

# February 2013 Monthly Report



*Town Manager  
Russ Martin  
928-554-0001*

## *DEPARTMENT HEAD INFORMATION*

|                                      |                       |                 |
|--------------------------------------|-----------------------|-----------------|
| <i>Clerk</i>                         | <i>Debbie Barber</i>  | <i>554-0021</i> |
| <i>Finance Director</i>              | <i>Mike Showers</i>   | <i>554-0811</i> |
| <i>Economic Development Director</i> | <i>Steve Ayers</i>    | <i>554-0007</i> |
| <i>Marshal</i>                       | <i>Nancy Gardner</i>  | <i>554-8301</i> |
| <i>Engineer/Public Works</i>         | <i>Ron Long</i>       | <i>554-0821</i> |
| <i>Magistrate</i>                    | <i>Harry Cipriano</i> | <i>554-0031</i> |
| <i>Librarian</i>                     | <i>Kathy Hellman</i>  | <i>554-8381</i> |
| <i>Community Development</i>         | <i>Mike Jenkins</i>   | <i>554-0051</i> |

# Memorandum

To: Mayor and Council  
From: Russ Martin, Town Manager  
Date: March 8, 2013  
Cc: Department Heads  
Re: Manager's report for the period ending February, 2013

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The following is a general Manager's report regarding activities in the month of February 2013:

## Community Clean Up

Working to solidify a great opportunity for Community Cleanup in March and April. I received an offer from the LDS Church to assist those in the community who need pickup to call them as well hoping others will make similar offers as groups have done this in the past. As a result we could bring attention to this through some appreciation of the Adopt a Highway groups as well. This is the single best opportunity for community cleanup I can think of as the County is opening the transfer station here in Camp Verde for no charge during the extended weekends of March 21, 22, 23, March 28, 29, 30 and April 4, 5, 6, 2013 from 8 AM to 4 PM.

With several small and some large removals of homes, non-compliant properties, and a continued pressure to clean up these things can really make a difference in neighborhoods. Code compliance staff has done a great job and thanks to the Council and Community for supplying the resources to begin to make progress.

## Incubator Report

The final incubator report was released. It was not as positive at this point and requires the Staff/Council/Community to consider what type of economic development programs will be successful. Mr. Ayers has prepared and presented an opportunity to move us forward on so many levels and I look forward to seeing the community embrace these long standing opportunities. At this same time we need to consider what this means for Rio Verde Plaza and its future. We should schedule a discussion soon on what is next for this asset.

## Transit Opportunities

I attended a Verde Valley Transit meeting and listened as well as expressed interest in what the future may be for Camp Verde in the region for Transit following the recent lead by the Yavapai-Apache Nation into this area. Encouraged them to come to Camp Verde in April for their next meeting to continue to work with this group as well as with the Beaver Creek Area and of course Cottonwood and Sedona to see where this might lead.

*For questions or comments please contact me at [russ.martin@campverde.az.gov](mailto:russ.martin@campverde.az.gov) or at 554-0001. If you need to schedule a meeting with me, please contact Carol at 554-0003.*

# TOWN OF CAMP VERDE



## Memorandum Economic Development

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**To:** Russ Martin  
**From:** Steve Ayers  
**Date:** March 1, 2013  
**Re:** March 2013 Ed Departmental Activity Report

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### Week of Feb 4-8

- Time spent getting acquainted with policies, procedures, technology and a new workplace
- Met with Steve Goetting, chairman of the Camp Verde Chamber of Commerce. At that meeting Mr. Goetting expressed his desire to turn over operations of the visitor center to the Town of Camp Verde, which I felt was in the interest of both the town and the C of C.
- Met with Ken Zoll of the Verde Valley Archaeology Center who offered to work with the town on a shared agreement that would avail the visitor center of the services of the Arizona Natural History Association, which currently operates the WVAC gift shop and provides staff when volunteers are not available from WVAC to keep the center open.
- Along with Town Manager Russ Martin and Mayor Bob Burnside, met with a group of civic leaders, municipal staff agency representatives and volunteers to share information of the Verde River Greenway. The group agreed to meet periodically to discuss their individual efforts so as to better coordinate each other's efforts.

### Week of Feb. 11-15

- Met with representatives of Fort Verde SP, Hold the Fort, CVHS, Camp Verde Promotions and WVAC to discuss the future of Free Fourth Friday. The group decided to reduce the events to three a year and to rebrand them as events focusing on Camp Verde's heritage, specifically the Verde River, outdoor activities, prehistory, modern history, and agriculture. This discussion will continue, but a March 30 event has been scheduled in conjunction with previously planned events surrounding Arizona State Parks' Archaeology and Heritage Awareness Month.
- Met with representatives of the Camp Verde Historical Society to discuss the idea of moving the Camp Verde Visitor center into the CVHS museum.
- Along with Town Manager Russ Martin, I met with Ken Zoll of WVAC and Pam Marshall and Sam Carlson of ANHA to discuss how an arrangement might work where ANHA would serve as the day-to-day operations manager of the visitor center.
- Attended the Feb 6 council meeting to introduce myself and express my gratitude for the opportunities this position offers

### Week of Feb 18-22

- Met with Congresswoman Ann Kirkpatrick to discuss the idea of creating a National Heritage Area and how she might champion designating legislation. Forwarded her details on NHA's to see what obstacles might stand in the way of congressional approval.
- Met with Mary Chicone of the Verde Valley Regional Economic Development Organization and accepted an invitation to serve on the VVREO Board of Directors
- Attended CV Council meeting to discuss proposed agreement on Fort Verde
- Met with Kim Schonek of the Nature Conservancy to explore potential cooperative projects between TNC and the Town of Camp Verde
- Attended Town sponsored open house on the sanitary district acquisition vote
- Attended planning meeting for the Verde River Runoff, an event that will replace the former Canoe Challenge

#### Week of Feb 25-March 1

- Met with Heather Provencio and Travis Bone from the Red Rock Ranger District of the Coconino National Forest to explore opportunities to partner with the USFS on interpretation of the Clear Creek Ruin. Also discussed other potential projects and partnerships
- Met with Jim Walker of the Archaeology Conservancy to discuss access issues at the Clear Creek Ruin trailhead, which the AC now owns
- Attended meeting of the Sustainable Economic Development Initiative in Flagstaff. I will serve as the alternate representing the Verde Valley. SEDI is exploring a merger with Arizona Forward, a sustainable Economic Development forum based in Maricopa county that is interested in expanding statewide.
- Met with Buddy Rocha, economic development director for the Yavapai-Apache Nation to discuss items of mutual interest and begin exploring potential partnerships
- Made a presentation to the Camp Verde Kiwanis Club regarding economic development in Camp Verde
- Presented my vision to the Camp Verde Town Council on how Camp Verde should focus its economic development, concentrating on sustainable development, heritage enhancement, partnerships and projects that will add to the community's sense of place and quality of life.

## Office of the Town Clerk

### **Our Vision:**

*We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.*



### **Monthly Report for February 2013 ~**

Please note the new photo. It is a photo of our new Archival Center. The Clerk's Office staff has been busy this month with the election (ballots were mailed out on the 13<sup>th</sup>) and with relocating the Town's records from the old shower in the Community Center to the Clerk's Office. Unfortunately, our schedule failed to coincide with the availability of Maintenance staff. They were only able to give us a few hours. Therefore, the credit goes to Stephanie and Virginia for carrying nearly 200 heavy boxes across the campus to our office using a dolly and a small cart. They sure logged many miles the past two weeks! If you get a chance, please let them know how amazing they are! Thus far, the move cost \$13.47 for paint and fasteners to retrofit the shower room shelves.

**Business Licenses** – We processed 12 new business licenses, 33 Special Event Vendors, and 37 renewals during the month of February, bringing our total business licenses on file to 675.

#### **Liquor Licenses**

There were no Liquor License applications in February.

#### **Special Events**

Staff worked with Verde Entertainments on the Pecan and Wine Festival.

**Information Requests/Research Hours** – We had six in-house (Staff & Council) requests for information requiring 2 hours of research time. There was one public request.

**Citizen Complaints** – There were no written complaints filed in February.

**Customer Assistance** – The month of February averaged 30 customer assistance contacts per day with a total of 545 phone calls and visitors for the month.

**Meetings** – There was four scheduled Council meeting in February with one meeting cancelled that we prepared agendas, packets, minutes, addenda, amendments, green sheets, etc. We posted two public notices.

**Ordinances and Resolutions** – We processed three Resolutions and no Ordinances during the month of February.

#### **Records Management –**

Russ mentioned that staff attended Essential Records Training last month. I would like to share some of the information as to why recordkeeping rose to the top of scale of governmental concern. Following Hurricane Katrina, prisoners had to be released because there were no records that could identify them, their crimes, or their sentences; people could not prove their identity because they had lost everything and there were no governmental records left to

assist them with establishing their identity; people could not prove that they owned their homes because they lost everything as did the governing agencies; and payroll and bank records were lost. Because of the devastation, the U.S. government instituted strict standards for managing and preserving government records. As a reminder, the Town's records actually belong to the State of Arizona and failing to follow the State's standards for records management and preservation is considered a criminal offense.

The relocation of the Town's records has been on hold for several years (since the basement flood) in anticipation of CIP funding to provide for an adequate storage room and an environment that met the State's archival standards. After learning that the project would likely be delayed again for at least two years, staff prepared 'Plan B', as the records were beginning to deteriorate. Despite the lack of funding for an adequate archival center, the new recordkeeping standards necessitated immediate action on our part.

Aside from being stored in the old shower room where moisture was evident, there was unfettered access to the records. Annually, Clerk's staff would prepare to update the index and inspect the records only to discover dozens of new boxes placed haphazardly on the shelves and on the floor in no particular order. The problem continued to get worse each year until it was almost insurmountable. With no one watching the door, it was impossible to control what went in or out of the archival center. As you witnessed yourselves, the archival center was little more than a storage room for mops, buckets, and boxes stacked upon boxes. As a result, the archiving and tracking component of Records Management was put on hold until a new location could be determined.

After the move, we discovered that out of 222 boxes of records, only 35 needed to be archived. We also discovered that most of the boxes contained mouse droppings. We found that moisture, dirt, and rodents had begun to damage some of the records. Given the deteriorating condition of our records, it is good that these new requirements came about.

Staff is now diligently working to determine and isolate our essential records in the event of a disaster so that our citizens will not suffer the same fate as the victims of Hurricane Katrina. In the next few months, staff will be scanning and archiving all of our deeds and easements, rights-of-way, and anything that has to do with land and water rights, and their ownership. In addition, staff will be scanning old Council Hears P&Z minutes and placing them on the web. Staff will also provide records management training and assist each department's records manager to ensure that the Town's records are compliant and safe. Finally, every department, including the Clerk's Office, is working on a list of Essential Records that must be submitted to the State by the end of this fiscal year. Essential Records are those records that are required within the first 0-72 hours, followed by the next few days, then weeks up until the point at which we are able to be completely up and running again.

Again, I would like to emphasize that I am very proud and appreciative of the hard work and manual labor that Virginia and Stephanie did in order to prepare for a proper records management program. We have remarkable staff that are always ready and willing to 'do whatever it takes' to succeed and to serve our citizens.

#### **Before Photos –**





After Photos -



**Note:** The Maintenance staff will install a wood covering over the window opening in the Clerk's Office to properly secure the records as soon as they have time. We plan to make the side that faces the public entrance a bulletin board for public information. Once the Maintenance staff brings over the other shelf, we can begin accepting records from other departments for archival.

**Special Assignments –  
Primary Election**

Virginia and I attended the Logic & Accuracy Test at Yavapai County Elections Department on March 5. At that time, we had only a 24% turnout. This is a substantially lower turnout than we usually experience at this time. Election Day is next week, March 12. Our doors will be open from 6:00 a.m. to 7:00 p.m. to accept ballots. Please remind your friends, family, and neighbors to vote!

**ADOH HOME Grant #302-11** – R.C. Mobile Homes received the bid, as they were the only bidder. Demolition has begun on the property on Royal Way and the family should be in their new home by May 1.

As always, please let us know if we can be of assistance or if you have any questions, comments, or concerns.

Respectfully submitted,

*Debbie Barber*

Debbie Barber, MMC  
Town Clerk

Reflection of the month:

“I have not failed. I have just found 10,000 ways that won't work.” Thomas A. Edison

LICENSES: 0002 THRU ZZZZZZZZZZ

SORTED BY: LICENSE NUMBER

ORIGINATI

PAID STATUS: ALL

EFFECTI

LIC CODES: ALL

EXPIRATI

| ID   | CODE      | NAME                          | MAILING ADDRESS  | PROPERTY ADDRESS |
|------|-----------|-------------------------------|--|------------------|
| 2480 | CONT      | TERRA NOVA LLC                | WILL GRONAU<br>26 MEANDER WAY<br>SEDONA, AZ 86336            |                  |
|      | COMMENTS: | [REDACTED]                    |  |                  |
| 2481 | RET       | BARGAIN SMART                 | JAMES DETHERAGE<br>PO BOX 2161<br>CAMP VERDE, AZ 86322       | 873 HOWARDS RD   |
|      | COMMENTS: | [REDACTED]                    |  |                  |
| 2482 | CONT      | STRATTON RESTORATION LLC      | MICHELLE STRATTON<br>2918 S ALMA SCHOOL RD<br>MESA, AZ 85210 |                  |
| 2483 | SPEC-V    | ANGIES-AMERICAS FOODIE        | 1201 E SAHUARO DR<br>PHOENIX, AZ 85020                       | 395 S MAIN ST    |
| 2484 | SPEC-V    | ANNADEE'S SWEET EXPERIENCE    | 2216 E ROSS AVE<br>PHOENIX, AZ 85024                         | 395 S MAIN       |
| 2485 | SPEC-V    | CREPES AND MORE LLC           | 4521 W BUTLER DR<br>CHANDLER, AZ 85226                       | 395 S MAIN       |
| 2486 | SPEC-V    | SUMMER PLACE PECAN FARM       | 213 QUARTER HORSE LN<br>CAMP VERDE, AZ 86322                 | 395 S MAIN       |
| 2487 | SPEC-V    | VINTAGES GRILLE               | 5155 N DAVE WINGFIELD RD<br>RIMROCK, AZ 86335                | 395 S MAIN       |
| 2488 | SPEC-V    | WILD STAMPEDE BBQ LLC         | 403 N ARIZONA<br>PRESCOTT, AZ 86301                          | 395 S MAIN       |
| 2489 | SPEC-V    | RAIN OR SHINE L.P.            | 481 CASNER DR<br>CLARKDALE, AZ 86324                         | 395 S MAIN ST    |
| 2490 | SPEC-V    | ANDREWS APPLEWOOD GIFTS& MORE | PO BOX 14195<br>MESA, AZ 85216                               | 395 S MAIN       |
| 2491 | SPEC-V    | SUNSHINE CREATIVE ENTERPRISES | PO BOX 805<br>RIMROCK, AZ 86335                              | 395 S MAIN       |
| 2492 | SPEC-V    | RICHARD BARRY                 | 770 PORCUPINE PASS<br>CHINO VALLEY, AZ 86323                 | 395 S MAIN       |
| 2493 | SPEC-V    | CLAUDETTE CLEVELAND           | PO BOX 416<br>COTTONWOOD, AZ 86326                           | 395 S MAIN       |
| 2494 | SPEC-V    | BRENT COX PHOTO IMAGING       | 2446 S HIGH VIEW CIR #2<br>COTTONWOOD, AZ 86326              | 395 S MAIN       |
| 2495 | SPEC-V    | SARAH ELLIOT JEWELRY          | 128 W CALLE CASCARA<br>SAHUARITA, AZ 85629                   | 395 S MAIN       |
| 2496 | SPEC-V    | MARLA FAYE                    | 7600 EAST MESA DR<br>CORNVILLE, AZ 86325                     | 395 S MAIN       |
| 2497 | SPEC-V    | FRANK GEMINDEN                | PO BOX 1468<br>CAMP VERDE, AZ 86322                          | 395 S MAIN       |
| 2498 | SPEC-V    | CG'S TREASURES                | 15614 N LAKEFOREST DR<br>SUN CITY, AZ 85351                  | 395 S MAIN       |
| 2499 | SPEC-V    | RENA HATALA                   | 1352 SIERRY PEAKS<br>PRESCOTT, AZ 86305                      | 395 S MAIN       |
| 2500 | SPEC-V    | BRUCE KRAMER SALES            | PO BOX 128<br>SEDONA, AZ 86339                               | 395 S MAIN       |

03/07/2013 10:34 AM  
 LICENSES: 0002 THRU ZZZZZZZZZZ  
 PAID STATUS: ALL  
 LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T  
 SORTED BY: LICENSE NUMBER

ORIGINATI  
 EFFECTI  
 EXPIRATI

| ID   | CODE       | NAME                           | MAILING ADDRESS   | PROPERTY ADDRESS |
|------|------------|--------------------------------|---|------------------|
| 2501 | SPEC-V     | MASON'S JEWELERS & TRADING POS | 119 FT MCDOWELL PL<br>CAMP VERDE, AZ 86322                      | 395 S MAIN       |
| 2502 | SPEC-V     | DESIGNS BY VIKI                | 30 STARDUST LN<br>SEDONA, AZ 86336                              | 395 S MAIN       |
| 2503 | SPEC-V     | CRAZYGOATLADY@SWIFTWIRELESS.C  | 2280 N PRIVATE DR<br>CAMP VERDE, AZ 86322                       | 395 S MAIN       |
| 2504 | SPEC-V     | CORKS CREATIONS AND MORE LLC   | PO BOX 181<br>RIMROCK, AZ 86335                                 | 395 S MAIN       |
| 2505 | SPEC-V     | ART OF INSPIRATION             | 989 S MAIN ST<br>COTTONWOOD, AZ 86326                           | 395 S MAIN       |
| 2506 | SPEC-V     | DOC KENDRICK SPICE COMPANY LL  | 5287 N WHITETAIL RD<br>MARANA, AZ 85653                         | 395 S MAIN       |
| 2507 | SPEC-V     | KOKOPELLI GOURD ART            | 3620 S CLEARWATER DR<br>CAMP VERDE, AZ 86322                    | 395 S MAIN       |
| 2508 | SPEC-V     | HIDDEN VALLEY FARMS SOAP COMP  | 1220 JACKS CANYON RD<br>SEDONA, AZ 86351                        | 395 S MAIN       |
| 2509 | SPEC-V     | KARLS CREATIONS                | 405 S LIBBY LN<br>CORNVILLE, AZ 86325                           | 395 S MAIN       |
| 2510 | SPEC-V     | ALL-A-GLOW JEWELRY             | 2575 W SR 89A #B<br>SEDONA, AZ 86336                            | 395 S MAIN ST    |
| 2511 | NON-PROFIT | VERDE RIVER VALLEY NATURE ORG  | PO BOX 2224<br>COTTONWOOD, AZ 86326                             | 395 S MAIN       |
| 2512 | NON-PROFIT | VERDE VALLEY QUESTERS #1467    | PO BOX 5493<br>LAKE MONTEZUMA, AZ 86342                         | 395 S MAIN       |
| 2513 | RET        | BARGAIN MART DISCOUNT GROCERY  | MICHAEL SLAUGHTER<br>3346 4TH ST<br>CAMP VERDE, AZ 86322        |                  |
|      | COMMENTS:  | [REDACTED]                     |   |                  |
| 2514 | SERV       | ACORN JANITORIAL CLEANING&MAI  | MARK ZIMMERMAN<br>4050 E CLEAR CREEK DR<br>CAMP VERDE, AZ 86322 |                  |
| 2515 | NON-PROFIT | CITIZENS COMMITTEE FOR CV LBR  | PO BOX 3762<br>CAMP VERDE, AZ 86322                             | 395 S MAIN       |
| 2516 | SPEC-V     | BLAZIN M RANCH&HORSIN' AROUND  | PO BOX 160<br>COTTONWOOD, AZ 86326                              | 395 S MAIN       |
| 2517 | SPEC-V     | SRP/WATER                      | 1600 N PRIEST DR<br>TEMPE, AZ 85282                             | 395 S MAIN       |
| 2518 | SPEC-V     | JASON JEFFREY DBA CUTCO CUTLE  | 322 HOUGHTON AVE<br>OLEAN, NY 14760                             | 395 S MAIN       |
| 2519 | SERV       | NEW WESTERN LLC                | PHILIP FOX<br>7909 W GLENDALE<br>GLENDALE, AZ 85303             |                  |
|      | COMMENTS:  | [REDACTED]                     |   |                  |
| 2520 | CONT       | FLUORESCO LIGHTING & SIGNS     | LADD KLEIMAN<br>PO BOX 27042<br>TUSCON, AZ 85726                | 5505 S NOGALES   |
|      | COMMENTS:  | [REDACTED]                     |   |                  |

03/07/2013 10:34 AM

B U S I N E S S L I C E N S E L I S T

LICENSES: 0002 THRU ZZZZZZZZZZ

SORTED BY: LICENSE NUMBER

ORIGINATI

PAID STATUS: ALL

EFFECTI

LIC CODES: ALL

EXPIRATI

| ID   | CODE | NAME                         | MAILING ADDRESS                             | PROPERTY ADDRESS |
|------|------|------------------------------|---|------------------|
| 2521 | CONT | BLACK HILLS PLUMBING SERVICE | 2152 S CAYUSE TRAIL<br>COTTONWOOD, AZ 00000 |                  |

COMMENTS: [REDACTED]

TOTAL LICENSES: 42

SELECTION CRITERIA

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REPORT SELECTION

LICENSE RANGE: 2 THROUGH ZZZZZZZZZZ  
ORIGINATION DATE FROM: 02/01/2013 THROUGH 02/28/2013  
EFFECTIVE DATE FROM: 00/00/0000 THROUGH 99/99/9999  
EXPIRATION DATE FROM: 00/00/0000 THROUGH 99/99/9999  
STATUS: Pending, Active  
LICENSE CODE: All  
BUSINESS CLASS: All  
REPORT CODE: All  
COMMENT CODE: BL060  
COMMENT FILTER: None  
SORT OPTION: License Number  
CITY LIMITS: Both Inside & Outside  
PAID STATUS: All  
PRINTED STATUS: All  
COMPLETE ADDRESS: Yes

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ADDITIONAL FIELDS FOR THE REPORT

MAILING ADDRESS  
PROP. ADDRESS

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\*\*END OF REPORT\*\*

# TOWN OF CAMP VERDE



## Memorandum Economic Development

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**To:** Town Manager Russ Martin  
**From:** Economic Development Director Steve Ayers  
**Date:** March 1, 2013  
**Re:** March 2013 ED department activity report

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# Community Development Monthly Report February 2013

# BUILDING MONTHLY REPORT

| FEBRUARY 2013                  | MONTH | FISCAL 12-13 YTD | 2013 YTD | 2012 YTD |
|--------------------------------|-------|------------------|----------|----------|
| PERMITS ISSUED                 | 49    | 253              | 89       | 344      |
| PLAN REVIEWS PERFORMED         | 27    | 144              | 44       | 223      |
| INSPECTIONS PERFORMED          | 58    | 505              | 122      | 713      |
| PHONE CALLS RECEIVED           | 413   | 2589             | 734      | 3744     |
| CUSTOMERS ASSISTED             | 207   | 993              | 347      | 1616     |
| BUSINESS LICENSES REVIEWED     | 9     | 53               | 19       | 75       |
| BUSINESS LICENSE INSPECTIONS   | 6     | 16               | 6        | 20       |
| MISCELLANEOUS SITE INSPECTIONS | 10    | 83               | 21       | 138      |
| <u>BUILDING VIOLATIONS</u>     |       |                  |          |          |
| Dangerous Building             | 0     | 3                |          | 4        |
| Stop Work Order                | 1     | 6                | 1        | 5        |
| Grading Without Permit         | 0     | 1                |          | 1        |

MISCELLANEOUS: Permits almost doubled in January and February and it seems the trend may continue!

PROJECTS: ALL  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 2/01/2013 THRU 2/28/2013  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

USE SEGMENT DATES

| PROJECT SEGMENT     | ISSUE DATE | NAME                        | DESCRIPTION               | LOCATION BUILDING CODE                             | CONTRACTOR SEG. CONT.    | DESCRIPTION VALUATION             | PROJ TYPE FEE          |
|---------------------|------------|-----------------------------|---------------------------|--|--------------------------|-----------------------------------|------------------------|
| 20120361 SOLAR      | 12/20/2012 | RYDALCH, FRANK              | SOLAR INSTALLATION        | 210 FORT MCDOWELL PL<br>SOLAR - SOLAR INSTALLATION | SOLARWORKS               | SOLAR INSTALLATION<br>26,000.00   | SOLAR<br>662.22        |
| 20130010 SOLAR      | 1/15/2013  | MILLER, PATRICIA            | SOLAR INSTALLATION        | 605 BRAVER DR E<br>SOLAR - SOLAR INSTALLATION      | SOLARWORKS               | SOLAR INSTALLATION<br>25,000.00   | SOLAR<br>670.56        |
| 20130012 01-NEW RES | 2/04/2013  | DARBY, STEVE & CANDY        | NEW RESIDENTIAL BUILDING  | 1330 RIO VERDE LN                                  | OWNER<br>OWNER           | NEW RESIDENTIAL<br>267,456.32     | 01-NEW RES<br>3,277.00 |
| 20130025 06-RESREP  | 2/04/2013  | KING, HARRY                 | RESIDENTIAL REPAIR        | 537 YAQUI CIR S<br>06-RESREP - RESIDENTIAL REP     | DAMAGECONT<br>DAMAGECONT | RESIDENTIAL REPAIR<br>15,000.00   | 06-RESREP<br>439.56    |
| 20130028 04-RES ACC | 2/05/2013  | JACKSON, DEWAIN & WENDY     | RESIDENTIAL ACCESSORY BLD | 1296 CHUCK DEVINE RD                               | OWNER<br>OWNER           | DETACHED GARAGE<br>8,000.00       | RES ACC<br>277.86      |
| 20130030 11-NEW COM | 2/26/2013  | SHUSTER FOUNDATION LTD JACK | NEW COMMERCIAL BUILDING   | 2025 RESERVATION LOOP RD                           | WEST-WARDB<br>WEST-WARDB | NEW COMMERCIAL<br>200,000.00      | 11-NEW COM<br>3,182.15 |
| 20130031 SOLAR      | 2/05/2013  | NOBLE, THOMAS               | SOLAR INSTALLATION        | 2205 GLENROSE DR S<br>SOLAR - SOLAR INSTALLATION   | AMERICANSO<br>AMERICANSO | SOLAR INSTALLATION<br>18,744.81   | SOLAR<br>506.96        |
| 20130032 B/RW       | 2/07/2013  | BLUE, GREG                  | BLOCK/RETAINING WALL      | 40 CLIFF HOUSE DR 1-2                              | ZUMASOUTH<br>ZUMASOUTH   | BLOCK/RETAINING WALL<br>4,385.00  | B/RW<br>208.56         |
| 20130033 B/RW       | 2/07/2013  | BLUE, GREG                  | BLOCK/RETAINING WALL      | 50 CLIFF HOUSE DR 3-4                              | ZUMASOUTH<br>ZUMASOUTH   | BLOCK/RETAINING WALL<br>2,750.00  | B/RW<br>162.36         |
| 20130034 B/RW       | 2/07/2013  | BLUE, GREG                  | BLOCK/RETAINING WALL      | 60 CLIFF HOUSE DR 5-6                              | ZUMASOUTH<br>ZUMASOUTH   | BLOCK/RETAINING WALL<br>2,750.00  | B/RW<br>162.36         |
| 20130035 B/RW       | 2/07/2013  | BLUE, GREG                  | BLOCK/RETAINING WALL      | 70 CLIFF HOUSE DR 7-8                              | ZUMASOUTH<br>ZUMASOUTH   | BLOCK/RETAINING WALL<br>2,750.00  | B/RW<br>162.36         |
| 20130036 B/RW       | 2/07/2013  | BLUE, GREG                  | BLOCK/RETAINING WALL      | 80 CLIFF HOUSE DR 9-10                             | ZUMASOUTH<br>ZUMASOUTH   | BLOCK/RETAINING WALL<br>2,750.00  | B/RW<br>162.36         |
| 20130037 B/RW       | 2/07/2013  | BLUE, GREG                  | BLOCK/RETAINING WALL      | 90 CLIFF HOUSE                                     | ZUMASOUTH<br>ZUMASOUTH   | BLOCK/RETAINING WALL<br>11,850.00 | B/RW<br>370.26         |
| 20130038 PORCH/PAT  | 2/07/2013  | OUT OF AFRICA               | PORCH/PATIO/DECK          | 4020 CHERRY RD                                     | RO<br>RO                 | COVERED DECKS<br>12,600.00        | PORCH/PAT<br>393.36    |
| 20130039 ELE-RES    | 2/06/2013  | MILLER, BILL                | RESIDENTIAL ELECTRICAL    | 2251 HARDY LN E<br>ELE-RES - RESIDENTIAL ELECT     | RCHOMES&DE<br>RCHOMES&DE | RESIDENTIAL ELECTRICAL<br>400.00  | ELE-RES<br>50.00       |
| 20130042 SOLAR      | 2/07/2013  | COUVOULT, IVAN              | SOLAR INSTALLATION        | 170 LACY LN<br>SOLAR - SOLAR INSTALLATION          | ALMCONSTRU<br>ALMCONSTRU | SOLAR INSTALLATION<br>12,000.00   | SOLAR<br>345.26        |

03/04/2013 11:58 AM  
 PROJECTS: ALL  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 2/01/2013 THRU 2/28/2013  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

PROJECT VALUATION AND FEE REPORT

| PROJECT SEGMENT        | ISSUE DATE             | NAME  | DESCRIPTION               | LOCATION BUILDING CODE                              | CONTRACTOR SEG. CONT.    | DESCRIPTION VALUATION                 | PROJ TYPE FEE          |
|------------------------|------------------------|---|---------------------------|---|--------------------------|---------------------------------------|------------------------|
| 20130043<br>PLB-RES    | 2/01/2013              | DALEY, ESTHER A                                   | PESIDENTIAL PLUMBING      | 360 FINNIE FLAT W 21<br>PLB-RES - RESIDENTIAL PLUMB | NORTHORIZ<br>NORTHORIZ   | RESIDENTIAL PLUMBING/MECHAN<br>700.00 | PLB-PES<br>75.00       |
| 20130045<br>DEMO-RES   | 2/04/2013              | EDKEY INC   | RESIDENTIAL DEMOLITION    | 142 SUNLAND DR<br>DEMO-RES - RESIDENTIAL DEMO       | RCHOMES&DE<br>RCHOMES&DE | RESIDENTIAL DEMOLITION<br>10,000.00   | DEMO-RES<br>50.00      |
| 20130046<br>Z-USE      | 0/00/0000<br>2/04/2013 | YAVAPAI APACHE NATION<br>USE                      | USE                       | 583 MIDDLE VERDE RD W<br>USE - USE PERMIT           | OWNER<br>OWNER           | USE PERMIT<br>0.00                    | Z-USE<br>1,800.00      |
| 20130047<br>16-COMREP  | 2/28/2013<br>2/28/2013 | QUINTUS INC<br>COMMERCIAL REPAIR                  | COMMERCIAL REPAIR         | 684 INDUSTRIAL DR<br>16-COMREP - COMMERCIAL REPA    | STRATTONRE<br>STRATTONRE | COMMERCIAL REPAIR<br>500,000.00       | 16-COMREP<br>6,206.35  |
| 20130048<br>04-RES ACC | 2/11/2013<br>2/11/2013 | DARBY, STEVE & CANDY<br>RESIDENTIAL ACCESSORY BLD | RESIDENTIAL ACCESSORY BLD | 1330 RIO VERDE LN                                   | OWNER<br>OWNER           | STORAGE/BARN<br>6,300.00              | RES ACC<br>254.76      |
| 20130049<br>POOL-IN    | 2/13/2013<br>2/13/2013 | JORDAN, JAMES & BRENDA<br>INGROUND SWIMMING POOL  | INGROUND SWIMMING POOL    | 870 DEEP GORGE RD W<br>POOL-IN - IN GROUND POOL     | TERRANOVAL<br>TERRANOVAL | INGROUND SWIMMING POOL<br>15,000.00   | POOL-IN<br>439.56      |
| 20130051<br>SOLAR      | 2/13/2013<br>2/14/2013 | ASH JAMES O FAMILY REV TRUS<br>SOLAR INSTALLATION | SOLAR INSTALLATION        | 295 HEREFORD DR<br>SOLAR - SOLAR INSTALLATION       | SOLARONE<br>SOLARONE     | SOLAR INSTALLATION<br>19,500.00       | SOLAR<br>530.06        |
| 20130052<br>04-RES ACC | 2/11/2013<br>2/11/2013 | OOHOUDT, IVAN<br>RESIDENTIAL ACCESSORY BLD        | RESIDENTIAL ACCESSORY BLD | 170 LACY LN   | ALMCONSTRU<br>ALMCONSTRU | CAREFORT<br>12,000.00                 | RES ACC<br>370.26      |
| 20130053<br>SOLAR      | 2/13/2013<br>2/13/2013 | MYERS, KAREN<br>SOLAR INSTALLATION                | SOLAR INSTALLATION        | 2205 MOONEY LN N<br>SOLAR - SOLAR INSTALLATION      | SOLARCITY<br>SOLARCITY   | SOLAR INSTALLATION<br>16,307.20       | SOLAR<br>460.76        |
| 20130054<br>FENCE      | 2/12/2013<br>2/12/2013 | LEFLER, TIMOTHY H<br>FENCE                        | FENCE                     | 413 7TH ST<br>FENCE - FENCE                         | OWNER<br>OWNER           | FENCE<br>2,500.00                     | FENCE<br>61.80         |
| 20130055<br>01-NEW RES | 2/19/2013<br>2/19/2013 | SHUMARD, MERRITT<br>NEW RESIDENTIAL BUILDING      | NEW RESIDENTIAL BUILDING  | 193 KACHINA LN                                      | OWNER<br>OWNER           | GUEST HOUSE<br>68,531.20              | 01-NEW RES<br>1,366.63 |
| 20130056<br>Z-TEMPUSE  | 2/11/2013<br>2/11/2013 | VERDE ENTERTAINMENTS<br>TEMPORARY USE             | TEMPORARY USE             | 473 MAIN ST S<br>Z-TEMP - TEMPORARY USE PERM        | OWNER<br>OWNER           | TEMPORARY USE PERMIT<br>7,500.00      | Z-TEMPUSE<br>50.00     |
| 20130058<br>ELE-COM    | 2/08/2013<br>2/08/2013 | LEE, WILLIAM<br>COMMERCIAL ELECTRICAL             | COMMERCIAL ELECTRICAL     | 212 FINNIE FLAT RD<br>ELE-COM - COMMERCIAL ELECTR   | MFC<br>MFC               | COMMERCIAL ELECTRICAL<br>4,000.00     | ELE-COM<br>50.00       |
| 20130059<br>ELE-RES    | 2/11/2013<br>2/11/2013 | POEPEL, CHUCK & SHARON<br>RESIDENTIAL ELECTRICAL  | RESIDENTIAL ELECTRICAL    | 426 3RD ST S<br>ELE-RES - RESIDENTIAL ELECT         | OWNER<br>OWNER           | RESIDENTIAL ELECTRICAL<br>1,000.00    | ELE-RES<br>50.00       |
| 20130060<br>PLB-RES    | 2/11/2013<br>2/11/2013 | MAY, BOBBY<br>RESIDENTIAL PLUMBING                | RESIDENTIAL PLUMBING      | 133 BLACK BRIDGE RD<br>PLB-RES - RESIDENTIAL PLUMB  | PETMECPUM<br>OWNER       | RESIDENTIAL PLUMBING<br>2,400.00      | PLB-RES<br>50.00       |
| 20130061<br>04-RES ACC | 2/19/2013<br>2/19/2013 | LINDER, RALPH C<br>RESIDENTIAL ACCESSORY BLD      | RESIDENTIAL ACCESSORY BLD | 1990 MONDALE LN N                                   | OWNER<br>OWNER           | STORAGE BUILDING<br>6,720.00          | RES ACC<br>254.76      |

PROJECTS: ALL  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 2/01/2013 THRU 2/28/2013  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

USE SEGMENT DATES

| PROJECT SEGMENT     | ISSUE DATE | NAME                     | DESCRIPTION               | LOCATION BUILDING CODE                              | CONTRACTOR SEG. CONT. | DESCRIPTION VALUATION                      | PROJ TYPE | FEE    |
|---------------------|------------|--------------------------|---------------------------|---|-----------------------|--|-----------|--------|
| 20130062 Z-ADMIN    | 0/00/0000  | CARICCA COMPANY          | ADMINISTRATIVE REVIEW     | 1673 STATE ROUTE 260 ADMIN - ADMINISTRATIVE REVI    | OWNER                 | ADMINISTRATIVE REVIEW 0.00                 | Z-ADMIN   | 500.00 |
| 20130063 SIGN-WALL  | 2/19/2013  | GABRIELLAS TACO SHOP     | WALL SIGN                 | 1620 SR 260 W D SIGN-WALL - WALL SIGN               | OWNER                 | WALL SIGN 4,700.00                         | SIGN      | 120.00 |
| 20130064 SIGN-WALL  | 2/19/2013  | WELLS FARGO              | WALL SIGN                 | 632 FINNIE FLAT RD SIGN-WALL - WALL SIGN            | RAYTEK RAYTEK         | WALL SIGN 3,500.00                         | SIGN      | 82.00  |
| 20130065 CU/TI      | 2/13/2013  | TOWN OF CAMP VERDE       | CHANGE USE/TENANT IMPROV  | 435 MAIN ST S CU/TI - CHANGE OF USE/TENAN           | BANKER BANKER         | CHANGE OF USE/TENANT IMPROV CU/TI 7,018.00 |           | 0.00   |
| 20130066 DEMO-RES   | 2/13/2013  | GRISSOM, JUDY KAY        | RESIDENTIAL DEMOLITION    | 1971 ROYAL WAY DEMO-RES - RESIDENTIAL DEMO          | RCHOMES&DE RCHOMES&DE | RESIDENTIAL DEMOLITION 2,000.00            | DEMO-RES  | 50.00  |
| 20130067 SOLAR      | 2/19/2013  | DOBROWSKI, BRYON         | SOLAR INSTALLATION        | 395 HEREFORD DR SOLAR - SOLAR INSTALLATION          | SOLARCITY SOLARCITY   | SOLAR INSTALLATION 20,580.00               | SOLAR     | 553.16 |
| 20130068 PORCH/PAT  | 2/19/2013  | SPENCER, ORAN            | PORCH/PATIO/DECK          | 2944 PALO VERDE LN                                  | OWNER OWNER           | COVERED DECK 2,280.00                      | PORCH/PAT | 162.36 |
| 20130069 SOLAR      | 2/20/2013  | HUSTON, JORGE            | SOLAR INSTALLATION        | 2705 BEECH BLVD SOLAR - SOLAR INSTALLATION          | SOLARCITY SOLARCITY   | SOLAR INSTALLATION 31,000.00               | SOLAR     | 745.55 |
| 20130072 MECH-RES   | 2/14/2013  | BROWN, LONNIE            | RESIDENTIAL MECHANICAL    | 1060 MEGHANS RD E MECH-RES - RESIDENTIAL MECH       | BUILDERSWH BUILDERSWH | PELLET STOVE INSERT 4,000.00               | MECH-RES  | 50.00  |
| 20130073 SOLAR      | 2/26/2013  | GINN, LIVING TRUST       | SOLAR INSTALLATION        | 2540 PIPEP AVE SOLAR - SOLAR INSTALLATION           | SOLARONE SOLARONE     | SOLAR INSTALLATION 17,500.00               | SOLAR     | 483.86 |
| 20130074 04-RES ACC | 2/28/2013  | GERSPER, MATT & DANI     | RESIDENTIAL ACCESSORY BLD | 1846 ARENA DEL LOMA N                               | TERRAVERD TERRAVERD   | CARPOPT 4,830.00                           | RES ACC   | 208.56 |
| 20130075 MECH-RES   | 2/14/2013  | SATER, KIMBERLY          | RESIDENTIAL MECHANICAL    | 3409 CAVE VIEW LN E MECH-RES - RESIDENTIAL MECH     | ENERGYSAVI ENERGYSAVI | RESIDENTIAL MECHANICAL 5,000.00            | MECH-RES  | 50.00  |
| 20130076 PLB-RES    | 2/19/2013  | PROCVNIER, DONALD & GAIL | RESIDENTIAL PLUMBING      | 360 FINNIE FLAT RD W 10 PLB-RES - RESIDENTIAL PLUMB | NORTHORIZ NORTHORIZ   | RESIDENTIAL PLUMBING/MECHAN 700.00         | PLB-RES   | 75.00  |
| 20130081 PLB-RES    | 2/20/2013  | LIGHTFOOT, COLONEL C     | RESIDENTIAL PLUMBING      | 360 FINNIE FLAT RD 11 PLB-RES - RESIDENTIAL PLUMB   | NORTHORIZ NORTHORIZ   | RESIDENTIAL PLUMBING/MECHAN 400.00         | PLB-RES   | 75.00  |
| 20130082 ELE-RES    | 2/20/2013  | MILLER, BILL - WHITE HI  | RESIDENTIAL ELECTRICAL    | 2221 SIERRA VERDE RD 67 ELE-RES - RESIDENTIAL ELECT | PURSOLAR PURSOLAR     | RESIDENTIAL ELECTRICAL 1,000.00            | ELE-RES   | 100.00 |
| 20130083 ELE-COM    | 2/21/2013  | VERDE VALLEY PROPERTIES  | COMMERCIAL ELECTRICAL     | 1620 SR 260 W D ELE-COM - COMMERCIAL ELECTR         | PURSOLAR PURSOLAR     | COMMERCIAL ELECTRICAL 150.00               | ELE-COM   | 50.00  |

PROJECTS: ALL  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 2/01/2013 THRU 2/28/2013  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

| PROJECT SEGMENT        | ISSUE DATE | NAME                          | DESCRIPTION              | LOCATION BUILDING CODE                                | CONTRACTOR SEG. CONT.  | DESCRIPTION VALUATION                 | PROJ TYPE FEE      |
|------------------------|------------|-------------------------------|--------------------------|---|------------------------|---------------------------------------|--------------------|
| 20130084<br>CU/TI      | 2/27/2013  | SENIOR CITIZENS OF CAMP VERDE | CHANGE USE/TENANT IMPROV | 263 MARYVALE DR<br>CU/TI - CHANGE OF USE/TENAN        | VERDESOL-A<br>FURSOLAR | CHANGE OF USE/TENANT IMPROV<br>150.00 | 0.00               |
| 20130088<br>13-COM REM | 2/28/2013  | TOWN OF CAMP VERDE            | COMMERCIAL REMODEL       | 395 MAIN ST S<br>COMREM - COMMERCIAL REMODEL          | OWNER<br>OWNER         | COMMERCIAL REMODEL<br>500.00          | 13-COM REM<br>0.00 |
| 20130091<br>DEMO-RES   | 2/28/2013  | BUFFALO RUN MHP               | RESIDENTIAL DEMOLITION   | 2223 ARENA DEL LOMA 60<br>DEMO-RES - RESIDENTIAL DEMO | OWNER<br>OWNER         | RESIDENTIAL DEMOLITION<br>10.00       | DEMO-RES<br>50.00  |
| *** TOTALS ***         |            | NUMBER OF PROJECTS:           | 51                       |   | VALUATION:             | 1,390,212.53                          | FEES:<br>26,458.62 |

PROJECTS: ALL  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 2/01/2013 THRU 2/28/2013 USE SEGMENT DATES  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

\*\*\* SEGMENT RECAP \*\*\*

| PROJECT SEGMENT - DESCRIPTION     | # OF SEGMENTS | VALUATION    | FEE       |
|-----------------------------------|---------------|--------------|-----------|
| 01-NEW - NEW RESIDENTIAL BUILDING | 2             | 335,987.52   | 4,643.63  |
| 04-RES - RESIDENTIAL ACCESSORY BL | 5             | 37,850.00    | 1,366.20  |
| 06-RESREP - RESIDENTIAL REPAIR    | 1             | 15,000.00    | 439.56    |
| 11-NEW - NEW COMMERCIAL BUILDING  | 1             | 200,000.00   | 3,182.15  |
| 13-COM - COMMERCIAL REMODEL       | 1             | 500,000.00   | 0.00      |
| 16-COMREP - COMMERCIAL REPAIR     | 1             | 500,000.00   | 6,206.35  |
| B/RW - BLOCK/RETAINING WALL       | 6             | 27,235.00    | 1,228.26  |
| CU/TI - CHANGE USE/TENANT IMPROV  | 2             | 7,168.00     | 0.00      |
| DEMO-RES - RESIDENTIAL DEMOLITION | 3             | 12,010.00    | 150.00    |
| ELE-COM - COMMERCIAL ELECTRICAL   | 2             | 4,150.00     | 100.00    |
| ELE-RES - RESIDENTIAL ELECTRICAL  | 3             | 2,400.00     | 200.00    |
| FENCE - FENCE                     | 1             | 2,500.00     | 61.80     |
| MECH-FES - RESIDENTIAL MECHANICAL | 2             | 9,000.00     | 100.00    |
| PLB-RES - RESIDENTIAL PLUMBING    | 4             | 4,200.00     | 275.00    |
| POOL-IN - INGROUND SWIMMING POOL  | 1             | 15,000.00    | 439.56    |
| PORCH/PAT - PORCH/PATIO/DECK      | 2             | 14,880.00    | 555.72    |
| SIGN-WALL - WALL SIGN             | 2             | 3,200.00     | 202.00    |
| SOLAR - SOLAR INSTALLATION        | 9             | 186,632.01   | 4,958.39  |
| Z-ADMIN - ADMINISTRATIVE REVIEW   | 1             | 0.00         | 500.00    |
| Z-TEMPUSE - TEMPORARY USE         | 1             | 7,500.00     | 50.00     |
| Z-USE - USE                       | 1             | 0.00         | 1,800.00  |
| *** TOTALS ***                    | 51            | 1,390,212.53 | 26,458.62 |

PROJECTS: ALL  
APPLIED DATES: 0/00/0000 THRU 99/99/9999  
ISSUED DATES: 2/01/2013 THRU 2/28/2013 USE SEGMENT DATES  
EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
STATUS: ALL

\*\*\* BUILDING CODE RECAP \*\*\*

| BUILDING CODE - DESCRIPTION              | # OF PROJECTS | # OF SEGMENTS | VALUATION    | FEES      |
|--|---------------|---------------|--------------|-----------|
| *BLANK* - *BLANK*                        | 16            | 16            | 615,952.52   | 10,975.96 |
| 06-RESREP - RESIDENTIAL REPAIR           | 1             | 1             | 15,000.00    | 439.56    |
| 16-COMREP - COMMERCIAL REPAIR            | 1             | 1             | 500,000.00   | 6,206.35  |
| ADMIN - ADMINISTRATIVE REVIEW            | 1             | 1             | 0.00         | 500.00    |
| COMPEM - COMMERCIAL REMODEL              | 1             | 1             | 500.00       | 0.00      |
| CU/TI - CHANGE OF USE/TENANT IMPROVEMENT | 2             | 2             | 7,168.00     | 0.00      |
| DEMO-FES - RESIDENTIAL DEMOLITION        | 3             | 3             | 12,010.00    | 150.00    |
| ELE-COM - COMMERCIAL ELECTRICAL          | 2             | 2             | 4,150.00     | 100.00    |
| ELE-RES - RESIDENTIAL ELECTRICAL         | 3             | 3             | 2,400.00     | 200.00    |
| FENCE - FENCE                            | 1             | 1             | 2,500.00     | 61.80     |
| MECH-RES - RESIDENTIAL MECHANICAL        | 2             | 2             | 9,000.00     | 100.00    |
| PLB-RES - RESIDENTIAL PLUMBING           | 4             | 4             | 4,203.00     | 275.00    |
| POOL-IN - IN GROUND POOL                 | 1             | 1             | 15,000.00    | 439.56    |
| SIGN-WALL - WALL SIGN                    | 2             | 2             | 8,200.00     | 202.00    |
| SOLAR - SOLAR INSTALLATION               | 9             | 9             | 186,632.01   | 4,958.39  |
| USE - USE PERMIT                         | 1             | 1             | 0.00         | 1,800.00  |
| Z-TEMP - TEMPORARY USE PERMIT            | 1             | 1             | 7,500.00     | 50.00     |
| *** TOTALS ***                           | 51            | 51            | 1,390,212.53 | 26,458.62 |

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ  
 PROJECT STATUS: ALL  
 CONTRACTOR: ALL  
 PROJECT TYPE: ALL  
 SEGMENT: ALL  
 VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999  
 ISSUED RANGE FROM: 02/01/2013 THROUGH 02/28/2013  
 USE SEGMENT DATES: YES  
 EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999  
 USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO  
 INCLUDE SEGMENTS: YES  
 COMMENT CODES: None

\*\*\* END OF REPORT \*\*\*

## **Planning & Zoning Monthly Report**

**January 2013** *MI*

### **January 04, 2013**

- Michael Jenkins met with Ron Long and Russ Martin to discuss Millwood Estates.
- Michael Jenkins, Jenna Owens & Becky Oium met with Bill Carter of Camp Verde realty to discuss the vacant home at the Preserve in Verde Lakes

### **January 07, 2013**

- Michael Jenkins participated in the interview process for the Economic Development Director position.

### **January 07, 2013**

- Michael Jenkins met with Pete Roulette of Camp Verde Realty.

### **January 09, 2013**

- Michael Jenkins met with Joshua Meyers of Yavapai County Development Services Septic to discuss Code Enforcement on the Buffalo Run Mobile Home Park regarding the septic system.

### **January 11, 2013**

- Michael Jenkins, Jenna Owens & Lisa Diacik met with Jeremy Bach and his investors to discuss Code Enforcement for weeds on the Millwood Estates property.

### **January 18, 2013**

- Michael Jenkins, Robert Foreman & Lisa Diacik participated in the emergency abatement of septic system at Buffalo Run Mobile Home Park.

### **January 15, 2013**

- Michael Jenkins & Jenna Owens met with Attorneys for AT&T to discuss the proposed Wireless Tower on property at 1488 Horseshoe Bend at the Rancho Verde RV Park. It was decided to move forward with the tabled application and will be heard by the Planning & Zoning Commission on February 7, 2013 and tentatively heard by Town Council on March 6, 2013.

**January 18, 2013**

- Robert Foreman & Jenna Owens met with Mr. & Mrs. Jordon to discuss a pre-fabricated pool installation in the Views.

**January 23, 2013**

- Michael Jenkins & Robert Foreman met with Joel Westervelt and Kathy Hellman Library Director to discuss the proposed site plan for the new Library facility.

**January 28, 2013**

- Michael Jenkins, Jenna Owens, Becky Oium & Robert Foreman met with Bill Moore and Deb Allenbaugh of Jackpot Ranch to discuss the renewal of their Use Permit and building permit for the Cimarron Event Center.

\*Added follow up: As I reported last month, (for the month of December 2012), the Nuisance Abatement Contractor signed the Attorney accepted Contract for Nuisance Abatement (Weeds & Debris Removal). We had six (6) properties waiting for Nuisance Abatement.

Once the Nuisance Abatement Contract was signed by the Contractor and the Town Manager, the Code Enforcement Division began the abatements and all six (6) properties were cleaned up.

I must say that the Nuisance Violation & Abatement process is now one of the most efficient processes we have in place. As most of the Council may know, we have been operating with only one Code Enforcement Officer, since the second officer has been on medical leave. The single Code Enforcement Officer was able to quickly learn the abatement process and was effective from the very first Nuisance Abatement.

Typically, abatements for weed removal of properties have ranged in cost from \$150.00 to \$300.00 with one of the abatements costing \$800.00 which was a large property. Below is a table of all costs for abatement to date:

| AMOUNT   | TOTAL COST PER ABATEMENT |
|----------|--------------------------|
| 1        | \$150.00                 |
| 2        | \$230.00                 |
| 2        | \$300.00                 |
| 1        | \$800.00                 |
| Total: 6 | \$2010.00                |

The total amount budgeted for Nuisance Abatement for Fiscal Year 2012-2013 is \$5000.00. The remaining Balance for Abatement is now:

$$\$5,000.00 - \$2,010.00 = \$2,990.00$$

**Code Enforcement:**

Total Complaints: 7  
Violations Found: 6  
Violation Not Found: 1  
Cases Closed: 14  
Citations issued: 1

**Building Official in regards to Zoning:**

Site Inspections Misc. Zoning 2

**Other statistics for the month**

Zoning Clearances Residential: 5  
Zoning Clearances Commercial: 4  
Phone Calls: 307  
Visitors: 48



## Public Works February 2013

### Engineering:

Ron attended the following meetings/conferences:

- Meet with APS regarding damage of the signal box and meter replacement at the "Y" Intersection
- NACOG Meeting – one item of discussion was Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP 21)
- AWPA
- Met with Jim Young of Yavapai County Flood Control for a site inspection to address complaint of possible illegal activities in a wash
- Meet with Chris & Mike on Senior Center Project to begin work on the kitchen
- PARA- Meeting with Vamshi to review options for the final meetings with stakeholders, business owners and council
- Verde Valley Transportation Coordination Committee
- Council Meeting- to award contract for the pool renovation
- Met with HACI to inspect HVAC work for Administration building

### Streets:

- Mowing and pruning the Rights of Way
- Vehicle & Equipment Maintenance
- Invited Council and management to tour the work completed at the Public Works Yard
- Began preparing for move of the Streets Yard to Industrial Dr.

### Stormwater:

- Verde Lakes Dr. on-going efforts to work on drainage projects for the area
- Cleaning out Culvert on Finnie Flat @ RV Park

### Maintenance:

- Fabricate and Install gun cage for CVMO
- Pre-Work with Banker Insulation & Radiant Barrier Complete Historical Society and 300 Building
- Annual Fire Extinguishers check and completed
- Rearrange Town Hall Started on File Shelving (Reconstruction)
- Assisted with Pecan & wine Festival
- Assisted Fort Verde State Park with Set-up and Take down of Tents
- Assisted Clerk Dept. with moving file to shredder van
- Palletized all E-Waste for pick up
- Pre Pool work for resurfacing project
- Started on Butler Park for CIP Project
- Ground Maintenance and Main St Trimmings
- Grounds Ball field pre-season maintenance
- Meeting with H-Vac
- Daily Work Orders
- Daily Parks & Facility Maintenance

## **Parks & Recreation:**

- Completed the Grasshopper Basketball 1st thru 4th Grade Season. Trophies were awarded to all players after a playoff series with each child receiving a trophy for the place their team finished in. 93 kids on 10 teams completed the season.
- Registration was started for the 5th – 8th grade Grasshopper Basketball. So far, 44 kids have signed up with 6 teams organized.
- Michael Marshall continued to meet with community leaders and stakeholders including representatives from Fort Verde, Camp Verde Little League, Yavapai-Apache Nation Recreation, Sunnyside School, American Heritage Academy and others
- Continued developing the framework for the collaborative venture with S. Verde High School by developing a program guide for the newly named Visual Arts Field Program and meeting with staff from SVHS. This brief document describes the program including goals and objectives as well as benefits. The guide is intended to provide direction in the implementation of the program as well as inform readers about the program.
- Met as a participant in the newly reorganized Manager's Committee for the Heritage Festivals. Began planning for an Easter Coloring contest sponsored by Parks & Recreation to be held in conjunction with the Spring Heritage Festival.
- Met with Kathy Hellman and Peggy Schuler from the Library about cooperative events with the Library to be held here at the Community Center.
- Continued to handle requests for facility use at the Community Center as well as the various sports fields.
- Provided weekly updates to the Marshal's Office concerning after-hours and weekend use of our facilities in order to enable them to monitor users more effectively.



**CAMP VERDE MUNICIPAL COURT**  
**YAVAPAI COUNTY, ARIZONA**

473 S. MAIN STREET, SUITE 107, CAMP VERDE, AZ 86322  
PHONE: 928-567-6635 FAX: 928-567-9049

HARRY CIPRIANO *HC*  
PRESIDING MAGISTRATE

*VP*  
VERONICA PINEDA  
COURT SUPERVISOR

**Manager's Report**

Reporting month: February 2013

**Week of February 4-8**

- Court had 51 civil traffic and 10 criminal /Criminal traffic initial appearance scheduled
- Court scheduled 2 Civil traffic hearings (CVMO and DPS)
- Court had 2 scheduled warrant appearances
- 18 cases scheduled for Pretrial hearings, and 1 sentencing
- Court had 2 Payment /Status review hearings scheduled
- Cindy and Veronica attended the Safety committee meeting
- Veronica attended the Department Head staff meeting

**Week of February 11-15**

- Court had 41 Initial Appearances/Arrestment on criminal/civil traffic charges
- Court had 21 cases scheduled for an Order to Show Cause(OSC) for Failure to pay and or comply
- Had 9 Status hearings/in-custody review hearings/ warrant appearances
- Court had 17 Pretrial conferences scheduled
- Court had 1 sentencing scheduled
- Court had 1 scheduled all-day Bench Trial

**Week of February 18- 22**

- Court had 26 initial Appearances/Arrestment on criminal/civil traffic charges
- Court had 4 civil traffic hearings/trials
- Court had 1 petition filed for Injunction against harassment
- Court had 1 Order of Protection contested hearing
- Court had 1 scheduled out of state plea agreement
- Court had 18 scheduled cases for Pretrial Conference
- Court 4 in custody review hearings

**Week of February 25-28**

- Court had 46 Initial Appearances/Arrestment on criminal/civil traffic charges
- Court had 13 scheduled OSC's for failure to pay and or failure to comply
- Court had 1 Jury Trial scheduled
- Court had 3 scheduled reviews – in custody on video
- Court had 4 scheduled Out of State Plea proceedings
- Court issued a total of 8 search warrants for the month

FISCAL YEAR 2013  
FIRST HALF

| CAMP VERDE MUNICIPAL COURT         |           |             |                |              |               |               |                       |  |  |  |  |
|------------------------------------|-----------|-------------|----------------|--------------|---------------|---------------|-----------------------|--|--|--|--|
| MONTHLY REPORT-FISCAL YEAR 2013    |           |             |                |              |               |               |                       |  |  |  |  |
| DESCRIPTION                        | JULY 2012 | AUGUST 2012 | SEPTEMBER 2012 | OCTOBER 2012 | NOVEMBER 2012 | DECEMBER 2012 | JULY THROUGH DEC 2012 |  |  |  |  |
| MISDEMEANOR & CR TRAFFIC FTA       | 38        | 48          | 33             | 43           | 33            | 20            | 215                   |  |  |  |  |
| DUI                                | 12        | 19          | 11             | 14           | 7             | 7             | 70                    |  |  |  |  |
| SERIOUS TRAFF                      | 0         | 3           | 0              | 0            | 0             | 0             | 3                     |  |  |  |  |
| CRIMINAL TRAFF                     | 16        | 22          | 14             | 15           | 21            | 20            | 108                   |  |  |  |  |
| MISDEMEANORS                       |           |             |                |              |               |               |                       |  |  |  |  |
| SUBTOTAL                           | 66        | 92          | 58             | 72           | 61            | 47            | 396                   |  |  |  |  |
| CIVIL TRAFFIC                      | 112       | 162         | 187            | 122          | 119           | 130           | 832                   |  |  |  |  |
| HARASSMENT                         |           |             |                |              |               |               |                       |  |  |  |  |
| INJUNCTION                         | 4         | 1           | 2              | 3            | 2             | 7             | 19                    |  |  |  |  |
| ORDER OF PROTECTION                | 0         | 2           | 1              | 0            | 1             | 3             | 7                     |  |  |  |  |
| TOTAL FILINGS                      | 182       | 257         | 248            | 197          | 183           | 187           | 1254                  |  |  |  |  |
| IA/ARR IN CUSTODY                  | 33        | 44          | 48             | 50           | 39            | 29            | 243                   |  |  |  |  |
| ATTY RESTITUTION                   | 1126.55   | 1699.98     | 1351.27        | 1696.84      | 1131.91       | 1210.11       | 8,216.66              |  |  |  |  |
| LCL ORD FEES (Default/Warrant etc) | 1631.94   | 1564.61     | 1699.54        | 1991.26      | 1610.56       | 1685.78       | 10,283.69             |  |  |  |  |
| LCL CRT                            |           |             |                |              |               |               |                       |  |  |  |  |
| ENHANCEMENT                        | 3744.95   | 2787.73     | 2582.20        | 3535.49      | 2083.62       | 2092.54       | 16,826.53             |  |  |  |  |
| JCEF TO TOWN                       | 316.45    | 335.08      | 262.28         | 320.43       | 310.44        | 334.24        | 1,878.92              |  |  |  |  |
| CYMO ADDL EQP\$13                  | 90.83     | 90.61       | 123.81         | 112.45       | 63.30         | 90.59         | 571.59                |  |  |  |  |
| DPS ADDL EQP \$13                  | 379.74    | 294.60      | 263.31         | 456.09       | 295.10        | 237.70        | 1,926.54              |  |  |  |  |
| YAV CTY JAIL/ADD FEE               | 372.45    | 774.67      | 614.24         | 405.40       | 467.70        | 590.23        | 3,224.69              |  |  |  |  |
| MVD/ADOT/ADD FEE                   | 6.01      | 0.00        | 4.00           | 8.00         | 0.00          | 4.00          | 22.01                 |  |  |  |  |
| YAN TRIBAL POLICE                  | 4.53      | 0.54        | 4.92           | 4.00         | 4.24          | 0.49          | 18.72                 |  |  |  |  |
| STATE TREAS.                       | 23454.32  | 23288.20    | 19147.00       | 25860.65     | 17842.44      | 17906.34      | 127,498.95            |  |  |  |  |
| TOWN TREAS.                        | 19465.25  | 17599.42    | 14185.22       | 17109.70     | 11244.97      | 12054.92      | 91,659.48             |  |  |  |  |
| TOTAL CHECK                        | 47834.53  | 45170.85    | 37186.98       | 47812.21     | 32311.81      | 33311.05      | 243,627.43            |  |  |  |  |

FISCAL YEAR 2013  
FIRST HALF

| JANUARY<br>2013 | FEBRUARY<br>2013 | MARCH<br>2013 | APRIL<br>2013 | MAY<br>2013 | JUNE<br>2013 | JANUARY<br>THROUGH JUNE<br>2013 |
|-----------------|------------------|---------------|---------------|-------------|--------------|---------------------------------|
| 51              | 22               |               |               |             |              | 73                              |
| 12              | 11               |               |               |             |              | 23                              |
| 4               | 4                |               |               |             |              | 8                               |
| 34              | 24               |               |               |             |              | 58                              |
| 101             | 61               |               |               |             |              | 162                             |
| 235             | 253              |               |               |             |              | 488                             |
| 2               | 2                |               |               |             |              | 4                               |
| 0               | 2                |               |               |             |              | 2                               |
| 338             | 318              | 0             | 0             | 0           | 0            | 656                             |
| 45              | 43               |               |               |             |              | 88                              |
| 907.74          | 851.11           |               |               |             |              | \$ 1,758.85                     |
| 1754.33         | 2960.76          |               |               |             |              | \$ 4,715.09                     |
| 3061.61         | 4395.49          |               |               |             |              | \$ 7,457.10                     |
| 303.81          | 394.36           |               |               |             |              | \$ 698.17                       |
| 108.79          | 175.17           |               |               |             |              | \$ 283.96                       |
| 303.08          | 419.98           |               |               |             |              | \$ 723.06                       |
| 812.89          | 886.11           |               |               |             |              | \$ 1,699.00                     |
| 24.00           | 4.00             |               |               |             |              | \$ 28.00                        |
| 14.30           | 10.52            |               |               |             |              | \$ 24.82                        |
| 25135.72        | 28722.83         |               |               |             |              | \$ 53,858.55                    |
| 17349.37        | 23529.02         |               |               |             |              | \$ 40,878.39                    |
| 47113.57        | 58537.48         | 0.00          | 0.00          | 0.00        | 0.00         | \$ 105,651.05                   |

FISCAL YEAR 2013  
FIRST HALF

TOTAL FILINGS AND COLLECTIONS-THREE YEAR TREND

| TOTAL FISCAL YR 2013 | Inc/Dec 2012 to 2013 | TOTAL FISCAL YR 2012 | Inc/Dec 2011 to 2012 | TOTAL FISCAL YR 2011 | Inc/Dec 2010 to 2011 | TOTAL FISCAL YR 2010 | DESCRIPTION                        |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------------------|
| 288                  | -27%                 | 393                  | -28%                 | 545                  | 15%                  | 472                  | MISDEMEANOR & CR TRAFFIC FTA       |
| 93                   | 2%                   | 91                   | -11%                 | 102                  | 40%                  | 73                   | DUI                                |
| 11                   | -31%                 | 16                   | 45%                  | 11                   | -79%                 | 52                   | SERIOUS TRAFF                      |
| 166                  | -62%                 | 441                  | 5%                   | 421                  | -16%                 | 502                  | CRIMINAL TRAFF                     |
| 558                  | -41%                 | 941                  | -13%                 | 1079                 | -2%                  | 1099                 | MISDEMEANORS SUBTOTAL              |
| 1320                 | -36%                 | 2057                 | 13%                  | 1822                 | 130%                 | 791                  | CIVIL TRAFFIC                      |
| 23                   | -39%                 | 38                   | 23%                  | 31                   | 29%                  | 24                   | HARASSMENT INJUNCTION              |
| 9                    | -67%                 | 27                   | -16%                 | 32                   | 0%                   | 32                   | ORDER OF PROTECTION                |
| 1910                 | -98%                 | 3063                 | 3%                   | 2964                 | 52%                  | 1946                 | TOTAL FILINGS                      |
| 331                  | -25%                 | 442                  | 0%                   | 444                  | 1%                   | 441                  | IA/ARR IN CUSTODY                  |
| \$ 9,975.51          | -26%                 | \$ 13,521.82         | 32%                  | \$ 10,237.25         | -20%                 | \$ 12,736.35         | ATTY RESTITUTION                   |
| \$ 14,998.78         | -20%                 | \$ 18,722.40         | 16%                  | \$ 16,140.89         | 44%                  | \$ 11,228.71         | LCL ORD FEES (Default/Warrant etc) |
| \$ 24,283.63         | -46%                 | \$ 44,584.65         | 28%                  | \$ 34,769.20         | 52%                  | \$ 22,896.94         | LCL CRT ENHANCEMENT                |
| \$ 2,577.09          | -43%                 | \$ 4,539.68          | 16%                  | \$ 3,910.25          | 26%                  | \$ 3,109.40          | JCEF TO TOWN                       |
| \$ 855.55            | -24%                 | \$ 1,130.42          | NA                   |                      |                      |                      | CVMO ADDL EQP\$13                  |
| \$ 2,649.60          | -21%                 | \$ 3,352.33          | NA                   |                      |                      |                      | DPS ADDL EQP \$13                  |
| \$ 4,923.69          | -25%                 | \$ 6,595.25          | -5%                  | \$ 6,925.71          | -3%                  | \$ 7,167.68          | YAV. CTY JAIL FEES                 |
| \$ 50.01             | -7%                  | \$ 53.99             | NA                   |                      |                      |                      | MVD/ADOT/ADD FEE                   |
| \$ 43.54             | -84%                 | \$ 278.10            | 3%                   | \$ 270.00            | -13%                 | \$ 311.25            | YAN TRIBAL POLICE                  |
| \$ 181,357.50        | -48%                 | \$ 349,348.21        | 18%                  | \$ 295,231.95        | 19%                  | \$ 248,081.20        | STATE TREAS.                       |
| \$ 132,537.87        | -55%                 | \$ 293,400.56        | 21%                  | \$ 241,591.94        | 27%                  | \$ 190,774.09        | TOWN TREAS.                        |
| \$ 349,278.48        | -50%                 | \$ 703,283.19        | 21%                  | \$ 582,699.05        | 23%                  | \$ 472,340.56        | TOTAL CHECK                        |

**MONTHLY REVENUE REMITTANCE REPORT**

**CAMP VERDE MUNICIPAL COURT - FEBRUARY  
2013**

| Account Description & Statute                               | AZTEC Code   | Total Distribution   |
|---|--------------|----------------------|
| Confidential address- ARS 12-116.04                         | ZCAA1        | 79.12 ✓              |
| CEF 10% of Base Fine - 16-954C                              | ZCEF         | \$1,942.99 ✓         |
| CJEF 47% of Base Fine - 12-116.01A                          | ZCJEF        | \$9,131.80 ✓         |
| Child Restraint - 28-907C                                   | ZCPRF        | \$53.71 ✓            |
| Drug & Gang Enforcement - 13-811C                           | ZDECJ        | \$1,233.64 ✓         |
| DNA 3% of Base Fine - 12-116.01C                            | ZDNAS        | \$1,169.95 ✓         |
| DUI Abatement Fund - 28-1382D3 (\$250 Extreme DUI)          | ZDUIA        | \$138.00 ✓           |
| Domestic Violence Shelter Fund 12-116.06                    | ZDVSF        | \$183.30 ✓           |
| FARE Fee Special Collections (19%)                          | ZFAR1        | \$2,553.79 ✓         |
| FARE Delinquency Fee (\$35.00 Fee)                          | ZFAR2        | \$817.01 ✓           |
| FTGF 7% of Base Fine - 12-116.01B                           | ZFTGS        | \$1,360.00 ✓         |
| G&F Wildlife Theft Prevention Fund - 17-313A                | ZGF          |                      |
| 28-2533 - Out-of-State Plates (80% Base Fine to HURF)       | ZHRF3, ZHRF1 |                      |
| 28-2533 - Out-of-State Plates (20% Base Fine to DPS)        | ZHRFD        |                      |
| STATE Time Payment JCEF - 12-116                            | ZJCS         | \$722.16 ✓           |
| STATE Civil JCEF - 22-281C1 (18.39% of Fee)                 | ZJCSF        | \$12.76 ✓            |
| MSEF 13% of Base Fine - 12-116.02A                          | ZMSEF        | \$2,525.89 ✓         |
| 2011 \$8 Assessment - State: \$4 to GITEM & \$4 to PSEF     | ZOS1         | \$1,219.30 ✓         |
| Prison Construction & Operations Fund - 41-1651             | ZPCOF        | \$1,384.21 ✓         |
| Probation Surcharge 2006 - 12-114.01 (\$10.00)              | ZPRS6        | \$45.25 ✓            |
| Probation Surcharge 2009 - 12-114.01 (\$10.00)              | ZPRS9        | \$3,180.53 ✓         |
| Probation Surcharge OLD - 12-114.01 (\$5.00)                | ZPRSU        | \$11.68 ✓            |
| Public Safety Equipment Fund, 41-1723, 28-1381.5            | ZGFDU,ZPSEF  | \$1,157.64 ✓         |
| Registrar of Contractors                                    | ZRCA         |                      |
| State Highway Fund - 28-710A                                | ZSHWY        |                      |
| Drug Lab Remediation Technical Registration Bd 13-3423 (D9) | ZTECH        |                      |
| State Highway Work Zone Fund - 28-710B                      | ZSHWZ        |                      |
| 28-4139 - FR Suspended Plates (100% Base Fine to DPS)       | ZSLPD        |                      |
| <b>TOTAL - STATE REVENUE Remitted to City Finance</b>       |              | <b>\$28,722.83</b> ✓ |

323746

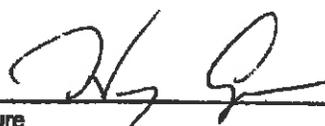
|  |                    |                    |
|--|--------------------|--------------------|
| Jail Incarceration Fee (9914) GL#2-003-10-34324                  | ZJF                | \$733.73           |
| 2011 Add'l Assessmnt \$1 -JP Crts 12-116.04E GL#3-900-40-35196   | ZOS2               | \$152.38           |
| <b>JAPAI COUNTY REVENUE Remitted to City Finance</b>             |                    | <b>\$886.11</b> ✓  |
| 2011 Officer Safety Equip - Sheriff                              | ZOS4               |                    |
| 2011 Officer Safety Equip - DPS                                  | ZOS5               | \$419.98 ✓         |
| 2011 Officer Safety Equip - MVD/ADOT                             | ZOS6               | \$4.00 ✓           |
| 2011 Officer Safety Equip - Game & Fish                          | ZOS7               |                    |
| 2011 Officer Safety Equip - ROC                                  | ZOS8               |                    |
| 2011 Officer Safety Equip - Border Patrol                        | ZOS9               |                    |
| 2011 Officer Safety Equip - Animal Control                       | ZOS10              |                    |
| 2011 Officer Safety Equip - Marshall 19-601-40-413000            | ZOS11              | \$175.17 ✓         |
| 2011 Officer Safety Equip - College PD                           | ZOS12              |                    |
| 2011 Officer Safety Equip - Fire Dept                            | ZOS13              |                    |
| 2011 Officer Safety Equip - Tribal                               | ZOS14              | \$10.52 ✓          |
| <b>JAL CITING AGENCY REVENUE Remitted to City Finance</b>        |                    | <b>\$609.67</b>    |
| Court Appt Attorney Fee Local                                    | ZAFEE              |                    |
| Indigent Defense Fees - Rule6.7d, A.R.Cr.P.01-300-40-431000      | ZATT,ZATTT & ZREIM | \$851.11           |
| Confidential address- ARS 12-116.04                              | ZCAA2              | \$4.18             |
| Defensive Driving School Fee - 28-3396                           | ZDDS               | \$4,400.00         |
| Deferred Prosecution Fees  | ZDEFP              |                    |
| Fines/Civil Penalties - 13-811A & 28-1554B                       | ZFINE              | \$14,938.11        |
| 28-2533 - Out-of-State Plates (20% Base Fine to SPD)             | ZHRFC              |                    |
| CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures) | ZFORF, ZOVER, ZOVF | \$7.44             |
| Public Defender Fee - 11-584 (\$25.00)                           | ZPUBZ              | \$69.19            |
| Local Costs/Fee Warrant Default Fees                             | ZLCL               | \$2,960.76         |
| Bonds Forfeited to General Fund                                  | ZLOCL              |                    |
| Misc. Filing Fees - 22-281C3 (71.15% to County)                  | ZMISC              | \$48.23            |
| 28-4139 - FR Suspended Plates (100% Base Fine to CVMO)           | ZSLPC              | \$250.00           |
| Bank Fees -From Ckbn/prev mon bank statement                     |                    |                    |
| Bank Fee - Checks Ordered  |                    |                    |
| <b>TY REVENUE Remitted to Finance 01-300-40-413000</b>           |                    | <b>\$23,529.02</b> |
| Court Enhancement Fee  | ZCEH               | \$4,395.49         |
| <b>NT REVENUE Remitted to City Finance 05-330-40-413300</b>      |                    | <b>\$4,395.49</b>  |
| LOCAL Time Payment JCEF - 12-116                                 | ZJCL               | \$388.85           |
| LOCAL Civil JCEF - 22-281D (8.04% of Fee)                        | ZJCLF              | \$5.51             |
| <b>CEF REVENUE Remitted to city finance 05-310-40-413100</b>     |                    | <b>\$394.36</b>    |
| <b>Total Revenue</b>   |                    | <b>\$58,537.48</b> |

| MISCELLANEOUS PASS-THROUGH MONIES                 |                          |              |
|---|--------------------------|--------------|
| Carried Forward from Previous Month               |                          | 0.00         |
| Received During Current Month                     | ZOVR back to/or from Def | 0.00         |
| Disbursed During Current Month                    | 9517                     | 0.00         |
| Balance at End of Current Month                   |                          | 0.00         |
| RESTITUTION REPORT                                |                          |              |
| Carried Forward from Previous Month               |                          | \$0.00       |
| Escheated / stale dated                           |                          | \$0.00       |
| Received During Current Month                     | 5901 ZREST               | \$1,519.19   |
| Disbursed During Current Month                    | 5003                     | (\$1,519.19) |
| Balance at End of Current Month                   |                          | \$0.00       |
| BOND REPORT                                       |                          |              |
| Bonds Carried Forward from Previous Month         |                          | \$4,498.00   |
| Bonds Received During Current Month               | ZBND                     | \$8,352.00   |
| Bonds Forfeited During Current Month              | Pg 3 Total               | (4,149.00)   |
| Bonds Escheated 2011:                             |                          |              |
| Bond Voided                                       |                          |              |
| Bonds Transferred                                 | fee book                 | (\$592.00)   |
| Bonds Refunded During Current Month               | 5079                     | (\$2,850.00) |
| Bonds Balance at End of Current Month: open bonds |                          | \$5,259.00   |
| TOTAL PASS THROUGH MONIES                         |                          | \$5,259.00   |

I, Hon. Harry Cipriano, Magistrate, Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

February-13

*OK w/ Bonds & @ken 1/23/13*

  
Signature

3-6-13  
Date

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

## Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: February 2013

| CRIMINAL TRAFFIC          |               |                               |                                |              |
|---------------------------|---------------|-------------------------------|--------------------------------|--------------|
|                           | D.U.I.<br>(a) | Serious*<br>Violations<br>(b) | All Other<br>Violations<br>(c) | TOTAL<br>(d) |
| Pending 1st of Month      | 17            | 4                             | 98                             | 119          |
| Filed                     | 11            | 4                             | 24                             | 39           |
| Transferred In            | 0             | 0                             | 0                              | 0            |
| <b>SUBTOTAL</b>           | <b>28</b>     | <b>8</b>                      | <b>122</b>                     | <b>158</b>   |
| Transferred Out           | 0             | 0                             | 0                              | 0            |
| Other Terminations        | 4             | 0                             | 32                             | 36           |
| <b>TOTAL TERMINATIONS</b> | <b>4</b>      | <b>0</b>                      | <b>32</b>                      | <b>36</b>    |
| Statistical Correction    | 0             | 0                             | 0                              | 0            |
| Pending End of Month      | 24            | 8                             | 90                             | 122          |

\*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

| TRAFFIC FAILURE TO APPEAR** |       |             |               |              |                |                |                |                            |  |
|-----------------------------|-------|-------------|---------------|--------------|----------------|----------------|----------------|----------------------------|--|
| Pending<br>1st of<br>Month  | Filed | Trans<br>In | SUB-<br>TOTAL | Trans<br>Out | Other<br>Term. | TOTAL<br>TERM. | Stat.<br>Corr. | Pending<br>End of<br>Month |  |
| 225                         | 1     | 0           | 226           | 0            | 1              | 1              | 0              | 225                        |  |

\*\*READ: These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: 1 Criminal Traffic/FTA Jury Trials Held: 1

| CIVIL TRAFFIC              |       |             |               |              |                          |                |                |                |                            |
|----------------------------|-------|-------------|---------------|--------------|--------------------------|----------------|----------------|----------------|----------------------------|
| Pending<br>1st of<br>Month | Filed | Trans<br>In | SUB-<br>TOTAL | Trans<br>Out | Default<br>Judg-<br>ment | Other<br>Term. | TOTAL<br>TERM. | Stat.<br>Corr. | Pending<br>End of<br>Month |
| 348                        | 253   | 0           | 601           | 0            | 30                       | 238            | 268            | 0              | 333                        |

Civil Traffic Hearings Held: 6

| VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04<br>(Part of Civil Traffic Above) |    |          |   |       |    |  |  |  |  |
|---|----|----------|---|-------|----|--|--|--|--|
| Filed   | 90 | Trans In | 0 | TOTAL | 90 |  |  |  |  |
|   |    |          |   |       |    |  |  |  |  |

**LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT**

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: February 2013

| <b>MISDEMEANOR</b>              |           |              |               |               |                |                |                 |                          |     |
|---------------------------------|-----------|--------------|---------------|---------------|----------------|----------------|-----------------|--------------------------|-----|
| Pending 1st of Month (a)        | Filed (b) | Trans In (c) | SUB TOTAL (d) | Trans Out (e) | Other Term (f) | TOTAL TERM (g) | Stat. Corr. (h) | Pending End of Month (j) |     |
| Misdemeanor (Non-Traffic)       | 544       | 21           | 0             | 565           | 0              | 25             | 25              | 0                        | 540 |
| Failure to Appear (Non-Traffic) | 2         | 0            | 0             | 2             | 0              | 0              | 0               | 0                        | 2   |
| <b>TOTAL</b>                    | 546       | 21           | 0             | 567           | 0              | 25             | 25              | 0                        | 542 |

**TRIALS HELD**

Misdemeanor Court/FTA Trials Held: **1**

**1**

Misdemeanor/FTA Jury Trials Held: **1**

**1**

**FELONY**

| Pending 1st of Month (a) | Filed (b) | Trans In (c) | SUB TOTAL (d) | Trans Out (e) | Other Term (f) | TOTAL TERM (g) | Stat. Corr. (h) | Pending End of Month (j) |
|--------------------------|-----------|--------------|---------------|---------------|----------------|----------------|-----------------|--------------------------|
| 0                        | 0         | 0            | 0             | 0             | 0              | 0              | 0               | 0                        |

Felony Preliminary Hearings Held: **0**

**0**

Felony, Misdemeanor, Criminal Traffic Initial: Appearances: **43**

**43**

**LOCAL NON-CRIMINAL ORDINANCES**

|              | Pending 1st of Month | Filed | SUB-TOTAL | Terminated | Stat. Corr. | Pending End of Month |
|--------------|----------------------|-------|-----------|------------|-------------|----------------------|
| Parking      | 0                    | 0     | 0         | 0          | 0           | 0                    |
| Non-Parking  | 0                    | 0     | 0         | 0          | 0           | 0                    |
| <b>TOTAL</b> | 0                    | 0     | 0         | 0          | 0           | 0                    |

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

## Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: February 2013

| <b>CIVIL COMPLAINTS</b>   |                     |  |                    |              |
|---------------------------|---------------------|--|--------------------|--------------|
|                           | Small Claims<br>(a) | Forcible Detainer/<br>Eviction Action<br>(b) | Other Civil<br>(c) | TOTAL<br>(d) |
| Pending 1st of Month      | 0                   | 0  | 0                  | 0            |
| Filed                     | 0                   | 0  | 0                  | 0            |
| Transferred In            | 0                   | 0  | 0                  | 0            |
| <b>SUBTOTAL</b>           | <b>0</b>            | <b>0</b>                                     | <b>0</b>           | <b>0</b>     |
| Transferred Out           | 0                   | 0  | 0                  | 0            |
| Other Terminations        | 0                   | 0  | 0                  | 0            |
| <b>TOTAL TERMINATIONS</b> | <b>0</b>            | <b>0</b>                                     | <b>0</b>           | <b>0</b>     |
| Statistical Correction    | 0                   | 0  | 0                  | 0            |
| Pending End of Month      | 0                   | 0  | 0                  | 0            |

|  |   |                          |   |
|--|---|--------------------------|---|
| Small Claims Hearings Held/Defaults:                                     | 0 | Civil Court Trials Held: | 0 |
| Small Claims Hearings Held/Defaults<br>Before Volunteer Hearing Officer: | 0 | Civil Jury Trials Held:  | 0 |

| <b>DOMESTIC VIOLENCE/HARASSMENT PETITIONS</b> |  |  |  |  |
|---|--|--|--|--|
|---|--|--|--|--|

|                   | Filed | Order Issued | Petition Denied | TOTAL<br>TERM. |
|-------------------|-------|--------------|-----------------|----------------|
| Domestic Violence | 2     | 1            | 1               | 2              |
| Harassment        | 2     | 0            | 1               | 1              |

| <b>HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION<br/>INJUNCTION AGAINST HARASSMENT</b> |  |  |  |
|--|--|--|--|
|--|--|--|--|

|                      |   |                     |   |
|----------------------|---|---------------------|---|
| Order of Protection: | 2 | Injunction Against: | 0 |
|----------------------|---|---------------------|---|

| <b>SPECIAL PROCEEDINGS/ACTIVITIES</b> |  |  |  |
|---------------------------------------|--|--|--|
|---------------------------------------|--|--|--|

|                              |   |                            |   |
|------------------------------|---|----------------------------|---|
| Peace Bond Complaints Filed: | 0 | Fugitive Complaints Filed: | 0 |
| Juvenile Hearings Held:      | 0 | Search Warrants Issued:    | 8 |

**LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT**

Page 4 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report

Month/Year: February 2013

**WARRANTS OUTSTANDING**

TRAFFIC WARRANTS OUTSTANDING

|                      |            |
|----------------------|------------|
| D.U.I.               | 122        |
| Serious Violations   | 9          |
| All Other Violations | 586        |
| <b>TRAFFIC TOTAL</b> | <b>717</b> |

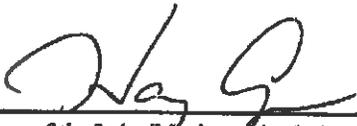
CRIMINAL WARRANTS OUTSTANDING

|                       |            |
|-----------------------|------------|
| Felony                | 0          |
| Misdemeanor           | 673        |
| <b>CRIMINAL TOTAL</b> | <b>673</b> |

**MAIL BY THE 20TH WORKING DAY OF MONTH:**

Arizona Supreme Court  
Administrative Office of the Courts  
1501 W. Washington St., Suite 410  
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit  
(602) 542-9376

  
\_\_\_\_\_  
Signature of the Judge/Magistrate (or designee)

Veronica Pineda  
\_\_\_\_\_  
Name of Preparer

March 6, 2013  
\_\_\_\_\_  
Date of Preparation



## CAMP VERDE MARSHAL

### February 2013 Monthly Report



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#### **Patrol Sergeant Testing Process:**

The Marshal's Office held a testing process for a second patrol sergeant position. Deputy Dave Freeman, Deputy Tom Baizel and Deputy Stephen Butler participated in the process. Deputy Stephen Butler was selected as the Patrol Sergeant.

#### **Volunteers in Policing (VIPs):**

02-10-13 VIPs Gary Blair, Regina Freeman, Carolanne Moore, Bob Ellison, Selma Ellison, Betty Gatchell and Bill Gatchell responded out to help search for a 9 year old boy who left his house and was missing. The weather was very cold and posed a threat to the boy if he was not located. The quick response by VIPs and Officers allowed the boy to be located and returned home safely.

02-13-13 Deputy Freeman and several VIPs attended the Crime Prevention Day at the Arizona State Capitol.

February 15, 16, 17<sup>th</sup> – Pecan and Wine Festival- VIPs provided security and visibility during this event.

#### **Safety Threat Identification Training:**

02-06-13 - Marshal Gardner and Carol Brown are coordinating training for employees from the Court, Clerks office and Planning and Zoning to ensure the "Panic Buttons" located in these areas work and ensuring employees know when to activate the panic buttons. Training will be held March 20<sup>th</sup>.

#### **Active Shooter Response Meeting Held:**

02-06-13 – a meeting was held at CVMO for Local Charter Schools, elementary and nursery schools to exchange information pertaining to a police response should a shooting incident occur in their schools (A meeting was previously held with High School, Middle School Principals).

02-07-13 – Marshal Gardner and Commander Ganis attend a meeting regarding active shooter response at Beaver Creek High School hosted by the Sherriff's Office.

**Animal Control:**



02-04-13 – Lisa coordinated several CVMO employees, Mike Jenkins, Nancy Gardner to help catch the above goat who had gotten into a Camp Verde citizens pasture. The goat appeared to be a stray and frequented the citizen’s pasture area for the past couple of years. The goat was adopted out to a good home and everyone was happy!

02-28-13 – Matt Taylor resigned from the Town’s ACO / Code Enforcement unit. He is relocating to Colorado due to health issues. We wish Matt the best of luck in his future. Testing for a new ACO/Code Enforcement officer will take place on March 12<sup>th</sup>.

**Miscellaneous:**

02-13-13 – Mary Newton and Debbie Hughes attended property and evidence training in Cottonwood.

February 25, 26, 27 Dispatchers Susan Wason and Jason Toogood attended field training for dispatchers in Avondale.

02-27-13 – Steve Ganis, Bret Hood, Oscar Berrelez, Darby Martin, Cailin Lizotte, Mary Newton Attended leadership training in Sedona (Gordon Graham – risk management/liability).

**Emergency Management Meeting:**

02-11-13 – Denny Foulk, Nancy Gardner, Carol Brown and Mary Newton met to discuss the Disaster Response Plan – and required training for first responders and supervisors. CVMO will be hosting required emergency mgt. training which Denny Foulk will instruct to date scheduled training will occur in April and May.

**Crime Rate for February 2013 compared to February 2012:**

| <b>February</b>      | <b>2012</b> | <b>2013</b> |
|----------------------|-------------|-------------|
| Total Calls          | 820         | 949         |
| Traffic stops        | 144         | 174         |
| Animal Calls         | 89          | 41          |
| Criminal Damage      | 8           | 5           |
| DV Calls             | 5           | 9           |
| Theft/Burglary Calls | 18          | 15          |

## CAMP VERDE COMMUNITY LIBRARY MONTHLY REPORT

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### MEMORANDUM

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**TO:** Russ Martin, Town Manager  
**FROM:** Kathy Hellman, Library Director  
**SUBJECT:** Monthly Report – February 2013  
**DATE:** 3/10/2013  
**CC:** Department Heads

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At the February 06, 2013 Camp Verde Town Council Meeting, the Council unanimously approved the library seeking funding of \$1.8 million dollars to build a single-phase 17,000 square foot, 2-story library building at 130 Black Bridge Road. We humbly thank the Mayor, Vice Mayor, Council members and the community for the support for the library shown at the meeting and throughout the years.

The lots Camp Verde Community Library and the former Marshal's Office currently sit on (Parcel 404-19-018B and 404-19-019) are owned by the Town of Camp Verde and zoned R1-18. Joel Westervelt and I are working with Mike Jenkins and Jenna Owens from the Planning and Zoning Department to request a Use Permit to continue to use the property for library services in much the same way it has been used for the last 38 years. We will be hosting a neighborhood meeting for the new library building at the library on April 11 at 6:30 p.m.

The Library was humming with activity throughout the month of February. Music for Tots with Kelly Ireland returned to the CVCL for the first time in over 9 months. Gerry finished up his Basic Computer classes for adults on Friday mornings and is planning to offer a Tuesday evening series. Library patrons donated over 6 dozen nonperishable food items during our *Food for Fines* event. The items were donated to St Vincent De Paul Society food bank of Camp Verde.

Staff from the library participated in community outreach events this month. Alice and Katy represented CVCL at the Yavapai-Apache Nation Exodus Day Commemoration Event on Saturday, 2/25. I attended the Pecan & Wine Festival, working with Linda Harkness & co. at the C.C.C.V.L. table. Our goal for participation in these events and others like them, is to let the community know we are interested in activities outside the walls of the library and that we are here to support their interests/efforts in whatever way we can.

CVCL has outstanding volunteers! Alice got as many of them together along with staff on a Monday to learn relaxation techniques from Amber Polo, author of a series of *Relaxing the Writer* books (see: [www.amberpolo.com](http://www.amberpolo.com) for more information) and *The Shapeshifters' Library* series. Time enjoying tea, cookies, sandwiches and socializing followed the relaxation session.

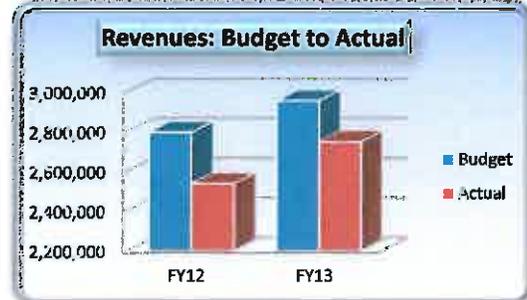


|   | Feb-13                  | Feb-12        | % change      | FYTD-13                 | FYTD-12       | % change      |
|---|-------------------------|---------------|---------------|-------------------------|---------------|---------------|
| <b>In-Library Uses</b>                        |                         |               |               |                         |               |               |
| Traffic Count                                 | 2,694                   | 2,215         | 21.6%         | 17,309                  | n/a           |               |
| New Cards Issued                              | 59                      | 34            | 73.5%         | 430                     | 309           | 39.2%         |
| Public PC Use                                 | 614                     | 578           | 6.2%          | 4,330                   | n/a           |               |
| Items Used In-Library                         | 247                     | 527           | -53.1%        | 6,818                   | 2,868         | 137.7%        |
| <b>Total In-Library Use</b>                   | <b>3,614</b>            | <b>3,354</b>  | <b>7.8%</b>   | <b>28,887</b>           | <b>3,177</b>  | <b>809.3%</b> |
| <b>Circulation</b>                            |                         |               |               |                         |               |               |
| Items Checked Out                             | 3,597                   | 4,163         | -13.6%        | 27,873                  | 34,829        | -20.0%        |
| Items Checked In                              | 4,139                   | 4,728         | -12.5%        | 32,222                  | 37,382        | -13.8%        |
| Staff Renewed Items                           | 259                     | 530           | -51.1%        | 2,114                   | 3,318         | -36.3%        |
| Patron Renewed Items                          | 519                     | 686           | -24.3%        | 4,962                   | 5,317         | -6.7%         |
| <b>Total Circulation</b>                      | <b>8,514</b>            | <b>10,107</b> | <b>-15.8%</b> | <b>67,171</b>           | <b>80,846</b> | <b>-16.9%</b> |
| <b>Circulation Areas of Interest</b>          |                         |               |               |                         |               |               |
| Audio Books                                   | 122                     | 84            | 45.2%         | 673                     | 495           | 36.0%         |
| DVDs & Videos                                 | 576                     | 639           | -9.9%         | 4537                    | 4274          | 6.2%          |
| eBooks  | 199                     | 148           | 34.5%         | 1498                    | 711           | 110.7%        |
| Large Print                                   | 176                     | 275           | -36.0%        | 1547                    | 1895          | -18.4%        |
| Magazines                                     | 176                     | n/a           |               | 1957                    | n/a           |               |
| Kids & Teens Material                         | 1,184                   | 1,321         | -10.4%        | 8411                    | 9248          | -9.1%         |
| <b>Collection Development &amp; Reference</b> |                         |               |               |                         |               |               |
| Reference Questions                           | 216                     | 82            | 163.4%        | 974                     | 814           | 19.7%         |
| New Books Added                               | 90                      | 183           | -50.8%        | 568                     | 1342          | -57.7%        |
| New Audio-Visual Material Added               | 27                      | 74            | -63.5%        | 165                     | 217           | -24.0%        |
| <b>Total Items Added</b>                      | <b>117</b>              | <b>257</b>    | <b>-54.5%</b> | <b>733</b>              | <b>1559</b>   | <b>-53.0%</b> |
| <b>Transits &amp; HOLDS</b>                   |                         |               |               |                         |               |               |
| HOLDS Filled                                  | 830                     | 771           | 7.7%          | 5,055                   | 6,930         | -27.1%        |
| HOLDS Cancelled                               | 133                     | 151           | -11.9%        | 777                     | 1,057         | -26.5%        |
| HOLDS Expired on Shelf                        | 55                      | 29            | 89.7%         | 334                     | 233           | 43.3%         |
| YLN Library Items Brought to CVCL             | 3,597                   | 4,163         | -13.6%        | 20,010                  | 31,762        | -37.0%        |
| CVCL Items Sent to YLN Libraries              | 3,554                   | 4,305         | -17.4%        | 23,743                  | 34,133        | -30.4%        |
| <b>Total Transits &amp; HOLDS Activity</b>    | <b>8,169</b>            | <b>9,419</b>  | <b>-13.3%</b> | <b>49,919</b>           | <b>74,115</b> | <b>-32.6%</b> |
| <b>InterLibrary Loans</b>                     |                         |               |               |                         |               |               |
| CVCL Items Going Out                          | 37                      | n/a           |               | 236                     | n/a           |               |
| Items for CVCL Patrons                        | 3                       | n/a           |               | 70                      | n/a           |               |
| <b>Total InterLibrary Loan Activity</b>       | <b>40</b>               |               |               | <b>306</b>              |               |               |
| <b>Library Programs</b>                       |                         |               |               |                         |               |               |
| Adult Programs                                | 5                       | 6             | -16.7%        | 36                      | 27            | 33.3%         |
| Adult Program Attendance                      | 73                      | 323           | -77.4%        | 367                     | 622           | -41.0%        |
| Youth Programs                                | 20                      | 11            | 81.8%         | 81                      | 52            | 55.8%         |
| Youth Program Attendance                      | 165                     | 234           | -29.5%        | 757                     | 1244          | -39.1%        |
| <b>Total Library Program Attendance</b>       | <b>238</b>              | <b>574</b>    | <b>-58.5%</b> | <b>1241</b>             | <b>1945</b>   | <b>-36.2%</b> |
| <b>Library Volunteers</b>                     |                         |               |               |                         |               |               |
| Number of Volunteers                          | 17                      | n/a           |               | 152                     |               |               |
| Number of Hours Given                         | 324                     | 229           | 41.5%         | 2182                    | 1723          | 26.6%         |
| <b>Average number of Hours/Volunteer</b>      | <b>19.0588235294118</b> |               |               | <b>14.3552631578947</b> |               |               |
| <b>Online Resource Use</b>                    |                         |               |               |                         |               |               |
| Online Public Access Catalog Searches         | 1,846                   | n/a           |               | 4,199                   | n/a           |               |

**TOWN OF CAMP VERDE**  
**General Fund Report**  
**FY13 - 2nd QTR ending Dec. 2012**

**GENERAL FUND REVENUES**

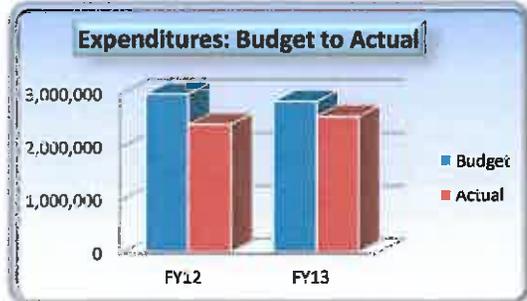
|                       | FY 12-13<br>Budget | FY 12-13<br>Actual | % of Budget<br>Realized |
|-----------------------|--------------------|--------------------|-------------------------|
| Local Taxes           | 2,391,500          | 1,134,432          | 47%                     |
| Franchise Fees        | 239,000            | 128,758            | 54%                     |
| State Sales Tax       | 909,000            | 423,053            | 47%                     |
| Urban Revenue Sharing | 1,110,000          | 555,327            | 50%                     |
| Vehicle License Tax   | 565,000            | 278,939            | 49%                     |
| Court Fines           | 300,000            | 83,443             | 28%                     |
| Other Revenues        | 392,375            | 143,754            | 37%                     |
| <b>TOTAL</b>          | <b>5,906,875</b>   | <b>2,747,706</b>   | <b>47%</b>              |



Local tax revenues have continued to come in over budget making up for earlier losses. State sales tax revenues are continuing to lag behind projections and our smaller revenue lines. Court Fines and Other Revenues are quite a bit short of budget. However, in totality, we are still very close to budget numbers and we are not seeing any further declines. Our disparity of actual to budget revenues is actually less than last year at this time as seen in the chart above.

**GENERAL FUND EXPENDITURES by DEPARTMENT**

|                       | FY 12-13<br>Budget | FY 12-13<br>Actual | % of Budget<br>Expended |
|-----------------------|--------------------|--------------------|-------------------------|
| General Admin         | 1,671,194          | 711,292            | 43%                     |
| Court                 | 369,651            | 173,081            | 47%                     |
| Public Works          | 557,268            | 283,628            | 51%                     |
| Community Development | 360,035            | 157,486            | 44%                     |
| Marshall's Office     | 2,088,908          | 975,308            | 47%                     |
| Library               | 362,888            | 158,405            | 44%                     |
| Parks & Rec           | 257,356            | 95,582             | 37%                     |
| <b>TOTAL</b>          | <b>5,667,300</b>   | <b>2,554,782</b>   | <b>45%</b>              |



All expense lines are at or under mid-year budget levels, more than offsetting any revenue shortages thus far.

**CASH**

**Bank Accounts**

|                        |                    |
|------------------------|--------------------|
| Pooled Checking        | 276,578            |
| Payroll Checking       | 7,120              |
| Stifel Investment      | 3,579,349          |
| LGIP Investments       | 262,112            |
| Library Sales          | 3,975              |
| Revolving Home Loan    | 102,281            |
| Employee Assistance    | 6,038              |
| Court Bail Bond        | 5,626              |
| <b>TOTAL CASH</b>      | <b>4,243,079</b>   |
| Assigned Cash          | <b>(2,429,893)</b> |
| <b>Unassigned Cash</b> | <b>1,813,186</b>   |



# TOWN OF CAMP VERDE

As of December 31<sup>st</sup>, 2013

## INVESTMENTS

| Account         | Balances<br>at Dec 31st | FYTD<br>Interest | Transfers<br>In/Out | FY ROI<br>Annualized |
|-----------------|-------------------------|------------------|---------------------|----------------------|
| Stifel Nicolaus | 3,579,349               | 30,131.39        | (50,000.00)         | 0.76%                |
| LGIP            | 262,112                 | 529.23           | (2,277,000.00)      | 0.23%                |
| Other Cash      | 401,618                 | N/A              | 2,327,000.00        | N/A                  |
| <b>TOTAL</b>    | <b>4,243,079</b>        | <b>30,660.62</b> | <b>0.00</b>         |                      |



### Comparative Rates:

Typical Banking Savings Rate – .15% (over \$100K balance)

2 YR Treasury Note Rate – .25%

5 YR Treasury Note Rate – .87%

### Stifel Investment Info:

Avg. Maturity Length of Investments – 3.31 years

Current Expected Yield-to-Maturity – .76%

# TOWN OF CAMP VERDE

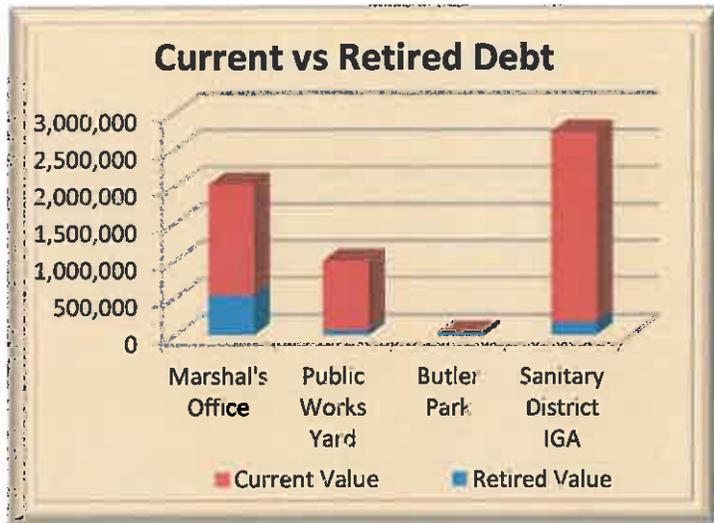
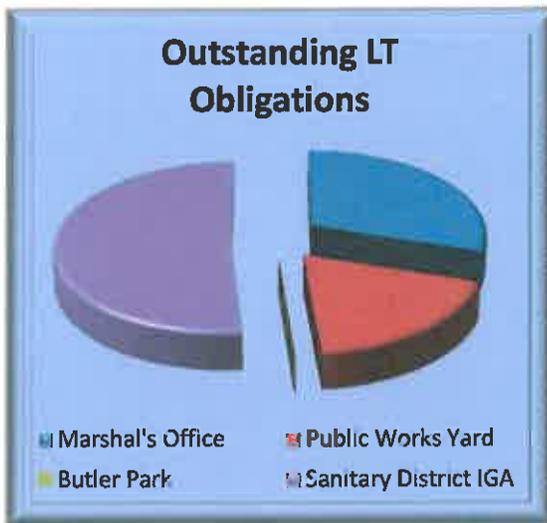
As of December 31<sup>st</sup>, 2013

## LONG-TERM DEBT

| Purpose               | Type       | Maturity   | Original Debt | Int Rate      | FY13 Budget | Current Obligation |
|-----------------------|------------|------------|---------------|---------------|-------------|--------------------|
| Marshal's Office      | Bonds      | 07/01/2024 | 2,040,000     | 2.75% - 5.00% | 165,800     | 1,505,000          |
| Public Works Yard     | Bonds      | 07/01/2023 | 1,005,000     | 3.91%         | 103,648     | 941,200            |
| Butler Park           | Note       | 07/18/2013 | 40,000        | 10.00%        | 5,353       | 0                  |
| Sanitary District IGA | IGA Pledge | 07/01/2032 | 2,750,672     | 3.34%         | 117,784     | 2,576,127          |

**TOTALS**

**392,585    5,022,327**



### *Debt Service Fund*

| Category          | Actual         | Annual Budget  | \$ Remaining  | % Remaining |
|-------------------|----------------|----------------|---------------|-------------|
| Principal Retired | 219,176        | 219,178        | 2             | 0%          |
| Interest Paid     | 88,119         | 170,754        | 82,635        | 48%         |
| Misc Fees         | 1,208          | 2,633          | 1,425         | 54%         |
| <b>Total</b>      | <b>308,503</b> | <b>392,565</b> | <b>84,062</b> | <b>21%</b>  |

**TOWN OF CAMP VERDE**  
**Special Revenue Funds Report**  
**FY13 - 2nd QTR ending Dec. 2012**

**Capital Improvement Projects Fund**

| <b>Projects</b>              | <b>Actual</b> | <b>Annual Budget</b> | <b>\$ Remaining</b> | <b>% Remaining</b> |
|------------------------------|---------------|----------------------|---------------------|--------------------|
| Attic Insulation in 300 Bldg | 0             | 12,000               | 12,000              | 100%               |
| HURF Fleet Upgrades          | 0             | 60,000               | 60,000              | 100%               |
| Maintenance Equipment        | 8,548         | 34,406               | 25,858              | 75%                |
| Bashas Drainage Channel      | 5,000         | 20,000               | 15,000              | 75%                |
| PW Yard Improvements         | 107,122       | 90,000               | (17,122)            | -19%               |
| Murdock Rd. Water Ext        | 2,360         | 130,000              | 127,640             | 98%                |
| Rezzonico Park Imprvs        | 0             | 25,000               | 25,000              | 100%               |
| Verde Lakes Dr. Culverts     | 0             | 62,400               | 62,400              | 100%               |
| Finnie Flat Drainage         | 516,716       | 580,000              | 63,284              | 11%                |
| Finnie Flat Sidewalk         | 456           | 136,000              | 135,544             | 100%               |
| Downtown Parking Lot         | 3,000         | 50,000               | 47,000              | 94%                |
| Comm. Park Development       | 0             | 86,200               | 86,200              | 100%               |
| HVAC Unit Replacements       | 0             | 75,000               | 75,000              | 100%               |
| Park Facilities Maint.       | 5,205         | 115,000              | 109,795             | 95%                |
| Net Exps                     | (648,407)     | (1,476,006)          | (827,599)           | 56%                |
| Operating Transfers In       | 324,523       | 784,999              | 460,476             | 59%                |
| Beginning Balance            | 694,215       | 694,215              | 0                   |                    |
| Remaining Funds              | 370,331       | 3,208                | (367,123)           |                    |

**HURF Fund**

|                         | <b>Actual</b> | <b>Annual Budget</b> | <b>\$ Remaining</b> | <b>% Remaining</b> |
|-------------------------|---------------|----------------------|---------------------|--------------------|
| Revenues                | 358,002       | 731,400              | 373,398             | 51%                |
| Expenses                | (248,286)     | (705,214)            | (456,928)           | 65%                |
| Operating Transfers Out | (127,858)     | (256,587)            | (128,729)           | 50%                |
| Net                     | (18,142)      | (230,401)            | (212,259)           |                    |
| Fund Balance            | 1,127,945     |                      |                     |                    |

**Other Funds (netted Rev's and Exp's)**

|                       | <b>Actual</b> | <b>Annual Budget</b> | <b>\$ Remaining</b> | <b>% Remaining</b> | <b>Fund Balance</b> |
|-----------------------|---------------|----------------------|---------------------|--------------------|---------------------|
| Parks                 | 0             | (240,090)            | (240,090)           | 100%               | (364,485)           |
| Court                 | 15,511        | 50,822               | 35,311              | 69%                | 138,615             |
| Grants & Donations    | 86,545        | (102,127)            | (188,672)           | 185%               | 88,615              |
| Yavapai Apache Monies | (42,787)      | (116,039)            | (73,252)            | 63%                | 127,715             |
| CDBG                  | 0             | 0                    | 0                   | N/A                | 0                   |
| Library               | (52,225)      | (635,526)            | (583,301)           | 92%                | 583,800             |
| Impact Fees           | (9,160)       | (119,892)            | (110,732)           | 92%                | 282,600             |
| Housing               | (45,491)      | (36,504)             | 8,987               | -25%               | 130,530             |
| 911                   | (720)         | 0                    | 720                 | N/A                | 2,559               |

**TOWN OF CAMP VERDE**  
**General & HURF Funds**  
**Expense Summaries by Function**  
**FY13 - 2nd QTR ending Dec. 2012**

**Functional Expense Summaries**

|                | Actual    | Annual Budget | \$ Remaining | % Remaining |
|----------------|-----------|---------------|--------------|-------------|
| Wages          | 1,480,673 | 3,113,368     | 1,632,695    | 52%         |
| ERE            | 530,834   | 1,135,403     | 604,569      | 53%         |
| Operational    | 762,587   | 2,038,618     | 1,276,031    | 63%         |
| Capital        | 29,013    | 115,125       | 86,112       | 75%         |
|                | <hr/>     |               |              |             |
| Total Expenses | 2,803,107 | 6,402,514     | 3,599,407    | 56%         |