

JANUARY 2016

Monthly Report



Town Manager
Russ Martin
928-554-0001

DEPARTMENT HEAD INFORMATION

Town Clerk	Virginia Jones	554-0023
Finance Director	Mike Showers	554-0811
Economic Development	Steve Ayers	554-0007
Marshal	Nancy Gardner	554-8301
Engineer/Public Works	Ron Long	554-0821
Magistrate	Paul Schlegel	554-0031
Librarian	Kathy Hellman	554-8381
Community Development	Mike Jenkins	554-0051
Risk Management	Carol Brown	554-0003



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: February 3, 2016
Cc: Department Heads
Re: Manager's report for the period ending January 31, 2016

The following is the Manager's report regarding activities in the month of January 2016:

Sedona Recycles

Sedona Recycles has been serving the Town of Camp Verde for many years and supplies the community with the recycle bins located near the High School and at Bashas. During that time they have received some level of support annually from the Town of Camp Verde to offset the cost of this service to our community. As a not for profit entity unfortunately they are not receiving the same value for the recycled material that they once were and it is more costly to serve our community bins, which are increasingly used. For now they continue to serve the Town and will do so for the near future, however, through fundraisers, etc. the future of the service is an issue the community will need to face shortly. Thank you to Sedona Recycles for their decision to continue service and the opportunity to work towards a long term stable service. Here is the latest month's report of use:

TOWN OF CAMP VERDE JANUARY 2016					
MATERIAL	CARDBOARD	PAPER	MIX	GLASS	TOTALS
# BINS SERVICED	89	12	31	4	136
POUNDS	17,110	15,080	7,490	11,397	51,077
TONS	8.56	7.54	3.75	5.7	25.55

Web Presence

Initiated by Town Council a group of staff has begun to meet to discuss a bringing the Town Website up to date and use of social media. This is an effort to ensure the public has increased opportunity to bring things to our attention as well as communicate what is happening in Town government. There are many facets to this and a group of staff representing all departments have begun this effort, I look forward to working through this to provide even more chances for citizen engagement.

For questions or comments, or appointments please contact me at russ.martin@campverde.az.gov or at 554-0001.



Office of the Town Clerk January 2016

We succeed only when we meet or exceed the expectations of our citizens.

Comment from the Clerk:

One year ago I was saying thank you to Russ Martin for giving me this great opportunity. The best way I can sum up this year is to say 'it has been a learning experience'. Again I would like to thank Russ for this opportunity and I truly appreciate all the support I have received from the Council and all Department heads. I am truly blessed to have the opportunity to work with a great bunch of professionals.

Business License 2016

	Jan	Feb	March	April	May	June
New	19					
Renewed	38					
Total on File	749					
Closed License	2					
Total Revenue	\$ 1,900					

Business License 2015

	Jan	Feb	March	April	May	June
New	8	17	18	23	10	12
Renewed	40	39	37	47	43	48
Total on File	617	618	635	654	670	684
Total Revenue	\$1,400	\$1,825	\$1,825	\$2,325	\$1,575	\$1,800

Business License 2014

	Jan	Feb	March	April	May	June
New	8	8	10	7	12	9
Renewed	49	22	37	39	39	44
Total on File	625	604	590	602	602	621
Total Revenue	\$1,225	\$730	\$1425	\$1,325	\$1,575	\$1,550

Information Requests 2016 (List on File in the Clerk's Office)

	Jan	Feb	March	April	May	June
Number of Requests	3					

Information Requests 2015 (List on File in the Clerk's Office)

	Jan	Feb	March	April	May	June
Number of Requests	12	3	8	9	12	15

Information Requests 2014

	Jan	Feb	March	April	May	June
Number of Requests	12	44	15	13	18	23

Clerk's Office Overall Revenue and Expense Report

Monthly Activity

	Yearly Budgeted Amount	Jan	Feb	March	April	May	June
Revenue	\$17,000.00	\$1,300.00					
Expenses	\$157,438.00	\$10,371.79					

Training

In January I attended the Clerk's Regional Meeting in Prescott Valley. We had a presentation by Gina Roberts from Citizens Clean Election Commission and also Keith Turner from the Arizona Department of Liquor License.

Thanks

Virginia Jones
Town Clerk



Budget Report Account Summary

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 120 - Town Clerk							
Revenue							
01-120-40-410000	COPIES	0.00	0.00	0.00	5.50	5.50	0.00 %
01-120-40-412000	BUSINESS LICENSE FEES	15,000.00	15,000.00	1,075.00	11,925.00	-3,075.00	20.50 %
01-120-40-412100	LIQUOR LICENSE FEES	2,000.00	2,000.00	225.00	1,500.00	-500.00	25.00 %
	Revenue Total:	17,000.00	17,000.00	1,300.00	13,430.50	-3,569.50	21.00 %
Expense							
01-120-20-600000	SALARIES	100,117.00	100,117.00	7,777.31	56,538.14	43,578.86	43.53 %
01-120-20-601000	FICA	6,207.00	6,207.00	480.32	3,492.94	2,714.06	43.73 %
01-120-20-601100	MEDICARE	1,451.00	1,451.00	112.34	816.95	634.05	43.70 %
01-120-20-601200	RETIREMENT	11,483.00	11,483.00	892.07	6,484.96	4,998.04	43.53 %
01-120-20-601300	UNEMPLOYMENT INSURANCE	336.00	336.00	146.22	146.22	189.78	56.48 %
01-120-20-601400	WORKERS COMPENSATION	300.00	300.00	20.25	147.07	152.93	50.98 %
01-120-20-602000	HEALTH, DENTAL & LIFE INSURANC	21,144.00	21,144.00	1,761.03	12,292.94	8,851.06	41.86 %
01-120-20-701000	TRAINING	1,000.00	1,000.00	0.00	83.90	916.10	91.61 %
01-120-20-701500	TRAVEL	600.00	600.00	0.00	422.59	177.41	29.57 %
01-120-20-703000	OFFICE SUPPLIES	2,000.00	2,000.00	32.25	598.84	1,401.16	70.06 %
01-120-20-703500	SUBSCRIPTIONS/MEMBERSHIPS	600.00	600.00	0.00	145.00	455.00	75.83 %
01-120-20-703800	ADVERTISING	2,000.00	2,000.00	0.00	750.66	1,249.34	62.47 %
01-120-20-711000	LEGAL SERVICES	1,000.00	1,000.00	0.00	3,996.25	-2,996.25	-299.63 %
01-120-20-712000	CONTRACT LABOR	7,500.00	7,500.00	450.00	4,200.00	3,300.00	44.00 %
01-120-20-713210	OFFICE EQUIPMENT	500.00	500.00	0.00	23.51	476.49	95.30 %
01-120-20-758100	RECORDING FEES	200.00	200.00	0.00	0.00	200.00	100.00 %
01-120-20-758200	RECORDS MANAGEMENT	1,000.00	1,000.00	0.00	128.84	871.16	87.12 %
	Expense Total:	157,438.00	157,438.00	11,671.79	90,268.81	67,169.19	42.66 %
	Department: 120 - Town Clerk Surplus (Deficit):	-140,438.00	-140,438.00	-10,371.79	-76,838.31	63,599.69	45.29 %
	Report Surplus (Deficit):	-140,438.00	-140,438.00	-10,371.79	-76,838.31	63,599.69	45.29 %

02/01/2016 7:28 AM
 LICENSES: 0002 THRU ZZZZZZZZZZ
 PAID STATUS: ALL
 LIC CODES: ALL

BUSINESS LICENSE LIST
 SORTED BY: LICENSE NUMBER

ORIGINATI
 EFFECTI
 EXPIRATI

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
3017	CONT	SUPERIOR ELECTRICAL ADVERTISI	SUPERIOR ELECTRICAL ADVERTISIN 1700 W. ANAHEIM ST. LONG BEACH, CA 90813	1700 W. ANAHEIM
	COMMENTS:	BL060 - [REDACTED]		
3018	CONT	SPAN-DEW SERVI LLC DBA DEWEY	SPAN-DEW SERVICES, LLC PO BOX 1938 COTTONWOOD, AZ 86326	230 S. 6TH PLAC
	COMMENTS:	BL060 - [REDACTED]		
3019	SERV	MOTIVE ENERGY TELECOMMUNICATI	MOTIVE ENERGY TELECOMMUNICATIO 601 S. MADISON DR. TEMPE, AZ 85281	GRIPPEN RD.
	COMMENTS:	BL060 - [REDACTED]		
3020	SERV	THE LIGHT HOUSE SL LLC	THE LIGHT HOUSE SL LLC PO BOX 2292 CAMP VERDE, AZ 86322	193 ARNOLD ST.
	COMMENTS:	BL060 - [REDACTED]		
3023		NON-PROFIT ABIDE PREGNANCY RESOURCE CENT	ABIDE PREGNANCY RESOURCE CENTE 522 FINNIE FLAT STE E #159 CAMP VERDE, AZ 86322	499 2ND ST. CAM
	COMMENTS:	BL060 - 0000		
3024	SERV	STALLINGS PERFORMANCE HORSE	STALLINGS PERFORMANCE HORSE 522 W. FINNIE FLAT RD # E-158 CAMP VERDE, AZ 86322	707 E. QUARTER
	COMMENTS:	BL060 - [REDACTED]		
3025	SERV	ANGEL 1 TRANSPORTATION	ANGEL 1 TRANSPORTATION 1740 N. RAWHIDE CAMP VERDE, AZ 86322	1740 N. RAWHIDE
	COMMENTS:	BL060 - 0000		
3026	LOD	THE RANCH HOUSE	THE RANCH HOUSE PO BOX 384 CAMP VERDE, AZ 86322	198 W. GRIPPEN
	COMMENTS:	BL060 - [REDACTED]		
3027	SERV	HAND HELPING HANDYMAN	HAND HELPING HANDYMAN PO BOX 3782 CAMP VERDE, AZ 86322	2075 PARK VERD
	COMMENTS:	BL060 - [REDACTED]		
3028	RET	ARTISTIC FLOORS & CONSTRUCTIO	ARTISTIC FLOORS & CONSTRUCTION 4630 E. MAIN ST. # 101 MESA, AZ 85205	522 FINNEY FLAT
	COMMENTS:	BL060 - [REDACTED]		
3029	SERV	MCCOYS WINDOW CLEANING LLC	MCCOYS WINDOW CLEANING LLC PO BOX 883 CAMP VERDE, AZ 86322	1777 N. RUSTLER
	COMMENTS:	BL060 - [REDACTED]		
3030	LOD	UNIQUE CREEKSIDE HOME	UNIQUE CREEKSIDE HOME 3808 E LARK DRIVE CAMP VERDE, AZ 86322	3808 E LARK DRI
	COMMENTS:	BL060 - [REDACTED]		

02/01/2016 7:28 AM
 LICENSES: 0002 THRU ZZZZZZZZZZ
 PAID STATUS: ALL
 LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T
 SORTED BY: LICENSE NUMBER

ORIGINATI
 EFFECTI
 EXPIRATI

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
3031	CONT	RHINO CONTRACTING LLC	RHINO CONTRACTING 2855 E BROWN RD STE#1 MESA, AZ 85213	2855 E BROWN RO
3032	COMMENTS: RET	BL060 - [REDACTED] RIO VERDE SADDLERY	RIO VERDE SADDLERY 3739 W. NORTHERN CAMP VERDE, AZ 86322	3739 W NORTHERN
3033	RENT-C	BRYSON RANCH LLC	BRYSON RANCH LLC 360 W. FINNIE FLAT RD. SP # 10 CAMP VERDE, AZ 86322	1738 ARENA DEL
3034	COMMENTS: CONT	BL060 - [REDACTED] INTEGRITY FIRE PROTECTION LLC	INTEGRITY FIRE PROTECTION LLC 7106 W. FRIER DR. #2 GLENDALE, AZ 85303	7106 W. FRIER D
3035	COMMENTS: RET	BL060 - [REDACTED] BLUE ENERGY SOLUTION TECHNOLO	BLUE ENERGY SOLUTION TECHNOLOG 986 S. INEZ CIRCLE CAMP VERDE, AZ 86322	986 S. INEZ CIR
3036	COMMENTS: SERV	BL060 - [REDACTED] MISTY CARPENTER	MISTY CARPENTER PO BOX 516 CAMP VERDE, AZ 86322	391 MONTEZUMA C
3037	COMMENTS: LOD	BL060 - [REDACTED] ENCHANTED HOME NEAR SEDONA	MERCEDES BAHLEDA ENCHANTED HOME NEAR SEDONA 596 S. BOX CANYON RD CAMP VERDE, AZ 86322	596 S. BOX CANY
	COMMENTS:	BL060 - 0000		
TOTAL LICENSES:		19		

02/01/2016 7:45 AM
LICENSES: 0002 THRU ZZZZZZZZZZ
PAID STATUS: ALL
LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T
SORTED BY: LICENSE NUMBER

ORIGINATI
EFFECTI
EXPIRATI

Closed

ID	CODE	NAME
2461	CONT	RED ROCK MASONRY INC
2643	CONT	W5 CONSTRUCTION

TOTAL LICENSES: 2

Town of Camp Verde

Revenue Drivers

December 2015

Sources*	Dec-15	In/De %	Nov-15	Oct-15	FYTD Avg	Bud/Month	YTD Bud +/-	LYM Avg +/-	L5YM Avg +/-
City Sales Tax	219,473	-29%	307,512	274,444	268,412	240,260	168,915	111,496	125,308
City .65% Increase	46,053	2%	45,358	52,307	48,537	45,619	17,507	2,350	N/A
State Sales Tax	84,772	1%	84,145	82,417	82,628	86,561	(23,598)	(178)	7,603
VLT	53,793	3%	52,103	55,594	55,278	53,696	9,495	2,544	6,377
URS	109,092	0%	109,092	109,092	109,092	109,092	4	(595)	15,728
HURF	69,792	3%	67,545	69,614	69,827	70,583	(4,536)	(670)	5,524
TOTAL	582,975		665,755	643,469	633,775	605,811	167,787	114,948	160,540

* - The above revenue sources (less HURF) represent approximately 85% of the Town's General Fund operating revenues.

FYTD Avg: Fiscal year-to-date Average. The average monthly amount for this fiscal year.

Bud/Month: This year's monthly budget.

YTD Bud +/-: Year-to-Date Budget over/short. The cumulative amount over or short of budget for the current fiscal year.

LYM Avg +/-: Last year monthly average over/short. The difference between this year's *FYTD Avg* and last year's *FYTD Avg* number.

L4YM Avg +/-: Last four years monthly average over/short. The difference between this year's *FYTD Avg* and the average of the last 4 year's *FYTD Avg* (with the exception of the *City Sales Tax* line which is the last 5 years average).

Community Development Monthly Report January 2016

MT



Building Division:

Robert Foreman – Building Official, Emily Diver – Residential Building Inspector & Permit Technician,
Sandra Farrar – Permit Technician, Sarah Kramme – Permit Technician

Planning & Zoning:

Michael Jenkins – Community Development Director, Kendall Welch – Assistant Planner



Code Enforcement:

Dave Marshall – Animal Control/Code Enforcement Officer



MONTHLY REPORT FOR JANUARY 2016
BUILDING DIVISION

Attended a Pre-App meeting for another grow facility. Met with Public Works and Sanitary staff regarding a proposed building addition. Held a meeting with Public Works, Woodruff Construction and Kathy Hellman regarding progress on the library construction.

Completed a Pre-App review and comments on a proposed Circle K store on Finnie Flat Rd. Attended a pre application meeting for a new grow facility on Industrial Dr. Sent letters to three contractors working without permits on two projects and notified the Registrar of Contractors. Revised implemented a new SOP for licensed contractors doing work without permits.

Had a meeting with Public Works, Camp Verde water company, Sanitary staff, Yavapai County environmental and BRLS representatives concerning a grow facility on Hwy 260. Held a meeting with Bureau Veritas consultants. Met with the architect for Kenny construction regarding a new building and staging area on Industrial Dr. Held a second meeting with Public Works, Woodruff construction and Kathy Hellman regarding some addendums to the new library construction.

Completed 108 building inspections, 5 residential plan check reviews, 9 commercial plan check reviews, 73 phone calls, 13 meetings, 10 miscellaneous site inspections, 14 miscellaneous postings, 4 transmittals, 15 business licenses issued, 2 stop work orders.



Robert Foreman CBCO

BUILDING MONTHLY REPORT

January 2016	CURRENT MONTH	PREVIOUS MONTH	2015-2016 FY
PERMITS ISSUED	25	29	184
PERMITS FINALED	28	54	201
PLAN REVIEWS PERFORMED	14	15	139
INSPECTIONS PERFORMED	108	111	669
PHONE CALLS RECEIVED	507	540	3325
BUSINESS LICENSES REVIEWED	15	11	49
BUSINESS LICENSE INSPECTIONS	15	1	37
MISCELLANEOUS SITE INSPECTIONS	24	10	120
<u>BUILDING VIOLATIONS</u>			
Dangerous Building	0	0	3
Stop Work Order	2	0	6
Grading Without Permit	0	0	0

MISCELLANEOUS:

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 1/01/2016 THRU 1/31/2016

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20150322 04-RES ACC	1/26/2016 10/19/2015	DEBUSK, JERRY AND LAREE RESIDENTIAL ACCESSORY	2115 VERDE WEST DRIVE RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 42,000.00	RES ACC 1,060.00
20150385 MH	1/04/2016 12/14/2015	YOUNG, WILLIAM RES - MANUFACTURED HOME	2457 N LA GRANDE DRIVE MH - MANUFACTURED HOME	LYON&SONMO OWNER	MANUFACTURED HOME 28,000.00	MH 525.00
20150402 ELE-RES	1/04/2016 1/04/2016	BRASHEARS, DEBORAH RESIDENTIAL ELECTRICAL	3286 MOCKINGBIRD LANE ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 0.00	ELE-RES 75.00
20150403 13-COM REM	1/04/2016 1/04/2016	VERDE PORTAL LLC COMMERCIAL ALTER/REMODEL	325 S MAIN ST COMREM - COMMERCIAL REMODEL	TOTALBUILD OWNER	COMMERCIAL REMODEL 2,700.00	13-COM REM 75.00
20160000 DEMO-COM	1/05/2016 1/05/2016	TOWN OF CAMP VERDE COMMERCIAL DEMOLITION	473 MAIN STREET DEMO-COM - COMMERCIAL DEMOL	OWNER OWNER	COMMERCIAL DEMOLITION 500.00	DEMO-COM 0.00
20160001 ZC	1/05/2016 1/05/2016	ROTTER, JAMES ZONING CLEARANCE	TBA TBA	OWNER OWNER	ZONING CLEARANCE 1,200.00	ZC 85.00
20160002 SOLAR	1/05/2016 0/00/0000	HAMALA, ROYCE SOLAR INSTALLATION	1333 N BOOT HILL DR SOLAR - SOLAR INSTALLATION	RECSOLARIN OWNER	SOLAR INSTALLATION 17,169.35	SOLAR 560.26
20160003 04-RES ACC	1/07/2016 1/07/2016	GOMEZ, RONALD RESIDENTIAL ACCESSORY	1099 VERDE VIEW CIRLCE RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 5,000.00	RES ACC 284.23
20160004 DEMO-RES	1/07/2016 1/07/2016	RUMS SD LLC RESIDENTIAL DEMOLITION	1472 W HORSESHOE BEND DR DEMO-RES - RESIDENTIAL DEMO	JERICHOCON OWNER	RESIDENTIAL DEMOLITION 4,000.00	DEMO-RES 75.00
20160005 MECH-RES	1/07/2016 0/00/0000	CROWDER, RON & KAREN RES - MECHANICAL	2741 SOUTH DIAMOND SOUTH MECH-RES - RESIDENTIAL MECH	AIRESERVE OWNER	RESIDENTIAL MECHANICAL 0.00	MECH-RES 75.00
20160006 DEMO-RES	1/07/2016 1/07/2016	PERRY, ROBERTA RESIDENTIAL DEMOLITION	1852 N CENTRAL LANE DEMO-RES - RESIDENTIAL DEMO	OWNER OWNER	RESIDENTIAL DEMOLITION 0.00	DEMO-RES 75.00
20160008 ZC	1/13/2016 1/13/2016	GIBSON, RYAN ZONING CLEARANCE	663 OASIS RD	OWNER OWNER	ZONING CLEARANCE 0.00	ZC 50.00
20160009 TOWER-EXIS	1/27/2016 0/00/0000	CAMP VERDE WATER SYSTEM - A TOWER-EXISTING CO-LOCATE	499 6TH ST S TOW - TOWER CO-LOCATE	3019 OWNER	TOWER EXISTING CO-LOCATE 15,000.00	TOWER-EXIS 732.57
20160010 04-RES ACC	1/14/2016 1/14/2016	WHITE, LEEROY RESIDENTIAL ACCESSORY	133 BLACK BRIDGE LOOP RD RES - RESIDENTIAL ACCESSORY	TIERRAVERD OWNER	RESIDENTIAL ACCESSORY BUILD 65,000.00	RES ACC 0.00
20160011 13-COM REM	1/15/2016 1/15/2016	CAMP VERDE LLC (LEE GLESEN COMMERCIAL ALTER/REMODEL	3755 OLD HWY 279 COMREM - COMMERCIAL REMODEL	BIERMANN C OWNER	COMMERCIAL REMODEL 350,000.00	13-COM REM 5,546.92
20160013 SIGN-MONU	1/27/2016 0/00/0000	VERDE VALLEY INVESTMENT PAR SIGN - MONUMENT	NONE NONE SIGN-MONU - MONUMENT SIGN	SIGNS928 OWNER	MONUMENT SIGN 125.00	SIGN 103.60

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 1/01/2016 THRU 1/31/2016

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20160016 SOLAR	1/20/2016 0/00/0000	DOUGLAS, BARNARD SOLAR INSTALLATION	651 HITCHING POST DR SOLAR - SOLAR INSTALLATION	SOLARCITY OWNER	SOLAR INSTALLATION 19,249.60	SOLAR 608.11
20160017 ELE-COM	1/20/2016 1/20/2016	GH MANAGEMENT GROUP LLC COMMERCIAL ELECTRICAL	803 INDUSTRIAL DR ELE-COM - COMMERCIAL ELECTR	OWNER OWNER	COMMERCIAL ELECTRICAL 6,000.00	ELE-COM 223.16
20160019 16-COMREP	1/25/2016 1/25/2016	C735 HOLDINGS, LLC COMMERCIAL REPAIR	735 MAIN ST 16-COMREP - COMMERCIAL REPA	OWNER OWNER	COMMERCIAL REPAIR 2,000.00	16-COMREP 127.46
20160020 ROOF-COM	1/25/2016 0/00/0000	CAMP VERDE FIRE DISTRICT DNU - COMMERCIAL ROOF	494 S. MAIN ST ROOF-COM - COMMERCIAL ROOF	OWNER OWNER	COMMERCIAL ROOF 7,000.00	ROOF-COM 0.00
20160021 FIRE SPRK	1/26/2016 0/00/0000	VERDE VALLEY CENTER LLC FIRE SPRINKLER	1620 STATE ROUTE 260 A FIRE - FIRE SPRINKLER	INTEGRITY OWNER	COMMERCIAL FIRE SUPPRESSION 1,600.00	FIRE 458.06
20160022 12-COM ADD	1/26/2016 1/26/2016	YAVAPAI APACHE NATION COMMERCIAL ADDITION	350 CASTLE LANE COMADD - COMMERCIAL ADDITIO	KILBY&SONS OWNER	COMMERCIAL ADDITION 115,000.00	12-COM ADD 2,628.82
20160023 02-RES ADD	1/27/2016 1/27/2016	WAITE, ROBERT & LAUREN RESIDENTIAL ADDITION	1616 REEVES ARENA RD 02-RESADD - RESIDENTIAL ADD	OWNER OWNER	RESIDENTIAL ADDITION 5,400.00	02-RES ADD 0.00
20160024 DEMO-RES	1/28/2016 1/28/2016	MCINTIRE, DEAN RESIDENTIAL DEMOLITION	3446 MOCKINGBIRD LANE DEMO-RES - RESIDENTIAL DEMO	RCHOMES&DE OWNER	RESIDENTIAL DEMOLITION 0.00	DEMO-RES 75.00
2016007 13-COM REM	1/21/2016 1/11/2016	TOWN OF CAMP VERDE COMMERCIAL ALTER/REMODEL	473 MAIN STREET 108 COMREM - COMMERCIAL REMODEL	OWNER OWNER	COMMERCIAL REMODEL 3,200.00	13-COM REM 0.00
*** TOTALS ***		NUMBER OF PROJECTS: 25		VALUATION: 690,143.95	FEEES: 13,443.25	

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 1/01/2016 THRU 1/31/2016

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
02-RES - RESIDENTIAL ADDITION	1	5,400.00	0.00
04-RES - RESIDENTIAL ACCESSORY	3	112,000.00	1,344.29
12-COM - COMMERCIAL ADDITION	1	115,000.00	2,620.82
13-COM - COMMERCIAL ALTER/REMODEL	3	355,900.00	5,621.92
16-COMREP - COMMERCIAL REPAIR	1	2,000.00	127.46
DEMO-COM - COMMERCIAL DEMOLITION	1	500.00	0.00
DEMO-RES - RESIDENTIAL DEMOLITION	3	4,000.00	225.00
ELE-COM - COMMERCIAL ELECTRICAL	1	6,000.00	223.16
ELE-RES - RESIDENTIAL ELECTRICAL	1	0.00	75.00
FIRE - FIRE SPRINKLER	1	1,600.00	458.06
MECH-RES - RES - MECHANICAL	1	0.00	75.00
MH - RES - MANUFACTURED HOME	1	28,000.00	525.00
ROOF-COM - DNU - COMMERCIAL ROOF	1	7,000.00	0.00
SIGN-MONU - SIGN - MONUMENT	1	125.00	103.60
SOLAR - SOLAR INSTALLATION	2	36,418.95	1,168.37
TOWER-EXIS - TOWER-EXISTING CO-LO	1	15,000.00	732.57
ZC - ZONING CLEARANCE -LO	2	1,200.00	135.00
*** TOTALS ***	25	690,143.95	13,443.25

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 1/01/2016 THRU 1/31/2016

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
BLANK - *BLANK*	2	2	1,200.00	135.00
02-RESADD - RESIDENTIAL ADDITION	1	1	5,400.00	0.00
16-COMREP - COMMERCIAL REPAIR	1	1	2,000.00	127.46
COMADD - COMMERCIAL ADDITION	1	1	115,000.00	2,628.82
COMREM - COMMERCIAL REMODEL	3	3	355,900.00	5,621.92
DEMO-COM - COMMERCIAL DEMOLITION	1	1	500.00	0.00
DEMO-RES - RESIDENTIAL DEMOLITION	3	3	4,000.00	225.00
ELE-COM - COMMERCIAL ELECTRICAL	1	1	6,000.00	223.16
ELE-RES - RESIDENTIAL ELECTRICAL	1	1	0.00	75.00
FIRE - FIRE SPRINKLER	1	1	1,600.00	458.06
MECH-RES - RESIDENTIAL MECHANICAL	1	1	0.00	75.00
MH - MANUFACTURED HOME	1	1	28,000.00	525.00
RES - RESIDENTIAL ACCESSORY BUILDING	3	3	112,000.00	1,344.29
ROOF-COM - COMMERCIAL ROOF	1	1	7,000.00	0.00
SIGN-MONU - MONUMENT SIGN	1	1	125.00	103.60
SOLAR - SOLAR INSTALLATION	2	2	36,418.95	1,168.37
TOW - TOWER CO-LOCATE	1	1	15,000.00	732.57
*** TOTALS ***	25	25	680,143.95	13,443.25

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 01/01/2016 THROUGH 01/31/2016
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***

Planning & Zoning Monthly Report

January 2016

January 6, 2016

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, attended the Council Meeting to observe appointments to the Board of Adjustments & Appeals, and to the Planning & Zoning Commission. The Community Development Department would like to welcome Ben Bassous, Buck Buchanan, and BJ Davis to the Board of Adjustment & Appeals and BJ Davis, Teresa Helm, and Jim Hisrich to the Planning & Zoning Commission.

January 7, 2016

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, and Town Clerk Virginia Jones attended the Regular Session of the Planning & Zoning Commission. The Planning & Zoning Commission re-elected Commissioner Davis to serve as Chairman, and Commissioner Burnside to serve as Vice Chairman. Additional items on the agenda included the Draft 2016 General Plan.

January 11, 2016

Community Development Director Michael Jenkins, Building Official Robert Foreman, Residential Building Inspector Emily Diver, and representatives from various agencies attended a Development Standards Review Meeting for a proposed cultivation facility located on Old Highway 279.

January 12, 2016

The Board of Adjustment & Appeals Meeting was cancelled due to a lack of quorum.

January 13, 2016

Community Development Director Michael Jenkins and Assistant Planner Kendall Welch attended a Neighborhood Meeting for a Use Permit for a proposed 80' monopole, multi-carrier wireless tower located off of Genesis Dr. The proposed monopole, wireless tower is tentatively scheduled to go before the Planning & Zoning Commission on February 4th, 2016.

January 14, 2016

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, Residential Building Inspector Emily Diver, and ACO/Code Enforcement Officer Dave Marshall attended a 3D, Aerial Imagery Presentation hosted by the Yavapai County

Assessor's Office. The Assessor's Office will be providing access to 3D Imagery free of charge to communities within Yavapai County.

Community Development Director Michael Jenkins and Assistant Planner Kendall Welch attended a Special Session of the Planning & Zoning Commission. The Planning & Zoning Commission unanimously approved the Draft 2016 General Plan to be distributed for 60-day review per Arizona Revised Statutes. If approved by the Planning & Zoning Commission, and Town Council, the Draft 2016 General Plan will be on the ballot for ratification in August of 2016.

January 23, 2016

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, Planning & Zoning Commission Chairman BJ Davis, Planning & Zoning Commissioner Chip Norton, and Planning & Zoning Commissioner Teresa Helm gave a brief presentation at 10:00AM in Council Chambers to members of the general public to solicit input on the Draft 2016 General Plan.

January 25, 2016

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, Economic Development Director Steve Ayers, and Town Engineer Ron Long met with Arizona Department of Transportation (ADOT) to discuss a way finding signage program.

January 27, 2016

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, Building Official Robert Foreman, Residential Building Inspector Emily Diver, and Permit Technicians Sandy Farrar and Sarah Kramme attended a pre-application meeting to discuss a proposed commercial building located on Industrial Drive.

Assistant Planner Kendall Welch attended a meeting on the Town's website.

January 28, 2016

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, and Planning & Zoning Commission Chairman BJ Davis attempted to make a brief presentation at 6:00PM in Council Chambers to members of the general public to solicit input on the Draft 2016 General Plan. The meeting was advertised in the Camp Verde Bugle and on the Town's website. No members of the general public attended the meeting.

January 30, 2016

Community Development Director Michael Jenkins, Assistant Planner Kendall Welch, and Planning & Zoning Commission Chairman BJ Davis gave a brief presentation at 10:00AM to the Camp Verde Baptist Church on Hollamon Street to solicit input on the Draft 2016 General Plan. There were approximately twelve people in attendance.

Code Enforcement Fiscal Year 2015-2016

No abatements as of January 31, 2016

Location	Total Cost Per Nuisance Abatement

Total

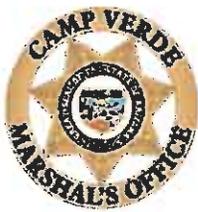
Budgeted Amount \$6,000.00, balance \$6,000.00.

Code Enforcement:

Total Complaints: 6
Violations Found: 5
Violation Not Found: 1
Cases Closed: 4
Open Complaints: 62
Abatements: 0

Other statistics for the month

Zoning Clearances Residential: 3
Zoning Clearances Commercial: 8



**CAMP VERDE MARSHAL'S
OFFICE
Monthly Report
January
2016**



Volunteers in Policing (VIPs):

- VIP Neal Lanning assisted detectives with Sex Offender notifications and updating the files.
- VIP Bill Gatchel assisted Property and Evidence with destruction and cutting up license plates that were for destruction.
- VIP Wendell Brady attended patrol training to look for suspicious activity.

Training:

- **January 5 – 8, 2016-** Records Specialist, Cailin Lizotte attended UCR training in Glendale.

Patrol:

- **January 5th and 14, 2016** – K-9 Officer Jeff Bowers attended recertification for his canine, Claymore in Prescott, AZ.
- **January 1 and 2nd, 2016** – Patrol conducted DUI task force.

Miscellaneous:

- **January 6, 2016** – Dispatch Supervisor, Mary Newton attended a Spillman users meeting.
- **January 19, 2016** – Jacquelyn MacConnell first day at CVMO as the Patrol Commander



- **January 15, 2016** – CVMO received a Nissan, Rogue from PANT which will be used as a detective assigned vehicle.
- **January 22, 2016** – Marshal Gardner and Commander MacConnell attended the retirement party at Cottonwood PD.
- **January 26, 2016** – Marshal Gardner and Commander MacConnell attended the PANT meeting in Prescott Valley.
- **January 29, 2016** - Marshal Gardner and Commander MacConnell attended the Arizona Chief of Police (AACOP) meeting in Mesa, AZ.

Coffee with a COP:

- **January 25, 2016** – Sgt. Oscar Berrelez attended coffee with a cop at “Thanks a Latte”

Crime Rate January 2015/2016

January	2015	2016
Total Calls	1128	1378
Traffic Stops	264	240
Animal Calls	41	56
Vehicle Burglary's	0	8
Residential Burglary's	1	2
Criminal Damage	9	9
DV Calls	9	14

CAMP VERDE MUNICIPAL

January 2016 News Letter

Program aims to stop vicious cycle: Unpaid fines can lead to a suspended license, which can lead to criminal charges and jail time for the working poor.

Phoenix courts on Monday will launch a program that could help thousands repay their debts to the city and forge a pathway to reinstating their suspended driver's licenses. (Photo: Republic file photo)

Phoenix courts on Monday will launch a program that could help thousands repay their debts to the city and forge a pathway to reinstating their suspended driver's licenses.

The Compliance Assistance Program is designed to break what can become a crippling cycle of fines and subsequent driving penalties: Unpaid fines can lead to a suspended license. And driving on a suspended license can lead to criminal charges and jail time for the working poor.

As of Dec. 31, Phoenix was owed more than \$283 million in overdue municipal fines, fees and restitution dating back decades. As many as 6,000 people currently have their licenses suspended because of delinquent Phoenix fines.

For many people, unpaid fines are the primary roadblock to the restoration of their driving privileges. Those who qualify for the program will be placed on a realistic payment plan, and court officials in turn will notify the Motor Vehicle Division that participants are compliant with court fines.

"It's really providing a mechanism that people haven't really had before," said B. Don Taylor, chief presiding judge for Phoenix Municipal Court. "I think creating something that will allow them to be compliant, get the license back, really helps them be in a good place."

The initiative comes amid a national discussion on the snowballing effects of municipal fees, which can balloon into thousands of dollars in debt for those unable to pay the initial fines.

Getting down to :



36 CRIMINAL Initial Appearances held

8 scheduled civil traffic Trials- CVMO/DPS/ YAPD/ADOT

102 civil Traffic citations filed- CVMO/DPS /YAPD

(14 more than last month)

5 scheduled Criminal/criminal traffic trial

1 criminal/criminal traffic trial actually held

3 petition for Orders of protection all petitions granted

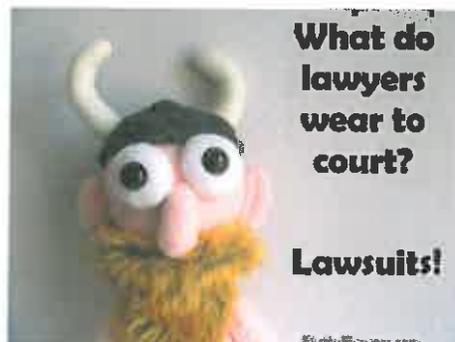
-Nina, Debbie, Lauren attended training at Coconino County Superior Court January 20 on Tax Intercept Program (TIP) Debt set-off. Presented by Arizona Supreme Court consolidated Collections Unit.

- Teresa and Veronica attended the website meeting held at the Marshals Conference room on January 27.

- The Court upgraded its point of sale machine from Lexis Nexis Vital Chek to be compliant with additional security features with faster processing.

- Birthday celebrations this month: Teresa- Happy Birthday!

Always room for court humor.....



MONTHLY REVENUE REMITTANCE REPORT

**CAMP VERDE MUNICIPAL COURT - FEBRUARY
2016**

PS

Account Description & Statute	AZTEC Code	Total Distribution
Confidential address- ARS 12-116.04	ZCAA1	65.38
CEF 10% of Base Fine - 18-954C	ZCEF	\$1,005.28
CJEF 47% of Base Fine - 12-116.01A	ZCJEF	\$4,724.84
Child Restraint - 28-907C	ZCPRF	\$3.39
Drug & Gang Enforcement - 13-811C	ZDECJ	\$246.80
DNA 3% of Base Fine - 12-116.01C	ZDNAS	\$606.64
DUI Abatement Fund - 28-1382D3 (\$250 Extreme DUI)	ZDUJA	
Domestic Violence Shelter Fund 12-116.08	ZDVSF	\$68.80
FARE Fee Special Collections (19%)	ZFAR1	\$1,517.36
FARE Delinquency Fee (\$35.00 Fee)	ZFAR2	\$718.62
FTGF 7% of Base Fine - 12-116.01B	ZFTGS	\$703.76
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF3, ZHRF1	
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD	
STATE Time Payment JCEF - 12-116	ZJCS	\$407.56
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZJCSF	\$12.85
MSEF 13% of Base Fine - 12-116.02A	ZMSEF	\$1,306.82
2011 \$8 Assessment - State: \$4 to GITEM & \$4 to PSEF	ZOS1	\$521.11
Prison Construction & Operations Fund - 41-1651	ZPCOF	\$400.63
Probation Surcharge 2006 - 12-114.01 (\$10.00)	ZPRS6	\$3.66
Probation Surcharge 2009 - 12-114.01 (\$10.00)	ZPRS9	\$1,340.72
Probation Surcharge OLD - 12-114.01 (\$5.00)	ZPRSU	\$0.61
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZGFDU,ZPSEF	\$334.03
Registrar of Contractors	ZRCA	
State Highway Fund - 28-710A	ZSHWY	
Drug Lab Remediation Technical Registration Bd 13-3423 (D9)	ZTECH	
State Highway Work Zone Fund - 28-710B	ZSHWZ	
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD	\$1.80
victims rights enf asermt fund (100%)	ZVREA	\$115.57
SUBTOTAL - STATE REVENUE Remitted to City Finance		\$14,106.19

Jail Incarceration Fee (9914) GL#2-003-10-34324	ZJF	\$281.09
2011 Add'l Assessmnt \$1 -JP Crts 12-116.04E GL#3-900-40-35196	ZOS2	\$85.15
SUBTOTAL - YAVAPAI COUNTY REVENUE Remitted to City Finance		\$346.24
2011 Officer Safety Equip - Sheriff	ZOS4	
2011 Officer Safety Equip - DPS	ZOS5	\$120.41
2011 Officer Safety Equip - MVD/ADOT	ZOS6	
2011 Officer Safety Equip - Game & Fish	ZOS7	
2011 Officer Safety Equip - ROC	ZOS8	
2011 Officer Safety Equip - Border Patrol	ZOS9	
2011 Officer Safety Equip - Animal Control	ZOS10	
2011 Officer Safety Equip - Marshall 19-601-40-413000	ZOS11	\$119.81
2011 Officer Safety Equip - College PD	ZOS12	
2011 Officer Safety Equip - Fire Dept	ZOS13	
2011 Officer Safety Equip - Tribal	ZOS14	\$20.24
28-4139 - FR Suspended Plates (100% Base Fine to TRIBAL)	ZSLPT	
SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance		\$260.46
Court Appt Attorney Fee Local	ZAFEE	
Indigent Defense Fees - Rule6.7d, A.R.Cr.P.01-300-40-431000	ZATT,ZATTT & ZREIM	\$362.55
Confidential address- ARS 12-116.04	ZCAA2	\$3.44
Defensive Driving School Fee - 28-3396	ZDDS	\$1,120.00
Deferred Prosecution Fees	ZDEFP	\$150.00
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE	\$8,539.81
28-2533 - Out-of-State Plates (20% Base Fine to SPD)	ZHRFC	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF, ZOVER, ZOVF	
Public Defender Fee - 11-584 (\$26.00)	ZPUBZ	\$26.71
Local Costs/Fee Warrant Default Fees	ZLCL	\$925.88
Bonds Forfeited to General Fund	ZLOCL	
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC	\$48.59
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)	ZSLPC	\$187.36
Bank Fees -From Cbk/prev mon bank: statement	number	
Bank Fee - Checks Ordered	e	
SUBTOTAL - CITY REVENUE Remitted to Finance 01-300-40-413000		\$11,364.34
Court Enhancement Fee	ZCEH	\$1,524.51
SUBTOTAL - COURT ENHANCEMENT REVENUE Remitted to City Finance 05-330-40-413300		\$1,524.51
LOCAL Time Payment JCEF - 12-116	ZJCL	\$219.46
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZJCLF	\$5.56
SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413100		\$225.02
Total Revenue		\$27,826.76

MISCELLANEOUS PASS-THROUGH MONIES (Overpayments) REPORT		
Carried Forward from Previous Month		
Received During Current Month	ZOVR back to/for from Def	115.02
Disbursed During Current Month	9517	(115.02)
Balance at End of Current Month		0.00
RESTITUTION REPORT		
Carried Forward from Previous Month		
Escheated / stale dated		
Received During Current Month	5901 ZREST	\$1,769.57
Disbursed During Current Month	5003	(\$1,769.57)
Balance at End of Current Month		\$0.00
BOND REPORT		
Bonds Carried Forward from Previous Month		\$7,100.00
Bonds Received During Current Month	ZBND	\$4,919.73
Bonds Forfeited During Current Month	Pg 3 Total	(4,020.70)
Bonds Escheated 2011:		
Bond Voided		
Bonds Transferred	fee book	(\$170.00)
Bonds Refunded During Current Month	5079	\$0.00
Bonds Balance at End of Current Month: open bonds		\$7,829.03
TOTAL PASS THROUGH MONIES		\$7,829.03

I, Hon. Paul A. Schlegel, Presiding Magistrate, Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

February-16

Paul A. Schlegel
Signature

2-4-16
Date



RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
0D ST DRUG ENFRMNT FIN	\$8,161.25	\$10,508.19	\$0.00	\$2,346.94
0F BASE FINE	\$69,934.02	\$85,509.72	\$4,176.09	\$11,399.61
0H SUSP LICENSE PLATE	\$4,733.93	\$5,754.24	\$0.00	\$1,020.31
0K STATE CHILD RESTRAIN	\$250.30	\$264.42	\$0.00	\$14.12
0R STATE REG CONTRACTOR	\$915.25	\$1,000.00	\$0.00	\$84.75
0S 1999 SURCHARGES 77PC	\$61,593.20	\$77,082.42	\$4,510.53	\$10,978.69
0X HURF REGISTRATION	\$300.00	\$300.00	\$0.00	\$0.00
1A DV SHELTER ASSMNT	\$2,956.60	\$3,250.00	\$30.19	\$263.21
1S 2012 SURCHARGES 83PC	\$101,626.94	\$124,064.14	\$4,772.04	\$17,665.16
1X 2011 ADDTNL ASSMNT	\$9,122.00	\$10,738.00	\$315.02	\$1,300.98
2D ST DRUG ENFRMNT FIN	\$11,874.38	\$15,225.00	\$1,378.65	\$1,971.97
2F BASE FINE	\$133,570.59	\$156,269.65	\$7,831.95	\$14,859.12
2H SUSP LICENSE PLATE	\$10,852.29	\$11,750.00	\$0.00	\$897.71
2J WORK ZONE FINE	\$108.88	\$108.88	\$0.00	\$0.00
2K STATE CHILD RESTRAIN	\$509.96	\$509.96	\$0.00	\$0.00
2R STATE REG CONTRACTOR	\$480.92	\$552.78	\$0.00	\$71.86
2S 2002 SURCHARGES 80PC	\$124,792.27	\$149,829.56	\$11,312.43	\$13,724.86
2V 2002 PROBAT SURCHRG	\$4,182.24	\$4,965.00	\$283.05	\$499.71
2X HURF REGISTRATION	\$713.76	\$900.00	\$0.00	\$186.24
4D PRE 9/95 DRUG FINE	\$2,064.70	\$2,064.70	\$0.00	\$0.00
4F PRE 9/95 BASE FINE	\$19,859.62	\$20,418.64	\$321.65	\$237.37
4S PRE 9/95 SURCHARGES	\$10,273.58	\$10,592.24	\$183.35	\$135.31
5S 59% SURCHARGE	\$5,731.84	\$5,742.16	\$0.00	\$10.32
6D ST DRUG ENFRMNT FIN	\$750.00	\$750.00	\$0.00	\$0.00

Yavapai County Jail / Sheriff Sfty eqpt fund
 Camp Verde Town Treasurer
 Local Court enhancement
 AZ State treasurer
 Local JCET
 Victim Restitution

\$ 19,958.86
 \$ 157,219.78
 \$ 67,232.01
 \$ 933,629.39
 \$ 9,150.80
 \$ 33,363.38

 1,720,614.22

***** REPORT TOTALS *****				
RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
6E PROB SURCH 2006	\$2,961.62	\$3,367.90	\$175.25	\$231.03
6F BASE FINE	\$25,087.66	\$26,288.99	\$380.43	\$820.90
6R STATE REG CONTRACTOR	\$719.96	\$887.50	\$0.00	\$167.54
6S 1996 SURCHARGES	\$15,083.06	\$15,913.76	\$237.54	\$593.16
7D ST DRUG ENFRMNT FIN	\$20,209.83	\$27,631.61	\$867.04	\$6,554.74
7E STATE INH FUND 44PC	\$21,345.16	\$14,744.20	\$730.36	\$68.68
7F BASE FINE	\$163,167.13	\$201,339.21	\$10,220.64	\$27,951.38
7H SUSP LICENSE PLATE	\$7,895.51	\$8,406.57	\$2.13	\$508.93
7K STATE CHILD RESTRAIN	\$516.66	\$610.92	\$0.00	\$94.26
7R STATE REG CONTRACTOR	\$252.13	\$252.13	\$0.00	\$0.00
7S 2007 SURCHARGES 84PC	\$54,488.20	\$71,657.19	\$5,763.77	\$11,405.22
7W OVERWEIGHT	\$1,390.00	\$1,398.42	\$8.42	\$0.00
7X HURF REGISTRATION	\$302.40	\$302.40	\$0.00	\$0.00
9D ST DRUG ENFRMNT FIN	\$250.00	\$250.00	\$0.00	\$0.00
9E PROBATION ASSESSMENT	\$17,082.64	\$20,580.00	\$853.42	\$2,643.94
9F BASE FINE	\$8,315.91	\$8,587.02	\$62.94	\$207.17
9H SUSP LICENSE PLATE	\$300.00	\$300.00	\$0.00	\$0.00
9K STATE CHILD RESTRAIN	\$61.92	\$100.00	\$0.00	\$38.08
9S 1999 SURCHARGES	\$6,056.22	\$6,314.80	\$86.88	\$171.70
9X HURF REGISTRATION	\$119.00	\$300.00	\$0.00	\$181.00
AT ATTORNEY REIMBURSMNT	\$25,824.95	\$32,207.60	\$718.59	\$5,664.06
C3 CONFIDENTIAL ADDR ASSM	\$2,706.62	\$3,000.00	\$30.18	\$263.20
CE COURT ENHANCEMENT FUND	\$3,438.69	\$3,458.40	\$17.71	\$2.00
CH BAG CHECK DISHON PMT	\$109.00	\$109.00	\$0.00	\$0.00

***** REPORT TOTALS *****

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
CJ CJEF SURCHARGE	\$138.34	\$277.56	\$129.48	\$9.74
D ST DRUG ENFRMNT FIN	\$1,447.99	\$1,447.99	\$0.00	\$0.00
D8 DEFERRED PROSECUTION	\$1,170.00	\$1,370.00	\$0.00	\$200.00
D9 DRUG LAB REMEDIATN	\$480.00	\$480.00	\$0.00	\$0.00
DF DEFAULT FEE	\$56,413.17	\$56,900.00	\$350.00	\$136.83
DU DUI EXTREME/AGGRAV	\$9,886.24	\$10,250.00	\$0.00	\$363.76
EW ST ENHANCEMENT FEE	\$20,186.39	\$21,348.40	\$836.09	\$325.92
FI BASE FINE	\$8,691.45	\$9,088.50	\$297.16	\$99.89
HW HURF OVERWEIGHT	\$10.00	\$10.00	\$0.00	\$0.00
JF INCARCERATION FEE	\$10,836.86	\$13,010.00	\$24.94	\$2,148.20
K1 FARE FEE SPEC COLL	\$249,054.65	\$320,096.16	\$61,410.71	\$9,620.80
K2 FARE DELINQUENCY FEE	\$67,195.41	\$68,199.65	\$278.61	\$725.63
LC LOCAL COST	\$1,000.00	\$1,000.00	\$0.00	\$0.00
MS MSEF - 13%	\$41.56	\$81.00	\$36.58	\$2.86
P4 PRIS CONSTR OP FUND	\$47,666.29	\$54,250.00	\$293.73	\$6,289.98
PZ PUB DEFENDER FEES	\$641.03	\$875.00	\$31.39	\$202.58
R not cv muni RESTITU	\$555.67	\$555.67	\$0.00	\$0.00
R1 RESTITUTION - LJ	\$32,091.17	\$60,093.56	\$18,187.31	\$9,815.08
RT not cv RESTI- TRUST	\$716.54	\$2,527.82	\$1,611.28	\$200.00
ST TIME AND JURY	\$408.00	\$408.00	\$0.00	\$0.00
T TIME AND JURY - JURY	\$1,669.75	\$1,692.00	\$12.00	\$10.25
TJ TIME AND JURY \$20 JURY	\$25,374.65	\$25,820.00	\$148.40	\$296.95
TR TRUST - ATTY FEE	\$525.05	\$525.05	\$0.00	\$0.00
VR VIC RIGHTS ENF ASSMT	\$547.94	\$644.00	\$7.79	\$88.27

135.00
536.58
845822

***** REPORT TOTALS *****

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
W WARRANT FEE	\$142,961.15	\$154,350.80	\$9,129.52	\$2,260.13
WR WATER RIGHTS FEE	\$8.00	\$8.00	\$0.00	\$0.00
X1 CT CNH FUND 83PC	\$29,661.77	\$30,121.80	\$368.10	\$91.93
X5 XTRA DUI ASSMT	\$16,343.04	\$18,250.00	\$16.81	\$1,890.15
X8 PUBLIC SAFETY EQUIP	\$39,230.27	\$43,750.00	\$585.50	\$3,934.23
GRAND TOTAL.....	\$1,720,614.22	\$2,043,588.28	\$149,025.65	\$173,948.41

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: **1354**

County: **CAMP VERDE MUNICIPAL COURT**

Report Month/Year: **January 2016**

CRIMINAL TRAFFIC				
	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	30	5	156	191
Filed	9	1	11	21
Transferred In	0	0	0	0
SUBTOTAL	39	6	167	212
Transferred Out	0	0	0	0
Other Terminations	2	0	26	28
TOTAL TERMINATIONS	2	0	26	28
Statistical Correction	0	0	0	0
Pending End of Month	37	6	141	184

*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**									
Pending 1st of Month	Filed	Trans In	SUB-TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month	
210	1	0	211	0	2	2	0	209	

****READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: **1** Criminal Traffic/FTA Jury Trials Held: **0**

CIVIL TRAFFIC									
Pending 1st of Month	Filed	Trans In	SUB-TOTAL	Trans Out	Default Judgment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
192	102	0	294	0	6	81	87	0	207

Civil Traffic Hearings Held: **5**

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)				
Filed	Trans In	TOTAL		
18	0	18		

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: January 2016

MISDEMEANOR									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	600	18	0	618	0	29	29	0	589
Failure to Appear (Non-Traffic)	6	0	0	6	0	0	0	0	6
TOTAL	606	18	0	624	0	29	29	0	595

TRIALS HELD			
Misdemeanor Court/FTA Trials Held:	1	Misdemeanor/FTA Jury Trials Held:	0

FELONY									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
	0	0	0	0	0	0	0	0	
Felony Preliminary Hearings Held:	0	Felony, Misdemeanor, Criminal Traffic Initial: Appearances:	36						

LOCAL NON-CRIMINAL ORDINANCES						
	Pending 1st of Month	Filed	SUB-TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	5	3	8	2	0	6
TOTAL	5	3	8	2	0	6

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: January 2016

CIVIL COMPLAINTS				
	Small Claims (a)	Forcible Detainer/ Eviction Action (b)	Other Civil (c)	TOTAL (d)
Pending 1st of Month	0	0	0	0
Filed	0	0	0	0
Transferred In	0	0	0	0
SUBTOTAL	0	0	0	0
Transferred Out	0	0	0	0
Other Terminations	0	0	0	0
TOTAL TERMINATIONS	0	0	0	0
Statistical Correction	0	0	0	0
Pending End of Month	0	0	0	0

Small Claims Hearings Held/Defaults: 0 Civil Court Trials Held: 0

Small Claims Hearings Held/Defaults Before Volunteer Hearing Officer: 0 Civil Jury Trials Held: 0

DOMESTIC VIOLENCE/HARASSMENT PETITIONS

	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	3	3	0	3
Harassment	0	0	0	0

HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT
--

Order of Protection: 1 Injunction Against: 0

SPECIAL PROCEEDINGS/ACTIVITIES

Peace Bond Complaints Filed:	0	Fugitive Complaints Filed:	0
Juvenile Hearings Held:	0	Search Warrants Issued:	0

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

Report Month/Year:

County: CAMP VERDE MUNICIPAL COURT

January 2016

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	142
Serious Violations	10
All Other Violations	593
TRAFFIC TOTAL	745

CRIMINAL WARRANTS OUTSTANDING

Felony	0
Misdemeanor	807
CRIMINAL TOTAL	807

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376

Paul A. Sileagl
Signature of the Judge/Magistrate (or designee)

Vanvica Pineda
Name of Preparer

February 1, 2016
Date of Preparation

PS

CAMP VERDE MUNICIPAL COURT

MONTHLY TRANSMITTAL

Date: February 3, 2016
From: Camp Verde Municipal Court

Reporting Month: January 2016

Check #: 5576

Total Amount of Check: \$27,826.76

RECEIVED AND ALLOCATED TO BELOW ACCOUNTS BY _____

REVENUE ACCOUNT NUMBER

01-300-40-413000	\$25,594.87
Fines/Fees/Forfeitures- before the check request below	
01-300-40-431000	\$362.55
Court Apt-Atty. Reimbursement	
05-310-40-413100	\$225.02
Local JCEF Fund	
05-330-40-413300	\$1524.51
Court Enhancement Fund	
19-601-40-413000	
Camp Verde Marshal's Safety Equip. Fund	\$119.81

CHECK REQUEST

Summary of Checks that need to be written to County Treasurer, Law Enforcement Agencies and the State Treasurer

VENDOR #	AGENCY	AMOUNT	ACCOUNT#
002693	Yavapai Apache Nation Police Dept. Fines & Safety Eqpt.	20.24	01-300-40-413000
000087	Yavapai County Jail & Addtl Fee \$1 Fund	\$346.24	01-300-40-413000
000117	Arizona State Treasurer	\$14,106.19	01-300-40-413000
003583	Arizona Department of Public Safety Equipment Fund	\$120.41	01-300-40-413000
003572	Motor Vehicle Division Refund Unit	\$4.00	01-300-40-413000
001014	Registrar of Contractors Safety Equipment Fund	\$0.00	01-300-40-413000

January 2016



Public Works January 2016

Engineering:

Ron and/or Troy attended the following meetings/conferences:

- Meetings with Community Development
- Library
- NACOG Technical Subcommittee
- VVTPO
 - Roads & Property Inspections

Streets:

- Daily work orders
- Annual crack sealing still under way
- Equipment Maintenance
- Sign installation
- Drainage on Verde Lakes
- Work to ROW on 5th street to align driveways with new curb/gutter
- Inspections for new culvert installation
- Safety delineators at four locations
- Street repairs

Maintenance:

- Work on CIP
- Annual Fire Extinguisher check and service
- Community Development remodel project
- Assist with irrigation plan at new library
- Asbestos check and survey for rooms 206 -208
- Construct landscape walls at CVMO
- Installed safety strobe lighting to new boom lift
- Removed all Christmas decorations on facilities and Main Street
- Boom lift training and safety certification for all maintenance workers
- Daily work orders
- Parks and Grounds clean up

Parks & Rec:

- Continued to handle requests for facility use at the Community Center and 200 building as well as the various sports fields. Room 206/207 is still available for limited use pending courtroom renovations.
- In cooperation with Camp Verde Community Library held two Free Friday Family Movie Night.

- Grasshopper Basketball for 5th – 8th grade Grasshopper basketball started playing games in January. This year we were able to separate into two Divisions like we have done in the past to improve the playing experience for all. Currently we have 67 kids playing in Grasshopper. Kiwanis of Camp Verde donated \$500 for scholarships this season.
- Attended meetings about interpretive signage for the Verde River corridor both regional and local.
- Yavapai Probation continues to work on painting details in the Gym.
- The first two trips with the new shuttle bus were sold out and registration is strong for our other trips. The Community Library used the shuttle for a TAB trip. We continue to develop plans for expanded use of the shuttle with the Community Library and other partners.
- Developed a schedule of Arizona Diamondback trips for the 2016 season.
- Began preliminary planning for a Recreational Trails Program Grant application for Community Park.



130 Black Bridge Road | Camp Verde AZ 86322

CAMP VERDE COMMUNITY

IBDADV good company always Welcome...

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report – January 2016
DATE: 2/11/16
CC: Department Heads

Library Construction Update: As is not unusual on a project of this size, we have run into problems here and there that require innovative solutions to make the design work as envisioned. BWC has done an outstanding job working with our Architect, Joel Westervelt to solve problems that arise while keeping the costs of change orders down below 1%. The inside trades (HVAC, electrical, lighting, etc.) are working simultaneously with the crews building the interior walls as we keep marching forward!



The Tree Advisory Committee, yes, the same group who brought the Sesquicentennial Tree and Tree City USA to Camp Verde, has agreed to take on the library landscaping as a project. I am so thankful to have this talented group of caring individuals assisting with this piece of the Library project. Members are collaborating on grants to help fund the landscaping plants and have agreed to coordinate community organizations that want to participate in some way.

In early-summer 2015, a handful of people (who have never done anything like this before) began gathering monthly to work on forming the Friends of Camp Verde Library. In August, the Friends filed incorporation papers. In December, the corporation was granted 501(c)3 status. The mission of the Friends of Camp Verde Library, Inc. is “to support and enhance the services provided by Camp Verde Community Library as it develops resources and opportunities that benefit the community.” The founding board members have just taken office and are working on delineating membership fees and awards, setting up bookkeeping/accounting records and creating a membership database. Jeannette & Larry Teets started the corporation’s bank account off with a positive balance by becoming the first lifetime members with a \$1,000 donation. Thanks are due those who from the governing board: Jeannette Teets – President, Alice Derrick – Vice President, Morgan Embly – Treasurer, Karen Morris – Membership Secretary, Irene People – Member at Large/Media Representative, Alienor McCracken – Member at Large. Special thanks to Valerie Foster and Randy Harmon for all their help writing the bylaws and helping define the mission and articles of incorporation. Kudos!

Arizona Library Association is promoting the American Library Association's theme, Library's Transform, a public campaign designed to bring attention to the positive impact libraries make in their communities. In keeping with this, Camp Verde Community Library has been publishing (on our Library Talk Blog) a series of stories written by people involved in the writer's groups facilitated by Amber Polo. These stories range from humorous and romantic to philosophical and life-changing. They serve as examples of some of the ways libraries and librarians have impacted individual lives and are wonderful to read!

Be sure to follow our blogs: <https://cvcltalk.wordpress.com/> and <https://cvcltab.wordpress.com/>

To really keep up with what is going on at the library, don't forget to like us on Facebook at: <https://www.facebook.com/campverdelibrary>

**Camp Verde Community Library Use Statistics
January 2016**

	Dec-16	Dec-15	% change	YTD-FY16	YTD-FY15	% change	
In-Library Uses							
Traffic Count	5,153	5,641	-8.7%	33,453	32,816	1.9%	Average Monthly Library Uses per Active Patron
New Cards Issued	41	68	-39.7%	323	361	-10.5%	
Public Computer Use	1,601	1281	25.0%	10,389	6,074	71.0%	
Early Literacy Computer Use		n/a		416	n/a		
Requests for Computer Help	88	199	-55.8%	583	199	193.0%	
Reference Questions	104	63	65.1%	907	866	4.7%	
Total In-Library Use	6,987	7,252	-3.7%	46,071	40,316	14.3%	
Total Number Library Patrons	3,833	3,092	24.0%				2.8
Total Patrons Active in Last 18 months	2,458	936	162.6%				
Library Programs							
Adult Programs	21	10	110.0%	121	75	61.3%	Average Circulation Activity per Open Hour
Adult Program Attendance	108	50	116.0%	489	301	62.5%	
Adult Program Hours	5.25	16	-67.2%	26	95	-72.2%	
Youth Programs	23	23	0.0%	140	138	1.4%	
Youth Program Attendance	198	267	-25.8%	1,790	1,856	-3.6%	
Youth Program Hours	23.5	65.5	-64.1%	203	403	-49.6%	
Programs Off-Site	3	2	50.0%	21	20	5.0%	
Total Library Program Attendance	306	317	-3.5%	1,911	1,931	-1.0%	
Circulation							
Items Checked Out	4,298	4,521	-4.9%	26,093	24,049	8.5%	Average Circulation Activity per Open Hour
Items Checked In	4,547	4,589	-0.9%	29,555	26,503	11.5%	
Items Used In-Library	294	826	-64.4%	1,703	3,556	-52.1%	
Renewed Items	901	695	29.6%	5,086	4,622	10.0%	
Total Circulation	9,139	9,936	-8.0%	57,351	54,108	6.0%	
Circulation Areas of Interest							
Audio Books	235	188	25.0%	1,091	1,072	1.8%	Average Circulation Activity per Open Hour
DVDs & VHS	1,864	1,317	41.5%	9,943	6,887	44.4%	
eBooks	368	231	59.3%	1,684	1,295	30.0%	
Youth eBooks	63	35	80.0%	260	253	2.8%	
iPads & e-readers	1	n/a		79	0		
Large Print	169	216	-12.4%	1,154	1,029	12.1%	
Magazines	46	193	-76.2%	530	986	-46.2%	
Kids & Teens Material	1,186	1,307	-9.3%	8,312	7,559	10.0%	
Transits, HOLDS & InterLibrary Loans							
HOLDS Filled	718	827	-13.2%	4,777	4,513	5.8%	Average Circulation Activity per Open Hour
Transit Items Sent & Received	n/a	1,613	n/a	n/a	8,340		
CVCL ILL Items Going Out	17	22	-22.7%	150	188	-20.2%	
ILL Items for CVCL Patrons	3	2	200%	33	26	26.9%	
Total Transit, HOLDS & ILL Activity		2,440			12,853		
Library Volunteers							
Number of Volunteers	30	26	15.4%	209	178	17.4%	Average Circulation Activity per Open Hour
Number of Hours Given	492	715	-31.2%	3,399	3,682	-7.7%	
Average Hours/Volunteer	16.4	27.5	-40.4%	16.3	20.7	-21.4%	
Collection & Development							
New Kids & Teen Material Added	16	158	-89.9%	193	524	-63.2%	Number of Items Owned
New Books Added	115	125	-8.0%	600	840	-28.6%	

Camp Verde Community Library Use Statistics
January 2016

New Audio-Visual Material Added	50	146	-65.8%	347	623	-44.3%	per Capita (pop 11,500) 2.7
Total Items Added	165	271	-39.1%	947	1,463	-35.3%	
Total Items Owned	31,288	31,959	-2.1%				
Mending & Donations							
Items Mended or Repaired	38	81	-53.1%	421	581	-27.5%	
Donations Processed	301	270	11.5%	3,071	4,125	-25.6%	
Donations Cataloged	112	24	366.7%	498	377	32.1%	