

**ADDITIONAL INFORMATION  
REGULAR SESSION  
MARCH 18, 2009**

**ITEM # 12**

**Debbie Barber**

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**From:** "Matt Morris" <mmorris@cvaz.org>  
**To:** "Debbie Barber" <dbarber@cvaz.org>  
**Sent:** Wednesday, March 18, 2009 7:08 AM  
**Subject:** Res Tax

Hello Debbie,

The Housing Commission discussed their interest in a housing policy designed to reduce/eliminate the residential portion of the Town's residential transaction privilege tax. As such, they selected Linda Buchanan to represent the Commission during tonight's Council meeting. Ultimately the Commission expressed their interest in seeing a rescission of the residential transaction privilege tax, assuming it is legal to do so. I will not have minutes for the meeting until later today, so how should we notify the Council of the Commission recommendation? - Matt

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3/18/2009

**MINUTES  
REGULAR SESSION  
HOUSING COMMISSION  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
TUESDAY, March 17, 2009  
4:00 P.M.**

**DRAFT**

**Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Commission motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion**

**1. Call to Order**

The meeting was called to order at 4:00 p.m.

**2. Roll Call**

Chairperson Bach, Vice Chairperson Buchanan, Commissioners McReynolds, Roddan, Blue and Varela were present; Commissioner Davis was absent.

**Also Present:** Special Projects Administrator Matt Morris and Recording Secretary Margaret Harper.

**3. Pledge of Allegiance**

The Pledge was led by Roddan.

**4. Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

**a) Approval of the Minutes:**

- 1) January 20, 2009 Regular Session
- 2) February 17, 2009 Regular Session – Cancelled

**b) Set Next Meeting:**

- 1) June 16, 2009 Regular Session

On a motion by Varela, seconded by Roddan, the Consent Agenda was unanimously approved as presented.

**5. Call to the Public for Items not on the Agenda.**

There was no public input.

**6. Discussion, consideration, and possible recommendation to Town Council of Proclamation declaring the month of April as "Fair Housing Month".**

On a motion by Buchanan, seconded by Varela, the Commission unanimously voted to recommend to Town Council that they proclaim the month of April as "Fair Housing Month."

Matt Morris explained that the subject Proclamation was a yearly action taken by the Council during the month of April as one of the items mandated throughout the year by the terms of the Community Development Block Grant program.

Vice Chair Buchanan said she felt that without related special activities the Proclamation is a hollow gesture; Morris said that the Proclamation is only one of four items, and the other requirements would be considered separately and publicized through material informing the public.

**7. Discussion, consideration and possible recommendation to Town Council of strategic goals and objectives to be accomplished by the Housing Commission during the 2009 year. (Item requested by Vice Chair Buchanan)**

There was no action taken.

Buchanan said she had requested this agenda item for the specific purpose of brainstorming about what the Commission could hope to accomplish based on the curtailed meeting schedule recently

imposed by Council as well as the substantially reduced amount of time that Morris has been allotted for working with the Commission. Buchanan also commented on attending the meetings of the Verde Valley Housing Task Force and its regional impact



Buchanan suggested that one goal would be to revisit Camp Verde's Housing Strategy which is now approximately 10 years old, perhaps by forming a subcommittee structure to meet and bring back proposed updates for the next quarterly meeting. The members discussed the issue of attending the Verde Valley Housing Task Force meetings; there was general consensus that it would be important to continue to concentrate on the local level, and to update the Housing guidelines in order to move forward, but not to isolate the community from the regional aspect of housing. As for remaining proactive and weighing in on important topics, Buchanan proposed that members of the Housing Commission should appear before Council and speak as an individual on a particular topic that is of interest and concern.

It was suggested that a member be appointed as a liaison to participate and provide community input for the Code updating project that has been assigned to Morris; Blue commented that the Town's direction of late has become very punitive in requiring compliance with certain Building Codes that have never been heretofore required in the IBC which affects the affordability of housing. Blue said he would like to see that the concerns of the Housing Commission are presented to the Council as a recommendation to have certain requirements in the Building Codes added or revised.

There was further discussion regarding defining the role of the Housing Commission, and general consensus that it is important for the Housing Commission to bring the Housing Strategy document up to date in broad terms of today's market, as opposed to the restrictions of "onerous government regulations" that curtail the role of buyers. Buchanan suggested that she and Chairman Bach meet and study the issues raised, and through a committee or another member create a framework on which to work at the June meeting. It was agreed that the Commission will follow through on the suggestion made by Buchanan. There was also discussion comparing the pros and cons of a Commission as opposed to a Committee, and agreement that committees be formed consisting of no more than three members of the Commission.

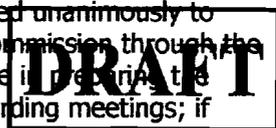
**Blue requested an agenda item for discussion on whether to change the Commission to a Committee.**

8. **Discussion, consideration, and possible recommendation to Town Council regarding possible direction to staff relative to holding in abeyance any actions relative to enforcing the transaction privilege tax on residential rental properties in the Town of Camp Verde, as an attainable housing strategy. (Item requested by Vice Chair Buchanan)**  
On a motion by Blue, seconded by McReynolds, the Commission voted unanimously to recommend to Council that the Commission would use Linda as a liaison for tomorrow's meeting to inform the Council that the Housing Commissioners support putting the residential rental tax in abeyance.

Buchanan reviewed the action taken by Council at the meeting of March 4<sup>th</sup> regarding the subject tax, which was to hold imposition of the tax in abeyance; the issue will be heard again at the Council meeting set for March 18<sup>th</sup>. Buchanan also outlined the input from the public at that March 4<sup>th</sup> meeting, as well as input from the Town Attorney regarding the legal mechanism to enable the Council to hold the tax in abeyance. A brief discussion followed regarding the negative effect of the tax on affordable housing.

9. **Discussion, consideration and possible recommendation to Town Council regarding preparation of Housing Commission agendas and general staff support. (Item requested by Vice Chair Buchanan)**

On a motion by Buchanan, seconded by McReynolds, the Commission voted unanimously to recommend that we approach Town Council with the proposal that the Commission through the establishment of a liaison with our Housing staff person take a greater role in preparing the agenda ensuring that we meet the legal requirements of posting and recording meetings; if approved the next step would be to select a liaison amongst ourselves.



Buchanan said that her intent for requesting this item was to try to determine how the Commission would be most effective and least burdensome, considering the constraints on the meeting schedule and Matt's reduced time in a supporting role. Buchanan suggested that the Commission take on the role of preparing the agendas with staff handling the legal posting requirements. The members discussed the proposal at length, including the role of the person assuming the related responsibilities and the support of staff. There was also discussion regarding establishing time frames for considering agenda items, as well as setting committee monthly work sessions at various locations and creating a simplified job description for the Commission.

10. **Discussion and consideration to build in time estimates into Housing Commission meeting agendas as a time managing measure to improve efficiency of meetings.**  
*(Item requested by Vice Chair Buchanan)*

On a motion by McReynolds, seconded by Varela, the Commission voted unanimously to recommend that the Chairperson puts a time limit on agenda items, and the Chairperson should set the agenda items for future meetings and decide the time frame that should be allowed on that, an approximation within five or ten minutes; the Chairperson should be able to call that time is running out and we need to either decide or put it onto the future agenda.

Buchanan commented that in connection with other boards and commissions that she works on, when a time frame is established the meetings move along better. Reference was also made to the suggestion made by McReynolds in the previous item to establish time frames, which he then explained in greater detail.

11. **Staff presentation of HOME/HTF Grant #318-07 final report, including before and after photos of five homes rehabilitated or replaced through grant project.**

There was no action taken.

Morris gave a power point presentation illustrating the before conditions of the subject homes and the results after replacement and/or rehabilitation through a combination of the referenced Home Grant and Revolving Fund loans. Morris said that the actual replacements and improvements that were accomplished actually exceeded the number of homes specified in the original Grant application. Morris pointed out that when the State Department of Housing auditor reviewed the completed projects, she praised them as far exceeding several other programs, and was very happy with the reactions of the owners and the quality of the homes. Morris said he will be giving the presentation and a report to Council.

Roddan questioned Morris about the criteria mandating how the home owners had been selected, and procurement of the contractors to do the work. Roddan also questioned the bid process and expressed displeasure over the local businesses apparently having been passed over in opposition to the Home Rule. Morris suggested that if Roddan had an issue with the way it had been handled she should file a formal complaint. Roddan continued to detail at length her objection and extreme disappointment to what she felt was an adverse impact on the local businesses by their "systematic" exclusion from participation in the bidding process.

Morris was thanked by the members for the work accomplished and the work of the loan committee, and there were comments on the reactions of the home owners to what they had received and their vows to somehow give back to the community in return. Morris requested that

the members let the community know that a waiting list is being developed for future program participants.

**DRAFT**  
Camp Verde taxes

Roddan **stated for the record** that Prescott Valley businesses do not pay and "we do," adding that there were two highly qualified vendors right here in Town that were completely snubbed. Bach commented that there are many factors involved, but he was glad to see that everybody was happy; Roddan countered with the comment that everybody is not happy; she is 50% happy the people got homes, and 50% extremely disappointed in a project poorly done that failed, and taxes that were lost.

**12. Commission Informational Reports:**

McReynolds commented on the outstanding work that was done, and projects to look forward to.

Roddan said she did not attend the meeting on the finished homes as a form of civil protest against the process because "it was wrongly done."

Blue said he thought it was interesting that local municipalities are looking at trying to re-stimulate the housing affordability and putting in abeyance the current impact fees.

Buchanan said she would do her best to attend the next Regional Housing Task Force meeting to help keep the Commission informed; also, she hopes that individual members will avail themselves of additional training such as was just given in Flagstaff in a daylong workshop. Buchanan said she looks forward to the committee work to be done, and to attending the Council meeting tomorrow night; she will send her comments to Matt on the items addressed. *(Roddan requested that Buchanan also stress to Council that jobs should be given to local businesses, and further outlined that critical need.)*

Bach thanked Linda for including great recommendations for dialog between the members and staff, and noted that there are some issues to look forward to in connection with the next meeting.

**13. Staff Report**

Morris gave a comprehensive report on the meeting last month of the Verde Valley Housing Task Force. The main topic involved a discussion on the Task Force in terms of its goals and future direction, and utilizing the resources of NACOG. The Task Force will meet again April 23<sup>rd</sup>, tentatively; members will be notified by e-mail. Morris reminded the members that the Housing Department is closing down shop, and he appreciates the great work done by the members.

**14. Adjournment**

On a motion by McReynolds, seconded by Varela, the meeting was adjourned at 5:48 p.m.

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Jeremy Bach, Chairperson

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Housing Commission of the Town of Camp Verde during the Regular Session of the Housing Commission of Camp Verde, Arizona, held on the 17<sup>th</sup> day of March 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

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Margaret Harper, Recording Secretary

**ADDITIONAL INFORMATION**

**MARCH 18, 2009  
REGULAR SESSION**

- Item 4-e-5: Additional information**
- Item 4-f: Corrected Resolution-percentages corrected**
- Item 4-g: Corrected error in Personnel Complaint Form**

**Debbie Barber**

*Item # 4 e-5*

**From:** "Matt Lore" <mlore@azleague.org>  
**To:** "Executive Committee" <ExecutiveCommittee@azleague.org>; "Mayors" <Mayors@azleague.org>; "Managers" <Managers@azleague.org>; "Clerks" <Clerks@azleague.org>; "Clerks without Managers" <ClerkswithoutManagers@azleague.org>; "Finance Directors" <FinanceDirectors@azleague.org>  
**Cc:** "Intergovs" <Intergovs@azleague.org>; "League Staff" <LeagueStaff@azleague.org>  
**Sent:** Thursday, March 12, 2009 4:26 PM  
**Subject:** Action Alert: Thank You



## Thank You!

Thank you to everyone who responded to our call to action.

Both the House and the Senate amended their budget bills to remove the \$17.5 million hit to urban revenue sharing.

The bill will be transmitted to the Governor tonight. Her signature is expected.

That being said, there is still a chance this issue could resurface again for this fiscal year's (2008-09) budget, perhaps as early as next week.

We will keep you updated on any changes as the budget progresses.

League of Arizona Cities and Towns  
1820 W. Washington St.  
Phoenix, AZ 85007  
Phone: 602-258-5786  
Fax: 602-253-3874  
<http://www.azleague.org>

If you encounter difficulty reading this email,  
please contact Mary Vinzant at [mvinzant@azleague.org](mailto:mvinzant@azleague.org) with your concerns.

3/16/2009

*Send to Andy Tobin  
Sen. Price  
all legislators  
item #4 e-5*

March 18, 2009

The Honorable Lucy Mason  
State Representative  
13 N. Woodridge Circle  
Prescott, AZ 86303

Re: FY 2008-09 Urban Revenue Sharing Cut

Honorable Representative Mason:

The citizens of Camp Verde would like to enlist your assistance. The Town of Camp Verde vehemently opposes any reduction in State Shared Revenue. As you know, we are all experiencing the ill effects of the economic downturn and cutting budgets to the point of affecting service delivery upon which our citizens depend. The proposed cut to Camp Verde alone will pay the salary of a police officer. Further, cuts the State has already made in services now require the neediest of Verde Valley citizens to travel to Prescott for child support enforcement and other DES services. Cuts have also been made in childcare funding, Healthy Families services, and ACCHS no longer covers Medicare co pays. All of these services are desperately needed in our area where jobs are being lost and businesses are closing almost on a daily basis.

Please consider carefully the impacts that cuts in Urban Revenue Sharing will have on the smaller rural communities whose revenues depend heavily on sales tax, tourism, and State Shared Revenues.

Sincerely,

Mayor Tony Gioia

Vice Mayor Hauser

Council Member Norma Garrison

Council Member Ron Smith

Council Member Bob Kovacovich

# FY 2008-2009

## URBAN REVENUE SHARING CUT - \$17.5 MILLION

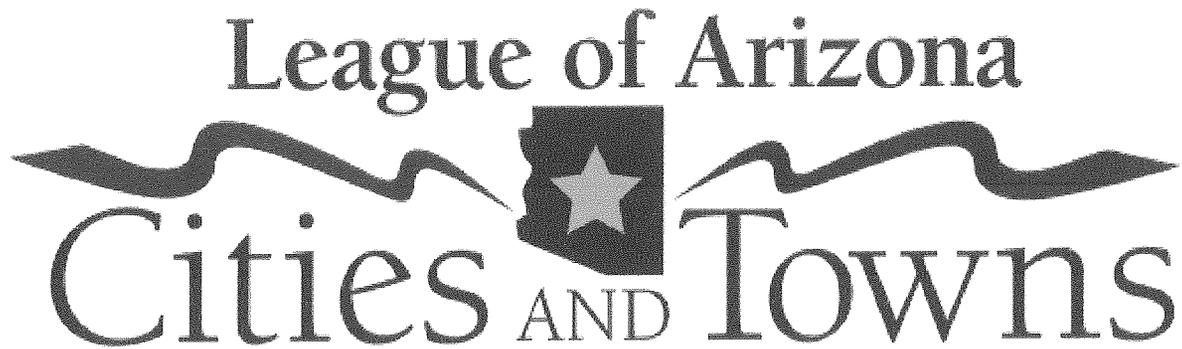
CITY/TOWN	2005 DESIGNATED POPULATION*	INCOME TAX
APACHE JUNCTION	34,070	\$122,449
AVONDALE	69,356	\$249,267
BENSON	4,740	\$17,036
BISBEE	6,570	\$23,613
BUCKEYE	25,406	\$91,310
BULLHEAD CITY	38,210	\$137,328
CAMP VERDE	10,730	\$38,564
CAREFREE	3,684	\$13,240
CASA GRANDE	32,470	\$116,698
CAVE CREEK	4,766	\$17,129
CHANDLER	230,845	\$829,663
CHINO VALLEY	12,325	\$44,296
CLARKDALE	3,680	\$13,226
CLIFTON	2,596	\$9,330
COLORADO CITY	4,080	\$14,664
COOLIDGE	8,180	\$29,399
COTTONWOOD	10,860	\$39,031
DEWEY-HUMBOLDT	4,030	\$14,484
DOUGLAS	17,195	\$61,799
DUNCAN	1,500	\$5,391
EAGAR	4,435	\$15,940
EL MIRAGE	32,061	\$115,228
ELOY	11,125	\$39,984
FLAGSTAFF	61,185	\$219,901
FLORENCE	20,530	\$73,785
FOUNTAIN HILLS	24,492	\$88,025
FREDONIA	1,500	\$5,391
GILA BEND	1,980	\$7,116
GILBERT	177,544	\$638,098
GLENDALE	242,369	\$871,081
GLOBE	7,495	\$26,937
GOODYEAR	46,213	\$166,091
GUADALUPE	5,555	\$19,965
HAYDEN	1,500	\$5,391
HOLBROOK	5,425	\$19,498
HUACHUCA CITY	1,830	\$6,577
JEROME	1,500	\$5,391
KEARNY	2,249	\$8,083
KINGMAN	25,860	\$92,942
LAKE HAVASU CITY	53,435	\$192,047
LITCHFIELD PARK	4,528	\$16,274
MAMMOTH	1,762	\$6,333
MARANA	26,725	\$96,050
MARICOPA	15,934	\$57,267
MESA	448,096	\$1,610,469
MIAMI	1,955	\$7,026

# FY 2008-2009

## URBAN REVENUE SHARING CUT - \$17.5 MILLION

CITY/TOWN	2005 DESIGNATED	
	POPULATION*	INCOME TAX
NOGALES	21,830	\$78,458
ORO VALLEY	39,400	\$141,605
PAGE	7,110	\$25,554
PARADISE VALLEY	13,863	\$49,824
PARKER	3,280	\$11,788
PATAGONIA	1,500	\$5,391
PAYSON	15,430	\$55,456
PEORIA	138,143	\$496,490
PHOENIX	1,475,834	\$5,304,188
PIMA	2,182	\$7,842
PINETOP-LAKESIDE	4,165	\$14,969
PRESCOTT	40,770	\$146,529
PRESCOTT VALLEY	33,575	\$120,669
QUARTZSITE	3,600	\$12,938
QUEEN CREEK	16,414	\$58,992
SAFFORD	9,360	\$33,640
SAHUARITA	13,990	\$50,280
ST. JOHNS	3,865	\$13,891
SAN LUIS	22,930	\$82,411
SCOTTSDALE	234,752	\$843,705
SEDONA	10,935	\$39,301
SHOW LOW	9,885	\$35,527
SIERRA VISTA	43,690	\$157,023
SNOWFLAKE	4,935	\$17,737
SOMERTON	9,750	\$35,042
SOUTH TUCSON	5,630	\$20,234
SPRINGERVILLE	2,065	\$7,422
STAR VALLEY	2,006	\$7,210
SUPERIOR	3,254	\$11,695
SURPRISE	88,265	\$317,227
TAYLOR	4,100	\$14,736
TEMPE	165,796	\$595,875
THATCHER	4,550	\$16,353
TOLLESON	6,498	\$23,354
TOMBSTONE	1,610	\$5,786
TUCSON	529,770	\$1,904,008
WELLTON	1,970	\$7,080
WICKENBURG	6,077	\$21,841
WILLCOX	3,885	\$13,963
WILLIAMS	3,145	\$11,303
WINKELMAN	1,500	\$5,391
WINSLOW	9,835	\$35,347
YOUNGTOWN	6,163	\$22,150
YUMA	89,306	\$320,968
<b>TOTALS</b>	<b>4,869,189</b>	<b>\$17,500,000</b>

# League of Arizona Cities AND Towns



## **YOUR VOICE AT THE CAPITOL 2009 STATE LEGISLATORS**

At the beginning of the Legislative session each year the League compiles current contact information for each of Arizona's 30 State Senators and 60 State Representatives in order to facilitate lobbying efforts for cities and towns. The list includes the following:

- the name of each Senator and Representative and the district and the cities and towns they represent
- the Capitol address and toll-free number (listed below)
- legislators' home addresses or alternate mailing addresses
- legislators' office phone numbers
- legislators' e-mail addresses

A useful tool for accessing legislative information is the Legislature's web site. The address is [www.azleg.gov](http://www.azleg.gov) or simply follow the link from the League's web site at [www.azleague.org](http://www.azleague.org). Using the links provided on the web page you can retrieve brief biographies of legislators and what committees they serve on, access complete texts of introduced legislation and obtain the status of any bill. Summaries of each bill can also be found on this site once the bill has been assigned to committee.

The League offices are always available for your use during the legislative session. The League facilities provide a convenient place for meeting with State Legislators, particularly for local officials outside the metropolitan Phoenix area.

We hope the list will be helpful to you in contacting your legislators on all issues of major municipal concern. Please feel free to contact the League staff should you have any questions regarding legislation or contacting your legislators.

If you wish to reach a legislator by mail at the Capitol, simply address the correspondence to:

The Honorable Senator's Name  
State Senator  
1700 West Washington Street - Senate  
Phoenix, Arizona 85007

The Honorable Representative's Name  
State Representative  
1700 West Washington Street - House  
Phoenix, Arizona 85007

Toll-free number: 1-800-352-8404

SENATOR	REPRESENTATIVES	CITIES/TOWNS	
<b>District 1</b>			
<p>Steve Pierce 14000 N 7V Ranch Road Prescott AZ 85305 (602) 926-5584 <a href="mailto:spierce@azleg.gov">spierce@azleg.gov</a></p>	<p>Lucy Mason 13 N. Woodridge Cir., Prescott, AZ 86303 (602) 926-5874 <a href="mailto:lmason@azleg.gov">lmason@azleg.gov</a></p>	<p>Andy Tobin 1700 West Washington, STE H. Phoenix, AZ 85007-2844 (602) 926-5172 <a href="mailto:atobin@azleg.gov">atobin@azleg.gov</a></p>	<p>Camp Verde Chino Valley Clarkdale Cottonwood Jerome Prescott Prescott Valley Sedona Williams</p>
<b>District 2</b>			
<p>Albert Hale PO Box 4440 Window Rock, AZ 86515 (602) 926-4323 <a href="mailto:ahale@azleg.gov">ahale@azleg.gov</a></p>	<p>Tom Chabin 5520 E. LaTrobe Flagstaff, AZ 86004 (602) 926-5160 <a href="mailto:tchabin@azleg.gov">tchabin@azleg.gov</a></p>	<p>Christopher Deschene PO Box 4247, Window Rock, Arizona 86515 (602) 926-5862 <a href="mailto:cdeschene@azleg.gov">cdeschene@azleg.gov</a></p>	<p>Flagstaff</p>
<b>District 3</b>			
<p>Ron Gould 3971 Albacore Dr. Lake Havasu City, AZ 86406 (602) 926-4138 <a href="mailto:rgould@azleg.gov">rgould@azleg.gov</a></p>	<p>Doris Goodale 2835 Wallapai Av. Kingman AZ 86401 (602) 926-5408 <a href="mailto:dgoodale@azleg.gov">dgoodale@azleg.gov</a></p>	<p>Nancy G. McLain 1706 E. Marble Canyon Bullhead City, AZ 86442 (602) 926-5051 <a href="mailto:nmclain@azleg.gov">nmclain@azleg.gov</a></p>	<p>Bullhead City Colorado City Fredonia Kingman Lake Havasu City Page Parker Quartzsite</p>
<b>District 4</b>			
<p>Jack Harper 15962 W. Desert Vista Trail Surprise, AZ 85387 (602) 926-4178 <a href="mailto:jharper@azleg.gov">jharper@azleg.gov</a></p>	<p>Tom Boone 7288 W. Cielo Grande Glendale, AZ 85383 (602) 926-3297 <a href="mailto:tboone@azleg.gov">tboone@azleg.gov</a></p>	<p>Judy M. Burges PO Box 123 Skull Valley, AZ 86338 (602) 926-5861 <a href="mailto:jburges@azleg.gov">jburges@azleg.gov</a></p>	<p>Buckeye Dewey-Humboldt Glendale Peoria Phoenix Surprise Wickenburg</p>
<b>District 5</b>			
<p>Sylvia Allen PO Box 952 Snowflake AZ 85937 (602) 926-5219 <a href="mailto:sallen@azleg.gov">sallen@azleg.gov</a></p>	<p>Jack Brown PO Box 220 St. Johns, AZ 85936 (602) 926-4129 <a href="mailto:jbrown@azleg.gov">jbrown@azleg.gov</a></p>	<p>William Konopnicki 1491 Thatcher Blvd. Safford, AZ 85546 (602) 926-5409 <a href="mailto:bkonopnicki@azleg.gov">bkonopnicki@azleg.gov</a></p>	<p>Clifton Duncan Eagar Globe Holbrook Miami Payson Pima Pinetop-Lakeside Safford St. Johns Show Low Snowflake Springerville Star Valley Taylor Thatcher Winslow</p>

SENATOR	REPRESENTATIVES		CITIES/TOWNS
<b>District 6</b>			
<p>Pamela Gorman 3658 W. Thalia Court Anthem, AZ 85086 (602) 926-5284 <a href="mailto:pgorman@azleg.gov">pgorman@azleg.gov</a></p>	<p>Sam Crump 1700 W. Washington, H-117 Phoenix, AZ 85007 (602) 926-3014 <a href="mailto:scrump@azleg.gov">scrump@azleg.gov</a></p>	<p>Carl Seel 13236 N 7th St Ste 4305 Phoenix AZ 85022 (602) 926-3018 <a href="mailto:cseel@azleg.gov">cseel@azleg.gov</a></p>	<p>Phoenix</p>
<b>District 7</b>			
<p>Jim Waring 4366 E. Campo Bello Phoenix, AZ 85032 (602) 926-4916 <a href="mailto:jwaring@azleg.gov">jwaring@azleg.gov</a></p>	<p>Ray Barnes 4420 E. Michelle Dr. Phoenix, AZ 85032 (602) 926-5503 <a href="mailto:rbarnes@azleg.gov">rbarnes@azleg.gov</a></p>	<p>Nancy Barto 3631 E. Rockwood D Phoenix, AZ 85050 (602) 926-5766 <a href="mailto:nbarto@azleg.gov">nbarto@azleg.gov</a></p>	<p>Carefree Cave Creek Scottsdale</p>
<b>District 8</b>			
<p>Carolyn S. Allen 7499 E. Timberlane Court Scottsdale, AZ 85258 (602) 926-4480 <a href="mailto:callen@azleg.gov">callen@azleg.gov</a></p>	<p>Michele Reagan 7754 Lakeview Court Scottsdale, AZ 85258 (602) 926-5828 <a href="mailto:mreagan@azleg.gov">mreagan@azleg.gov</a></p>	<p>John Kavanagh 16038 Seminole Lane Fountain Hills, AZ 85268 (602) 926-5170 <a href="mailto:jkavanagh@azleg.gov">jkavanagh@azleg.gov</a></p>	<p>Fountain Hills Scottsdale</p>
<b>District 9</b>			
<p>Robert Burns 8751 W. Kathleen Rd. Peoria, AZ 85382 (602) 926-5993 <a href="mailto:rburns@azleg.gov">rburns@azleg.gov</a></p>	<p>Rick Murphy PO Box 6793 Glendale, AZ 85312 (602) 926-3255 <a href="mailto:rmurphy@azleg.gov">rmurphy@azleg.gov</a></p>	<p>Debbie Lesko P.O. Box 6693 Glendale, Arizona 85312 (602) 926-5413 <a href="mailto:dlesko@azleg.gov">dlesko@azleg.gov</a></p>	<p>Glendale Peoria Surprise Youngtown</p>
<b>District 10</b>			
<p>Linda Gray 4535 W. Columbine Glendale, AZ 85304 (602) 926-3376 <a href="mailto:lgray@azleg.gov">lgray@azleg.gov</a></p>	<p>Doug Quelland 3746 W Monte Cristo Ave. Phoenix, AZ 85053 (602) 926-3024 <a href="mailto:dquelland@azleg.gov">dquelland@azleg.gov</a></p>	<p>James Weiers 16022 N. 37<sup>th</sup> Avenue Phoenix, AZ 85053 (602) 926-4173 <a href="mailto:jweiers@azleg.gov">jweiers@azleg.gov</a></p>	<p>Glendale Phoenix</p>
<b>District 11</b>			
<p>Barbara Leff 8641 N. 55<sup>th</sup> Place Paradise Valley, AZ 85253 (602) 926-4486 <a href="mailto:bleff@azleg.gov">bleff@azleg.gov</a></p>	<p>Adam Driggs 4231 E. Clarendon Phoenix, AZ 85018 (602) 926-3016 <a href="mailto:adriggs@azleg.gov">adriggs@azleg.gov</a></p>	<p>Eric Meyer 7765 N Foothill Drive, South Paradise Valley, AZ 85253 (602) 926-3037 <a href="mailto:emeyer@azleg.gov">emeyer@azleg.gov</a></p>	<p>Paradise Valley Phoenix</p>
<b>District 12</b>			
<p>John Nelson 5433 N. 106<sup>th</sup> Ave. Glendale, AZ 85307 (602) 926-5872 <a href="mailto:jnelson@azleg.gov">jnelson@azleg.gov</a></p>	<p>Steve Montenegro 13313 W Rovey Ave Litchfield Park AZ 85340 (602) 926-5955 <a href="mailto:smontenegro@azleg.gov">smontenegro@azleg.gov</a></p>	<p>Jerry Weiers 1700 W. Washington, STE H Phoenix, AZ 85007 (602) 926-5894 <a href="mailto:jpweiers@azleg.gov">jpweiers@azleg.gov</a></p>	<p>Avondale Buckeye El Mirage Glendale Goodyear Litchfield Park Phoenix Surprise</p>

SENATOR	REPRESENTATIVES		CITIES/TOWNS
<b>District 13</b>			
Richard Miranda 2626 S. 85th Ave. Tolleson, AZ 85353 (602) 469-5911 rmiranda@azleg.gov	Steve Gallardo 3636 N. 81st Ave. Phoenix, AZ 85033 (602) 926-3392 sgallardo@azleg.gov	Martha Garcia 1700 W. Washington, STE H-126 Phoenix, AZ 85007 (602) 926-5830 mgarcia@azleg.gov	Avondale Glendale Phoenix Tolleson
<b>District 14</b>			
Debbie McCune-Davis 2634 N. 20 <sup>th</sup> Ave Phoenix, AZ 85009 (602) 926-4485 dmccunedavis@azleg.gov	Chad Campbell 1333 N. 24 <sup>th</sup> Street #362 Phoenix, AZ 85008 (602) 926-3026 chcampbell@azleg.gov	Robert Meza 2624 N. 22 <sup>nd</sup> Avenue Phoenix, AZ 85009 (602) 926-3425 rmeza@azleg.gov	Glendale Phoenix
<b>District 15</b>			
Ken Chevront 3312 N. 11th Ave #A Phoenix, AZ 85013 (602) 926-5325 kchevront@azleg.gov	David Lujan 1700 W. Washington Phoenix, AZ 85007 (602) 926-5829 dlujan@azleg.gov	Kyrsten Sinema 335 W. Windsor Drive Phoenix, AZ 85003 (602) 926-5058 ksinema@azleg.gov	Phoenix
<b>District 16</b>			
Leah Taylor Landrum 6814 S 40th Ln Phoenix, AZ 85041 (602) 926-3830 llandrumtaylor@azleg.gov	Cloves Campbell, Jr. 1709 E. Beverly Phoenix, AZ 85042 (602) 926-3042 ccampbell@azleg.gov	Ben R. Miranda 21 E. Saint Charles Ave. Phoenix, AZ 85040 (602) 926-4893 bmiranda@azleg.gov	Guadalupe Phoenix
<b>District 17</b>			
Meg Burton Cahill 1531 E. Cedar St. Tempe, AZ 85281 (602) 926-4124 mburtoncahill@azleg.gov	Edward Ableser PO Box 27871 Tempe, AZ 85285 (602) 926-4118 eableser@azleg.gov	David Schapira 3633 S Hazelton Ln Tempe, AZ 85281 (602) 926-3028 dschapira@azleg.gov	Scottsdale Tempe
<b>District 18</b>			
Russell Pearce PO BOX 31987 Mesa, AZ 85275 (602) 926-5760 rpearce@azleg.gov	Cecil Ash 1733 East Gable Ave. Mesa, AZ 85204 (602) 926-3160 cash@azleg.gov	Steve Court 1550 N Stapley Dr Unit 12 Mesa AZ 85203 (602) 926-4467 scourt@azleg.gov	Mesa
<b>District 19</b>			
Chuck Gray 7461 E. Ivyglen Street Mesa, AZ 85207 (602) 926-5288 cgray@azleague.gov	Kirk Adams 3851 E. Main Mesa, AZ 85205 (602) 926-5495 kadams@azleg.gov	Rich Crandall PO Box 31990 Mesa, AZ 85275 (602) 926-3020 rcrandall@azleg.gov	Apache Junction Mesa

SENATOR	REPRESENTATIVES		CITIES/TOWNS
<b>District 20</b>			
John Huppenthal 8 Bullmoose Circle Chandler, AZ 85224 (602) 926-5261 <a href="mailto:jhuppenthal@azleg.gov">jhuppenthal@azleg.gov</a>	John McComish 4463 E. Desert View Phoenix, AZ 85044 (602) 926-5898 <a href="mailto:jmccomish@azleg.gov">jmccomish@azleg.gov</a>	Rae Waters 4401 E. Sacaton Street Phoenix AZ 85044 (602) 926-5549 <a href="mailto:rwalters@azleg.gov">rwalters@azleg.gov</a>	Chandler Phoenix Tempe
<b>District 21</b>			
Jay Tibshraeny 2158 E. Teakwood Place Chandler, AZ 85249 (602) 926-4481 <a href="mailto:jtibshraeny@azleg.gov">jtibshraeny@azleg.gov</a>	Warde Nichols 16018 E. Twin Acres Drive Gilbert, AZ 85297 (602) 926-5168 <a href="mailto:wnichols@azleg.gov">wnichols@azleg.gov</a>	Steven B. Yarbrough 1086 W. Armstrong Way Chandler, AZ 85248 (602) 926-5863 <a href="mailto:svarbrough@azleg.gov">svarbrough@azleg.gov</a>	Chandler Mesa Queen Creek
<b>District 22</b>			
Thayer Verschoor 1326 E. Encinas Gilbert, AZ 85234 (602) 926-4136 <a href="mailto:tverschoor@azleg.gov">tverschoor@azleg.gov</a>	Andy Biggs 15926 E. Elliot Road Gilbert, AZ 85234 (602) 926-4371 <a href="mailto:abiggs@azleg.gov">abiggs@azleg.gov</a>	Laurin Hendrix 421 East Elgin Street Gilbert AZ 85295 (602) 926-5735 <a href="mailto:lhendrix@azleg.gov">lhendrix@azleg.gov</a>	Apache Junction Gilbert Mesa
<b>District 23</b>			
Rebecca Rios PO Box 11 Apache Junction, AZ 85219 (602) 926-5685 <a href="mailto:rrios@azleg.gov">rrios@azleg.gov</a>	Barbara McGuire PO Box 613 Kearny, AZ 85237 (602) 926-3012 <a href="mailto:bmcguire@azleg.gov">bmcguire@azleg.gov</a>	Frank Pratt 112 E Cottonwood Lane Casa Grande AZ 85222 (602) 926-5761 <a href="mailto:fpratt@azleg.gov">fpratt@azleg.gov</a>	Apache Junction Avondale Casa Grande Coolidge Eloy Florence Hayden Kearny Mammoth Maricopa Phoenix Queen Creek Superior Winkelman
<b>District 24</b>			
Amanda Aguirre 4601 W La Quinta Loop Yuma, AZ 85364 (602) 926-4139 <a href="mailto:aaquirre@azleg.gov">aaquirre@azleg.gov</a>	Lynne Pancrazi 3748 W. 18th Place Yuma, AZ 85364 (602) 926-3004 <a href="mailto:lpancrazi@azleg.gov">lpancrazi@azleg.gov</a>	Russ Jones 3275 South Morgan Way Yuma AZ 85365 (602) 926-3002 <a href="mailto:rjones@azleg.gov">rjones@azleg.gov</a>	Parker San Luis Somerton Wellton Yuma
<b>District 25</b>			
Manuel V. "Manny" Alvarez 4128 W. Jefferson Road Elfrida, AZ 85610 (602) 926-5895 <a href="mailto:malvarez@azleg.gov">malvarez@azleg.gov</a>	Patricia Fleming 3321 E OjibwaSt. Sierra Vista AZ 85650 (602) 926-5836 <a href="mailto:pfleming@azleg.gov">pfleming@azleg.gov</a>	David Stevens 4145 S Comanche Dr Sierra Vista AZ 85650 (602) 926-4321 <a href="mailto:dstevens@azleg.gov">dstevens@azleg.gov</a>	Benson Bisbee Buckeye Douglas Gila Bend Huachuca City Marana Nogales Sierra Vista Tombstone Willcox

SENATOR	REPRESENTATIVES		CITIES/TOWNS
<b>District 26</b>			
Al Melvin 38665 S Sand Crest Dr Tucson AZ 85739 (602) 926-4326 <a href="mailto:amelvin@azleg.gov">amelvin@azleg.gov</a>	Vic Williams 2749 W Placita Mesa Alta Tucson, AZ 85742 (602) 926-5839 <a href="mailto:vwilliams@azleg.gov">vwilliams@azleg.gov</a>	Nancy Young Wright 1700 W. Washington H-329 Phoenix, AZ (602) 926-3398 <a href="mailto:nyoungwright@azleg.gov">nyoungwright@azleg.gov</a>	Marana Oro Valley Tucson
<b>District 27</b>			
Jorge Luis Garcia 3145 W. Morgan Drive Tucson, AZ 85745 (602) 926-4171 <a href="mailto:jgarcia@azleg.gov">jgarcia@azleg.gov</a>	Olivia Cajero Bedford 820 N. Via Roma Tucson, AZ 85745 (602) 926-5835 <a href="mailto:ocajerobedford@azleg.gov">ocajerobedford@azleg.gov</a>	Phil Lopes 1421 N. Camino De Juan Tucson, AZ 85745 (602) 926-3278 <a href="mailto:plopes@azleg.gov">plopes@azleg.gov</a>	Tucson
<b>District 28</b>			
Paula Aboud 1341 E Greenlee Rd Tucson, AZ 85719 (602) 926-5262 <a href="mailto:paboud@azleg.gov">paboud@azleg.gov</a>	David T. Bradley 5909 E. Third Street Tucson, AZ 85711 (602) 926-3300 <a href="mailto:dbradley@azleg.gov">dbradley@azleg.gov</a>	Steve Farley 2532 E. Helen St. Tucson, AZ 85716 (602) 926-3022 <a href="mailto:sfarley@azleg.gov">sfarley@azleg.gov</a>	Tucson
<b>District 29</b>			
Linda Lopez 1506 E. Melridge Street Tucson, AZ 85706 (602) 926-4089 <a href="mailto:llopez@azleg.gov">llopez@azleg.gov</a>	Matt Heinz 717 S 2nd Ave. Tucson, AZ 85701 (602) 926-3424 <a href="mailto:mheinz@azleg.gov">mheinz@azleg.gov</a>	Daniel Patterson PO Box 172 Tucson AZ 85702 (602) 926-5342 <a href="mailto:dpatterson@azleg.gov">dpatterson@azleg.gov</a>	South Tucson Tucson
<b>District 30</b>			
Jonathan Paton 9432 E 5th St. Tucson, AZ 85710 (602) 926-3235 <a href="mailto:jpaton@azleg.gov">jpaton@azleg.gov</a>	Frank Antenori 11001 E Roger Rd Tucson AZ 85749 (602) 926-5683 <a href="mailto:fantenori@azleg.gov">fantenori@azleg.gov</a>	David Gowan 2027 Santa Teresa Dr Sierra Vista AZ 85635 (602) 926-3312 <a href="mailto:dgowan@azleg.gov">dgowan@azleg.gov</a>	Patagonia Sahuarita Sierra Vista Tucson



*Consented 4-f*

**RESOLUTION 2009-763**

**A RESOLUTION OF THE MAYOR  
AND COMMON COUNCIL OF THE  
TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA,  
DECLARING AND ADOPTING THE RESULTS OF THE  
PRIMARY ELECTION HELD ON MARCH 10, 2009**

WHEREAS, the Town of Camp Verde ("Town"), held a Primary Election on March 10, 2009 for a Mayor and three (3) 4 year Council Members and one (1) 2 year Council Member; and

WHEREAS, the election returns have been presented by the Yavapai County Elections Department have been canvassed by the Mayor and Council,

**NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Camp Verde, Yavapai County, Arizona, as follows:**

1. The total number of ballots cast at the Primary Election, as shown on the poll lists, was 2394 and the total number of registered voters in the Town was 5440, for a turnout of 44.0%.
2. There were 15 rejected mail ballots.
3. The number of votes cast was as follows:

**MAYOR**

	<u>CVA</u>	<u>CVB</u>	<u>CVC</u>	<u>Total</u>	<u>Percentage</u>
Burnside, Bob	343	216	178	737	30.79%
Gioia, Tony	395	331	295	1021	42.65%
Sykes, Tim	215	173	192	580	24.23%
Write-Ins	6	3	4	13	0.55%
<b><u>COUNCIL (4 year Term)</u></b>					
Baker, Jackie	495	407	334	1236	51.63%
Kovacovich, Bob	603	458	458	1519	63.45%
Whatley, Robin	555	445	419	1419	59.27%
Write-Ins	377	232	265	874	36.50%
Carol German Write-in				624	26.07%

<u>COUNCIL (2 year term)</u>					
	<u>CVA</u>	<u>CVB</u>	<u>CVC</u>	<u>Total</u>	<u>Percentage</u>
<b>Roulette, Pete</b>	545	405	355	<b>1305</b>	<b>54.51%</b>
Write-Ins	256	212	217	685	28.61%
Brenda Hauser Write In				638	26.65%

4. That it is hereby found, determined, and declared of record, that the following candidate did receive more than one-half of the total number of valid votes cast and is hereby issued a Certificate of Election, effective May 19, 2009, the General Election Day:

*Bob Kovacovich, Council (4 year term)*  
*Robin Whatley, Council (4 year term)*  
*Jackie Baker, Council (4 year term)*  
*Pete Roulette, Council (2 year term)*

5. That it is hereby found, determined, and declared of record that the following two (2) candidates did receive the next greatest number of votes of the electors of the Town voted at said election and shall have their names placed on the general municipal election ballot of the Town of Camp Verde, Yavapai County, Arizona, to be held on the 19<sup>h</sup> day of May 2009, and are hereby issued Certificates of Nomination for Mayor:

**Bob Burnside**  
**Tony Gioia**

6. This resolution shall be in full force and effect immediately upon its adoption.

**Passed and approved by the Mayor and Common Council of the Town of Camp Verde at their Regular Session of March 18, 2009.**

\_\_\_\_\_  
 Tony Gioia, Mayor

Attest: \_\_\_\_\_  
 Deborah Barber, Town Clerk

Approved as to form:

\_\_\_\_\_  
 Town Attorney



*Connected 4-9*

## **Town of Camp Verde Citizen Complaint Procedures Personnel Complaint**

The Town of Camp Verde has initiated a policy for receiving citizen complaints to ensure a fair review of concerns of the public about policy, procedures, ordinances, codes, and/or similar issues. This form is for the filing of a complaint against Town personnel or employees.

### **How to Make a Complaint:**

1. Complete a written complaint form following the instructions listed below. Complaint Forms are on file in the Clerk's Office at 473 S. Main, Ste. 102 or you can download a blank copy online at [www.cvaz.org](http://www.cvaz.org).
2. You must sign and date a written complaint and deliver it to the Clerk's Office. The Complaint should state specific dates, facts, and other pertinent information. You may attach any relevant documents supporting your claim. If you plan to include comments or statement by other witnesses, you must submit their signed and dated statements with your complaint. Your complaint cannot be amended and the Clerk's Office cannot receive additional information related to your complaint once it has been submitted.

### **What to expect:**

1. Upon receipt of your complaint, the Clerk's Office will date stamp the complaint, prepare a file and prepare copies that will be forwarded to the Town Manager, appropriate Department Head, and the Mayor and Council.
2. The Town Manager has ten (10) days to review the complaint and refer it to the appropriate department head for action. During this time, the Manager may also return the complaint if it is not filed in accordance with this policy; or direct you to other applicable avenues of relief, such as the Board of Adjustment for zoning complaints or the Marshal's Office or Magistrate for complaints of criminal matters.
3. The Department Head has ten (10) days after delivery of the complaint by the Manager to respond in writing. This response will be mailed to you and filed with the Manager.
4. If the response is not satisfactory to you, you have ten (10) days from the date of the written response to request that the Manager to review the matter. The Manager will review the matter within ten (10) days, and notify you of his determination with regard to your complaint. The Manager may concur with the response of the Department Head or recommend additional corrective action.
5. If you are not satisfied with the response of the Manager, you will have an additional ten (10) days from date of his decision to discuss the problem with members of the Council. If at least three (3) Council members agree to sponsor the item, it will be scheduled for the next available Council session. Council members will already have been provided a copy of the complaint, the responses of the department and the decision of the Manager.

CITIZEN COMPLAINT FORM RELATED TO PERSONNEL

EMPLOYEE YOU HAVE A COMPLAINT AGAINST \_\_\_\_\_

DATE INCIDENT HAPPENED \_\_\_\_\_

Today's Date: \_\_\_\_\_

Your Name: \_\_\_\_\_

Your Residence: \_\_\_\_\_

Your Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your Telephone # \_\_\_\_\_

Cell Phone # \_\_\_\_\_

Have you ever filed a complaint against this employee before?

Yes     No

If Yes, When?

Please list all agencies you contacted regarding this complaint:

Person/Agency	Address	Date of Contact

State the details of your complaint or information: Use the reverse side if necessary. If you have any relevant documents, please attach photo copies only. **DO NOT ATTACH ORIGINAL DOCUMENTS.**



**ACTION REQUESTED**

Briefly describe the specific action you are suggesting.

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The information presented in this complaint form is true, correct and complete to the best of my knowledge. Furthermore, I acknowledge that I have read and understand the procedures. Please sign and date this notice.

Name \_\_\_\_\_ Date \_\_\_\_\_

<b>For Office Use Only</b>		File # _____
<b>Original Filed with:</b> _____	Date _____	
<b>Copy to Town Manager:</b> _____	Date _____	<b>Review Deadline</b> _____
<b>Department Review:</b> _____	Date _____	<b>Review Deadline</b> _____
<b>Action by Department:</b> _____		
<b>Citizen Notified:</b> _____	Date _____	
(i.e. phone call, letter, fax – attached copies to original)		

**Council Review:**

Council cannot sit as an adjudication body. This review process allows you the opportunity to address Council directly. You must make the presentation to Council yourself, keeping in mind that no new allegations or documentation can be added. The Council Review is limited to ensuring that policy has been followed. The Council may elect to affirm the responses, take no action, call for an executive session, or take other appropriate action.

## AGENDA



**REGULAR SESSION  
MAYOR AND COUNCIL  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
473 S. Main Street, Room #106  
WEDNESDAY, MARCH 18, 2009  
at 6:30 P.M.**

*If you are carrying a cell phone, pager, computer, two-way radio, or other sound device, we ask that you turn it off when you enter Council Chambers. Remove your hats for the Pledge of Allegiance. All Presentations are limited to 10 minutes.*

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
  - a) **Approval of the Minutes:**
    - 1) Special Session – March 4, 2009
    - 2) Executive Session – March 4, 2009
    - 3) Regular Session – March 4, 2009
  - b) **Set Next Meeting, Date and Time:**
    - 1) March 25, 2009 at 6:30 p.m. – Council Hears Planning & Zoning
    - 2) April 1, 2009 at 6:30 p.m. – Regular Session
    - 3) April 15, 2009 at 6:30 p.m. – Regular Session
    - 4) April 22, 2009 at 6:30 p.m. – Council Hears Planning & Zoning
  - c) **Possible approval of Resolution 2009-759 with corrected BOA Schedule, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, setting meeting dates and times for Council, and all Commissions/Committees.** (Staff Resource: Debbie Barber)
  - d) **Possible approval of Resolution 2009-757, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, supporting the use of the existing agreed upon transportation funding distribution formula for the allocation of the Arizona Department of Transportation Share of Federal Economic Recovery Funds.** (Staff Resource: Councilors Garrison and Smith)
  - e) **Possible approval of the following Council correspondence:**
    1. **Letter to Congresswoman Ann Kirkpatrick asking for support of the existing cooperatively developed transportation funding distribution for the allocation of ADOT's estimated \$350 million share of economic recovery funds.** (Staff Resource: Councilors Garrison and Smith)
    2. **Letter to the State Transportation Board asking that they maintain support of the Casa Grande Resolves for use of the existing distribution formula for allocating ADOT's share of the economic recovery funds.** (Staff Resource: Councilors Garrison and Smith)
    3. **Letter to Governor Jan Brewer requesting that the local office of the State Division of Child Support Enforcement remain open in Cottonwood, as opposed to Prescott.** (Staff Support: Mayor Gioia)
    4. **Letter to Congresswoman Ann Kirkpatrick encouraging signing onto the bipartisan letter to the Interior and Environment Appropriations Subcommittee, urging the provision of \$325 million for the federal Land and Water Conservation Fund program (LWCF), \$125 million for the LWCF stateside program, and \$125 million for the Forest Legacy Program.** (Staff Resource: Mayor Gioia)
    5. **Letter to Legislators opposing Urban Revenue Sharing Cuts.** (Staff Resource: Mayor Gioia)
  - f) **Possible approval of Resolution 2009-763, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring and adopting the results of the Primary Election held on March 10, 2009.** (Staff Resource: Debbie Barber)
  - g) **Possible approval of the Citizen Complaint Procedures for Personnel and Non-Personnel complaints.** (Staff Resource: Debbie Barber)
  - h) **Possible approval of Proclamation declaring the month of April as "Fair Housing Month" in the Town of Camp Verde.** (Staff Resource: Matt Morris)
  - i) **Possible approval of the distribution of funds received from the Yavapai-Apache Nation through Prop 202 Initiative as requested in the letter received on February 2, 2009. \$28,029.00 (50%) to the Tutor program at the Camp Verde School Unified School District; \$14,014.50 (25%) to South Verde High School; and \$14,014.50 (25%) to the Town Parks & Recreation department.** (Staff Resource: Lisa Elliott)

- j) **Possible approval of a budget appropriation correction for the Fiscal Year 2008-2009 Budget. The appropriation increase is \$360.00 for the Beaver Creek Library water utility site.** (Staff Resource: Lisa Elliott)

5. **Call to the Public for Items not on the Agenda.**

6. **Council Informational Reports** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

7. **Presentation and discussion of the FY 2008 audit report by Lumbar and Associates.** (Staff Resource: Lisa Elliott)

8. **Discussion, consideration, and possible direction to staff relative to taking steps to remedy the weaknesses that are noted in the letter from Lumbar and Associates, P.L.L.C.** (Staff Resource: Michael Scannell)

9. **Possible appointment to the following commissions: Parks & Recreation Commission – term expires in September 2010. There is one application from Karen Thomas and possible appointment to the Trails & Pathways Commission – term expires in September 2011 and the Board of Adjustments – term expires in September 2011. There is one application from Ed Mezulis for both the Trails & Pathways and BOA positions.** (Staff Resource: Debbie Barber)

10. **Discussion, consideration, and possible authorization to advertise for a Request for Qualifications (RFQ) for Design/Build services for the Community Park located off McCracken Lane.** This is a budgeted item in the CIP. (Staff Resource: Ron Long)

11. **Public Hearing, discussion, and possible approval of Ordinance 2009-A359 an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting an Amendment to the Zoning Map of the Planning and Zoning Ordinance for parcel numbers 404-02-161 through 170 of the Northeast Industries Commerce Park from C3 to M1, consisting of approximately 5.63 acres. Location of the property is off Howard's Road to Boyles Way.** (Staff Resource: Nancy Buckel)

- **Call for STAFF PRESENTATION**
- **Declare PUBLIC HEARING OPEN**
  - **Call for APPLICANT'S STATEMENT**
  - **Call for COMMENT FROM OTHER PERSONS (either in favor or against)**
  - **Call for APPLICANT'S REBUTTAL (if appropriate)**
- **Declare PUBLIC HEARING CLOSED**
- **Call for COUNCIL DISCUSSION**

12. **Discussion, consideration, and possible direction to staff relative to keeping the Town's Weight Room open for public use.** Discussion may include, but not be limited to the potential liability to the Town and Council's policy not to compete with local businesses. (Staff Resource: Lynda Moore)

13. **Discussion, consideration, and possible direction to staff relative to the March 4, 2009 direction to staff to provide data on the yield of residential rental property transaction privilege tax broken out by residential and commercial for review by Council and decision on what action to take.** (Staff Resource: Michael Scannell)

Councilor Smith and Kovacovich requested item 14:

14. **Discussion and consideration of the allegations made by Carlie Androus, citizen, relative to the Mayor withholding information from Council members and staff regarding correspondence and e-mails; directing staff without Council approval to hold funds from the Prop 202 gaming compact distribution; and the Mayor's failure to timely report to Council concerning his meetings and his activities as the Yavapai Apache Nation Liaison.**

Councilor Garrison requested items 15 and 16:

15. **Discussion, consideration, and possible direction to staff to amend Resolution 2007-745, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, superseding Resolution 2000-447 and establishing meeting policies and procedures for Council and all Town Commissions, to include an e-mail policy.**
16. **Discussion, consideration, and possible direction to staff to include a detailed Point of Order procedure in the modified version Robert's Rules of Order that will be presented to Council for consideration at the earliest possible date. Discussion may include the method with which the Mayor handled the discussion and her Point of Order made during the January 21, 2009 meeting.**

Mayor Gioia requested item 17:

17. **Discussion, consideration, and possible selection of projects to include in the Legacy Projects to commemorate Arizona's Centennial in 2012.**
18. **Call to the Public for Items not on the Agenda.**

**There will be no Public Input on the following items:**

19. **Advanced Approvals of Town Expenditures**
  - a) **There are no advanced approvals.**
20. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
21. **Adjournment**

Posted by: W Jones Date/Time: 3-13-09 9:20 a.m.  
*Note: Pursuant to A.R.S. §38-431.03 A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.*

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES  
SPECIAL SESSION  
MAYOR and COMMON COUNCIL  
Of the  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
473 S. Main Street #106  
WEDNESDAY, MARCH 4, 2009  
5:00 p.m.**

**Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Council motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion**

**1. Call to Order**

Mayor Gioia called the meeting to order at 5:02 p.m.

**2. Roll Call**

Mayor Gioia, Vice Mayor Hauser, and Councilors Kovacovich, Garrison, and Smith were present.

**Also Present**

Town Manager Michael Scannell, Town Attorney Bill Sims, Community Development Director Nancy Buckel, and Town Clerk Deborah Barber

**3. Review and consultation with the Town Attorney relative to Ordinance 2008-A354A (amending Ordinance 2008-A354 approved on October 22, 2008, but not processed based on attorney advice) an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 118 of the Zoning Ordinance to define A-frame signs, add exceptions for projecting signs and A-Frame signs into the right-of-way for businesses and Main Street under Prohibited Signs, and define the criteria under which projecting signs may be used under Business/Commercial/Industrial signs.**

Mayor Gioia read the agenda item aloud. Attorney Sims reviewed Buckel's timeline. He advised that he needed to go into executive session at some point to give Council legal advice.

Gioia explained that it was Council's intent to allow the A-frame signs to help businesses and that they had attempted to place a moratorium. Council received advice after approving it that a moratorium was not permitted. He stressed that it was Council's intent to assist the merchants and the mistakes needed to be corrected as soon as possible.

Sims advised that since Council needs a short period of time to find facts and resolutions to the current ordinance, it would be permissible to hold enforcement in abeyance provided that they adhere to the same provisions that are currently required of the Main Street businesses, along with an appropriate indemnity agreement. He also advised that this would apply town-wide.

Sims explained that giving a right and then taking it away could trigger Prop 207. He said that the Town Engineer had valid concerns about allowing impediments into the Town's right-of-way and the potential liability. He explained that Council had three options and they were 1) allow A-frame signs and projecting signs in a finite area; 2) create an overlay district to allow encroachments into the right-of-way without liability; and 3) create an overlay district with variances that would allow Main Street businesses to use their signs.

There was a lengthy discussion about how the ordinance came into being, Conditional Use Permits, and sunset clauses.

Sims stressed that sunset clauses would in effect take away rights and that could result in legal issues. He agreed that it was a good idea to get citizen input from those most affected, for example, businesses whose doors did not front Main Street were not allowed to have signs and the ordinance allowed a small, finite number of businesses to participate to the detriment of other businesses. He agreed that a fact-find mission based on what the Town has learned in the past few days is a good solution.

**A motion by Hauser, seconded by Smith**, the Council voted to go into executive session, pursuant to ARS §38-431.03(A)(3) for discussion or consultation with the attorney for legal advice and ARS §38-431.03(A)(4) for discussion or consultation with the attorney in order to consider Council's position regarding contracts that are the subject of

negotiation, in pending or contemplated litigation, or in settlement discussions in order to avoid or resolve litigation, passed with **Garrison voting no**.

The Special Session was recessed at 5:32 p.m. and reconvened at 6:02 p.m.

The Mayor announced that Council had directed staff in executive session to assemble a group of those involved in the A-frame sign issue and to come back to Council with recommendations within 30 days.

Sims interjected that this applied to A-frame signs only and explained that enforcement of the ordinance would be suspended town-wide to allow a fact-finding mission to possibly correct the ordinance, provided that the businesses adhere to the same provisions that apply to those businesses along Main Street, including an indemnity agreement.

#### **Public Input**

**Bob Burnside** asked if this item had to go back to P&Z. Mayor Gioia said that it would.

Attorney Sims advised that this matter was agendaized for an open call to the public, but there would be discussion during the regular session immediately following this meeting.

**Bill Carter** asked how long the enforcement would be suspended. Gioia explained that it would be 30 days to form a committee to find facts and establish recommendations, which would then be considered by Council who could then forward them to P&Z Commission to go through the public hearing process.

Attorney Sims advised again that this item would be discussed in the following meeting.

There was no other public input.

#### **4. Adjournment**

On a motion by Hauser, seconded by Garrison, the meeting was adjourned at 6:14 p.m.

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Deborah Barber, MMC, Town Clerk

#### **CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 4<sup>th</sup> day of March 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

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Deborah Barber, MMC, Town Clerk

MINUTES  
REGULAR SESSION  
MAYOR AND COUNCIL  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
WEDNESDAY, MARCH 4, 2009  
6:30 P.M.

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Council motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**  
The meeting was called to order at 6:30 p.m.
2. **Roll Call**  
Mayor Gioia, Vice Mayor Hauser, Councilors Garrison, Smith, and Kovacovich were present; there are two seats vacant.  
  
**Also Present:** Town Manager Mike Scannell, Town Attorney Bill Sims, Community Development Director Nancy Buckel, Parks & Recreation Director Lynda Moore, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper.
3. **Pledge of Allegiance**  
The Pledge was led by Garrison.
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
  - a) **Approval of the Minutes:**
    - 1) Retreat – February 25, 2009
    - 2) Regular Session – February 18, 2009
  - b) **Set Next Meeting, Date and Time:**
    - 1) March 18, 2009 at 6:30 p.m. – Regular Session
    - 2) March 25, 2009 at 6:30 p.m. – Council Hears Planning & Zoning
    - 3) April 1, 2009 at 6:30 p.m. – Regular Session
    - 4) April 15, 2009 at 6:30 p.m. – Regular Session
    - 5) April 22, 2009 at 6:30 p.m. – Council Hears Planning & Zoning
  - c) **Possible authorization to pay the Town's portion of the legal expenses related to the League of Cities and Towns v. Martin/Napolitano in challenging the constitutionality in Section 47 of HB2209 that required cities and towns to deposit \$29.7 million into the State General Fund. The Town's portion is \$576.00. The Supreme Court ruled in favor of the League's position; however, legal fees were not awarded.** This is a non-budgeted item in legal services. (Staff Resource: Michael Scannell)
  - d) **Possible authorization to transfer funds in the amount of \$3,605.00 from Special Events Supplies to Wine Reimbursement.** This is a budgeted item. (Staff Resource: Lynda Moore)
  - e) **Possible approval of Resolution 2009-761, a resolution of the Mayor and Council of the Town of Camp Verde, Yavapai County, Arizona, establishing hours of operation and setting the 2009 Holiday Schedule.** (Staff Resource: Debbie Barber)
  - f) **Possible authorization to pay \$5,806.10 for loss adjustment expenses to Southwest Risk/Arizona Municipal Risk Retention Pool for Alton v. Town of Camp Verde.** (Staff Resource: Michael Scannell)
  - g) **Possible acceptance of Gene McIntyre's resignation from the Board of Adjustment and possible presentation of a Certificate of Appreciation for his volunteer service.** (Staff Resource: Debbie Barber)
  - h) **Discussion, consideration, and possible approval of the Proclamation declaring February 14 – 21, 2009 as "Arizona Adult Literacy Week".** (Councilor Garrison requested this item.)
  - i) **Possible approval of budget appropriation corrections for the Fiscal Year 2008-2009 budget. The total amount of increased appropriations is \$3,030.** (Staff Resource: Lisa Elliott)
  - j) **Possible appointment to the following commissions: Parks & Recreation Commission – term expires in September 2010. There is one application from Karen Thomas and possible appointment to the Trails & Pathways Commission – term expires in September 2011. There is one application from Ed Mezulis.** (Staff Resource: Debbie Barber)
  - k) **Possible approval of an agreement between Donald E. Zelechowski, a Certified Public Accountant, and the Town of Camp Verde for a tax payer education program designed to increase compliance with our tax program, as well as, for sales tax audit services that would verify 'privilege' tax (Privilege Sales Tax) reporting and payments to the degree that said audits are required.** (Staff Resource: Michael K. Scannell).

On a motion by Hauser, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented, with the exception of **Items 4.h) and j).**

Garrison requested that Items 4.h) and j) be pulled for separate consideration.

**4.h) Discussion consideration, and possible approval of the Proclamation declaring February 14 – 21, 2009 as “Arizona Adult Literacy Week.”**

On a motion by Gioia, seconded by Garrison, the Council unanimously approved the Proclamation declaring February 13-21, 2009 as “Arizona Adult Literacy Week.”

Garrison said she found that the Proclamation that previously had been brought to Council had not been voted upon as required; it has been brought back in order to correct that omission.

**4.j) Possible appointment to the following commissions: Parks & Recreation Commission – term expires in September 2010. There is one application from Karen Thomas and possible appointment to the Trails & Pathways Commission – term expires in September 2011. There is one application from Ed Mezulis.**

A motion by Hauser, seconded by Kovacovich, to appoint the two candidates to the subject Commissions failed by a 3-2 vote; **with Smith and Garrison opposed.**

Garrison said she would like to have the two applicants come to the podium and be recognized; Town Clerk Barber said that one of the candidates is out of Town and the other one may or may not be present.

**5. Call to the Public for Items not on the Agenda.**

(Comments from the following individuals are summarized.)

**Joe Butner** spoke on behalf of the Camp Verde Cavalry to once again request funds to cover the cost of a special dinner to honor the White Mountain Sheriff’s Posse on this year’s occasion of their delivery of the mail from the Pinetop-Lakeside area; a bid from Babe’s Roundup has been received in the amount of \$2350 for the event.

**Carlie Androus** expressed her concern regarding the ethics and accountability of the Town’s representatives, citing an occasion on which she believes the Mayor acted independently in his contacts with the Yavapai-Apache Nation on the issue of Prop. 202 Funds, the actions of which are in direct conflict with the Town’s Code of Ethics. Ms. Androus asked that this issue be made an agenda item for discussion and resolution at the earliest Council meeting available.

**Howard Parrish** said he has received phone calls about organizing a group of people in connection with the Arizona Centennial; he has been advised that one of the ladies would appear before Council and explain details as they get more involved.

**Jackie Baker** commented that she agrees with Carlie Androus; she recalled a similar problem in connection with the Liaison to the Sanitary District; it is very refreshing that the citizens are paying attention in this time of apathy.

There was no further public input.

**6. Council Informational Reports**

**Smith** outlined two agenda item requests he has made; one dealing with discussion and possible Council direction to respond to disagreement and a dispute concerning the distribution of highway funding in Arizona, authorizing a letter to the State opposing a cut in the funding; also, an agenda item to look into the request from Carlie Androus in connection with the Liaison and lack of response to Council.

**Garrison** reported on some interesting meetings she attended this week, and quoted some “punch lines” on the issue of stimulus money and concerns about next year’s budget; the Advisory Council on Aging has a phone number to call with any questions about services available to senior citizens, 877-521-3500. Garrison also reiterated her request in January for an answer regarding a point of order and would like that to be given in a public meeting. Garrison referred to two draft documents from NACOG for the Council to seriously consider relating to the Economic Recovery Funds for Transportation. Garrison added that she will sponsor Mr. Butner’s request for the funds for the White Mountain Sheriff’s Posse event.

**Hauser** said that MatForce is holding its March Against Meth event this year on March 28<sup>th</sup>, with the March starting from the Cottonwood Fairgrounds and ending at Dead Horse Ranch; Hauser described the many related planned activities, ending with the good news that her Marine is coming home from the war zone.

**Gioia** said he had assured the White Mountain Sheriff’s Posse people that they would be very welcome in Camp Verde; the Mail Trail Ride is a real boost to tourism, and the fiscal situation was also discussed with them. The tourist signs directing people to downtown Camp Verde have gone up. Progress is being made with the Forest Service regarding funding for the sign at Montezuma Castle Highway. Gioia said he had discussions with the Yavapai-Apache Nation recently concerning issues that had

been raised in other communities; the outcome of the discussions was favorable. Gioia also reported on the Fossil Creek legislation and contacts with State Parks regarding the Fort, as well information from the Intergovernmental Meeting in Sedona.

*Councilor Garrison and Mayor Gioia requested item #7:*

7. **Yavapai Apache Nation will present and Council will accept a check in the amount of \$56,058 to the Town as a contribution from the Cliff Castle Gaming Facility, pursuant to Section 12(d)(1) of the Tribal-State Gaming Compact.** There was no action taken.

Chairman Thomas Beauty presented a facsimile check for the \$56,058, with the request that the money go to the Camp Verde School District and the South Verde High School, with the other 25% to the Camp Verde Parks & Recreation. Mayor Gioia accepted the check, expressing appreciation on behalf of the community and the Council. Chairman Beauty comment that this year all the funds will go to education within the Verde Valley, and there was some unfortunate miscommunication that occurred; he explained that to prevent a recurrence of that, every November a letter will be sent to those who will benefit from the funds to arrange a meeting to share communication and understanding. Garrison extended a special thanks to the Chairman for making it a point to open the doors of communication and sharing between the Town and the Nation since his election.

#### **PUBLIC INPUT**

(Comments from the following individual are summarized.)

**Perry Haddon** described how Prescott sponsors a Thanksgiving Eve event to get together with all the community leadership and the Tribe; he encouraged Camp Verde to do likewise. *Gioia advised him that the Town has done that, with a barbecue.*

There was no further public input.

*Mayor Gioia requested items #8 and 9:*

8. **Discussion, consideration, and possible vote to reconsider the reaffirmation made on January 13, 2009 and/or the approval made on December 17, 2008 of Ordinance 2008-A354A (amending Ordinance 2008-A354 approved on October 22, 2008, but not processed based on attorney advice) an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 118 of the Zoning Ordinance to define A-frame signs, add exceptions for projecting signs and A-Frame signs into the right-of-way for businesses and Main Street under Prohibited Signs, and define the criteria under which projecting signs may be used under Business/Commercial/Industrial signs.**

On a motion by Smith, seconded by Kovacovich, the Council voted unanimously to readdress this item.

Gioia asked the members if they would choose to readdress the item as proposed, there was general agreement expressed, and action was taken accordingly.

There was no public input.

9. **Discussion, consideration, and possible direction to staff relative to Ordinance 2008-A354A (amending Ordinance 2008-A354 approved on October 22, 2008, but not processed based on attorney advice) an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 118 of the Zoning Ordinance to define A-frame signs, ADD EXCEPTIONS FOR PROJECTING SIGNS AND A-FRAME SIGNS into the right-of-way for businesses and Main Street under Prohibited Signs, and define the criteria under which projecting signs may be used under Business/Commercial/Industrial signs.**

On a motion by Gioia, seconded by Hauser, Council unanimously directed staff to assemble a group of those involved in the A-Frame signs issue, bring back within 30 days remedies to the situation, suggestions; if Council chooses at that time it can go forward with the process of public notification and public hearing in Planning & Zoning and public notification and public hearing in Council; also staff to hold in abeyance any enforcement of the present A-Frame sign Ordinance with the existing indemnity agreement in the Ordinance.

Gioia said that the reason for asking for reconsideration is based on the outcry from the merchants who use the A-Frame signs; Gioia said he would ask Council to direct staff to take 30 days and report back to Council after discussion with the merchants, or those folks who are involved in the need for the A-Frame signs, with a plan or suggested Ordinance for Council to review and perhaps choose to proceed with the process for public hearings through Planning & Zoning and then back to Council.

Town Attorney Sims confirmed that it would be appropriate for Council to take the proposed step; it is not a step toward rezoning, but simply a request to the Town Manager to consult with members of the community to glean information as to how the Council may direct Planning & Zoning to modify the Ordinance in the future. Sims said it would be a discussion with interested stakeholders as to what lessons have been learned, and it should be strictly related to the A-Frames, applying the terms of the

existing Ordinance to A-Frames only and to require the indemnity agreement; enforcement of the Zoning Code would be held in abeyance for a short period of time to allow the effort to resolve the conflict, and the Town will be protected.

There was some discussion regarding the direction to consult with the merchants for a resolution; it was pointed out that time is of the essence since a decision on the commitment should be made before the next Council is seated, whether it involves a modification to the existing Ordinance or a recommendation from P&Z for a new Ordinance. In response to a question as to how he would follow through on consulting with the community, Town Manager Scannell said he would defer to Bill Carter to identify key players in the process, with no specific number of people comprising the group.

#### **PUBLIC INPUT**

(Comments from the following individuals are summarized.)

**Jim Lawson** questioned whether the Town just recently decided to enforce the Code, or "what happened with that." (*Gioia briefly explained and discussed with Lawson the history of why the Code had not been enforced because of the development of Main Street and the bypass situation, and the current steps being taken to try to resolve the problems.*)

**Bill Carter** said he wanted to thank the Mayor, Council and staff for taking a hard look at the challenge facing everyone; it is an opportunity to better the Town and the attitudes of the merchants; your campaign signs are important for you, and the merchants are campaigning every day to let everyone coming through Town know what they do. Mr. Carter believes that working with the Town as planned, there will be resolution and the problem will be gone forever.

**Ginger Mason** also believes that moving forward on a progressive plan will benefit all; she was speaking for the Chamber of Commerce who will also participate in a cooperative effort for resolution. Without such a forward thinking effort, the business community will continue to suffer and that will affect the entire community.

There was no further public input.

Gioia outlined a proposal for staff to work on a resolution within 30 days; Scannell commented that Council should anticipate that the issue will be brought back to Council at the April 1<sup>st</sup> meeting.

Sims explained the issue of requiring the indemnity agreement, in that seldom do governments decide to suspend enforcement of their police power, which is being contemplated. In doing so, there is a potential risk to the Town, that there could be a liability-causing event arising out of the use of an A-Frame at a location not on Main Street which technically is not permitted by the Town Code. Sims confirmed that it would be appropriate for a short period of time to suspend the effectiveness of the Ordinance to allow the Manager to collect data for the Council to review and try to resolve the existing problem, and it would be appropriate to impose the same rules on those using A-Frames outside of the downtown area as those being imposed on the current downtown merchants.

Gioia reiterated his appreciation for the way the merchants have represented themselves, and the mutual respect that has been shown; the Council is doing its best, and this has been an excellent experience for everyone in problem solving.

#### **10. Discussion, consideration, and possible authorization to fill the position of Parks Administrative Assistant. (Staff Resource: Lynda Moore)**

This item will be continued; staff will meet with Moore to consider a number of options to determine what is in the realm of possible, and then come up with a comprehensive report for Council by the April 1<sup>st</sup> meeting, including an analysis of the possibility of funding an employee from the Park Fund and then fund the Event Coordinator from the General Fund.

Director Moore said that the subject position has been open for some time; it is a very important one involving coordination of special events as well as administrative duties; at this time the burden of those responsibilities falls directly on her as the department head because of inadequate staffing, which has created a difficult if not impossible situation.

The members discussed at length with Moore, with input from Scannell, the issue of whether the Town should continue to sponsor special events, their importance to the Town, the expense of an events coordinator/administrative assistant, and the importance of that position to the department and success of those events. Also discussed was the need for volunteers in the activities, as well as the problems faced by the private sector in possibly taking over some, if not all, of the events. Deep concern was expressed throughout the discussion over the outlook for the economy for next year, and the related necessary budget constraints.

Gioia commented on the lack of any budget analysis and the financial ramifications inherent in Moore's request; without such information a decision to hire new personnel would be difficult. Gioia added that normally this type of manpower issue comes

before Council during budget work sessions. Scannell pointed out that with respect to this budget year the funding is available; if the private sector steps up and takes over activities the need for the position would be obviated; however, if the Town continues to sponsor events, it is not fair to Moore to require her to continue without that help. Moore outlined the planned events and programs coming up between now and budget time, which need to be dedicated to by someone full time. Gioia discussed with Scannell the need for an evaluation of whether the Town can afford to continue the existing schedule of events considering the projections for the next fiscal year 2010. Scannell suggested continuing this item, that he would meet with Moore, consider options and bring back a comprehensive report by April 1, including the possibility of funding an employee from the Park Fund to fund an events coordinator.

**PUBLIC INPUT**

(Comments from the following individuals are summarized.)

**Linda Buchanan** said she had no idea the Council would go this far afield from the agenda item; 30 minutes have just been spent discussing the issue. A tremendous amount of public would have been present if they had known what was to be talked about; this is one of the frustrations that the public feels in trying to stay abreast of what the topics are.

**Bea Richmond** commented that it is amazing that the question of whether these events make a profit has not come up at all; investing in community events is strictly an expense to the Town. *(Garrison responded that the events have cost thousands of dollars.)*

**Robin Whatley** stated that the Town is not in the business of making money; it provides services to the community, and a profit motive should not be on the table. The private sector has stepped up and the number of events has been reduced. Ms. Whatley said she will fight to keep Ft. Verde Days above all others; that is Camp Verde.

**Howard Parrish** said that Ft. Verde Days used to make money; that is what helped build the library.

There was no further public input.

Garrison requested that when the agenda item comes back, that it will cover more of what the discussion will include so that there will be no question of the content, such as special events.

**A recess was taken at 8:15 p.m.; the meeting was called back to order at 8:24 p.m.**

- 11. **Presentation and possible reconsideration of Council's decision to have Town Staff enforce the Town's regulations concerning the youth livestock project activity for 2009 based on new information submitted by the FFA advisors, allowing the FFA advisors to proceed with the enforcement regulations for 2009.** *(Staff Resource: Nancy Buckel)*  
On a motion by Hauser, seconded by Garrison, the Council unanimously directed staff to take action to allow the FFA advisors to proceed with the enforcement regulations for 2009.

Director Buckel said that the request for reconsideration is based upon additional information received. After Council's decision to have Town staff take over enforcement of the youth livestock activity based on non-performance by the FFA, a meeting was held with the FFA advisors and it appears that the problems that led to miscommunications have been resolved. Buckel said staff would like to allow the FFA advisors to handle the first phase of enforcement in the field, as originally planned; staff will continue to monitor and would have the ultimate authority for any decision regarding compliance.

The members briefly discussed the issues that had come up and expressed appreciation that they had been resolved; Gioia suggested that future problems of communication be worked out before they come to Council.

**PUBLIC INPUT**

(Comments from the following individual are summarized.)

**Linda Buchanan** said she admired the members when they are brave enough to reconsider an issue based on new information; however, as a point of order she said she is confused about having to first vote to reconsider an item, as in Item 8, and on this item just launch into a reconsideration without first voting. *(Gioia said the difference is that this item was proposed by staff, not a Council member; it probably could have gone either way.)*

**Jackie Baker** thanked Nancy Buckel for doing a good job of explaining what had happened and what needed to be corrected.

There was no further public input.

- 12. **Presentation of the financial status of the Town followed by discussion, consideration, and possible direction to staff**

regarding actions to take to ensure that expenditures are kept within the revenues collected for the remainder of the 2008-2009 fiscal year. (Staff Resource: Lisa Elliott)

There was no action taken.

Scannell reviewed the details from his staff report dated February 27, 2009 outlining the status of the Town's budget. The report indicated that the Town should make it through this fiscal year without any substantial reductions; next year is the big issue. Scannell said the next financial report will be made on April 1, 2009. The external auditor, Ms. Lombard, will be presenting her report on the audit for the Town at the March 18<sup>th</sup> meeting for the period ending June 30, 2008.

The members briefly discussed with Scannell the report and the accompanying graphs, with recommendations for clarification for the benefit of the Council as well as the public.

There was no public input.

13. **Discussion, consideration, and possible direction to staff relative to setting a policy for legal expenses as they relate to unauthorized citizen and media contact with the Town Attorney.** (Staff Resource: Michael Scannell)

The Town Attorney was directed not to bill for items or conversations unauthorized outside of Council's direction or staff needs; it is up to the Counselor to choose to converse with press directly but it is not to be at the expense of the Town.

Scannell said it had been called to his attention recently that a member of the press had made contact with the Town's Legal Department and the Town had received a billing for that; there also had been contact with the Legal Department by one candidate. Scannell felt that the policy for such contacts should be reestablished, in that it was not fiscally prudent to have members other than Council and staff consulting with the Town's legal staff.

Town Attorney Bill Sims spoke briefly to explain how the conversations with both the reporter and the candidate occurred, his philosophy and integrity on how he bills the Town, praise for a very strong, knowledgeable Town staff, and assurance that similar misunderstandings will not occur.

**PUBLIC INPUT**

(Comments from the following individual are summarized.)

**Robin Whatley** questioned whether the proper procedure for outside inquiries to legal staff should go through the Town Manager, for example, the call from the candidate. (*It was suggested that would be the better approach.*)

There was no further public input.

Councilor Smith requested item #14:

14. **Discussion, consideration, and possible direction to staff relative to a) holding in abeyance any actions relative to enforcing the transaction privilege tax on residential rental properties in the Town of Camp Verde and b) to prepare an analysis for the Council's review and to deliver said analysis on or before March 18, 2009 of those options that exist with respect to developing new sources of revenue to offset the loss of revenue that may flow from the rescission of the transaction privilege taxes currently levied on residential rental properties in the Town of Camp Verde.**

Staff was directed to provide data by the next meeting on the yield on the subject tax generally, broken out by residential and commercial, for review by the Council and decision on what action to take; the data will be based on the current level of compliance.

Smith explained that because of the "marginal living areas" in Town, to start levying a 2 percent residential rental tax might be taking away meals from families, and he referred to some existing low-cost rentals. Smith said he is looking for an open discussion on how Council feels about the possibility of the tax making attainable housing even more difficult to find.

**PUBLIC INPUT**

(Comments from the following individuals are summarized.)

**Ethel Fabrin** said she is an assistant to a landlord, and she is "totally dismayed" at the idea of raising new revenue on the backs of those who are already cinching their belts and can least afford it; there continues to be less income all the way around and the prospect of a 2 percent tax "is abominable."

**Dobie Champion** said that she has to agree with everything that Ms. Fabrin just stated, particularly at this time, with the economy like it is; it is almost unconscionable that money is to be extracted from people who are barely making it as it is. This is adding to all the negativity that is going on in the Town right now.

**Linda Buchanan** believes the timing is wrong, the topic should be held in abeyance, it is not fair. Camp Verde is not known for luxury tax units; this is truly borne on the backs of the people who are least equipped to pay it; hold it in abeyance until more data would be available. Perhaps Mr. Zelachowski could lead a discussion in a work session; the Town is desperate for the money but Ms. Buchanan questions the mechanism. *Following a later statement by Mayor Gioia*, Buchanan spoke again to explain that some confusion arose from the meetings with Mr. Zelachowski, and the Consent Agenda authorized him to now start doing his work. She said there are landlords who had not been aware of the tax provision, and so it feels like a new tax and that is why there is the request to hold it in abeyance.

**Pete Roulette**, a landlord, said that his tenants are struggling to pay the rent right now; the timing is wrong and the issue should be held in abeyance.

There was no further public input.

Gioia pointed out that the discussion is about taking an existing tax off the book, not that the Council is talking about a new tax. Smith said he is concerned about the impact on affordable housing while trying to be fair in collecting taxes; he is aware that there are a lot of units in the community that are not in compliance but would recommend that Council hold it in abeyance and research what the financial impact is relative to the Town, and if significant remove it from the Code. Gioia reminded him that the Council is only asking for information from staff at this point. Attorney Sims cautioned that the members are getting into the Model Tax Code, and gave examples of how the Town could choose operations on which to impose the privilege tax, and the rate to impose; it would be irrational to charge residential less than commercial, but if the Council wanted to do so, Sims believes that could be justified.

Scannell summarized what he understood was expected from staff, and that was to give the Council data at the next meeting on the yield on the tax generally, broken up by residential and commercial, and Council can then decide what they would like to do; that data to be based on the current level of compliance; the members agreed with that understanding.

15. **Discussion, consideration, and possible direction to staff to prepare an ordinance adopting Robert's Rules of Order, as modified that best fits the Town's needs for Council consideration at the earliest possible date.** *(Staff Resource: Michael Scannell)*

Staff was directed to proceed with drafting a Standard Procedure Policy based on a modification of Robert's Rules of Order.

Scannell commented that Councilor Garrison had brought up the issue of Rules of Order regarding an incident in the past, and that goes to the heart of this agenda item, Robert's Rules of Order. Scannell reviewed the history leading to this subject, primarily Garrison wanting answers to the question of how to operate appropriately and consistently. Without that consistency, rules from time to time appear to change. Scannell said that many jurisdictions employ Robert's Rules of Order as a rule book, modifying some of those Rules to fit their particular culture. Scannell said he believes that adopting and modifying the Robert's Rules of Order to fit the Town's needs and interest would address the concern expressed by Garrison, and would be the guide that the Council would use in its deliberations and actions and would maintain order to the process.

Garrison confirmed what Scannell had summarized, and cited some examples, including research she had done to try to find answers; the League of Cities and Towns said that without a Standard Procedure Policy based on a modification of Robert's Rules, they were unable to discuss her concerns. Garrison said that there should be basic, clear rules set forth in a book for reference and guidance. Smith outlined a previous unsuccessful attempt to try to adopt a version of Robert's Rules of Order, and agreed it was time to revisit adopting a "road map" for guidance. The members discussed their past experience with different Mayors and their interpretations of the Rules; Garrison suggested that establishing a Standard Procedure Policy now would also be helpful for the new Council coming in. Gioia said that if Council wishes, staff would be directed to draft such a policy based on modifying Robert's Rules of Order.

**PUBLIC INPUT**

*(Comments from the following individuals are summarized.)*

**Pete Roulette** said he is glad the topic came up because he has observed conflicts in responding to the public when they came to the podium to speak. *(Gioia explained the responsibility of the Mayor, or Chairperson, to maintain order in a meeting, and the difference between being able to respond to an item that had not been agendaized and one that had. A brief discussion followed to reiterate the need for consistency.)*

**Robin Whatley** outlined the procedure for the public to follow to be able to agendaize a subject for discussion; she added that she is getting the feeling from the public that the meetings are not run properly. Ms. Whatley said that, to the contrary, she believes the Council consistently allows the public to speak and that everyone is being heard. She added that she understands that strict Robert's Rules of Order do not work for cities and towns, but that seems to be what the public wants. (*Garrison again explained the concept of a Standard Procedure Policy based on Robert's Rules of Order.*)

**Linda Buchanan** outlined her experience with Robert's Rules of Order in the past; she suggested that if the Council would hear the public speak and not feel the need to respond, the meetings could be expedited, and the public would appreciate that.

**Jackie Baker** said that in her eight years on the Council she found that different Mayors had different styles, but as long as she was on the Council a modified version of Robert's Rules of Order had been followed. The Chair, or Mayor, instead of staff, has the responsibility for keeping the meeting in line. Writing out rules based on a modified version to follow will certainly be of value.

There was no further public input.

- 16. **Call to the Public for Items not on the Agenda.**  
There was no public input.

- 17. **Advanced Approvals of Town Expenditures**  
a) **There are no advanced approvals.**  
There was no advanced approvals.

- 18. **Manager/Staff Report**  
There was no Manager/Staff report.

- 19. **Adjournment**  
On a motion by Hauser, seconded by Smith, the meeting was adjourned at 10:06 p.m.

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Margaret Harper, Recording Secretary

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 4<sup>th</sup> day of March 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

---

Debbie Barber, Town Clerk

**RESOLUTION 2009-759 (CORRECTED – BOA SCHEDULE)**

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL  
OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA,  
SETTING MEETING DATES AND TIMES FOR  
COUNCIL AND ALL COMMISSIONS/COMMITTEES**

**WHEREAS**, it is in the best interest of the Town to inform all citizens of the hours of operation of all public facilities; and

**WHEREAS**, it is in the best interest of the Town to inform citizens of all regular Council, Commission and Committee meetings, dates and times,

**NOW THEREFORE**, the Mayor and Common Council of the Town of Camp Verde do hereby resolve to establish the following meeting dates and times for the Mayor and Common Council, Town Commissions, and Committees as follows:

**Mayor and Council, Board, and Commission Meeting Schedule**

**Note: Meetings are held in Council Chambers located at 473 S. Main Street, Ste. 106, Camp Verde, Arizona unless otherwise noted on the notice that is posted no later than 24 hours prior to each meeting. Special meetings or work sessions may be scheduled by consent of the Town Manager and will be posted no later than 24 hours prior to such meeting.**

<b>Mayor and Common Council of the Town of Camp Verde 2009 Meeting Schedule</b>		
Regular Session/Council Hears P&Z	January 21, 2009	6:30 p.m.
Regular Session	February 4, 2009	6:30 p.m.
Regular Session	February 18, 2009	6:30 p.m.
Council Hears P&Z - CANCELLED	February 25, 2009	6:30 p.m.
Regular Session	March 4, 2009	6:30 p.m.
Regular Session	March 18, 2009	6:30 p.m.
Council Hears P&Z	March 25, 2009	6:30 p.m.
Regular Session	April 1, 2009	6:30 p.m.
Regular Session	April 15, 2009	6:30 p.m.
Council Hears P&Z	April 22, 2009	6:30 p.m.
Regular Session	May 6, 2009	6:30 p.m.
Regular Session	May 20, 2009	6:30 p.m.
Council Hears P&Z	May 27, 2009	6:30 p.m.
Regular Session	June 3, 2009	6:30 p.m.
Regular Session	June 17, 2009	6:30 p.m.
Council Hears P&Z	June 24, 2009	6:30 p.m.
Regular Session	July 1, 2009	6:30 p.m.
Regular Session	July 15, 2009	6:30 p.m.
Council Hears P&Z	July 22, 2009	6:30 p.m.
Regular Session	August 5, 2009	6:30 p.m.
Regular Session	August 19, 2009	6:30 p.m.
Council Hears P&Z	August 26, 2009	6:30 p.m.
Regular Session	September 2, 2009	6:30 p.m.
Regular Session	September 16, 2009	6:30 p.m.
Council Hears P&Z	September 23, 2009	6:30 p.m.
Regular Session	October 7, 2009	6:30 p.m.
Regular Session	October 21, 2009	6:30 p.m.
Council Hears P&Z	October 28, 2009	6:30 p.m.
Regular Session	November 4, 2009	6:30 p.m.
Regular Session & Council Hears P&Z	November 18, 2009	6:30 p.m.
Council Hears P&Z – CANCELLED	November 25, 2009	6:30 p.m.
Regular Session	December 2, 2009	6:30 p.m.
Regular Session & Council Hears P&Z	December 16, 2009	6:30 p.m.
Council Hears P&Z – CANCELLED	December 23, 2009	6:30 p.m.

**Regular Meetings of the Planning & Zoning Commission**

Notice is hereby given to the members of the Planning & Zoning Commission and to the general public that the Planning & Zoning Commission of the Town of Camp Verde will hold **Regular Meetings on the first Thursday of every other month beginning in January 2009 unless there is a paid application, which in this case, the meeting will be held on the second Thursday of the month as a Special Session. Additionally, Special Session meetings may be held on the second Thursday of each month at 6:30 p.m. as needed.**

<b>Planning &amp; Zoning Commission of the Town of Camp Verde 2009 Meeting Schedule</b>		
<b>1. Regular Session</b>	<b>January 1, 2009</b>	<b>6:30 p.m.</b>
Special Session (as needed)	January 8, 2009	6:30 p.m.
Special Session (as needed)	February 5, 2009	6:30 p.m.
Special Session (as needed)	February 12, 2009	6:30 p.m.
<b>2. Regular Session</b>	<b>March 5, 2009</b>	<b>6:30 p.m.</b>
Special Session (as needed)	March 12, 2009	6:30 p.m.
Special Session (as needed)	April 2, 2009	6:30 p.m.
Special Session (as needed)	April 9, 2009	6:30 p.m.
<b>First Quarterly Report for Period January 2009 through March 2009 will be heard at the April 15, 2009 Council Meeting.</b>		
<b>3. Regular Session</b>	<b>May 7, 2009</b>	<b>6:30 p.m.</b>
Special Session (as needed)	May 14, 2009	6:30 p.m.
Special Session (as needed)	June 4, 2009	6:30 p.m.
Special Session (as needed)	June 11, 2009	6:30 p.m.
<b>Second Quarterly Report for Period April 2009 through June 2009 will be heard at the July 15, 2009 Council Meeting.</b>		
<b>4. Regular Session</b>	<b>July 2, 2009</b>	<b>6:30 p.m.</b>
Special Session (as needed)	July 9, 2009	6:30 p.m.
Special Session (as needed)	August 6, 2009	6:30 p.m.
Special Session (as needed)	August 13, 2009	6:30 p.m.
<b>5. Regular Session</b>	<b>September 3, 2009</b>	<b>6:30 p.m.</b>
Special Session (as needed)	September 10, 2009	6:30 p.m.
Special Session (as needed)	October 1, 2009	6:30 p.m.
Special Session (as needed)	October 8, 2009	6:30 p.m.
<b>Third Quarterly Report for Period July 2009 through September 2009 will be heard at the October 21, 2009 Council Meeting.</b>		
<b>6. Regular Session</b>	<b>November 5, 2009</b>	<b>6:30 p.m.</b>
Special Session (as needed)	November 12, 2009	6:30 p.m.
Special Session (as needed)	December 3, 2009	6:30 p.m.
Special Session (as needed)	December 10, 2009	6:30 p.m.
<b>Fourth Quarterly Report for Period October 2009 through December 2009 will be heard at the January 20, 2010 Council Meeting.</b>		

**Regular Meetings of the Board of Adjustments**

**CORRECTED 3-18-09**

Notice is hereby given to the members of the Board of Adjustments and to the general public that the Board of Adjustments of the Town of Camp Verde will hold **Regular Meetings on the third SECOND Tuesday of every month at 3:00 p.m. as needed.**

<b>Board of Adjustments of the Town of Camp Verde 2009 Meeting Schedule</b>		
1. Regular Session (as needed)	January 13, 2009	3:00 p.m.
2. Regular Session (as needed)	February 10, 2009	3:00 p.m.
3. Regular Session (as needed)	March 10, 2009	3:00 p.m.
<b>First Quarterly Report for Period January 2009 through March 2009 will be heard at the April 15, 2009 Council Meeting.</b>		
4. Regular Session (as needed)	April 14, 2009	3:00 p.m.
5. Regular Session (as needed)	May 12, 2009	3:00 p.m.
6. Regular Session (as needed)	June 9, 2009	3:00 p.m.
<b>Second Quarterly Report for Period April 2009 through June 2009 will be heard at the July 15, 2009 Council Meeting.</b>		
7. Regular Session (as needed)	July 14, 2009	3:00 p.m.
8. Regular Session (as needed)	August 11, 2009	3:00 p.m.
9. Regular Session (as needed)	September 8, 2009	3:00 p.m.
<b>Third Quarterly Report for Period July 2009 through September 2009 will be heard at the October 21, 2009 Council Meeting.</b>		
10. Regular Session (as needed)	October 13, 2009	3:00 p.m.
11. Regular Session (as needed)	November 10, 2009	3:00 p.m.
12. Regular Session (as needed)	December 8, 2009	3:00 p.m.
<b>Fourth Quarterly Report for Period October 2009 through December 2009 will be heard at the January 20, 2010 Council Meeting.</b>		

**Regular Meetings of the Design Review Board**

Notice is hereby given to the members of the Design Review Board and to the general public that the Design Review Board of the Town of Camp Verde will hold **Regular Meetings on the fourth Tuesday of each month at 3:00 p.m. as needed**

<b>Design Review Board of the Town of Camp Verde 2009 Meeting Schedule</b>		
1. Regular Session (as needed)	January 27, 2009	3:00 p.m.
2. Regular Session (as needed)	February 24, 2009	3:00 p.m.
3. Regular Session (as needed)	March 24, 2009	3:00 p.m.
<b>First Quarterly Report for Period January 2009 through March 2009 will be heard at the April 15, 2009 Council Meeting.</b>		
4. Regular Session (as needed)	April 28, 2009	3:00 p.m.
5. Regular Session (as needed)	May 26, 2009	3:00 p.m.
6. Regular Session (as needed)	June 23, 2009	3:00 p.m.
<b>Second Quarterly Report for Period April 2009 through June 2009 will be heard at the July 15, 2009 Council Meeting.</b>		
7. Regular Session (as needed)	July 28, 2009	3:00 p.m.
8. Regular Session (as needed)	August 25, 2009	3:00 p.m.
9. Regular Session (as needed)	September 22, 2009	3:00 p.m.
<b>Third Quarterly Report for Period July 2009 through September 2009 will be heard at the October 21, 2009 Council Meeting.</b>		
10. Regular Session (as needed)	October 27, 2009	3:00 p.m.
11. Regular Session (as needed)	November 24, 2009	3:00 p.m.
12. Regular Session (as needed)	December 22, 2009	3:00 p.m.
<b>Fourth Quarterly Report for Period October 2009 through December 2009 will be heard at the January 20, 2010 Council Meeting.</b>		

**Regular Meetings of the Parks & Recreation Commission**

Notice is hereby given to the members of the Parks & Recreation Commission and to the public that the Parks & Recreation Commission of the Town of Camp Verde will hold **Regular Meetings on the first Tuesday during the months of January, March, May, July, September and November, at 5:30 p.m..**

<b>Parks &amp; Recreation of the Town of Camp Verde 2009 Meeting Schedule</b>		
1. Regular Session	January 6, 2009	5:30 p.m.
2. Regular Session	March 3, 2009	5:30 p.m.
<p align="center"><b>First Quarterly Report for Period January 2009 through March 2009 will be heard at the April 15, 2009 Council Meeting.</b></p>		
3. Regular Session	May 5, 2009	5:30 p.m.
<p align="center"><b>Second Quarterly Report for Period April 2009 through June 2009 will be heard at the July 15, 2009 Council Meeting.</b></p>		
4. Regular Session	July 7, 2009	5:30 p.m.
5. Regular Session	September 1, 2009	5:30 p.m.
<p align="center"><b>Third Quarterly Report for Period July 2009 through September 2009 will be heard at the October 21, 2009 Council Meeting.</b></p>		
6. Regular Session	November 3, 2009	5:30 p.m.
<p align="center"><b>Fourth Quarterly Report for Period October 2009 through December 2009 will be heard at the January 20, 2010 Council Meeting.</b></p>		

**Regular Meetings of the Housing Commission**

Notice is hereby given to the members of the Housing Commission and to the general public that the Housing Commission of the Town of Camp Verde will hold **Regular Meetings on the third Tuesday during the months of January, March, June, September, and December at 4:00 p.m.**

<b>Housing Commission 2009 Meeting Schedule</b>		
1. Regular Session	January 20, 2009	4:00 p.m.
2. Regular Session		
	March 17, 2009	4:00 p.m.
<p align="center"><b>First Quarterly Report for Period January 2009 through March 2009 will be heard at the April 15, 2009 Council Meeting.</b></p>		
3. Regular Session	June 16, 2009	4:00 p.m.
<p align="center"><b>Second Quarterly Report for Period April 2009 through June 2009 will be heard at the July 15, 2009 Council Meeting.</b></p>		
4. Regular Session	September 22, 2009	4:00 p.m.
<p align="center"><b>Third Quarterly Report for Period July 2009 through September 2009 will be heard at the October 21, 2009 Council Meeting.</b></p>		
5. Regular Session	December 22, 2009	4:00 p.m.
<p align="center"><b>Fourth Quarterly Report for Period October 2009 through December 2009 will be heard at the January 20, 2010 Council Meeting.</b></p>		

<b>Camp Verde Chamber of Commerce 2009 Quarterly Report Schedule</b>		
1. Regular Session	April 15, 2009	6:30 p.m.
2. Regular Session	July 15, 2009	6:30 p.m.
3. Regular Session	October 21, 2009	6:30 p.m.
4. Regular Session	January 20, 2010	6:30 p.m.



## RESOLUTION 2009-757

### A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, SUPPORTING THE USE OF THE EXISTING AGREED UPON TRANSPORTATION FUNDING DISTRIBUTION FORMULA FOR ALLOCATION OF THE ARIZONA DEPARTMENT OF TRANSPORTATION SHARE OF FEDERAL ECONOMIC RECOVERY FUNDS

**WHEREAS**, the United State Congress recently passed legislation creating the American Recovery and Reinvestment Act (ARRA) of 2009; and

**WHEREAS**, the ARRA provides funding to the Arizona Department of Transportation (ADOT) for improvement projects on the state highway system throughout Arizona; and

**WHEREAS**, for more than a decade ADOT discretionary funds for state highway system improvement projects have been equitably distributed according to the formula established as a result of the Casa Grande Accords; and

**WHEREAS**, the formula was developed through a collaborative, deliberative process that considered all highway funding sources, including direct federal allocations to large metropolitan regions; and

**WHEREAS**, the formula allocates half of ADOT's discretionary resources to rural and small metropolitan regions and half to large metropolitan regions; and

**WHEREAS**, the formula provides a balanced distribution of resources that supports the many purposes of the state highway system, including interstate and intrastate commerce, regional connectivity, goods movement, and recreational travel.

**NOW, THEREFORE BE IT RESOLVED** that the Town of Camp Verde strongly supports the recent State Transportation Board action to allocate fifty percent of ADOT's discretionary resources provided by the American Recovery and Reinvestment Act to rural and small metropolitan regions. Additionally, no separate distribution of ARRA funds should be made to any individual projects outside the established and accepted distribution methodology created by the Casa Grande Accords.

**PASSED AND ADOPTED** by the Mayor and Council of the town of Camp Verde, Arizona, this 18<sup>th</sup> day of March, 2009.

---

Tony Gioia, Mayor

Attest:

---

Deborah Barber, Town Clerk

Approved as to form:

---

Town Attorney



# TOWN OF CAMP VERDE

◆ 473 S. Main Street ◆ Camp Verde, Arizona 86322 ◆ (928) 567-6631 FAX 567-9061

[www.cvaz.org](http://www.cvaz.org)

[towncouncil@cvaz.org](mailto:towncouncil@cvaz.org)

March 19, 2009

Honorable Ann Kirkpatrick  
1123 Longworth HOB  
Washington, DC 20515

RE: Distribution of Economic Recovery Funds for Transportation

Dear Ms. Kirkpatrick:

Last week the State Transportation Board unanimously adopted use of the existing cooperatively developed transportation funding distribution formula for the allocation of ADOT's estimated \$350 million share of economic recovery funds. In the Board's collective wisdom, using the existing agreed upon formula was the most prudent course of action to follow considering the extreme time sensitivity involved in the expenditure of economic recovery funds. In fact, fifty percent of Arizona's distribution must be obligated with 120 days of apportionment.

For more than a decade, ADOT's discretionary resources have been allocated in accordance with the formula developed based on the principles defined in the Case Grande Resolves. The resulting formula allocated half of ADOT's discretionary resources to rural regions and half to the major metropolitan regions. This agreement was the result of a deliberative, cooperative effort among the state's urban and rural regions to develop an equitable distribution formula that considered all sources of highway funding, as well as the vast geographic territory and purposes served by the state highway system, including interstate and intrastate commerce, goods movement and recreational travel. Departure from the use of this distribution formula will ultimately lead to significant deterioration of both the capacity and condition of state highways in rural regions.

As a local elected official representing the Town of Camp Verde, I urge you to oppose any legislative action that would allocate Arizona's economic recovery funds in any manner other than the existing 50/50 distribution to rural and urban regions.

Sincerely,

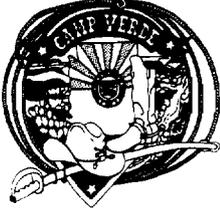
Tony Gioia  
Mayor  
Town of Camp Verde

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Handicap Relay: Voice: 1-800-842-4681 ◆ TDD: 1-800-367-8939





# TOWN OF CAMP VERDE

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[www.cvaz.org](http://www.cvaz.org)

[towncouncil@cvaz.org](mailto:towncouncil@cvaz.org)

March 19, 2009

State Transportation Board  
206 South 17<sup>th</sup> Avenue, Mail Drop 100A  
Phoenix, AZ 85007

Attention: William J. Feldmeier

RE: Distribution of Economic Recovery Funds for Transportation

Dear Mr. Feldmeier:

I understand that last week the State Transportation Board unanimously adopted use of the existing cooperatively developed transportation funding distribution formula for the allocation of ADOT's estimated \$350 million share of economic recovery funds. For more than a decade, ADOT's discretionary resources have been allocated in accordance with the formula developed based on the principles defined in the Case Grande Resolves.

As you are aware, the resulting formula allocated half of ADOT's discretionary resources to rural regions and half to the major metropolitan regions. This agreement was the result of a deliberative, cooperative effort among the state's urban and rural regions to develop an equitable distribution formula that considered all sources of highway funding, as well as the vast geographic territory and purposes served by the state highway system, including interstate and intrastate commerce, goods movement and recreational travel. Departure from the use of this distribution formula will ultimately lead to significant deterioration of the capacity and condition of state highways in rural regions, which will only further diminish the ability of rural communities, counties, and regions to recover from the current economic downturn.

I urge you and the other members of the State Transportation Board to maintain your strong support for use of the existing agreed upon distribution formula for allocating ADOT's share of economic recovery funds. In addition, I urge you to oppose proposals to allocate economic recovery funds for specific projects in the urban regions.

Sincerely,

Tony Gioia  
Mayor  
Town of Camp Verde

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Handicap Relay: Voice: 1-800-842-4681 ◆ TDD: 1-800-367-8939



Honorable Jan Brewer, Governor of the State of Arizona  
Linda Blessing, Director of the Arizona Department of Economic Security  
\* ADD DESIRED LEGISLATORS HERE  
\*

March , 2009

Dear ,

It has come to our attention that the Cottonwood Local office of the State Division of Child Support Enforcement is scheduled to be closed effective April 30, 2009. We are concerned that the economic disadvantages suffered by children from single parent's homes in our communities will be magnified significantly if this proposed closure occurs.

Single parents, primarily women, from the communities of Sedona, Camp Verde, Cottonwood, Clarkdale and Jerome, as well as the vast unincorporated areas surrounding our communities, will be forced to somehow travel to the Prescott Child Support Enforcement Office to seek assistance in securing and obtaining the court ordered child support payments to which their children are entitled.

We fear that their anticipated inability to make that trip will result in additional financial hardship and social disadvantage for their children and force many single parents to seek Public Assistance at the Cottonwood DES Multi-Service center at a potentially higher cost to taxpayers.

Within the last eighteen to twenty four months, the Division of Child Support Enforcement sought to move from the common area of the Cottonwood DES Multi-Service Center into adjoining offices that were leased and remodeled at considerable taxpayer expense.

While moving the operation to the Prescott Office no doubt offers relief from the incurred leasing expenditure, we believe a more suitable solution, moving the Child Support Enforcement Staff back into the DES Cottonwood Multi-Service Center common area were they were first located, is in the best interests of all involved. With current and anticipated staff reductions across almost all Divisions at DES, we believe there are sufficient work spaces and filing areas available to absorb the Child Support Enforcement Staff. This would keep Child Support Enforcement services available locally for the citizens of Sedona, Camp Verde, Cottonwood, Clarkdale, Jerome and all surrounding areas.

As budget constraints strain the creativity of us all in our attempts to secure and maintain vital services for our citizens, we believe there is a workable solution to avoid closing this office and placing our single parents and their children at a distinct disadvantage in collecting child support monies which they are due.

We stand ready to assist the State of Arizona as is necessary in accomplishing this goal.

Respectfully.



# TOWN OF CAMP VERDE

◆ 473 S. Main Street ◆ Camp Verde, Arizona 86322 ◆ (928) 567-6631 FAX 567-9061

[www.cvaz.org](http://www.cvaz.org)

[towncouncil@cvaz.org](mailto:towncouncil@cvaz.org)

Congresswoman Ann Kirkpatrick  
District 1  
1123 Longworth House Office Building  
Washington, D.C. 20515

Re: Land and Water Conservation Fund

Honorable Congresswoman:

The Mayor and Council of the Town of Camp Verde encourage you to sign onto the bipartisan letter to the Interior and Environment Appropriations Subcommittee, urging the Subcommittee to provide \$325 million for the federal Land and Water Conservation Fund program (LWCF), \$125 million for the LWCF stateside program, and \$125 million for the Forest Legacy Program (FLP) in the bill.

Please note that these programs do have a direct impact on the economy of our Town and other communities, as well. Small rural communities such as Camp Verde depend heavily upon tourism and our parks, including Montezuma Castle National Monument Park and Ft. Verde State Park are critical to our economic health. Moreover, plans for a new 118-acre community park have been put on hold due to budget constraints. The development of this park will provide recreational facilities and provide jobs that are greatly needed in the Verde Valley. Parks are economic generators.

Again, we encourage you to sign onto the bipartisan letter and we thank you for your efforts on our behalf.

Sincerely,

Mayor Tony Gioia

Vice Mayor Brenda Hauser

Council Member Norma Garrison

Council Member Bob Kovacovich

Council Member Ron Smith

[Back to Top](#)



Handicap Relay: Voice: 1-800-842-4681 ◆ TDD: 1-800-367-8939



**Debbie Barber**

---

**From:** "Mayor Tony Gioia" <mayorgioia@cvaz.org>  
**To:** "Debbie Barber" <dbarber@cvaz.org>; "Virginia Jones" <vjones@cvaz.org>; "Mike Scannell" <mscannell@cvaz.org>  
**Sent:** Tuesday, March 10, 2009 3:27 PM  
**Attach:** LWCF Dear Colleague.pdf  
**Subject:** letter to Congresswoman

Debbie

I would like to place a brief letter on the agenda which would request that Congresswoman Kirkpatrick sign on to a bipartisan letter encouraging appropriate committee leaders to support funding for the "Land and Water Conservation Fund". Note that the letter highlights economic impact in local communities due to matching funds, etc. and also parks as economic generators (para 4 & 5 of proposed letter).

thank you

Tony Gioia

letter from Members of Congress to other Members attached as background.

**Congress of the United States**  
**Washington, DC 20515**

March 3, 2009

Dear Colleague:

We invite you to join us in signing the attached bipartisan letter to the Interior and Environment Appropriations Subcommittee, urging the Subcommittee to provide \$325 million for the federal Land and Water Conservation Fund (LWCF) program, \$125 million for the LWCF stateside program, and \$125 million for the Forest Legacy Program (FLP) in the bill.

The LWCF has helped to ensure the permanent protection and maintenance of critical lands in our national forests, recreation areas, parks, wildlife refuges, Civil War battlefields, and historic sites. Equally important, it has provided matching funds to support countless state park and recreation projects in thousands of communities in every state in the nation. The FLP assists states in conserving working forestland that is threatened by conversion to non-forest uses.

In every state, LWCF and FLP funds have ensured that all Americans can reap the benefits of access to outdoor recreation, America's unique historic and cultural sites, water quality protection and protected wildlife. Over the past 19 years, it has prevented the loss of over 1.7 million acres of forestland in 36 states and leveraged an equal amount of state, local, and private funding for every federal dollar spent.

In addition, parks, forests, refuges, and other open spaces support the quality-of-life factors that can make the difference for communities seeking to attract employers and a strong work force. LWCF funds park development activities through the stateside program and increased public recreation through the federal side as new lands are opened to public recreation.

This funding will help to ensure that critical park protection and recreational development opportunities throughout the nation are not lost forever. If you would like to join us in signing this letter or if you have any questions, please contact Lauryn Schothorst (Rep. Gerlach) at [Lauryn.Schothorst@mail.house.gov](mailto:Lauryn.Schothorst@mail.house.gov), John Agan (Rep. Hodes) at [John.Agan@mail.house.gov](mailto:John.Agan@mail.house.gov), or Jay Lucey (Rep. McGovern) at [John.Lucey@mail.house.gov](mailto:John.Lucey@mail.house.gov).

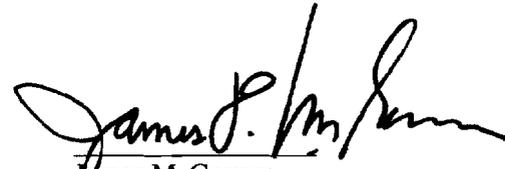
Sincerely,



Jim Gerlach  
Member of Congress  
Land Conservation Caucus



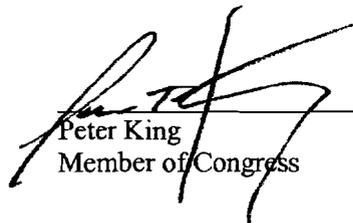
Paul Hodes  
Member of Congress



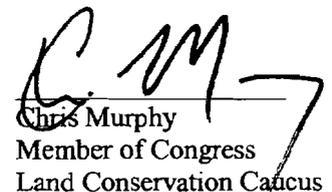
James McGovern  
Member of Congress



Rush Holt  
Member of Congress



Peter King  
Member of Congress



Chris Murphy  
Member of Congress  
Land Conservation Caucus

The Honorable Norm Dicks  
Chairman  
Subcommittee on Interior Environment  
and Related Agencies  
Committee on Appropriations  
B-308 Rayburn HOB  
Washington, DC 20515

The Honorable Mike Simpson  
Ranking Member  
Subcommittee on Interior Environment  
and Related Agencies  
Committee on Appropriations  
1016 Longworth HOB  
Washington, DC 20515

Dear Chairman Dicks and Ranking Member Simpson:

We are writing to express our strong support for the Land and Water Conservation Fund (LWCF) and the Forest Legacy Program (FLP). As you begin the process of drafting the FY 2010 Interior, Environment and Related Agencies Appropriations bill, we urge you to provide substantial and meaningful funding for these critical programs. Specifically, we ask you to include \$325 million for the federal LWCF program, \$125 million for the LWCF stateside program, and \$125 million for the FLP in the bill.

As our communities address the pressures that new development is putting on their remaining recreation lands, often by voting for increased land conservation spending, we are committed to working with mayors, county commissioners, and state officials to assist their efforts to protect critical lands and ensure recreational opportunities for all. The FLP and LWCF provide critical funding to protect and enhance our National Parks, Forests, Wildlife Refuges, and Bureau of Land Management lands as well as key federal assistance for our communities to achieve these common goals.

For the past 44 years, the LWCF has helped to ensure the permanent protection of critical lands in our national forests, recreation areas, parks, wildlife refuges, Civil War battlefields, and historic sites. Equally important, it has provided matching funds to support countless state park and recreation projects in thousands of communities in every state in the nation. The FLP was created as part of the 1990 Farm Bill, and assists states in conserving working forestland that is threatened by conversion to non-forest uses. Over the past 19 years, it has prevented the loss of over 1.7 million acres of forestland in 36 states and leveraged an equal amount of state, local, and private funding for every federal dollar spent.

In every state in the nation, LWCF and FLP funds have ensured that all Americans have access to lands where they can hunt, fish, play ball, hike, bird watch, paddle a canoe, or ride a bike. Working only with landowners who are willing sellers, federal, state, and local agencies are protecting the best of what remains so that future generations can also reap the benefits of access to outdoor recreation, America's unique historic and cultural sites, water quality protection and protected wildlife. LWCF funds for maintenance and development of additional parks, campgrounds, and ball fields are also essential to ensuring access to recreation close to home.

We appreciate the challenges that the Subcommittee faces in a difficult budget year, and we hope you will recognize the importance of these programs to our nation's quality of life. In addition, it is worth noting that these funds will have a direct and meaningful impact on the economy throughout our communities. Many of the funds are matched with state, local, or private funds that will stretch the federal funding even further.

In these difficult times, parks are economic generators. The development and maintenance of park infrastructure—recreational facilities, roads, public welcome facilities—provide quality jobs that our nation needs right now. In addition, parks, forests, refuges, and other open spaces support the



**RESOLUTION 2009-763**

**A RESOLUTION OF THE MAYOR  
AND COMMON COUNCIL OF THE  
TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA,  
DECLARING AND ADOPTING THE RESULTS OF THE  
PRIMARY ELECTION HELD ON MARCH 10, 2009**

WHEREAS, the Town of Camp Verde ("Town"), held a Primary Election on March 10, 2009 for a Mayor and three (3) 4 year Council Members and one (1) 2 year Council Member; and

WHEREAS, the election returns have been presented by the Yavapai County Elections Department have been canvassed by the Mayor and Council,

**NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Camp Verde, Yavapai County, Arizona, as follows:**

- 1. The total number of ballots cast at the Primary Election, as shown on the poll lists, was 2394 and the total number of registered voters in the Town was 5440, for a turnout of 44.0%.**
- 2. There were 15 rejected mail ballots.**
- 3. The number of votes cast was as follows:**

**MAYOR**

	<b><u>CVA</u></b>	<b><u>CVB</u></b>	<b><u>CVC</u></b>	<b><u>Total</u></b>	<b><u>Percentage</u></b>
<b>Burnside, Bob</b>	343	216	178	<b>737</b>	<b>31.35%</b>
<b>Gioia, Tony</b>	395	331	295	<b>1021</b>	<b>43.43%</b>
<b>Sykes, Tim</b>	215	173	192	<b>580</b>	<b>24.67%</b>
<b>Write-Ins</b>	6	3	4	<b>13</b>	<b>0.55%</b>
<b><u>COUNCIL (4 year Term)</u></b>					
<b>Baker, Jackie</b>	495	407	334	<b>1236</b>	<b>24.48%</b>
<b>Kovacovich, Bob</b>	603	458	458	<b>1519</b>	<b>30.09%</b>
<b>Whatley, Robin</b>	555	445	419	<b>1419</b>	<b>28.11%</b>
<b>Write-Ins</b>	377	232	265	<b>874</b>	<b>17.31%</b>
<b>Carol German Write-in</b>				<b>624</b>	<b>26.07%</b>

<b><u>COUNCIL (2 year term)</u></b>					
	<b><u>CVA</u></b>	<b><u>CVB</u></b>	<b><u>CVC</u></b>	<b><u>Total</u></b>	<b><u>Percentage</u></b>
<b>Roulette, Pete</b>	545	405	355	<b>1305</b>	<b>65.58%</b>
<b>Write-Ins</b>	256	212	217	<b>685</b>	<b>34.42%</b>
Brenda Hauser Write In				<b>638</b>	<b>26.65%</b>

4. That it is hereby found, determined, and declared of record, that the following candidate did receive more than one-half of the total number of valid votes cast and is hereby issued a Certificate of Election, effective May 19, 2009, the General Election Day:

*Bob Kovacovich, Council (4 year term)*  
*Robin Whatley, Council (4 year term)*  
*Jackie Baker, Council (4 year term)*  
*Pete Roulette, Council (2 year term)*

5. That it is hereby found, determined, and declared of record that the following two (2) candidates did receive the next greatest number of votes of the electors of the Town voted at said election and shall have their names placed on the general municipal election ballot of the Town of Camp Verde, Yavapai County, Arizona, to be held on the 19<sup>h</sup> day of May 2009, and are hereby issued Certificates of Nomination for Mayor:

**Bob Burnside**  
**Tony Gioia**

6. This resolution shall be in full force and effect immediately upon its adoption.

**Passed and approved by the Mayor and Common Council of the Town of Camp Verde at their Regular Session of March 18, 2009.**

\_\_\_\_\_  
 Tony Gioia, Mayor

Attest: \_\_\_\_\_  
 Deborah Barber, Town Clerk

Approved as to form:

\_\_\_\_\_  
 Town Attorney

**TOWN OF CAMP VERDE  
Council Agenda Action Form**

**Meeting Date:**

**Meeting Type:**

**Type of Presentation:**

**REFERENCE DOCUMENT:**

**AGENDA TITLE: (Be Exact):**

**PURPOSE AND BACKGROUND INFORMATION:**

**STAFF RECOMMENDATION(S): (Suggested Motion)**

**Type of Document Needing Approval:**

**Finance Director Review**

Budgeted/Amount

Attorney Review  Yes  No

Attorney Comments

**Fund:**

**Line Item:**

**Submitting Department:**

**Contact Person:**

**Town Manager/Designee:**

absence.

Scannell said that Councilor Garrison is the liaison to the Sanitary District; she will be taking some vacation time this summer and will not be available for some Sanitary District meetings. Scannell said that a proper alternative to replace Garrison in her absence should be another elected official. Garrison said that she had spoken to Councilor German earlier, and he had indicated his willingness to serve as the liaison to the Sanitary District whenever necessary.

**12. Discussion, consideration, and possible direction to the Manager concerning restructuring the Rio Verde Plaza leases and rental amounts. Staff Resource: Michael Scannell**

Staff was directed to check with realtors to determine the market rates for cost per square foot; have conversations with the tenants; consider annual leases; and come back to Council in two weeks with a report on what would be a reasonable resolution with fair treatment of everyone.

Scannell reviewed the background of the subject property purchased by the Town in 2005 that has six rental units with rents ranging from \$300 to \$600 per month. The leases need restructuring and updating to commercial as opposed to the original residential lease format. An adjustment to the rental amounts had been ordered by Council in 2006; however, there are some tenants who are not paying the increased amounts, and some who elected not to execute lease agreements. Scannell pointed out that the level of compliance is not where it needs to be, and said he is asking for Council guidance as to what they would like staff to do.

The members discussed the lack of oversight as brought to their attention by Scannell and generally agreed that staff would research and determine an average square footage rental rate on Main Street and base each tenant's rent on the square footage of its unit. Scannell said that a process has been put into place whereby the Finance Department will be able to monitor enforcement of the various lease provisions to ensure that everyone is in compliance and the market rates are fair and correct, and that the tenants carry the proper insurance. There was some discussion on the financing of the mortgage on the subject property and the rent income that was pledged to the debt service fund for the Marshal's Office.

There was no public input.

*Councilor German requested item #13:*

**13. Discussion, consideration, review, and possible recommendation for changes to the Town's existing Complaint Procedures with regard to acceptance and subsequent interoffice communication. This discussion may include the Council Correspondence and Mail Distribution Policy as outlined in Resolution 2000-447, Item 10, followed by possible direction to staff as it relates to the complaint procedures and correspondence policy. Staff Resource: Debbie Barber**

There was no action taken.

The Council discussed the problem of complaints being submitted to individual Council members and/or staff and the lack of a uniform procedure to address and record the complaints and how they were handled, and keeping the Council and all departments informed. There was also the question of how to handle a complaint that is submitted unsigned.

Councilor German explained his concern regarding the need for a circular resolution of the non-personnel complaints, and the Council agreed on the need for a central information point. Scannell said that there is a communication policy between the Council members that does work, but pointed out that the Town Manager needs to be in the loop; he can then refer the complaint out to the particular department for resolution, keeping the citizen advised. It was agreed that the procedure needs to be tightened up using a more systematic approach such as a tickler file to ensure that the community receives timely responses and resolutions to complaints. There was also some discussion regarding problems that are faced by the departments, including the issue



where there is no ordinance or statute that would allow enforcement to resolve a particular complaint.

**PUBLIC INPUT**

**Robin Whatley** asked about the complaints that have not been signed, how they would be dealt with. *Councilor German* said that only those complaints that are signed will be considered.

There was no further public input.

**14. Call to the Public for Items not on the Agenda.**

Hauser wanted everyone to know that Basha's baker went to work early this morning in order to have donuts on hand for the Ch. 3 visit.

There was no further public input.

**15. Advanced Approvals of Town Expenditures**

**There are no advanced approvals.**

There were no advanced approvals.

**16. Manager/Staff Report**

Scannell reported that Parks & Recreation Director Moore had submitted a letter to him confirming that she is recommending that 4 special events be cut from the Town calendar; i.e., the Crowdad Festival, Pioneer Days, the Gun & Knife Show, and the Block Party. Moore said that the merchants are willing to take on some of those responsibilities. Scannell said that he had informed Moore that he would support her recommendations, and he hopes the Council will do likewise.

Virginia Jones reported on the installation of the new bathrooms that are now functional; Garrison said that she has heard from some mothers who object to closing the bathrooms inside the gym.

**17. Adjournment**

On a motion by Hauser, seconded by Garrison, the meeting was adjourned at 8:51 p.m.



Margaret Harper, Recording Secretary

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 2<sup>nd</sup> day of April 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 16 day of April, 2008.



Debbie Barber, Town Clerk



## **Town of Camp Verde Citizen Complaint Procedures Non-Personnel**

The Town of Camp Verde has initiated a policy for receiving citizen complaints to ensure a fair review of concerns of the public about policy, procedures, ordinances, codes, and/or similar issues. This form is not for the filing of a complaint against Town personnel or employees.

### **How to Make a Complaint:**

Complete a written complaint form following the instructions listed below. Complaint Forms are on file in the Clerk's Office at 473 S. Main, Ste. 102 or you can download a blank copy online at [www.cvaz.org](http://www.cvaz.org).

You must sign and date a written complaint and deliver it to the Clerk's Office. **COMPLAINTS BY TELEPHONE AND/OR E-MAIL OR UNSIGNED COMPLAINTS WILL NOT BE ACCEPTED.** The Complaint should state specific dates, facts, and other pertinent information. You may attach any relevant documents supporting your claim. If you plan to include comments or statement by other witnesses, you must submit their signed and dated statements with your complaint. Your complaint cannot be amended and the Clerk's Office cannot receive additional information related to your complaint once it has been submitted.

### **What to expect:**

1. Upon receipt of your complaint, the Clerk's Office will date stamp the complaint, prepare a file and prepare copies that will be forwarded to the Town Manager, appropriate Department Head, and the Mayor and Council.
2. The Town Manager has ten (10) days to review the complaint and refer it to the appropriate department head for action. During this time, the Manager may also return the complaint if it is not filed in accordance with this policy; or direct you to other applicable avenues of relief, such as the Board of Adjustment for zoning complaints or the Marshal's Office or Magistrate for complaints of criminal matters.
3. The Department Head has ten (10) days after delivery of the complaint by the Manager to respond in writing. This response will be mailed to you and filed with the Manager.
4. If the response is not satisfactory to you, you have ten (10) days from the date of the written response to request that the Manager to review the matter. The Manager will review the matter within ten (10) days, and notify you of his determination with regard to your complaint. The Manager may concur with the response of the Department Head or recommend additional corrective action.
5. If you are not satisfied with the response of the Manager, you will have an additional ten (10) days from date of his decision to discuss the problem with members of the Council. If at least three (3) Council members agree to sponsor the item, it will be scheduled for the next available Council session. Council members will already have been provided a copy of the complaint, the responses of the department and the decision of the Manager.

**TOWN OF CAMP VERDE  
CITIZEN COMPLAINT FORM  
NON-PERSONNEL**

**Name:**

**Residence:**

\_\_\_\_\_

\_\_\_\_\_

**Mailing Address:**

**Telephone #**

\_\_\_\_\_

**Cell Phone #**

\_\_\_\_\_

**Have you ever presented a complaint or information to this office before?**

**Yes**     **No**

**If Yes, When?**

**Please list all agencies you contacted regarding this complaint:**

<b>Person/Agency</b>	<b>Address</b>	<b>Date of Contact</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**State the details of your complaint or information: Use the reverse side if necessary. If you have any relevant documents, please attach photo copies only. DO NOT ATTACH ORIGINAL DOCUMENTS.**



**TOWN OF CAMP VERDE  
CITIZEN COMPLAINT FORM  
NON-PERSONNEL**

**ACTION REQUESTED**

Briefly describe the specific action you are suggesting.

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The information presented in this complaint form is true, correct and complete to the best of my knowledge. Furthermore, I acknowledge that I have read and understand the procedures. Please sign and date this notice.

Name \_\_\_\_\_ Date \_\_\_\_\_

<b>For Office Use Only</b>		File # _____
<b>Original Filed with:</b> _____	Date _____	
<b>Copy to Town Manager:</b> _____	Review Deadline _____	
Date	Date	
<b>Department Review:</b> _____	Review Deadline _____	
Date	Date	
<b>Action by Department:</b> _____		
<b>Citizen Notified:</b> _____		Date _____
<small>(i.e. phone call, letter, fax – attached copies to original)</small>		

**Council Review:**

Council cannot sit as an adjudication body. This review process allows you the opportunity to address Council directly. You must make the presentation to Council yourself, keeping in mind that no new allegations or documentation can be added. The Council Review is limited to ensuring that policy has been followed. The Council may elect to affirm the responses, take no action, call for an executive session, or take other appropriate action.



## **Town of Camp Verde Citizen Complaint Procedures Personnel Complaint**

The Town of Camp Verde has initiated a policy for receiving citizen complaints to ensure a fair review of concerns of the public about policy, procedures, ordinances, codes, and/or similar issues. This form is not for the filing of a complaint against Town personnel or employees.

### **How to Make a Complaint:**

1. Complete a written complaint form following the instructions listed below. Complaint Forms are on file in the Clerk's Office at 473 S. Main, Ste. 102 or you can download a blank copy online at [www.cvaz.org](http://www.cvaz.org).
2. You must sign and date a written complaint and deliver it to the Clerk's Office. **COMPLAINTS BY TELEPHONE AND/OR E-MAIL OR UNSIGNED COMPLAINTS WILL NOT BE ACCEPTED.** The Complaint should state specific dates, facts, and other pertinent information. You may attach any relevant documents supporting your claim. If you plan to include comments or statement by other witnesses, you must submit their signed and dated statements with your complaint. Your complaint cannot be amended and the Clerk's Office cannot receive additional information related to your complaint once it has been submitted.

### **What to expect:**

1. Upon receipt of your complaint, the Clerk's Office will date stamp the complaint, prepare a file and prepare copies that will be forwarded to the Town Manager, appropriate Department Head, and the Mayor and Council.
2. The Town Manager has ten (10) days to review the complaint and refer it to the appropriate department head for action. During this time, the Manager may also return the complaint if it is not filed in accordance with this policy; or direct you to other applicable avenues of relief, such as the Board of Adjustment for zoning complaints or the Marshal's Office or Magistrate for complaints of criminal matters.
3. The Department Head has ten (10) days after delivery of the complaint by the Manager to respond in writing. This response will be mailed to you and filed with the Manager.
4. If the response is not satisfactory to you, you have ten (10) days from the date of the written response to request that the Manager to review the matter. The Manager will review the matter within ten (10) days, and notify you of his determination with regard to your complaint. The Manager may concur with the response of the Department Head or recommend additional corrective action.
5. If you are not satisfied with the response of the Manager, you will have an additional ten (10) days from date of his decision to discuss the problem with members of the Council. If at least three (3) Council members agree to sponsor the item, it will be scheduled for the next available Council session. Council members will already have been provided a copy of the complaint, the responses of the department and the decision of the Manager.

CITIZEN COMPLAINT FORM RELATED TO PERSONNEL

**EMPLOYEE YOU HAVE A COMPLAINT AGAINST** \_\_\_\_\_

**DATE INCIDENT HAPPENED** \_\_\_\_\_

**Today's Date:** \_\_\_\_\_

**Your Name:**  
\_\_\_\_\_

**Your Residence:**  
\_\_\_\_\_

**Your Mailing Address:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Your Telephone #** \_\_\_\_\_

**Cell Phone #** \_\_\_\_\_

**Have you ever filed a complaint against this employee before?**

Yes     No

**If Yes, When?**

**Please list all agencies you contacted regarding this complaint:**

<b>Person/Agency</b>	<b>Address</b>	<b>Date of Contact</b>

**State the details of your complaint or information: Use the reverse side if necessary. If you have any relevant documents, please attach photo copies only. DO NOT ATTACH ORIGINAL DOCUMENTS.**



**TOWN OF CAMP VERDE  
CITIZEN COMPLAINT FORM  
NON-PERSONNEL**

**ACTION REQUESTED**

Briefly describe the specific action you are suggesting.

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The information presented in this complaint form is true, correct and complete to the best of my knowledge. Furthermore, I acknowledge that I have read and understand the procedures. Please sign and date this notice.

Name \_\_\_\_\_ Date \_\_\_\_\_

<b>For Office Use Only</b>		File # _____
<b>Original Filed with:</b> _____	Date _____	
<b>Copy to Town Manager:</b> _____	Date _____	<b>Review Deadline</b> _____
<b>Department Review:</b> _____	Date _____	<b>Review Deadline</b> _____
<b>Action by Department:</b> _____		
<b>Citizen Notified:</b> _____	Date _____	
<small>(i.e. phone call, letter, fax – attached copies to original)</small>		

**Council Review:**

Council cannot sit as an adjudication body. This review process allows you the opportunity to address Council directly. You must make the presentation to Council yourself, keeping in mind that no new allegations or documentation can be added. The Council Review is limited to ensuring that policy has been followed. The Council may elect to affirm the responses, take no action, call for an executive session, or take other appropriate action.

**TOWN OF CAMP VERDE**  
**Council Agenda Action Form**

**Meeting Type: Regular**

**Meeting Date:** March 18, 2009

**Consent:**  **Executive Session/Confidential:**  Type(s) of Presentation: Verbal Only

**AGENDA TITLE:** (Be Exact): Possible approval of Proclamation declaring the month of April as "Fair Housing Month".

**PURPOSE AND BACKGROUND INFORMATION:** The Town has a continual responsibility to comply with furthering fair housing as a recipient of Community Housing Development Block Funds. The Town is to conduct four activities each year promoting fair housing, of which declaring April as Fair Housing Month is one way to satisfy one-quarter of this requirement.

**STAFF RECOMMENDATION(S):** Approve

**LIST ALL ATTACHMENTS:** Draft Proclamation, "Fair Housing Month"

**Type of Document Needing Approval (Check all that apply):**

- |                                                         |                                             |                                                      |
|---------------------------------------------------------|---------------------------------------------|------------------------------------------------------|
| <input checked="" type="checkbox"/> Acceptance/Approval | <input type="checkbox"/> Agreement/Contract | <input type="checkbox"/> Emergency Clause            |
| <input type="checkbox"/> Final Plat                     | <input type="checkbox"/> Grant Submission   | <input type="checkbox"/> Intergovernmental Agreement |
| <input type="checkbox"/> Liquor/Bingo Application       | <input type="checkbox"/> Ordinance          | <input type="checkbox"/> Preliminary Plat            |
| <input type="checkbox"/> Public Hearing                 | <input type="checkbox"/> Resolution         | <input type="checkbox"/> Special Consideration       |
| <input type="checkbox"/> Special/Temp Use Permit        | <input type="checkbox"/> Other:             | <input type="checkbox"/> Presentation/Report Only    |

**Finance Director Review**

Budgeted/Amount N/A \$

Comments: N/A

Fund:

Line Item/:

**Submitting Department:** Housing & Neighborhood Revitalization **Contact Person:** Matt Morris

**Town Manager/Designee:** \_\_\_\_\_

**Please Note:** You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.

**TOWN OF CAMP VERDE  
Council Agenda Action Form**

**Meeting Date:** March 18, 2009

**Meeting Type:** Regular Session

**Type of Presentation:** Visual

**REFERENCE DOCUMENT:**

Letter received from the Yavapai-Apache Nation with regards to distribution of the gaming compact funds.

**AGENDA TITLE:** (Be Exact):

Possible approval of the distribution of funds received from the Yavapai-Apache Nation through the Prop 202 Initiative as requested in the letter received on February 2, 2009.

**PURPOSE AND BACKGROUND INFORMATION:**

When the Town received the check from the Yavapai-Apache Nation for distribution of funds through the Prop 202 Initiative, the Nation requested the funds be distributed in specific ways. The distributions requested are as follows:

- 50% Camp Verde School District (Tutor) - \$28,029.00
- 25% South Verde High School - \$14,014.50
- 25% Town Parks & Recreation - \$14,014.50

Staff is requesting Council's approval to distribute the funds as requested by the Yavapai-Apache Nation.

**STAFF RECOMMENDATION(S):** (Suggested Motion)

Approval of the distribution of funds received by the Yavapai-Apache Nation through the Prop 202 Initiative as requested in the letter received on February 2, 2009.

**Type of Document Needing Approval:**

N/A

**Finance Director Review**

Budgeted/Amount

**Attorney Review**  Yes  No

Attorney Comments \_\_\_\_\_

**Fund:** 07

**Line Item:**

**Submitting Department:** Finance

**Contact Person:** Lisa Elliott, Senior Accountant

**Town Manager/Designee:**



# Yavapai-Apache Nation

Phone: (928) 567-1003

Fax: (928) 567-3994

Mayor Tony Gioia  
Town of Camp Verde  
437 South Main Street  
Camp Verde, AZ 86322

Dear Mayor Gioia,

On Thursday, January 29, 2009, the Yavapai-Apache Nation Tribal Council approved the distribution of \$56,058.00 to the Town of Camp Verde. According to the Nation's approved resolution, the \$56,058.00 should be distributed by the Town of Camp Verde according to the following percentages and designations:

- 50% Camp Verde School District (Tutor) \$28,029.00
- 25% South Verde High School \$14,014.50
- 25% Town Parks & Recreation \$14,014.50

The distribution of these funds to the Town of Camp Verde is part of the Prop 202 Initiative, passed by Arizona voters in November 2002. Proposition 202 specifies various guidelines for new gaming compacts between the State of Arizona and the respective Indian tribal nations in the state. A key provision of Proposition 202 is the sharing of gaming revenue with the state. The stipulations for gaming compacts also permit each individual Indian tribe to retain and administer a portion of the revenue.

Specifically, the compacts permit an Indian tribe to make 12 percent of its total annual contribution in the following form: "Distributions to cities, towns or counties for government services that benefit the general public, including public safety, mitigation of the impacts of gaming, or promotion of commerce and economic development."

The Yavapai-Apache Nation is honored to support the Town of Camp Verde. Should you have any questions, you can contact the Nation's Public Relations Office at (928) 567-1006.

Sincerely,

Thomas Beauty  
Chairman

**TOWN OF CAMP VERDE  
Council Agenda Action Form**

**Meeting Date:** March 18, 2009

**Meeting Type:** Regular Session

**Type of Presentation:** Visual

**REFERENCE DOCUMENT:**

Fiscal Year 2008-2009 Budget

**AGENDA TITLE:** (Be Exact):

Possible approval of a budget appropriation correction for the Fiscal Year 2008-2009 Budget.

**PURPOSE AND BACKGROUND INFORMATION:**

Staff inadvertently left out the amount of the requested budget appropriation for the Beaver Creek Library water utility line item in the budget appropriations approved by Council on March 4, 2009. The expenses incurred by this budget appropriation will not exceed the revenues received from the Yavapai County Library District to fund the Beaver Creek Library site.

The total amount of increased appropriations is \$360.00.

**STAFF RECOMMENDATION(S):** (Suggested Motion)

Approval of the budget appropriation correction for the Fiscal Year 2008-2009 Budget.

**Type of Document Needing Approval:**

N/A

**Finance Director Review**

Budgeted/Amount

**Attorney Review**  Yes  No

Attorney Comments \_\_\_\_\_

**Fund:** 01-20-71

**Line Item:** 7062

**Submitting Department:** Finance

**Contact Person:** Lisa Elliott, Senior Accountant

**Town Manager/Designee:**

29

**TOWN OF CAMP VERDE  
Council Agenda Action Form**

**Meeting Date:** March 18, 2009

**Meeting Type:** Regular Session

**Type of Presentation:** Verbal

**REFERENCE DOCUMENT:**

Financial Statements and Single Audit Report for the Fiscal Year Ended June 30, 2008 and letter from staff detailing actions taken to remedy the weaknesses noted in the letter from the Lumbard & Associate, P.L.L.C.

**AGENDA TITLE:** (Be Exact):

Presentation of the Financial Statements and Single Audit Report for the Fiscal Year Ended June 30, 2008, including the letter from staff detailing the actions taken to remedy the weaknesses noted, followed by possible discussion, consideration, and acceptance of the information presented.

**PURPOSE AND BACKGROUND INFORMATION:**

Lisa Lumbard of Lumbard & Associate, P.L.L.C. will present the report titled "Financial Statements and Single Audit Report for the Fiscal Year Ended June 30, 2008" to Council and will answer questions that Council may have relative to this report.

**STAFF RECOMMENDATION(S):** (Suggested Motion)

Acceptance of presentation and report titled "Financial Statements and Single Audit Report for the Fiscal Year Ended June 30, 2008".

**Type of Document Needing Approval:**

N/A

**Finance Director Review**

Budgeted/Amount

Attorney Review  Yes  No

Attorney Comments \_\_\_\_\_

**Fund:**

**Submitting Department:** Finance

**Line Item:**

**Contact Person:** Michael Scannell  
Town Manager

**Town Manager/Designee:**

**TOWN OF CAMP VERDE, ARIZONA**

**FINANCIAL STATEMENTS AND  
SINGLE AUDIT REPORT**

**FISCAL YEAR ENDED JUNE 30, 2008**

TO VIEW THE COMPLETE AUDIT  
[CLICK HERE](#)

**February 11, 2009**

**Lumbard & Associate, P.L.L.C.  
4143 North 12th Street, Suite 100  
Phoenix, AZ 85014  
(602) 274-9966  
Fax (602) 265-0021**

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# TOWN OF CAMP VERDE

395 S Main Street Camp Verde, AZ 86322  
Finance 928-567-6631 Fax 928-567-6702  
Parks & Recreation 928-567-0535 Fax 928-567-1540  
Public Works Department 928-567-0534 Fax 928-567-1540  
www.cvaz.org

March 6, 2009

Honorable Mayor, Members of the Council, and Management of the Town of Camp Verde:

In response to the February 11, 2009 letter included in the report titled "Financial Statements and Single Audit Report for the Fiscal Year Ended June 30, 2008", detailing weaknesses identified in the Finance Department, staff has taken the following actions to remedy the weaknesses listed:

## Condition 1 – Weakness in controls over accounting

- Weakness Identified - The Town has forty-five (45) credit cards with eleven credit institutions. Credit lines ranged up to \$15,000 for Northern Tool and Equipment, and there was no credit limit for another vendor.

Actions Taken - In further review of the credit cards, the Finance Department determined that the Town actually had seventy-eight (78) cards with twelve (12) institutions. The Finance Department has cancelled fifty-seven (57) of these cards resulting in twenty-one (21) remaining credit cards for a total of nine (9) institutions. The cards remaining were requested by various departments due to frequent use. The Finance Department has been in the process of discussion with Wells Fargo with regards to purchasing cards that would eliminate the remainder of the current credit cards, however, the purchasing cards require a minimum spend of \$40,000 per month. Staff is evaluating the feasibility of these requirements as they pertain to the Town of Camp Verde.
- Weakness Identified - There is a lack of segregation of duties in that the Accounts Payable Clerk can receive and open bank statements, as well as write checks to vendors.

Actions Taken - The Finance Department does not receive the physical cancelled check. Copies of these checks are received via CD each month from Wells Fargo. The Senior Accountant also has access to online review of these checks. The Finance Department has enrolled in "Reverse Positive Pay" with Wells Fargo that provides the opportunity for the Senior Accountant to review checks being presented for pay, compare that information with the financial records, and authorize payment if the information is correct. This process creates a segregation of duties as the Accounts Payable Clerk does not have access to these verification programs.
- Weakness Identified - The Accountant serves as backup to the Accounts Payable Clerk. However, there is nobody qualified to backup the Accountant.

Actions Taken - The Finance Department has hired an additional Accountant, but for only twenty (20) hours per week. The lack of a full-time Accountant prevents complete cross training of duties as well as retaining office functions when the Senior Accountant is out of the office. The new Accountant has been able to pick tasks up quickly and the progress of cross-training continues as work levels allow.

4. Weakness Identified – The bank reconciliations were three months behind.  
Actions Taken – Due to the lack of an additional full-time Accountant, keeping up on all of the tasks required becomes difficult. Staff continues to strive to complete the tasks on a timelier basis. To promote additional segregation of duties, the bank reconciliations are reviewed and approved by the contracted CPA firm, Heinfeld, Meech & Co. as part of the consulting agreement.
5. Weakness Identified – The trial balance from the Town initially provided for the audit was missing one account – accumulated depreciation. A corrected trial balance was subsequently provided.  
Actions Taken – The Finance Department will verify that all accounts are listed on the trial balance prior to initial submission to the auditors.
6. Weakness Identified – During the test of controls over disbursements, the following were noted for the twenty-eight disbursements tested:
  - a. 7 general invoices and 4 HURF related invoices were not stamped paid
  - b. 4 disbursements did not have the prior Town Manager's approval on the purchase orders as required under the Town's policy at the time. This policy was subsequently changed.
  - c. For 2 disbursements, the Finance Department could not locate proper support documentation, invoices or purchase orders, for the amounts of \$3,577 and \$2,566.
  - d. Some checks were posted on the general ledger out of numbering sequence. For example for the one day, June 30, 2008, the checks 99480, 99830 and 10052 were posted. (This is a repeat weakness from the prior year).
  - e. Bank reconciliations were not being consistently initialed and dated by the preparer and the reviewer.Actions Taken – The new Accountant has been trained to a) stamp all invoices "paid" after payment is made; b) check for proper authorization on all requests for payment; and c) retain proper documentation for all disbursements.  
d) The issue of checks numbers being out of order was due to year end accruals. This requires that the expenditures be entered into the computer with a business date of June 30 and the business date being changed to the current date prior to processing the checks. This change of business date did not occur and thus the check register shows the checks out of order. This year end process will be reinforced to the new Accountant at year end.  
e) The bank reconciliations are now being initialed and dated by the preparer and reviewer.

#### Condition 2 – Stale dated checks

Weakness Identified – During our review of the bank reconciliations we noticed that there were approximately 45 checks, totaling \$15,818 that were greater than six months old. The oldest outstanding check was from September 4, 2002. (This is a repeat weakness from the prior year).

Actions Taken – The Town recently had a review of our outstanding items completed by the Arizona Department of Revenue Unclaimed Property Division with a brief training on the requirements for unclaimed property. The Finance Department is in the process of reviewing the list received from the AZDOR Unclaimed Property Division for

accurateness and will proceed with their recommendations to bring this item into compliance.

### Condition 3 – Weakness on journal entries preparation

Weakness Identified – During the test of controls over preparation of journal entries, the following items were noted for the nine journal entries tested:

- a. Two journal entries had insufficient support documentation.
- b. Two journal entries had been posted on the general ledger without prior approval. They were approved several months after posting.
- c. One journal entry was prepared and approved by the outside accounting consultant. No other member of Town's management verified or approved the journal entry.

### Actions Taken –

- a. Supporting documentation is attached to all journal entries.
- b. Journal entries are approved by the Town Manager prior to entry into the system and are subsequently reviewed by the representative from Heinfeld, Meech & Co. as part of the consulting agreement.
- c. The Town Manager will review all journal entries prior to entry into the system.

The following is a discussion of those items listed on page 3 of the report listed as recommendations only presented solely as best practice recommendations and opportunities for strengthening controls:

### Item 1 – Payroll forms documentation

One out of six employees tested did not have the personnel action form showing the hiring and termination dates. All required personnel forms should be completed in their entirety and retained for future verification.

Staff requires properly approved and executed Personnel Actions Forms prior to any change in employee status or initiation of a new employee.

### Item 2 – Reporting of federal program expenditures

The Town reported the expenses of two different federal programs on its Schedule of Expenditures of Federal Awards (SEFA) in one lump sum. The amount should have been segregated for reporting purposes. The Town's Accountant should coordinate with the staff in charge of managing the federal programs to verify amounts to be reported as federal expenditures.

The financial software often combines different account numbers that end in the same last four digits. This, and other issues, is the type of problems we anticipate being corrected with the implementation of the new financial software system. Staff will be more diligent in reviewing accounts to determine that they are properly reported.

### Item 3 – Reporting Allowance for Doubtful Accounts

Accounting standards require that accounts receivable be reported net of allowance for doubtful accounts. The Town has an aggressive collection policy on court fines

and did not report any allowance for potentially uncollectible accounts. It is recommended that the Town perform an analysis of the aged outstanding receivables at year end and prepare a documented estimate of the oldest accounts that are not likely to be collected. It was management's estimation that the unreported, uncollectible accounts at June 30, 2008 were not material to the financial statements.

Staff will review the accounts receivable at year end to determine the amount to record as uncollectible. This amount will be recorded on the financial statements.

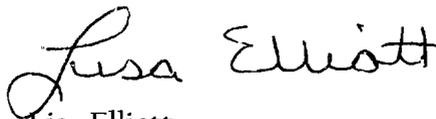
Item 4 - Whistle Blower Policy

We recommend that the Town establish and document a whistle-blower policy and procedures, and provide training to all personnel and management on the new policy and procedures. The procedures could include establishing a fraud hotline and designating multiple parties to whom suspicious activities and transactions could be reported. The policy must prohibit retaliatory actions against employees who report fraud or suspected fraud.

The Finance Department has been researching the issue of establishing a fraud hotline and a whistle-blower policy. We have recently received information on this topic and will be proceeding with the development and implementation of this program.

Please keep in mind that the instances reported in this letter occurred prior to June 30, 2008. Substantial progress has been made in the Finance Department to correct the internal control weaknesses and segregation of duty issues. Staff continues to work diligently on improving the processes and internal controls of our operation. Please feel free to ask any question pertaining to these weaknesses or the operations of the Finance Department. Thank you for your support in our endeavors to improve.

Sincerely,



Lisa Elliott  
Senior Accountant

cc. File

Michael Scannell, Town Manager  
Lisa Lumbar, Lumbar & Associate, P.L.L.C.  
Cherie Roberts, Heinfeld, Meech & Co.

**TOWN OF CAMP VERDE  
Council Agenda Action Form**

**Meeting Date:** Mar 4, 2009 **3-18-09**

**Meeting Type:** Regular Session

**Type of Presentation:** Verbal Only

**REFERENCE DOCUMENT:** Letters of Interest for Parks & Recreation Commission and Trails & Pathways Committee

**AGENDA TITLE: (Be Exact):**

Discussion, consideration and possible appointment of Ed Mezulis to Trails & Pathways, with the term expiring September 2011, and Karen Thomas to the Parks & Recreation Commission, whose term will expire September 2010.

**PURPOSE AND BACKGROUND INFORMATION:**

Staff advertised in December and January and posted the openings to our web site. We have only received the two Letter of Interest.

**STAFF RECOMMENDATION(S): (Suggested Motion)**

Appointment of Ed Mezulis to Trails & Pathways, with the term expiring September 2011, and Karen Thomas to the Parks & Recreation Commission, with the term expiring September 2010.

**Type of Document Needing Approval:**

**Finance Director Review**

**Budgeted/Amount** N/A

**Comments:** None

**Fund:** None

**Line Item:** None

**Submitting Department:** Clerk's Office

**Contact Person:** Deborah Barber

**Town Manager/Designee:**

**Please Note:** You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.



Name: Karen Thomas		Date: February 4, 2009	
Home Address: 2320 North Private Road, Camp Verde, AZ 86322			
Mailing Address, if different: same			
Email Address: Karen95035@sbcglobal.net			
Home Telephone: 928-567-5455		Work Telephone: na	
Are you a resident of the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Do you own commercial property in the Town of Camp Verde <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Length of residency in the Town of Camp Verde: 4 years Moved here May 2005		Do you operate a business in Camp Verde? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Name and address of business (if applicable): na			
If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession: Administrative Assistant, Instructor at a Junior College, Mother and wife. Now retired.			
Are you now serving, or have you ever served, on a Town of Camp Verde board or commission? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please list names of board/commission and dates served:			
<b>Board &amp; Commission preference (s):</b> Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:			
1. Parks & Recreation Commission		3.	
2.		4.	
<b>Education and Community Service</b>			
Schools Attended:		Degree:	Year:
Phillips Junior College, Campbell, CA		Asso. Office Mgmt	1989
Civic Activities-Service Organizations		Office Held:	Year Begun:
none			Year Ended:
Please state why you would like to be appointed to a Town Board, Commission, or Committee: I would like to be an active participant to improve our local Parks & Rec organization			
What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?			
(a) Effectively communicate with the Town Council; define and establish guidelines/budget/repairs needed			
(b) Coordinate and work with the citizens of Camp Verde to inform the public and to utilize town facilities			
(c) Develop, prepare and propose policies for the community parks system, working with all concerned.			

**Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee:** I was a mother, Administrative Assistant and Instructor for years and managed all

at the same time. Presently, I do not feel qualified, however, I am willing to serve and to learn

about the Parks and Recreation and community parks system. I learn very quickly. I am sure I

would be an asset with a little training and exposure. Mostly, I have the desire to make a

positive impact on the community. I've a lot of free time and I want to be involved in our growth.

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 567-6631, extension 100 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature: Karen D. Thomas Date: 2/6/09

	Date:
Date Contacted & Invited to Appear before Council:	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to:	

## OVERVIEW OF THE TOWN OF CAMP VERDE BOARDS AND COMMISSIONS

<b>Planning &amp; Zoning Commission</b>		
Duties: Analyzes reviews and makes recommendations to Council regarding land use and development-related issues.		
Residency Requirement: 2003-A261 must reside within the corporate limits of the Town		
Membership: Seven members	Term: Three Years	Meetings: First and Second Thursday at 6:30 p.m.
<b>Board of Adjustments &amp; Appeals</b>		
Duties: Hears and decides appeals made by individuals regarding construction codes and decisions made by the Town Building Official. Hears and decides appeals or decisions made by the Zoning Administrator.		
Residency Requirement: 2003-A261 must reside within the corporate limits of the Town		
Membership: Seven members	Term: Three Years	Meetings: Third Tuesday at 3:00 p.m. as needed.
<b>Parks &amp; Recreation Commission</b>		
Duties: Recommends to Council regulations, policies and fees for the use, control and improvements of public parks.		
Residency Requirement: 2003-A261 must reside within the corporate limits of the Town. Council may waive the residency requirements with good cause.		
Membership: Seven members	Term: Three Years	Meetings: First Tuesday at 5:30 p.m.
<b>Design Review</b>		
Duties: Reviews and approves design aspects for new commercial development, industrial development, institutional development, all types of subdivision, multi-family development, Planned Area Developments, Planned Unit Development, and vertical structures to assure conformance with the general intentions and provisions of the Design Review Ordinance		
Residency Requirements: 2003-A261 must reside within the corporate limits of the Town. Council may waive the residency requirements with good cause.		
Membership: Six members (must meet qualifications) and one representative from P&Z	Term: Three Years Commission member serves 6 months	Meetings: Second Tuesday at 3:00 p.m.
<b>Library Advisory Commission</b>		
Duties: Informs and makes recommendation to Council on matters of public interest and need in relation to the resources and services of the public library.		
Residency Requirements: 2003-A261 must reside within the corporate limits of the Town. Council may waive the residency requirements with good cause.		
Membership: Seven members	Term: Three Years	Meetings: Third Thursday at 6:30 p.m.
<b>Trails &amp; Pathways Commission</b>		
Duties: Informs and makes recommendation to Council on matters relating to Trails & Pathways.		
Residency Requirements: 2003-A261 Citizens who reside outside the Town limits, who are full-time residents (365 days per year) with an 86322 Camp Verde Address are encouraged to serve on the Camp Verde Trails and Pathways Commission.		
Membership: Seven members (must live in 86322 zip code area)	Term: Three Years	Meetings: Second Tuesday at 6:30 p.m.
<b>Housing Commission</b>		
Duties: Inform and makes recommendation to Council on matters relating to affordable work force housing and oversee implementation of the Camp Verde Housing Strategy		
Residency Requirements: 2003-A261 must reside within the corporate limits of the Town		
Membership: Seven members	Term: Three Years	Meetings: Third Tuesday at 4:00 p.m.



**Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee:**

*I am an avid outdoorsman and appreciate the opportunity I have to live in such a beautiful area. I currently as a union representative sit on many committees that are charged with budgetary and fiscal planning. I am a strong believer in community service.*

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

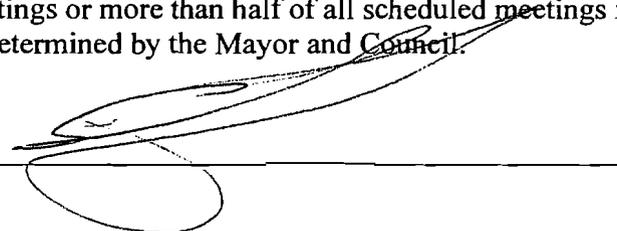
Please notify the Clerk's Office at (928) 567-6631, extension 100 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature:



Date:

*1/5/09*

	Date:
Date Contacted & Invited to Appear before Council:	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to:	

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**TOWN OF CAMP VERDE  
Council Agenda Action Form**

**Meeting Date:**

**Meeting Type:**

**Type of Presentation:**

**REFERENCE DOCUMENT:**

**AGENDA TITLE: (Be Exact):**

**PURPOSE AND BACKGROUND INFORMATION:**

**STAFF RECOMMENDATION(S): (Suggested Motion)**

**Type of Document Needing Approval:**

**Finance Director Review**

**Budgeted/Amount**

**Attorney Review**  Yes  No

**Attorney Comments** \_\_\_\_\_

**Fund:**

**Line Item:**

**Submitting Department:**

**Contact Person:**

**Town Manager/Designee:**

**TOWN OF CAMP VERDE  
Council Agenda Action Form**

**Meeting Type: Regular**

**Meeting Date: March 18, 2009**

**Submitting Department: P&Z**

**Contact Person: Michael Jenkins  
Senior Planner**

**Regular:**  **Requesting Action:**

**Type of Document Needing Approval (Check all that apply):**

- Acceptance/Approval
- Final Plat
- Rezoning
- Public Hearing
- Special/Temp Use Permit
- Preliminary Plat
- Special Consideration
- Amendment to the General Plan land use map:

**Agenda Text :**Public Hearing, Discussion and possible approval of Ordinance 2009 – A359 an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, Adopting an Amendment to the Zoning Map of the Planning and Zoning Ordinance for parcel numbers 404-02-161 thru 170 of the Northeast Industries Commerce Park, from C3 to M1, consisting of approximately 5.63 acres. Location of property is off of Howards Road on Boyles Way.

**Purpose of Item and Background Information:**

The Northeast Industries Commerce Park is currently a Commercial Subdivision with a C3 zoning designation. The subject lots being considered for rezoning of 19 thru 28, make up an island that is surrounded by Boyles Way. This island has an additional buffer from residential property that is within a close proximity and created by remaining lots within the Commerce Park zoned C3.

**Neighborhood Meeting:**

Per Section 113.C.1.b (Citizen Review and Participation) of the Town of Camp Verde Planning & Zoning Ordinances a Neighborhood Meeting was posted on January 12, 2009 by the applicant and the Neighborhood meeting was conducted by the applicant on January 16, 2009. The Affidavit and minutes of the Neighborhood Meeting are attached. Sam Boyles, owner, explained to the people attending the meeting that his intent, if the companies involved decide to commit, would be to build a 100,000 square foot building which is twice the square footage as the existing building he is currently in to house a printing operation. The proposed building would print newspapers for Phoenix, Tucson, Las Vegas and Flagstaff and maybe Albuquerque. Comments from the public included questions about type of use intended, what uses are allowed in the M1 zoning as compared to the C3 zoning, screening requirements, hours of operation

**Notification to surrounding properties:**

The Community Development Department sent out 26 letters to owners of land within a 300 foot radius of the subject properties, notifying them of the requested zone change and time and date of meetings. As of the writing of this report, the Community Development Department has received 4 letters in opposition to the zone change request. These letters are included in the Council Packets. A petition, protesting this Zone Change, was submitted to the Community Development Department on Feb. 24, 2009. The Petition contains 13 signatures. A map showing the petition signer’s property location has been included in the Council packets.

**AGENCY REVIEWS:**

There were 7 agencies that were sent an application review form with 6 of those agencies responding at the writing of this report. The following comments from each agency are listed below:

Town Engineer: No Comment

Camp Verde Fire Department: No Comment

Yavapai County Environmental Services: No Comment

Yavapai County Flood Control: No Comment

Camp Verde Sanitary District: No Comment, not within the sanitary district.

**Staff Analysis:**

For the Applicant & Commission & Council, staff performed an analysis of the additional uses allowed in the M1 Zoning District as compared to the current C3 Zoning District for the Commerce Park. As stated in Section 109 (Districts) of the Planning & Zoning Ordinances, the M1 District allows for all uses in a C3 District and including any uses in a higher zoning district, except for residential uses. Below, is a list of additional uses allowed in the M1 District beyond those allowed in a C3 District:

1. Confining uses to closed or partially closed buildings is waived.
2. Manufacturing
3. Fabrication
4. Welding
5. Winding
6. Pickling
7. Brewing
8. Distilling
9. Salvage (Not Wrecking)
10. Material & Dead Storage
11. Plating
12. Polishing
13. Animal Treating, Boarding, Breeding and Sales.
14. Freight Yards
15. Circuses
16. Race Tracks
17. Stadiums
18. Adult Oriented Businesses.
19. Dispensing of Gas & other Petroleum Products from above ground storage tanks.

It must be added that the C3 zoning district is defined as Commercial and Minor Industrial which allows for uses that can also be not necessarily attractive such as machining, tooling, assembly, molding, decorating, cleaning, equipping, repairing, servicing, printing, publishing, milling, planning, meat packing, public stables, livestock breeding, boarding and sales.

**Height Limits (Buildings) Section 108.E.3.b, Planning & Zoning Ordinances:**

Building Height limits and exceptions are the same for C3 & M1.

**Right of Way Widths:** Boyles Way has a current Right of Way width of 50 feet, as was approved by the Town Council for the Northeast Industries Commerce Park. The uses within the Commerce park, if the Zoning Map Change is approved by Council, will be a mixed use of C3 for the exterior lots of the development and M1 for the interior island. The Town Engineer has not requested additional Right of Way for Boyles Way at this time. Existing road Improvements to Boyles Way include paving , curb & gutter and utility corridors.

**General Plan Amendment:**

The General Plan Land Use Map currently shows the subject properties in the Commerce Park as **Mixed Use: Commercial / Industrial**. A General Plan Amendment is not required for this Zone Change request. In May of 2005 the General Plan Land Use Map was amended to place Mixed Use Commercial / Industrial on the subject property.

**Staff Summary of Planning & Zoning Commission Actions Taken:** The Planning & Zoning Commission voted 4 to 1 to recommend to the Council that Zoning Map Change 2009-01 **Be Denied**.

Commission Concerns and Questions summarized as follows:

1. Mr. Boyles, property owner for this Zoning Map Change request, advised the Commission that he would be willing to place Deed Restrictions on the subject properties to disallow any Adult Oriented Businesses as allowed in the M1 Zoning District. The Commission had issue with this proposal due to the possibility of the Deed Restrictions being amended in the future.
2. Mr. Boyles was asked, by the Commission, if he would consider accepting a Conditional Zoning Map Change, conditioned upon bringing in the one specific business, the newspaper plant, he had described as requiring the M1 Zone. Mr. Boyles said that would not be acceptable to him.
3. Additional questions that the Commission directed to Mr. Boyles addressed issues such as the number of people Mr. Boyles currently has employed with his business, confirmation of the plans for block wall fencing (screening) along residential areas bordering the Northeast Industries Commerce Park and the size of the planned newspaper plant building including the proposed Height of the Building.
4. The Commission asked staff to read the first paragraph generally describing the M1 district in Section 109 of the Planning & Zoning Ordinances. This paragraph reads as follows:

**(M1 DISTRICT ( Industrial: General Limited)**

Intended to provide the type of industrial facilities that, while not necessarily attractive in operational appearances, are installed and operated in a manner so as not to cause inconvenience to other uses in the District (or adjacent Districts).

Staff responded by stating that it would be impossible for the Commission to address every imagined inconvenience that could occur and that there needs to be specific issues outlined in the Code with measurable criteria.

5. Was a zoning change required for the Northeast Industries Commerce Park?  
Staff Response: Yes, as well as a General Plan Amendment. These were approved on May 25, 2005.
6. Did Diamond Creek North, a residential subdivision to the South of the Commerce Park, Require a zone change.  
Staff Response: Yes, the zone change was from R1-35 to R1L-70 and was approved on April 28, 2004. The Final Plat for the subdivision was approved on June 23, 2004.
7. It was stated by one Commissioner that it was time to start listening to the surrounding owners and their concerns when it comes to requests for Zoning Changes by adjacent properties.

(A copy of the Draft Minutes of the Planning & Zoning Commission hearing of March 5, 2009 are included in the Council Packets)

**Staff Considerations:**

The following is provided and is based on the current General Plan Land Use designation, allowed uses and requirements for the C3 zoning district as compared to the M1 district and good planning practices:

- The current Land Use Map from the General Plan for the Town of Camp Verde shows the subject property as **Mixed Use: Commercial / Industrial**. The proposed Zoning Map Change request falls within the criteria of the current General Plan.
- The current zoning for the subject property is **C3**. A printing plant, as proposed, is allowed in the C3 Zoning District.
- The remaining lots in the Commerce Park that are not part of this requested zone change would remain as a C3 zoning thus creating a buffer between any current residential zoned property and the proposed interior island of lots being considered for M1 zoning.
- The Ingress & Egress roadway (Boyles Way) is constructed with curb, gutter, pavement section and utility corridor easements as previously approved by the Town Council as part of the Final Plat process.
- There is an existing M1 zoned property within approximately 500 feet of the proposed property being considered for this zone change.
- Building Height Limits & Exceptions would be the same for the C3 & M1 zoning districts.

Some remaining considerations would be as follows:

- How would the M1 zoning district's allowed uses impact the district or adjacent districts?
- Would a Deed Restriction, as implemented by the developer, remain in perpetuity or could that Deed Restriction be amended in the future? Also, a Deed Restriction typically is created at the time of purchase. How would staff, by the direction of the Council through a stipulation, have any control over the developer implementing the restriction?
- All future building construction within the Commerce Park will fall under the requirements of the Design Review Ordinance if the subject property remains as a C3 zoning district or is approved for the M1 zoning district.
- If the proposed buyer does not purchase the subject property and develop a printing plant then, it must be considered that any use as allowed within the M1 district could develop.
- 5 of the property owners that either signed the petition and / or sent a letter in opposition currently are designated as Commercial on the General Plan Land Use Map.

**Staff Recommended Motion:** To approve or disapprove Ordinance 2009-A359 for Zoning Map Change 2009-01 on parcel numbers 404-02-161 thru 170 of the Northeast Industries Commerce Park, from C3 to M1, as requested by Rick Rosenzweig, agent for the owner, Sam Boyles. (Stipulations, if any, to be determined by the Council)

**Town Attorney has reviewed Ordinance 2009 – A359 for Council's Consideration.**

**List All Attachments as Follows:** Application, Staff Report, Neighborhood Meeting Affidavit Summary, Area Map for Zone Change, Letter of Intent, Directions to Property, letters in opposition, Map showing petition signer's property location & Commission Hearing of March 5, 2009 Draft Minutes.

**Type(s) of Presentation:** Verbal & Overheads



## ORDINANCE 2009 – A359

**AN ORDINANCE OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, ADOPTING AN AMENDMENT TO THE ZONING MAP OF THE PLANNING AND ZONING ORDINANCE FOR PARCEL NUMBERS 404-02-161 THRU 170 OF THE NORTHEAST INDUSTRIES COMMERCE PARK, FROM C3 TO M1, CONSISTING OF APPROXIMATELY 5.63 ACRES. LOCATION OF PROPERTY IS OFF OF HOWARDS ROAD TO BOYLES WAY.**

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*WHEREAS*, the Town of Camp Verde adopted the Planning and Zoning Ordinances in Ordinance 87 A23, approved July 9, 1987 and,

*WHEREAS*, Section 113 of the Planning and Zoning Ordinances allows for the amendment, supplement or change of zoning boundaries or zoning text regulations of the Planning and Zoning Ordinance by the Town Council and,

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE:**

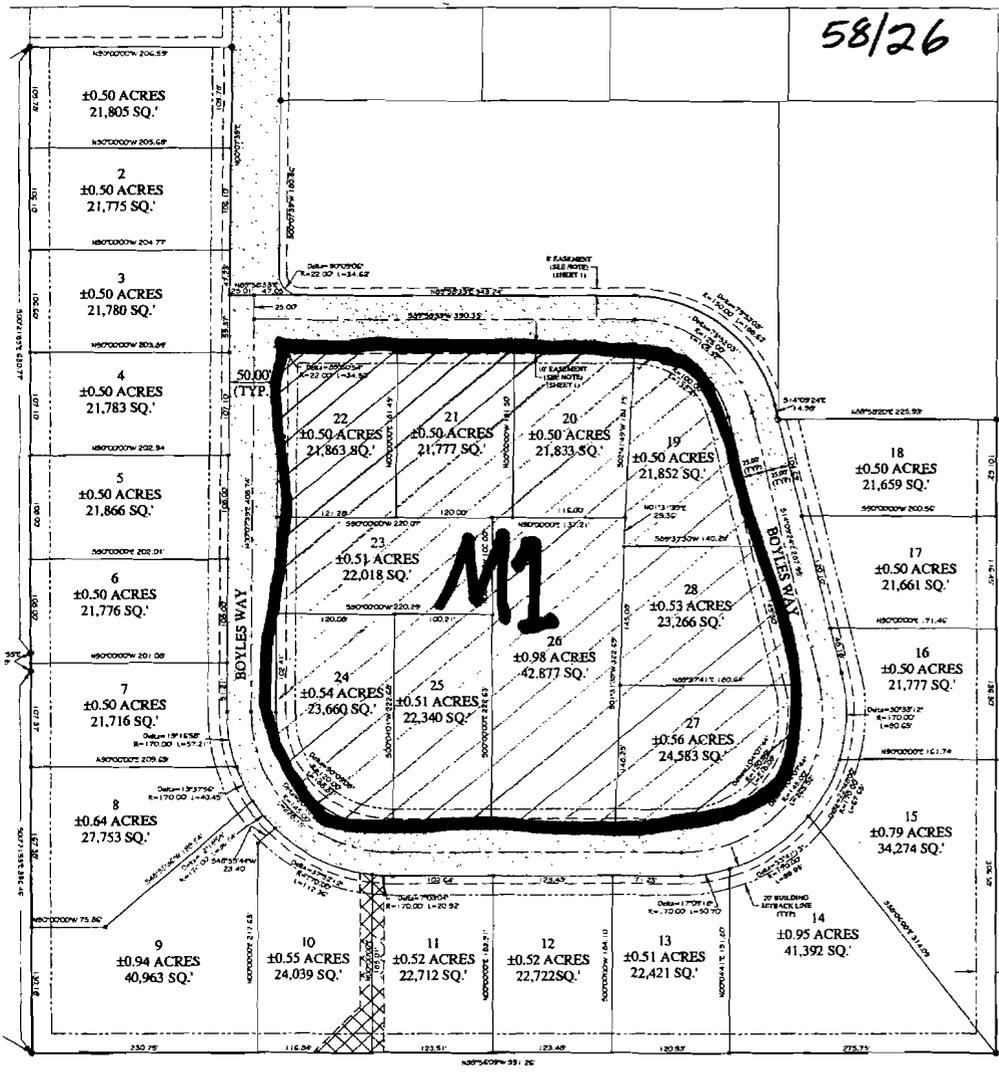
Section 1:

I The Town Council hereby finds as follows:

- A. A request for **Zoning Map Change 2009-01** was filed by Rick Rosenzweig, Agent for Sam Boyles, owner, for the purpose of rezoning lots 19 thru 28 of Northeast Industries Commerce Park **FROM C3 TO M1**. The legal description is attached as **Exhibit A and the Map as Exhibit B**.
- B. The Zoning Map Change was reviewed by the Planning Commission on **March 5, 2009** in public hearing that was advertised and posted according to state law. The Planning & Zoning Commission voted 4 to 1 to recommend **denial of Zoning Map Change 2009-01**.
- C. A neighborhood Meeting was held by the applicant on January 16, 2009 as Required by ARS 9-462.03B.
- D. The Waiver of Diminution of Value Claim has been signed by the owner And is attached as **Exhibit C**.

# EXHIBIT B MAP

58/26



**FINAL PLAT**  
 "NORTHEAST INDUSTRIES COMMERCE PARK  
 A PORTION OF 404-02-024N & ALL OF 404-02-024E  
 A PORTION OF THE NW 1/4  
 OF THE SE 1/4 OF SECTION 5,  
 TOWNSHIP 13 NORTH, RANGE 5 EAST,  
 GILA & SALT RIVER BASE & MERIDIAN,  
 YAVAPAI COUNTY, ARIZONA

**CERTIFICATE OF ASSURED OR  
ADEQUATE WATER SUPPLY**

THIS SUBDIVISION IS NOT WITHIN A DESIGNATED ACTIVE WATER MANAGEMENT AREA. A STATEMENT CONCERNING WATER SUFFICIENCY WAS RECEIVED FROM THE ARIZONA DEPARTMENT OF WATER RESOURCES (PERMIT NO. A.R.E. 45-02) STATING THAT THE WATER RESOURCES ARE ADEQUATE FOR THIS SUBDIVISION.

DATE: 8/21/18  
 APPROVED: [Signature] COUNTY DEVELOPMENT DIRECTOR

**UTILITIES**

**ELECTRIC**  
 ARIZONA PUBLIC SERVICE COMPANY  
 120 EAST MAIN  
 COTTWOOD, AZ 85206  
 (602) 546-8400

**TELEPHONE**  
 SPECTRUM COMMUNICATIONS  
 DEVELOPER CONTACT GROUP  
 4515 E. QUINCY STE. 100-A  
 ENID, OKLAHOMA 73401  
 (800) 536-8357

**WATER**  
 CAMP VERDE WATER SYSTEM  
 PO BOX 340  
 CAMP VERDE, AZ 85206  
 (928) 361-3281

**SEWER**  
 CITY OF TULSA SEPTIC TANKS  
 180 S. 17TH STREET  
 COTTWOOD, AZ 85206  
 (928) 464-0400

**WASTE**  
 WASTE MANAGEMENT  
 180 S. 17TH STREET  
 COTTWOOD, AZ 85206  
 (928) 464-0400

**SOIL**  
 CAMP VERDE FIRE DEPARTMENT  
 PO BOX 340  
 CAMP VERDE, AZ 85206  
 (928) 361-3281

**ASSURANCE**

SATISFACTORY ASSURANCE IN THE FORM OF AN ORDER TO REPEAL OR COMPLETE REMOVAL OF SUPERSTRUCTURE WAS OBTAINED FROM THE TOWN ACCEPTS A BUILDING RESTRICTION ON THE SUBDIVISION LEVEL. THE TOWN ACCEPTS THE RESTRICTION AS A PRE-CONSTRUCTION REQUIREMENT.

DATE: 8/21/18  
 APPROVED: [Signature] TOWN CLERK

**ACKNOWLEDGMENT**

STATE OF ARIZONA  
 COUNTY OF YAVAPAI

ON THIS 21 DAY OF August 2018, BEFORE ME THE DESIGNATED NOTARY PUBLIC PERSONALLY APPEARED [Signature] who acknowledged himself to be the [Signature] of [Signature] and acknowledged that he, as authorized to do so, executed the foregoing instrument on behalf of the [Signature] for the purposes therein contained.

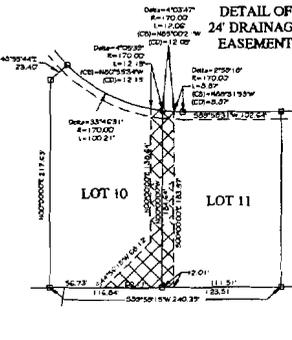
IN WITNESS WHEREOF, I HEREBY SET MY HAND AND OFFICIAL SEAL.

MY COMMISSION EXPIRES: 8/31/2022

NOTARY PUBLIC: [Signature]

**NOTES**

1. THIS SUBDIVISION IS NOT WITHIN AN ACTIVE WATER MANAGEMENT AREA.
2. COVENANTS, CONDITIONS, AND RESTRICTIONS FOR THIS SUBDIVISION ARE RECORDED IN BOOK 5856, PAGE 218B, OFFICIAL RECORDS OF YAVAPAI COUNTY.
3. ALL THE EASEMENTS IN THIS SUBDIVISION WILL BE DEDICATED TO THE TOWN OF CAMP VERDE UPON COMPLETION.
4. MOVEMENTS NOTED AS SET HEREON WILL BE SET WITHIN 60 DAYS OF COMPLETION OF CONSTRUCTION.
5. WASTE WATER DISPOSAL WILL BE VIA INDIVIDUAL ON-SITE SEPTIC SYSTEMS.
6. SETBACKS FOR THIS SUBDIVISION WERE DETERMINED PER THE TOWN OF CAMP VERDE PLANNING AND ZONING ORDINANCE FOR ZONE C-1. HAVING A FRONT SETBACK OF 30 FEET, A REAR SETBACK OF 30 FEET, A SIDE EXTERNAL SETBACK OF 30 FEET, A SIDE INTERNAL SETBACK OF 30 FEET, AND AN END SETBACK OF 30 FEET. ALL SETBACKS LISTED AS SET HEREON SHALL BE SET PRIOR TO CONSTRUCTION BY INDIVIDUAL LOT OWNERS.
7. THE PROPERTY OWNERS OF LOTS 1-11 SHALL BE RESPONSIBLE FOR THE CONSTRUCTION OF THE DESIGNATED CONCRETE CURB, GUTTER AND SIDEWALK WITHIN THE RIGHT OF WAY LIMITS, ADJACENT TO AND PARALLEL WITH THEIR STREET SIDE PROPERTY LINE AND FOR THE PLACEMENT AND CONSTRUCTION OF A BLOCK WALL ALONG THE ENTIRE LENGTH OF THAT LOT LINE OPPOSITE THE STREET SIDE OF SAID LOTS, ALL AS SHOWN ON THE APPROVED PLANS SET FOR THE CONSTRUCTION OF THE NORTHEAST INDUSTRIES COMMERCE PARK SUBDIVISION.



JOB #04-12241ST SHEET 2 OF 2

**HERITAGE**  
 LAND SURVEYING & MAPPING INC.  
 DUGAN L. McDONALD R.L.S.  
 PO BOX 8270  
 CAMP VERDE, AZ 85202  
 928-567-9176

**LEGEND: SUBJECT AREA FOR ZONE CHANGE**



Mar. 11. 2009 12:00PM

No. 0267 P. 1

Received at: 4:49PM, 3/10/2009

**EXHIBIT C**

**CONSENT TO CONDITIONS/WAIVER FOR DEDUCTION OF VALUE**

The undersigned is the owner of the parcel or parcel of land described in EXHIBIT A hereto that is the subject of the Zoning Map Change 2008-01 for lots 19 thru 22 of the Northeast Industrial Commerce Park, Yavapai County, Arizona. I have reviewed the conditions of rezoning and by signing this document, the undersigned agrees and consents to all the conditions imposed by the Town of Camp Verde in conjunction with the approval of the Rezoning Application and waives any right to compensation for deducting in value pursuant to Arizona Revised Statutes § 10-1004 that may occur in the future and as a result of the approval of the rezoning and conditions.

Dated this 11 day of March, 2009

OWNER:

SAM W BOYLE  
First Name  
[Signature]  
Last Name

Commonwealth of Pennsylvania  
County of Allegheny ) ss.

On this 11th day of March, 2009, before me, the undersigned Notary Public, personally appeared Sam W. Boyle, who acknowledged that this document was executed for the purposes therein contained.

Linda M. Masterson  
Notary Public

My Commission Expires:  
Jan. 31, 2011

COMMONWEALTH OF PENNSYLVANIA  
Notarial Seal  
Linda M. Masterson, Notary Public  
City Of Pittsburgh, Allegheny County  
My Commission Expires Jan. 31, 2011  
Member, Pennsylvania Association of Notaries

# Zoning Map Change Check List

- Proof of Ownership
- \*Directions to Property
- ~~Power of Attorney – Original Document~~
- Legal Description
- \*Letter of Intent (Narrative)
- Agency Comments
  - Notification List
  - Responses
- Public Participation, Neighborhood meeting, completed. Date: 2-16-09
  - Copy of letter sent to neighbor's within 300'
  - Posting of Property by applicant (photo)
  - Affidavit attesting to notification of neighbors
  - Sign in sheet
  - \*Affidavit of summary of meeting
  - \*Statement of how the applicant will address neighborhood concerns
- Letter of request to be annexed into the Camp Verde Fire District or letter from the Camp Verde Fire District stating that applicant is already in the Camp Verde Fire District.
- \*Site Plan (included in packet if provided)
- \*Maps
  - Land Use Map
  - Vicinity Map
  - Zoning Map
- \*Staff Report
  - Will include summary of agency & citizen's comments, Town requirements, and applicant's narrative as it addresses requirements for application and recommended stipulations if approved (if any).
- \*Ordinance (for Council)
- Advertising & Posting has been completed & meet State Law Requirements.
- Reviewed and approved by Town Attorney.

NOTE: \* indicates information is included in the packet.

CASE NO. 2009-07

PROJECT NO. ZMC 2009-01

**TOWN OF CAMP VERDE**  
COMMUNITY DEVELOPMENT DEPARTMENT  
473 S. MAIN STREET, SUITE 108  
CAMP VERDE, ARIZONA 86322  
(928) 567-8513 FAX (928) 567-7401  
**CHANGE OF ZONING MAP OR DENSITY APPLICATION**

APPLICATION DATE Jan. 7<sup>th</sup> 2009 TAKEN BY J Paulsen

ASSESOR'S PARCEL NO. 19-28 FEES 1053.55

(SEE ATTACHED REQUEST NARRATIVE DESCRIPTION OF PROPERTY)  
PRESENT ZONING C-3 HEARING DATE P: 2 3/5 - Council 3/18

SUBDIVISION NEI INVESTMENTS LAND USE DISIGNATION \_\_\_\_\_

ADDRESS IF PROPERTY 1581 Boyles Way Camp Verde, AZ. 86322

**REQUEST:**

To re-zone from C-3 to M-1

OWNER NEI Investments PHONE (928) 567-7894 FAX (928) 567-5472

ADDRESS 1581 Boyles Way CITY Camp Verde STATE AZ ZIP 86322

CONTACT PERSON Sam Boyles

If the applicant is not the property owner, the owner shall complete and sign the following statement. I herby authorized  
Rick Rosenzweig to act as my agent in the application.

Name of Agent

[Signature]  
Signature of Owner

1-14-2009  
Date

AGENT Rick Rosenzweig PHONE (928) 634-8800 FAX (928) 634-2212

ADDRESS P.O. Box 97 CITY Cottonwood State AZ ZIP 86326

CONTACT PERSON Rick Rosenzweig

I herby file the above request and declare that all information submitted is true and correct to best of my knowledge and belief. I further acknowledge that any omission of information or any error in my application may be cause for delay in it's normal scheduling.

[Signature]  
Signature of Applicant

2-2-09  
Date

03-02-09P03:32 RCVD

March 2, 2009

Town of Camp Verde  
473 So. Main St.  
Camp Verde, Az. 86322

Re: Rezoning Mtg. Scheduled for 3/5/09

Attn: Ms. Jenna Paulson

Dear Ms. Paulson,

Received notice of meeting scheduled, Saturday of past week through mail, forwarded from Minnesota. We are presently staying in Camp Verde but will be out of town until Friday, March 6, 2009.

We have received the first notice so are aware this is in the works and have discussed with a number of local people in the area including Mr. Rosenzweig on the first notice as we received the notice on the day of the meeting while in Minnesota for information.

I was able to talk to Sam at NEI this am after receiving the current letter.

There are a lot of reasons the town site could used a strong economic force who would plan to be a strong steward to the community.

The only problem we see, according to the information we understand, is they do not need to be rezoned to comply with their operation and if not why?

Are they a large company in a small thought box or are they looking for a building site they can expand a future operation into as the newspaper business is in transition.

This would make more sense as a business risk investment rather than the thought "we always have zone "M-1" and our architect or whatever insists on it. For what good reason?

I don't know what "M-1" allows over "C-3" in noise, hours of operation, potential of yard equipment, forklifts, tractors to operate loading outside trucks etc., seven days or 24 hour schedules, processing odors or whatever nor does the council or zoning office as its written for future interpretation, but normally spot development for heavy industrial does not work.

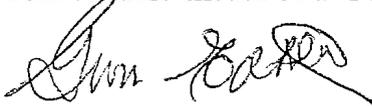
An example, as you all know, is the wood cutting operation which has to be dealt with after the problem has reached major safety liabilities for this community.

03-02-09P03:32 RCVD

Jean & I own 6 ½ acres due south of Sam's project, which is residential and overlooks residential, on two sites. We also purchased 3-lots in Sam's development to protect this parcel.

We do not believe there should be a "M-1" parcel spot zoned in our sub-division.

Sincerely,



Gary R. Edblad  
Jean M. Jones-Edblad  
1618 -Boyles Way  
Camp Verde, Az. 86322

36700 Cty. Rd. NE  
Stanchfield, Mn. 55080  
763 689 3040 Gary cell  
763 286 0803 Jean cell

02-02-09P02:34 RCVD

**DIRECTIONS TO PROPERTY**

Assessor's Parcel Number 1-3 and 19-28  
*SEE ATTACHED REQUEST NARRATIVE (DESCRIPTION OF PROPERTY)*

Applicants Name NEI Investments

Property Address 1581 Boyles Way Camp Verde, AZ 86322

**Directions To**

**Property** From the Town Hall go South on Main Street to Hwy-260

Turn left (east) on to Hwy-260. Go to Howards Road and turn right

(south) and follow the pavement to Boyles Way.

From East of Town: Go West on Hwy-260 to Howards Road and turn

Left (south) and follow the pavement to Boyles Way.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LEGAL DESCRIPTION:

Lots 19 thru 28 of the Northeast Industries Commerce Park as recorded in the book of Plats and Maps 58, Pages 25 and 26 of the Yavapai County, Arizona recorders office.

**Joseph A. and Laura A. Bleak**  
1923 Summit View Circle  
Camp Verde, AZ 86322  
Phone/Fax: (928) 554-7953  
Email: [bleak2@msn.com](mailto:bleak2@msn.com)

02-23-09P01:52 RCVD

February 22, 2009

Jenna Paulsen, Assistant Planner  
Town of Camp Verde  
Community Development  
473 South Main Street  
Camp Verde, AZ 86322

Re: NEI Investments (Sam Boyles)  
Parcel Nos. 404-02-161 through 404-02-170

Dear Ms. Paulsen:

My husband and I attended the meeting last month regarding Mr. Boyles plans to change the zoning of his properties located at 1581 Boyles way, known as Northeast Industries Commerce Park from C-3 to M-1. The parcels that he is applying to change zoning of (404-02-161-404-02-170) are located within 300' of our residential property. Therefore, the change in zoning of these parcels will directly affect us in many ways. We would like you along with the Mayor, Town Council, Town Manager, and anyone else involved in Planning and Zoning to know that we have heard Mr. Boyles argument as to why he wants this zoning change, but we strongly oppose the re-zoning for a number of reasons.

At the meeting that we attended we received a copy of the "C3 and M1 Zoning district comparisons of allowed uses". Upon reviewing this document we found a number of major differences that we strongly oppose:

1. "Confining uses to closed or partially closed buildings is waived"  
This means that the noise level, fumes, debris, etc. from a business could potentially be heard, smelled, and seen from our home. We have a one year old daughter, Lydia, and a two year old daughter, Sierra, for whom we just put up a swing set in our backyard. These children, along with our guests, and ourselves, do not want the risk of having anything noisy, smelly or unsightly just across the way from us.
2. "Manufacturing, Fabrication, Welding, Winding, Pickling, Distilling, Planting, and Polishing"  
All of these are potentially loud, smelly, dirty and unsightly.
3. "Brewing"  
We definitely do not want a brewery close to our home. The negative effects of alcohol are too numerous to mention and I don't feel that this

would be good for the citizens of Camp Verde in general, including our family.

4. "Salvage"

Almost definitely a sure candidate for unsightly and noisy!

5. "Material and Dead Storage, Animal treating, boarding, breeding and sales, Freight Yards"

These are all potentially very smelly and noisy!

6. "Circuses, Race Tracks, Stadiums"

These all bring very large crowds and a very high noise level. We do not need any of these within feet of our home!

7. "Adult Oriented Businesses"

This is by far one of the worst differences, I feel, between the C3 and M1 zoning. The negative impact it could have on our community is huge. The type of crime and immorality associated with these types of businesses is not what our community needs, especially not within feet of neighborhoods filled with children!

8. "Dispensing of Gas and other Petroleum products"

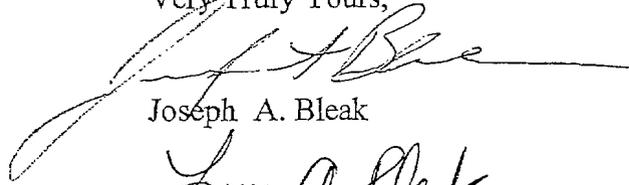
I fear the risk of our underground water being contaminated by toxins from these types of companies. Who knows what types of fumes and toxins could be in the air, water and soil as a result of these companies? I fear that cancer and many other types of illness could result from companies such as these being too close to residential areas.

Another disconcerting fact is that the hours of operations of these businesses, which would be allowed under the M1 zoning, would not be limited. Therefore, we may not ever have a restful nights sleep again if this zoning change passes!

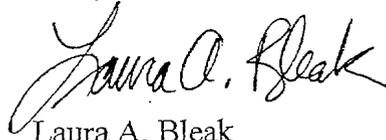
Another fact concerning Mr. Boyles and his North East Industries is that he made a promise in the past to put up a 6' block wall all the way around his property so that the commercial property would have a border from our residential properties. He has never followed through with this. We understand that he has made it to where each parcel owner has to put up their own block wall as they get to a certain stage of their commercial development. We do not feel this is adequate. It is not effective enough to have a partially completed block wall for years and years. The whole wall should be built all the way around his properties regardless of whether or not this M1 zoning passes or not. It is the right thing to do when a commercial property borders a residential property. We hope that Mr. Boyles will follow through with his promise with prompting from you and the Mayor, and Town Council, etc. If Mr. Boyles does get the M1 zoning to pass, which I certainly would hope will not happen, we request a stipulation that the 6' block wall to be completed immediately!

Please consider all of the reasons mentioned against the proposed zoning changes that Mr. Boyles is requesting. It is not in the best interest of the town, the community, our neighborhood, and especially the residents, such as us, who border this land. Please think of our children and the adverse consequences such action could have on them! We urge you to deny Mr. Boyles request and protect our community!

Very Truly Yours,

A handwritten signature in cursive script, appearing to read "Joseph A. Bleak". The signature is written in black ink and is positioned above the printed name.

Joseph A. Bleak

A handwritten signature in cursive script, appearing to read "Laura A. Bleak". The signature is written in black ink and is positioned above the printed name.

Laura A. Bleak

Cc: Mayor, Town Council, Town Manager

January 18, 2009

To Planning and Zoning Committee

I am writing this as a concerned citizen of Camp Verde. I live at 1655 Parrish Road, Camp Verde. I have 144 foot of fence that borders on Northeast Industries property.

I attended a meeting at their location on Friday, January 16, 2009. It was being proposed to rezone the property to an M-1. After reviewing the list of businesses that could then be put in this location, I was totally unhappy. That being #18, Adult Oriented Businesses. This property is basically located in a residential neighborhood. Many children are in this area, and a proposed park is slated to be across the street.

I work with children at the Camp Verde Unified School District, and I find this totally unacceptable, that we would have, or any potential of having such a business in any location in our town.

The owner advised us in this meeting that he has had lot of theft around his business, that alone is enough to make me unhappy, as just by having this business in the neighborhood our crime rate has gone up.

I am writing this to advise you that I am against any re-zoning of this property, and am willing to voice my opinion to the public if necessary.

I also have questions regarding his re-zoning proposal. Looking at his plans I do not see any space allocated for parking of employees, or any plans for sewerage. At the meeting the reason he felt we should agree to this zoning was that he was anticipating having 100 jobs to add to the economy, and tax base.

A voting and tax paying citizen of the Community:



Grace B. Cole  
1655 Parrish Road.  
Camp Verde, Az.

**Jenna Paulsen**

---

**From:** "Virginia Jones" <vjones@cvaz.org>  
**To:** "Nancy Buckel" <plnran@cvaz.org>; "Jenna Paulsen" <jpaulsen@cvaz.org>  
**Sent:** Tuesday, January 20, 2009 11:27 AM  
**Subject:** Fw: January 18.doc

this has been copied for Council

----- Original Message -----

**From:** Dot Brown  
**To:** [mayorgioia@cvaz.org](mailto:mayorgioia@cvaz.org) ; [towncouncil@cvaz.org](mailto:towncouncil@cvaz.org)  
**Sent:** Tuesday, January 20, 2009 11:04 AM  
**Subject:** January 18.doc

January 18, 2009

To Planning and Zoning Committee

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A voting and tax paying citizen of the Community:

Grace B. Cole  
1655 Parrish Road.  
Camp Verde, Az.

January 18, 2009

01-20-09P12:17 RCYD

To Planning and Zoning

We live in a quiet residential area banked by C-3 zoning .It has recently come to our attention through a letter and a meeting that there is a proposed application for a zoning change to M-1 We do not support this change because of the possibility that this change would allow for an adult media store and other detrimental activities that do not belong in proximity of a residential neighborhood ,there are many children in the area and We find that prospect unacceptable. Once a door has been opened it is much more difficult if not impossible to close.

Although Mr. Boyles says that this is not his intention it could happen and We are not willing to take the chance. He told us at the beginning that he would provide a block fence between the neighborhood and his enterprise. His story now is that the town does not require it therefore he would not be putting up a fence. This shows how he values his word. We hold it in the same regard as he does.

How about you? Would you like it in your back yard?



Gene Brown Dorothy Brown  
1651 Parrish RD  
Camp Verde

**Jenna Paulsen**

---

**From:** "Virginia Jones" <vjones@cvaz.org>  
**To:** "Nancy Buckel" <plnrnan@cvaz.org>; "Jenna Paulsen" <jpaulsen@cvaz.org>  
**Sent:** Tuesday, January 20, 2009 11:27 AM  
**Subject:** Fw: We live in a quiet residential area banked by C.doc

this has been copied for Council

— Original Message —

**From:** Dot Brown  
**To:** [mayorgioia@cvaz.org](mailto:mayorgioia@cvaz.org) ; [towncouncil@cvaz.org](mailto:towncouncil@cvaz.org)  
**Sent:** Tuesday, January 20, 2009 11:01 AM  
**Subject:** We live in a quiet residential area banked by C.doc

**January 18, 2009**

**To Planning and Zoning**

**We live in a quiet residential area banked by C-3 zoning .It has recently come to our attention through a letter and a meeting that there is a proposed application for a zoning change to M-1 We do not support this change because of the possibility that this change would allow for an adult media store and other detrimental activities that do not belong in proximity of a residential neighborhood ,there are many children in the area and We find that prospect unacceptable. Once a door has been opened it is much more difficult if not impossible to close.**

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**We hold it in the same regard as he does.**

**How about you? Would you like it in your back yard?**

**Gene Brown Dorothy Brown**  
**1651 Parrish RD**  
**Camp Verde**

**ROBERT E. and SANDRA C. PERRIN**

1895 Summit View Circle  
Camp Verde, AZ 86322-6806  
Phone/Fax: (928) 567-6124  
Email: [midgetsmom\\_az@yahoo.com](mailto:midgetsmom_az@yahoo.com)

02-19-09P02:32 RCVD

February 19, 2009

Jenna Paulsen, Assistant Planner  
Town of Camp Verde  
Community Development  
473 South Main Street  
Camp Verde, AZ 86322

Re: NEI Investments (Sam Boyles)  
Parcel Nos. 404-02-161 through 404-02-170

Dear Ms. Paulsen:

Last month we attended a meeting at Sam Boyles' place of business at Northeast Industries Commerce Park, 1581 Boyles Way in Camp Verde. Also in attendance were several residents of the nearby neighborhood, as well as you yourself. Mr. Boyles explained his business to us and then outlined his plan for changing the zoning certain of the NEI properties from its present C-3 to M-1. The properties he wishes to rezone M-1 are contained within the main property, while the surrounding properties are to remain C-3.

We oppose this "spot zoning" as not in the best interests of the immediate neighborhoods that would be adversely affected by the change. In the first place, the new zoning would permit businesses such as adult bookstores in an area school children walk through from their bus stops to their homes. Mr. Boyles passionately asserted that he would never allow such businesses to open in NEI. However, since the present economic downturn and other adverse business conditions have led to his attempt to attract new customers to his industrial complex by rezoning the properties, the only way to absolutely prevent such businesses as adult bookstores or shops that cater to people who would shop there is to deny the zoning that would allow them to come in at all. Once a buyer actually purchases a lot within the NEI complex, Mr. Boyles would have no say about what the business is, as long as it is lawful, regardless of his good intentions. In other words, Mr. Boyles, like so many others in today's financial atmosphere, is scrambling for resources just to survive and his balance sheet will in the end dictate what he does with his properties.

Jenna Paulsen, Assistant Planner  
Town of Camp Verde Community Development  
Re: NEI (Parcels 404-02-161 through 170)  
Page -2-

02-19-09P02:32 RCVD

Second, M-1 zoning heavier industry generally means more noise and other types of pollution associated with it. Our neighborhood is presently quiet; most of the noise we get is that of farm animals, birds and children at play. The new zoning would in all likelihood shatter our peace and interfere with the use and enjoyment of our properties.

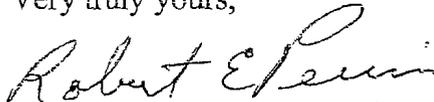
Third, once the new zoning goes into effect in the center of NEI's property, nothing would prevent Mr. Boyles from getting to immediate work to rezone the of the properties now encircling the M-1 area. The tiny buffer zone between our neighborhood and the M-1 properties would be gone. Admittedly, this probably would not happen for some time. But if the precedent is set, it will always be there for NEI's future exercise.

Fourth, there is no viable sewer system yet in place for the properties. Most heavy industries would be hard put to set up businesses without sewers. The sewer issue has been a sore spot with many factions for a number of years now and, in our opinion, the problem needs to be solved before we can start inviting heavy industry to start businesses in this area.

Last, our neighborhood was promised a block wall all the way around NEI's property; or, at the very least, at NEI's south boundary (the north boundary of our subdivision). This did not happen, and now we are told that each separate purchaser of an NEI property will be responsible for its section of the wall. This is in direct contradiction of NEI's original promise to the homeowners in this subdivision. The result will be a section of wall being built along one property line, then stop, then start again at the next property, then stop again until the properties are completely sold out. Theoretically, this dotted-line of a wall could stand this way for years. The way this was handled tells us how NEI does business; they do not keep their word and are not trustworthy when it comes to any other promises they have made to us regarding spot zoning.

Please consider these reasons for opposing rezoning NEI's properties from C-3 to M-1 when you meet to decide on NEI's application. It is our position that the present C-3 zoning meets NEI's present requirements and there is no need for spot zoning.

Very truly yours,



Robert E. Perrin



Sandra C. Perrin

cc: Mayor, Town Council, Town Manager



---

Sam Boyles - President  
Northeast Industries, Inc.  
1581 Boyles Way  
Camp Verde, AZ 86322  
Tel: 800.821.6257  
Fax: 928.567.5392  
E-mail sam@neiinc.com

### PROPOSAL FOR RE-ZONING

I would like to invite you to an informal meeting at Northeast Industries, 1581 Boyles Way in Camp Verde at 5:00 pm on Friday, January 16, 2008. Refreshments will be served. The purpose of the meeting will be to discuss the proposed re-zoning of Lots #1-~~3~~ to #19-28 in Northeast Industries Commercial Park from C-3 to M-1. The lots to be re-zoned are in the interior of the Park and do not border the residential property on the perimeter. It is felt that M-1 zoning will satisfy an unfulfilled need in the community. If you have any questions prior to the meeting please call Rick Rosenzweig, whose company Sound Investments is representing Northeast Industries in this proposal. Or you may call Sam Boyles of Northeast Industries directly at 567-7894. I'll look forward to seeing you at the meeting.

Respectfully,

Rick Rosenzweig  
928-274-0670 cell

Buffer Results

Returned 59 parcels within 700 Feet of parcel 404-02-164.

Download

Parcel	Owner	Mailing Address	City	State	Zip
1 404-02-112	BIANCONI 1998 FAMILY TRUST	PO BOX 1332	CAMP VERDE	AZ	86322
2 404-02-114	BLEAK JOSEPH & LAURA RS	PO BOX 1891	CAMP VERDE	AZ	86322
3 404-02-113	SCHMIDT JAMES R & CHARLOTTE L FMLY TRUST	1075 W BASALT LANE	FLAGSTAFF	AZ	86001
4 404-02-034	EDBLAD GARY R &	36700 CITY RD 6 NE	STANCHFIELD	MN	55080
5 404-02-154	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
6 404-02-153	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
7 404-02-155	EDBLAD GARY R &	35700 CITY ROAD 6 NE	SANTCHFIELD	MN	55080
8 404-02-152	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
9 404-02-156	EDBLAD GARY R &	36700 CITY ROAD 6 NE	SANTCHFIELD	MN	55080
10 404-02-151	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
11 404-02-150	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
12 404-02-167	EDBLAD GARY R &	36700 CITY ROAD 6 NE	SANTCHFIELD	MN	55080
13 404-02-030V	ARMSTRONG WILLIAM III & TANI LYNN JT	PO BOX 581	CAMP VERDE	AZ	86322
14 404-02-038H	GRANT KATHY	PO BOX 2578	CAMP VERDE	AZ	86322
15 404-02-038M	JENSEN M & R 2008 FAMILY TRUST	PO BOX 1996	CAMP VERDE	AZ	86322
16 404-02-038N	JENSEN M & R 2008 FAMILY TRUST	PO BOX 1996	CAMP VERDE	AZ	86322
17 404-02-158	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
18 404-02-036K	JENSEN M & R 2008 FAMILY TRUST	PO BOX 1996	CAMP VERDE	AZ	86322
19 404-02-149	YEAGER DALE & JEANNINE RS	PO BOX 2418	CAMP VERDE	AZ	86322
20 404-02-158	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
21 404-02-168	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
22 404-02-167	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
23 404-02-029B	CENTERS BONNIE MARIE &	PO BOX 2161	CAMP VERDE	AZ	86322
24 404-02-148	WEIR ROBERT R & DARIA L RS	1851 DODGE RD	CAMP VERDE	AZ	86322
25 404-02-036R	KLOTZ ORA L	PO BOX 1455	CAMP VERDE	AZ	86322
26 404-02-170	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
27 404-02-165	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
28 404-02-168	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
29 404-02-159	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
30 404-02-105D	BROWN DOROTHY A & GENE L JT	PO BOX 3756	CAMP VERDE	AZ	86322
31 404-02-105C	BECKERMANN COLE GRACE ANN REV LIV TRUST	PO BOX 274	CAMP VERDE	AZ	86322
32 404-02-147	WEIR ROBERT R & DARIA L RS	1851 DODGE RD	CAMP VERDE	AZ	86322
33 404-02-105A	MCDONALD FAMILY TRUST	PO 785	CAMP VERDE	AZ	86322
34 404-02-160	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
35 404-02-029A	CENTERS BONNIE M &	PO BOX 2161	CAMP VERDE	AZ	86322
36 404-02-148	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
37 404-02-164	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
38 404-02-183	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
39 404-02-162	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
40 404-02-161	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
41 404-02-038Z	MCDONALD C A & PHYLLIS J JT	PO BOX 785	CAMP VERDE	AZ	86322

42	404-02-038V	PARRISH HOWARD E & BETTY JT	PO BOX 663	CAMP VERDE	AZ	86322
43	404-02-145	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
44	404-02-025A	VINCENT SADIE MARIE	PO BOX 2719	CAMP VERDE	AZ	86322
45	404-02-144	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
46	404-02-106B	PARRISH HOWARD E & BETTY JT	PO BOX 663	CAMP VERDE	AZ	86322
47	404-02-024T	NORTHEAST INDUSTRIES INC	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
48	404-02-038S	MCDONALD FAMILY TRUST	PO BOX 785	CAMP VERDE	AZ	86322
49	404-02-143	NEI INVESTMENTS CO	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
50	404-02-028	MANIFEE WILLIAM T AND JOYCE L JT	PO BOX 2588	CAMP VERDE	AZ	86322
51	404-02-024W	NORTHEAST INDUSTRIES INC	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
52	404-02-026B	VAN HORN ANTOINETTE &	2148 S PEARL DRIVE	CAMP VERDE	AZ	86322
53	404-02-023Q	ROPER PLUMBING & MECHANICAL	PO BOX 3210	CAMP VERDE	AZ	86322
54	404-02-023Z	ZANE GREY INVESTMENTS LLC	2410 E ROUTE 68	FLAGSTAFF	AZ	86004
55	404-02-023J	MILLER ROSEMARY TR FOR THE	PO BOX 766	CAMP VERDE	AZ	86322
56	404-02-024U	NORTHEAST INDUSTRIES INC	1581 S BOYLES WAY	CAMP VERDE	AZ	86322
57	404-02-024R	CANYON STATE CONCRETE INC	PO BOX 1954	CAMP VERDE	AZ	86322
58	404-02-105A	DELANEY TIMOTHY & KRISTINE RS	2675 S KRISTINA LN	COTTONWOOD	AZ	86326
58	404-02-035P	IRISH INC	787 SALT MINE RD	CAMP VERDE	AZ	86322

NEIGHBORHOOD MEETING  
FOR REZONING

02-02-09P02:35 RCVD

PLEASE SIGN IN

1	Howard Fannish	2	
3	Bob Burasidis	4	
5	C. G. M. Donald	6	
7	<del>Sam</del>	8	
9	Ruth Jensen	10	
11	Mel Jensen	12	
13	Bill Harrison	14	
15	Gladis P. Harrison	16	
17	Craig Williams	18	
19	<del>Bill Harrison</del>	20	
21	Bob/Sandra Perrin	22	
23	Joe & Janice Black	24	
25	Orla Kloz	26	
27	Morothy Brown	28	
29	Frank Cole	30	
31		32	

02-02-09P32:35 RCVD

# AFFIDAVIT

I NEI Investments owner of parcel #1-3 and #19-28 have notified my neighbors within 300' of my residence, by sending letters on 1/12/09 to notify them of the neighborhood meeting that I conducted on the Friday 16<sup>th</sup> day of January 2009.

I posted my property with meeting date and time on the 12<sup>th</sup> day of January 2009.

I NEI Investments owner of parcel #1-3 and #19-28 have provided a summary of Neighborhood meeting I conducted to the Planning & Zoning Department of Camp Verde within 15 days attesting to the issues and concerns discussed at the Neighborhood Meeting held on the 16<sup>th</sup> day of January 2009.

Summary  
Statement: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
See attached  
\_\_\_\_\_  
\_\_\_\_\_

If Summary statement is too long, attach a copy.

State of Arizona}

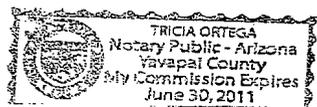
County of Yavapai}

[Signature]  
Signature of Document Signer No. 1

\_\_\_\_\_  
Signature of Document Signer No. 2

Subscribed and sworn to (or affirmed) before me this 14<sup>TH</sup> day of JANUARY 2009.

[Signature]  
Signature of Notary



## QUESTIONS AND COMMENTS

ZONING MEETING JANUARY 16, 2009

Jenna Introduced herself and explained the reason for the meeting.  
Gentleman It is already in the process not matter what we say?  
Jenna It has been applied for.  
Sam Anyone her know the difference between C-3 and M-1?

Sam Pass these out (M-1 District Industrial Limited) sheets.  
Sam Has anyone here heard any noise come from my building?  
Several People Not yet.  
Lady Is this going to be out here in this open space?  
Gentleman Says right here 1, 2, and 3.  
Sam We are not going to do that.  
Gentleman Says right here 1, 2, and 3.  
Sam We were going to do it but now we are not going to do that.  
What you see colored here (on map) is what we are going to do.  
Anyone here ever read the Wall Street Journal? They have about 16 printing plants in the United States. Each plant employees about 200 people. They are all doing mergers out of 16 they are shutting down nine plants. They have no printing plants in Arizona at all.

Gentleman What kind of plants?  
Sam Printing plants. Tucson right now prints for Phoenix and Tucson. They started a month ago. I talked to Dow Jones which is in New Jersey to put a plant here in the middle, that would print for: Here, Phoenix, Tucson Las Vegas and Flagstaff and maybe Albuquerque New Mexico. They have not committed to me yet. Because they need an airport. So I told them they have an airport in Cottonwood. Right now they have a plant in LA that they are going to shut down and the LA Times are going to print for them.  
Newspapers all over the world are merging. This year and last year we had 65 newspapers quit printing in the united states, out of 600. That now have other newspaper print for them. So one of the people I talked to was Wall Street Journal and they would build a plant (if they do it) in the middle here. But they only do M-1. They might not do it. I don't know. I have not convinced them yet. I have to meet with them in February. Mr. Murdock will probably be there and he is hard to deal with.

Gentleman What does him own?  
Sam He owns several things. He owns Fox. But if I can convince him let him know that we are in the center of the state here. It could create 150 to 200 jobs here. Right here in this area.

Lady We don't need it in our backyard.

Gentleman Yeh, who wants all those people around here?

Sam Right now Camp Verde will be bankrupt in about a year and a half people.

Everyone Laughing.

Lady Well if that happens then we will be like all the rest of them.

Gentleman You don't know anything about that.

Sam Yeh, I do. Have you talked to anybody in the town of how much money we are off? How far we are in the hole?

Gentleman How big are the buildings that would go in?

Sam One building would probably be twice as big as this building, not as tall.

Lady Wow!

Gentleman What would be the height?

Sam 50 feet, yeh they build 45 foot buildings that is one person that we are talking to. There are several that we are talking to.

Gentleman What would they do that they couldn't do under the C-3 in that section?

Sam They could do it right now. I could print a newspaper right now in this building right now by what's on here. I don't need to do anything else. I could say come take my building and we would build in the lot anyhow.

Gentleman Right.

Sam Ok but they have a thing that all there plants are on M-1. But there is other people that we are talking to also. We have talked to furniture manufacture. That does special furniture made out of barn wood. Very expensive furniture out of just barn wood. Now their business is down a little bit but they are still talking to us. But they have to have M-1 also.

Lady Would that be with the varnish stuff that we had problems with over there?

Sam No ma'am. If you can't smell my water lacquer now, you would never smell that varnish.

Gentleman I have never smelled anything from here.

Sam No. We keep everything cleaned. Like the excess ink we find. I made great big bins that the press units sets on and we scrap it all off and vacuum it up and put it in 55 gallon drums. I get five drums and it cost me \$500.00 a drum. They haul it to Utah and they use it for fuel. Ink is made of vegetable oil.

Gentleman Bio!

Sam So it's all good. Yes it could be bio diesel. But it's thick and it dries and gets hard so you can't use it as bio diesel.

Gentleman What is this down there in the drain?

Another Gentleman It's a catch all to catch the weeds.

Sam No, then you would have to be cleaning it out.

Gentleman Well I live right there and that how it was explained to me.

Sam Down at the end year we put this in. We have only the second one in Arizona. We have I think it's a 1000 gallon tank that water runs in. But before it gets to this tank it has great big turbans that even picks up toothpicks. The water goes down and the water comes out the other side

into diamond creek. And it's clean water. And once a year I have that pumped out. The only other person that has one is the airport in Phoenix. California has over a 1000 of them on their freeways. That cost me \$51,000.00.

Gentleman

The tosh mahal.

Sam

Yeh, I mean we do everything here first class. I got four million dollars tied up here in this building and this property.

Lady

I have a question on the C-3 and M-1 reading this. Did you say that you weld here?

Sam

Yes, I weld.

Lady

Well isn't that one of the differences? Welding?

Gentleman

I can see freight yard.

Lady

I don't know how you can know.

Gentleman

I see circuses.

Sam

See you could have a circus in town.

Gentleman

At that last meeting they said they was going to put up a six foot block fence. Along the property line here.

Sam

It says in my (interrupted)

Gentleman #1

When you going to do it?

Sam

I don't have to do it. Who ever buys the property does it.

Gentleman #1

You didn't say that last time.

Lady

Nope he didn't.

Sam

Listen, counsel voted on it. Howard's on the counsel, we put that in there and they agreed to it.

Howard

He wasn't the owner at that time.

Sam

No.

Gentleman #2

We were not notified.

Gentleman #1

So what you are saying is that you are going to put up the six foot wall right?

Sam

No! whoever buys the property has to put the six foot fence up.

Gentleman #1

So then I say to myself, well they have lied to us once, how many more times are they going to lie to us?

Gentleman #2

Yes!

Sam

Well I don't think anybody lied to ya.

Gentleman #1

Yeh, they did!

Gentleman #2

They told us that you would be putting up a block wall around the place.

Sam

Who told you that?

Gentleman #2

Counsel!

Lady

You did!

Sam

I never did!

Gentleman #2

Well we can get the minutes. Rob Witt said oh no we don't need to do that.

Lady

You said that over there when you had the first one. That's what you said!

Sam

Let me explain something to you. When we originally bought this and did all this. There was no walls mention. In fact originally there was going to be a park up on top of the hill. Did you know that?

Gentleman No! No!  
Sam Yes there was, I can show you the paperwork.  
Gentleman I'd like to see it.  
A lot of people Yes! There was!  
Gentleman Maybe ten or fifteen years ago, but  
Sam No when I bought the property I'm saying  
Everyone No there was going to be. They were going to put in twenty trails to ride.  
Sam That's right. Then they went through and changed it. And not me, the town counsel voted on it and we did it. The way they wanted to.  
Gentleman We didn't want any equestrians riding through there.  
Sam I didn't either. It cost me a lot of money to give up that property.  
Gentleman #1 Did you notice that we voted that Mayor out?  
Lady Yeh!  
Gentleman #2 We got rid of that guy.  
Gentleman #1 And we was told originally that when you started to develop this property that you was doing the front and when you did the back section that the block wall would be put up at that time. Phase II is what it said. Now when you read the minutes, because I went and got a copy of the minutes. It says: because a few strings got pulled, oh no when you sell the property it would be put up. That wasn't the original deal. Because we would have never had voted for section 2 without doing that.  
Gentleman #3 Do you know who was Mayor when section 2 was done?  
Gentleman #1 Yes, I do.  
Gentleman #2 Tony!  
Gentleman #1 Yes, I know that.  
Gentleman #2 Tony was.  
Gentleman #1 I know exactly what it is.  
Gentleman #2 Ok.  
Gentleman #4 Well nobody's voted him out yet.  
Gentleman #1 But that's why all the neighborhood is messed up is because what they told us. And what we got is not the same.  
Gentleman #4 Who ever buys that property has no right to those trails.  
Sam Oh no there is not trails. In fact right now I talked to the school district. The bus drops kids off here. They walk through this property.  
Gentleman Yes they do.  
Sam If they got hurt I get sued.  
Gentleman Yes they do. They also walk through our property.  
Sam They do?  
Gentleman Yes, they do.  
Sam I tried to stop it. I asked the bus driver not to drop the kids off here any more. Oh yeh and she just kept doing it.  
Gentleman You need to call the school. And the she won't be doing it anymore.  
Sam Yes, I need to do it. In fact when we was building this CA's equipment and I have a CAT out here. The kids from back there they would ride their bicycles threw here I don't know who they are. Set all the fire extinguisher off. It cost him (CA) \$1,000.00 to have them recharged.

Sam So one day the kids were coming through here and I grab them and brought their bicycles over and their tires matched next to the CAT. And they took off.

Lady The race here over the weekends.

Sam Do they?

Lady Yes, and there is nothing that stops them. They just come out here and just race around.

Sam On their bicycles?

Lady Mopeds, bikes and cars.

Sam There is people who walks here, which I don't mind.

Lady #2 Oh we ride our bikes around here.

Sam Yeh, see we did something good here.

Gentleman Bill! You might want to check out item 18 you might want that in your area.

Lady Yeh, right.

Gentleman Is there a reason for the outside lots of NEI is there something about M-1 up against residential, is that the reason you are not doing them?

Sam Those right there are not up against residential. They are up against CA's lots and he don't care.

Gentleman Ok, the Weirs asked and they didn't come tonight so I thought I would ask.

Sam I thought it would be worth it only if we did just the center section, so whatever goes in there it won't be a problem. Now also I bought all this property to develop, there is a lot of codes and you guys can check with the town are especially for me. There are restrictions against me. There is a lot of them that are not on here. And I agreed to. If I develop this.

Gentleman Another question about hours of operation are they basically the same for C-3 and M-1? What can you guys operate now?

Sam I can operate 24 hours a day.

Gentleman Ok. That's what we were thinking. So it does not change it from M-1 to C-3.

Sam No. We have worked a few nights to midnight a few times. Now I have a little porch light here. I had a great big light I was going to put in the back out there. Because people kept stealing from me. Then I thought we no I don't want to do that because of the stars. So I put a fence around it. And then I was going to put a dog out there and thought no I will get sued if someone gets bit by the dog. But I have a lot of problems of people stealing from me. You can't put anything out like brass or copper it will be gone ya known.

Gentleman Well now that the price of scrap has gone down it shouldn't be quit so bad.

Lady What does number nine mean?

Sam Salvage - not wrecking.

Gentleman So they can put a scrap metal shop here?

Jenna Yes, they can't wreck them out but they can have salvage.

Lady Junk!

Gentleman           What if you got someone in here and wanted to put in an adult entertainment there?

Sam                    You want to be the manager or what? That would not happen.

Gentleman            Would there be the opportunity to reject that or what?

Sam                    I would not allow that.

Gentleman            Well ya know it looks like the biggest problem people have here was at the original meeting when you said you were going to put the fence up

Sam                    I never said that though, I didn't say that.

Lady                   Well we were told that!

Sam                    You were told that, but I didn't say that.

Gentleman            Yeh, by Rob Witt.

Lady                   Right! That's right.

Gentleman            I wasn't here, but my brother in law told me what was said. I asked him did you get it in writing? He said no. And I said well don't hold your breath.

Sam                    I was only over here

Lady                   He had me so mad that day. He said don't you want a fence I said I don't even want to talk to you. And I left.

Sam                    Rob Witt?

Lady                   That's right!

Sam                    I was only here for four meetings. It took eighteen months for me to get permission for me to come here. After I bought the property from here to the street right there was C-3 already. I didn't have to do anything. I could have built a bunch of houses back there.

Lady                   And that's what we thought was going to be here.

Sam                    And I could also put a trailer park in there.

Gentleman            Yeh!

Sam                    Would you like a trailer park there?

Gentleman            NO!

Lady                   Depends on the trailers.

Sam                    The only reason I bought that land there was so I could sell the land and pay this building. The whole purpose of it. And at first we had two or three people who wanted to buy a few of them. And Rob wouldn't sell them to them because they wouldn't develop. I found that out later. I was making twenty thousand dollar payments. I said Rob, as long as someone wants to buy and going to build something decent sell them the property. Which didn't happen. Rick now represents me. Rick sold all the property over at the Out of Africa the commercial property. There won't be a race track here I guess we already got one. There are not too many things on there the difference between C-3 and M-1. Actually if you look at it.

Gentleman            It says difference right here.

Another Gentleman   No, that's what's allowed and the difference between C-3 and M-1.

Jenna                 Can I say something in Mr. Boyle's defense here? When we set up density district anyone can come into the office and get anything of

Jenna what is allowed R-1 through L down to M-3 through M-1 and C-1, 2, 3  
It list everything you can do on that particular piece of property and  
that's what this list is. It is not a proposal of what he is going to allow  
out here on his property.

Gentleman Right.

Jenna This is simply saying what could be there. If this was M-1 here or the  
other side of the highway or anything that is going to be M-1. And  
it is my understanding and correct me if I am wrong Mr. Boyles.  
The companies that he is potentially looking at require the property  
to be zoned M-1, however those same companies could come today  
and sit on this property because printing is allowed in C-3.  
And I think that where he is headed. Is that correct?

Sam Yes.

Gentleman If something happens to Sam Boyles, and I buy it and want to put in  
Whatever you can't stop me because I'm in M-1.

Lady Just leave it as it is.

Another Lady Exactly!

Jenna That's within the code.

Gentleman It's not what he does today; it's what was doing for the future of  
Camp Verde.

Jenna That is a question for Mr. Boyles.

Sam What is the question now?

Gentleman If something happens to you and somebody comes in and this is zoned  
M-1 at that time. They could put up whatever they want to. You can't  
do anything about it. Nor could anybody else do anything about it.  
Because it's zoned M-1. They couldn't keep the business out of it.  
If they wanted to put an adult center back there. That's fine. If you  
couldn't zone M-1 you couldn't do anything about it.

Sam That's not true.

Gentleman It is true.

Sam Now if the voice of the people of the town (interrupted)

Lady So everyone that comes in has to have a plan of what's going on right?

Sam Oh yeh.

Lady So we can reject it?

Jenna One of the purposes of this meeting is not to only voice of your  
questions and concerns. But you also have the opportunity to bring  
a letter to me at the town. If you would like to write a letter, state  
what you would like or not see, however each and everyone can do that.  
In addition to this meeting. This was just a one on one to allow  
Mr. Boyles to answer you directly with your concerns.

Sam It's a courtesy meeting.

Jenna Yes, but it is required by the state.

Rick There is also another reason for the change to M-1 request. This was  
partially my ideal. Other people have talked to Sam about this to.  
But the area needs employment there are numbers (interrupted)

Gentleman No!

Rick Well you may not want to see anybody come into the area, but there are a lot of people who would like to have jobs.

Lady I would like to see a shopping center come in here.

Rick Well there is probably be more shopping things when the economy picks up. There are a number of things that want to come into Camp Verde. I have been involved in a few of these things. But there are not going happen over night because of the economy. These companies have backed off. But a lot of people need work now days. And there are a number of companies, even small operations even five and ten men things that could come in and have businesses that fitted C-1. I'm not talking about some of the converse items in here just businesses that need to have a little bit heavier zoning then allowed C-3. That would create more employment here. Right now employment in the Verde Valley is a very important thing. A lot of people have lost their jobs, especially in construction related fields. People just can't find any work. So the ideal it to allow a little more flexibility on what people could do. So they can have some business that doesn't fit in C-3. Just small, even just Ma and Pa type business some are needed that fit the criteria that just don't fit C-3. There is very little M-1 zoning in the entire Camp Verde area and it's needed in a organized subdivision like where there are utilities and things. Not like out on old 279 where you could do just pretty much whatever you wanted out there. Something with utilities, paved streets where people can have their Little lot and do their little business. That they couldn't do the way It is set up right now.

Lady Like what? Can you give an example?

Rick There was a couple of fellows that wanted to set up a bio diesel business where they can convert oil to bio diesel type fuel. Was one thing.

Now you have had other request haven't you Sam?

Sam Yes, printing, furniture manufacturing out of barns. Because right now They are over capacity they wanted twenty thousand square foot building to put it in. And they have right now eighteen people working for them. And the only thing they are worried about coming to Camp Verde they can only bring six people with them. That would come with them. And they worry about people here to hire. Camp Verde is not a place that has a lot of qualified people for anything. In this room tonight six percent of you are retired which is great.

I was telling my friends CA and Howard and them, that in March I am going to apply for Social Security I will get my Social Security in June I will be 62. So I'm looking forward to that. But there are a lot of things to be done in Camp Verde to help everybody. Believe me I don't want to bring anything here that would cause any problems. Do you see how clean that shop is? I spend thousands of dollars a year keeping it clean. Thousands of dollars. I go through and clean the weeds up here. I went through; CA just plowed all the weeds up here out of all these fields. I didn't have to do all that.

Gentleman Except all the ditches.  
Sam I did the ditch back there. I had two guys do it by hand. I drained it.  
Gentleman He did.  
Sam Yeh, they did it by hand and stacked all that stuff up. So the water would drain.  
Lady We didn't mind that.  
Sam Yeh, it looks a lot better now.  
Gentleman Someone said something about bio fuels and stuff, a company like that could have many spills and were going to have that in our ground water contaminated and they will spill stuff.  
Lady Exactly.  
Gentleman I have been around it.  
Sam But it is regulated. You know what it takes for every fifty five gallon drum? You have to have a three foot wall around it, that's water proof. That's the law. So if they did bio diesel and made a thousand gallons it would take them a week or two to make it. They have to have a retaining wall to hold fifteen hundred gallons that will not leak. And then they have to come out before they do it, because it has to be checked by the state and the city.  
Gentleman The would probably keep a monitor on the property.  
Sam Just like right here. I have a well right here that gives me water. I paid over four hundred thousand to bring fire hydrants all the way down these streets and all through this place here. Which everybody here benefits from that. Now when you get a fire you have a fire hydrant to put your house out. I still use the well but I brought the water here for my sprinkler system. I had to do that. We spent a lot of money in this town to help it. I don't want to mess it up. I love this place.  
Gentleman But the point is if something happens to you then how are we going to stop somebody else from doing it?  
Sam If something happens to me my son owns this business he in the Vice President he is twenty eight years old and has been with me since he was Nineteen years old. He is putting in a press in Ohio right now. This is owned by a living trust, everything we have. We have several pieces of commercial property in Laughlin also.  
Gentleman Yeh, but we have to look at the future in case something happens to this company, you or him or whatever.  
Sam How much further do you have to look?  
Another Gentleman Well I don't have many years to look?  
Sam Like I said. I am not going to retire. I am going to stay here. And my Son is going to take over the business. But what we are going to do. Anybody that comes here will have regulations to follow. I am not going to build a monstrosity out here that's (interrupted)  
Gentleman The way I understand it (interrupted)  
Sam I'll tell you one of the worst things you got right now, people burning trash in this town. And the dump burns. How many people get their lungs hurt from that? How come people are not down there at city hall

Sam yelling about this valley being full of smoke? All week it has been full of smoke.

Gentleman There are no (interrupted)

Sam I don't hear anybody here saying anything about that how come?

Gentleman Oh I know a lot are burning trash.

Sam Also they burn the dump. I mean you guys should be speaking about that. It's killing you.

Lady There was a letter in the newspaper today about our air in not clean.

Sam How come everybody isn't down there knocking on the door at every meeting?

Lady Well, were not in the district.

Gentleman The way I understand it is you are just trying to change the zoning on the center piece.

Sam Just the center away from everybody. That's all I want to do. They have C-3 and M-1 bring businesses here that they are all regulated by the State and then they can go ahead and get some jobs here.

Gentleman And the outside along the perimeter will still be C-3?

Sam Just like it is now.

Lady Sam, I have to ask a question that has not been raised and it has to do with waste disposal about sewage. When you increase buildings this size. And depending on how many you put in what about (interrupted)

Sam They have to put a sewer in.

Lady Yeh.

Sam They have to put a sewer in. So after they put the sewer in right across the street anything that size has to have a sewer. You can't have a well and a septic on anything smaller than an acre at the same time. So eventually when I sell this lot over there. I will hook up from the well to the gold water. I will have to do that.

Gentleman What is the closest sewer from here?

Sam Across the street.

Lady Where is your house going to be?

Sam You know what I have been negotiating with Ron Smith to buy his house for a year and a half. If you had a shopping center here I would be here now and running for Mayor next term. There would be a lot of change in this town. For the good.

Gentleman Mr. Sam.

Sam Yes.

Gentleman This center lot. The center that you are talking about. How many acres is that?

Sam It's six and a half acres.

Jenna Ten.

Sam They are all half acre and only one is an acre.

Gentleman And will each one be sold to an individual?

Sam If I can. If I don't sell it to just one person.

Gentleman But the option is there?

Sam Yes, if anybody wants it they can buy it.

Gentelman Is the electric structure there for each individual lot?  
Sam Yes it is. Water, power everything is there.  
Lady Everything but a sewer right now.  
Sam Like I said if you get so big of a building you have to have a sewer.  
Lady Yes.  
Gentleman You didn't put any sewer lines in did you?  
Sam No not here. I am on two and a half acres, I have two septic tanks  
Gentleman You are not in the district.  
Another Gentleman You don't have a sewer across the road Sam.  
Sam Isn't that a pump station over there?  
Gentleman No, that's a high pressure line.  
Sam Because I was told already that the people from Dow Jones will not have septic they made it very clear they would put a sewer in. This man is Murdock that owns Dow Jones spent ten billion dollars and bought that. He bought Fox and owns forty newspapers in Europe. Every building he has is done perfect. You should see them they are all white. They are all nice beautiful buildings with tinted glass all the way around. And they have very small sign. It says Wall Street Journal in gold.  
Lady And they are all in small towns?  
Sam Everyone is in a small town. We have put presses in every plant for them all eighteen of them and the one in Illinois they have fishing ponds on them and corn fields. The one in Las Angeles, Riverside has a big pond and the guys go out and fish. You walk in that pressroom and you can eat off the presses that's how he keeps everything. Believe me that the one first place printing operation in the world is the Wall Street Journal. Right now about thirty percent is talking about buying it. That's all. Like I said, every plant they have between one hundred and two hundred people working for them. Jobs would be, you know they have their own trucks and they hire other trucks to haul their paper around for them. I mean there is so much of an opportunity here. To do something for this town. If you love this town like you say you do. Then you would want to do something for it. You can't be greedy and worry about your own little world.  
Gentleman There is no sewer pipes here.  
Lady So where are they going to come from?  
Another Gentleman There is no sewer over here.  
Sam Isn't there sewer right down the road here?  
Lady We are not in the sewer district.  
Sam Oh your not?  
Lady No were not.  
Sam I thought we could (everyone talking)  
Gentleman On this side of the road (everyone talking)  
Sam Ok well then we have to put it in then.  
Lady When you stop to think about it (interrupted)  
Howard Is it like the pump station down here? Then there would have to have a pump station over here. The sewage would go to that pump station and

Howard they would have to pump into that high pressure line.  
Sam Oh ok.  
Gentleman So what's going on with the forest service right now? Aren't they tying  
On to that pressure line?  
Howard I have no ideal what they are doing.  
Sam That what they are doing I think. I thought that what they said they are  
doing.  
Gentleman Well it keeps the sewer out of the river.  
Another Gentleman To answer your question. The forest service has there own septic tank.  
Gentleman Oh they do over on that property?  
Gentleman Yes they do. So in other words you couldn't sell these properties  
unless they have sewer system?  
Another Gentleman No he can.  
Sam No I can. Every property here will have a septic tank.  
Gentleman It's just that (interrupted)  
Sam What do you have now? Do you have a septic tank?  
Gentleman Yeh.  
Sam Ok, how many people here have septic tanks?  
Everyone Everybody.  
Gentleman It's only if you get over so many acres and that when he has to.  
Jenna There is also potential possibly in doing it all.  
Sam Yes  
Gentleman Sam you might want to entertain an ideal with your local people here if  
you would like to put in an injector system and create your own sewer  
district and all of you could have sewer and get off your septic tanks.  
Another Gentleman The sewer district is a nasty word around here.  
Lady You are talking big bucks to do all that. Look at all the houses to do all  
That. I think you did pretty good for what you did so far.  
Sam I am trying to. I'm trying to. In fact one thing we have not done yet. And  
I am going to do. When I get the extra money. We have twenty five  
down spouts on the sides of this building. I am going to put fifty five  
gallon drums in them. And off the drums I am going to put leach lines  
out. When the drums get full we will pull the lines and let it water. I got  
the front ones here are going to the flower beds now. The rain comes  
down  
off the roof it waters my flower bed. How many people here do that?  
You water your flower bed from the rain?  
Lady Yep, right off my roof and right into my flower bed.  
Sam Yeh, right off the roof. I have done a lot of extra things here to try to  
keep it nice.  
Gentleman Well I don't think we are complaining about this.  
Another Gentleman No.  
Gentleman And we need more businesses.  
Sam Yeh, we need more businesses. Anything we do here it will done right.  
And we won't let anybody pollute anything.  
Gentleman If we get more business we might get that shopping center that you was

talking about.  
 Lady After we get the sewer.  
 Everyone Yeh!  
 Gentleman The sewer first.  
 Sam The sewer going to be done pretty soon isn't it?  
 Everyone Laugh!  
 Gentleman Yeh, ask Rob Witt.  
 Sam Ask Rob Witt? Suzie sat on that board for eight years and spent a million dollars of your money and got nothing done. I see nobody talking to Suzie about that million dollars.  
 Bob Can I answer any questions for Suzie? Because I am Bob Burnside.  
 Lady I know.  
 Bob If she had that money. She had it hold up someplace because I haven't seen any of it. But I will give you a news flash as of today. People were out walking and doing an inspection the only people that was not there was RD and they are hopeful that the middle of next week it goes to AD & Q to get a conformation to make that system live without the plant. So what we got there is some issues we got to work them out but that is a mile stone in it's self. Because of on the permits and the way that the funding was like when they make you do something like a grant. Grant is not free. If you want a grant you have to hire a personal to do this, this and this and you think you get free money. When that sewer was designed they made it so you had to have the plant and the sewer line combined. Or you get nothing. So now with the problems they have allowed you to go ahead and set by the side. To get this new system on the existing plant will take care of it. That's a mile stone. If it goes through.  
 Howard I know a few years ago when I was on the counsel planning and zoning Back down then to. We had a lot of people come to Camp Verde. And the first thing they said what's your population? One out fit come in went over to Payson didn't like what they seen, and came back over here and said what your population is? We told them. He said you have to hundred thousand people to draw from. We don't have that in the whole Valley.  
 Gentleman No.  
 Howard You have to have people, roof tops I should say maybe. Before these people are going to bring businesses. None of you are going to go out there and spend ten million dollars and nobody to come shopping to it. It just doesn't happen.  
 Lady You should have seen it when I was born here.  
 Howard Well my wife was born here to. Right down the road here.  
 Lady I was down Salt Mine Road.  
 Howard And her uncle homesteaded right where you are setting. And her grandpa homesteaded where CA McDonald is at.  
 Sam Talking about the sewer, Suzie she had a problem, just like he is saying there was nothing here. And people never got behind it. They spent that

money and were down for many years. And what happened? Nothing.  
 Because nobody get behind it.  
 Well there was more to it than that people was in there before Suzie was in there. Was place us good, nobody was keeping track of what was going on and we all got educated.  
 It's like the government over the banks right now.  
 Yep.  
 That is one of the problems in this town that I see. Is that you have no Control of what has been spent lately. I think we have a good man now in Mike. I think Mike is going to take care of things and we will get things done.  
 Well I know when I moved over here in 1955 if you didn't bring a job with you. You couldn't stay in this valley. Your kids couldn't go to school. There weren't any of them that could stay here. And it has grown real slow but it has gotten to the point where all my kids still live right here and work here and I would like to see it continue, myself.  
 My strong thing is that we don't have a sewer and everybody goes to Cottonwood.  
 That's true.  
 They won't build here.  
 I wouldn't want to see a Wal-Mart here. I don't think. I think it would put  
 Everybody out of business.  
 NO! NO!  
 I don't think we need that. I think some of the stuff we have up on the Boulevard is not too good, because it needs to be back down this way  
 more.  
 One of the things I purpose also which I don't have the money to do at the end of Main Street across from the Camp Verde Real Estate office. That old restaurant up there on the corner on the hill. I would like to get that and put a movie theater in there. That would be a good thing for the town. I don't think it would if people were like me. Its been about twenty years since I went to a movie.  
 There is a lot of young people in this town and that would give them some entertainment. Then shops could stay open late like Friday and Saturday that way people could go through the shop.  
 But you need more people. And you need jobs to bring the people here. If we can create jobs here we would get more people, get some tax money. A base for it. That's what you need is a tax base.  
 And you know another things is the scary canal over here. They didn't go up the creek part of it. CA will tell you that. We done near seen it run over one time. If it floods again it might come over there. Vic can tell ya. If it comes over again its going to come right down through here. And I have seen fifteen feet of water right here were all you people are setting. Everybody below here was flooded out. Now you got, if it floods over again. We got paved streets for it to go down, we got a wash down here

for it to go through, but it comes across here before when it crossed over the boulevard you know how big the pipe was for it to go through?  
It was eighteen inches. Rick knows.

Gentleman Diamond creek north the flood spread just about the width of diamond Creek north when it came through.

Howard The whole thing.

Gentleman What canalized the diamond creek north the width of it when the white hill thunder storm came through.

Sam Right now when we get a heavy rain on the back of my property there is a ditch about this wide on my property. Water runs off that street and all these other places on the street all the way back to that drain and then lot sixteen has a dug out ditch in it for all the water over there. So who ever lives over there I get all of you water. It runs in my street and goes back down there. The engineering for this property was two hundred thousand dollars. I had to pay to have it done. Everything were going to do in here is going to be first class. Anybody builds it will have to meet certain standards.

Lady That and keep the noise down.

Sam There won't be much noise coming out of my place. But when we run these presses in here you can hear them. You guys have not heard them?

Lady No.

Sam That's pretty good then.

Gentleman Well we are talking about future noise and future issues. Not this place.

Sam It depends on what it is.

Howard Well if you have a welding shop you are going to have a certain amount of noise.

Sam Yeh we do welding here.

Gentleman No what I mean a small welding company working outside.

Sam Well that would be natural if it was outside. So right now we are not allowed to manufacture outside which we don't do anyhow. In the back where I have the land it is full of parts, big cat walks and things like that. That we use on the presses.

Lady So what happens when it goes to M-1?

Another Lady Then you can do it outside.

Sam Part of it you can do outside. What would you do outside when its 110? When you got a big building where its nice and cool inside. I could go Outside and work and nobody would ever say anything. Those guys over there work outside I don't ever say anything.

Gentleman But you can hear them.

Lady I do hear over hear at the blacksmith when they are doing that thing pounding around.

Sam See I never hear them.

Gentleman I don't hear them either I think this building blocks it.

Lady I hear them over there and I very seldom hear stuff over hear to but its not loud.

Sam I tell ya when the wind is blowing at forty miles per hour this building

creeks. I don't think anyone gets any of the wind. I block the wind. The people at church told me that one day its sure nice we don't get the wind over here no more. Not as much dust.

Howard

Well I get noises from three places ok, trucks are coming down copper canyon with their jake brakes on, some mornings I hear over here on cemetery road, I hear the trucks tires singing, and of course the wood yard.

Lady

Who can't hear the wood yard?

Gentleman

Where is the process for the town of this going to M-3 (M-1)?

Jenna

The process at this point:

This is the first step Mr. Boyles is going to make a complete submittal next week to our town. Well have to be advertised as a public notice in the town paper in all those little tiny words you see in the back of the paper. As to when the first planning and zoning commission meeting will be on this. It will be advertised as a public hearing which gives you the opportunity to come and speak to the planning and zoning commission if you wish to voice concerns. It will be open to the public your welcome to step up to the podium state your name and express your concerns. The planning and zoning is a ~~public body~~ they are not a decision making body. Once they have heard Mr. Boyles application they will either make an recommendation to approve or deny and it will move forward to the counsel which it can be three weeks up to a month later depending on the timing. At that same meeting the counsel again you will have the opportunity to speak to counsel as a public form to be able to express your concerns. Also if you wish to write a letters it will go into the application so that will be forwarded to the counsel in their packet to review at the time of the meeting.

Gentleman

That's not those hundred dollar letters.

Jenna

No that's if you want a ~~termination~~. DETERMINATION .

Gentleman

Ok there we go.

Jenna

These are free and I handle them.

Gentleman

So we have from now on, we probably have three more chances to voice any questions or opinions. Is that what you are saying?

Jenna

One being hand written if you choose

Gentleman

Right

Jenna

And the second would be at the commission meeting when it is set.

And the third would be at the counsel meeting.

Gentleman

Well the people that live within three hundred feet will they get any written notice or anything?

Jenna

I will be sending out. He had to do his own letter. I will be sending out a notice of when the meeting will be happing and it will probably reintegrate some of the same language basically was in his letter that they are wishing to go from C-3 to M-1 on these parcels that are behind us here. And that will let you know. The list he has I have also. So you all will be getting letters. That will notify you when the meeting will be. It will have the planning and zoning date and time

and it should also have the counsel.

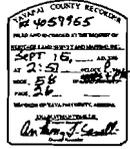
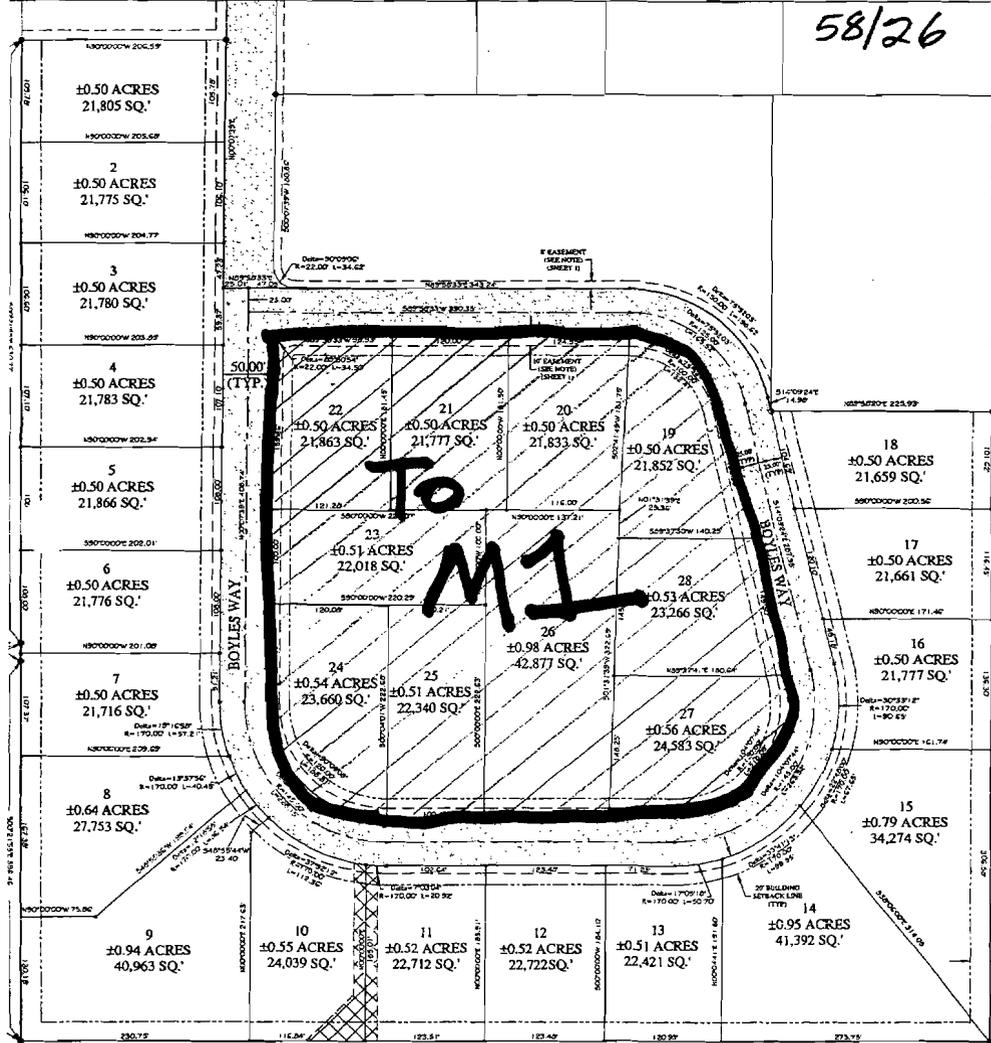
We the undersigned protest the approval of **ZMC 2009-01: An** application submitted by Rick Rosenzweig agent for Sam Boyles, NEI Investments, owner of parcels 404-02-161, 162, 163, 164, 165, 166, 167, 168, 169, 170, requesting a Zoning Map Change to go from C-3 District Commercial and Minor Industrial: to M-1, Industrial: General Limited, approximately 5.63 acres located at 1581 Boyles Way, known as Northeast Industries Commerce Park. We believe that such a change would be detrimental to the quality of life in the surrounding residential neighborhood and cause further damage to already precarious property values in our current economic situation. We respectfully ask you to vote no on this proposed change. Thank you for your attention to this matter.

Sincerely,

NAME	ADDRESS	PHONE
Dorothy A Brown	1651 S. Parrish Rd	928 567-3423
12 Dorothy A Brown	CAMP VERDE, AZ	02-19-09
Joyce Manifee	CAMP VERDE	567-9429
Joyce MANIFEE	CAMP VERDE	2-19-09
William J Bianconi		
William J Bianconi	CAMP VERDE	2-19-09
Yvonne L Bianconi	CAMP VERDE	567-8526
4 Goldie L. Bianconi	CAMP VERDE 1944 SUMMIT VIEW	2-19-09
5 Ed Houston	CAMP VERDE	928-567-3912
6 Anna Fleck	1923 Summit View Cir	928-567-3556
Anna Fleck		02/19/09
7 Joseph A Fleck		2/19/09
Joseph A Fleck	CAMP VERDE 1923 SUMMIT VIEW	928-554-7953
9 Ora Klutz	16685 Parrish Rd	928 554-0133
Ora Klutz		02-19-09
7 Gene L Brown	1651 S PARRISH RD	02-19-09
Gene L Brown	CAMP VERDE AZ	567-3423
10 Grace B Cole	1655 S. PARRISH RD.	567-2138
Grace B Cole	CAMP VERDE, AZ.	2-19-09
11 Marie Vincent	CAMP VERDE AZ	2-20-09
12 James R DeZoraco	1657 SUMMIT VIEW RD AZ	2-20-09
13 Kathy Grant	460 E. Old Cowboy Ln AZ	2-23-09



58/26



**FINAL PLAT**  
 "NORTHEAST INDUSTRIES COMMERCE PARK"  
 A PORTION OF 404-02-024N & ALL OF 404-02-024W  
 A PORTION OF THE NW 1/4  
 OF THE SE 1/4 OF SECTION 5,  
 TOWNSHIP 13 NORTH, RANGE 5 EAST,  
 GILA & SALT RIVER BASE & MERIDIAN,  
 YAVAPAI COUNTY, ARIZONA

**CERTIFICATE OF ASSURED OR ADEQUATE WATER SUPPLY**

THIS SUBDIVISION IS NOT WITHIN A DESIGNATED ACTIVE WATER MANAGEMENT AREA. A STATEMENT CONCERNING WATER AVAILABILITY WAS RECEIVED FROM THE ARIZONA DEPARTMENT OF WATER RESOURCES PURSUANT TO A.C.L. 1-18 STATING THAT THE WATER RESOURCES ARE ADEQUATE FOR THIS SUBDIVISION ON 5/12/2010.

DATE: 5/12/2010  
 COMMISSIONER/DEVELOPMENT DIRECTOR: [Signature]

**ASSURANCE**

SATISFACTORY ASSURANCE IN THE FORM OR IN ORDER TO SPEED UP COMPLETION OF INFRASTRUCTURE WE WOULD REQUEST THE TOWN ACCEPT A HOLDING RESTRICTION ON THE SUBDIVISION UNTIL THE TOWN ACCEPTS THE SCHEDULE AS A FUTURE ASSURANCE.

DATE: 9/20/09  
 APPROVED: [Signature]  
 TOWN CLERK: [Signature]

**ACKNOWLEDGMENT**

STATE OF ARIZONA  
 COUNTY OF YAVAPAI

ON THIS 20th DAY OF September 2009, before me the undersigned Notary Public, personally appeared [Signature] who acknowledged himself to be the [Signature] of [Signature] and acknowledged that he is authorized to do so. I recognized the foregoing instrument on behalf of the [Signature] for the purposes therein set forth.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

MY COMMISSION EXPIRES: 8/01/2010  
 NOTARY PUBLIC: [Signature]

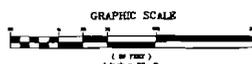
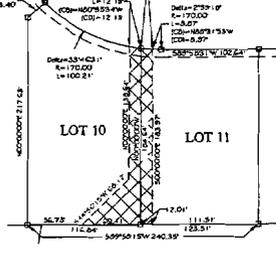
**UTILITIES**

- ELECTRIC: ARIZONA PUBLIC SERVICE COMPANY, 100 EAST 5TH AVENUE, COTTONWOOD, AZ 86301
- TELEPHONE: ONYX COMMUNICATIONS, 612 S. GARDNER STE. 100A, PHOENIX, AZ 85018
- WATER: CAMP VERDE WATER SYSTEM, PO BOX 340, CAMP VERDE, AZ 86302
- SEWER: CAMP VERDE SEWER SYSTEM, PO BOX 340, CAMP VERDE, AZ 86302
- SOLID WASTE: WASTE MANAGEMENT, 3915 6TH STREET, COTTONWOOD, AZ 86301
- FIRE: CAMP VERDE FIRE DEPARTMENT, PO BOX 100, CAMP VERDE, AZ 86302

**NOTES**

- THIS SUBDIVISION IS NOT WITHIN AN ACTIVE WATER MANAGEMENT AREA.
- GOVERNMENT CONDITIONS AND RESTRICTIONS FOR THIS SUBDIVISION ARE RECORDED IN BOOK 1212, PAGE 2124, OFFICIAL RECORDS OF YAVAPAI COUNTY.
- ALL THE TREES IN THIS SUBDIVISION WILL BE DEDICATED TO THE USE OF CAMP VERDE (UPON COMPLETION).
- A MONUMENT AS NOTED AS SET HEREON WILL BE SET WITHIN 60 DAYS OF COMPLETION OF CONSTRUCTION.
- SEWER WATER DISPOSAL WILL BE VIA INDIVIDUAL ON-SITE SEPTIC SYSTEMS.
- SETBACKS FOR THIS SUBDIVISION WERE DETERMINED PER THE TOWN OF CAMP VERDE PLANNING AND ZONING ORDINANCES FOR ZONE C-1 HAVING A FRONT SETBACK OF 30 FEET, A REAR INTERIOR SETBACK OF 10 FEET, A REAR EXTERIOR SETBACK OF 30 FEET, A SIDE INTERIOR SETBACK OF 8 FEET, AND A SIDE EXTERIOR SETBACK OF 30 FEET. ALL REQUIREMENTS LISTED MUST BE VERIFIED BY THE TOWN OF CAMP VERDE PLANNING AND ZONING DEPARTMENT PRIOR TO CONSTRUCTION. BY INDIVIDUAL LOT OWNER.
- THE PROPERTY OWNERS OF LOTS 1-12 SHALL BE RESPONSIBLE FOR THE CONSTRUCTION OF THE REQUIRED CONCRETE CURB, GUTTER AND DRAINAGE WITHIN THE RIGHT-OF-WAY LIMITS (ADJACENT TO AND PARALLEL WITH THEIR STREET SIDE PROPERTY LINE) AND FOR THE PLACEMENT AND CONSTRUCTION OF A BLOCK WALL ALONG THE ENTIRE LENGTH OF LOT 17 LOT LINE OPPOSITE THE STREET SIDE OF SAID LOT. ALL AS SHOWN ON THE APPROVED PLAT SET FOR THE CONSTRUCTION OF THE NORTHEAST INDUSTRIES COMMERCE PARK SUBDIVISION.

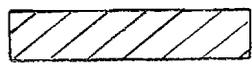
**DETAIL OF 24" DRAINAGE EASEMENT**



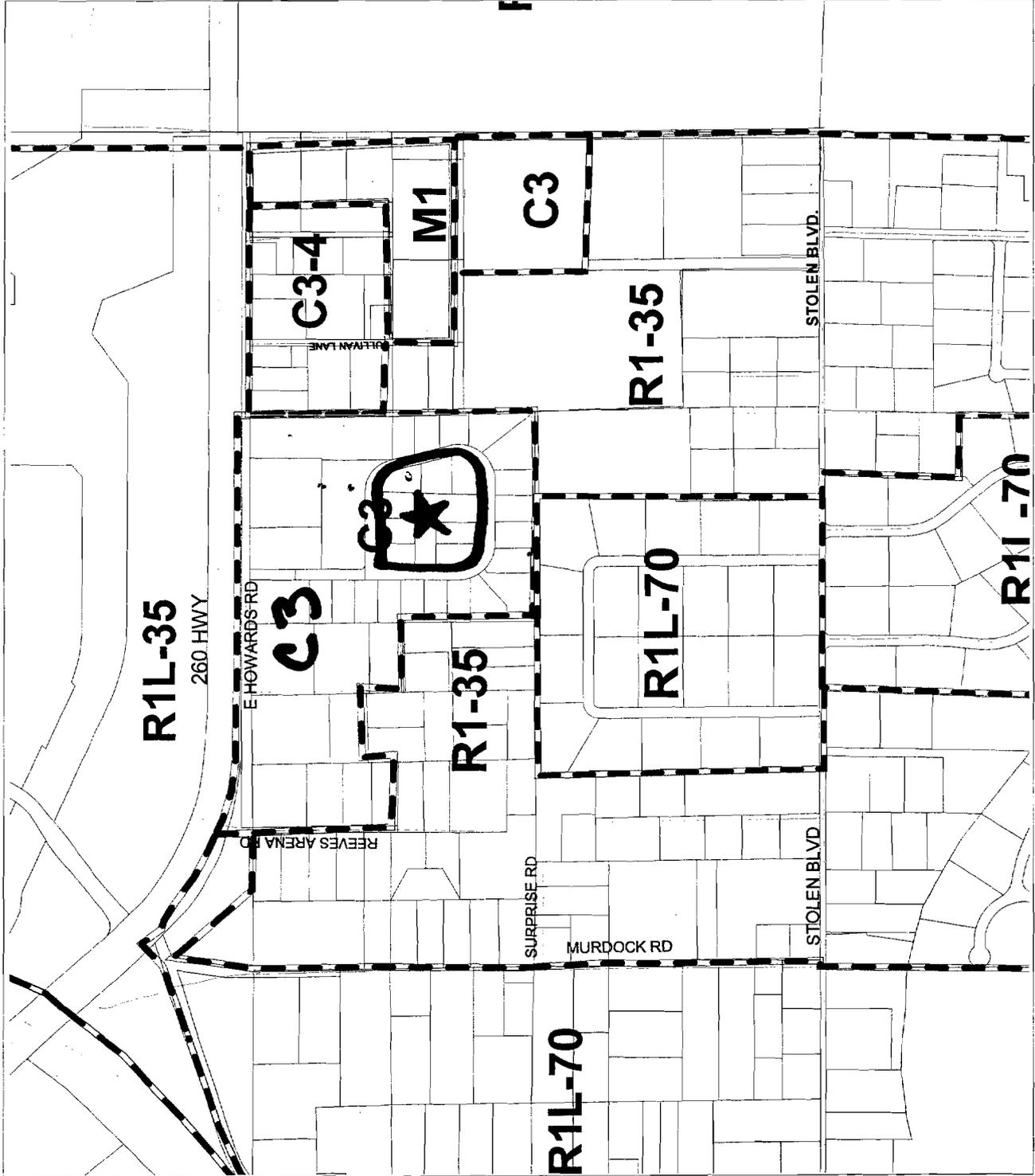
JOB #04-1224LST SHEET 2 OF 2

**HERITAGE**  
 LAND SURVEYING & MAPPING, INC.  
 DUGAN L. McDONALD R.L.S.  
 PO BOX 8170  
 CAMP VERDE, AZ 86322  
 928-567-9170

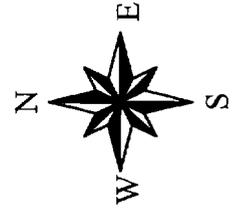
**LEGEND: SUBJECT AREA FOR ZONE CHANGE**



# ZONING MAP FOR NEI REZONING



Parcels 2-07.shp  
Regional Roads  
Hydro.shp



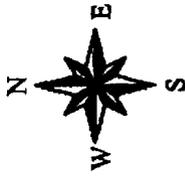
0.3 Miles

0.3

0

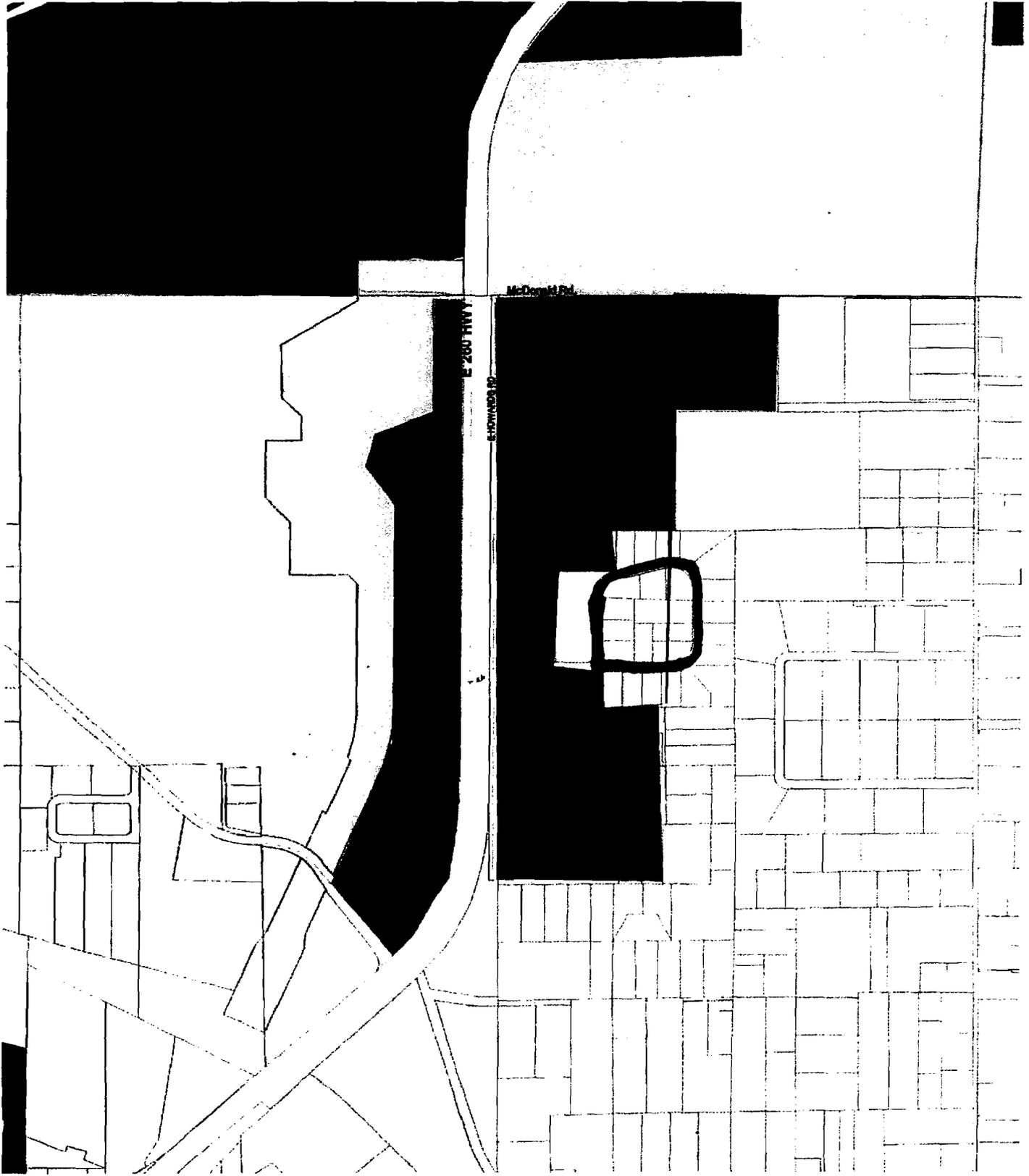
0.3





# General Plan Land Use Map

- Parcels 2-07.shp
- Regional roads
- Amended land use map.shp
- Agriculture > 8 Acres
- Commercial
- High Density - 11 Units AD Max
- Industrial
- Low Density - 1 AC Min
- Medium Density - 1/4 AC Min
- Mixed Use - Combined
- Natural Resource
- Open Space
- Public Facilities
- Rural Residential - 3 AC Min
- Yrevali-Speche Nation
- Town Boundary



0.4 Miles 0 0.4 Miles

**MINUTES DRAFT  
REGULAR SESSION  
THE PLANNING AND ZONING COMMISSION  
TOWN OF CAMP VERDE COUNCIL CHAMBERS  
THURSDAY MARCH 05, 2009  
6:30 PM**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Commission motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion.

**1. Call to Order**

The meeting was called to order at 6:30 p.m.

**2. Roll Call**

Chairperson Butner, Commissioners Buchanan, Parrish, Burnside and German were present; Vice Chairperson Hisrich and Commissioner Freeman were absent.

**Also Present:** Community Development Director Nancy Buckel, Sr. Planner Mike Jenkins, and Recording Secretary Margaret Harper.

**3. Pledge of Allegiance**

The Pledge was led by Burnside.

**4. Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.

**a. Approval of Minutes:**

December 4, 2008 – Regular Meeting

**b. Set Next Meeting, Date and Time:**

May 07, 2009 – Regular Meeting

On a motion by Burnside, seconded by Parrish, the Commission unanimously approved setting the next meeting for May 7, 2009.

It was determined that there was an insufficient quorum present at this meeting to approve the Minutes of December 4, 2008; Parrish and Butner had been absent at that meeting.

**5. Call to the Public for Items not on the Agenda**

There was no public input.

**6. Public Hearing, Discussion and Possible recommendation to Council on ZMC 2009-01: An Application submitted by Rick Rosenzweig agent for Sam Boyles, NEI Investments, owner of lots 19-28 with corresponding parcel numbers 404-02-161, 162, 163, 164, 165, 166, 167, 168, 169, & 170, of Northeast Industries Commerce Park for the purpose of rezoning from C-3 to M-1. The total approximate areas of the combined subject lots 19 thru 28 is 5.63 acres and is located South off of Hwy. 260 on Howards Road to Boyles Way.**

On a motion by Buchanan, seconded by German, the Commission voted 4-1 to recommend to Council that ZMC 2009-01, an application submitted by Rick Rosenzweig, agent for Sam Boyles, NEI Investments, owner of Lots 19-28 with corresponding parcel numbers 404-02-161, 162, 163, 164, 165, 166, 167, 168, 169, & 170, of Northeast Industries Commerce Park for the purpose of rezoning from C-3 to M-1, **be denied**, with a 'no' vote by Parrish.

**STAFF PRESENTATION**

Sr. Planner Jenkins explained that the subject lots within the Commerce Park are an island surrounded by Boyles Way which is abutting the subject lots and then by remaining lots within the Commerce Park, which provides a buffer between the lots and the residential properties adjacent to the exterior boundary of the Park. Jenkins outlined the results of the neighborhood meeting held on January 16, 2009. The staff sent 26 letters to owners of land within a 300-foot radius of the subject lots, notifying them of the requested zone change and time and date of meetings. Jenkins also referred to the letters and signed petitions received in opposition to the requested change. The agencies notified have indicated no comments. A list was provided in the staff report showing the 19 additional uses that would be allowed in an M1 District beyond those allowed in a C3 District. If the Zoning Map Change is approved by Council, the uses within the Commerce Park would be a mixed use of C3 for the exterior lots and M1 for the interior island. Jenkins also reviewed the existing road improvements; no additional right of way for Boyles Way is required. No General Plan Amendment is required.

**PUBLIC HEARING OPEN****Applicant's statement**

**Sam Boyles** prefaced his statement with a commitment for the record to delete "Adult Oriented Businesses" from the allowed uses if the change to M1 is approved. Mr. Boyles explained that he is in contact with the company producing the Wall Street Journal that would consider installing a first-class newspaper printing operation in Camp Verde that would employ about 100 people, but no guarantee of that is possible without a zoning change to M1. Mr. Boyles added that if that did not happen, there are other applications that can be used for the M1 zoning. Mr. Boyles also confirmed that he could not honor the promise of Rob Witt regarding fencing and a horse trail in connection with the Commerce Park; there will only be a block wall erected between the commercial lots and residential area whenever those lots are sold.

**Rick Rosenzweig**, realtor/agent, said that the requested change was his idea, and largely based on trying to create additional employment opportunities in Camp Verde; and it would be good to have a small area in town, besides what is out on Old Highway 279, consisting of lots for small projects that would not be allowed in C3 zoning. Mr. Rosenzweig added that the M1 would be separated from the residential properties on the perimeter, and cited some possible small projects. It would be a small organized, subdivided location, and many companies prefer not to be out on Old Highway 279.

**COMMENT FROM OTHER PERSONS**

(Comments from the following individuals are summarized.)

**Grace Cole**, one of the property owners, said she had helped get the petitions signed; that property had been zoned R-3 when she built her home; it had changed to commercial, and now they want to change it again. She questioned whether there was city water or sewer available as had been stated. Ms. Cole said property values have gone down, and M1 would make it even lower.

**Dorothy Brown** said she does not want another huge building in her back yard; there is no city water and no sewer; she respectfully requested that the zoning not be changed.

**APPLICANT'S REBUTTAL**

Mr. Boyles listed the improvements he has made to the property, including fire hydrants and water service, the money he has invested, and reiterated how additional business and employment would help the town that appears to be dying.

**PUBLIC HEARING CLOSED****Board Discussion**

The members discussed with Mr. Boyles a number of questions they had, including his plans for an option of selling off parcels, the number of people he is now employing, the size of the planned newspaper plant building, confirmation of the plans for block wall fencing; and the question of property rights possibly being taken away by including restriction of certain uses in the deed, as he had suggested. During the discussion Parrish indicated that he was in favor of the reason for the request for the zoning change, in that the Town needs to push economic development.

Mr. Boyles was asked if he would consider accepting a Conditional Zoning Map Change conditioned upon bringing in the one specific business, the newspaper plant he had described as requiring the M1 Zone; Mr. Boyles said that would not be acceptable to him.

There was further discussion with Mr. Rosenzweig regarding his idea to create small M1 lots, which he agreed would enhance their value and desirability, particularly for small businesses; it would be a small industrial park. The members expressed concern regarding future small businesses and the M1 uses in which they could be involved.

Burnside discussed the Diamond Creek development with Buckel, the rezoning changes made in that area creating additional commercial properties that made an impact on the existing residential properties, and the language on the final plat that was recorded. Buckel confirmed that the language regarding M1 District is general and vague and it would be impossible for the Commission to address every imagined inconvenience that could occur; there needs to be specific issues outlined in the Code. Buckel added that the Town now has Design Review, development review by staff as well as screening requirement, but screening between C3 and M1 can only be done by a solid barrier between the two. After further discussion, Burnside stated that he might be in favor of a conditional change, but not a blanket M1 zoning.

German expressed her concern about whether imposing deed restrictions would still affect future owners of the properties, and how would that affect property rights. That was followed by further discussion on deed restrictions, future sales, property rights, and the Town's exposure to liability. Buchanan stated he was concerned about giving a blanket change on the property, with the residential property in close proximity.

Mr. Rosenzweig offered one more statement that he felt it would be a good solution to allow the M1 to go through with specific uses that are restricted, or not acceptable.

**FURTHER PUBLIC INPUT**

(Comments from the following individual are summarized.)

**Linda Buchanan** said she works in technical training and is always interested in issues that touch on workforce development, but she hopes that does not weigh too heavily on a decision. There does exist M1 property in Camp Verde, and she is appalled at how nasty they are; she feels sorry for the residents in the older homes who intended to live there and did not buy them for investment. Ms. Buchanan asked that the Commission seriously consider what the change would mean, not only to the integrity of the neighborhood but to the Town as well.

There was no further public input.

**7. Discussion of AMD 2008-02 amending Section 108 E, 3b, of the Town of Camp Verde Planning and Zoning Ordinances under Height Limits, Commercial/Industrial Buildings.**

Staff was directed to prepare a draft amendment to remove Paragraph E.3.b. from Section 108 of the Planning & Zoning Ordinance under Height Limits, Commercial/Industrial Buildings, and bring it back to the meeting scheduled for May 7, 2009 for review and consideration.

Director Buckel confirmed that the Commission had held previous discussions on height limitations; prior to the adoption of the existing Ordinance the height limitation had been 50 feet. The subject paragraph had been included to address the needs of industrial buildings. The general consensus of the Commission at the December 4, 2008 hearing was to eliminate the subject paragraph, suggesting that an applicant could request a greater height through the variance procedure, which could be difficult to obtain.

The members discussed the recent passage of Proposition 207 and the issue of claims arising from removal of certain rights by eliminating the paragraph; however, it was decided to follow through with drafting an amendment as discussed, and staff was directed accordingly.

**8. Commission Informational Reports:**

There were no Commission informational reports.

**9. Staff Report**

Director Buckel reported that the Council has agreed to allow the merchants to work on a possible remedy that would allow A-Frame signs. Enforcement on only the A-Frame signs portion of the Code will be held in abeyance for a period of 30 days during which the Town Manager and Buckel will be meeting with a merchants' group assembled by Bill Carter. Indemnity agreements and all other requirements for displaying the signs will have to be met. If approved, the remedy proposed will be submitted to the Commission for consideration and then back to Council for the necessary public hearings. The intent is to have the problem resolved before June 1<sup>st</sup>, or seating of the new Council.

**10. Adjournment**

On a motion by German, seconded by Buchanan, the meeting was adjourned at 8:39 p.m.

\_\_\_\_\_  
Joe Butner, Chairperson

\_\_\_\_\_  
Planning & Zoning

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Planning & Zoning Commission of the Town of Camp Verde during the Regular Session of the Planning & Zoning Commission of the Town of Camp Verde, Arizona, held on the 5<sup>th</sup> day of March 2009. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2009

\_\_\_\_\_  
Margaret Harper, Recording Secretary

# 12

**TOWN OF CAMP VERDE  
Council Agenda Action Form**

**Meeting Date:** 3-18-09

**Meeting Type:** Regular Session

**Type of Presentation:** Verbal Only

**REFERENCE DOCUMENT:**

**AGENDA TITLE: (Be Exact):**

Discussion, consideration, and possible direction to staff relative to keeping the Town's Weight Room open for public use. Discussion may include, but not be limited to the potential liability to the Town and Council's policy not to compete with local businesses.

**PURPOSE AND BACKGROUND INFORMATION:**

The Weight Room is currently open to the public and staff. Keys are signed out and returned. When a patron uses the room after hours, they must get a key from the CVMO Dispatch Center. The Weight Room is unsupervised. Recently, liability concerns have arisen due to possible injuries and the potential for litigation. Further, there is a \$15.00 per month fee for use of the Weight Room and Council has continuously expressed their desire NOT to provide services that are in direct competition with local businesses. There are two exercise/weight training businesses in Camp Verde.

**STAFF RECOMMENDATION(S): (Suggested Motion)**

Move to direct staff to close the weight room to the public.

**Type of Document Needing Approval:**

**Finance Director Review**

Budgeted/Amount

N/A

**Comments:**

**Fund:**

**Line Item:**

**Submitting Department:** Parks & Recreation

**Contact Person:** Lynda Moore

**Town Manager/Designee:**

**Please Note:** You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.

13

**TOWN OF CAMP VERDE  
Council Agenda Action Form**

**Meeting Date:** March 18, 2009

**Meeting Type:** Regular Session

**Type of Presentation:** Verbal

**REFERENCE DOCUMENT:**

March 4, 2009 Council minutes – item 14.

**AGENDA TITLE: (Be Exact):**

Discussion, consideration, and possible direction to staff relative to the March 4, 2009 direction to staff to provide data on the yield of residential rental property transaction privilege tax broken out by residential and commercial, for review by Council and decision on what action to take.

**PURPOSE AND BACKGROUND INFORMATION:**

Per Council's direction, staff has prepared the information requested with regards to transaction privilege tax on residential and commercial (non-residential) rental properties in the Town of Camp Verde.

The current level of compliance with regards to transaction privilege tax on residential rental properties totals eight (8) remitters. This number was calculated using the remittance code for residential property rental. The amount of transaction privilege tax remitted in the month of January 2009 was \$637.77. For the fiscal year to date through January 30, 2009, the amount of transaction privilege tax for residential property rental remitted is \$3,095.79.

Transaction privilege tax on the rental of non-residential properties currently has 54 remitters. The amount remitted for the month of January 2009 totaled \$8,964.62 with fiscal year to date collections through January 30, 2009 totaling \$42,860.27.

If the residential rental transaction privilege tax were discontinued, an increase in the rate for retail transaction privilege tax of .015% (percent) would be needed to cover the decline in revenues.

If both the residential and non-residential rental transaction privilege tax were discontinued, an increase in the rate for retail transaction privilege tax of .21% (percent) would be needed to cover the decline in revenues.

**STAFF RECOMMENDATION(S): (Suggested Motion)**

Acceptance of information provided along with direction to staff as to Council's desired course of action.

**Type of Document Needing Approval:**

N/A

**Finance Director Review**

Budgeted/Amount

Attorney Review  Yes  No

Attorney Comments

**Fund:**

**Submitting Department:** Finance

**Line Item:**

**Contact Person:** Michael Scannell  
Town Manager

**Town Manager/Designee:**



## RESOLUTION 2008-745

### A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, SUPERSEDING RESOLUTION 2000-447 AND ESTABLISHING MEETING POLICIES AND PROCEDURES FOR COUNCIL AND ALL TOWN COMMISSIONS

**WHEREAS**, the Legislature has made substantial modifications to the Open Meeting Law (OML), ARS Sections 38-431 through 38-431.09, effective July 18, 2000, and

**WHEREAS**, changes in the law concerning executive sessions, meetings, open calls to the public and enforcement should be adopted by the Council as a policy and procedural directive to staff, and

**WHEREAS**, it would be in the best interest of the Town to adopt Policies and procedures for meetings applicable not only to the Council but also its boards, commissions, and committees, collectively named "public bodies herein,

#### **NOW THEREFORE THE COUNCIL RESOLVES AS FOLLOWS:**

1. **Meetings.** A meeting by less than a quorum of a public body is permissible under the OML, and is at times necessary to prepare for Town business or obtain information concerning pending or future agenda items. Violations of OML could occur if ideas are shared from a meeting of *less* than a quorum of members of a public body with intent to circumvent the OML, whether by one of the members attending, or an intermediary, such as a member of the staff, or a member of the public. Discussions concerning Town business that result in a quorum by whatever means must be done in a public meeting.
2. **Calls to the Public.** The OML now allows an open call to the public to allow individuals to address the public body on any issue within its jurisdiction, subject to reasonable time, place, and manner restrictions. Pursuant to Section 2-3-7.E, remarks shall be limited to three (3) minutes, unless the Mayor or chair for good cause modifies the time limits. At the conclusion of the *call* to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may

ask that a matter be put on a future agenda. The public body may not otherwise discuss or take legal action on matters raised. Public input will normally be allowed on all agenda items of the public body except the consent agenda, staff updates, reports by members of the public body, and advance approvals.

3. *Management of Meetings.*

- A. Where practicable, executive sessions will be held prior to the regular business meetings, as opposed to during a meeting or following a meeting.
- B. Meetings will conclude at 10:00 p.m. with planned recesses during the meetings.
- C. Council member discussion is limited to three (3) minutes per member. If an item is opened for public input, the public may address the item ONE time. Public input is limited to three (3) minutes.
- D. All routine, administrative-type items such as contract awards and approvals, proclamations, etc. shall be placed on the Consent Agenda.
- E. Previously approved items, such as budgeted items, do not require further Council approval and will not be placed on an agenda.
- F. Consent Agenda items, excluding all Ordinance and Resolution titles, will not be read aloud.
- G. All presentations will be limited to 10 minutes for the presentation and discussion period.

4. *Executive Sessions.* The Council may instruct its attorneys or representatives regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or In settlement discussions conducted in order to avoid or resolve litigation. Agenda items in executive sessions must specifically refer to the matter as well as the statutory authority for the session, and minutes reflect the instructions given to the attorneys. To prevent the public from having to wait an indefinite period while an executive session is in progress, if the Council cannot comfortably fix a time to reconvene, the Council will wait until a special session is posted, or the next normal meeting date, to take action on the item.

5. *Current Events Summary.* The Mayor, chair, or Manager may recite a brief summary of current events without listing in the agenda the specific matters to be summarized, provided that the summary itself is listed on the agenda, and the public body does not propose, discuss, deliberate or take legal action on any of the matters, unless the matter was specifically listed in the summary for legal action.

6. *Enforcement.* The public body and staff will cooperate in written investigative demands by the County Attorney or Attorney General investigating a complaint of a violation of the OML, and supply the information requested by subpoena,

written statements, and depositions. All requests shall come through and responses reviewed by the Town Attorney, or special counsel retained by the Council, to maintain the independence of the investigation. Under the expanded liability provisions of the OML, any person found violating the law, or knowingly aiding another to violate the law, may be ordered to pay a civil penalty not to exceed \$500 for each violation, and, in the case of a public officer, be removed from office and assessed attorneys fees and court costs.

7. E-Mail. A "meeting" under ARS 38-431.4 now Includes gathering in person or through technological devices. This would mean e-mail or communications through wireless PDA devices could constitute a meeting by members of the public body and/or staff, and is subject to the same policy as set forth in "meetings" above. E-mail communications between members of the public body concerning public business are also considered public records, and the originator will send a copy to the Town Clerk who will print a hard copy in a separate file for public inspection. E-mail cannot be used by staff or members of the public body to conduct straw polls on municipal issues, or discuss Town business by a quorum or more of its members. If e-mail is used by staff or members of a public body to distribute informational material or web sites, it should not be made with the intention of soliciting responses and deliberations on the topic. Whenever possible, e-mail should not be used to communicate with the Town Attorney concerning pending litigation or requests for legal advice.
  8. Legal Opinions. If there is a legal issue concerning an agenda item, the Town Attorney or legal counsel may be requested by the Mayor, after direction by the Council, to provide a written opinion to Council, call for a vote for an executive session, or to discuss the matter with the interested Council member in private, rather than give impromptu opinions during the meeting. The Town Manager may also request a formal written opinion in advance of a meeting. This would not prevent the attorney from responding to questions on procedures, or explaining the provisions of forms or documents related to the agenda items.
  9. Correspondence. Procedure for handling correspondence will depend on which of the following categories are applicable:
    - A. Incidental correspondence are routine items that do not set policy for the Town, such as acknowledging receipt of documents, public relations responses, letters of appreciation, and congratulations for special activities and events. Incidental correspondence will be answered by the Mayor, or such other member authorized by Council. Individual Council members may review the correspondence and comment to the Mayor on a particular response, or request a review by the full Council.
-

B. Policy correspondence is that which purports to set or explain Town official policy, such as letters of support, expressions of position or opinion, or assertions of intent. It must first receive approval of a majority of the Council at a public meeting, and will then be signed by the Mayor, or such other member authorized by Council, on behalf of the Council.

1. At the first meeting in January of each year, Council shall adopt a Policy Statement that authorizes the Mayor, as the Town's Chief Elected Official, to support or oppose bills introduced during Legislative Sessions when they adversely affect the Town's interests and require an immediate response.

C. Implementation correspondence is that which implements a policy or position already established by the Council, such as continuing letters of support on legislation, positions on actions by other government agencies, responding to public information requests, and other administrative steps identified in the initial presentation of the issue and approved by the Council. It will be signed by the Mayor, or such other member authorized by Council, on behalf of the Council.

D. Public Inspection each type of correspondence will be kept chronologically in a separate binder available for public inspection, and when possible, indexed by subject.

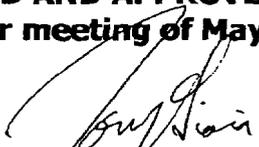
E. Citizen Complaints (Non-Personnel): Any correspondence that is addressed to the Town, the Mayor, and/or a Council member and that is signed or otherwise verified and identified to be a citizen complaint concerning any issue(s) relating to official Town business or responsibility as authorized by statute or other legal authority shall be directed to the Town Manager upon receipt to assign appropriately for resolution. Appropriate tracking measures shall be established in order for resolution to be reported back to the Town Manager, the complainant, and the Town Council.

10. Agenda Format. The public bodies shall follow the form and sample detailed content as set forth in **Exhibit A**, which illustrates provisions of this resolution.

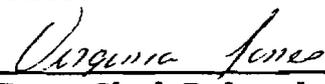
11. Mail Distribution. Upon receipt of mail addressed to the Town of Camp Verde, or the Council as a whole, it will be opened and copied to the Mayor and full Council. Upon receipt of mail addressed to the Mayor alone, or an individual Council member, the mail will be opened, date stamped, and copied. Nothing in this policy is intended to require the release of confidential correspondence as protected under State or Federal laws. Should the Mayor or individual

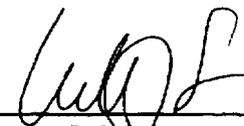
Council members determine that a non-personnel complaint is being made by a citizen or citizens, the correspondence shall be referred to the Town Manager in order for appropriate assignments to be made and allowing the process for resolution to be started. Should the Mayor or individual Council member(s) determine a complaint is being lodged against an employee of the Town; the correspondence shall be referred to the Town Manager for further investigation and resolution keeping the personnel matters confidential.

**PASSED AND APPROVED by a majority vote of the Common Council at the regular meeting of May 21, 2008.**

  
5/29/08  
\_\_\_\_\_  
**Mayor Tony Gioia**

**Approved as to form:**

**Attest:**  
  
6-6-08  
~~Town Clerk Deborah Barber~~ 01  
VIRGINIA JONES

  
\_\_\_\_\_  
**Town Attorney**

**Exhibit A attached**

## EXHIBIT "A"

### AGENDA



**REGULAR SESSION  
MAYOR AND COUNCIL  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
473 S. Main Street, Room #106  
WEDNESDAY, APRIL 16, 2008  
at 6:30 P.M.**

1. **Call to Order**

*As a reminder, if you are carrying a cell phone, pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time.*

2. **Roll Call**

3. **Pledge of Allegiance – (Please remove your hat.)**

4. **Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.**

a) **Approval of the Minutes:**

- 1) April 9, 2008 – Work Session – Quarterly Reports
- 2) April 2, 2008 – Regular Session

b) **Set Next Meeting, Date and Time:**

- 1) Council Hears Planning & Zoning – April 23, 2008 at 6:30 p.m.
- 2) Regular Session – May 7, 2008 at 6:30 p.m.
- 3) Regular Session – May 21, 2008 at 6:30 p.m.
- 4) Council Hears Planning & Zoning – May 28, 2008 at 6:30 p.m.

c) **Possible approval of Proclamation declaring April 13-19, 2008 as National Library Week.** Staff Resource: Mayor Gioia

d) **Possible approval of Proclamation declaring April as Child Abuse Prevention Month.** Staff Resource: Debbie Barber

e) **Possible acceptance of the following letters of resignation and presentation of Certificates of Appreciation to Trapper Moore, Chair Parks & Recreation; Ginger Mason, Vice-Chair Parks & Recreation; and Dugan McDonald, Vice-Chair of Design Review Board.** Staff Resource: Debbie Barber

f) **Possible award of bid for a comprehensive classification and compensation study to the low bidder Public Sector Personnel Consultants not to exceed \$25,000.** There is \$50,000 budgeted in Consultant Services, Line Item 01-50-55-6604. Staff Resource: David R. Smith

g) **Possible approval of a hiring freeze of all vacant Town positions.** Staff Resource: Michael Scannell

h) **Possible authorization for Town Manager to review and approve or reject any budgeted expenditures over \$1,000 through the end of the 2007-2008 fiscal year.** Staff Resource: Michael Scannell

i) **Possible approval of the interfund transfers to correct unbudgeted and misappropriated amounts in the FY 2007/2008 budget.** Staff Resource: Michael Scannell

Posted by: \_\_\_\_\_ Date/Time: \_\_\_\_\_

*Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.*

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

#17

01-28-09P01:35 RCVD

January 28, 2009

Copied Council and Staff  
1-28-09

Honorable Mayor and Council  
Town of Camp Verde

During the 2007 legislative session, the Arizona State House of Representatives and State Senate passed a concurrent memorial requesting that all Arizona cities, towns, counties and Indian tribes identify and develop Legacy Projects to commemorate Arizona's Centennial in 2012.

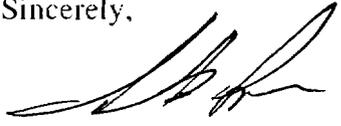
Legacy Project is the name applied to a communitywide event, project or enterprise that 1) accurately portrays a significant aspect of Arizona History, 2) is accessible to a large number of visitors/users, 3) demonstrates collaboration in the planning, 4) produces a product that will live on past 2012, 5) and includes an educational component.

As each individual community decides on a project, they are submitted to the Arizona Historical Advisory Commission, a commission set up by the State of Arizona to coordinate the statewide celebration. Most entities participating in the centennial celebration have begun by appointing a committee to develop, coordinate and carry out their chosen project.

This request is for the Town Council of the Town of Camp Verde to bestow its blessing, by resolution, on the creation of a Camp Verde Centennial Committee, tasked with developing and producing a Legacy Project that will pay tribute to the larger community's role in the development of the State of Arizona. Solicitation of committee members would begin upon your approval.

As envisioned, the Camp Verde committee would consist of representatives from the Camp Verde Historical Society, Yavapai-Apache Nation, Arizona State Parks, National Park Service, Chamber of Commerce, Town of Camp Verde and individuals with an interest in such a project.

Sincerely,



Steve Ayers  
Verde Valley Newspapers  
Member Camp Verde Historical Society