Robin Whatley, Howard Parrish, and Mark Ware, and Council Member Norma Garrison were present.

Also Present

Recording Secretary Virginia Jones was present

3. **Approval of Minutes**

On a motion by Whatley, seconded by Mark Ware, the minutes were approved as presented.

4. **Set Next Meeting Date and Time**

Members will be notified of the next meeting date and time. Staff is currently accepting applications for future budgeting until May 1, 2009.

5. **Discussion, consideration, and possible recommendation to the Camp Verde Town Council regarding the following application(s) for funding during fiscal year 2008.09.**

- a. **Camp Verde Cavalry** (Requesting \$2,500).
- b. **Verde Valley Veterans Van, LLC** (Requesting \$2,500; this is a budgeted item).
- c. **CAMP VERDE CHILDREN'S THEATRE** (Requesting \$1,750)

Debbie Barber explained to the Committee that the Verde Valley Veterans Van, LLC (item b) was an item that had already been approved by Council and included in the current budget, therefore; the Committee did not have to make any recommendations.

Debbie advised the Committee that currently there is \$2,750 available in the donation line item. The Committee discussed the application from the Camp Verde Cavalry and after questions answered by Howard Parrish, the committee requested the Calvary submit a letter stating that the organization uses the funds to complete and improve the Mail Trail. Howard Parrish stated he would have a letter to the Clerk's Office by Monday.

Committee member Whatley stated she felt both items, Cavalry and the Camp Verde Children's Theatre needed to be discussed as one. She suggested the Committee award the funds to the Camp Verde Children's Theatre to cover their deficit. The Committee noted that Fort Verde is a historical landmark and the Calvary helps keep the history of the Fort alive.

On a motion by Ware seconded by Whatley, the Committee agreed to award the Camp Verde Cavalry and the Camp Verde Children's Theatre \$1,375 each.

Whatley agreed she would present it to Council on April 15, 2009. Ware stated the American Legion, Post 93 would do everything possible to help the Cavalry promote the event.

6. **Adjournment**

The meeting adjourned at 9:55 a.m.

Virginia Jones, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Committee during the Special Session of the Ad-Hoc Committee for Non-Profit Funding of Camp Verde, Arizona, held on the 10th day of April 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____ 2008.

Debbie Barber, Town Clerk and Staff Liaison

DRAFT

Date stamp

Application for Funding

Fiscal Year: 2009

Applicant Name: Camp Verde Children's Theatre Primary Contact: Helen Freeman

in conjunction with Performing Arts Studios
Address: 366 E. Silver Bugle Dr. City: Camp Verde State: AZ Zip: 86322

Telephone #: (928) 567-9220 Fax #: ()

Email Address: freemans@kachinga.net Date Organization Founded: March 2008

Other Non-Profit Other (organization/individual): _____

501(c)3 & Governmental Agencies, please include the following information:

Federal ID #: 20-0623922 State ID #: _____

Project/Program Title: Missoula Children's Theatre residency
June 8-13, 2009

Amount Requested: \$ 1750.00

501(c)3 & Governmental Agencies, please include the following information:

- Most recent financial statement showing income, expenses and funding sources.
- Proof of non-profit status.
- Program budget (include the percentage of budget that will be used for Administrative costs)

You may also attach:

- Organization brochures
- Photos/charts
- Letters of support

Note: All Organizations must attach a program budget to the application.

Section 1-- About the Organization

1. Please describe the organization's purpose. This may include mission statement or philosophy.

The Performing Arts Studios purpose is to enrich lives in the Verde Valley through access to the performing arts. Its mission is to establish and cultivate a community-based performing arts program focusing on music, dance, and dramatic presentation. The Camp Verde Children's Theatre was established to promote the participation of the community's children in theater arts in cooperation with Missoula Children's Theatre. We believe that through the arts children have the opportunity to develop their talents and learn self-confidence and the art of cooperation.

2. Describe your organization's experience, capacity, and qualifications to successfully complete the project, program, or event.

For the past 20 years Missoula Children's Theatre has been bringing their week long musical production residency to Camp Verde. This residency was first coordinated by the Verde Valley Concert Association and more recently by the Camp Verde Children's Theatre as sponsors. We organize volunteers to help with the residency by organizing auditions, making arrangements for the theater and rehearsal space, arrange for housing for the tour directors/actors, providing publicity, and taking care of ticket sales. Each year we have had a successful production involving up to 90 local children who present two performances at the end of the week which are well received by an audience of parents and community members.

3. For the purposes of this grant, please list all other sources of funding or support for this project.

Besides the grant given by the Town, funding for the residency is supported by ticket sales for the two performances and sometimes donations from the community. In the past, the Town has provided matching funds equal to the amount of the ticket sales.

Section 2. Description and Benefit

1. Describe your project, program, or event in detail and demonstrate how it meets a need that is not currently met.

Each summer a team of two tour directors/actors from Missoula Children's Theatre in Missoula Montana come to Camp Verde to conduct a residency. They provide all the equipment, costumes, scripts, and sets to produce an hour long musical production based on a familiar story or fairy tale. On the first day of the residence children ranging in age from Kindergarten through 12th Grade arrive for auditions conducted by the tour directors/actors. Cast members, usually around 65, are chosen and rehearsals begin that afternoon. The cast rehearses all week and prepares for two performances at the end of the week. In addition, three workshops are also given by the tour directors/actors in various aspects of acting and theater arts. The workshops are open to any school age children, even if they are not in the cast. The local sponsors supervise the cast members and arrange for an accompanist and organize the ticket sales. Through participation in this production, local children are given an opportunity to learn

professional theater arts skills as well as the responsibilities associated with helping produce the musical through ticket sales. These opportunities are not usually available for children in this rural community.

2. Describe how the Town's contributions will be used.

The Town's contribution will be used to help pay the cost of the residency which will be \$3,100 for this year's production of "Cinderella."

3. Define the benefit, the number of persons expected to benefit, and identify project's target population.

The project's target population includes local school age children, their families, and community members. Auditions bring about 90 children; as many are cast as possible. Those not cast are welcome to participate in workshops. Performances draw about 200-250 community members for each performance. Through this residency, students have an opportunity to perform in a professional quality musical production. Community members have an opportunity to see an excellent theatrical production, something that is not common in our town.

Section 3 -- Tracking and Evaluation

1. Describe how you will evaluate and measure your program's success.

Success of the program will be evaluated by the number of children who choose to participate in the program and the response from the community shown by ticket sales and attendance at the performances.

2. If you have recently (within the past two years) participated in and/or completed a similar project, please provide statistics that demonstrate its success.

Last year's production of "Snow White" drew a group of 90 children to auditions, with 65 being chosen to participate in the cast. Three workshops were held with between 10 and 15 children attending each one. Attendance at each performance was around 250 for each show. All the cast members enjoyed their experience as did the audience for each performance.

Camp Verde Children's Theatre
Missoula Children's Theatre production of "Snow White"
June 9-14, 2008

Receipts:

Ticket Sales	\$ 2,159.25
Total deposits	<u>\$ 2,159.25</u>

Expenditures:

Missoula Children's Theatre Residency Balance Due	\$ 2,400.00
Verde Valley Concert Association -Residency Deposit	500.00
Piano accompanist fee	200.00
Tour directors' housing	250.00
Prizes for ticket sales	100.00
Paper/copies	70.00
Expenditures	<u>\$ 3,520.00</u>

All workers with the Camp Verde Children's Theatre sponsored Missoula Children's Theatre productions are volunteers. There are no overhead costs except for the monthly banking fee of \$9.00, for a total of \$108.00 per year.

NOTE: The cost of the residency itself is currently \$2900. The amount spent on housing varies, depending on what we can find. There are two tour actors/directors and they require separate rooms. The cost is more if we have to put them in a motel. We usually like to give the Camp Verde Unified School District between \$200 -\$250 for use of the theater but did not do that this year because we did not break even. They do not usually require this of us and we consider them a co-sponsor the the production. We did not apply for a grant from the Town of Camp Verde for this year's production. Funds to meet our financial obligations were taken from our checking account balance.



Activity summary

Beginning balance on 2/28	\$6,678.84
Deposits/Credits	0.00
Withdrawals/Debits	- 9.00
Ending balance on 3/26	\$6,669.84
Average ledger balance this period	\$6,678.84

HELEN FREEMAN

DBA CAMP VERDE CHILDRENS THEATRE

Arizona account terms and conditions apply

For Direct Deposit and Automatic Payments use

Routing Number (RTN): 122105278

For Wire Transfers use

Routing Number (RTN): 121000248

Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed at the top of your statement or visit your Wells Fargo branch.

Transaction history

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending dail balanc
3/26		Monthly Check Return/Image Stmt Fee		2.00	
3/26		Monthly Service Fee		7.00	6,669.8
Ending balance on 3/26					6,669.8
Totals			\$0.00	\$9.00	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

As part of your newly redesigned statement, you'll also notice a change to the Check Image portion of your statement. Check Images will now be listed five per page with the front and back of each check shown. The fee for Check Images will not change. If you have any questions, please stop by your nearest Wells Fargo banking location or call the number listed on your statement.



IMPORTANT ACCOUNT INFORMATION

Revised Agreement For Online Banking

We've updated our Online Access Agreement. To see what has changed, please visit wellsfargo.com/onlineupdates

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the Town of Camp Verde must be expended as I have represented in this application and according to any requirements set by the Town Council and according to the Program guidelines. I agree that if funds are not expended accordingly, in the opinion of the Town of Camp Verde, said funds will be returned to the Town of Camp Verde within ten (10) days from the date the Town of Camp Verde demands such.

Helen Freeman
Authorized Signature for the Applicant

April 3, 2009
Date

Name Printed or Typed: Helen Freeman

Title: Coordinator

Electronic and facsimile submissions will not be considered.

Return this application to:
Town Clerk (Program Contact)
Town of Camp Verde
473 S. Main, Ste. 102
Camp Verde, AZ 86322
(928) 567-6631 ext. 107

For Town of Camp Verde Use Only

Date Application Received: _____ Proof of Non-Profit Status Attached? Yes No
Eligible for Funding? Yes No If "No", attach letter to applicant.
Committee Meeting Date: _____ Committee Members: _____
Committee Recommendation: _____

Council Meeting Date: _____ Council Decision: _____

Signature _____ Date _____ Title _____

Answer the following questions (attach additional sheets of paper if needed):
Section 1 - About the Organization

1. Please describe the organization's purpose. This may include mission statement or philosophy.
2. Describe your organization's experience, capacity, and qualifications to successfully complete the project, program or event.
3. For the purposes of this grant, please list all other sources of funding or support for this project.

Section 2 – Description and Benefit

1. Describe your project, program, or event in detail and demonstrate how it meets a need that is not currently met.
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2. Describe how the Town's contributions will be used.

3. Define the benefit, the number of persons expected to benefit, and identify project's target population.

Section 3 – Tracking and Evaluation

1. Describe how you will evaluate and measure your program's success.

2. If you have recently (within the past 2 years) participated in and/or completed a similar project, please provide statistics that demonstrate its success.

03-26-09P01:09 RCVD
Date stamp

Application for Funding

Fiscal Year: _____

Applicant Name: CAMP VERDE CAVALRY Primary Contact: HOWARD PARRISH OR JOE BUTNER

Address: P.O. Box 161 City: CAMP VERDE State: AZ Zip: 86322

Telephone #: (928) 567-3514 Fax #: () _____

Email Address: _____ Date Organization Founded: 1958

Other Non-Profit Other (organization/individual): _____

501(c)3 & Governmental Agencies, please include the following information:

Federal ID #: 300388605 State ID #: 0058654-1

Project/Program Title: White Mountain Sheriff's Posse Pony Express Dinner

Amount Requested: \$ 2500.—

501(c)3 & Governmental Agencies, please include the following information:

- Most recent financial statement showing income, expenses and funding sources.
- Proof of non-profit status.
- Program budget (include the percentage of budget that will be used for Administrative costs)

You may also attach:

- Organization brochures
- Photos/charts
- Letters of support

Note: All Organizations must attach a program budget to the application.

Answer the following questions (attach additional sheets of paper if needed):
Section 1 - About the Organization

1. Please describe the organization's purpose. This may include mission statement or philosophy.
 The purpose of the Camp Verde Cavalry is as follows:
 1.) To promote horsemanship;
 2.) To promote historical pride in the U.S. Cavalry as it existed during the last half of the nineteenth century in Arizona Territory;
 3.) To advertise and promote the Verde Valley through attendance of this organization at parades, special events and activities where such attendance would be in keeping with the purposes for which this corporation was formed.

2. Describe your organization's experience, capacity, and qualifications to successfully complete the project, program or event. We worked with the White Mountain Sheriff's Possee last year and this year to bring their pony express to Camp Verde. The pony express uses part of the recently dedicated historic Mail trail and is an event which is in keeping with the type of historical events that promote Camp Verde for tourism and economic development as an historic destination where Territorial Arizona is still alive. This event is also in keeping with the purpose of the Camp Verde Cavalry, which will escort the pony express riders as they enter our town. The Camp Verde Cavalry promoted and sponsored this event last year and has promoted and sponsored trail rides and similar events in the past.

3. For the purposes of this grant, please list all other sources of funding or support for this project.
 The Camp Verde Cavalry and the White Mountain Sheriff's Possee are selling tickets for this event and will assist in funding this project as is necessary.

Section 2 - Description and Benefit

1. Describe your project, program, or event in detail and demonstrate how it meets a need that is not currently met. At this time of year there is not an event that is of an historic rural, western nature that promotes the town of Camp Verde as a tourist destination where Territorial Arizona is still alive. This is an event that can promote economic development in Camp Verde similar to Fort Verde Days and further establish Camp Verde as the Heart of Territorial Arizona.

2. Describe how the Town's contributions will be used.

The money from the Town will be used to help purchase the food and beverages for the dinner to honor the pony express riders and appreciative town residents, dignitaries and any persons interested in honoring and celebrating the pony express, Camp Verde to Payson Historic Mail Trail and the historic roots of Camp Verde.

3. Define the benefit, the number of persons expected to benefit, and identify project's target population.

This project is of an historic nature and will benefit the entire Town of Camp Verde and its population in terms of promoting tourism and economic development as well as drawing attention to Camp Verde and further establishing its reputation as the heart of Territorial Arizona.

Section 3 - Tracking and Evaluation

1. Describe how you will evaluate and measure your program's success.

We will evaluate the success of the program by the number of people that attend the dinner, ride with the White Mountain ~~Mountain~~ Sheriff's posse and the amount of publicity that this event generates for the Town of Camp Verde.

2. If you have recently (within the past 2 years) participated in and/or completed a similar project, please provide statistics that demonstrate its success.

Last year approximately 100 people attended the dinner and numerous newspaper articles and pictures were published about this event. We did not have much time to promote the event last year. We are doing more to promote it this year. ~~We did not.~~

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the Town of Camp Verde must be expended as I have represented in this application and according to any requirements set by the Town Council and according to the Program guidelines. I agree that if funds are not expended accordingly, in the opinion of the Town of Camp Verde, said funds will be returned to the Town of Camp Verde within ten (10) days from the date the Town of Camp Verde demands such.

J.C. Butner
Authorized Signature for the Applicant
JOSEPH C. BUTNER Col./Pres.

March 26, 2009
Date

Name Printed or Typed: JOSEPH C. BUTNER Title: Colonel/PRESIDENT
Col./Pres. Camp Verde Cavalry CAMP VERDE CAVALRY

Electronic and facsimile submissions will not be considered.

Return this application to:
Town Clerk (Program Contact)
Town of Camp Verde
473 S. Main, Ste. 102
Camp Verde, AZ 86322
(928) 567-6631 ext. 107

For Town of Camp Verde Use Only

Date Application Received: 3-26-09 Proof of Non-Profit Status Attached? Yes No

Eligible for Funding? Yes No If "No", attach letter to applicant.

Committee Meeting Date: 4-10-09 Committee Members: _____

Committee Recommendation: _____

Council Meeting Date: _____ Council Decision: _____

Signature

Date

Title

100 Montezuma Castle Highway
P.O. Box 375
Camp Verde, AZ 86322

(928) 567-6969
(800) 954-6969

ON-SITE COOKIN'



**HAVE BBQ
WILL TRAVEL**

MAY WE OFFER THE FOLLOWING MENUS?

Organization Doney Express Date MAY 2

TO ENSURE YOUR DATE, A BOOKING DEPOSIT IS REQUIRED!

- | | | |
|----------------------------|--------------------------|---------------------------|
| <u>BBQ PORK DINNER</u> | <u>ASSORTED SODA POP</u> | _____ |
| <u>GRILLED BREAST</u> | <u>BOTTLE WATER</u> | _____ |
| <u>COWBOY BEANS</u> | <u>ICE TEA</u> | _____ |
| <u>TOSSED GARDEN SALAD</u> | _____ | _____ |
| <u>CORN BREAD</u> | <u>KEG COORS LITE</u> | _____ |
| <u>CARROT CAKE</u> | <u>1/4 KEG BLUE MOON</u> | <u>BEER ADD ON 255.00</u> |

CHECK # 1222

Cost Per Plate 16.50
 # Guests Guaranteed 105
 Food Total 1732.50
 Beverage Bar 455.00
 Sub Total 2187.50
 + ___% Sales Tax INC
 Entertainment Ø
 Service, Rental, Travel 100.00
 Gratuity 200.00
TOTAL COST 2487.50

Price quote subject to change if not booked within 14 days of quote. Price per plate could increase if the number of meals quoted decreases. Final count needed 72 hours in advance.

1/3 Down at Booking _____
 1/3 Paid 7 Days Prior _____
 Final Payment at Departure 2487.50

Signed _____ Date _____

**The Round-Up Gang Will Work Very Hard
to Provide You and Your Guests with the Best Service Possible.**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

JUN 01 2007

CAMP VERDE CAVALRY
BOX 161
CAMP VERDE, AZ 86322

Employer Identification Number:
30-0388605
DLN:
507095038
Contact Person:
JOHN JENNEWEIN ID# 31307
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(a)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
September 21, 1964
Contribution Deductibility:
Yes

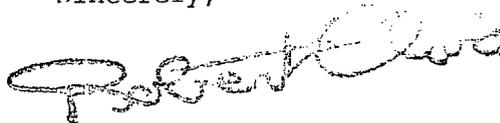
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)

Letter 947 (DO/CG)

CAMP VERDE CAVALRY
FINANCIAL STATEMENT
AS of March 27, 2009

Assets	
Cash in Bank	\$568.64
Total Assets	<u>568.64</u>
Total Liabilities	-0-
Net Worth	<u>568.64</u>

10. **PowerPoint presentation by Al Roddan, followed by discussion and possible direction to staff, regarding "Site finished homes made from factory built modules" to be considered under the R1L Zoning. (Staff Resource: Nancy Buckel)**
There was no action taken.

Buckel explained that since Mr. and Mrs. Roddan had come to the community they have been involved in working hard in trying to come up with some type of affordable housing. Buckel said that one of the problems is the limitation of available property in Camp Verde with the zoning that would allow factory built modular homes, and that over the years this type of product has evolved into quality homes. Buckel said that language defining site-built homes had been inadvertently omitted from the Town Code, and it is now necessary to adopt an amendment to reinstate that language. Buckel suggested that the amendment could include a provision to allow the subject type of product. To acquaint the Council with the homes made from factory built modules, Buckel explained that Paul Holguin, his work associate, would be giving the presentation in the absence of Al Roddan.

Paul Holguin gave a Power Point presentation on the process of manufacturing factory built modules that consists of 60% of the home built in the factory and 40% on site, with the finished product meeting IRC 2006 Standards. The presentation illustrated the delivery and placement of the factory-built modules on the concrete foundation and the final finishing process on site. The presentation was followed by a Council question-and-answer session with Mr. Holguin, including the comparison of costs between the subject process and site-built homes, with interest expressed in seeing pictures of more-affordable finished homes, as well as arranging a tour of the factory to view the different phases in the manufacturing process.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Dave Freeman spoke from several perspectives, having been a contractor for many years and familiar with stick-built homes, and currently a member of both the Housing Commission and the Planning & Zoning Commission. He said he had observed the Roddan home throughout the installation and some remodeling and was impressed with the high quality. Mr. Freeman strongly believes that both the Housing Commission and the P&Z Commission are in support of the subject type of construction and it would lend itself to affordable housing.

Lisa Mina said she was familiar with the type of construction where just the pre-built walls are shipped in and installed, and suggested that those other types of companies also be researched.

After further discussion the members indicated that they would be interested in staff finding out what other communities are doing, and getting more information to consider for possible later action, when staff has time after the current budget pressures. There was also some interest expressed in taking a tour of the Chandler plant where the modules are built.

It was agreed to address the following Item 10a in advance of Item 10.

- * 10a. **DISCUSSION, CONSIDERATION AND POSSIBLE APPROVAL OF A \$2,500 DONATION TO THE CAMP VERDE CAVALRY TO ASSIST IN HOSTING A DINNER FOR THE WHITE MOUNTAIN SHERIFF'S POSSE PONY EXPRESS DINNER TO BE HELD ON MAY 2, 2008. (This is an unbudgeted item).**

On a motion by Hauser, seconded by Garrison, the Council unanimously approved the \$2,500 donation to the Camp Verde Cavalry to assist in hosting a dinner for the White Mountain Sheriff's Posse Pony Express dinner to be held on May 2, 2008.

Joe Butner, Colonel of the Camp Verde Cavalry, explained that the request for the donation of the \$2,500 was to help the Cavalry host the subject dinner. The White Mountain Sheriff's Posse are conducting their annual Pony Express ride down from the Show Low area, coming to Camp

Verde, arriving on May 2nd. There will be between 15 and 30 riders, with a total of approximately 50 people participating. The dinner, if successful, could encourage them to continue the ride on an annual basis and it would be a spectacular event each year for the Town, providing a tourism draw and a financial benefit for the Town as well. Butner outlined the plans and estimated cost; he added that it is hoped that the sale of tickets will also help to finance the Cavalry's activities in Arizona and other states throughout the year that help to publicize the Town of Camp Verde.

The Council discussed with Butner and Howard Parrish the planned details of the event that include the actual delivery of the mail, using a portion of the Mail Trail into Town. During the discussion it was pointed out that the Council has a cap of \$500 in the Guidelines for an award to a non-profit organization; however, Town Manager Scannell expressed his belief that the Council could waive that requirement, that it is an investment that would have a yield in light of the publicity, and that it would be fitting and proper to waive the requirement at least this one time.

PUBLIC INPUT

(Comments from the following individual are summarized.)

Irene Peoble suggested that the Chamber of Commerce might contribute to the subject event.

There was no further public input.

A recess was called at 7:47 p.m.; the meeting was called back to order at 7:52 p.m.

11. Call to the Public for Items not on the Agenda.

There was no public input.

12. Advanced Approvals of Town Expenditures

a) There are no advanced approvals.

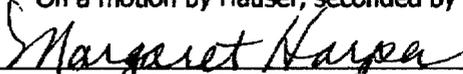
There were no advanced approvals.

13. Manager/Staff Report

There was no Manager/staff report.

14. Adjournment

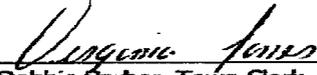
On a motion by Hauser, seconded by Garrison, the meeting was adjourned at 8:41 p.m.


Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 23rd day of April 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 9th day of May, 2008.


Debbie Barber, Town Clerk

Virginia Jones, Deputy Clerk

Non-Profit Funding Program Report Form

Date stamp
5-28-08

Fiscal Year: _____

05-28-08A11:17 RCVD

Recipients who have received funds must complete and submit this report to the Town Clerk by the dates indicated in the Agreement.

Organization: CAMP VERDE CAVALRY Submitted by: JOE BUTNER

Telephone #: (928) 567-6771 Email Address: _____ Date: _____

Project/Program Title: White Mountain Sheriff's Posse Pony Express

Cash, Amount: \$ 2500.- Facilities/Equipment Describe: Banquet Bar B Q

Check one: 1st Report 2nd Report Final Report

Funds expended since start of project: \$ 2487.50 Funds expended in this reporting period: \$ 2487.50

Funds remaining: \$ 12.50 (Funds not used before June 30 must be returned to the Town of Camp Verde)

Number of Camp Verde residents served this reporting period: all Total to date: _____

Please explain how funds were expended and/or how the in-kind donation was used and activities that have occurred during this reporting period, or if this is the last report, for the entire grant cycle:

A BANQUET BAR-B-Q COMMEMORATING THE ARRIVAL OF THE White Mountain Sheriff's Posse Pony Express was held after the parade. In the parade the Camp Verde Cavalry accompanied the posse into Camp Verde. An outstanding celebration was held which was attended by numerous citizens and dignitaries of Camp Verde.

By signing below, I acknowledge that the information contained herein and attached to this report is true and correct to the best of my knowledge.

Authorized Signature for the Applicant

Date

Name Printed or Typed: JOSEPH C. BUTNER

Title: Col. Camp Verde Cavalry

5-13-08

PRINTING TICKETS \$ 3,190
2487.50

\$ 2519.50 TOTAL FOR WHITE MT. EXPRESS MAIL

**TOWN OF CAMP VERDE
COUNCIL AGENDA ITEM REPORT**

Meeting Date: April 15, 2009

Meeting Type: Regular

Type of Presentation: Verbal

Agenda Item: Parkway Design Concept Presentation for SR 260

AGENDA TITLE: Update to Council and request for formal action with respect to requesting that ADOT make a public presentation in the near term with respect to the 'Arizona Parkway Design Concept' that is being considered as an option to upgrade SR 260. (Council Resource: Mayor Tony Gioia)

PURPOSE AND BACKGROUND INFORMATION:

Background of Proposed Project

On March 25, 2009 the Town Manager attended the Arizona Department of Transportation's Arizona Parkway Concept Presentation in the Prescott District Office. This concept mirrors US-60/Grand Ave Corridor Case Study, a type of roadway which makes use of indirect left turns and are used extensively in four states including Michigan and Florida.

This concept is being considered for the upgrade to SR 260. Subsequently, to the initial presentation the Managers for the Town of Camp Verde and Clarkdale, and the City of Cottonwood discussed the merits of the design proposal. As a result of this discussion, the Mayors, Town Managers and staff members representing the municipalities referenced above attended an April 9, 2009 presentation with respect to a Parkway Concept which addresses left turn access. In addition, the Parkway Concept appears to address traffic mobility.

RECOMMENDATION(S): Council is encouraged to attend the Parkway Concept Presentation at a date to be determined.

Finance Director Review

Budgeted/Amount Yes No N/A X

Fund:

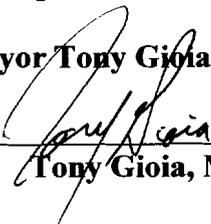
Line Item:

Comments:

Attorney Review Yes No N/A X

Submitting Department: Council

Contact Mayor Tony Gioia

Signature  _____
Tony Gioia, Mayor

TOWN OF CAMP VERDE



Resolution 2009-765

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, ESTABLISHING THE TOWN OF CAMP VERDE, ARIZONA CENTENNIAL COMMITTEE

WHEREAS, the Common Council is authorized under the general powers found in The Town of Camp Verde Town Code, Article 4-5 to establish advisory committees; and

WHEREAS, a need exists to prepare for the celebration of Arizona's Centennial throughout the Town of Camp Verde and for the development of one or more legacy projects to bring attention to the rich history of the Town during the Centennial celebration; and

WHEREAS, the Town has a unique opportunity to encourage the development of legacy projects and other Centennial events by local governments, community organizations and individuals throughout the Town.

**NOW, THEREFORE, THE MAYOR AND COMMON COUNCIL OF THE TOWN OF
CAMP VERDE RESOLVE THAT:**

- (1) The Town of Camp Verde, through its Town Manager, and working in conjunction with the Camp Verde Historical Society, shall convene the Arizona Centennial Committee ("Committee") of the Town of Camp Verde; and
- (2) The mission of the Committee shall be:
 - (a) Identifying one or more legacy projects that will bring attention to all parts of Town of Camp Verde, with such project or projects to be approved by the Common Council of the Town of Camp Verde.
 - (b) Assisting with the development of approved projects.
 - (c) Providing to the Arizona Centennial Commission information, as may be deemed appropriate regarding Centennial celebration activities in the Town of Camp Verde.

Resolution 2009-765

- (3) The Committee shall meet on a regular basis in order to identify one or more legacy projects for the Town and shall continue to meet in order to assist in the development of the projects.
- (4) Upon initial determination of members by the Town Manager, additional Membership shall be appointed by the committee. Emphasis shall be given to ensuring individuals have a genuine interest in the history of their community or of the Town as a whole. Members shall serve for the duration of the Committee, with any vacancies on the Committee to be filled by appointment by the Committee.
- (5) The Committee may establish policies and procedures for positions of Committee Chair, Vice-Chair, and Secretary.
- (6) The duration of the Committee shall be from the date of its establishment by the Town Manager to no later than February 14, 2013, except that the Town Manager shall have the authority to suspend or dissolve the Committee if it deems such action to be appropriate.

PASSED AND APPROVED by the Mayor and Common Council of the Town of Camp Verde, Arizona, this _____ day of _____, 2009.

Tony Gioia, Mayor

Date

ATTEST:

Deborah Barber, Town Clerk

APPROVED AS TO FORM:

Bill Sims, Town Attorney

AGENDA



**REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, APRIL 15, 2009
at 6:30 P.M.**

If you are carrying a cell phone, pager, computer, two-way radio, or other sound device, we ask that you turn it off when you enter Council Chambers. Remove your hats for the Pledge of Allegiance. All Presentations are limited to 10 minutes.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Special Session – April 1, 2009
 - 2) Executive Session – April 1, 2009 (taped)
 - 3) Regular Session – April 1, 2009
 - b) **Set Next Meeting, Date and Time:**
 - 1) April 22, 2009 at 6:30 p.m. – Council Hears Planning & Zoning - **CANCELLED**
 - 2) May 6, 2009 at 6:30 p.m. – Regular Session
 - 3) May 18, 2009 at 2:15 p.m. – Budget Work Session
 - 4) May 20, 2009 at 2:15 p.m. – Budget Work Session
 - 5) May 20, 2009 at 6:30 p.m. – Regular Session
 - 6) May 27, 2009 at 6:30 p.m. – Council Hears Planning & Zoning
 - c) **Possible approval of proclamation declaring May 2009 as “Motorcycle Safety and Awareness Month”.** (Staff Resource: Debbie Barber)
 - d) **Possible authorization to for Mayor to sign letter rescinding the acquisition proposal between the Town and the US Forest Service for 223+ acres under the Town Site Act Purchase and Sale Agreement and to request a reimbursement of the remaining Collection Agreement deposit of approximately \$5,000.** (Staff Resource: Michael Scannell)
 - e) **Possible approval of Resolution 2009-764, a resolution of the Mayor and Council of the Town of Camp Verde, Yavapai County, Arizona, strongly urging the Arizona Department of Transportation (ADOT) to place in their five (5)-year Plan: 1) the construction of an eight mile, four-lane highway from Interstate 17 along State Route 260 to the present terminus of the four-lane divided highway at Thousand Trails; and 2) to utilize the excess seven million dollars remaining in the SR 260 budget for said construction.** (Staff Resource: Mayor Gioia)
 - f) **Discussion, consideration, and possible direction to staff relative to re-appropriating CIP funds originally approved to replace the truck for the Street Inspector to the purchase of a used 2005 Kick Broom (street sweeper).** There is \$32,000 budgeted in the CIP for the purchase of the Street Inspector’s truck. (Staff Resource: Ron Long)
 - g) **Possible approval of Resolution 2009-765, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona establishing the Town of Camp Verde, Arizona Centennial Committee.** (Staff Resource: Michael Scannell)
 - h) **Possible approval of a revised FY 2009-10 Budget Calendar.** (Staff Resource: Lisa Elliott)
 - i) **Presentation of Certificate of Appreciation for her service on the Planning & Zoning Commission** (Staff Resource: Mayor and Council)
5. **Call to the Public for Items not on the Agenda.**
6. **Council Informational Reports** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
7. **Presentation and discussion of the Camp Verde Chamber of Commerce report for the period covering November 2008 – March 2009.**

8. **Presentation and discussion of the Quarterly Reports from the following Commissions for the period covering January – March 2009:**
- a) **Trails & Pathways Commission**
 - b) **Board of Adjustments**
 - c) **Design Review Board**
 - d) **Library Advisory Commission**
 - e) **Planning & Zoning Commission**
 - f) **Parks & Recreation Commission**
 - g) **Housing Commission**

9. **Discussion, consideration, and possible appointment to the Trails and Pathways Commission. The term expires September 2011. (Staff Resource: Debbie Barber)**

Councilor Garrison requested items 10 and 11 that were carried over from the 3-18-09 meeting:

10. **Discussion, consideration, and possible direction to staff relative to amending Resolution 2007-745, a resolution of the Mayor and Common council of the Town of Camp Verde, Yavapai County, Arizona, superseding Resolution 2000-447 and establishing meeting policies and procedures for Council and all Town Commissions, to include an e-mail policy AND TO CORRECT OR AMEND INCONSISTENCIES IN THE RESOLUTION.**
11. **Discussion, consideration, and possible direction to staff to include detailed Point of Order and Call for the Question procedures in the modified version of Robert's Rules of Order that will be presented to Council for consideration at the earliest possible date. Discussion may include the method with which the Mayor handled the discussion and her Point of Order made during the January 21, 2009 meeting and the procedure for handling the "Call for the Question" during the April 1, 2009 meeting.**

Councilor Garrison requested item 12 that was carried over from the 4-1-09 meeting:

12. **Discussion, consideration, and possible direction to staff regarding fast-tracking the revisions of the Planning & Zoning Ordinance.**
13. **Discussion, consideration, and possible direction to staff relative to monies in the amount of \$8,791.72 that were raised from the Main Street Stampede during 2004, 2005, and 2006 for the benefit of the Main Street Merchants. (Staff Resource: Lynda Moore)**
14. **Discussion, consideration, and possible authorization for the Town Manager to complete an agreement with Heinfeld, Meech & Co., P.C. for the purpose of performing a cost allocation plan and user fee study for the Town of Camp Verde and establishing a budget appropriation in the amount of \$13,900 for completion of the study. This is an unbudgeted item in the General Fund. (Staff Resource: Michael Scannell)**

Mayor Gioia requested item #15:

15. **Discussion, consideration, and possible development of a statement that addresses Council's views to present at a community forum hosted by the Camp Verde Unified School District on April 22, 2009 at 7:00 p.m. in the Multi-Use Complex Theater located at 280 W. Camp Lincoln Road. The statement may include, but not be limited to teaching and learning, communications and relationships, and use of resources.**
16. **Call to the Public for Items not on the Agenda.**

There will be no Public Input on the following items:

17. **Advanced Approvals of Town Expenditures**
- a) **There are no advanced approvals.**
18. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
19. **Adjournment**

Posted by: Sharon McCarroll Date/Time: 4-10-09 9:00 AM

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

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**MINUTES
SPECIAL SESSION
MAYOR and COMMON COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, APRIL 1, 2009
6:00 p.m.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion**

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Roll Call

Mayor Gioia, Vice Mayor Hauser, Councilors Smith, Garrison, and Kovacovich were present; there are two seats vacant.

Also Present: Town Manager Mike Scannell, Town Attorney Sims (by telephone conference), Parks & Recreation Director Lynda Moore and Recording Secretary Virginia Jones.

3. Discussion, consideration, and possible direction to staff and/or discussion or consultation with the Town Attorney for legal advice concerning the Town of Camp Verde Weight Room and the potential for litigation.

Note: Council may vote to go into Executive Session pursuant to ARS §38-431.03(A)(3) for discussion or consultation with the attorney for legal advice and §38-431.03(A)(4) for discussion or consultation with the attorney in order to consider Council's position regarding contracts that are the subject of negotiation. (Staff Resource: Lynda Moore)

Lynda Moore asked Council for direction and Attorney Sims for clarification regarding leaving the weight room unattended and indicated her concerns about the potential for liability and lawsuits. Moore explained that the weight room is open during the day, several citizens have keys to access the room after hours, and there have been reports of keys that have been duplicated, along with members inviting friends to attend.

Sims advised Council that as long as the town attempts to have controlled access it could not be considered an attractive nuisance, noting that in the Phoenix-Metro area there are gyms located in several malls, most of them have some type of key pad for access.

Council questioned if the equipment in the weight room was safe and Moore indicated she does have volunteers that carry tools to keep the equipment working properly.

Council discussed options for access into the weight room. Suggesting non-duplicating keys, key pads and card readers or possibly charging members for the key. Additional precautions could be taken by limiting the hours of the weight room to regular business hours, with special privileges for a select group, such as law enforcement and fire-fighters. Sims noted the exceptions for the select few would have to pass equal protection standards.

Public Input:

Bob Burnside: Questioned if the Town would be liable, even if they had everything in place, cameras, and memberships; and questioned the liability of the Town if an individual, who is not a member, gets injured. Burnside questioned if the equipment is defective, could the Town be sued by a non-member?

Council directed staff to research different options for securing the weight room along with cost estimates for installing a key pad and card reader, the possibility of members paying for keys that are unlawful to be duplicated, and bring information back to the Council for review.

4. Adjournment

On a motion by Hauser, seconded by Garrison, the meeting was adjourned at 6:26 p.m.

Virginia Jones, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 1st day of April 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2009.

Virginia Jones, Deputy Town Clerk

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[*Back to Top*](#)

**MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, APRIL 1, 2009
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion**

1. Call to Order

The meeting was called to order at 6:30 p.m.

2. Roll Call

Mayor Gioia, Vice Mayor Hauser, Councilors Garrison, Smith, and Kovacovich were present; there are two seats vacant.

Also Present: Town Manager Mike Scannell, Town Attorney Bill Sims (by telephone conference), Councilors-Elect Pete Roulette, Robin Whatley and Jackie Baker, Library Director Gerry Laurito, Parks & Recreation Director Lynda Moore, Deputy Town Clerk Virginia Jones, and Recording Secretary Margaret Harper.

3. Pledge of Allegiance

The Pledge was led by Hauser.

Prior to addressing the Consent Agenda, the Council, with input from Town Manager and Town Attorney Sims, discussed in detail three requests by Garrison to (1) move Item 18, which deals with a newly-elected Councilor who is to fill a vacant seat, to just before Item 7; (2) follow procedure outlined in Resolution 2008-745 regarding announcing each item in the Consent Agenda; and (3) move time-sensitive Items 14 and 17 to just prior to Item 8, with the following actions taken:

A motion by Kovacovich, seconded by Smith, to rearrange the order, to put No. 18 before No. 7, **failed** by a 3-2 vote; with Gioia and Hauser opposed.

On a motion by Garrison, seconded by Hauser, the Council voted unanimously to move Items 14 and 17 to after No. 8.

A motion by Smith, seconded by Garrison, to move No. 7 to behind No. 18, **failed** by a 3-2 vote, with Gioia and Hauser opposed.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Special Session – March 18, 2009
- 2) Executive Session – March 18, 2009 (Recorded)
- 3) Regular Session – March 18, 2009

b) Set Next Meeting, Date and Time:

- 1) April 8, 2009 at 5:00 p.m. – Work Session
- 2) April 15, 2009 at 6:30 p.m. – Regular Session
- 3) April 22, 2009 at 6:30 p.m. – Council Hears Planning & Zoning
- 4) May 6, 2009 at 6:30 p.m. – Regular Session/Council Hears Planning & Zoning
- 5) May 20, 2009 at 6:30 p.m. – Regular Session
- 6) May 27, 2009 at 6:30 p.m. – Council Hears Planning & Zoning

- c) **Possible approval of Proclamation declaring the month of April as “Substance Abuse Awareness Month” in the Town of Camp Verde.** (Staff Resource: Brenda Hauser)
- d) **Possible approval of Proclamation declaring the month of April as “Child Abuse Prevention Month” in the Town of Camp Verde.** (Staff Resource: Brenda Hauser)
- e) **Possible approval of Proclamation declaring the month of April as “National Library Week” in the Town of Camp Verde.** (Staff Resource: Gerard Laurito)
- f) **Possible approval of Ordinance 2009-A363 an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving the sale of real property, as described on Exhibit A**

- attached hereto. This property is a vacant .36 acres parcel of residential land located east of McCracken Lane in the 1200 Block South, a portion of parcel 404-02-171. (Staff Resource: Lynda Moore)
- g) Possible approval of Resolution 2009-762, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and adopting the Intergovernmental Agreement (“IGA”) between the Town of Camp Verde, (“Town”) and the participating public agencies as defined in A.R.S §11-951 (“Parties”) for the purpose of defining Workers’ Compensation Coverage in joint activities and authorizing the Mayor to execute the IGA and declaring an emergency to exist. (Staff Resource: Michael K. Scannell)
 - h) Possible approval of the monthly financial update for the period ending February 28, 2009
 - i) Possible approval to renew Intergovernmental Agreement with the Camp Verde Unified School District for the Triangle Parking Lot and Trail that was approved by the Camp Verde School Board. (Staff Resource: Lynda Moore)
 - j) Possible approval of attached letter opposing HB-2259 which amends the procedures for the implementation of local development fees and authorization for the Mayor to execute the letter. (Staff Resource: Mayor Gioia)

On a motion by Hauser, seconded by Garrison, the Consent Agenda was unanimously approved as presented, with the exception of Items c), d), e) and i).

Gioia requested that Items c), d) and e) be pulled for separate consideration, and read aloud Items f) and g) pursuant to the procedure outlined in Resolution 2008-745; Garrison requested that Item i) be pulled.

4.c) Possible approval of Proclamation declaring the month of April as “Substance Abuse Awareness Month” in the Town of Camp Verde.

4.d) Possible approval of Proclamation declaring the month of April as “Child Abuse Prevention Month” in the Town of Camp Verde; and

4.e) Possible approval of Proclamation declaring the month of April as “National Library Week” in the Town of Camp Verde.

On a motion by Hauser, seconded by Garrison, the Council voted unanimously to approve the Proclamations set forth in Items c), d) and e) as written.

Hauser commented on the importance of **Item c)** in recognizing that April is the “Substance Abuse Awareness Month,” as well as “Child Abuse Prevention Month,” referred to in **Item d)**; Gioia read the Proclamation referred to in **Item 4e)**; and action was taken on the three items addressed.

4.i) Possible approval to renew Intergovernmental Agreement with the Camp Verde Unified School District for the Triangle Parking Lot and Trail that was approved by the Camp Verde School Board.

A motion by Garrison, seconded by Smith, that the Council **not** accept the subject IGA, **failed** by a 2-3 vote, with Kovacovich, Gioia and Hauser opposed.

A motion by Hauser, seconded by Kovacovich, that Council **approve** the IGA with the Camp Verde Unified School District for the Triangle Parking Lot and Trail **failed** by a 3-2 vote; with Garrison and Smith opposed.

Garrison stated that she remains opposed to the subject Agreement since she believes that the document is one-sided and unfair to the Town; she objects to the termination clause and feels that the District should be held to a term of three years.

This item will be returned to the Agenda for further consideration.

5. Call to the Public for Items not on the Agenda.

(Comments from the following individuals are summarized.)

Howard Parrish reminded everyone of the upcoming arrival of the White Mountain Sheriff’s Posse on Friday, May 1, delivering mail to the Wingfield Plaza after a three-day ride; Parrish described the planned events, and said that all are invited to join in those activities.

Ginger Mason added that on Friday afternoon, between 2:00 and 3:00, free hot dogs will be given to the first 160 people, and on Saturday there will be entertainment and a barbecue offered at the Cowboy Cuisine Restaurant.

Sheila Stubler, Park Manager at Ft. Verde, invited everyone to the Fort in connection with a program presenting the History of the Soldier, and introduced David Dimperio.

David Dimperio described the list of equipment used by the soldiers, as well as the Indians, that will be on display and demonstrated as part of the History of the Soldier program.

Robin Whatley said she became concerned after the March 18th meeting; there is a perception that campaigning is occurring during Council meetings; she requested that a moratorium be placed on any agenda item that may use anything against someone who is on the ballot in order to avoid the appearance of anyone campaigning or using an agenda item as a campaign tool to imply that someone is involved in shady deals or show a candidate in a bad light.

Gerry Laurito, Library Director, distributed copies of the annual report of the Yavapai Library Network that show the progress over the years and the benefits of being part of the membership.

Linda German reminded everyone that tomorrow is the Library monthly book sale sponsored by the Camp Verde Library Endowment; great bargains are available.

Jackie Baker responded to the comments by the prior speaker regarding what she felt was campaigning through an agenda item on March 18. Baker said that was not a campaign issue, that violations of the Code of Ethics need to be addressed in public, not determined in private. Baker also suggested that there be a Call to the Public on items that are pulled from the Consent Agenda for separate consideration.

Irene Peoble announced the upcoming Blood Drive at Basha's on Friday, April 3, from 10:00 to 3:00 p.m.; she suggested that in order to help shorten meetings, Council members also limit themselves to three minutes, the same as the public.

There was no further public input.

6. **Council Informational Reports**

Hauser relayed the "wish list" from the Youth Center; she reported on meeting with the Chamber members and commented on the success of the MatForce Parade and event; the Marshal is looking to locate a "Dump the Drugs" facility. Hauser added that April is also "Water Awareness Month."

Smith displayed the Stewards of Public Lands litter bag that is available at Town Hall at no charge, and shared a letter received with signatures of 22 residents expressing gratitude for work done by the Town in their area. Smith reported on the RC&D meeting he attended and the opportunity for the Town to take advantage of the stimulus package dollars; the success of the Farmers Market boosting tourism in Chino Valley, and how the Prescott Valley annual Volunteer Expo continues to maintain a great number of volunteers. Smith also reported on the Verde Valley Transportation Planning Organization, and displayed a flow chart of the allocation of the stimulus package funds and the final amount to be shared in the Verde Valley between the County and cities.

Garrison assured the public that she brings up the issue of Hwy 260 at every opportunity at the NACOG meetings; as the Council representative she is keeping the issue alive. Garrison said that she would like to hope to purchase DVD copies of the upcoming April 21st Commissioners Training Session to be made available to loan to the public, if Ch. 18 is planning to film the event. In response to a comment from the public earlier, Garrison said that the Council did try to adhere to the 3-minute rule, but the public felt that they had been left short on information.

Kovacovich said that the annual meeting of the Verde Valley Water Users Association is tomorrow night at 7:00 p.m. in the Multi-Use Complex at the school; some time in the future the adjudication will be here.

Gioia gave an update on the Mayor's activities, including attendance at the recent Mayors/Managers/County Supervisors/legislators Quarterly Regional meeting; the upcoming Water Rights Special Session on Wednesday, 5:00 p.m., in the Council Chambers; a discussion with Chip Davis regarding a possible public-private partnership in connection with Hwy 260; attendance at the Chamber Mixer and discussion about Operations Proms; the Canoe Races with thanks to SRP and Town staff, and the Highland Games. Gioia also reported on the Verde River Basin Partnership meeting Monday; he declined at the Coordinators Meeting to serve on that Board.

7. **Discussion, consideration and possible appointment of a Council member to fill former Council member**

German's term that expires in June 2011. The candidates for the position are Carol German and Tim Sykes.

On a motion by Hauser, seconded by Garrison, the Council by a vote of 4-1 appointed Carol German to fill former Council member German's term that expires in June 2011, with a 'no' vote by Kovacovich.

Gioia invited the two candidates to address Council.

Carol German said it would be an honor to try to serve the citizens of Camp Verde as a Council member. In summary, she outlined her former career experience and her volunteer activities serving on the Planning & Zoning Commission and as a member of the Camp Verde Library Endowment, the Focus Future Committee, and other organizations. German stressed her belief in studying issues and making decisions on what is best for the entire community.

Tim Sykes in essence emphasized his belief that Carol German would be a good leader and an asset to the Town, and implored the Council to choose her; if not, he would be glad to step up and serve, but only if Carol is not selected.

The members briefly discussed the decision before them. Kovacovich expressed concern that the Council is considering filling a seat that was not vacated until the end of January, yet it appears that the seat that was vacated in November cannot be filled until June. Kovacovich said that only two of the current members will have a seat at the next Council, and another member should not be voted on until there are at least three who are for sure on the next Council; for that reason he will vote "no" on either of the two subject candidates. There was a suggestion that the Councilors-elect and Mayor candidate in attendance offer their opinions. In response to a question regarding the requirement for filling the position vacated by Charlie German, Deputy Clerk Jones stated that April 2nd is the deadline pursuant to Town Code; if not filled, the Town would be in violation of the Code.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Jackie Baker said she believes both candidates are excellent; also, she agrees that both Items 7 and 18 need to be addressed at one time and that the opportunity exists to fill both vacant seats.

Pete Roulette said it is nice that there are two people willing to step up to the plate; he would support Carol.

Robin Whatley stated that her personal feeling, if she were sitting on Council now, would be to cast her vote for Carol German because of her experience with the Town and as a member of P&Z.

Bob Burnside, as an individual, commented that he has worked with Carol on P&Z Commission; she is a breath of fresh air.

There was no further public input.

(Note: Deputy Town Clerk Jones subsequently administered the Oath of Office to Carol German at 8:15 p.m., after which German took her seat of office.)

Mayor Gioia requested item 8: **Carried over from the March 18, 2009 Regular Session**

8. **Discussion, consideration, and possible selection of projects to include in the Legacy Projects to commemorate Arizona's Centennial in 2012.**

Staff was directed to work with Steve Ayers to coordinate with the Manager on the legality and entertaining the ad hoc question, understanding that would be kept as low budget as possible, and bringing back a Proclamation as appropriate for Camp Verde to be entertained by Council on an Agenda item.

Steve Ayers explained that during the 2007 Legislative Session, the Arizona House of Representatives and the Senate passed a concurrent Resolution requesting that all towns, cities and counties and Indian Tribes identify and develop Legacy Projects to commemorate Arizona's Centennial in 2012; Ayers outlined what would be required to qualify as such Legacy Projects. Ayers said that he is requesting the Town to appoint perhaps an ad hoc committee with an ending date of December 31st, 2012, at the latest, to be formed from members of the Yavapai-Apache Nation, Chamber of Commerce, State and National Parks, and any interested persons from the community. The committee would develop a project to be brought to Council for approval and then submitted for inclusion in the Statewide celebration. Ayers added that he has permission from his publisher to participate in the project.

Shirley Brinkman, President of the Historical Society, stressed that this is a very important project; anyone who has suggestions is invited to participate.

There was no public input.

A recess was called at 8:03 p.m.; the meeting was called back to order at 8:14 p.m.

Note: Items 14 and 17 were heard in advance of the following Item 9.

9. **Presentation by a Chamber of Commerce Representative followed by discussion, consideration and possible direction to the Manager with respect to the Town's financial support of the Chamber's FY 2009/10 Budget, 12 month funding request as follows: 1)\$70,000 for the Chamber Visitors' Center and tourism operations; 2) An amount not to exceed \$35,000 for matching funds as required by the Chamber of Commerce's application to the Arizona Office of Tourism for the local and regional TEAM Grant that will be used for marketing, advertising, and promoting Camp Verde. (Staff Resource: Michael K. Scannell)**
On a motion by Gioia, seconded by Garrison, the Council voted unanimously to accept the recommendation of staff to allow a quarterly draw-down for the first quarter, including backing the TEAM Grant.

Town Manager Scannell indicated that he was asking for Council guidance on responding to the request from the Chamber for future funding for the year beginning on July 1, 2009, and proposed funding for the subject TEAM Grant. Scannell added that at this time he is recommending funding for only the first quarter, but anticipated that he subsequently will be requesting funding for the remainder of the fiscal year, for a total of \$70,000. Scannell pointed out that he believes the Chamber has been doing an outstanding job and deserves the assistance.

Mary Taylor gave an update on the programs and successes of the Chamber of Commerce, and allocation of the requested funding and the effect of State grants that have been cut this year; her presentation was followed by a brief discussion with the Council on the benefits to the Town that she had outlined; without adequate funding for the Chamber it may become just a Visitors' Center. Ms. Taylor said that the small staff of the Chamber would make it impossible to take over a major event, as had been suggested; they could help with coordination of volunteers only.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Ginger Mason wanted to also mention that a lot of the folks involved with the Chamber are volunteers; Board members do help to market events through the Chamber and will continue to do so, no matter who takes over the events discussed earlier.

Jackie Baker commended Ginger Mason and Mary Taylor as two of the best volunteers anyone could ask for; she is encouraged by the allocation of the funding as outlined by Ms. Taylor, as well as evidence of the Chamber's efforts to publicize Camp Verde. Baker believes that the events can certainly be handled by volunteers.

There was no further public input.

10. **Presentation, discussion and possible direction to staff concerning the attached recommendation of the merchant group for addressing their concern with the recently adopted amendment to Section 118 of the Planning and Zoning Ordinance dealing with A-Frame signs. (Staff Resource: Nancy Buckel)**
On a motion by Hauser, seconded by Garrison, the Council voted **4-2** to accept the recommendation by staff as set forth in the Agenda packet, to follow the outlined procedure, and that the \$620 blanket variance fee **not** be waived; **with 'no'** votes by Smith and Kovacovich.

Community Development Director Buckel outlined the history of dealing with the A-Frame signs issue, including the public meetings held by both the Planning & Zoning Commission and Council, ending with direction to staff to meet with the business community to work out a strategy that would more fairly address the needs of the merchants in light of the current economic situation. The resulting agreement has been memorialized in a letter from the merchants outlining the proposed process; however, staff is recommending that the Council not approve the request for the \$620 blanket variance fee. The merchants are requesting only a period of two years. Letters have been sent to all the business owners notifying them of the opportunity to participate in the merchant group.

Bill Carter, on behalf of the merchants group, said that they are elated at the support and guidance received from staff and the Town Manager regarding how to negotiate the proposed variance process. Carter confirmed that the merchants are requesting a two-year blanket variance from the current prohibition of A-frame signs, and that the fee of \$620 for the blanket variance be waived. The Council discussed with Mr. Carter the number of merchants currently

committed to participate, and the amount that each one would be assessed to total the \$620 fee, as well as the merchants who do not appear to take the proposal seriously. But if they do not participate they will not be able to display their signs, which is part of the agreement; If individual merchants decide later, they will have to pay the full variance fee at that time. There was discussion about the public meetings held previously at which very few, if any, merchants showed up to state their case; Carter suggested holding work shops in the future for merchant participation, and Ginger Mason pointed out the difficulty of closing a business in order to be able to attend the public meetings.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Bob Burnside posed the following questions: (1) Did the Town send a letter to all business owners; (2) was it limited to only those businesses on Main Street; (3) would the variance legally meet the criteria imposed on the Board of Adjustments decisions; (4) why go through the Design Review Board; and (5) what is the cost for the certificate of insurance.

Paul Aldridge, of Healthy Times, said it is his understanding that they are already allowed A-frame signs under the current ordinance, and that includes some of the merchants who are participating in the merchant group; he thought the issue had been resolved back in December, and is also requesting waiver of the fee.

Ginger Mason commented on the earlier insurance question; there are varying fees depending on the difference insurance companies.

Jackie Baker reminded everyone that the whole point of the A-frame signs was to try to assist the business owners in any way the Town could; she would also support waiving the variance fee.

Jim Sweitzer asked if the A-frame signs include golf carts, and if the signs could be brought all the way to the 260 Interchange.

Buckel confirmed that letters were sent to all businesses; the signage is for those signs being used anywhere in the business area of Camp Verde; the Town Attorney has recommended involving the Board of Adjustments as a way to deal with the issue; the Design Review process is mandated by Code. Staff will try to accomplish the Board of Adjustments hearing by the end of April, possibly through a Special Session. Smith cautioned that if signs end up on the ADOT right-of-way, ADOT will pick them up.

There was no further public input.

Councilor Garrison requested items 11 and 12: ~~Carried over from the March 18, 2009 Regular Session~~

11. **Discussion, consideration, and possible direction to staff to amend Resolution 2007-745, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, superseding Resolution 2000-447 and establishing meeting policies and procedures for Council and all Town Commissions, to include an e-mail policy AND TO CORRECT OR AMEND INCONSISTENCIES IN THE RESOLUTION.**
(Garrison requested that Item 11 be carried over to April 15.)
12. **Discussion, consideration, and possible direction to staff to include a detailed Point of Order procedure in the modified version Robert's Rules of Order that will be presented to Council for consideration at the earliest possible date. Discussion may include the method with which the Mayor handled the discussion and her Point of Order made during the January 21, 2009 meeting.**
(Garrison requested that Item 12 be carried over to April 15.)
13. **Discussion, consideration, and possible approval of Memorandum of Understanding between Northern Arizona Council of Governments (NACOG) – Economic Workforce Development Division and the Town of Camp Verde to allocate additional funds in the amount of \$4,253 from LTAF II for the administration of the Voucher Transit System and possible discussion and/or direction to staff authorizing allocation of a portion of LTAF II funds for the Town's administrative services.***(Staff Resource: Ron Long)*
On a motion by Hauser, seconded by Garrison, the Council voted unanimously to approve the Memorandum of Understanding between Northern Arizona Council of Governments (NACOG) – Economic Workforce Development Division and the Town of Camp Verde to allocate additional funds in the amount of \$4,253 from LTAF II for the administration of the Voucher Transit System.

Scannell said that the subject Memorandum of Understanding is mostly a matter of housekeeping; people have to be

assisted with transit needs, and he recommended adopting the MOU. The issue of the costs charged was discussed; Scannell agreed that staff would research that question and do what it can to try to correct any misunderstanding about the cost, as well as try to bring down the cost.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Jackie Baker said that the reason for the high cost is because there are only two vendors to use; the voucher program helped Prescott to bring in new businesses, and perhaps more vendors would help to bring down the cost.

There was no further public input.

14. **Discussion, consideration, and possible approval to apply for a 2009 Community Oriented Policing Services (COPS) grant under the COPS Hiring Recovery Program.** (Staff Resource: Dave Smith)

On a motion by Hauser, seconded by Smith, the Council unanimously voted approval for the Marshal's Office to submit an application for the 2009 Community Oriented Policing Services (COPS) Grant.

Lt. Earl Huff explained the purpose and benefit of the subject Grant; it will allow the hiring of two police officers to supplant the two existing vacancies in the Marshal's Office. The Grant is 100% funded and covers the officer's starting salary for three years, but does not include holiday or overtime pay. At the end of the three years, the Town will agree to keep that individual for an additional year at the Town's cost.

The Council discussed with Lt. Huff further details of the benefits of the Grant and related financial responsibilities of the Town, and indicated support for applying for the Grant since it would be of service to the community.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Robin Whatley questioned how the Grant would be affected if an individual chose to leave prior to the end of the three years. (Lt. Huff responded that the funding would continue if there is a showing of an effort to recruit another person.)

Jackie Baker asked if the hiring would be to fill new positions or those that were lost. (Huff said that it would be to fill two recently lost.)

Jim Sweitzer asked if local residents would be given preference in being hired. (Huff explained that hiring is based solely on a competitive testing process.)

There was no further public input.

15. **Discussion, consideration, and possible approval by Council to accept ADOT's plan for the closure of the Newton Lane access to SR 260.**

Item 15 was continued to a future date.

Scannell requested that Item 15 be moved to a future date; additional research is necessary.

16. **Discussion, consideration, and possible approval of the Parks & Recreation Special Event Handbook and Application for individuals and groups hosting events on Town owned property.** (Staff Resource: Lynda Moore)

Item 16 was continued to a future date.

Scannell requested that Item 16 be moved to a future date; staff and Moore will be further refining the document and it is in the interest of the Town to delay the item.

17. **Discussion, consideration, and possible direction to staff relative to the vacant Parks Administrative Assistant/Events Coordinator position and, in the event that the position is not authorized to be filled, discussion and possible direction to staff regarding a reduction in the number of events and programs hosted by the Town of Camp Verde.** (Staff Resource: Lynda Moore)

On a motion by Garrison, seconded by Kovacovich, the Council voted 5-1 to follow the recommendation of staff Lynda Moore to do away with the Pecan & Wine Festival, Cornfest and Ft. Verde Days as Town-sponsored events, and the public, if they so desire, will step forward, or a Commission such as Parks & Recreation to take on Ft. Verde Days, until times are more affluent and the events can be reconsidered depending on the economy, with a 'no' vote by Gioia.

Parks & Recreation Director Moore said the issue is returned to Council for consideration following direction given at the March 4 meeting. Rather than hire someone to fill the immediate need and then possibly have to let that person go, Moore said she is recommending that the Town discontinue sponsoring some of the events and asking the public to step up and take them over. The Council discussed with Moore the list of events that she had prepared indicating those proposed to be discontinued, including the three major events: Pecan & Wine Festival, Cornfest, and Ft. Verde Days, and the need to hear from people willing to commit to take them on before a decision is made to eliminate them. There was also a suggestion that the Parks & Recreation Commission take over putting on Ft. Verde Days. Without the additional staff member, Moore pointed out the senior and family programs that would suffer if the three major events were not discontinued. The members further discussed the options available, the demands on the Parks & Recreation Department staff, the current economic situation and the possibility of civic groups, the Chamber and citizens coming forward and taking over the three major events. It was acknowledged that the private sector has been successful in the past in connection with other events. Gioia said he believes action at this time is premature and that there should first be effort to negotiate with other parties to take on the three events before they are cut from the schedule.

There was no public input.

Councilor Smith requested item(s) 18

18. **Discussion, consideration, and possible action relative to directing staff to amend the Town Code of the Town of Camp Verde, and more specifically to direct staff to draft an ordinance for adoption on April 8, 2009, as an emergency measure, which makes provision for an individual who has been duly elected by the electors of the Town of Camp Verde to fill the unexpired term of a vacated Council seat and to be formally seated as a Council Member on the day following the certification of the canvass of the vote or as soon as is practicable thereafter.**

On a motion by Smith, seconded by Garrison, Council voted 4-2 to direct staff to prepare an amended Town Code of the Town of Camp Verde, and more specifically, to draft an Ordinance to adopt on April 8, 2009 as an emergency measure which makes provision for an individual who has been duly elected by the electors of the Town of Camp Verde to fill the remainder of an unexpired term of a vacated Council seat; with 'no' votes by Gioia and Hauser.

Smith requested two Agenda items for the meeting of April 8, 2009; (1) **Discussion and Consideration and possible approval of Ordinance 2009-A364, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 2-1-4 of the Town Code, Vacancies in Council, and declaring an emergency;** and (2) **Possible Administration of the Oath of Office and Seating of Council Member-elect Pete Roulette.**

Smith cited the provision of the current Town Code that requires a duly elected candidate for a vacated Council seat to wait to take his or her seat until the date on which all duly elected Council members are seated; that delay in filling the vacated seat serves to deprive the citizens of the representation they deserve. Smith said he recommends that the Town Code be amended promptly to correct this oversight, as outlined in the Agenda title. Pete Roulette would then be able to take his seat on April 8th, 2009, rather than waiting until June 3rd, 2009.

The Council briefly discussed Smith's recommendation for what he suggested would help provide a seamless transition to the new Council, with Garrison and Kovacovich indicating their agreement.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Bob Burnside wondered, if the emergency act takes place and Roulette could take the vacated seat, in the event either Hauser or Smith quit next week, would that same emergency measure apply to either newly-vacated seat for one of the other 4-year terms. *(Smith explained that if he or Hauser resigned, there would not be time to hold an election as required by statute, so he believes the emergency act probably would not apply.)*

Pete Roulette pointed out that he had been elected for a vacant seat, so the question from Burnside should not apply; also, he would love to have the experience gained from earlier seating.

Following the action taken, Gioia said his reason for voting against the motion was concern about making a patchwork out of the Town Code; Hauser said she voted 'no' because she felt it would be manipulating the Town Code since it is not an emergency and may present a problem in the future.

There was no further public input.

(NOTE: Immediately after hearing Item 18, the meeting was adjourned.)

Councilor Garrison requested item(s) 19

- 19. **Discussion, consideration, and possible direction to staff regarding fast tracking the revisions of the Planning and Zoning Ordinance.**

Mayor Gioia requested item(s) 20

- 20. **Call to the Public for Items not on the Agenda.**

- 21. **Advanced Approvals of Town Expenditures**
 - a) **There are no advanced approvals.**

- 22. **Manager/Staff Report**

- 23. **Adjournment**

On a motion by Hauser, seconded by Smith, the meeting was adjourned at 10:14 p.m.

Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 1st day of April 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2009.

Debbie Barber, Town Clerk

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**Town of Camp Verde
Camp Verde, Arizona**

**PROCLAMATION
Declaring May 2009 as:**

"Motorcycle Safety and Awareness Month"

WHEREAS, motorcycle riding is a popular form of recreation and transportation for thousands of people across Arizona and our Nation; and

WHEREAS, the safe operation of a motorcycle requires the use of special skills developed through a combination of training and experience, the use of good judgment, and thorough knowledge of traffic laws and licensing requirements; and

WHEREAS, it is especially important that the residents of Arizona be aware of motorcycles on the streets and highways and recognize the importance of motorcycle safety; and

WHEREAS, all highway users are being encouraged to join in the safe sharing of the roadways throughout Arizona;

NOW THEREFORE, the Mayor and Common Council of the Town of Camp Verde do hereby proclaim May 2009 as, "Motorcycle Safety and Awareness Month".

DATED this _____ day of _____, 2009

**Tony Gioia, Mayor
Town of Camp Verde**

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**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Type: Regular

Meeting Date: April 15, 2009

Consent: **Executive Session/Confidential:** Type(s) of Presentation: Verbal Only

AGENDA TITLE: Discussion, consideration and possible authorization for the Mayor to sign attached letter rescinding the acquisition proposal between the Town and the United States Forest Service (USFS) for 223+ acres under the Town Site Act Purchase and Sale Agreement and to request a reimbursement of the remaining Collection Agreement Account deposit of approximately \$5,000. – (Staff Resource: Michael K. Scannell)

PURPOSE AND BACKGROUND INFORMATION:

On 2-27-08 I advanced to you an item requesting that the Town submit a letter to the USFS. At that time you asked that I agendize this item for your consideration at future date. This agenda item is submitted to you in order that I may honor that request.

With the acquisition of the 118+ acres of land for our community park, it is no longer feasible for the Town to purchase the 223+ acres of USFS property.

USFS Realty Specialist Pete Mourtsen previously suggested that if the Town was not interested in purchasing the 223 + acres from the USFS that a letter should be sent from the Town to the Forest Supervisor, with a cc: to Pete Mourtsen requesting the following:

1. To rescind our prior offer to purchase 223+ acres from the USFS.
2. To request a reimbursement of the remaining funds deposited in the USFS Collection Agreement Account.

STAFF RECOMMENDATION(S): Authorize the Mayor to sign the attached letter (and send same to USFS) rescinding the acquisition proposal between the Town and the USFS for 223+ acres under the Town Site Act Purchase and Sale Agreement and to request a refund of the remaining Collection Agreement Account deposit of approximately \$5,000.

Type of Document Needing Approval (Check all that apply):

- | | | |
|---|---|--|
| <input type="checkbox"/> Acceptance/Approval | <input type="checkbox"/> Agreement/Contract | <input type="checkbox"/> Emergency Clause |
| <input type="checkbox"/> Final Plat | <input type="checkbox"/> Grant Submission | <input type="checkbox"/> Intergovernmental Agreement |
| <input type="checkbox"/> Liquor/Bingo Application | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Preliminary Plat |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Resolution | <input type="checkbox"/> Special Consideration |
| <input type="checkbox"/> Special/Temp Use Permit | <input checked="" type="checkbox"/> Other: | <input checked="" type="checkbox"/> Presentation/Report Only |

Finance Director Review

Budgeted/Amount N/A \$0

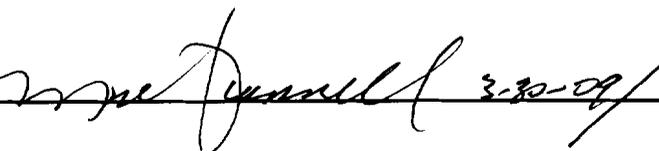
Comments:

Fund:

Line Item/:

Submitting Department: Administration Contact Person: Michael K. Scannell

Town Manager/Designee:



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**TOWN OF CAMP VERDE
COUNCIL AGENDA ITEM REPORT**

Meeting Date: April 15, 2009

Meeting Type: Regular

Type of Presentation: Verbal

Agenda Item: REQUEST FOR CONSTRUCTION & FUNDS IN ADOT'S FIVE (5)-YEAR PLAN for SR 260

AGENDA TITLE: DISCUSSION, CONSIDERATION AND POSSIBLE APPROVAL OF RESOLUTION 2009-764, A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, *STRONGLY URGING THE ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) TO PLACE IN THEIR FIVE (5)-YEAR PLAN: 1) THE CONSTRUCTION OF AN EIGHT (8) MILE, (4)-LANE HIGHWAY, FROM INTERSTATE-17 (I-17) ALONG STATE ROUTE 260 (SR 260) TO THE PRESENT TERMINUS OF THE FOUR (4)-LANE DIVIDED HIGHWAY AT THOUSAND TRAILS; AND 2) TO UTILIZE THE EXCESS SEVEN (7) MILLION DOLLARS REMAINING IN THE SR 260 BUDGET FOR SAID CONSTRUCTION.* (Council Resource: Mayor Tony Gioia)

PURPOSE AND BACKGROUND INFORMATION:

Evolution of Proposed Project

1. In 1996 ADOT presented a Highway 260 improvement proposal to the Town
2. Several modifications were made to the plan at the suggestions of the General Plan Committee, P & Z Commission and Town Council
3. Subsequently, ADOT held a number of hearings to receive public input
4. The Town sought and invested in a Main Street Redevelopment Grant, as a result of much debate with respect to SR 260 bypassing Main Street and the economic effects
5. Based on ADOT's reconstruction proposal, the Town incorporated into the General Plan ADOT's conceptual ideas for SR 260 to be a 4-lane, divided highway from Western Drive to the end of Verde Lakes
6. Then, the proposed project was modified for the eastern section of the 4-lane highway to terminate at Howard's road.
7. ADOT decided to construct the by-pass portion of Hwy 260 as the first segment (which circumvents our downtown area).
8. In coordination with ADOT's conceptual ideas and the request of citizens to keep their neighborhoods intact, the General Plan Land Use and Economic Committee rallied around a newly modified plan to improve SR 260 corridor from the I-17 area to the northwestern edge of Town. Based on the said action, the Town focused the location of commercial endeavors to coincide with the latest ADOT plan
9. Over the last 12+ years the Town completed the following actions to give economic momentum to the proposed ADOT plans:
 - a. Commissioned a sewer infrastructure plan
 - b. Changed the General Plan Land Use Designation along SR 260 to commercial use
 - c. Strategized development of Improvement Districts
 - d. Annexed a portion of SR 260 to enhance our position for commercial development

Based on ADOT's desire and plan proposal, the Town has focused our future economic development along SR 260, and the proposed 4-lane, divided highway from the I-17 area to the northwestern edge of Town. We are asking ADOT via a vis Resolution 2009-764 (attached) that ADOT continue to take this project seriously and be vigilant with respect to bringing this proposed plan to fruition.

RECOMMENDATION(S): APPROVE RESOLUTION 2009-764, A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, *STRONGLY URGING THE ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) TO PLACE IN THEIR FIVE (5)-YEAR PLAN: 1) THE CONSTRUCTION OF AN EIGHT (8) MILE, (4)-LANE HIGHWAY, FROM INTERSTATE-17 (I-17) ALONG STATE ROUTE 260 (SR 260) TO THE PRESENT TERMINUS OF THE FOUR (4)-LANE DIVIDED HIGHWAY AT THOUSAND TRAILS; AND 2) TO UTILIZE THE EXCESS SEVEN (7) MILLION DOLLARS REMAINING IN THE SR 260 BUDGET FOR SAID CONSTRUCTION.*

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Finance Director Review

Budgeted/Amount Yes No N/A X

Fund:

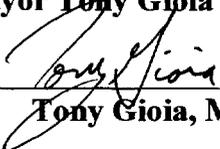
Line Item:

Comments:

Attorney Review Yes X No N/A

Submitting Department: Council

Contact Mayor Tony Gioia

Signature  Tony Gioia, Mayor

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Town of Camp Verde



Resolution 2009-764

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, STRONGLY URGING THE ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) TO PLACE IN THEIR FIVE (5)-YEAR PLAN: 1) THE CONSTRUCTION OF AN EIGHT (8) MILE, (4)-LANE HIGHWAY, FROM INTERSTATE-17 (I-17) ALONG STATE ROUTE 260 (SR 260) TO THE PRESENT TERMINUS OF THE FOUR (4)-LANE DIVIDED HIGHWAY AT THOUSAND TRAILS; AND 2) TO UTILIZE THE EXCESS SEVEN (7) MILLION DOLLARS REMAINING IN THE SR 260 BUDGET FOR SAID CONSTRUCTION.

WHEREAS, not only has SR 260 had a long history of serious and fatal accidents, but it is one of the most dangerous highways in Arizona, and the two-lane, EIGHT (8)-MILE section of undivided highway (see attached map) is especially dangerous due to the topography, narrow winding roads, lack of critically needed upgrades, and increasing traffic, i.e. currently the Average Daily Trips are 17,000 and it is estimated to exceed 22,000 by year 2016; and

WHEREAS, it is critical to safely and efficiently move a considerable amount of traffic along this busy thoroughfare, as it is the only east-west highway connecting the towns of Camp Verde and Clarkdale, cities of Cottonwood and Sedona, Yavapai County and the Yavapai Apache Nation; and

WHEREAS, SR 260 is economically vital to the Verde Valley; and

WHEREAS, the Town of Camp Verde has been advised that presently ADOT has an excess of Seven (7) Million Dollars remaining in the SR 260 project budget.

NOW, THEREFORE, THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE RESOLVE AS FOLLOWS: TO STRONGLY URGE THE ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) TO PLACE IN THEIR FIVE (5)-YEAR PLAN: 1) THE CONSTRUCTION OF AN EIGHT (8) MILE, (4)-LANE HIGHWAY, FROM INTERSTATE-17 (I-17) ALONG STATE ROUTE 260 (SR 260) TO THE PRESENT TERMINUS OF THE FOUR (4)-LANE DIVIDED HIGHWAY AT THOUSAND TRAILS; AND 2) TO UTILIZE THE EXCESS SEVEN (7) MILLION DOLLARS REMAINING IN THE SR 260 BUDGET FOR SAID CONSTRUCTION.

PASSED AND APPROVED by the Mayor and Common Council of the Town of Camp Verde, Arizona,
this _____ day of _____, 2009.

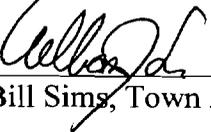
Tony Gioia, Mayor

Date

ATTEST:

Deborah Barber, Town Clerk

APPROVED AS TO FORM:



Bill Sims, Town Attorney

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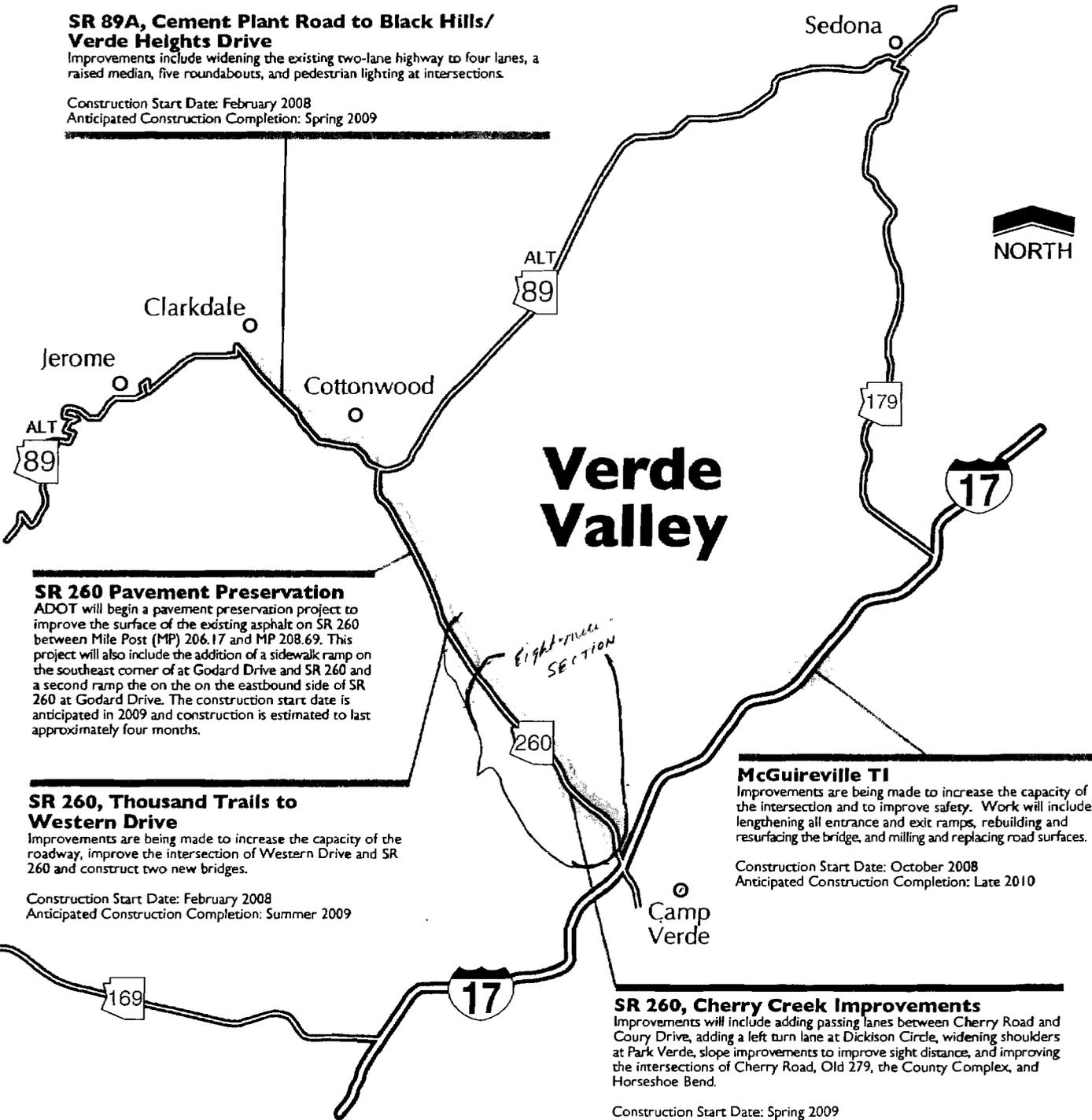
Upgrading the State Highway Network in the Verde Valley



SR 89A, Cement Plant Road to Black Hills/ Verde Heights Drive

Improvements include widening the existing two-lane highway to four lanes, a raised median, five roundabouts, and pedestrian lighting at intersections.

Construction Start Date: February 2008
Anticipated Construction Completion: Spring 2009



SR 260 Pavement Preservation

ADOT will begin a pavement preservation project to improve the surface of the existing asphalt on SR 260 between Mile Post (MP) 206.17 and MP 208.69. This project will also include the addition of a sidewalk ramp on the southeast corner of at Godard Drive and SR 260 and a second ramp on the eastbound side of SR 260 at Godard Drive. The construction start date is anticipated in 2009 and construction is estimated to last approximately four months.

SR 260, Thousand Trails to Western Drive

Improvements are being made to increase the capacity of the roadway, improve the intersection of Western Drive and SR 260 and construct two new bridges.

Construction Start Date: February 2008
Anticipated Construction Completion: Summer 2009

McGuireville TI

Improvements are being made to increase the capacity of the intersection and to improve safety. Work will include lengthening all entrance and exit ramps, rebuilding and resurfacing the bridge, and milling and replacing road surfaces.

Construction Start Date: October 2008
Anticipated Construction Completion: Late 2010

SR 260, Cherry Creek Improvements

Improvements will include adding passing lanes between Cherry Road and Coury Drive, adding a left turn lane at Dickison Circle, widening shoulders at Park Verde, slope improvements to improve sight distance, and improving the intersections of Cherry Road, Old 279, the County Complex, and Horseshoe Bend.

Construction Start Date: Spring 2009
Anticipated Construction Completion: Late 2009

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For more information regarding all projects in the Prescott District please visit <http://www.azdot.gov/prescottprojects> or e-mail prescottdistrictprojects@azdot.gov or contact

Bill Williams • Public Information Officer • ADOT Prescott District • 928-759-2426 Extension 3620

**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Date: 4/15/09

Meeting Type: Consent Agenda

Type of Presentation:

REFERENCE DOCUMENT:

Approved CIP 08/09 Expenditure

AGENDA TITLE: (Be Exact):

Discussion, and possible direction or approval by Council to reappropriate CIP funds originally approved to replace the truck for the Street Inspector to, instead, purchase a used (2005) Kick Broom.

PURPOSE AND BACKGROUND INFORMATION:

In October 1999, the current 1987 Kick Broom (street sweeper) was purchased at State Surplus. The broom has been in service well past its useful life. The Broom is used by the Street Crew to maintain public paved streets and is called into service in emergency road situations (including assisting ADOT). The Broom is critical equipment for the street and storm water maintenance programs. CIP Funds in the amount of \$32,000 are budgeted for 08/09 to purchase a new vehicle for the Street Inspector; utilizing a portion of the appropriated funds for the purchase of a broom will better serve the Department and the citizens of Camp Verde. Four Competitive bids were obtained ranging from \$19,000 to \$23,000 warranty may be available at add. cost. see below *

STAFF RECOMMENDATION(S): (Suggested Motion)

Staff recommends the amount required to purchase one of the Broce Brooms be approved. Remaining funds to be retained in Public Works/Streets Div. Capital Improvement Fund for equipment in the 5-year replacement plan.

Type of Document Needing Approval:

* Rosco & Lamor brands were included in the bids. Broce is a well known/reputable company, parts & maintenance are readily available. Street's mgmt. is negotiating with United Rental & Empire for best pricing and possible trade vale of current broom.

Finance Director Review

Budgeted/Amount CIP \$32,000

Attorney Review Yes No

Attorney Comments N/A

Fund: Maximum of \$24,000

Line Item: 30-00-005400

Submitting Department: Public Works

Contact Person: Ron Long

Town Manager/Designee:

**TOWN OF CAMP VERDE
STAFF REPORT FOR THE CONSENT AGENDA**

Meeting Type: Regular

Meeting Date: April 15, 2009

Type of Presentation: Verbal

Agenda Item: CENTENNIAL COMMITTEE

AGENDA TITLE: POSSIBLE APPROVAL OF RESOLUTION 2009-765, A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, ESTABLISHING THE TOWN OF CAMP VERDE, ARIZONA CENTENNIAL COMMITTEE

PURPOSE AND BACKGROUND INFORMATION:

The Camp Verde Historical Society approached the Town with respect to forming a Centennial Committee.

Resolution 2009-765 (attached) supports and memorializes the formation of a Town Committee for the development of one or more legacy projects related to Arizona's Centennial Celebration in 2012.

RECOMMENDATION(S): APPROVE RESOLUTION 2009-765, A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, ESTABLISHING THE TOWN OF CAMP VERDE, ARIZONA CENTENNIAL COMMITTEE

Finance Director Review

Budgeted/Amount Yes No N/A X

Fund:

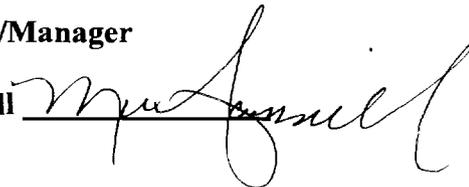
Line Item:

Comments:

Attorney Review Yes X No N/A

Submitting Department: Administration/Manager

Contact Town Manager Michael K. Scannell



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TOWN OF CAMP VERDE



Resolution 2009-765

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, ESTABLISHING THE TOWN OF CAMP VERDE, ARIZONA CENTENNIAL COMMITTEE

WHEREAS, the Common Council is authorized under the general powers found in The Town of Camp Verde Town Code, Article 4-5 to establish advisory committees; and

WHEREAS, a need exists to prepare for the celebration of Arizona's Centennial throughout the Town of Camp Verde and for the development of one or more legacy projects to bring attention to the rich history of the Town during the Centennial celebration; and

WHEREAS, the Town has a unique opportunity to encourage the development of legacy projects and other Centennial events by local governments, community organizations and individuals throughout the Town.

**NOW, THEREFORE, THE MAYOR AND COMMON COUNCIL OF THE TOWN OF
CAMP VERDE RESOLVE THAT:**

- (1) The Town of Camp Verde, through its Town Manager, and working in conjunction with the Camp Verde Historical Society, shall convene the Arizona Centennial Committee ("Committee") of the Town of Camp Verde; and
- (2) The mission of the Committee shall be:
 - (a) Identifying one or more legacy projects that will bring attention to all parts of Town of Camp Verde, with such project or projects to be approved by the Common Council of the Town of Camp Verde.
 - (b) Assisting with the development of approved projects.
 - (c) Providing to the Arizona Centennial Commission information, as may be deemed appropriate regarding Centennial celebration activities in the Town of Camp Verde.

- (d) Review and make recommendations to the Council on requests for Town funding for state Centennial projects or events, and on requests for official Town support of any state Centennial projects.
- (3) The Committee shall meet on a regular basis in order to identify one or more legacy projects for the Town and shall continue to meet in order to assist in the development of the projects.
- (4) Upon initial determination of members by the Town Manager, any vacancies or additional membership on the Committee shall be appointed by the Committee. Members shall serve for the duration of the Committee. Emphasis shall be given to ensuring individuals have a genuine interest in the history of their community or of the Town as a whole.
- (5) The Committee may establish policies and procedures for positions of Committee Chair, Vice-Chair, and Secretary.
- (6) The duration of the Committee shall be from the date of its establishment by the Town Manager to no later than February 14, 2013, except that the Town Manager shall have the authority to suspend or dissolve the Committee if it deems such action to be appropriate.

PASSED AND APPROVED by the Mayor and Common Council of the Town of Camp Verde, Arizona, this _____ day of _____, 2009.

Tony Gioia, Mayor

Date

ATTEST:

Deborah Barber, Town Clerk

APPROVED AS TO FORM:

Bill Sims, Town Attorney

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**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Date: April 15, 2009

Meeting Type: Regular Session – Consent Agenda

Type of Presentation: Visual

REFERENCE DOCUMENT:

Amended FY2009-2010 Budget Calendar

AGENDA TITLE: (Be Exact):

Possible approval of the Amended FY2009-2010 Budget Calendar.

PURPOSE AND BACKGROUND INFORMATION:

Staff has amended the FY2009-2010 Budget Calendar to properly state the tasks required to complete the budget process. The changes have been highlighted on the FY2009-2010 Budget Calendar.

STAFF RECOMMENDATION(S): (Suggested Motion)

Approval of the Amended FY2009-2010 Budget Calendar.

Type of Document Needing Approval:

Amended FY2009-2010 Budget Calendar.

Finance Director Review

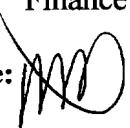
Budgeted/Amount

Attorney Review Yes No

Attorney Comments _____

Fund:

Submitting Department: Finance

Town Manager/Designee: 

Line Item:

Contact Person: Lisa Elliott, Senior Accountant

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Proposed Budget Calendar for FY 2009/10 as amended on 4-6-09

Date	Task to be completed
February 18, 2009	Brief Council and obtain approval of the budget calendar
February 25, 2009	Council off-site retreat for the purpose of providing staff with policy guidance relative to strategic objectives that they want to pursue in the 2009/10 budget and to provide guidance to staff for special funding requests.
March 5th to 23rd	Finance Department completes non departmental revenue estimates
March 24, 2009	Finance Department distributes budget worksheets/instructions to department heads w/estimated general fund support levels
April 10, 2009	Department Heads submit worksheets to Finance
April 17 to May 6	Finance Dept. compiles budget workpapers/meets with Department Heads to discuss their requests
May 8, 2009	Distribute draft budget with supplementary documentation to Council in advance of work session to be scheduled with Council
May 18 and May 20	Council budget work sessions
May 27, 2009	Submit agenda item introducing June 3 for 1st public hearing on budget
June 3, 2009	Council makes final budget adjustments
June 17, 2009	Town Council adopts the FY 2009-2010 tentative budget including resolutions et al. *revised to include the word "tentative"
June 24 & July 1	Budget advertisement in local newspapers
July 15, 2009	Public Hearing on FY 2009-2010 tentative budget
July 15, 2009	Town Council adopts the FY 2009-2010 budget including resolutions et al.

*Please note that dates may change if necessary due to delayed information.

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**TOWN OF CAMP VERDE
AGENDA ACTION FORM**

Meeting Type: **Meeting Date:** **Type of Presentation:**

Reference Document:

Agenda Title: (Be Exact):

Possible acceptance of letter of resignation from Carol German from the Planning & Zoning Commission and presentation of Certificate of Appreciation for her service.

Purpose and Background Information:

Carol German was appointed as a Council Member. Staff is advertising to fill the vacancy.

Staff Recommendation(s): (Suggested Motion)

Move to Accept Resignation from Carol German and thanks for the many years of service, also direct staff to advertise for the vacant position.

Comments:

Staff has started the advertising for the vacant position

Fund: **Line Item:** **Attorney Reviewed** Yes No N/A

Comments from Attorney:

Not Applicable

Submitting Department: **Contact Person:**

CERTIFICATE OF APPRECIATION

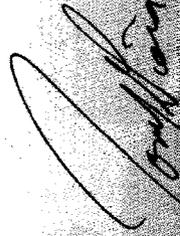
This certificate is awarded to

Carol German

*In recognition of her valuable service
to the Town for her time serving on the
Planning & Zoning Commission.*



TOWN OF CAMP VERDE


Mayor Tony Gibla

4-9-09

Date

Camp Verde Chamber November 08 – March 09 Report FY 08/09
Tracie Schimikowsky, Camp Verde Chamber
3/31/09

Camp Verde TEAM Grant:

Canada Preprint - Fulfillment has begun, to date have received 3,010 requests – all online brochure

Spring Preprint – Fulfillment has begun, to date have received 3,401 requests – 421 mail/2,980 online brochure

Visitcampverde.com website – According to our records, the tourism website visibility has increased 74% since inception in 2006. The “Outdoor Adventure” page on the website is complete.

Go-Arizona.com – On-line banner advertisement. Fulfillment has begun, to date have received 483 requests for information on Camp Verde will be mailed.

Outside Magazine – December 2008 issue, to date have received 263 requests which will be mailed.

SVVTC – Regional TEAM Grant:

Newsletter faxed about Camp Verde, distributed to 142 (motorcoach) tour operators on October 9, 2008 that either once had SVV programs, currently offer SVV programs or have potential to do so.

Continual marketing efforts with the 5 Chambers Regional Grant are as follows:

- 55+ Residents Campaign
- Concierge Promotion – Arizona
- Phoenix pre/post Conventions Promotional Postcard Campaign
- Tour Operator Promotion
- TIA's Pow Wow 2009
- Japan Sales Mission
- Canada Sales Mission
- Website Enhancement SVVTC.org
- SVVTC Lure Brochure Print
- 6 articles for each community – Past & future articles are on our regional website: www.sedonaverdevalley.org

A regional presentation meeting is in the planning stages with an anticipated date in August.

Visitor Center:

Comparisons for the July – March period: 2007/08 – 5,398, 2008/09 – 5,919, We are ahead of last year's count by 521.



Sales Tax Collection:

Accommodation tax for the 8 months ended February 2009 is up \$3,959 as compared to the previous year period.

Event Promotion:

The Online Media Directory with BurrellesLuce has been utilized to send CV event press releases for Fort Verde Days & Pecan, Wine & Antique Festival.

Pecan, Wine & Antique Festival *February 13-14, 2009*

- December Press Release: 542 media outlets (S/W Region - CA, AZ, CO, NM, NV, UT, TX)
- January Press Release: Arizona TV/Radio/Print – 317 media outlets
- AM AZ – Contacted via email mid January, response received February 9th, although no time available for interviews, the station announced the event utilizing the press release sent.

Fort Verde Days *October 10-12, 2008*

- September Press Release: 542 media outlets (S/W - CA, AZ, CO, NM, NV, UT, TX)
- Five Large Arizona Cities-Towns-Features 133 outlets,
- Phoenix Media list newspaper, radio, tv – 82 outlets.

Also, the Arizona Office of Tourism promotional campaign begins in June of the prior year when information for their published calendar of events is requested.

True West's Top 10 Western Towns:

Through the collaborated efforts of Fort Verde State Historic Park, National Parks, Camp Verde Historical Society, Yavapai-Apache Nation & the Chamber, Camp Verde received recognition as 1 of the 10 "Town's to Watch" in True West's Top Western Towns Annual Award.

Upcoming:

AOT's Verde Valley Adventure AAA/CAA FAM Tour:

Working with an AOT representative for the April 29 – May 3, 2009 visit to the Verde Valley, of which the group will spend an afternoon of activities and one night in Camp Verde on Saturday, May 2nd.

Phoenix Magazine:

Co-op advertisement in the 2009 Travel Guide "Best Places to Explore".

Motorcoach/Tour Operator:

The Chamber has partnered with Fort Verde State Historic Park and is working on a promotional piece for Motorcoach & Tour Operators. The initial stages of this process will take approximately 12 months to create the lure piece and pitch to the various operators for consideration to add Camp Verde / Fort Verde State Historic Park on their "to visit" list.

Trails & Pathways Commission

1st Quarterly Report

Submitted April 8, 2009

The Trails and Pathways Commission met did not meet during the first quarter. As meetings were rescheduled to meet bi-monthly, the first meeting was scheduled for March 10, 2009. There was not a quorum at that meeting. The next meeting is scheduled for May 12, 2009.

One of the Trails Commission functions is to develop and maintain a Trails Policy. This work has been largely postponed due to irregular meetings and Town of Camp Verde priorities. The policy is nearing completion and one or two additional work sessions should bring it to completion and ready to review by Council. There is a tentative work session scheduled for the May meeting.

The 2009 Commissioners are Judie Piner, chairperson, Bill Mitton, vice chairperson, Lynn Reddell, Ele Espinosa, Larry Strubhar, and Bea Richmond, who is also the Commission's representative to the Dead Horse State Park Trails Coalition. There is one new commissioner, but at this time, I (chairperson) have not met he/she as the last meeting was cancelled.

At our last meeting, comments were made to the effect that as our meeting schedule has been reduced, the commissioners may have to consider doing additional outside work on their own to complete projects. All agreed.

General and ongoing work by the Trails Commission

- Subdivision proposals: There have been no subdivision proposals submitted for the Trails Commission to evaluate.
- Trails Policy: The Commission is working to formulate a coherent trails policy for the Town Council's approval, to include a trail standards description, a trails maintenance program and a trails volunteer policy. Piner met with Ron Long, town engineer regarding the physical characteristics of the draft plan. It was decided that much of that can be deferred to the town's standards. This will be discussed further at the next work session. Another discussion will be on standardized signage for existing and new trails. The final piece is to complete an inventory of urban trails, unpaved/paved trails and trailheads within Town limits and within our trails system. Mr. Long further emphasized the necessity to look at the work we do, and that our Trails Policy should address trails as a Town of Camp Verde Trails system. This fact will be brought up at the next work session and meeting.
- New trails or trailheads: The Commission works to identify existing, new, or historic trails and trailheads as areas of interest come to their attention. Some exist within the Town of Camp Verde, and/or connect with trails that exist in other jurisdictions. Some projects are long-range projects that are ongoing that require continual diligence and attention to keep moving forward. Others are in the early processes of identification and planning.

Carryover Projects:

- Ryal Canyon proposed trailhead: The Commission continues to follow up on the property trade that would provide for the trailhead.
- Copper Canyon trailhead: The Commission continues to monitor this project that is funded by a federal grant and is being advanced by the US Forest Service.
- Commissioner Lynn Reddell and Councilman Smith continue as liaisons between various volunteers contributing in-kind work on the Copper Canyon Trailhead.
- The Commission continues to discuss the potential of the Jackson Flat Trail and the issues surrounding it.
- Bea Richmond diligently continues her reports on the Dead Horse State Park Trails and the Verde Valley Regional Trails plan meetings.

New Projects:

- A new project is the revival of the River Trail project brought to our attention two years ago by then town manager Bill Lee. Commissioner Piner brought the matter to the Commission and has done some preliminary research on the project. Trails Commission liaison Lynda Moore is conducting research on prior agreements with the Forest Service and State Parks. Ron Long agreed to look into the matter as well and locate the maps generated at that time. The Commission would like to move forward with this project if possible.

Comments from the Chair:

No one today can escape the facts of our economic situation and how it affects cities and townships. We recognize that changes and sacrifices must be made. As such, we accept our diminished timeframe within which to work toward our goals and seek new ways to expedite our work.

There are, however, other issues that have become increasingly disturbing to the Trails Commission in general and to myself in particular. The economic necessities tend to only exacerbate these issues. The most serious problem we face is the slow pace that work moves forward. It was recently brought to my attention that almost every item we address on every agenda was there last year... and the year before... and the year before that.

This is partly due to the restraints placed on meetings, lack of work sessions, and the previously infrequent meetings. In some cases it is due to difficulty coordinating with other agencies. Whatever the reason, it would be good to find new and/or innovative ways of conducting business. It would be good to find ways to move the projects forward and off our agendas so the Commission could identify and work on new projects.

Judie Piner, Chairperson
April 8, 2009

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**QUARTERLY REPORT
Board of Adjustments
January - March 2009**

REGULARLY SCHEDULED MEETINGS: 3

January 13, 2009 – Regular Session
CANCELLED, NO BUSINESS BEFORE BOARD
February 10, 2009 – Regular Session
CANCELLED, NO BUSINESS BEFORE BOARD
December 09, 2008 – Regular Session
ADJOURNED, NO QUARUM

SPECIAL SESSION MEETINGS: 0

WORK SESSIONS: 0

THE FOLLOWING APPLICATIONS WERE APPROVED:

There were no applications approved.

THE FOLLOWING APPEALS WERE DENIED:

There were no appeals denied.

THE FOLLOWING APPLICATIONS WERE DENIED:

There were no applications denied.

THE FOLLOWING ITEMS WERE DISCUSSED BY BOARD:

There were no items discussed.

THE FOLLOWING ITEMS WERE DISCUSSED IN WORK SESSIONS:

There were no items discussed in work sessions.

THE FOLLOWING PRESENTATIONS WERE HEARD BY THE BOARD:

There were no presentations heard by the board.

COMMENTS:

The board would like to acknowledge the retirement of Gene McIntyre after many years of loyal community service on various boards and commissions, especially from the Board of Adjustments and Appeals. Gene will be greatly missed.



Chairman Al Roddan

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**QUARTERLY REPORT
DESIGN REVIEW BOARD
WORK SESSION PRESENTATION
TOWN OF CAMP VERDE COUNCIL CHAMBERS
WEDNESDAY, APRIL 15, 2009
6:30 PM**

REGULARLY SCHEDULED MEETINGS: 3

January 27, 2009 – REGULAR MEETING

Present: Members Brinkman, Hough, Darby and Holguin were present. Chairperson Binick, Vice Chairperson Norton and P&Z Commissioner Liaison Buchanan were absent.

February 24, 2009 – REGULAR MEETING

Present: Chairperson Binick, Vice Chairperson Hough, Board Members Brinkman, Darby, Holguin, Norton and P&Z Commissioner Liaison Parrish were present

SPECIAL SESSION MEETINGS: 1

January 13, 2009 – SPECIAL SESSION

Present: Chairperson Binick, Vice Chairperson Norton, Members Brinkman, Hough and P&Z Liaison Buchanan were present . Board Members Holguin and Darby were absent.

WORK SESSIONS: 0

THE FOLLOWING APPLICATIONS WERE APPROVED:

January 13, 2009

- 6. Discussion and Possible Approval of Amendment to Dollar General DRB 2007-13: An application submitted by Ryan Ashby of Stout Building Contractors, LLC, agent for Buffalo Partners, owner of parcel 403-23-104D, amending the East elevation appearance of Dollar General Store. This project is located at 1000 W. Finnie Flat Road.**

On a motion by Hough, seconded by Norton, the Board unanimously approved the amendment to DRB 2007-13, as submitted by the Applicant, with the gutter downspouts being moved into the shadows of the columns as discussed.

January 27, 2009

7. **Discussion and Possible Approval of Amendment to DRB 2008-47 for A&B Sign, agent for Dollar General, owner of parcel 403-23-104D, for installation of a free standing sign of 32 sq. feet, and a building mounted sign of 64 sq. feet.**

On a motion by Hough, seconded by Brinkman, the Board unanimously approved Amendment to DRB 2008-47, to allow for installation of a free-standing sign of 32 sq. feet and a building mounted sign of 64 sq. feet, as presented, with the pole on the sign to be painted to match the light poles and with a planter two-thirds the length of the sign to be built at the base of the sign

8. **Discussion and possible approval of DRB 2008-014 for the change in Solar Power Panel Design for the Verde Ranger Station as requested by the Prescott National Forest Service, located on parcel 800-02-011N directly east of McCracken Lane and the North side of Highway 260 at the current Ranger station location. The parcel is comprised of approximately 13 acres within National Forest Service lands:**

On a motion by Holguin, seconded by Darby, the Board unanimously approved the Amendment to DRB 2008-014 for the change in Solar Power Panel Design for the Verde Ranger Station as requested.

THE FOLLOWING APPLICATIONS WERE DENIED:

There were no applications denied this quarter.

THE FOLLOWING ITEMS WERE REVIEWED BY BOARD WITH NO ACTION TAKEN:

February 24, 2009

9. **Discussion and Conceptual review of DRB 2009-06: An application by Jim Lawler, agent for Westcreek Visions, LLC, owner of parcel 403-15-001Q zoned M1 & C3. Phase one of approx. 4.77 acres will be for the Mortuary, Crematory and a portion for the Cemetery. The entire parcel is 17.125 acres and is located between Old 279 & SR 260 approx. 4.3 miles towards Cottonwood form I-17.**

There was no action taken.

THE FOLLOWING PRESENTATIONS WERE HEARD BY THE BOARD:

January 13, 2009

9. **Presentation and Discussion of new Council Policy to only hold meetings as necessary in an effort to reduce expenses and staff time.**

Staff will coordinate administratively with the Board regarding dates when no public action is on the agenda and when a meeting is not necessary.

10. **Presentation and Discussion of new Administrative Review policy on Super 8 sign face replacement.**

Staff provided background information on the administrative review policy used for the Super 8 sign face replacement for national logo signs as discussed and directed by the Board during the prior Days Inn sign review process.

February 24, 2009

11. **Presentation and Discussion on new visual library for Section 124:**

Continuation of discussion on visual library including a review of the entire library organized into subject categories.

There was no action taken.

INFORMATION REPORTS:

There were no relevant informational reports.

TRAINING:

No training this quarter.



Jim Binick, Chairperson

Date: 3/21/09

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LIBRARY ADVISORY COMMISSION
THURSDAY, January 15, 2009
6:30 P.M.

Members: Chairperson Mina, Vice Chairperson Heuman, Commissioners Polo, Pastine, Doering Chatley and Sykes.

Meeting Dates: January 15th and March 19th.

Items Addressed:

1. At the January meeting Mayor Gioia addressed the Commission outlining in detail his contact with Congressman Ann Kirkpatrick who initiated the meeting in Mayor Gioia's office. Among several issues, the discussion involved an economic stimulus plan and the list of projects that the Town had submitted to NACOG. Of those projects, Gioia pointed out that his main emphasis was on Highway 260, the Park project and the Library. At the March meeting we were informed that none of the projects were included in the 2009 Stimulus Package as none were shovel ready. The commission was informed that they would be informed as to what progress the town would make in getting the library project shovel ready for the 2010 Stimulus Package. Perhaps there would be 2009 funds available to assist in the planning required.
2. The Commission voted unanimously to request a schedule of January, March, April, June, September and November for Library Commission meetings to facilitate the 6 meeting request of the Town Council
3. The Commission would like to Participation in Fort Verde Days with a Library hayride type float that would later be utilized to house storytellers throughout Fort Verde Days by Local participants regarding the heritage of Fort Verde Days.
4. Director Laurito advised the Commission that the effects of the last budget cuts on the services were negligible; cuts were made, but it is still possible to purchase books and maintain services. Staff has been cautioned to continue monitoring expenditures.
5. Regarding the creation of a library logo. Director Laurito informed the commission that he would find out what it took Parks and Rec. to acquire a logo and get back with the commission.
6. Mina referred the members to the exhibit included in the Agenda packets listing the Yavapai Library Network payment formula. Mina briefly reviewed how the formula was calculated, with input from Laurito, pointing out that it was a very fair system. Mina said she did not believe there was any need to for a recommendation to Council on the revised payment formula. Commissioner Heuman was requested to report back to CCCVL on the discussion.
7. Laurito explained how Yavapai County's contributions to the Camp Verde Library Budget are determined based on census figures, as well as the intent of the County to revise that system. Mina requested that Heuman report back to CCCVL that the same group that worked on the YLN readjustment is currently working on making this fairer as well.
8. In absence of Linda Harkness, Commission Liaison Heuman reported on the CCCVL meeting of January 12th; Heuman reviewed the agenda items, which included addressing the five-step initiative they had presented to the Commission. Heuman advised CCCVL that the Commission supports the plan that the Library be Green. Heuman also reported on the donation of Home Depot stock, planned possible classes, and that meetings will no longer be held at the College,

but at Ms. Harkness' house or her employer's building for now. Rummage donations will be accepted any time now; no date has been set.

Discussion occurred to address recommendations from CCCVL regarding the library building project. This will included a special fund for the design and construction of the library, putting the question of the location of the new library to a vote of the people, the current method Yavapai County uses to compensate the town for library services, and the town's financial commitment to the library building project. Mina reviewed the subjects included in this agenda, three of which have already been addressed. The issues of a vote on location of the Library and setting up a special fund were discussed among the members. Laurito explained that the Finance Department has an account for Library funds and donations; the Mary Lyons account is separate. Mina said that the Commission has been instructed by the Council not to bring up putting the issue of location to a vote; however, since there have been requests from CCCVL and private citizens to put the issue to a vote, Mina will include that in the next Quarterly Report to the Council. Heuman was requested to report to CCCVL that the Commission is passing the request to the Council.

Director Laurito and the members held a roundtable discussion regarding his written report, highlighting the renovation to the Children's Librarian's office floor and the resulting temporary disruption in service, the plan for RFID tags on books, and the new location in Rimrock for the Beaver Creek Branch.

Doering commented that he will probably be removing his website page.

Commission members toured the Library individually a discussion was conducted. The new floor has been laid in the children's office area. The possibility of utilizing the top shelves was discussed. Director Laurito is investigating the Fire Code for feasibility.

Director Laurito presented his rough draft of the 209/2010 budget. More information will be available at the April meeting. The Commission reviewed the budget but had no further recommendations on where to cut.

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QUARTERLY REPORT
Planning and Zoning Commission
January - March 2009

REGULARLY SCHEDULED MEETINGS: 1

MARCH 05, 2009

Roll Call

Chairperson Butner, Commissioners Buchanan, Parrish, Burnside and German were present; Vice Chairperson Hisrich and Commissioner Freeman were absent.

Also Present: Community Development Director Nancy Buckel, Sr. Planner Mike Jenkins, and Recording Secretary Margaret Harper.

JOINT WORK SESSIONS: 0

SPECIAL SESSIONS: 0

THE FOLLOWING RECOMMENDATIONS WERE MADE TO COUNCIL:

MARCH 5, 2009 – Regular Session

1.) Public Hearing, Discussion and Possible recommendation to Council on ZMC 2009-01: An Application submitted by Rick Rosenzweig agent for Sam Boyles, NEI Investments, owner of lots 19-28 with corresponding parcel numbers 404-02-161, 162, 163, 164, 165, 166, 167, 168, 169, & 170, of Northeast Industries Commerce Park for the purpose of rezoning from C-3 to M-1. The total approximate areas of the combined subject lots 19 thru 28 is 5.63 acres and is located South off of Hwy. 260 on Howards Road to Boyles Way.

On a motion by Buchanan, seconded by German, the Commission voted 4-1 to recommend to Council that ZMC 2009-01, an application submitted by Rick Rosenzweig, agent for Sam Boyles, NEI Investments, owner of Lots 19-28 with corresponding parcel numbers 404-02-161, 162, 163, 164, 165, 166, 167, 168, 169, & 170, of Northeast Industries Commerce Park for the purpose of rezoning from C-3 to M-1, **be denied**, with a 'no' vote by Parrish.

THE FOLLOWING PRESENTATIONS WERE HEARD BY THE COMMISSION:

March 5, 2009 – Regular Session

STAFF PRESENTATION

Sr. Planner Jenkins explained that the subject lots within the Commerce Park are an island surrounded by Boyles Way which is abutting the subject

lots and then by remaining lots within the Commerce Park, which provides a buffer between the lots and the residential properties adjacent to the exterior boundary of the Park. Jenkins outlined the results of the neighborhood meeting held on January 16, 2009. The staff sent 26 letters to owners of land within a 300-foot radius of the subject lots, notifying them of the requested zone change and time and date of meetings. Jenkins also referred to the letters and signed petitions received in opposition to the requested change. The agencies notified have indicated no comments. A list was provided in the staff report showing the 19 additional uses that would be allowed in an M1 District beyond those allowed in a C3 District. If the Zoning Map Change is approved by Council, the uses within the Commerce Park would be a mixed use of C3 for the exterior lots and M1 for the interior island. Jenkins also reviewed the existing road improvements; no additional right of way for Boyles Way is required. No General Plan Amendment is required.

THE FOLLOWING ITEMS WERE TABLED, POSTPONED OR CONTINUED BY THE COMMISSION: O

**THE FOLLOWING ITEMS WERE DISCUSSED BY THE COMMISSION:
March 5, 2009 – Regular Session**

Discussion of AMD 2008-02 amending Section 108 E, 3b, of the Town of Camp Verde Planning and Zoning Ordinances under Height Limits, Commercial/Industrial Buildings.

Staff was directed to prepare a draft amendment to remove Paragraph E.3.b. from Section 108 of the Planning & Zoning Ordinance under Height Limits, Commercial/Industrial Buildings, and bring it back to the meeting scheduled for May 7, 2009 for review and consideration.

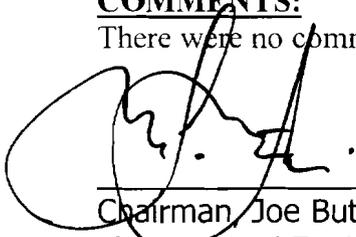
Director Buckel confirmed that the Commission had held previous discussions on height limitations; prior to the adoption of the existing Ordinance the height limitation had been 50 feet. The subject paragraph had been included to address the needs of industrial buildings. The general consensus of the Commission at the December 4, 2008 hearing was to eliminate the subject paragraph, suggesting that an applicant could request a greater height through the variance procedure, which could be difficult to obtain.

The members discussed the recent passage of Proposition 207 and the issue of claims arising from removal of certain rights by eliminating the paragraph; however, it was decided to follow through with drafting an amendment as discussed, and staff was directed accordingly.

TRAINING: 0

COMMENTS:

There were no comments

A handwritten signature in black ink, appearing to read "Joe Butner", written over a horizontal line.

March 26, 2009

Chairman Joe Butner
Planning and Zoning Commission

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Camp Verde Parks and Recreation Commission
Quarterly Report January, February, March 2009

Chairman: Robin Whatley

Vice-Chairman: Jim Ellington

Commissioners:

Lucille Clawson

Bruce George

Steve Goetting

Marlin Parker

Vacant seat

January 6, 2009—cancelled

January 15, 2009—Special Session

All Commission members were present except Marlin Parker.

This meeting was held as a Special Session to approve the updated 2009-2014 Parks & Recreation five-year Master Plan. The Commission voted unanimously to recommend that the Town Council approve the plan.

Commissioners were given an update on the Pecan and Wine Festival.

March 2009—Regular Session

Minutes of this meeting are not available—so agenda items are listed.

All Commission members were present except Marlin Parker.

The Commission received updates regarding meeting schedules and quarterly reports.

Update on Community Park project and Heritage Grant.
Discussed bike lane signage along bike lanes and paths.

Update on 2009 calendar of events and upcoming programs and events.

Update on Wine and Pecan Festival.
Review of 1999 survey conducted by NAU.

Discussion of an Earth Day Project.

Update relative to fingerprint policies.

Housing Commission
Quarterly Report
January, February and March
2009

Mission Statement

The Town of Camp Verde Housing Commission will strive to maintain and foster an environment where a variety of decent, safe and sanitary, and affordable housing opportunities are available for all age groups and socio-economic levels.

The Town Council appointed the Housing Commission. The members of the Commission are:

Jeremy Bach (Chairperson, Term: October 2008 to September 2011)

Linda Buchanan (Vice-Chairperson, Term: November 2006 to September 2009)

Sharon Roddan (Term: April 2007 to September 2009)

John McReynolds (Term: October 2008 to September 2011)

Kathy Davis (Term: October 2007 to September 2010)

Tony Varela (Term: January 2008 to September 2009)

Gregory Blue (Term: October 2008 to September 2011)

The Commissions regular meetings are the third Tuesday of each Quarter at 4:00 p.m. in room 106.

January 20th Regular Session:

- Discussion, consideration, and possible recommendation to the town council regarding the closure of the housing and neighborhood revitalization department, and the decommissioning of the housing commission:
 - Mr. Morris suggested two solutions: Option 1: Not dissolve and meet quarterly, Option 2: dissolve and form a committee for to not be concerned with open meeting laws
 - Mr. Morris suggested forming and being a part of a regional housing task force.
 - Morris also confirmed the revolving fund would continue and the rehab program will continue.
 - The parkway project with the state of the economy will be put on hold for now
 - The commission decided to give a recommendation to council to not decommission the Housing commission

February Regular Session: Cancelled

March 17th Regular Session:

- Discussion, consideration and possible recommendation to town council of Proclamation declaring the month of April as “Fair Housing Month”
 - The commission decided unanimously to recommend to town council that they proclaim the month of April as “Fair Housing Month”

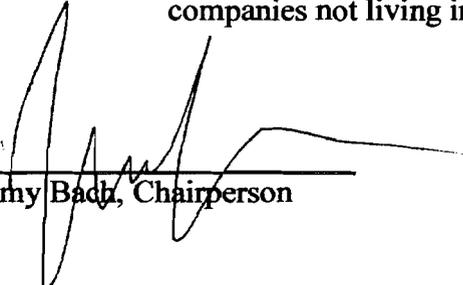
- Discussion, consideration and possible recommendation to Town Council of strategic goals and objectives to be accomplished by the Housing commission during the 2009 year
 - Vice-Chair Buchanan suggested one goal to be forming a subcommittee to go over and review the Camp Verde Housing Strategy since it is 10 years old.
 - We discussed the attendance of the Verde Valley Housing Task Force
 - We appoint a housing commissioner to help in the updating of the building code with Matt Morris. (Greg Blue would be willing to participate)
 - Also discussion of forming a committee instead of a commission as previously outlined.

- Discussion, consideration and possible recommendation to Town Council regarding the possible direction to staff relative to holding in abeyance any actions relative to enforcing the transaction privilege tax on residential rental properties in the Town of Camp Verde as an attainable housing strategy.
 - The commission voted unanimously to recommend to the council through presentation with liaison Linda to support putting the rental tax in abeyance

- Discussion, consideration and possible recommendation to Town Council regarding preparation of Housing Commission agendas and general staff support
 - Commission voted unanimously to recommend to the council that the commission play a more active role in the preparation and posting of our agendas to cut down on staff time.
 - If approved commission will assign a liaison amongst the commission

- Discussion, consideration to build time estimates into each housing commission agenda item
 - The commission voted unanimously to have the chairperson put a time limit on each agenda item.

- Staff presentation of the HOME/HTF Grant #318-07 final report, including before and after photos of five homes rehabilitated or replaced through the grant project
 - Morris gave a power point presentation of the before and after
 - The State Department of the Housing Auditor praised the program as far exceeding several other programs throughout the state.
 - Commissioner Roddan had concerns in regards to how the home owners were chosen and the procurement of the contractors to do the work
 - Morris thanked the loan committee for their work and commitment
 - Roddan voiced her dissatisfaction that the work was awarded to companies not living in Camp Verde.



 Jeremy Bach, Chairperson

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#9

Print Form

**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Date: Apr 15, 2009

Meeting Type: Regular Session

Type of Presentation: Verbal Only

REFERENCE DOCUMENT: Letters of Interest for Trails & Pathways Committee

AGENDA TITLE: (Be Exact):
Discussion, consideration and possible appointment of Ed Mezulis to Trails & Pathways, with the term expiring September 2011

PURPOSE AND BACKGROUND INFORMATION:
Staff has been advertising for Commission positions for several months and posted the openings to our web site. We have only received one Letter of Interest for the Trails & Pathways Commission

STAFF RECOMMENDATION(S): (Suggested Motion)
Appointment of Ed Mezulis to Trails & Pathways, with the term expiring September 2011.

Type of Document Needing Approval:

Finance Director Review

Budgeted/Amount: N/A

Comments: None

Fund: None

Line Item: None

Submitting Department: Clerk's Office

Contact Person: Deborah Barber

Town Manager/Designee:

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.



Name: <u>ED MEZULIS</u>		Date: <u>January 5, 2009</u>		
Home Address: <u>4451 CAUGHRAN RD CAMP VERDE</u>				
Mailing Address, if different:				
Email Address: <u>edmezulis@hotmail.com</u>				
Home Telephone: <u>567-3420</u>		Work Telephone: <u>301-1138</u>		
Are you a resident of the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Do you own commercial property in the Town of Camp Verde <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Length of residency in the Town of Camp Verde: <u>2.5 years</u>		Do you operate a business in Camp Verde? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Name and address of business (if applicable): <div style="border: 1px solid black; height: 15px; width: 100%;"></div>				
If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession: <u>FIREFIGHTER</u>				
Are you now serving, or have you ever served, on a Town of Camp Verde board or commission? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please list names of board/commission and dates served:				
Board & Commission preference (s): Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:				
1. <u>TRAILS AND PATHWAYS</u>		3. <u>BOARD OF ADJUSTMENT & APPEALS</u>		
2. <u>PLANNING & ZONING</u>		4.		
Education and Community Service				
Schools Attended:		Degree:	Year:	
<u>BELLEVEUE UNIVERSITY</u>		<u>BA</u>	<u>2007</u>	
<u>COCONINO COMMUNITY COLLEGE</u>		<u>AAS</u>	<u>2003</u>	
Civic Activities-Service Organizations		Office Held:	Year Begun: Year Ended:	
<u>Foundation for Burns & Trauma</u>		<u>Fundraising ^{summer} camp staff</u>	<u>2001</u>	<u>2008 (Present)</u>
<u>International Assoc. of Firefighters</u>		<u>L-3690 V.P</u>	<u>2005</u>	<u>2008 (Present)</u>
Please state why you would like to be appointed to a Town Board, Commission, or Committee: <u>I want to get more involved with my community.</u>				
What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?				
(a) <u>To be an advocate for the citizens of the town</u>				
(b) <u>To preserve what makes Camp Verde unique</u>				
(c) <u>To assist the Council in guiding smart growth</u>				

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee:

I am an avid outdoorsman and appreciate the opportunity I have to live in such a beautiful area. I currently as a union representative sit on many committees that are charged with budgetary and fiscal planning. I am a strong believer in community service.

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 567-6631, extension 100 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature: _____

Date: 1/5/09

	Date:
Date Contacted & Invited to Appear before Council:	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to:	

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RESOLUTION 2008-745

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE
TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA,
SUPERSEDING RESOLUTION 2000-447 AND
ESTABLISHING MEETING POLICIES AND PROCEDURES FOR
COUNCIL AND ALL TOWN COMMISSIONS**

WHEREAS, the Legislature has made substantial modifications to the Open Meeting Law (OML), ARS Sections 38-431 through 38-431.09, effective July 18, 2000, and

WHEREAS, changes in the law concerning executive sessions, meetings, open calls to the public and enforcement should be adopted by the Council as a policy and procedural directive to staff, and

WHEREAS, it would be in the best interest of the Town to adopt Policies and procedures for meetings applicable not only to the Council but also its boards, commissions, and committees, collectively named "public bodies herein,

NOW THEREFORE THE COUNCIL RESOLVES AS FOLLOWS:

1. Meetings. A meeting by less than a quorum of a public body is permissible under the OML, and is at times necessary to prepare for Town business or obtain information concerning pending or future agenda items. Violations of OML could occur if ideas are shared from a meeting of *less* than a quorum of members of a public body with intent to circumvent the OML, whether by one of the members attending, or an intermediary, such as a member of the staff, or a member of the public. Discussions concerning Town business that result in a quorum by whatever means must be done in a public meeting.
2. Calls to the Public. The OML now allows an open call to the public to allow individuals to address the public body on any issue within its jurisdiction, subject to reasonable time, place, and manner restrictions. Pursuant to Section 2-3-7.E, remarks shall be limited to three (3) minutes, unless the Mayor or chair for good cause modifies the time limits. At the conclusion of the *call* to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may

ask that a matter be put on a future agenda. The public body may not otherwise discuss or take legal action on matters raised. Public input will normally be allowed on all agenda items of the public body except the consent agenda, staff updates, reports by members of the public body, and advance approvals.

3. *Management of Meetings.*

- A. Where practicable, executive sessions will be held prior to the regular business meetings, as opposed to during a meeting or following a meeting.
- B. Meetings will conclude at 10:00 p.m. with planned recesses during the meetings.
- C. Council member discussion is limited to three (3) minutes per member. If an item is opened for public input, the public may address the item ONE time. Public input is limited to three (3) minutes.
- D. All routine, administrative-type items such as contract awards and approvals, proclamations, etc. shall be placed on the Consent Agenda.
- E. Previously approved items, such as budgeted items, do not require further Council approval and will not be placed on an agenda.
- F. Consent Agenda items, excluding all Ordinance and Resolution titles, will not be read aloud.
- G. All presentations will be limited to 10 minutes for the presentation and discussion period.

4. *Executive Sessions.* The Council may instruct its attorneys or representatives regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation. Agenda items in executive sessions must specifically refer to the matter as well as the statutory authority for the session, and minutes reflect the instructions given to the attorneys. To prevent the public from having to wait an indefinite period while an executive session is in progress, if the Council cannot comfortably fix a time to reconvene, the Council will wait until a special session is posted, or the next normal meeting date, to take action on the item.

5. *Current Events Summary.* The Mayor, chair, or Manager may recite a brief summary of current events without listing in the agenda the specific matters to be summarized, provided that the summary itself is listed on the agenda, and the public body does not propose, discuss, deliberate or take legal action on any of the matters, unless the matter was specifically listed in the summary for legal action.

6. *Enforcement.* The public body and staff will cooperate in written investigative demands by the County Attorney or Attorney General investigating a complaint of a violation of the OML, and supply the information requested by subpoena,

written statements, and depositions. All requests shall come through and responses reviewed by the Town Attorney, or special counsel retained by the Council, to maintain the independence of the investigation. Under the expanded liability provisions of the OML, any person found violating the law, or knowingly aiding another to violate the law, may be ordered to pay a civil I penalty not to exceed \$500 for each violation, and, in the case of a public officer, be removed from office and assessed attorneys fees and court costs.

7. *E-Mail.* A "meeting" under ARS 38-431.4 now Includes gathering in person or through technological devices. This would mean e-mail or communications through wireless PDA devices could constitute a meeting by members of the public body and/or staff, and is subject to the same policy as set forth In "meetings" above. E-mail communications between members of the public body concerning public business are also considered public records, and the originator will send a copy to the Town Clerk who will print a hard copy in a separate file for public inspection. E-mail cannot be used by staff or members of the public body to conduct straw polls on municipal issues, or discuss Town business by a quorum or more of its members. If e-mail is used by staff or members of a public body to distribute informational material or web sites, it should not be made with the intention of soliciting responses and deliberations on the topic. Whenever possible, e-mail should not be used to communicate with the Town Attorney concerning pending litigation or requests for legal advice.
 8. *Legal Opinions.* If there is a legal issue concerning an agenda item, the Town Attorney or legal counsel may be requested by the Mayor, after direction by the Council, to provide a written opinion to Council, call for a vote for an executive session, or to discuss the matter with the interested Council member in private, rather than give impromptu opinions during the meeting. The Town Manager may also request a formal written opinion in advance of a meeting. This would not prevent the attorney from responding to questions on procedures, or explaining the provisions of forms or documents related to the agenda items.
 9. *Correspondence.* Procedure for handling correspondence will depend on which of the following categories are applicable:
 - A. *Incidental* correspondence are routine items that do not set policy for the Town, such as acknowledging receipt of documents, public relations responses, letters of appreciation, and congratulations for special activities and events. Incidental correspondence will be answered by the Mayor, or such other member authorized by Council. Individual Council members may review the correspondence and comment to the Mayor on a particular response, or request a review by the full Council.
-

B. Policy correspondence is that which purports to set or explain Town official policy, such as letters of support, expressions of position or opinion, or assertions of intent. It must first receive approval of a majority of the Council at a public meeting, and will then be signed by the Mayor, or such other member authorized by Council, on behalf of the Council.

1. At the first meeting in January of each year, Council shall adopt a Policy Statement that authorizes the Mayor, as the Town's Chief Elected Official, to support or oppose bills introduced during Legislative Sessions when they adversely affect the Town's interests and require an immediate response.

C. Implementation correspondence is that which implements a policy or position already established by the Council, such as continuing letters of support on legislation, positions on actions by other government agencies, responding to public information requests, and other administrative steps identified in the initial presentation of the issue and approved by the Council. It will be signed by the Mayor, or such other member authorized by Council, on behalf of the Council.

D. Public Inspection each type of correspondence will be kept chronologically in a separate binder available for public inspection, and when possible, indexed by subject.

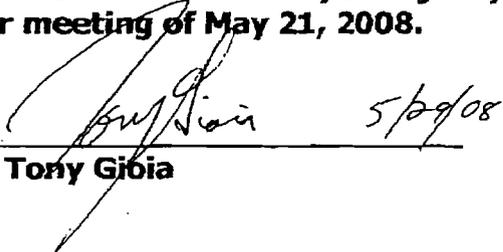
E. Citizen Complaints (Non-Personnel): Any correspondence that is addressed to the Town, the Mayor, and/or a Council member and that is signed or otherwise verified and identified to be a citizen complaint concerning any issue(s) relating to official Town business or responsibility as authorized by statute or other legal authority shall be directed to the Town Manager upon receipt to assign appropriately for resolution. Appropriate tracking measures shall be established in order for resolution to be reported back to the Town Manager, the complainant, and the Town Council.

10. Agenda Format. The public bodies shall follow the form and sample detailed content as set forth in **Exhibit A**, which illustrates provisions of this resolution.

11. Mail Distribution. Upon receipt of mail addressed to the Town of Camp Verde, or the Council as a whole, it will be opened and copied to the Mayor and full Council. Upon receipt of mail addressed to the Mayor alone, or an individual Council member, the mail will be opened, date stamped, and copied. Nothing in this policy is intended to require the release of confidential correspondence as protected under State or Federal laws. Should the Mayor or individual

Council members determine that a non-personnel complaint is being made by a citizen or citizens, the correspondence shall be referred to the Town Manager in order for appropriate assignments to be made and allowing the process for resolution to be started. Should the Mayor or individual Council member(s) determine a complaint is being lodged against an employee of the Town; the correspondence shall be referred to the Town Manager for further investigation and resolution keeping the personnel matters confidential.

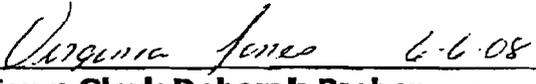
PASSED AND APPROVED by a majority vote of the Common Council at the regular meeting of May 21, 2008.



Mayor Tony Gibia

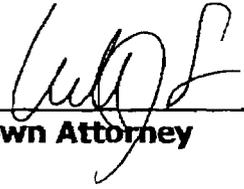
Approved as to form:

Attest:



Town Clerk Deborah Barber 01

VIRGINIA JONES



Town Attorney

Exhibit A attached

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#13

**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Date: April 15, 2009

Meeting Type: Regular Session

Type of Presentation:

REFERENCE DOCUMENT:

Stampede Funds

AGENDA TITLE: (Be Exact):

Discussion, consideration and possible direction to staff relative to the monies raised from the Main Street Stampede during 2004, 2005 and 2006 for the benefit of the Main Street Merchants.

PURPOSE AND BACKGROUND INFORMATION:

The Main Street Stampede was created to benefit the Main Street Merchants and the Camp Verde High School Athletic Department. The portion of the funds for the Merchants was to be held in a savings at Bank One with the Town of Camp Verde. The Finance Director at that time never followed through with this transfer. These funds need to be transferred back to the rightful owners. I believe we have two options; 1) Move the money out of the General Fund into a trust for the benefit of the Main Street Merchants that the Town would administer, or 2) Move the funds to an outside fund to be administered by the Merchants themselves. The total amount of funds owed to the Merchants is \$8,791.72.

STAFF RECOMMENDATION(S): (Suggested Motion)

Direct staff to move the money from the General Fund into an outside fund administered by the Merchants themselves.

Type of Document Needing Approval:

Finance Director Review

Budgeted/Amount

Attorney Review Yes No

Attorney Comments

Fund:

Line Item:

Submitting Department: Parks & Recreation

Contact Person: Lynda Moore

Town Manager/Designee:

Memo

 **FILE COPY**

To: Dane Bullard, Finance Director
From: Lynda Moore, Parks & Recreation Director *LM*
CC: Bill Lee, Town Manager
Date: 6/20/2005
Re: Stampede Funds

In April 2004, one of the sponsors for the Main Street Stampede opened a savings account at Bank One. By doing so, Bank One agreed to be one of our \$500 sponsors for the event. After the Stampede when all the proceeds were split with the school, Parks & Recreation had \$3,477 profit to be used for Main Street beautification projects. I believe that I had requested that those funds be transferred to the Bank One account. I cannot find any records of doing so, so would like to ask if you could check on that for me. If that hasn't been done, I need to discuss the matter further so that I can get that amount into the proper account. We have just finalized the 2005 stampede and we have a profit of \$5,314.72. I would like to request that this amount be taken from line item 01-80-80-9055 and put into the account at Bank One also.

The total amount needed to be transferred to the Main Street Stampede account at Bank One is \$8,791.72.

Saddle up, cowboys

Camp Verde is the first stop for Angry American Stock Tour

By Bekki Van Benthuysen
STAFF WRITER

The Verde Valley is home to the annual Bull Bash, but there may be some more annual cowboy competition after this year.

The Main Street Stampede: Boots, Broncs and Bulls will take place April 23 and 24 in Camp Verde as the first official stop of the Angry American Rough Stock Tour. The tour, which was named after the recent Toby Keith country hit, will feature more than 100 contestants vying for \$10,000. It will travel through Arizona, New Mexico and Colorado in its first year.

"We hope this event brings additional tourism to the community, and we hope to make it an annual event," said Bill Lee, town manager. "By all indications, we already have great support from area merchants and a good group of volunteers working on this special event — it should be a lot of fun."

The two-day event will feature bull riding, saddle-bronc riding, bareback riding and a dance. It will also feature a kids rodeo for those up-and-coming cowboys.

Youths ages 9 to 13 can participate in the steer-riding competitions, those ages 6 to 9 can try their hand at calf riding, and those ages 3 to 6 can learn the basics during the sheep-riding competitions. Even the little ones will get a chance to compete during the stick-horse race for children ages 2 to 5.

Both nights will conclude with a community dance featuring the local band Jess and Jessica.

Camp Verde Unified School District Wrestling Coach Bob Wier helped get the interest of the rodeo tour, mostly because of his contacts through his side job — as a rodeo clown.

"It was definitely something we needed to help revitalize Main Street, with all the construction going on," he said. "We hope to generate new people in the community and show them what we are capable of."

Wier brought the idea of the rodeo to town officials earlier this year. The idea was so good, the town's Parks and Recreation

Department, the school's athletic department and Louis Rezzonico, of Camp Verde Feed, created a committee to start the planning process.

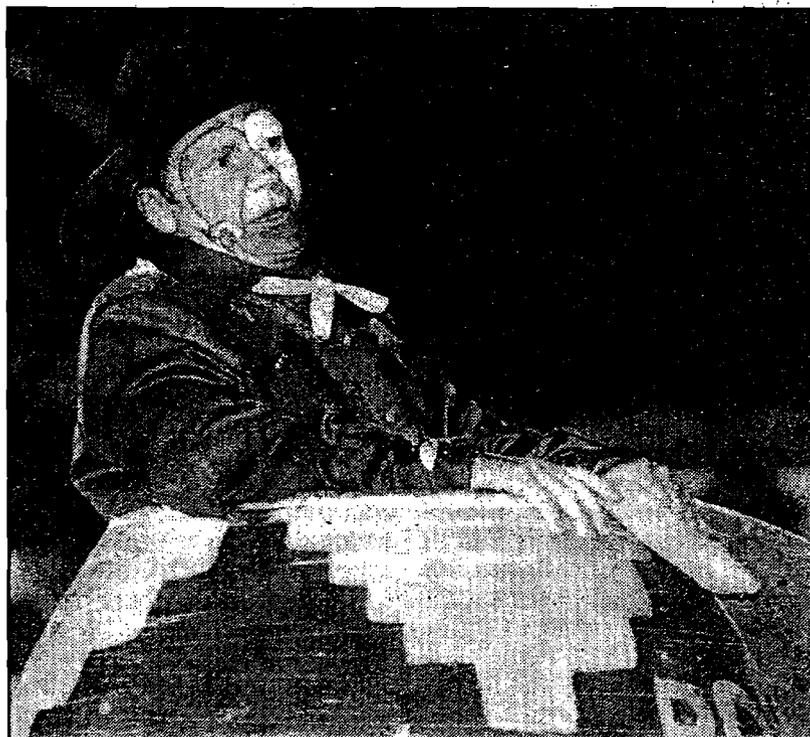
"Wier brought the idea to us to see if we'd be interested and if we had the facility to host an event like this," said Lynda Moore, assistant director of the town's Parks and Recreation Department.

"In the process of committee meetings about the event, Rezzonico brought up the idea of splitting the money raised with the school athletic department, and the Parks and Recreation portion will go into a fund to help support Main Street businesses."

Moore said the details of how the money for the Main Street businesses will be dispersed are still being worked out, but it will be reserved for businesses with needs that exceed what they can afford.

As for locals who will be participating in the rodeo, Wier said he will be in full costume and on the arena floor, but he's trying to keep his wrestlers out of the ring.

"I know some students who will probably ride, but I want to keep my wrestlers in good condition," he said.



Keith Anderson/Journal Photojournalist

CAMP VERDE'S Bob Weir, a longtime rodeo clown, is one of the coordinators of the upcoming Main Street Stampede. The rodeo extravaganza is scheduled for April 23 and 24 at the Camp Verde Community

When and where

What: The Main Street Stampede Boots, Broncs and Bulls event will be the first official stop of the Angry American Rough Stock Tour.

When: gates open at 6 p.m. with the stampede beginning at 7 p.m. April 23 and 24.

Where: The Camp Verde Community Center soccer field, behind the Town Hall complex off Main Street.

Admission: Tickets are being sold in advance and at the gate. For those just wanting to see the rodeo events, tickets are \$7 in advance and \$10 at the gate for adults. Children are \$3 in advance and \$5 at the gate. To see the show and attend the dance, tickets are \$10 in advance and \$15 at the gate for adults and \$5 in advance and \$10 at the gate for children.

Where to buy tickets: Camp Verde Feeds, in Camp Verde; The Cowboy Store, in Cottonwood; and Corral West Ranch Wear stores in Prescott and Flagstaff.

Kids Rodeo: will be at 2 p.m. April 24 at the soccer field.

For more information: Call Lynda Moore at 567-0535, ext. 136, or visit Camp Verde's Web site at www.campverde.com

No bull: Stampede coming to Camp Verde

BY CAROL KEEFER

Staff Reporter

ckeef@verdevalleynews.com

The Town of Camp Verde and the Camp Verde High School Athletics Department proudly welcomes the Main Street Stampede: Boots, Broncs, Bulls, debuting in downtown Camp Verde on April 23-24.

The Main Street Stampede is the first official tour destination of the Angry American Rough Stock Tour, featuring over 100 premier contestants competing for an estimated \$10,000 in prize money in the events of bull-riding, bareback riding and saddle bronc riding, explained Chamber of Commerce assistant Trapper Moore.

The Stampede is 7 p.m. on Friday evening and repeated again at the same time on Saturday night. A dance follows on both evenings, from about 9 p.m. to midnight. A special Kids Rodeo will be held on Saturday afternoon at 2 p.m. All events are behind town hall at the soccer field.

"This is truly a community event as it is being coordinated by local business owners, Camp Verde High School, Camp Verde Parks and Recreation, the Kiwanis and a variety of youth within the community," Moore said. "Enjoy Kiwanis BBQ, a full-service beer garden and dance to the music of local band Jess & Jessica."

The idea behind the fun event is to welcome people back to the



Staff photo by Carol Keefe

Louis Rezzonico (right), Lynda Moore, Trapper Moore and Bob Weir are working behind the scenes promoting the Main Street Stampede debuting April 23-24.

downtown area.

"We're trying to do something to put a little life back into town. We've been under construction for a year and half," merchant Louis Rezzonico said.

Buy your pre-sale tickets

locally at Rezzonico's store, the Camp Verde Feeds & Country Store; and in Cottonwood at the Cowboy Shop.

Pre-sale ticket prices for the stampede and dance, are \$10 for adults and \$5 for children, 12

and under. Stampede only: \$7 for adults and \$3 for children.

Wrestling Coach Bob Weir, well known as a rodeo clown, will participate with his car-and-clown act. He added that military personnel with appropriate

military identification gets into the stampede free.

For additional information about the upcoming Stampede, contact Lynda Moore at the Camp Verde Parks and Recreation Department 567-0535, ext. 136.

03.12.04. Buqr

Jerry Tobish, on the Chamber Board and a local business owner, also commented on those traveling through the area identifying Camp Verde with the fast food junction on their way to Sedona or Flagstaff due to the lack of signage. He located his business here because of the promises of redevelopment; the businesses need the Town to go out on a limb and promote tourism, or the businesses will not survive.

Sam Boyles, of Prescott, Camp Verde and California, explained that he has a business moving here, and employees will be looking to buy homes here; he agreed that the Town needs to spend money on advertising. Mr. Boyles described his business and the significant amount of money generated, commenting that he will employ an average of 20-25 people, and has had as many as 80 employees. He was drawn to Camp Verde through the Chamber; advertising is of prime importance.

There was no further public input.

The members briefly discussed the benefits of marketing as well as the methods of marketing, and the need to make wise decisions, generally agreeing on the need to promote and identify Camp Verde, while expressing some concern that more promotion and advertising have not been generated by the Chamber over the past years. After further discussion on the issue of advancing the funding requested, it was agreed that Mr. Gugliotta would prepare a draft marketing plan for the Council to review at the March 8th Work Session in order to be able to confer with the Finance Director and arrive at a decision regarding providing for funding during the annual budget process, whether for this year or next.

A recess was called at 9:01 p.m.; the meeting was called back to order at 9:08 p.m.

8. **Discussion, consideration, and possible approval to partner with Camp Verde High School and the Main Street Merchants on the 2006 Main Street Stampede.**

On a motion by Gioia, seconded by Baker, the Council unanimously approved the partnership with Camp Verde High School for the Main Street Merchants on the 2006 Main Street Stampede according to the recommendation of the Parks & Recreation Commission.

Parks & Recreation Director Lynda Moore said that this is the third Annual Main Street Stampede, and the Town is being asked to partner with the high school. In the past the P&R Department has fronted all the bills for the event, with the net amount split 50-50 between the Town and the high school. In connection with the request this year for 60% going to the high school and 40% to the Town, the Parks & Recreation Commission has recommended factoring in the cost of seed and fertilizer, with the Town absorbing the cost of labor, and then distribute the proceeds 60-40. During the discussion the Council commended the work done by the students and agreed that the funds were well deserved; Lee also gave an update on the amount currently on hand for the Main Street Merchants fund.

There was no public input.

9. **Discussion, consideration, and possible approval to purchase a used one-ton bucket truck at auction.**

Staff was directed to seek purchase of a used one-ton bucket truck through the auctions, under Kelly Blue Book, and under the amount that has already been authorized.

Director Moore reported on the recent unsuccessful attempt to get a bid on a one-ton bucket truck, and is now asking approval to go to public auction to purchase one, at a cost not to exceed \$40,000. Lee said that, among other options to consider, APS has also been contacted.

There was no public input.

10. **Discussion, consideration, and possible direction to staff to proceed with the creation of a Housing Authority or a Housing Department.**

On a motion by Smith, seconded by Baker, the Council by a 6-1 vote directed staff to proceed with the creation of a Housing Department; with a 'no' vote by Gioia.

Town Manager Lee said that Economists.com is a group headed by Dan Jackson, based out of Texas. Evaluations need to be done on the Water Company and that group is familiar with that type of work. They have worked well with Cottonwood, and they have been recommended to Camp Verde by WIFA as well. The Council is being asked for approval to hire them so that the Town can get moving on exploring the Water Company lease. Council was advised that the Water Company has no objection to providing the information that Economists.com will require in order to develop the proposed plan. Two grants have been applied for in connection with water; the Town will only be eligible for one, and the one receiving the highest rating will probably be chosen. WIFA had recommended applying for both at the same time.

7. **Discussion, consideration, and possible authorization to request bids for a Track Filing System for the Magistrate Court.**

On a motion by Baker, seconded by Gioia, the Council unanimously authorized Judge McElhaney to request bids for a Track Filing System for the Magistrate Court using the Local JCEF Funds, not to exceed \$12,000.

Town Magistrate McElhaney explained that the Track Filing System had previously been included in the CIP projects but was removed because of the urgency of the need and the immediate availability of the JCEF funds. McElhaney itemized the number of court cases filed last year amounting to a 48% increase over the previous year. He is requesting authorization to use the Local JCEF Fund; they will also apply for a grant. There will be no cost to the Town. The Track Filing System will be removed and installed in the new court facility when that is completed.

8. **Discussion, consideration, and possible direction to staff to work with the Main Street Merchants regarding funds raised from the Main Street Stampede.**

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On a motion by Dickinson, seconded by Gioia, the Council unanimously withdrew the resolution that previously directed the Parks & Recreation Director on the Main Street system, and directed the Director to deal with the Main Street Merchants in the way that was discussed.

Director Moore said that last August the Council had directed her to work with the Townsite Redevelopment Committee on the question of using the funds from the Main Street Stampede. Since that time the Main Street Merchants committee has been formed. They meet at least twice a month. The purpose of the Stampede was to help the merchants. Moore believes that working through the merchants would be a much better option than the Redevelopment Committee and she is requesting permission to work with the Main Street Merchants group instead. The Council agreed that such a switch would be a logical move. There was some discussion regarding the profit realized from last year that is still being held, as well as the approximate amount to be added from this year for an approximate total of \$8,000. The Council also discussed with Moore some options regarding the use of the funds to benefit the merchants.

9. **Discussion, consideration, and possible approval of a property boundary and topographic site survey of the Regional Park at a cost of approximately \$11,376.00.**

On a motion by Teague, seconded by Baker, the Council unanimously approved the property boundary and topographical site survey of the Regional Park at a cost of approximately \$11,376.00.

Town Manager Lee reviewed the effort of the Town for a number of years to acquire the 223 acres of property at the air strip site for the Community Park which may happen as early as this coming October. Some boundary and topo work will be needed for that area and will eventually have to be done. The school is purchasing 80 acres adjacent to that park site and is having it flown for the boundary and topo markers. The school has invited the Town to piggy-back on their bid for that work, thus reducing the cost for both entities. The environmental and archaeological sites would probably not be specifically included, but those sites would more than likely be identified on the topo. The biggest advantage of the proposal would be the help with the

Councilor Gioia requested a correction to the Minutes of the Special Session on July 29th, 2004, to reflect that he was present; Clerk Barber reminded Gioia that he was not present at the Special Session but arrived as the Executive Session was called to order.

5. Call to the Public for Items not on the Agenda

Del Kyllingstad commented that he was again complaining about the light on the flagpole across the street that was out, saying that someone is not watching. Also the flags that were up for several days without lights does not show proper respect for the Country's flag; Mr. Kyllingstad listed other ways he considers the Town has erred in displaying the flag, suggesting that the Town get a book that shows the proper display and etiquette for the American flag.

Rod Proper gave an update on the progress being made on the Animal Control Facility; he has met with the new Town Marshal and Animal Control Officer who are hard at work getting the Animal Control Policy in place.

6. Discussion, consideration, and possible appointment of representatives to the Central Business District Project Area Committee (PAC).

On a motion by Baker, seconded by Teague, the Council unanimously approved the appointment of the 11 applicants listed in the Agenda packet to be representative of the Town's Central Business District Project Area Committee.

Planner Escoffier referred to the Staff Report and the 11 applications included in the Agenda packet, and a separate application that she had just distributed to the Council, adding that staff is recommending appointment of the applicants to the Committee. It was suggested that perhaps all 12 applicants might be appointed, and Ms. Escoffier agreed; however, an objection to the last applicant being only a part-time resident was raised, and it was decided to appoint the initial 11 applicants as included in the Agenda packet.

7. Discussion, consideration, and possible award of bid for the Street Improvement Program – Project #04-005, and authorization to execute contract documents.

On a motion by Teague, seconded by Baker, the Council unanimously approved accepting the bid proposal by International Surfacing Systems for \$328,866.00 for Project No. 04-005 for the Street Improvements Program, with the funds to come from the HURF budget.

Street Superintendent Wally Dickinson explained that the staff was recommending the highest bidder based on longevity and quality as well as the number of roads that need to be taken care of. The engineers have confirmed that the bid offers the best product that although more expensive would save money in the long run, and only one contractor in the State offers that particular process, and other cities have highly recommended the result. Attorney Kriegh confirmed that bids may be awarded based on research and investigation of all factors, taking the lowest responsible bid; the superior material offered would qualify the subject bid. There was further support from the Council reflecting individual research and confirmation of the superior capability of the recommended bidder, International Surfacing Systems, as well as the longevity of the material to be used, which would appear to be more cost effective.

8. Discussion, consideration, and possible direction to staff concerning distribution of the monies raised from the Main Street Stampede event.

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Staff was directed to determine what the donors and involved business owners would recommend for using the monies for Main Street and bring back that information to Council.

Asst. Parks & Recreation Director Moore explained that half of the money realized from the Main Street Stampede held last April was presented to the High School Athletic Department, with the other half intended to be used in some way to beautify Main Street. The P&R Commission and staff feel that the funds should be used to benefit all the business owners on Main Street, rather than a select few as had been suggested originally, and Moore recommended purchasing a Big Ben-style clock when more funds become available from the next Main Street Stampede event.

After discussing with Moore the background of the planning of the first Main Street Stampede, and the understanding of the business owners and the members of the Athletic Department, the Council decided to direct staff to find out what the involved donors and business owners would recommend and bring back that information to Council.

9. Discussion, consideration, and possible approval of 2nd Advent Broadcasting Network, Inc., proposal to continue videotaping and broadcasting Council's regular sessions for \$3,600.

On a motion by Teague, seconded by Baker, the Council voted 5-1 to approve the amount of \$3,600 for the 2nd Advent Broadcasting Network, Inc., proposal to continue videotaping and broadcasting of the Town Council's regular session meetings; with a 'no' vote by Gioia.

Manager Lee advised the Council that \$1,200 is budgeted this year for broadcasting, and George Young has requested an increase to \$3,600 and has included supporting information in the Agenda packet. Instead of Mr. Young hiring the necessary additional help as he had outlined, and because of the tight budget, Lee suggested that Town staff might be trained to handle the camera to tape the meetings and deliver the tapes to Mr. Young.

George Young, the Operations Manager, explained that upcoming knee surgery will take him out of circulation temporarily, suggesting that it would be very difficult to work with a Town employee because of not only the time involved in the actual taping, but all the related steps to complete each broadcast, and the added responsibility of the expensive equipment being used and transported.

Although there was some interest expressed in staff's suggestion to use Town staff, the majority of the Council felt that the additional amount requested might well be justified compared with the additional cost in employee comp hours and/or overtime pay. Mr. Young had pointed out that the cost of the personnel he would be using was much more reasonable since they would be paid on an apprenticeship basis. The Council generally expressed support for approving the additional cost and continuing the broadcasts as they have been handled since they are looked forward to by much of the public.

10. Discussion, consideration, and possible direction to staff to prepare and submit a letter to NACOG that supports the Town of Camp Verde remaining in its current rotation position to receive FY 2006 Community Development Block Grant (CDBG) Funds.

Staff was directed to draft a letter regarding the segment of NACOG's own operating manual as discussed, and implore them not to change the cycle or remove Camp Verde from the FY 2002 entitlement.

Town Clerk Barber explained that the 2002 CDBG round was loaned to the County, to be repaid in 2005 when they got funded again. The Town's next cycle would be 2006. Because of recent changes that will require NACOG to determine new rotation cycles there is a possibility that Camp Verde could be penalized for entering into the cooperative regional efforts, resulting in losing its 2006 entitlement. In connection with a meeting that NACOG will be holding sometime in August to determine the new funding cycle, Barber requested that she be authorized to bring a letter of support to state the Town's case that it should not be penalized because of the agreement with the County, and in essence should not lose its place in the rotation.

During the Council discussion, Barber was asked to clarify in NACOG's Handbook, under Item 7, Multi-Jurisdictional Applicants, the provision regarding determining the rotation schedule that appears to create some conflict, and either happened inadvertently or perhaps was the result of recent legislative changes.

#14

**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Date: April 15, 2009

Meeting Type: Regular Session

Type of Presentation: Verbal

REFERENCE DOCUMENT:

Proposal letter dated March 18, 2009 received from Heinfeld, Meech & Co., P.C.

AGENDA TITLE: (Be Exact):

Discussion, consideration, and possible approval of authorization for Town Manager to complete an agreement with Heinfeld, Meech & Co., P.C. for the purpose of performing a cost allocation plan and user fee study for the Town of Camp Verde and establishing a budget appropriation in the amount of \$13,900 for completion of the study.

PURPOSE AND BACKGROUND INFORMATION:

The Town of Camp Verde exists to provide services to the residents of Camp Verde. In order to provide these services, sufficient revenues must be obtained to cover the required expenditures. Certain functions of the Town of Camp Verde should be self-sustaining in that the revenues derived from their function should cover the expenditures incurred by that function. The only way to accurately base the fees charged for these services is to complete a comprehensive study of the actual costs that are incurred in providing those services. Completing this study will allow for a fee schedule to be set that mandates that the users of the services are the ones bearing the cost of those services, not the general tax payer. To Staff's knowledge, the Town of Camp Verde has never completed a comprehensive study of this type. The establishment of an accurate cost allocation fee schedule will allow for a more accurate assessment of the costs for the various services provided by the Town of Camp Verde.

Heinfeld, Meech & Co., P.C. has submitted a proposal detailing the work plan and offering to perform the cost allocation plan and user fee study for \$12,600 plus out-of-pocket expenses incurred estimated at \$1,300.

STAFF RECOMMENDATION(S): (Suggested Motion)

Approval of authorization of Town Manager to complete an agreement with Heinfeld, Meech & Co., P.C. for the purpose of performing a cost allocation plan and user fee study for the Town of Camp Verde and approval of the budget appropriation in the amount of \$13,900 for completion of the study.

Type of Document Needing Approval:

N/A

Finance Director Review

Budgeted/Amount

Attorney Review Yes No

Attorney Comments _____

Fund: 01-20-13

Line Item: 7100

Submitting Department: Finance

Contact Person: Michael K Scannell
Town Manager

Town Manager/Designee: 



HEINFELD, MEECH & CO., P.C.
CERTIFIED PUBLIC ACCOUNTANTS

3033 N. Central Avenue, Suite 300
Phoenix, Arizona 85012
Tel (602) 277-9449
Fax (602) 277-9297

March 18, 2009

Michael K. Scannel, Town Manager
Town of Camp Verde
473 South Main Street, Suite 102
Camp Verde, AZ 86322

Dear Mike:

Thank you for the opportunity to provide a proposal for a cost allocation plan and user fee study for the Town of Camp Verde. This letter outlines the proposed work plan and pricing based on our conversation.

Our work plan will include:

- Identification and recommendation of user fees to be evaluated
- Interviews of appropriate personnel in each department
- Computation of indirect cost allocations and identification of eligible indirect costs allocable to other Town funds based on what is commonly referred to as a "full-cost" allocation plan
- Computation of service costs including both direct and indirect cost components
- Computation of user fees based on full recovery of service costs and optional cost recovery levels below 100 percent
- Preparation of a comprehensive written report that will include the methodologies used, user fee and cost allocation calculation details, and forecasts of revenue impacts for proposed fee changes

Town of Camp Verde is a valued client, and as such, we are offering to perform the cost allocation plan and user fee study at a discounted price of \$12,600, excluding any out-of-pocket expenses incurred.

If the Town wishes to allocate indirect costs to its Federal grant programs, the cost allocations must comply with OMB Circular A-87, *Cost Principles for State, Local, and Indian Tribal Governments* and be permissible by the granting agency. We can discuss with you the option of a separate A-87 compliant cost allocation plan (in addition to the "full-cost" allocation plan) and the additional costs involved; however, it is common for municipalities to chose to commit 100 percent of grant monies received to the direct costs of the program and subsidize the indirect costs.

If you have any questions or require additional information, please contact me at (602) 277-9449, ext 376.

Sincerely,

Cherie R. Roberts
Consulting Manager

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#15

rec'd at Council meeting

6:31

4-1-09



Camp Verde Unified School District

410 Camp Lincoln Road
Camp Verde, Arizona 86322

Copied Council and Staff *DS*

4-2-09

March 31, 2009

Dear *Camp Verde Town Council*

The Camp Verde Unified School District Governing Board would like to invite you to participate in a Town Forum on Wednesday, April 22, 2009, at 7:00 p.m. in the Multi-Use Complex Theater next to the Elementary School, 280 W. Camp Lincoln Rd. . We are seeking input from the community to help to establish a vision statement for our district. We feel that the school is an important part of our community and that the community needs to have a voice in what takes place in our schools.

We are inviting community members to participate in this forum by preparing a statement to present to the Board which addresses their views in the following areas: teaching and learning, communications and relationships, and use of resources. We apologize that statements must be kept brief, due to the number of opinions that we expect. However, if time can be allotted, we will address further comment from members of our community. Although we will not be able to discuss all ideas expressed at this meeting, knowing what the community thinks will help us to know what directions our district's vision and mission statement should follow. It will also give us topics to explore at future Board meetings as we strive to develop the best education that we can for the students of our community. We hope you will consider being a part of this forum and share your views and ideas with us. Please feel free to invite anyone whom you may feel would like to express their viewpoint and concerns with the school board.

Thank you for your interest and support of our district.

Sincerely,

The Governing Board Members of Camp Verde Unified School District #28

Dennis Sterrett

Andrea Wrubel

Helen Freeman

Rick Anderson

Tim Both

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We know you have your meetings on Wednesdays, but if you'd like to offer any input, we'd love to have it! Thank you