

DRAFT MINUTES
Regular Session & Public Hearing
THE PLANNING AND ZONING COMMISSION
TOWN OF CAMP VERDE 473 S. MAIN STREET
CAMP VERDE, AZ. 86322
COUNCIL CHAMBERS STE. 106
THURSDAY, FEBRUARY 7, 2019
6:30 PM

Because All Commission meetings will end at 9 PM, any remaining agenda items will be heard at the next Commission meeting.

1. Call to Order

Chairman Davis called the meeting to order at 6:30 p.m.

2. Roll Call

Chairman B.J. Davis, Commissioners, Chip Norton, Greg Blue, Bruce George, and Steve Vanlandingham are present. Commissioner Jim Hisrich is absent.

Also Present

Community Development Director Carmen Howard, Town Planner Melinda Lee, and Recording Secretary Jennifer Reed.

3. Pledge of Allegiance

Commissioner Vanlandingham led the Pledge.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.

A. Approval of Minutes:

December 13, 2018 – Regular Session

Motion was made by Commissioner Blue to accept the consent agenda as presented. Second was made by Commissioner George. **Motion** carried unanimously with Chairman Davis, Commissioners Blue, George, and Vanlandingham approving.

5. Final Words from Outgoing Commissioners

Chairman Davis stated he has enjoyed his six years on the Commission. He is proud of the work that was done with the General Plan. He said it has been an honor to serve with the commissioners that it shows they truly care about the future of Camp Verde.

6. Seating of New Commission Members

Jackie Baker, Cristine McPhail and Michael Hough.

7. Appointment of Temporary Presiding Officer.

Commissioner Blue nominated Commissioner Norton. Second was made by Commissioner George.

8. Election of Officer-Chair

Commissioner Blue nominated Commissioner Norton. Second was made by Commissioner George. **Motion** carried unanimously with Commissioners Baker, Blue, George, McPhail, Hough and Vanlandingham approving.

9. Election of Officer-Vice Chair:

Motion made by Commissioner Baker to appoint Commissioner Blue as Vice Chair. Commissioner Blue declined.

Motion made by Commissioner George to appoint Commissioner Hough as Vice Chair. Commissioner Hough declined.

Motion made by Commissioner Hough to appoint Commissioner George as Vice Chair. Second was made by Commissioner Baker. **Motion** carried unanimously with Chairman Norton, Commissioners Baker, Blue, George, McPhail, Hough and Vanlandingham approving.

10. Set Next Meeting, Date and Time

Town Planner Melinda Lee explained that on March 13, 2019 there will be a joint workshop with Town Council to go over the Sign Code.

5. Call to the Public for Items Not on the Agenda

(Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Commission from taking any action on items not on the agenda, except to set them for consideration at a future date).

No public comments were made.

7. Current Events

(Individual members of the Commission may provide brief summaries of current events and activities. These summaries are strictly for the purpose of informing the public of such events and activities. The Commission will take no discussion, consideration, or action on any such item, except that an individual Commission member may request an item be placed on a future agenda.)

8. Staff Comments

Community Development Director Carmen Howard welcomes the new commissioners. She hopes all the commissioners will be available to attend the joint workshop in March, they will be presenting a lot of information on the sign code to prepare for a decision.

9. Adjournment

Motion was made by Commissioner Blue to adjourn the meeting. Second was made by Commissioner Baker. **Motion** carried unanimously with Chairman Davis, Vice Chairman Helm, Commissioners Hisrich, Blue, George, and VanLandingham approving. Meeting was adjourned at 6:12 PM

Chairman Chip Norton

Planning & Zoning

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Planning & Zoning Commission of the Town of Camp Verde during the Regular Session of the Planning & Zoning Commission of the Town of Camp Verde, Arizona, held on the 7th day of February 2019. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 7th day of February 2019.

Jennifer Reed
Jennifer Reed, Recording Secretary