

# March 2014 Monthly Report



*Town Manager*  
*Russ Martin*  
*928-554-0001*

## *DEPARTMENT HEAD INFORMATION*

<i>Clerk</i>	<i>Debbie Barber</i>	<i>554-0021</i>
<i>Finance Director</i>	<i>Mike Showers</i>	<i>554-0811</i>
<i>Economic Development Director</i>	<i>Steve Ayers</i>	<i>554-0007</i>
<i>Marshal</i>	<i>Nancy Gardner</i>	<i>554-8301</i>
<i>Engineer/Public Works</i>	<i>Ron Long</i>	<i>554-0821</i>
<i>Magistrate</i>	<i>Harry Cipriano</i>	<i>554-0031</i>
<i>Librarian</i>	<i>Kathy Hellman</i>	<i>554-8381</i>
<i>Community Development</i>	<i>Mike Jenkins</i>	<i>554-0051</i>



## *Memorandum*

To: Mayor and Council  
From: Russ Martin, Town Manager  
Date: April 14, 2014  
Cc: Department Heads  
Re: Manager's report for the period ending March 31, 2014

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The following is the Manager's report regarding activities in the month of March 2014:

### **SciTech Festival – STEM:**

The SciTech Festival was a great success thanks to some hard work on Town Staff by the Library, Wastewater and Marshal's Department as well as the Fire District with the organization by School District and the other businesses like Quintus, Out of Africa, APS and Unisource participating put on a Science and Technology Festival that focused on (STEM) Science, Technology, Engineering and Mathematics education and ultimately the careers that use these. Next year the hope is to encourage more participation by the community and other schools. We had most of the students in the district attend as well as several other home school participants. Again a great event, thanks to all who helped out.

### **Emergency Operational Training**

Staff continues to receive valuable training as several attended training in Prescott on Operations and Finances concerning if/when an emergency would occur in Camp Verde. Follow up in April will include a mock event for practice for staff.

### **Economic Development**

We had several meetings including discussions with VVMC on upcoming rollout of their plans for expansion here in Camp Verde. This has also led to great work by the Public Works Department who is working with Economic Development to assist in getting wastewater and natural gas to areas in Town lacking these.

As always staff was busy in March preparing this next year's budget for end of April rollout. It is going to be a tough year as revenue has not increased by much but needs and demands have grown out of optimism in projects currently being considered.

*For questions or comments, please contact me at [russ.martin@campverde.az.gov](mailto:russ.martin@campverde.az.gov) or at 554-0001. If you need to schedule a meeting with me, please contact Carol at 554-0003.*

# Office of the Town Clerk

## ***Our Vision:***

*We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.*



## **Monthly Report for March 2014 ~**

**Business Licenses** – The Clerk’s Office processed 10 new business, 37 renewals, bringing our total business licenses on file to 590. Camp Verde Promotions processed and turned in to the Clerk’s Office 55 Special Event Vendor Applications for the Spring Heritage Pecan and Wine Festival, of which 14 vendors already had a license with the Town

**Liquor Licenses** – We processed 11 Special Event liquor license application for the Spring Heritage Pecan & Wine Festival.

**Special Events** –Staff worked with the Economic Development Office and Camp Verde Promotions on the Spring Heritage Festival and working on the CDBG application.

**Information Requests/Research Hours** –Continued follow up on all February requests.. Received 12 requests from Council and staff and 3 requests from Citizens.

**Citizen Complaints** – The Clerk’s Office received no formal complaints in March. Note: Complaints may have been filed with other departments.

**Training** – Debbie and Virginia attended training provided by Yavapai County Recorder Office and the Elections Department.

**Customer Assistance** – The month of March averaged 28 customer assistance contacts per day with a total of 588 phone calls and visitors for the month.

**Meetings** – There were three scheduled Council meetings in March, one joint Work Session and an Executive Session. We prepared notices, agendas, packets, minutes, addenda, amendments, green sheets, etc. We posted one public notice.

**Ordinances and Resolutions** – We processed two new Resolutions and no Ordinances during March.

**Records Management** – We are in the process of archiving records from the Library Advisory Commission.

## **Special Assignments –**

**CDBG:** The Environmental Review is nearly complete for the Townsite Improvement Project, Phase III and the application process is underway.

**Economic Development:** 30 hours - Barbie assisted the Economic Development Department by attending meetings and working on the website.

As always, please let us know if we can be of assistance or if you have any questions, comments, or concerns.

Respectfully submitted,

*Debbie Barber*

Debbie Barber, MMC  
Town Clerk



## Memorandum

To: Mayor and Council  
From: Carol Brown, Risk Manager  
Date: April 10, 2014  
Cc: Department Heads  
Re: Risk Manager's Quarterly Report ending *March 31, 2014*

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*This report is provided per the Town Manager's direction. 35% of my salary is allocated to the Risk Manager's budget (65% to Town Manager's budget). However, currently the demand in Risk Management's role to protect the Town's business interests is 65% of time allocation. Below, is the 1<sup>st</sup> quarter, 2014 representation of the Risk Manager's tasks and responsibilities:*

### **Obtained Insurance For:**

- Updated insurance schedules for insurance policy renewal
- Pitney Bowes (PB) postage machine (required by PB).

### **Incidents/Claims/Restitution:**

- **Collected:** \$1.95 - civil summons (final remaining payment damage to patrol vehicle)
- **Workers' Compensation** - processed: Zero injury claims and 3 incident only, prepared annual OSHA Workers Compensation 300 report/memo re: posting. Working with an Employee (EE)/AMRRP re: on-going claim re: reinstatement of vacation/sick time and consulted with another claimant recuperating from work-related injury on available treatment to them
- Prepared two Incident Reports relative to two people tripping at Archeology Center's back door entrance which is now labeled as the main entrance. Maintenance has 'engineered out' the hazard.

### **Attended Meetings/Training:**

- Separately, met with 2 Council members re: vendor insurance /transferring risks and financing insurance for events
- Presentation to Verde Valley Managers re: shared-resources
- January 15 Loss Control Audit/prepared supplemental report
- Teleconferences on other complaints re: legal issues
- AMRRP's Loss Control Committee meeting/retreat (as a member)
- 2 Town Safety Committee meetings/2 agendas/1 set of minutes
- Events: MLK walk, Verde River Run, Heritage/ Pecan & Wine Festival Festival
- Emergency Operations Center 3.5 days of Emergency Operations training, including -registered 4 staff members and 3 council members, conducted pre-site visit, set up for meeting with refreshments, enrollment verification and adjustments to attendee list, copied NIMS ICS forms for each department, Researched: WebEOC manual for issue solutions

### **Risk Management Miscellaneous:**

- **Public Works:** requested Town Certificate of Insurance for ADOT/Highway Safety Improvement signage
- **Community Development:** worked with Department Building Official on sensitive issue and prep'd 2 examples of COI sandwich board and street vendor
- **Library/New Building:** contacted an insurance company in the private sector to obtain industry standards for contractors lines and limits of coverage/provided same to architect for library
- **Legal:** conducted a fact finding on a complaint (approximately 22 hours dedicated to researching, summarizing and recommendation on systemic matter), sought Bill Sims' opin re: SB 1231 to remove the word "solely" from the indemnity section of Town's standard Contractor's Agreement and advised staff, followed-up on several pending complaints, reviewed and worked with attorneys on compulsory Arbitration Notice.
- **Reviewed Agreements relative to insurance/indemnity:** Yavapai County right-of-way, 12 Insurance policies/Certificates of Insurance for job order contracting, AzCOPS' proposed agreement, Verde Valley HR and Risk Management shared-resources, Student Clinical Training, Centurylink, and Therapy Dogs Program through the Volunteer in Policing (VIPs) Unit.
  
- Crafted insurance matrix for all department's reference
- Registered Town's Automated External Defibrillators via the Share AED Registry Program. This information is now on-line for public access
- Reviewed Arizona's Division of Occupational Safety & Health (ADOSH) Advocate's quarterly newsletter
- Updated disaster response call down roster
- Followed-up with Camp Verde Promotion Board members re: the lines/limits of insurance
- Worked with citizen residing adjacent to an easement to clarify public usage/provide options to increase safety for resident and her personal belongings
- Discussed ADA "gentle" audit of facilities with risk manager colleagues
- Prepared matrix for insurance determination of lines and limits of coverage
- Conducted a pre-event walk-about for Spring Heritage Festival to determine risks/exposures
- Helped EE with Risk Mgmt. concerns
- Began updating Safety Data Sheets for maintenance
- Processed approximately 55 Certificates of Insurance/endorsements
- Paid Risk Management invoices
- Prep'd Risk Management budget/narratives and reviewed with Town Manager
- Liaison between departments to fulfill a public records request

For questions or comments, please feel free to contact me at: Town Hall or 928.554.0003 or [carol.brown@campverde.az.gov](mailto:carol.brown@campverde.az.gov)



## ECONOMIC DEVELOPMENT



### Site Usage

<b>3,936</b>	Visits	<b>1.68%</b>	Bounce Rate
<b>16,559</b>	Pageviews	<b>00:02:43</b>	Avg. Time on Site
<b>4.21</b>	Pages/Visit	<b>78.05%</b>	% New Visits

### Top Pages

1. [Camp Verde Events - Visit Camp Verde](#) - 1,900 Views
2. [Attractions - Visit Camp Verde](#) - 1,379 Views
3. [Archaeology - Visit Camp Verde](#) - 1,114 Views
4. [Outdoor Recreation - Visit Camp Verde](#) - 1,035 Views
5. [Stay - Visit Camp Verde](#) - 786 Views

### Top Referrers

1. [campverde.az.gov](#) - 252 Visits
2. [arizonaguide.com](#) - 102 Visits
3. [r.search.yahoo.com](#) - 74 Visits
4. [sedonaverdevalley.org](#) - 61 Visits
5. [verdecanyonrr.com](#) - 59 Visits

### Top Searches

1. **(not provided)** - 1,651 Visits
2. **camp verde az** - 241 Visits
3. **camp verde pecan and wine festival** - 39 Visits
4. **camp verde** - 33 Visits
5. **camp verde, az** - 29 Visits

The graph above shows how many visitors have viewed our Visit Camp Verde web site in the last 30 days. It also shows us how long they are staying on a page, how many are new viewers and how many clicked other pages on our site.



Visitors Center Traffic for the Month of March

State	Monday	Tuesday	Wed	Thursday	Friday	Saturday	Sunday	Totals
Alabama		4						4
Alaska					2		4	6
Arizona	58	36	29	42	44	201	63	473
Arkansas	2	2						4
California	16	2	6	12	4	3		43
Colorado	12	6		4	4	4		30
Connecticut		2		2				4
Delaware						4		4
Florida	4		2	3	4			13
Hawaii							1	1
Idaho	4	2	2	7		1		16
Illinois	2	8		5	5	12		32
Indiana		2			3	2		7
Iowa	2	2	2	7	2			15
Kentucky						2		2
Maine		3			2	2		7
Maryland					6	2		8
Massachusetts	4		2			2		8
Michigan	14	9	4	2	8	3	2	42
Minnesota	4	13	13	6	13	16	4	69
Missouri	4	2	2	6		2	1	17
Montana	1	4	2	2	1	1	4	15
Nebraska					2			2
Nevada	2					2		4
New Hampshire		1	1			2		4
New Mexico	3					6	8	17
New York	4		5				2	11
North Dakota	2					2		4
Ohio	6	3	2	2	4			17
Oklahoma	2	1				2		5
Oregon	8	2	4	2	2	2		20
Pennsylvania	6			4				10
South Carolina		2						2
South Dakota		2	2	2		2	2	10
Tennessee						2		2
Texas		2	3			6		11
Utah		7		2	2	3		14
Vermont	1	2		1				4
Washington	7	8	12	4	10	8	6	55
West Virginia		2					2	4
Wisconsin	8	2	1	4	7	7		29
Wyoming	2					2		4
<b>Grand Totals</b>								<b>1049</b>

We also had 188 visitors from 8 other countries bringing the total for the month to

1237

# Community Development Monthly Report March 2014



## Building

Robert Foreman – Building Official

**Permits** Kendall Welch – Permit Technician



## Planning

Michael Jenkins – Community Development Director

Jenna Owens – Assistant Planner

**Code Enforcement** – Lisa Diacik & D.J. Caldwell

# BUILDING MONTHLY REPORT

<b>March 2014</b>	<b>CURRENT MONTH</b>	<b>PREVIOUS MONTH</b>	<b>2013-2014 FY</b>
PERMITS ISSUED	35	36	315
PLAN REVIEWS PERFORMED	23	17	178
INSPECTIONS PERFORMED	101	94	849
PHONE CALLS RECEIVED	330	290	2574
BUSINESS LICENSES REVIEWED	11	5	69
BUSINESS LICENSE INSPECTIONS	0	0	10
MISCELLANEOUS SITE INSPECTIONS	13	12	104
<u>BUILDING VIOLATIONS</u>			
Dangerous Building	0	0	5
Stop Work Order	0	0	4
Grading Without Permit	0	0	0

MISCELLANEOUS:

**MONTHLY REPORT FOR MARCH 2014**  
**BUILDING DIVISION**

Held the monthly Safety Committee meeting, and scheduled the Second Quarterly Safety Inspection for April. The April Safety Committee meeting was cancelled due to the scheduled absence of key staff personnel.

Held a meeting with the contractor that installed a commercial gas line without a permit. The permit was applied for and appropriate fees charged and it was inspected by the Building Department and the Fire Marshal. Held three (3) budget meetings with staff, one (1) with staff and the Finance Director and two (2) with staff and the Town Manager. Held two (2) meetings with staff on Building and Zoning fee schedule, and one (1) with staff and the Town Manager. I also held a meeting with the Public Works Director and Assistant Director on grading fees.

Attended the bi-monthly AZBO chapter meeting in Prescott Valley. Held staff meetings with two (2) applicants looking at possible Grow Facilities in Town. Had a meeting with staff and the Economic Development Director on the proposed Medical Facility on Finnie Flat Rd. Held a meeting with staff, the Fire Marshal, Public Works and the applicant and architect on a proposed new charter school building with gymnasium, additional classrooms and stage.

Attended the Public Works and Camp Verde Library pre-bid meeting of contractors. Reviewed the special inspection reports and closed out the AT&T cell tower. Held a meeting with the Fire Marshal and the new owners of Haven Homes on a proposal to convert their newest wing into an assisted living facility. Several conference calls between staff and the Jackpot Ranch Use Permit applicant representative. Held a site meeting with the contractors and special inspectors for the McDonalds renovation.

Completed 101 building inspections, 7 residential plan check reviews, 16 commercial plan check reviews, 119 phone calls, 38 meetings, 13 misc. site inspections, 10 misc. postings, 11 business license's, 5 transmittals and processed one (1) Special Event application.



Robert Foreman CBCO

Building Official/Town Safety Officer.

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 3/01/2014 THRU 3/31/2014

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20120376 01-NEW RES	3/03/2014 3/04/2013	BLUE, GREG NEW RESIDENTIAL BUILDING	1737 MURDOCK RD	ZUMASOUTHW ZUMASOUTHW	NEW RESIDENTIAL 315,710.04	01-NEW RES 3,720.52
20130071 SIGN-WALL	3/03/2014 3/03/2014	CARLS JR WALL SIGN	362 GOSWICK WAY SIGN-WALL - WALL SIGN	FLUORESCOL FLUORESCOL	WALL SIGN 22,165.00	SIGN 793.50
20140004 01-NEW RES	3/14/2014 1/06/2014	ORAVITS, JEFF NEW RESIDENTIAL BUILDING	3262 TERRACE LANE R-3 - RESIDENTIAL ONE/TWO F	OWNER OWNER	NEW RESIDENTIAL 42,000.00	01-NEW RES 1,013.86
20140028 03-RES REM	3/17/2014 1/27/2014	CORDER, JEFF & DULCY RESIDENTIAL REMODEL	1670 RUSTLER TRAIL 03-RESREM - RESIDENTIAL REM	OWNER OWNER	RESIDENTIAL REMODEL 9,800.00	03-RES REM 324.06
20140054 02-RES ADD	3/03/2014 2/13/2014	EMMETT, DAVE & BOBBI RESIDENTIAL ADDITION	1560 HORSESHOE BEND DRIVE 02-RESADD - RESIDENTIAL ADD	ALLSERVICE OWNER	RESIDENTIAL ADDITION 8,000.00	02-RES ADD 407.16
20140059 04-RES ACC	3/03/2014 2/20/2014	PRIGGE, JEFFREY & TERRI RESIDENTIAL ACCESSORY BLD	1946 WOT EVANS DRIVE RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 15,000.00	RES ACC 439.56
20140062 MH	3/17/2014 2/25/2014	TUCKER, CHERYLEEN & JER MANUFACTURED HOME	1810 OAK LANE MH - MANUFACTURED HOME	GRANILLOSM OWNER	MANUFACTURED HOME 60,416.00	MH 385.00
20140063 FIRE SPRK	3/12/2014 3/12/2014	FILIPPONI FAMILY/JC123 HOLD FIRE SPRINKLER	362 GOSWICK WAY FIRE - FIRE SPRINKLER	OWNER OWNER	FIRE SUPPRESSION 10,000.00	FIRE 540.31
20140065 SIGN-WALL	3/03/2014 3/04/2014	INSIGHTABLE SERVICES WALL SIGN	434 MAIN ST. S SIGN-WALL - WALL SIGN	OWNER OWNER	WALL SIGN 581.00	SIGN 123.81
20140071 B/RW	3/07/2014 2/27/2014	GAY ROERT L REVOC LIV TRUST BLOCK/RETAINING WALL	2483 ROOSTER ROAD BLOCK - BLOCK/RETAINING WAL	OWNER OWNER	BLOCK/RETAINING WALL 20,000.00	B/RW 555.06
20140074 FENCE	3/03/2014 3/03/2014	MCREYNOLDS, JOHN FENCE	3785 PIKE FENCE - FENCE	OWNER OWNER	FENCE 1,500.00	FENCE 32.25
20140076 PORCH/PAT	3/11/2014 3/11/2014	WOODS FAMILY TRUST PORCH/PATIO/DECK	1913 COUNTRY LANE PORCH - PORCH/PATIO	OWNER OWNER	PORCH/PATIO/DECK 1,000.00	PORCH/PAT 139.26
20140077 SOLAR	3/05/2014 0/00/0000	HANCOCK, DENNIS & JACQUE SOLAR INSTALLATION	112 STOLEN BLVD SOLAR - SOLAR INSTALLATION	JELCO OWNER	SOLAR INSTALLATION 27,020.00	SOLAR 695.55
20140079 16-COMREP	3/04/2014 3/04/2014	R&M COMMERCIAL LEASING LLC COMMERCIAL REPAIR	24 FINNIE FLAT ROAD 16-COMREP - COMMERCIAL REPA	OWNER OWNER	COMMERCIAL REPAIR 2,000.00	16-COMREP 50.00
20140080 PLB-COM	3/04/2014 3/04/2014	WONG, DAMIEN COMMERCIAL PLUMBING	348 MAIN STREET 16 PLB-COM - COMMERCIAL PLUMBI	DEWEYSPLUM OWNER	COMMERCIAL PLUMBING 250.00	PLB-COM 100.00
20140081 FENCE	3/04/2014 0/00/0000	TOWN OF CAMP VERDE FENCE	473 MAIN STREET FENCE - FENCE	OWNER OWNER	FENCE 1,500.00	FENCE 0.00

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 3/01/2014 THRU 3/31/2014

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20140083 FENCE	3/06/2014 3/04/2014	CANYON STATE CONCRETE FENCE	1530 BOYLES WAY S FENCE - FENCE	OWNER OWNER	FENCE 7,000.00	FENCE 35.90
20140084 Z-ZONING ZC	3/13/2014 0/00/0000 0/00/0000	TOWN OF CAMP VERDE ZONING REVIEW ZONING CLEARANCE	473 MAIN STREET ZONING - ZONING REVIEW	OWNER OWNER OWNER	USE PERMIT 0.00 0.00	Z-ZONING 0.00 0.00
					TOTAL VALUE	0.00 TOTAL FEE 0.00
20140085 04-RES ACC	3/17/2014 3/10/2014	RENKEMA, JOHN RESIDENTIAL ACCESSORY BLD	2077 HARDY LANE RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 60,000.00	RES ACC 1,202.68
20140086 DEMO-COM	3/10/2014 3/10/2014	BIONDI, JOHN COMMERCIAL DEMOLITION	493 MAIN STREET DEMO-COM - COMMERCIAL DEMOL	OWNER OWNER	COMMERCIAL DEMOLITION 1,000.00	DEMO-COM 50.00
20140087 FENCE	3/13/2014 3/10/2014	BIONDI, JOHN FENCE	493 MAIN STREET FENCE - FENCE	OWNER OWNER	FENCE 3,000.00	FENCE 170.36
20140088 04-RES ACC	3/17/2014 3/11/2014	FEDERER, MARK RESIDENTIAL ACCESSORY BLD	300 GROSETA DRIVE RES - RESIDENTIAL ACCESSORY	KILBY&SONS OWNER	RESIDENTIAL ACCESSORY BUILD 500.00	RES ACC 254.76
20140089 SOLAR	3/13/2014 0/00/0000	PATE FAMILY TRUST SOLAR INSTALLATION	3302 MIDDLE VERDE ROAD SOLAR - SOLAR INSTALLATION	SOLARONE OWNER	SOLAR INSTALLATION 20,000.00	SOLAR 530.06
20140092 SIGN-POLE	3/17/2014 0/00/0000	THE VILLAGE AT CAMP VERDE POLE SIGN	723 FINNIE FLAT RD W 26 SIGN-POLE - POLE SIGN	OWNER OWNER	POLE SIGN 2,500.00	SIGN 201.36
20140096 PLB-RES	3/19/2014 0/00/0000	ALSTON, ELMER RESIDENTIAL PLUMBING	25 HEREFORD DRIVE PLB-RES - RESIDENTIAL PLUMB	OWNER OWNER	RESIDENTIAL PLUMBING 1,200.00	PLB-RES 50.00
20140097 DEMO-RES	3/19/2014 3/19/2014	TUCKER, CHERYLEEN & JER RESIDENTIAL DEMOLITION	1810 OAK LANE DEMO-RES - RESIDENTIAL DEMO	GRANILLOSM OWNER	RESIDENTIAL DEMOLITION 2,850.00	DEMO-RES 100.00
20140098 MH	3/25/2014 0/00/0000	DANIELS, PETE AND SHIELA MANUFACTURED HOME	313 MARYVALE DRIVE MH - MANUFACTURED HOME	RCHOMES&DE OWNER	MANUFACTURED HOME 83,000.00	MH 385.00
20140099 ELE-RES	3/20/2014 3/20/2014	ELLIS, RICHARD & BETH RESIDENTIAL ELECTRICAL	3640 OCOTILLO LANE ELE-RES - RESIDENTIAL ELECT	CONST OWNER	RESIDENTIAL ELECTRICAL 500.00	ELE-RES 100.00
20140102 04-RES ACC	3/31/2014 3/21/2014	VANLANDINGHAM FAMILY TRUST RESIDENTIAL ACCESSORY BLD	1570 RIO VERDE LANE RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 57,500.00	RES ACC 1,179.58
20140103 FENCE	3/25/2014 0/00/0000	DUNEGAN, MICHAEL & BONNI FENCE	3363 MOCKINGBIRD LANE FENCE - FENCE	OWNER OWNER	FENCE 2,000.00	FENCE 150.26
20140107 ELE-COM	3/25/2014 3/25/2014	TOWN OF CAMP VERDE COMMERCIAL ELECTRICAL	1213 GARNER LANE ELE-COM - COMMERCIAL ELECTR	OWNER OWNER	COMMERCIAL ELECTRICAL 12,000.00	ELE-COM 0.00

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 3/01/2014 THRU 3/31/2014

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE	
20140108 PLB-RES	3/25/2014 0/00/0000	WONG, FRED & TINA RESIDENTIAL PLUMBING	52 HEREFORD DRIVE PLB-RES - RESIDENTIAL PLUMB	OWNER OWNER	RESIDENTIAL PLUMBING 400.00	PLB-RES 50.00	
20140110 Z-ADMIN	3/27/2014 0/00/0000	FOUR TWENTY CONSULTING GRP. ADMINISTRATIVE REVIEW	1611 REEVES ARENA RD S ADMIN - ADMINISTRATIVE REVI	OWNER OWNER	ADMINISTRATIVE REVIEW 0.00	Z-ADMIN 170.00	
20140111 ELE-RES	3/27/2014 3/27/2014	GILBERT, LAMOIN RESIDENTIAL ELECTRICAL	334 WOODS STREET ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 100.00	ELE-RES 50.00	
20140112 04-RES ACC	3/31/2014 3/28/2014	BOTTCHEER, DAVID & MELISSA RESIDENTIAL ACCESSORY BLD	1476 POWDER HORN ROAD RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 5,000.00	RES ACC 25.00	
*** TOTALS ***				NUMBER OF PROJECTS:	35	VALUATION: 795,492.04	FEE: 14,024.86

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 3/01/2014 THRU 3/31/2014

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

## \*\*\* SEGMENT RECAP \*\*\*

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
01-NEW - NEW RESIDENTIAL BUILDING	2	357,710.04	4,734.38
02-RES - RESIDENTIAL ADDITION	1	8,000.00	407.16
03-RES - RESIDENTIAL REMODEL	1	9,800.00	324.06
04-RES - RESIDENTIAL ACCESSORY BL	5	138,000.00	3,101.58
16-COMREP - COMMERCIAL REPAIR	1	2,000.00	50.00
B/RW - BLOCK/RETAINING WALL	1	20,000.00	555.06
DEMO-COM - COMMERCIAL DEMOLITION	1	1,000.00	50.00
DEMO-RES - RESIDENTIAL DEMOLITION	1	2,850.00	100.00
ELE-COM - COMMERCIAL ELECTRICAL	1	12,000.00	0.00
ELE-RES - RESIDENTIAL ELECTRICAL	2	600.00	150.00
FENCE - FENCE	5	15,000.00	388.77
FIRE - FIRE SPRINKLER	1	10,000.00	540.31
MH - MANUFACTURED HOME	2	143,416.00	770.00
PLB-COM - COMMERCIAL PLUMBING	1	250.00	100.00
PLB-RES - RESIDENTIAL PLUMBING	2	1,600.00	100.00
PORCH/PAT - PORCH/PATIO/DECK	1	1,000.00	139.26
SIGN-POLE - POLE SIGN	1	2,500.00	201.36
SIGN-WALL - WALL SIGN	2	22,746.00	917.31
SOLAR - SOLAR INSTALLATION	2	47,020.00	1,225.61
Z-ADMIN - ADMINISTRATIVE REVIEW	1	0.00	170.00
Z-ZONING - ZONING REVIEW	1	0.00	0.00
ZC - ZONING CLEARANCE	1	0.00	0.00
*** TOTALS ***	36	795,492.04	14,024.86

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 3/01/2014 THRU 3/31/2014

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

## \*\*\* BUILDING CODE RECAP \*\*\*

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEEES
*BLANK* - *BLANK*	1	2	315,710.04	3,720.52
02-RESADD - RESIDENTIAL ADDITION	1	1	8,000.00	407.16
03-RESREM - RESIDENTIAL REMODEL	1	1	9,800.00	324.06
16-COMREP - COMMERCIAL REPAIR	1	1	2,000.00	50.00
ADMIN - ADMINISTRATIVE REVIEW	1	1	0.00	170.00
BLOCK - BLOCK/RETAINING WALL	1	1	20,000.00	555.06
DEMO-COM - COMMERCIAL DEMOLITION	1	1	1,000.00	50.00
DEMO-RES - RESIDENTIAL DEMOLITION	1	1	2,850.00	100.00
ELE-COM - COMMERCIAL ELECTRICAL	1	1	12,000.00	0.00
ELE-RES - RESIDENTIAL ELECTRICAL	2	2	600.00	150.00
FENCE - FENCE	5	5	15,000.00	388.77
FIRE - FIRE SPRINKLER	1	1	10,000.00	540.31
MH - MANUFACTURED HOME	2	2	143,416.00	770.00
PLB-COM - COMMERCIAL PLUMBING	1	1	250.00	100.00
PLB-RES - RESIDENTIAL PLUMBING	2	2	1,600.00	100.00
PORCH - PORCH/PATIO	1	1	1,000.00	139.26
R-3 - RESIDENTIAL ONE/TWO FAMILY	1	1	42,000.00	1,013.86
RES - RESIDENTIAL ACCESSORY BUILDING	5	5	138,000.00	3,101.58
SIGN-POLE - POLE SIGN	1	1	2,500.00	201.36
SIGN-WALL - WALL SIGN	2	2	22,746.00	917.31
SOLAR - SOLAR INSTALLATION	2	2	47,020.00	1,225.61
ZONING - ZONING REVIEW	1	1	0.00	0.00
*** TOTALS ***	35	36	795,492.04	14,024.86

SELECTION CRITERIA

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REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ  
PROJECT STATUS: All  
CONTRACTOR: All  
PROJECT TYPE: All  
SEGMENT: All  
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

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PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999  
ISSUED RANGE FROM: 03/01/2014 THROUGH 03/31/2014  
USE SEGMENT DATES: NO  
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999  
USE SEGMENT DATES: NO

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PRINT OPTIONS

TOTALS ONLY: NO  
INCLUDE SEGMENTS: YES  
COMMENT CODES: None

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\*\*\* END OF REPORT \*\*\*

# Planning & Zoning Monthly Report *MJ*

March 2014

## March 12, 2014

- Michael Jenkins and Jenna Owens met with Rob Witt to discuss his previous text amendment. Mr. Witt, based on the Commission's unanimous recommendation for denial, asked that the text amendment be permanently withdrawn.

## March 19, 2014

- Mike Jenkins and Jenna Owens met with the Fire District to discuss their option and impacts for a General Plan Amendment and Zoning Map Change on property located at Montezuma Castle Hwy. and Arena Del Loma. The Fire District owns this property and is adjacent to a property currently going through a Minor General Plan Amendment and Zoning Map Change.

## March 25, 2014

- Michael Jenkins, Robert Foreman, Kendall Welch, Jenna Owens, Ron Long, Troy Odell and Kristi Gagnon met with representatives of the American Heritage School to discuss their proposed site plan for the addition of a gymnasium. There were two specific items discussed as follows:
  1. Per the Fire Marshal's fire code, requires a safe and practical access road. In order to achieve this safe and practical access, Sunland Dr. needs to have improvement to the roadway. The applicant agreed to evaluate and provide a proposal to the improvements.
  2. The parking, as shown on the submitted site plan, did not meet the minimum requirements of the Planning & Zoning Ordinance.

## General Plan monthly summary:

The General Plan process is moving along well now that all are up to speed on the concept of using a Character Area approach to the Land Use Element. There have been ten Character Areas created and three of the ten have received a consensus from the Commission. A focusing meeting was held with the Commission, Sub-Committee, Mayor, Town Manager, Steve Ayers and staff to confirm the processes already agreed upon and to revise or add some process to improve productivity.

**Code Enforcement**

<b>AMOUNT</b>	<b>Total Cost Per Nuisance Abatement</b>
Aug. 2013	230.00.
Aug. 2013	230.00
Aug. 2013	3000.00
Oct. 2013	1000.00
Oct. 2013	230.00
Oct. 2013	350.00
Oct. 2013	400.00
Dec. 2013	400.00

Total \$ 5,840.00  
Budgeted Amount \$5,000.00, balance \$ -840.00

**Code Enforcement:**

Total Complaints: 26  
Violations Found: 21  
Violation Not Found: 5  
Cases Closed: 2  
Abatements 0

**Other statistics for the month**

Zoning Clearances Residential: 14  
Zoning Clearances Commercial: 6



**CAMP VERDE MUNICIPAL COURT**  
**YAVAPAI COUNTY, ARIZONA**

473 S. MAIN STREET, SUITE 107, CAMP VERDE, AZ 86322  
PHONE: 928-567-6635 FAX: 928-567-9049

HARRY CIPRIANO *HC*  
PRESIDING MAGISTRATE

*VP*  
VERONICA PINEDA  
COURT SUPERVISOR

**Manager's Report**

Reporting month: March 2014

Training for the month: Veronica attended her 5<sup>th</sup> of 6 courses for the Court Leadership for Court Institute. .  
Judge Cipriano was on vacation and we are glad he is back.

Fun happenings at the Court: Judge performed 2 weddings this month.

**Getting down to business:**

- Court had 56 scheduled Initial appearances/Arraignments for the month of March.
- Court had 60 scheduled Order to Show Cause for failure to pay or failure to comply/ Payment reviews for the month.
- The Court had 5 scheduled trials for the month
- The Court had 51 scheduled Pretrial Conferences/ sentencing's with and without attorneys for the month
- Court had 3 scheduled civil traffic hearing with officers from the Camp Verde Marshals Office and DPS
- Court had 2 petition for Injunction against harassment.

### Camp Verde Municipal Court

#### Outstanding Bond/Restitution

5996 / 5079/5019/5001/5005

DATE	DEFENDANT	CASE NUMBER	Outstanding Bonds	Bond Forfeited	Bond Refunded	Bond Transfer	Ck # or Cs #	Date Cleared
9/8/2013	MICHAEL EDGERTON	TR2013001603	\$168.00					
9/17/2013	CHRISTINE DOMINGUEZ	TR2013-002050	\$1,493.00					
9/25/2013	TERRY WAYNE LIGON	CR2013-00-0249	\$750.00					
1/7/2014	FRANCISCO RODGUEZGARCIA	CR20140001	\$1,500.00	1,500.00			M66148	3/13/14
1/21/2014	KYLE COLDIRON	TR2013-001738	\$100.00	100.00			M66209	3/18/14
1/29/2014	CHRISTOPHER LAMBERT	TR2014-000098	\$1,000.00					
2/3/2014	NICHOLAS REEVES	TR2014-000126	\$250.00					
2/7/2014	NATHAN HUTSON	TR2013-001302	\$387.00	387.00			M66078	3/6/14
2/18/2014	BRANDON A HOFFMAN	TR2014-000145	\$1,000.00					
2/25/2014	KENNETH FOSTER	TR2003-0742	\$693.77	663.77	30.00		M66158	3/14/14
2/25/2014	ARMANDO R MURILLO	CR2014-000036	\$500.00	500.00			M66275	3/20/14
3/4/2014	SOPHIA A HASKEY	CR2013-000176	\$1,500.00		1,500.00			
3/10/2014	BRYAN F SCHROEDER	TR2014-000229	\$200.00					
3/12/2014	RALPH M MILHOUSE	TR2014-000104	\$387.00	387.00				
3/18/2014	SHANNON A EVANS	TR2014-000283	\$100.00				M66352	3/27/14
3/18/2014	HAROLD JOHNSON	CR2014-000046	\$100.00					
3/24/2014	MICHAEL JAURIGUE	TR2013-001645	\$387.00					
3/24/2014	HERBERT YAZZIE	TR2001-0503	\$500.00					
3/25/2014	JAMES BROWN	TR2014000319	\$600.00					
3/27/2014	JORGE CUADRAON	TR2014000053	\$387.00					
3/28/2014	GREGORY BILL HOPE	TR2010-01047	\$748.00					
3/29/2014	MICHAEL ELLIS HUTCHEN	BN2014000004	\$97.00			\$97.00	M66364	3/31/14
3/31/2014	NICKY L BONNEY	TR2011-0623	\$1,341.01	1,341.01			M66379	3/31/14
3/31/14	MICHAEL ELLIS HUTCHEN	TR2014-000334	\$97.00	97.00			M66365	3/31/14

<b>Total Outstanding Bonds</b>	<b>\$7,683.00</b>
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\$14,285.78    \$4,975.78    \$1,530.00    \$97.00

DATE	DEFENDANT	CASE NUMBER	Outstanding Victim Restitution	Disbursed	Date	Ck #	cases unable to disburse

**TOTAL OUTSTANDING RESTITUT    \$0.00**

<b>Total Outstanding Restitution</b>	<b>\$0.00</b>
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\$0.00    0.00

DATE	DEFENDANT	CASE NUMBER	Outstanding Overpayment	Disbursed	Date	Ck #
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Total Outstanding Overpayments	\$0.00
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\$0.00      \$0.00

DATE	DEFENDANT	CASE NUMBER	ESCHEATED / DISBURSE DATE	CK#
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TOTAL ESCHEATED	\$0.00
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\$0.00      \$0.00

Total Outstanding Pass Through Monies, must match Qkn bal EOM	\$7,683.00
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For the period beginning 03-01-2014 and ending 03-31-2014

Court: M-1354

BEGINNING BALANCE. . . . .	\$7,841.77
PLUS: BAIL POSTED FROM RECEIPTS LEDGER +	\$6,444.01
MINUS: BAIL FORFEITED FROM RECEIPTS LEDGER -	\$4,975.78
MINUS: EXONERATIONS FROM EVENT LEDGER -	\$0.00
MINUS: REFUNDS FROM EVENT LEDGER -	\$1,627.00
ENDING BALANCE. . . . .	\$7,683.00

*OK*  
*W BOND*  
*REPORT.*

For the period beginning 03-01-2014 and ending 03-31-2014

Court: M-1354

PLUS: Bail Posted from Receipts Ledger

M-1354-CR-2013000176	5996	D -001	\$1,500.00 ✓
M-1354-TR-2014000104	5996	D -001	\$387.00 ✓
M-1354-CR-2014000046	5996	D -001	\$100.00 ✓
M-1354-TR-2013001645	5996	D -001	\$387.00 ✓
M-1354-TR-2014000229	5996	D -001	\$200.00 ✓
M-1354-BN-2014000004	5996	D -001	\$97.00 ✓
M-1354-TR-0020101047	5996	D -001	\$748.00 ✓
M-1354-TR-2014000334	5996	D -001	\$97.00 ✓
M-1354-TR-0020110623	5996	D -001	\$1,341.01 ✓
M-1354-TR-2014000319	5996	D -001	\$600.00 ✓
M-1354-TR-2014000053	5996	D -001	\$387.00 ✓
M-1354-TR-2014000283	5996	D -001	\$100.00 ✓
M-1354-TR-0020010503	5996	D -001	\$500.00 ✓

Total.... \$6,444.01

For the period beginning 03-01-2014 and ending 03-31-2014

Court: M-1354

MINUS: BAIL FORFEITED FROM RECEIPTS LEDGER

M-1354-TR-2013001302	9716	D-001	\$13.00
M-1354-TR-2013001302	9624	D-001	\$20.00
M-1354-TR-2013001302	9714	D-001	\$143.96
M-1354-TR-2013001302	9613	D-001	\$173.44
M-1354-TR-2013001302	9719	D-001	\$36.60
M-1354-CR-0020140001	9819	D-001	\$25.00
M-1354-CR-0020140001	9914	D-001	\$70.00
M-1354-CR-0020140001	9986	D-001	\$300.00
M-1354-CR-0020140001	9716	D-001	\$13.00
M-1354-CR-0020140001	9624	D-001	\$20.00
M-1354-CR-0020140001	9714	D-001	\$209.26
M-1354-CR-0020140001	9613	D-001	\$252.14
M-1354-CR-0020140001	9401	D-001	\$500.00
M-1354-CR-0020140001	9629	D-001	\$110.60
M-1354-TR-0020030742	9261	D-001	\$105.98
M-1354-TR-0020030742	9262	D-001	\$9.79
M-1354-TR-0020030742	9222	D-001	\$3.93
M-1354-TR-0020030742	9219	D-001	\$189.36
M-1354-TR-0020030742	9206	D-001	\$236.71
M-1354-TR-0020030742	9968	D-001	\$18.00
M-1354-TR-0020030742	9941	D-001	\$100.00
M-1354-TR-2013001738	9558	D-001	\$100.00
M-1354-CR-2014000036	9850	D-001	\$20.00
M-1354-CR-2014000036	9716	D-001	\$11.38
M-1354-CR-2014000036	9624	D-001	\$17.51
M-1354-CR-2014000036	9714	D-001	\$204.60
M-1354-CR-2014000036	9613	D-001	\$246.51
M-1354-TR-2014000104	9716	D-001	\$13.00
M-1354-TR-2014000104	9624	D-001	\$20.00
M-1354-TR-2014000104	9714	D-001	\$143.96
M-1354-TR-2014000104	9613	D-001	\$173.44
M-1354-TR-2014000104	9719	D-001	\$36.60
M-1354-TR-2014000334	9714	D-001	\$12.43
M-1354-TR-2014000334	9716	D-001	\$13.00
M-1354-TR-2014000334	9613	D-001	\$14.97
M-1354-TR-2014000334	9624	D-001	\$20.00
M-1354-TR-2014000334	9719	D-001	\$36.60
M-1354-TR-0020110623	9261	D-001	\$214.10
M-1354-TR-0020110623	9401	D-001	\$290.11
M-1354-TR-0020110623	9629	D-001	\$500.00
M-1354-TR-0020110623	9670	D-001	\$36.80
M-1354-TR-0020110623	9941	D-001	\$300.00

TOTAL.....

\$4,975.78

457-  
1500-  
6662-15-  
100-  
500-  
387-  
97-  
1741.01

For the period beginning 03-01-2014 and ending 03-31-2014

Court: M-1354

MINUS: REFUNDS FROM THE DOCKET (EVENT LEDGER)

M-1354-CR-2013000176	5079	D -001	\$1,500.00 ✓
M-1354-TR-0020030742	5079	D -001	\$30.00 ✓
M-1354-BN-2014000004	5793	D -001	\$97.00 ✓
		TOTAL.....	\$1,627.00 ✓

For the period beginning 03-01-2014 and ending 03-31-2014

Court: M-1354

Transferred Bail:

From M-1354-BN-2014000004 D-001 To M-1354-TR-2014000334 D-001 11	\$97.00
TOTAL.....	\$97.00

For the period beginning 03-01-2014 and ending 03-31-2014

Court: M-1354

Transferred Bail:

From M-1354-BN-201400004 D-001 To M-1354-TR-2014000334 D-001 11	\$97.00 ✓
TOTAL.....	\$97.00

For the period beginning 01-31-2012 and ending 03-31-2014

Court: M-1354

OUTSTANDING BAIL:

M-1354-CR-2013000249	D -001	\$750.00
M-1354-CR-2014000046	D -001	\$100.00
M-1354-TR-0020010503	D -001	\$500.00
M-1354-TR-0020101047	D -001	\$748.00
M-1354-TR-2013001603	D -001	\$168.00
M-1354-TR-2013001645	D -001	\$387.00
M-1354-TR-2013002050	D -001	\$1,493.00
M-1354-TR-2014000053	D -001	\$387.00
M-1354-TR-2014000098	D -001	\$1,000.00
M-1354-TR-2014000126	D -001	\$250.00
M-1354-TR-2014000145	D -001	\$1,000.00
M-1354-TR-2014000229	D -001	\$200.00
M-1354-TR-2014000283	D -001	\$100.00
M-1354-TR-2014000319	D -001	\$600.00

TOTAL..... \$7,683.00 ✓

***** REPORT TOTALS *****				
RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
0D ST DRUG ENFRMNT FIN	\$8,188.74	\$10,508.19	\$0.00	\$2,319.45
0F BASE FINE	\$71,659.82	\$87,603.21	\$4,176.09	\$11,767.30
0H SUSP LICENSE PLATE	\$4,733.93	\$5,754.24	\$0.00	\$1,020.31
0K STATE CHILD RESTRAIN	\$250.30	\$264.42	\$0.00	\$14.12
0R STATE REG CONTRACTOR	\$915.25	\$1,000.00	\$0.00	\$84.75
0S 1999 SURCHARGES 77PC	\$62,943.30	\$78,730.23	\$4,510.53	\$11,276.40
0X HURF REGISTRATION	\$300.00	\$300.00	\$0.00	\$0.00
1A DV SHELTER ASSMNT	\$3,145.19	\$3,350.00	\$36.65	\$168.16
1S 2012 SURCHARGES 83PC	\$64,322.20	\$83,745.57	\$3,525.26	\$15,898.11
1X 2011 ADDTNL ASSMNT	\$6,838.55	\$8,229.00	\$232.80	\$1,157.65
2D ST DRUG ENFRMNT FIN	\$12,493.35	\$16,975.00	\$1,432.69	\$3,048.96
2F BASE FINE	\$140,174.89	\$163,068.78	\$7,457.26	\$15,436.53
2H SUSP LICENSE PLATE	\$11,335.81	\$12,250.00	\$0.00	\$914.19
2J WORK ZONE FINE	\$108.88	\$108.88	\$0.00	\$0.00
2K STATE CHILD RESTRAIN	\$559.96	\$559.96	\$0.00	\$0.00
2R STATE REG CONTRACTOR	\$480.92	\$552.78	\$0.00	\$71.86
2S 2002 SURCHARGES 80PC	\$130,800.71	\$157,104.03	\$11,160.45	\$15,142.87
2V 2002 PROBAT SURCHRG	\$4,385.16	\$5,185.00	\$292.62	\$507.22
2X HURF REGISTRATION	\$713.76	\$900.00	\$0.00	\$186.24
4D PRE 9/95 DRUG FINE	\$2,064.70	\$2,064.70	\$0.00	\$0.00
4F PRE 9/95 BASE FINE	\$20,334.96	\$20,893.98	\$321.65	\$237.37
4S PRE 9/95 SURCHARGES	\$10,544.74	\$10,863.40	\$183.35	\$135.31
5S 59% SURCHARGE	\$5,879.34	\$5,889.66	\$0.00	\$10.32
6D ST DRUG ENFRMNT FIN	\$750.00	\$750.00	\$0.00	\$0.00

Yavapai County Jail  
 Tammot CV. town treasurer  
 Local Court Enhancement  
 State treasurer  
 Local JCEF  
 Victim Restitution

9,916.70  
 605,415.39  
 63,885.77  
 928,441.08  
 9,165.18  
 31,499.13

***** REPORT TOTALS *****				
RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
6E PROB SURCH 2006	\$3,103.83	\$3,627.90	\$189.23	\$334.84
6F BASE FINE	\$25,656.41	\$26,857.74	\$380.43	\$820.90
6R STATE REG CONTRACTOR	\$719.96	\$887.50	\$0.00	\$167.54
6S 1996 SURCHARGES	\$15,599.64	\$16,430.34	\$237.54	\$593.16
7D ST DRUG ENFRMNT FIN	\$14,799.10	\$22,586.32	\$1,107.87	\$6,679.35
7E CT ENH FUND 84PC	\$16,822.52	\$17,798.60	\$866.94	\$109.14
7F BASE FINE	\$136,065.57	\$172,740.13	\$9,202.37	\$27,472.19
7H SUSP LICENSE PLATE	\$6,272.67	\$6,525.86	\$2.13	\$251.06
7K STATE CHILD RESTRAIN	\$287.76	\$304.68	\$0.00	\$16.92
7R STATE REG CONTRACTOR	\$240.88	\$1,005.68	\$0.00	\$764.80
7S 2007 SURCHARGES 84PC	\$64,107.27	\$83,491.54	\$6,205.13	\$13,179.14
7X HURF REGISTRATION	\$302.40	\$302.40	\$0.00	\$0.00
9D ST DRUG ENFRMNT FIN	\$250.00	\$250.00	\$0.00	\$0.00
9E PROBATION ASSESSMENT	\$14,254.82	\$17,400.00	\$755.49	\$2,389.69
9F BASE FINE	\$8,316.91	\$8,587.02	\$62.94	\$207.17
9H SUSP LICENSE PLATE	\$300.00	\$300.00	\$0.00	\$0.00
9K STATE CHILD RESTRAIN	\$61.92	\$100.00	\$0.00	\$38.08
9S 1999 SURCHARGES	\$6,056.22	\$6,314.80	\$86.88	\$171.70
9X HURF REGISTRATION	\$119.00	\$300.00	\$0.00	\$181.00
AT ATTORNEY REIMBURSMNT	\$26,870.73	\$33,082.60	\$535.16	\$5,676.71
B1 BOND - THIS CRT	\$316.00	\$795.00	\$158.00	\$321.00
C3 CONFDNTRL ADDR ASSM	\$2,828.26	\$3,000.00	\$36.64	\$135.10
CE COURT ENHANCEMT FUND	\$1,543.66	\$3,564.90	\$17.71	\$3.53
CH BAD CHECK DISHON PNT	\$109.00	\$109.00	\$0.00	\$0.00

\*\*\*\*\* REPORT TOTALS \*\*\*\*\*

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
CJ CJEF SURCHARGE	\$138.34	\$277.56	\$129.48	\$9.74
D ST DRUG ENFRMNT FIN	\$1,447.99	\$1,447.99	\$0.00	\$0.00
D9 DRUG LAB REMEDIATN	\$270.00	\$270.00	\$0.00	\$0.00
DF DEFAULT FEE	\$55,966.17	\$56,085.00	\$400.00	\$118.83
DU DUI EXTREME/AGGRAV	\$10,636.24	\$11,000.00	\$0.00	\$363.76
EN CT ENHANCEMENT FEE	\$20,995.99	\$22,248.80	\$902.00	\$350.81
FI BASE FINE	\$9,230.62	\$9,635.67	\$297.16	\$99.89
FM FEES - MISC	\$17.00	\$34.00	\$0.00	\$17.00
HA HARASSMENT	\$10.00	\$15.00	\$0.00	\$5.00
JF INCARCERATION FEE	\$9,966.70	\$13,830.00	\$23.38	\$3,839.92
K1 FARE FEE SPEC COLL	\$227,366.70	\$288,694.30	\$53,557.96	\$7,769.64
K2 FARE DELINQUENCY FEE	\$66,182.29	\$67,064.65	\$350.00	\$532.36
LC LOCAL COST	\$1,000.00	\$1,000.00	\$0.00	\$0.00
MS MSEF - 13%	\$41.56	\$81.00	\$36.58	\$2.86
OP ORDER OF PROTECTION	\$5.00	\$5.00	\$0.00	\$0.00
P4 PRIS CONSTR OP FUND	\$65,838.13	\$74,750.00	\$161.24	\$8,750.63
PZ PUB DEFENDER FEES	\$599.83	\$900.00	\$16.10	\$284.07
R not cv muni RESTITU	\$555.67	\$555.67	\$0.00	\$0.00
R1 RESTITUTION - LJ	\$30,226.92	\$41,069.14	\$5,523.58	\$5,318.64
RT not cv RESTI- TRUST	\$716.54	\$2,527.82	\$1,611.28	\$200.00
T1 TIME BMT \$10 - JCJF	\$416.00	\$416.00	\$0.00	\$0.00
T2 TIME BMT \$12 - JCJF	\$1,741.75	\$1,764.00	\$12.00	\$10.25
T3 TIME BMT \$20 - JCJF	\$25,337.70	\$25,760.00	\$128.40	\$293.82
TR TRUST - ATTY FEE	\$525.05	\$525.05	\$0.00	\$0.00

\*\*\*\*\* REPORT TOTALS \*\*\*\*\*

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
W WARRANT FEE	\$109,265.33	\$116,350.80	\$5,838.38	\$1,247.09
WR WATER RIGHTS FEE	\$8.00	\$8.00	\$0.00	\$0.00
X1 CT ENH FUND 83PC	\$22,523.60	\$22,911.60	\$237.80	\$150.20
X5 XTRA DUI ASSMT	\$17,945.75	\$20,250.00	\$16.81	\$2,287.44
X8 PUBLIC SAFETY EQUIP	\$58,861.21	\$64,000.00	\$104.08	\$5,034.71
GRAND TOTAL.....	\$1,648,373.25	\$1,946,490.09	\$122,520.04	\$175,596.80

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

## Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: March 2014

CRIMINAL TRAFFIC				
	D.U.L. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	30	3	74	107
Filed	5	2	7	14
Transferred In	0	0	0	0
<b>SUBTOTAL</b>	<b>35</b>	<b>5</b>	<b>81</b>	<b>121</b>
Transferred Out	0	0	0	0
Other Terminations	3	0	10	13
<b>TOTAL TERMINATIONS</b>	<b>3</b>	<b>0</b>	<b>10</b>	<b>13</b>
Statistical Correction	0	0	0	0
Pending End of Month	32	5	71	108

\*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**								
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
219	0	0	219	0	1	1	0	218

\*\*READ: These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: 0 Criminal Traffic/FTA Jury Trials Held: 0

CIVIL TRAFFIC									
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
201	118	0	319	0	6	132	138	0	181

Civil Traffic Hearings Held: 3

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)				
Filed	40	Trans In	0	TOTAL
				40

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: March 2014

MISDEMEANOR									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	534	33	0	567	0	26	26	0	541
Failure to Appear (Non-Traffic)	1	0	0	1	0	0	0	0	1
<b>TOTAL</b>	<b>535</b>	<b>33</b>	<b>0</b>	<b>568</b>	<b>0</b>	<b>26</b>	<b>26</b>	<b>0</b>	<b>542</b>

## TRIALS HELD

Misdemeanor Court/FTA Trials Held: **0**      Misdemeanor/FTA Jury Trials Held: **0**

## FELONY

Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
1	0	0	1	0	0	0	0	1

Felony Preliminary Hearings Held: **0**      Felony, Misdemeanor, Criminal Traffic Initial: Appearances: **18**

## LOCAL NON-CRIMINAL ORDINANCES

	Pending 1st of Month	Filed	SUB- TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

## Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: March 2014

CIVIL COMPLAINTS			
Small Claims	Forcible Detainer/ Eviction Action	Other Civil	TOTAL
(a)	(b)	(c)	(d)
Pending 1st of Month	0	0	0
Filed	0	0	0
Transferred In	0	0	0
<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transferred Out	0	0	0
Other Terminations	0	0	0
<b>TOTAL TERMINATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>
Statistical Correction	0	0	0
Pending End of Month	0	0	0

Small Claims Hearings Held/Defaults: 0                      Civil Court Trials Held: 0

Small Claims Hearings Held/Defaults Before Volunteer Hearing Officer: 0                      Civil Jury Trials Held: 0

### DOMESTIC VIOLENCE/HARASSMENT PETITIONS

	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	1	0	0	0
Harassment	1	0	1	1

### HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT

Order of Protection: 1                      Injunction Against: 0

### SPECIAL PROCEEDINGS/ACTIVITIES

Peace Bond Complaints Filed:	0	Fugitive Complaints Filed:	0
Juvenile Hearings Held:	0	Search Warrants Issued:	2

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

## Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: March 2014

<b>CIVIL COMPLAINTS</b>			
Small Claims	Forcible Detainer/ Eviction Action	Other Civil	TOTAL
(a)	(b)	(c)	(d)
Pending 1st of Month	0	0	0
Filed	0	0	0
Transferred In	0	0	0
<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transferred Out	0	0	0
Other Terminations	0	0	0
<b>TOTAL TERMINATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>
Statistical Correction	0	0	0
Pending End of Month	0	0	0

Small Claims Hearings Held/Defaults: 0                      Civil Court Trials Held: 0

Small Claims Hearings Held/Defaults Before Volunteer Hearing Officer: 0                      Civil Jury Trials Held: 0

<b>DOMESTIC VIOLENCE/HARASSMENT PETITIONS</b>
---

	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	1	0	0	0
Harassment	1	0	1	1

<b>HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT</b>
--

Order of Protection: 1    Injunction Against: 0

<b>SPECIAL PROCEEDINGS/ACTIVITIES</b>
---------------------------------------

Peace Bond Complaints Filed: 0                                      Fugitive Complaints Filed: 0

Juvenile Hearings Held: 0    Search Warrants Issued: 2

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

## Page 4 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report  
Month/Year: March 2014

### WARRANTS OUTSTANDING

#### TRAFFIC WARRANTS OUTSTANDING

D.U.I.	127
Serious Violations	11
All Other Violations	575
<b>TRAFFIC TOTAL</b>	<b>713</b>

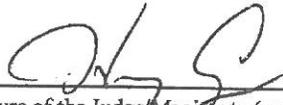
#### CRIMINAL WARRANTS OUTSTANDING

Felony	0
Misdemeanor	728
<b>CRIMINAL TOTAL</b>	<b>728</b>

**MAIL BY THE 20TH WORKING DAY OF MONTH:**

Arizona Supreme Court  
Administrative Office of the Courts  
1501 W. Washington St., Suite 410  
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit  
(602) 542-9376

  
\_\_\_\_\_  
Signature of the Judge/Magistrate (or designee)

Veronica Pineda  
\_\_\_\_\_  
Name of Preparer

4-8-14  
\_\_\_\_\_  
Date of Preparation

DESCRIPTION	JULY 2013	AUGUST 2013	SEPTEMBER 2013	OCTOBER 2013	NOVEMBER 2013	DECEMBER 2013	JULY THROUGH DEC 2013
MISDEMEANOR & CR TRAFFIC FTA	35	37	45	44	14	50	225
DUI	11	7	13	9	19	12	71
SERIOUS TRAFF	2	2	1	2	0	1	8
CRIMINAL TRAFF	19	17	26	14	15	24	115
MISDEMEANORS SUBTOTAL	67	63	85	69	48	87	419
CIVIL TRAFFIC	222	137	174	222	173	184	1112
HARASSMENT INJUNCTION	2	4	0	6	0	0	12
ORDER OF PROTECTION	4	5	1	1	1	1	13
TOTAL FILINGS	295	209	260	298	222	272	1556
IA/ARR IN CUSTODY	38	40	44	44	34	38	238
ATTY RESTITUTION	1230.08	956.68	1362.92	1220.33	1324.25	877.98	\$ 6,972.24
LCL ORD FEES (Default/Warrant etc)	1641.97	1833.79	2236.43	1957.67	1198.74	1833.82	\$ 10,702.42
LCL CRT ENHANCEMENT	4281.98	3855.35	3415.42	3492.95	3323.95	3572.13	\$ 21,941.78
JCEF TO TOWN	380.50	288.66	399.24	380.82	356.24	319.06	\$ 2,124.52
CVMO ADDL EQP\$13	389.38	259.04	211.23	181.39	268.98	246.87	\$ 1,556.89
DPS ADDL EQP \$13	269.85	282.69	247.22	329.38	226.74	269.19	\$ 1,625.07
YAV CTY JAIL/ADD FEE	901.32	606.64	410.89	694.79	693.41	645.72	\$ 3,952.77
MVD/ADOT/ADD FEE	24.00	8.00	0.00	0.00	0.00	0.00	\$ 32.00
ROC ADDL EQP FEE	0.22	0.00	0.22	0.42	0.00	0.22	\$ 1.08
YAN TRIBAL POLICE	21.57	407.01	346.49	57.32	21.77	13.20	\$ 867.36
STATE TREAS.	28378.19	23575.89	24505.42	24399.09	22090.54	28300.65	\$ 151,249.78
TOWN TREAS.	21400.20	18613.59	18082.00	19179.98	18423.23	21675.66	\$ 117,374.66
TOTAL CHECK	56047.21	47896.87	47618.13	48716.14	45404.86	55042.70	\$ 300,725.91

JANUARY 2014	FEBRUARY 2014	MARCH 2014	APRRIL 2014	MAY 2014	JUNE 2014	JANUARY THOUGH JUNE 2014
35	37	33				105
10	14	5				29
2	0	2				4
10	10	7				27
57	61	47	0	0	0	165
140	99	118				357
1	1	1				3
1	0	1				2
199	161	167	0	0	0	527
44	32	18				94
1000.87	1185.84	1974.42				\$ 4,161.13
1394.04	2225.67	2728.87				\$ 6,348.58
3360.71	3577.31	3487.31				\$ 10,425.33
266.00	394.53	411.41				\$ 1,071.94
183.95	246.17	236.27				\$ 666.39
288.71	291.73	265.76				\$ 846.20
1020.07	720.60	827.11				\$ 2,567.78
0.00		8.00				\$ 8.00
0.22	0.22	0.22				\$ 0.66
264.77	14.88	30.46				\$ 310.11
25722.06	31424.25	32830.30				\$ 89,976.61
18178.17	20193.59	21581.96				\$ 59,953.72
49284.66	56863.28	59678.80	0.00	0.00	0.00	\$ 165,826.74

TOTAL FISCAL YR 2014	Inc/Dec FY 13 TO FY 14	TOTAL FY 13 (Jul 12-Jun 13)	Inc/Dec FY 12 TO FY13	TOTAL FY 12 (Jul 11-Jun 12)	Inc/Dec FY 11 TO FY12	TOTAL FY 11 (Jul 10-Jun 11)	Inc/Dec FY 10- FY 11	TOTAL FY 10 (Jul 09-Jun 10)	DESCRIPTION
330	-19%	407	4%	393	-28%	545	15%	472	MISDEMEANOR & CR TRAFFIC FTA
100	-22%	128	41%	91	-11%	102	40%	73	DUI
12	-25%	16	0%	16	45%	11	-79%	52	SERIOUS TRAFF
142	-37%	226	-49%	441	5%	421	-16%	502	CRIMINAL TRAFF
584	-25%	777	-17%	941	-13%	1079	-2%	1099	MISDEMEANORS SUBTOTAL
1469	-32%	2164	5%	2057	13%	1822	130%	791	CIVIL TRAFFIC
15	-50%	30	-21%	38	23%	31	29%	24	HARASSMENT INJUNCTION
15	-25%	20	-26%	27	-16%	32	0%	32	ORDER OF PROTECTION
2083	-30%	2991	-2%	3063	3%	2964	52%	1946	TOTAL FILINGS
332	-35%	507	15%	442	0%	444	1%	441	IA/ARR IN CUSTODY
\$ 11,133.37	-27%	\$ 15,188.68	12%	\$ 13,521.82	32%	\$ 10,237.25	-20%	\$ 12,736.35	ATTY RESTITUTION
\$ 17,051.00	-22%	\$ 21,773.48	16%	\$ 18,722.40	16%	\$ 16,140.89	44%	\$ 11,228.71	LCL ORD FEES (Default/Warrant etc)
\$ 32,367.11	-18%	\$ 39,413.33	-12%	\$ 44,584.65	28%	\$ 34,769.20	52%	\$ 22,896.94	LCL CRT ENHANCEMENT
\$ 3,196.46	-20%	\$ 4,004.65	-12%	\$ 4,539.68	16%	\$ 3,910.25	26%	\$ 3,109.40	JCEF TO TOWN
\$ 2,223.28	23%	\$ 1,804.36	60%	\$ 1,130.42	NA				CVMO ADDL EQP\$13
\$ 2,471.27	-38%	\$ 3,980.82	19%	\$ 3,352.33	NA				DPS ADDL EQP \$13
\$ 6,520.55	-9%	\$ 7,130.78	8%	\$ 6,595.25	-5%	\$ 6,925.71	-3%	\$ 7,167.68	YAV. CTY JAIL FEES
\$ 40.00	-35%	\$ 62.01	15%	\$ 53.99	NA				MVD/ADOT/ADD FEE
\$ 1.74	34%	\$ 1.30	NA						ROC ADDL EQP FEE
\$ 1,177.47	1182%	\$ 91.84	-67%	\$ 278.10	3%	\$ 270.00	-13%	\$ 311.25	YAN TRIBAL POLICE
\$ 241,226.39	-15%	\$ 284,289.84	-19%	\$ 349,348.21	18%	\$ 295,231.95	19%	\$ 248,081.20	STATE TREAS.
\$ 177,328.38	-17%	\$ 213,580.63	-27%	\$ 293,400.56	21%	\$ 241,591.94	27%	\$ 190,774.09	TOWN TREAS.
\$ 466,552.65	-16%	\$ 554,359.56	-21%	\$ 703,283.19	21%	\$ 582,699.05	23%	\$ 472,340.56	TOTAL CHECK

**MONTHLY REVENUE REMITTANCE REPORT**

**CAMP VERDE MUNICIPAL COURT - MARCH 2014**

Account Description & Statute	AZTEC Code	Total Distribution
Confidential address- ARS 12-116.04	ZCAA1	428.26 ✓
CEF 10% of Base Fine - 16-954C	ZCEF	\$1,990.04 ✓
CJEF 47% of Base Fine - 12-116.01A	ZCJEF	\$9,353.38 ✓
Child Restraint - 28-907C	ZCPRF	\$104.79 ✓
Drug & Gang Enforcement - 13-811C	ZDECJ	\$1,588.11 ✓
DNA 3% of Base Fine - 12-116.01C	ZDNAS	\$1,188.70
DUI Abatement Fund - 28-1382D3 (\$250 Extreme DUI)	ZDUIA	
Domestic Violence Shelter Fund 12-116.06	ZDVSF	\$476.01
FARE Fee Special Collections (19%)	ZFAR1	\$1,901.34
FARE Delinquency Fee (\$35.00 Fee)	ZFAR2	\$829.66
FTGF 7% of Base Fine - 12-116.01B	ZFTGS	\$1,391.21
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF3, ZHRF1	\$976.01
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD	
STATE Time Payment JCEF - 12-116	ZJCS	\$758.81
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZJCSF	\$6.52
MSEF 13% of Base Fine - 12-116.02A	ZMSEF	\$2,587.07
2011 \$8 Assessment - State: \$4 to GITEM & \$4 to PSEF	ZOS1	\$1,081.42
Prison Construction & Operations Fund - 41-1651	ZPCOF	\$2,474.36
Probation Surcharge 2008 - 12-114.01 (\$10.00)	ZPRS6	\$41.95
Probation Surcharge 2009 - 12-114.01 (\$10.00)	ZPRS9	\$2,723.36
Probation Surcharge OLD - 12-114.01 (\$5.00)	ZPRSU	\$10.41
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZGFDU,ZPSEF	\$2,585.20
Registrar of Contractors	ZRCA	\$53.69
State Highway Fund - 28-710A	ZSHWY	
Drug Lab Remediation Technical Registration Bd 13-3423 (D9)	ZTECH	\$30.00
State Highway Work Zone Fund - 28-710B	ZSHWZ	
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD	\$250.00
<b>SUBTOTAL - STATE REVENUE Remitted to City Finance</b>		<b>\$32,830.30</b>

2775.72

Jail Incarceration Fee (9914) GL#2-003-10-34324	ZJF	\$692.03
2011 Add'l Assessmnt \$1 -JP Crts 12-116.04E GL#3-900-40-35196	ZOS2	\$135.08
<b>SUBTOTAL - YAVAPAI COUNTY REVENUE Remitted to City Finance</b>		<b>\$827.11</b>
2011 Officer Safety Equip - Sheriff	ZOS4	
2011 Officer Safety Equip - DPS	ZOS5	\$265.76
2011 Officer Safety Equip - MVD/ADOT	ZOS6	\$8.00
2011 Officer Safety Equip - Game & Fish	ZOS7	
2011 Officer Safety Equip - ROC	ZOS8	\$0.22
2011 Officer Safety Equip - Border Patrol	ZOS9	
2011 Officer Safety Equip - Animal Control	ZOS10	
2011 Officer Safety Equip - Marshall 19-601-40-413000	ZOS11	\$236.27
2011 Officer Safety Equip - College PD	ZOS12	
2011 Officer Safety Equip - Fire Dept	ZOS13	
2011 Officer Safety Equip - Tribal	ZOS14	\$30.46
28-4139 - FR Suspended Plates (100% Base Fine to TRIBAL)	ZSLPT	
<b>SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance</b>		<b>\$540.71</b>
Court Appt Attorney Fee Local	ZAFEE	
Indigent Defense Fees - Rule6.7d, A.R.Cr.P.01-300-40-431000	ZATT,ZATTT & ZREIM	\$1,974.42 ✓
Confidential address- ARS 12-116.04	ZCAA2	\$22.54 ✓
Defensive Driving School Fee - 28-3396	ZDDS	\$2,320.00 ✓
Deferred Prosecution Fees	ZDEFP	
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE	\$14,292.39
28-2533 - Out-of-State Plates (20% Base Fine to SPD)	ZHRFC	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF, ZOVER, ZOVF	\$9.00
Public Defender Fee - 11-584 (\$25.00)	ZPUBZ	\$110.08
Local Costs/Fee Warrant Default Fees	ZLCL	\$2,728.87
Bonds Forfeited to General Fund	ZLOCL	\$100.00
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC	\$24.66
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)	ZSLPC	
Bank Fees -From Ckbk/prev mon bank statement	negative number	
Bank Fee - Checks Ordered	negative number	
<b>SUBTOTAL - CITY REVENUE Remitted to Finance 01-300-40-413000</b>		<b>\$21,581.96</b>
Court Enhancement Fee	ZCEH	\$3,487.31
<b>SUBTOTAL - COURT ENHANCEMENT REVENUE Remitted to City Finance 05-330</b>		<b>\$3,487.31</b>
LOCAL Time Payment JCEF - 12-116	ZJCL	\$408.59
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZJCLF	\$2.82
<b>SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413100</b>		<b>\$411.41</b>
<b>Total Revenue</b>		<b>\$59,678.80</b>

MISCELLANEOUS PASS-THROUGH MONIES (Overpayments) REPORT	
Carried Forward from Previous Month	0.00
Received During Current Month <b>ZOVR</b> back to/or from Def	291.62
Disbursed During Current Month 9517	(291.62)
Balance at End of Current Month	0.00
RESTITUTION REPORT	
Carried Forward from Previous Month	\$0.00
Escheated / stale dated	
Received During Current Month 5901 <b>ZREST</b>	\$348.48
Disbursed During Current Month 5003	(\$348.48)
Balance at End of Current Month	\$0.00
BOND REPORT	
Bonds Carried Forward from Previous Month	\$7,841.77
Bonds Received During Current Month <b>ZBND</b>	\$6,444.01
Bonds Forfeited During Current Month Pg 3 Total	(4,975.78)
Bonds Escheated 2011:	
Bond Voided	
Bonds Transferred fee book	(\$97.00)
Bonds Refunded During Current Month 5079	(\$1,530.00)
Bonds Balance at End of Current Month: open bonds	\$7,683.00
<b>TOTAL PASS THROUGH MONIES</b>	<b>\$7,683.00</b>

I, Hon. Harry Cipriano, Magistrate, Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

**March-14**

  
 \_\_\_\_\_  
 Signature

4-8-14  
 \_\_\_\_\_  
 Date



## Public Works March 2014

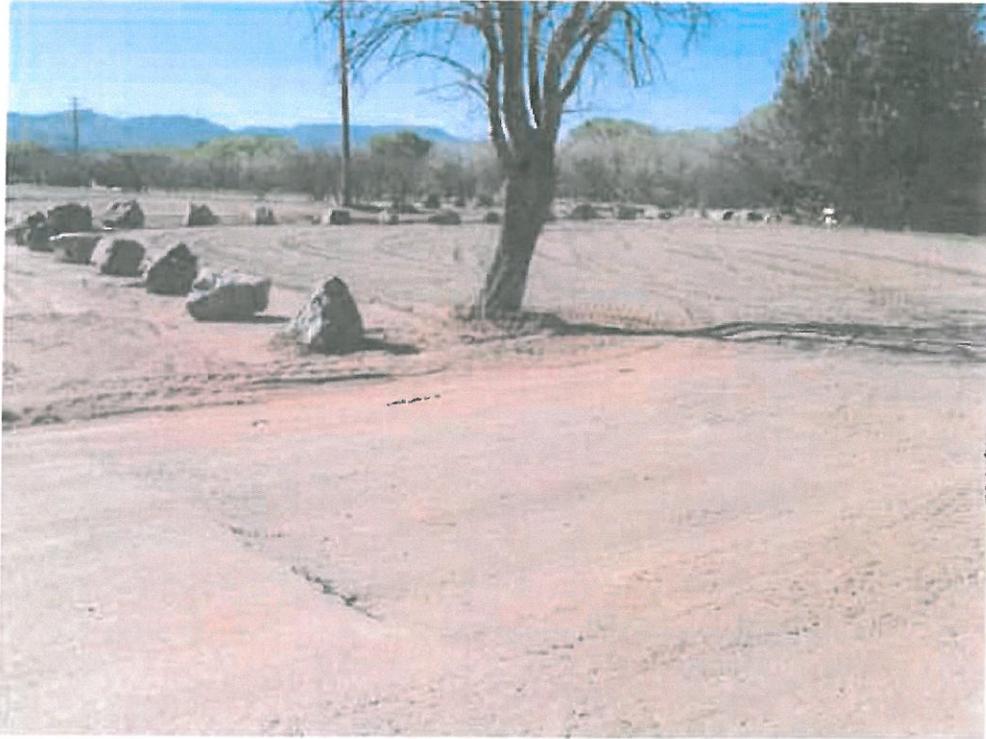
### Engineering:

Ron and/or Troy attended the following meetings/conferences:

- NACOG Water Quality Advisory Committee
- NACOG Transportation Study
- VVTPD
- AWPA Meeting
- Safety Committee Meeting
- Woodson Engineering
  - Engineering Standards
- YAN – Bus Shelters
- CVHS-Sci-Tech Festival
- WWTP Project meeting
- American Heritage Academy
- Pre-Bid Meeting for Library
- Emergency Management Training
- Camp Verde Water System – Regarding Water Line
- Quarterly Public Works Safety Meeting

### Streets:

- Daily work orders
- Mowing ROW
- Tree Trimming of ROW
- Traffic Counts – Town Wide
- Street Improvement
  - Middle Verde Rd. continue to maintain on a weekly basis
  - Newton
  - Old 279
  - Rezzonico Park
  - 7<sup>th</sup> Street Guardrail
  - Finnie Flat Guardrail Repair



o



**Stormwater:**

- Drainage Repair
  - Newton and Amorie Detention Ponds
    - New fence damaged with flooding in August 2013



▪ **Mud head wall**



- **Verde Lakes Drive**



- **MS4 Training**
  - Hydrology
  - Illicit Discharge

**Sewer:**

- All staff attended quarterly Public Works Safety meeting
- Weekly Safety meetings
- Jan attended the Rural Water/wastewater Association of Arizona Technical Conference
- Grease Interceptor Training
- Proposed Annual Budget Submitted
- Following project have been approved by Council
  - Sludge Drying Beds
  - Dissolved Oxygen DO Probe
  - Headworks
  - Grinder pump
  - Repair UV
  - 40x60 Metal Shop
- Crew has spent a lot of time on repairs and maintenance, these problems will be solved by the work the Council has approved

**Maintenance:**

- Budget Session
- Special Events
  - Sci-Tech Fair
  - Spring Festival
- Completed Pipe Rail Fence at Town Hall
- Main Street Light repair
- Butler Park
  - Pump Replacement
  - Ball field for Little League Season
- Spring /Summer Season
  - Parks and Grounds Maintenance
  - Equipment Maintenance and Repair

**Parks & Rec:**

- Continued to handle requests for facility use at the Community Center as well as the various sports fields.
- Little League held tryouts and signed up 250 kids, started practice and games continue until June 14.
- Soccer continued to play and will continue until the end of May. AYSO held a small tournament on March 8<sup>th</sup> with girls & boys teams from St. Johns, Prescott, Flagstaff and Verde Valley.
- We have two Fit Kids tennis classes going with 6 kids in each class.
- Continued Free Family Movie night in conjunction with the Community Library. Kung Fu Panda & The Italian Job were shown on March 21. Next showing is April 18 along with a Parent/Child campout featuring a Kiwanis Club pancake & sausage breakfast.
- Continuing to expand the postings on our Facebook page and to gain more likes.
- Continued to participate in weekly Spring Heritage Committee planning meetings for Spring Heritage Festival. Assisted with set-up and operations of festival.
- Worked on updating Parks & Recreation rules after Council direction and scheduled for April 2 Council meeting.
- Began publicizing Diamondbacks bus trips for 2014 season. Ordered and put up banners for advertising trips.
- Developed Summer Trip program and began publicizing including inclusion in Kudos4Kids to be distributed starting in mid-April.
- Met with Community Library staff to schedule space for Summer Reading Program events at Community Center complex as well as cooperative free matinee summer movies.
- Conducted a day trip to Heritage Park Zoological Sanctuary and Highlands Center for Natural History in Prescott during school vacation week.
- Started advertising for hiring seasonal Pool staff.
- Completed and submitted application for full time AmeriCorps member to Yavapai County Community Counts for purpose of expanding recreation program effectiveness.
- Participated in department budget planning meetings for next year's budget.
- Michael Marshall attended class in Scottsdale for key control software.

**Town of Camp Verde**  
**Public Works Department**  
**March**  
**Monthly Report**

Project	Status
<b>Administration Projects: (Admin. Staff)</b>	
Smart Phones	On Hold Until FY15
CIP FY 15	On Hold
<b>Grants *</b>	
*CDBG Street Improvements (new pavement and other improvements) in "Old Town" between Hollamon and Arnold Streets.	application submitted by Clerk
*HSIP Sign Replacement Phase I	Purchase Order submitted
*HSIP Sign Replacement Phase II	Will receive funding for this in 2018

**Town of Camp Verde**  
**Public Works Department**  
**March**  
**Monthly Report**

Project	Status
Work with USFS to Obtain Permits to do Drainage Improvements on FS Land *	
*Verde Lakes	Ron & Troy to meet again with Judy Adams & Amina Sena from Forest Service regarding several areas in Camp Verde that are impacted by stormwater runoff from Forest Land. We are requesting a blanket permit to make repairs . Linda will be scheduling a follow up meeting with Nicole Branton Red Rock District Ranger to discuss the areas and plans to resolve problems with runoff from Forest Service Land impacting private property. And requesting a blanket permit to maintain exiting infrastructure on Forest Service Land.
*Middle Verde Road	Ron & Troy to meet again with Judy Adams & Amina Sena from Forest Service regarding several areas in Camp Verde that are impacted by stormwater runoff from Forest Land. We are requesting a blanket permit to make repairs . Linda will be scheduling a follow up meeting with Nicole Branton Red Rock District Ranger to discuss the areas and plans to resolve problems with runoff from Forest Service Land impacting private property. And requesting a blanket permit to maintain exiting infrastructure on Forest Service Land.
* McCracken Lane	Ron & Troy to meet again with Judy Adams & Amina Sena from Forest Service regarding several areas in Camp Verde that are impacted by stormwater runoff from Forest Land. We are requesting a blanket permit to make repairs . Linda will be scheduling a follow up meeting with Nicole Branton Red Rock District Ranger to discuss the areas and plans to resolve problems with runoff from Forest Service Land impacting private property. And requesting a blanket permit to maintain exiting infrastructure on Forest Service Land.
*Overlook Acres/Shea Lane	Ron & Troy to meet again with Judy Adams & Amina Sena from Forest Service regarding several areas in Camp Verde that are impacted by stormwater runoff from Forest Land. We are requesting a blanket permit to make repairs . Linda will be scheduling a follow up meeting with Nicole Branton Red Rock District Ranger to discuss the areas and plans to resolve problems with runoff from Forest Service Land impacting private property. And requesting a blanket permit to maintain exiting infrastructure on Forest Service Land.
*Phase II Cliffs/Finnie Flat Channel	Requested survey for ROW on private property, Street Crew will begin work on Cliffs Parkway Drainage Channel.

**Town of Camp Verde**  
**Public Works Department**  
**March**  
**Monthly Report**

Project	Status
<b>Engineering &amp; Project Management: (Engineering Staff)</b>	
<b>Rezzonico Park *</b>	
*Design Cul-De Sac at the End of Black Bridge Road	GRADING COMPLETE - JOC TO COMPLETE PAVING
*Pedestrian Bridge over the Verde River (connecting Rezzonico Park to the Town owned land on the North side of the river)	Staff has met with Water Co and Unisource to discuss funding to installing a pedestrian bridge that would be located on the old abutments of the original "Black Bridge" Pedestrian bridge to be similar in construction to the original bridge. Bridge would also support utilities that need to cross the Verde River. (Water, Sewer, & Unisource Gas)
<b>Community Park</b>	
*Design or reclaimed pressure station and pipeline	Troy will be working on design for reclaimed pressure station and pipeline to get reclaimed water to park.
<b>Tri-Intersection of Main, Finnie Flat &amp; Montezuma Castle Highway *</b>	
*Design Improvements (Hire Consultant)	Funding for design in FY 2014, construction in FY 2017
<b>Finnie Flat Sidewalk *</b>	
*Design Improvements (80% Plans)	Plans have been submitted to ADOT
*Acquire ROW	WILL NOT INCLUDE W/FF SIDEWALK PROJECT. BASHAS NOT PREPARED TO SELL ROW UNTIL REFINANCE IS COMPLETE - COST OF PROJECT HAS INCREASED
*Construction	ADOT advises combined projects may be posted for bid in summer 2015
<b>SR 260 Access Management Plan I-17 to Thousand Trails *</b>	
*Select Access/Intersections Locations	7 Intersection for access to/from SR-260 (6 in CV) have been selected.
<b>SR 260 Round-a-bout at Industrial/Goswick Way *</b>	
*Project Design & Construction	Design & Construction by ADOT
*Prepare IGA with ADOT	Ron- IGA has been returned to ADOT for final board approval
<b>Sewer Utility Shop *</b>	
*Design Foundation/Slab for Metal Building	Received approval to spend WIFA funds - some projects will begin April, 2014
<b>Downtown Parking Lots *</b>	
*East Hollamon Street; grading & pavement/Permeable Surface	ON HOLD
*West Hollamon Street; Install a drainage Scupper	On Street Maintenance project list.
*Parking Lot and ramps at Administration Building	Quotes to be given to Risk Management
*Install Shade Structures with Solar Collectors in Town parking lots.	Work with APS to see if there are any incentives for the Town to do this type of project. Looking for Grant Opportunities or possible CIP Project

*Town of Camp Verde  
Public Works Department  
March  
Monthly Report*

<b>Project</b>	<b>Status</b>
Public Parking Signage (directional & identification signage to help visitors find our parking lots)	Received Signs Work Order Created for Installations of Signs

**Town of Camp Verde  
Public Works Department  
March  
Monthly Report**

Project	Status
<b>Personnel:</b>	
<b>Training *</b>	
*MS4	Continuing Educations- Online Courses each month
<b>Facilities; Improvements &amp; Maintenance:</b>	
<b>New Library Building *</b>	
*Provide Project Management Services for the Design, Construction, Budget and Billings	Pre-Bid Meeting on March 26, 2014
<b>Public Works 300 Building *</b>	
*Replace Gym Doors	Rcv'd final quote for doors and IT has confirmed our system is sufficient as-is to accommodate the electronics
*Remodel PW Entry & Counter	On Hold until further notice from Russ
<b>Pool *</b>	
*FY 14 CIP Improvements	Mike Marshal to begin planning and preparing a Scope of Work
<b>Town Grounds; Improvements &amp; Maintenance: (Maint. &amp; Engineering Staff)</b>	
<b>Parks: (Parks, Maint. &amp; Engineering Staffs)</b>	
<b>Community Park Improvements</b>	
Construct Gravel Entry Road	WILL BE PRIORTIZED W/EXISTING PROJECTS
<b>Rezzonico Park Improvements *</b>	
*Park Rules	Going to Council April 2, 2014 I for approval.
<b>River walk *</b>	
*South side	Deb will be setting up meeting for Steve Ayres to meet with Archer and George

**Town of Camp Verde**  
**Public Works Department**  
**March**  
**Monthly Report**

Project	Status
<b>Sewer Utility; Improvements &amp; Maintenance (Sewer Utility &amp; Engineering Staffs)</b>	
Head Works Bi-Pass	Received Council Approval for expenditure of WIFA - will take to bid through JOC
Septic Hauler Intake/Grinder Pump	Purchased and be installed by staff
UV System Upgrade/Improvement	Troy; preparing PS&E.
Sand Filter	Requesting quotes
Construct New Shop	Received Council Approval for expenditure of WIFA - will take to bid through JOC
Slug Drying Beds	Received Council Approval for expenditure of WIFA - will take to bid through JOC
Automatic D.O. Probe	Received Council Approval for expenditure of WIFA - will take to bid through JOC
Locate possible sites in CV for future WWTPs to purchase in advance of need.	As Town grows/develops additional WWTP sites will be needed finding good potential locations for future WWTPs is important before the good sites are developed.
<b>Streets; Improvements &amp; Maintenance: (Streets &amp; Engineering Staffs)</b>	
Yellow Star Thistle; determine where and when the herbicide needs to be sprayed.	Requesting quotes
Traffic Counts for HMPS	Staff has started Traffic Counts.
Construct Transit Stop	Transit Stop Ordered
Annual Crack Seal Program	Street crew to perform work. Typically done in the fall and or the spring months due to temperature restrictions.
Install Bicycle "Share the Road" signage & street markings.	have installed 8 signs and will be ordering more as budget allows
Install Guardrails along 7th Street (this is a non- budgeted project not in the 5-Year CIP)	SOME INSTALL STILL REQUIRED - MOST OF THE PROJECT IS COMPLETE
<b>PW Yard Office and Maintenance Facility *</b>	
*Install Sewer Line	Need to schedule with crew
*Install Heaters in maintenance Facility	ON HOLD
*Improve Security @ PW Yard	Due to past and recent break-ins into Town properties the security needs to be improved by adding lighting, cameras, & additional fencing. This is not a budgeted item
* Fuel Tank	Complete

**Town of Camp Verde**  
**Public Works Department**  
**March**  
**Monthly Report**

Project	Status
<b>Storm Water; Improvements &amp; Maintenance: (Streets, Maint. &amp; Engineering Staffs)</b>	
<b>Finnie Flat Drainage Phase II</b>	
*Preparing for Law Suit	Insurance Company preparing legal defense, staff assisting with information as requested.
*Cliffs Parkway Detention Basin and Outlet Culverts	Troy; preparing PS&E
*Drop Inlet Channel Behind Bashas'	Troy; preparing PS&E
*Improve Drainage on Entry Road to Out Post Town Homes/Tierra Verde Plaza	Topographic Survey Completed on problem area. Troy: preparing PS&E
<b>Verde Lakes</b>	
Verde Lakes Drive Drainage Improvements (Culvert Replacement)	Will work with Street Supervisor to bring this project.
<b>Gaddis Wash *</b>	
*Design Improvements	Ron & Troy meet with George Reeves and Archer they have determine where to construct the entry road into the yard. Prepare PS&E for improvements.
*Channel Improvements; Box culverts @ Industrial Drive crossing & @ entrance to yard, & reconstruct channel.	Street crew will construct improvements when PS&E is ready. Requesting quotes for culverts
<b>Diamond Creek Subdivision *</b>	
*Determine Status of Detention Pond	Staff is researching ownership & need to set up meeting Mr. Perry
<b>Miscellaneous Drainage Projects</b>	
Re-Construct Detention Basin next to Pool & Skate Park	May use JOC - not eligible to use HURF funding
Convert Privately Owned Drainage easements in Verde Lakes to Town Drainage easements for maintenance purposes.	most of the drainage easements in Verde lakes are privately owned after the HOA dissolved. These easements need to be converted to Town drainage easements to allow public funded maintenance to occur - Council must approve funding for Stormwater program to complete this project
<b>Projects waiting to be assigned</b>	
Engineering Standards	60% Complete on hold until higher priority project are completed.
Public Improvement Ordinance	On Hold
Stormwater Ordinance	On Hold
Drainage Master Plan, Update	On Hold
Encroachment Easements on Main Street	On Hold
Establish a Trash Collection Franchise in CV	On Hold



**CAMP VERDE MARSHAL'S  
OFFICE**  
**Monthly Report**  
**February / March 2014**



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**\*This report includes 2 months (February-March) recap information**

**Staffing:**

- The Marshal's Office continues to work on filling vacant positions and completed several different testing processes for positions which included Dispatcher, Deputy, and Deputy Sergeant. Deputy Darrel Newton successfully completed the testing process for Sergeant and was promoted on 03/30/14. Deputy Michael Toporek completed Field training and was released to solo status.
- CVMO held its annual awards banquet in February which recognized multiple employees for their efforts over the past year. The banquet / dinner was held in the multi-purpose room at Camp Verde High School and honored selected employees for their hard work.
- There were several employees out ill / injured during this period which continued to place a strain on staffing and overtime.
- CVMO staffed and assisted with several different special events which included the Science Tech Fair held at Camp Verde High School, Verde River Run-Off Race, Pecan / Wine festival, Vietnam Vets Welcome Home Ride.
- CVMO completed and submitted grant applications to GOHS for continued funding for DUI / Speed enforcement efforts into 2015.

**Training:**

- Cmdr. Girt assisted Clarkdale Police Department with a Police Sergeant testing process.
- Sergeants Butler and Berrelez graduated from the ALP Leadership Training hosted by Arizona Post (AZPOST) in Phoenix.
- Several employees attended Holocaust training held in Cottonwood and presented by the Yavapai County Attorney's Office.
- CVMO hosted Active Shooter Training which was held at Camp Verde High and Elementary Schools during spring break. The training was attended by 61 Officers from Verde Valley Police agencies as well as Camp Verde / Cottonwood Fire Departments.
- Selected CVMO employees attended Emergency Operations Center training in Prescott which included a mock exercise of flooding to the Camp Verde area. This is a continuation of training for Camp Verde employees and EOC preparations.

## VIPs:

- VIP Helen Zimmerli, Gary Blair and their dogs completed and were certified in the Dog Therapy program prior to being placed into service for CVMO as Therapy Dogs.
- VIP'S assisted with and participated in such events as the Active Shooter Training, Verde River Run-Off Race Event, Pecan / Wine Festival, Vietnam Vet Welcome Home Ride.

## Exceptional Incidents:

On February 4, the Camp Verde Marshal's Office responded to a bank robbery which had just occurred at the Chase Bank in Camp Verde. A perimeter was established around the bank and a search of the area was conducted for the suspect which met with negative results. During the next several weeks two additional banks were robbed by the same suspect who was eventually caught after robbing a bank in Chino Valley. Follow up investigation and search warrants by CVMO, CWPD and FBI Detectives revealed the same suspect was involved in the Camp Verde Chase Bank Robbery.

On 02/07/14 CVMO deputies responded to a report of two subjects shot and found Deceased inside a residence located in the Boot Hill area of Camp Verde. Detectives as well as CSI responded to the scene for disposition. The initial Investigation revealed that the cause of death appeared to be self-inflicted by one or both parties. Investigation is on-going.

On 02/27/14 CVMO responded to and investigated an accidental death in which a subject fell approximately 20 feet from a cherry picker basket while trimming pecan trees. The subject was found deceased at the scene by fellow workers and investigation revealed no criminal involvement. OSHA was contacted and responded to assist with the investigation.

## **Crime Rate for February 2013 compared to February 2014:**

February	2013	2014
Total Calls	949	1222
Traffic stops	179	158
Animal Calls	41	66
Criminal Damage	6	6
DV Calls	11	17
Theft/Burglary	21	18

**Crime Rate for March 2013 compared to March 2014:**

March	2013	2014
Total Calls	1164	1252
Traffic stops	236	145
Animal Calls	59	56
Criminal Damage	10	13
DV Calls	15	16
Theft/Burglary	30	36