

January 2015 Monthly Report



Town Manager
Russ Martin
928-554-0001

DEPARTMENT HEAD INFORMATION

<i>Town Clerk</i>	<i>Virginia Jones</i>	<i>554-0023</i>
<i>Finance Director</i>	<i>Mike Showers</i>	<i>554-0811</i>
<i>Economic Development Director</i>	<i>Steve Ayers</i>	<i>554-0007</i>
<i>Marshal</i>	<i>Nancy Gardner</i>	<i>554-8301</i>
<i>Engineer/Public Works</i>	<i>Ron Long</i>	<i>554-0821</i>
<i>Magistrate</i>	<i>Paul Schlegel</i>	<i>554-0031</i>
<i>Librarian</i>	<i>Kathy Hellman</i>	<i>554-8381</i>
<i>Community Development</i>	<i>Mike Jenkins</i>	<i>554-0051</i>



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: February 18, 2015
Cc: Department Heads
Re: Manager's report for the period ending January 31 2015

The following is the Manager's report regarding activities in the month of January 2015:

SciTech

The agency members are planning the 2nd annual event on March 27th at the Camp Verde High School. Event is open to the public and runs from 11:30 – 3:30.

Our goals are:

1. To share potential career opportunities and to inspire interest and hope for our youth in Science Technology and Math.
2. Initiate a drive for better educated, technologically savvy workers.

Library

We broke ground ceremoniously, however due to having to wait to order the steel structure until after final agreements had been signed, which has been done, we will begin dirt work mid-March to coincide with the buildings arrival in May.

Drainage

The Mayor and staff have met with the Verde Lakes neighborhood as well as a meeting with all the agencies including the Forest Service and ADOT and County to work on short and long term solutions for drainage problems throughout Town. The agency meeting was hosted by Rep. Kirkpatrick's office and options for moving forward require archeological studies but steps are being made to find a partner or two to accomplish this task in the least amount of time and money.

For questions or comments, please contact me at russ.martin@campverde.az.gov or at 554-0001. If you need to schedule a meeting with me, please contact Carol at 554-0003.



Office of the Town Clerk January 2015

Our Vision:

We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.

BRINGING AWARENESS & UNITY TO ALL DEPARTMENTS AND COMMUNITY

Comment from the Clerk:

I would love to take this opportunity to say Thank You to Russ Martin for giving me this great opportunity. I had always said that I would NEVER be the Town Clerk, however when I realized that I would have to do the work of the Clerk while the Town advertised and interviewed I decided it was a challenge that I would like to accept. I know there is always more to learn, and I look forward to learning new things every day. I am here to serve the Council, Public, Commission Members and Staff.

If you have not already met Julie Scott, Administrative Assistant in the Clerk's Office, please stop by and introduce yourself. Julie comes to us from the Marshal's Office where she previously worked as a dispatcher. Julie will be taking care of the phone, front counter, business license applications and renewals along with learning all the functions of the Clerk's Office. She is a very quick learner and does not seem to be afraid of work. I welcome the chance to develop a great department with her help.

Barbie Bridge has been training Julie on every aspect of the Business License process and renewals along with how to process all accounts payable we may have.

As you can see, I have changed the format of our Monthly Report so you can see at a glance how we compare to last year. If there are any additional items you would like to see in the report, please let me know. I am not including the number of Council Meetings that we attended and the documents that we processed. If you feel this information is important, please let me know and I will put it in next month's report.

Business License 2015

	Jan	Feb	March	April	May	June
New	8					
Renewed	40					
Total on File	617					
Total Revenue	\$1,400					

Business License 2014

	Jan	Feb	March	April	May	June
New	8	8	10	7	12	9
Renewed	49	22	37	39	39	44
Total on File	625	604	590	602	602	621
Total Revenue	\$1,225					

Information Requests 2015 (List on File in the Clerk's Office)

	Jan	Feb	March	April	May	June
Number of Requests	12					

Information Requests 2014

	Jan	Feb	March	April	May	June
Number of Requests	12	44	15	13	18	23

**Clerk's Office Overall Revenue and Expense Report
Monthly Activity**

	Yearly Budgeted Amount	Jan	Feb	March	April	May	June
Revenue	\$17,000.00	\$2,243.25					
Expenses	\$227,735.00	\$18,243.35					

Training: We had no formal training in January, but I can assure you we are learning new things every day.

Thanks

Virginia Jones
Town Clerk

02/02/2015 7:12 AM
 LICENSES: 0002 THRU ZZZZZZZZZZ
 PAID STATUS: ALL
 LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T
 SORTED BY: LICENSE NUMBER

ORIGINATI
 EFFECTI
 EXPIRATI

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2797	SERV	KULLBERG PRESSURE GROUTING	KULLBERG PRESSURE GROUTING 29455 N. CAVE CREEK RD. 118 CAVE CREEK, AZ 85331	
	COMMENTS:	BL060 -		
2798	CONT	SOS BUILDERS LLC	SOS BUILDERS LLC 1710 E. GRANT ST. STE 100 PHOENIX, AZ 85034	
	COMMENTS:	BL060 -		
2799	SERV	MARISA'S MOBILE MASSAGE	MARISA WOLFE PO BOX 207 CAMP VERDE, AZ 86322	
	COMMENTS:	BL060 - 0000000		
2800	SERV	KENNY'S AND ASSOCIATES INC	KENNY'S AND ASSOCIATES INC PO BOX 5653 LAKE MONTEZUMA, AZ 86342	
	COMMENTS:	BL060 -		
2801	RET	WORKSMART ENTERPISES INC	WORKSMART ENTERPRISES INC DBA 8920 E. VALLEY RD. PRESCOTT, AZ 86314	
	COMMENTS:	BL060 -		
2802	SERV	THE RANCH HOUSE	THE RANCH HOUSE 4201 E WHY 260 CAMP VERDE, AZ 86322	
	COMMENTS:	BL060 -		
2803	SERV	NORTHERN ARIZONA RESTORATION	NORTHERN ARIZONA RESTORATION 2026 N 3RD. FLAGSTAFF, AZ 86004	
2804	SPEC-V	LORI HINES	1976 S, 172ND LANE GOODYEAR, AZ 85338	395 S. MAIN ST
TOTAL LICENSES:		8		

Town of Camp Verde

Revenue Drivers

December 2014

Sources*	Dec-14	In/De %	Nov-14	Oct-14	FYTD Avg	Bud/Month	YTD Bud +/-	LYM Avg +/-	L4YM Avg +/-
City Sales Tax	225,295	19%	190,040	222,150	214,993	229,742	(88,491)	3,210	42,727
State Sales Tax	82,591	7%	77,342	77,919	78,369	81,667	(19,785)	(499)	5,289
VLT	50,952	20%	42,391	55,380	51,376	50,000	8,258	1,369	3,433
URS	109,687	0%	109,687	109,687	109,687	109,667	122	8,611	20,403
HURF	65,395	1%	64,745	64,055	66,204	67,417	(7,278)	1,437	3,449
TOTAL	533,920		484,206	529,190	520,629	538,492	(107,174)	14,128	75,302

* - The above revenue sources represent approximately 80% of the Town's operating revenues.

** - City Sales Tax is Last 5 Yr Avg

FYTD Avg: Fiscal year-to-date Average. The average monthly amount for this fiscal year.

Bud/Month: This year's monthly budget.

YTD Bud +/-: Year-to-Date Budget over/short. The cumulative amount over or short of budget for the current fiscal year.

LYM Avg +/-: Last year monthly average over/short. The difference between this year's *FYTD Avg* and last year's *FYTD Avg* number.

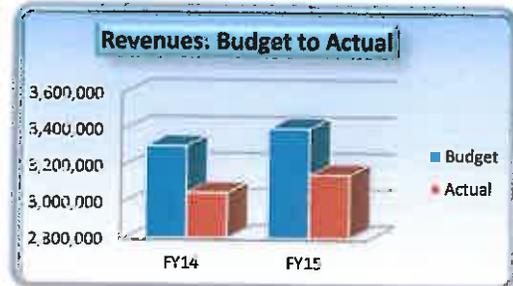
L4YM Avg +/-: Last four years monthly average over/short. The difference between this year's *FYTD Avg* and the average of the last 4 year's *FYTD Avg* (with the exception of the *City Sales Tax* line which is the last 5 years average).

TOWN OF CAMP VERDE
General Fund Report
FY15 - 2nd QTR ending December 2014

GENERAL FUND REVENUES

	FY 14-15 Budget	FY 14-15 Actual	% of Budget Received
Local Taxes*	2,756,900	1,290,471	47%
Franchise Fees	261,000	141,839	54%
State Sales Tax	980,000	470,215	48%
Urban Revenue Sharing	1,316,000	658,122	50%
Vehicle License Tax	600,000	308,258	51%
Other Revenues	888,200	278,082	31%
TOTAL	6,802,100	3,146,987	46%

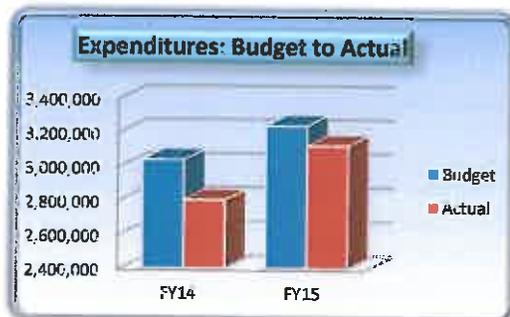
* - Does not include \$450K from proposed tax increase.



Through 2nd QTR FY15 revenues are just over \$250,000 short of budget (4%). The City Sales Tax (\$88K), Community Development revenues (\$50K), Library District Funds (\$40K) and Court revenues (\$35K) had the most significant revenue shortages. The good news is that the Library District revenues are a 1-time payment that has simply not been received yet (\$80K) and due to numerous factors, City Sales Tax is expected to perform even better in most categories. A concern, however, is the State's change in how Construction Taxes are handled. We could see a significant drop (up to \$65K) in those tax revenues as the sales are shifted to other cities at the point of sale. We will be following this closely.

GENERAL FUND EXPENDITURES by DEPARTMENT

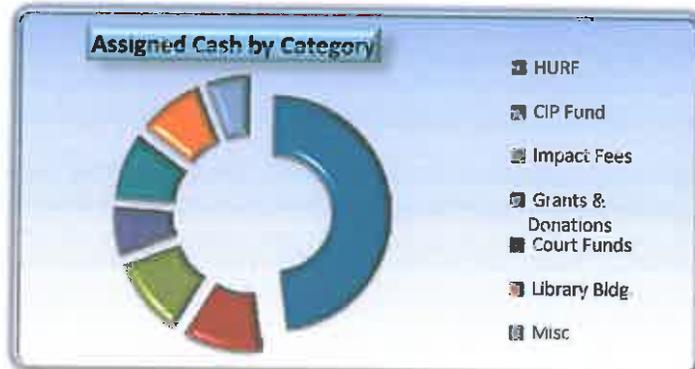
	FY 14-15 Budget	FY 14-15 Actual	% of Budget Expended
General Admin	1,626,455	846,511	52%
Court	379,920	171,448	45%
Public Works	801,690	412,132	51%
Community Development	462,625	208,724	45%
Marshal's Office	2,571,185	1,190,349	46%
Library	378,145	183,874	49%
Parks & Rec	252,725	109,339	43%
TOTAL	6,472,745	3,122,377	48%



Expenses are still being held under budgeted levels by 2% or \$114,000 with actual expenses \$24,000 less than actual revenues. The Marshal's office department is currently \$95,000 under budget and the main source of the \$114,000 shortage so far. However, Net Transfers are \$238,854 out to other Funds reducing the unencumbered General Fund cash by approximately \$215,000 YTD. On the bright side, debt transfers for the remaining fiscal year will be less than half what they were in the first half.

CASH

Bank Accounts	
Pooled Checking	726,566
Payroll Checking	12,173
Stifel Investment	2,325,092
LGIP Investments	976,315
Library Sales	5,529
Revolving Home Loan	137,667
Employee Assistance	10,467
Court Bail Bond	2,422
Due from Sewer Cash	(114,852)
TOTAL CASH	4,081,379
Assigned Cash	(2,566,219)
Unassigned Cash	1,515,160



TOWN OF CAMP VERDE
Functional Revenue & Expense Summaries
FY15 - 2nd QTR ending December 2014

General Fund*				
	<u>Actual</u>	<u>Annual Budget</u>	<u>\$ Remaining</u>	<u>% Remaining</u>
Revenues	3,146,987	6,802,100	3,655,113	54%
Wages & ERE	2,312,452	4,929,110	2,616,658	53%
Operational	807,140	1,528,085	720,945	47%
Capital	2,785	15,550	12,765	0%
Net Transfers Out/(In)	238,854	685,173	446,319	100%
Total Expenses	(214,244)	(355,818)	(141,574)	

* - Revenues and Net Transfers do not include the \$450K Sales tax increase lines.

HURF Fund				
	<u>Actual</u>	<u>Annual Budget</u>	<u>\$ Remaining</u>	<u>% Remaining</u>
Revenues	413,471	816,100	402,629	49%
Wages & ERE	143,990	335,390	191,400	57%
Operational	114,333	249,075	134,742	54%
Capital	7,390	54,000	46,610	86%
Net Transfers Out/(In)	156,332	492,590	336,258	68%
Total Expenses	(8,574)	(314,955)	(306,381)	

Sewer Fund**				
	<u>Actual</u>	<u>Annual Budget</u>	<u>\$ Remaining</u>	<u>% Remaining</u>
Revenues	504,362	2,371,125	1,866,763	79%
Wages & ERE	216,666	463,430	246,764	53%
Operational	181,594	519,055	337,461	65%
Capital	34,323	1,383,725	1,349,402	98%
Total Expenses	71,779	4,915	(66,864)	

** - Depreciation is left off this schedule.

TOWN OF CAMP VERDE
Special Revenue & Capital Improvement Funds Report
FY15 - 2nd QTR ending December 2014

Capital Improvement Projects Fund

Projects	<u>Actual</u>	<u>Annual Budget</u>	<u>Difference</u>	<u>% Left</u>
Gym Doors Completed	19,530	20,000	470	2%
Public Works Remodel	1,999	19,000	17,001	89%
Transit Stop	763	5,786	5,023	87%
Bashas Drainage Channel	0	15,000	15,000	100%
Verde Lakes Dr. Culverts	0	62,400	62,400	100%
Finnie Flat Sidewalk	24,008	200,835	176,827	88%
Downtown Parking Lot	0	47,000	47,000	100%
Comm. Park Development	0	94,700	94,700	100%
Courtroom Remodel	1,000	168,780	167,780	99%
Net Exps	(47,300)	(633,501)	(586,201)	93%
Interest/Operating Transfers In	1,763	308,780	307,017	99%
Beginning Balance	323,191	323,191		
Remaining Funds	277,654	(1,530)	(279,184)	

Other Funds

	<u>Exp's</u>	<u>Rev's</u>	<u>Net</u>	<u>Annual Budget</u>	<u>Difference</u>	<u>% Left</u>
Parks	12,000	0	(12,000)	(12,000)	0	0%
Court	1,000	9,302	8,302	(59,972)	(68,274)	114%
Grants (Funds 6 & 8)	287,732	345,426	57,694	(14,034)	(71,728)	511%
Yavapai Apache Monies	72,555	0	(72,555)	(171,696)	(99,141)	58%
CDBG	5,300	5,300	0	0	0	N/A
Library	48,849	11,100	(37,749)	(314,232)	(276,483)	88%
Impact Fees	0	134	134	(290,564)	(290,698)	100%
Housing	0	9,152	9,152	(78,000)	(87,152)	112%
911	360	0	(360)	(2,503)	(2,143)	86%
Donations	7,946	3,760	(4,186)	(16,265)	(12,079)	74%
Debt	396,629	396,629	0	0	0	N/A

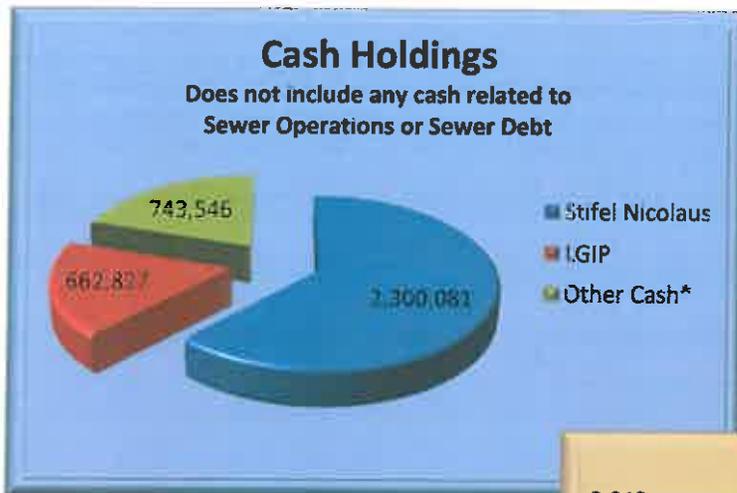
TOWN OF CAMP VERDE

As of December 31st, 2014

INVESTMENTS

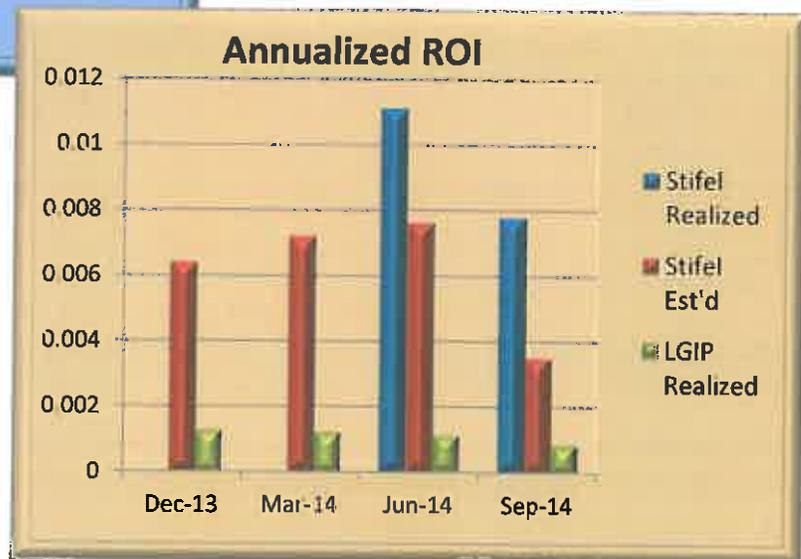
Account	Balances at Dec 31st	FYTD Interest	FY ROI Annualized
Stifel Nicolaus	2,325,092	16,361.41	0.53%
LGIP	976,315	390.66	0.09%
Other Cash*	405,048	9.87	N/A
TOTAL	3,706,454	16,761.94	

* - Does not include Sewer nor Agency Funds Cash.



Stifel Investment Info:
 Avg. Maturity Length of Inv's
 2.31 years
 Current Exp'd Yield-to-Maturity
 1.30%

Comparative Rates:
 Bank Savings – .05% to .2%
 2 YR Treasury Note Rate – .69%
 5 YR Treasury Note Rate – 1.68%

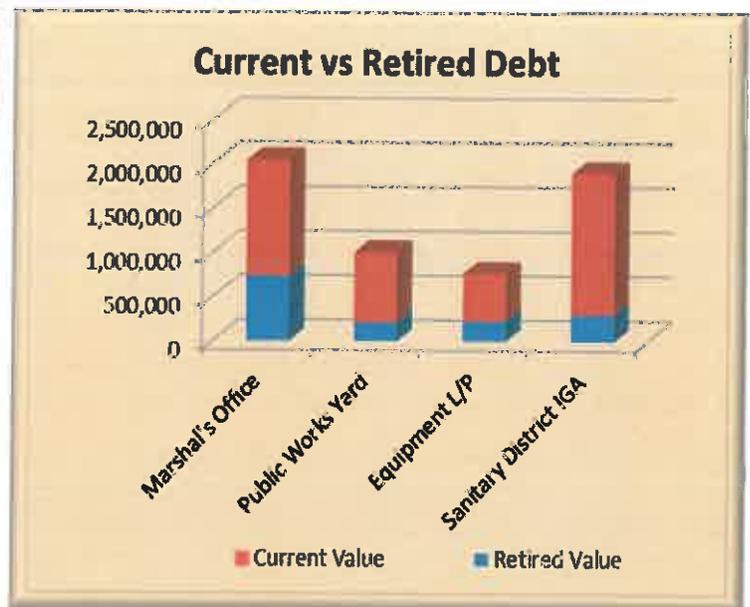
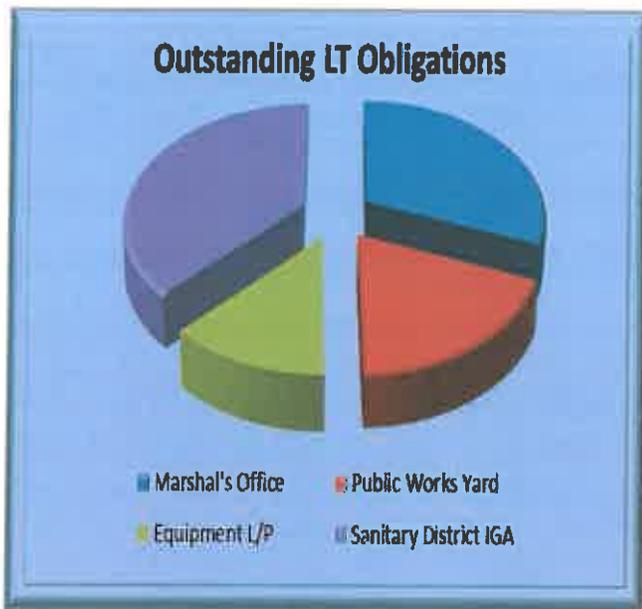


TOWN OF CAMP VERDE

As of December 31st, 2014

LONG-TERM DEBT

Purpose	Type	Maturity	Original		FY15 Budget	Current Obligation	Next Disbursement		Debt Retired	
			Debt	Int Rate			Amount	Date		
Marshal's Office	Bonds	7/1/2024	2,040,000	2.75% - 5.00%	165,875	1,310,000	31,475	1/1/2015	730,000	
Public Works Yard	Bonds	7/1/2023	1,005,000	3.91%	106,500	798,228	15,605	1/1/2015	206,772	
Equipment L/P	Note	1/28/2018	764,664	1.61%	159,385	540,239	79,691	1/28/2015	224,425	
Sanitary District IGA	IGA Pledge	7/1/2032	1,902,000	3.34%	118,705	1,601,165	26,723	1/1/2015	300,835	
TOTALS						550,465	4,249,632	153,494		



FY15 Debt Service Fund

Category	Actual	Annual Budget	\$ Remaining	% Remaining
Principal Retired	311,762	387,095	75,333	19%
Interest Paid	83,768	161,945	78,177	48%
Misc Fees	0	1,425	1,425	100%
Total	395,530	550,465	154,935	28%

TOWN OF CAMP VERDE
FT & PT Employee Listing
FY15 - 2nd QTR ending December 2014

General Administration

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Russ Martin	8/9/2010	Town Manager	40	93
Virginia Jones	11/4/1996	Deputy Town Clerk	40	67
Julie Scott	4/22/2014	Admin Asst. 1	40	42
Steven Ayres	2/1/2013	Econ. Dev. Director	40	73
Barbara Bridge	10/22/2013	Admin Asst. 1	40	42
Gaylene Allen	5/2/2013	Attendant	12	N/A
Lynette Kovacovich	5/2/2013	Attendant	12	N/A
Mike Showers	7/18/2011	Finance Director	40	73
Virginia Cox	8/15/2011	Accountant	40	46
Jenifer McKinzie	6/23/2014	Finance Clerk	40	40
Carol Brown	8/29/1994	Admin Assistant	40	48

Municipal Court

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Paul Schlegel	11/3/2014	Magistrate	24	N/A
Veronica Pineda	9/2/1997	Court Supervisor	40	50
Teresa Goodwin	8/21/2007	Court Clerk	40	40
Nina Sanchez	10/29/2006	Court Clerk	40	40
Debbie Cordova	11/4/2013	Court Clerk	40	40
Lauren Waite	6/23/2014	Court Clerk	40	40

Public Works

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Ron Long	7/10/2006	Public Works Director	40	78
Troy Odell	5/28/2013	PW Deputy Director	40	72
Deborah Ranney	12/10/2007	Public Works Analyst	40	48
Linda Peterson	10/29/2012	Admin Asst. 1	40	42
Stephen Diacik	9/3/2013	Maintenance Worker	40	34
Mike Dumas	9/23/2002	Maintenance Foreman	40	48
Darrell Payne	10/10/2002	Maintenance Worker	40	34
Jonathan Rivero	8/28/2013	Maintenance Worker	40	34
David Russell	12/10/2012	Lead Maint. Worker	40	44
Yolanda Trahin	9/5/2000	Janitor	40	28
Maria Urias	8/10/2005	Janitor	40	28

Community Development

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Michael Jenkins	9/10/2007	Comm. Dev. Director	40	77
Robert Foreman	3/15/2006	Building Official	40	64
Kendall Welch	7/15/2013	Permit Technician	40	42
Virginia Owens	5/12/2005	Asst. Planner	40	46
Emily Diver	4/28/2014	Permit Technician	40	42
Britt Allen	11/16/2014	Code Enforcement/AC	40	45
David Marshal	11/12/2013	Code Enforcement/AC	40	45

Marshal's Office

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Nancy Gardner	2/27/2012	Marshal	40	82
Bruce Girnt	6/23/2013	Commander	40	72
Thomas Baizel	1/14/2007	Deputy	40	53
Oscar Berrelez	8/11/1996	Sergeant	40	62
Jeff Bowers	1/14/2008	Deputy	40	53
Stephen Butler	7/11/2012	Sergeant	40	62
Brandon Collins	8/7/2006	Deputy	40	53
Dorrie Cronk	6/11/2012	Dispatcher	40	43
David Freeman	10/31/2004	Deputy	40	53
Steven Ganis	11/19/1995	Sergeant	40	62
Richard Grimes	2/9/2015	Deputy	40	53
Debbie Hughes	8/1/1998	Dispatcher	40	43
Clinton Jackson	7/29/2013	Deputy	40	53
Daniel Jacobs	9/9/2013	Deputy	40	53
Darbie Martin	1/29/1998	Admin/Invest. Asst.	40	48
Steven McClure	2/13/2011	Deputy	40	53
Travis Munday	7/30/2012	Deputy	40	53
Mary Newton	12/15/1997	Dispatch Supervisor	40	48
Roscoe Owsley	1/6/2013	Deputy	40	53
Jeff Patten	3/4/2001	Deputy	40	53
Andrea Ramirez	10/7/2013	Records Clerk	19	37
Barbara Ratlief	12/13/2013	Dispatcher	40	43
Dustin Richardson	6/23/2014	Deputy	40	53
Laura Robinson	11/16/2011	Sergeant	40	62
Brittany Rohn	10/6/2014	Dispatcher	40	43
Nora Romero	8/25/2014	Dispatcher	40	43
Paul Rotzler	1/11/2015	Deputy	40	53
Lana Stine	5/27/2012	Dispatcher	40	43
Jason Toogood	10/8/2006	Dispatcher	40	43
Michael Toporek	12/29/2013	Deputy	40	53
Susan Wason	4/26/2011	Disptacher	40	43
Cailin Yantis Lizotte	9/10/2007	Records Specialist	40	43

Marshal's Office (Cont'd)

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Jennifer Zwak	12/26/2012	Deputy	40	53

Library

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Kathy Hellman	6/24/2012	Library Director	40	69
Denise Alm	5/12/2013	Library Clerk	18	29
Saepyol Choe	12/28/2013	Library Specialist	19	39
Wendy Cook-Roberts	6/19/2014	Library Clerk	18	29
Valerie Foster	12/17/1998	Library Specialist	18	39
Alice Gottschalk	1/3/2005	Library Specialist	40	39
Gerry Laurito	12/14/1999	Library Specialist	40	39
Dianna Manasse	1/7/2014	Youth Services Librarian	40	49
Dee Thompson	5/12/2013	Library Clerk	18	29

Parks & Rec

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Michael Marshall	12/27/2012	Recreation Supervisor	40	49

Streets

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Stacy Perry	10/14/2013	Streets Supervisor	40	56
Royce Allen	10/30/2006	Equipment Operator	40	39
Richard Cope	2/6/2012	Equipment Operator	40	39
David Hammond	8/9/1998	Sr. Equipment Operator	40	43
Luis Trahin	4/15/1996	Streets Foreman	40	52

Sewer

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Jan Grogan	6/30/2013	Wastewater Manager	40	64
Joseph Calhoun	7/1/2014	Wastewater Operator	40	39
Russell Cron	6/30/2013	Wastewater Operator	40	39
Marshall Davis	6/30/2013	Senior Wastewater Op.	40	48
Tracey Feltes	6/30/2013	Admin. Asst. 1	40	42
Jerry Tinagero	7/1/2014	Wastewater Operator	40	39

FT & PT Employee Count 89

FT Employee Count 80

Temp Workers are not included

Salary Schedule

The Town completed a Wage and Classification Study in 2008 with implementation of the recommendations on January 1, 2009. The Salary Range Table approved by the Town Council is listed below.

Range	MIN	MID	MAX		Range	MIN	MID	MAX
11	\$ 13,712	\$ 17,289	\$ 20,865		55	\$ 40,641	\$ 51,240	\$ 61,839
12	\$ 14,055	\$ 17,721	\$ 21,386		56	\$ 41,657	\$ 52,521	\$ 63,385
13	\$ 14,406	\$ 18,164	\$ 21,921		57	\$ 42,698	\$ 53,834	\$ 64,970
14	\$ 14,767	\$ 18,618	\$ 22,469		58	\$ 43,765	\$ 55,180	\$ 66,594
15	\$ 15,136	\$ 19,083	\$ 23,031		59	\$ 44,860	\$ 56,559	\$ 68,259
16	\$ 15,514	\$ 19,560	\$ 23,607		60	\$ 45,981	\$ 57,973	\$ 69,966
17	\$ 15,902	\$ 20,049	\$ 24,197		61	\$ 47,131	\$ 59,423	\$ 71,715
18	\$ 16,300	\$ 20,551	\$ 24,802		62	\$ 48,309	\$ 60,908	\$ 73,508
19	\$ 16,707	\$ 21,064	\$ 25,442		63	\$ 49,517	\$ 62,431	\$ 75,345
20	\$ 17,125	\$ 21,591	\$ 26,057		64	\$ 50,754	\$ 63,992	\$ 77,229
21	\$ 17,553	\$ 22,131	\$ 26,709		65	\$ 52,023	\$ 65,591	\$ 79,160
22	\$ 17,992	\$ 22,684	\$ 27,376		66	\$ 53,324	\$ 67,231	\$ 81,139
23	\$ 18,441	\$ 23,251	\$ 28,061		67	\$ 54,657	\$ 68,912	\$ 83,167
24	\$ 18,903	\$ 23,832	\$ 28,762		68	\$ 56,023	\$ 70,635	\$ 85,246
25	\$ 19,375	\$ 24,428	\$ 29,481		69	\$ 57,424	\$ 72,401	\$ 87,377
26	\$ 19,859	\$ 25,039	\$ 30,219		70	\$ 58,860	\$ 74,211	\$ 89,562
27	\$ 20,356	\$ 25,665	\$ 30,974		71	\$ 60,331	\$ 76,066	\$ 91,801
28	\$ 20,865	\$ 26,307	\$ 31,748		72	\$ 61,839	\$ 77,968	\$ 94,096
29	\$ 21,386	\$ 26,964	\$ 32,542		73	\$ 63,385	\$ 79,917	\$ 96,448
30	\$ 21,921	\$ 27,638	\$ 33,356		74	\$ 64,970	\$ 81,915	\$ 98,860
31	\$ 22,469	\$ 28,329	\$ 34,189		75	\$ 66,594	\$ 83,963	\$ 101,331
32	\$ 23,031	\$ 29,038	\$ 35,044		76	\$ 68,259	\$ 86,062	\$ 103,864
33	\$ 23,607	\$ 29,763	\$ 35,920		77	\$ 69,966	\$ 88,213	\$ 106,461
34	\$ 24,197	\$ 30,508	\$ 36,818		78	\$ 71,715	\$ 90,419	\$ 109,122
35	\$ 24,802	\$ 31,270	\$ 37,739		79	\$ 73,508	\$ 92,679	\$ 111,850
36	\$ 25,422	\$ 32,052	\$ 38,682		80	\$ 75,345	\$ 94,996	\$ 114,647
37	\$ 26,057	\$ 32,853	\$ 39,649		81	\$ 77,229	\$ 97,371	\$ 117,513
38	\$ 26,709	\$ 33,675	\$ 40,641		82	\$ 79,160	\$ 99,805	\$ 120,451
39	\$ 27,376	\$ 34,517	\$ 41,657		83	\$ 81,139	\$ 102,300	\$ 123,462
40	\$ 28,061	\$ 35,379	\$ 43,698		84	\$ 83,167	\$ 104,858	\$ 126,549
41	\$ 28,762	\$ 36,264	\$ 43,765		85	\$ 85,246	\$ 107,479	\$ 129,712
42	\$ 29,481	\$ 37,170	\$ 44,860		86	\$ 87,377	\$ 110,166	\$ 132,955
43	\$ 30,219	\$ 38,100	\$ 45,981		87	\$ 89,562	\$ 112,921	\$ 136,279
44	\$ 30,974	\$ 39,052	\$ 47,131		88	\$ 91,801	\$ 115,743	\$ 139,686
45	\$ 31,748	\$ 40,029	\$ 48,309		89	\$ 94,096	\$ 118,637	\$ 143,178
46	\$ 32,542	\$ 41,029	\$ 49,517		90	\$ 96,448	\$ 121,603	\$ 146,757
47	\$ 33,356	\$ 42,055	\$ 50,754		91	\$ 98,860	\$ 124,643	\$ 150,426
48	\$ 34,189	\$ 43,106	\$ 52,023		92	\$ 101,331	\$ 127,759	\$ 154,187
49	\$ 35,044	\$ 44,184	\$ 53,324		93	\$ 103,864	\$ 130,953	\$ 158,042
50	\$ 35,920	\$ 45,289	\$ 54,657		94	\$ 106,461	\$ 134,227	\$ 161,993
51	\$ 36,818	\$ 46,421	\$ 56,023		95	\$ 109,122	\$ 137,583	\$ 166,043
52	\$ 37,739	\$ 47,581	\$ 57,424		96	\$ 111,850	\$ 141,022	\$ 170,194
53	\$ 38,682	\$ 48,771	\$ 58,860		97	\$ 114,647	\$ 144,548	\$ 174,449
54	\$ 39,649	\$ 49,990	\$ 60,331		98	\$ 117,513	\$ 148,161	\$ 178,810



Public Works January 2015

Engineering:

Ron and/or Troy attended the following meetings/conferences:

- Meeting with Community Development
 - Mining Use Permit
 - OliveFox-Porter
- Library
 - Pre-Construction Meeting
 - Ground Breaking Ceremony
- NACOG Technical Subcommittee
- Workers' Compensation Training
- Sci-Tech Meeting
- Rural Transportations Conference
- CDBG
 - Roads & Property Inspections
- Verde Valley Master Transportation Plan Kick of Meeting

Streets:

- Daily work orders
- Annual crack sealing still under way
- Bladed Zellner Lane
- Equipment Maintenance
- Preparing for Gaddis Wash Project
- Street Repair on 5th by American Legion

Stormwater:

- Continue work on
 - Bashas Drainage
 - Town Homes Curb and Gutter
- Gaddis Wash preparing to install precast culverts
- ADEQ
 - Mining Requirements
- Verde Lakes
 - Meeting w/ several groups to discuss drainage and flooding issues

Sewer:

- New Building
 - Interior of Building out to JOC
 - Awarded and moving forward with build out
 - Garage Doors Ordered
 - HVAC out for Quotes
- Lunch and Learn Polymer Manholes
- This month we had to replace the effluent pumps.
- Oil changes were done on all of the pumps at the Main Street Lift Station.
- A load test was performed on the generator at the lift station.
- Joe Calhoun passed his written and driving tests and earned his commercial driver's license.

Maintenance:

- Snow and Ice Removal town complex
- Public Works front office remodel
- Replace AC unit CVMO IT Room
- Continue work on SDS Folders
- Annual town wide Fire Extinguishers inspection
- Worked on getting quotes for upcoming budget
- Remove storage shed from Library property
- Removed Rezzonico Park Main Sign at Entrance
- Install new rules sign at Rezzonico Park
- Prepared Septic Tank at Library to have pumped
- Ordered supplies needed for Banner Poles
- Prep work for spring and summer season on parks
- Attended Sesquicentennial Park Planning meeting
- Daily Work Orders
- Pool Maintenance

All maintenance crew have completed cardiopulmonary resuscitation, sexual harassment and first aid training.

Parks & Rec:

- Continued to handle requests for facility use at the Community Center and 200 building as well as the various sports fields.
- Grasshopper basketball for grades 5 – 8 to started playing with 6 teams and 60 kids.
- Planning is complete for a winter trip series of 4 day trips. A spring series will follow. These trips have mostly become of interest to seniors. The first trip to the Glendale Chocolate Affaire was held Jan. 30.
- Completed planning for the winter/spring Free Friday Family movie series in cooperation with the Community Library. The January 16 movie had 17 attendees.
- Michael Marshall continued to attend planning meetings for the Sesquicentennial activities and Spring Heritage Pecan & Wine Festival including Verde River Runoff Race.
- Continued work of renewing Facilities Use Agreements with The Salvation Army and Camp Verde Adult Reading Program.
- Michael Marshall was on the Verde Valley Experience TV program talking about upcoming programs & trips.
- Continued to work on committee developing on-line Verde Valley Family Community Calendar.
- Worked with Future Farmers of America at Camp Verde High School to loan them over 180 rodeo panels for them to use at their Arizona High School Rodeo Association annual rodeo in Cottonwood.

Community Development Monthly Report January 2015



Building

Robert Foreman – Building Official

Permits Kendall Welch – Permit Technician and Emily Diver – Permit Technician



Planning Michael Jenkins & Jenna Owens



Code Enforcement

Dave Marshall & Britt Allen

BUILDING MONTHLY REPORT

January 2015	CURRENT MONTH	PREVIOUS MONTH	2014-2015 FY
PERMITS ISSUED	25	24	170
PERMITS FINALED	38	31	186
PLAN REVIEWS PERFORMED	17	17	119
INSPECTIONS PERFORMED	71	75	474
PHONE CALLS RECEIVED	421	292	2537
BUSINESS LICENSES REVIEWED	2	3	24
BUSINESS LICENSE INSPECTIONS	2	3	18
MISCELLANEOUS SITE INSPECTIONS	14	4	60
<u>BUILDING VIOLATIONS</u>			
Dangerous Building	1	0	10
Stop Work Order	2	0	3
Grading Without Permit	0	0	0

MISCELLANEOUS:

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 1/01/2015 THRU 1/31/2015

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20140202 11-NEW COM	1/16/2015 7/07/2014	VERDE VALLEY MEDICAL CENTER COMMERCIAL BUILDING	1298 FINNIE FLAT ROAD B - BUSINESS	OWNER OWNER	NEW COMMERCIAL 7,309,960.00	11-NEW COM 57,242.88
20140338 FIRE SPRK	1/12/2015 0/00/0000	ALLEN, ROBERT & GAYE-S FIRE SPRINKLER	564 MAIN ST S FIRE - FIRE SPRINKLER	VERDEFIRE& OWNER	FIRE SUPPRESSION 4,000.00	FIRE 265.41
20140339 04-RES ACC	1/06/2015 12/10/2014	HAMMOND, TAYLOR D RESIDENTIAL ACCESSORY	2660 THOMAS PAINE CIRCLE C RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 10,000.00	RES ACC 722.72
20140341 04-RES ACC	1/05/2015 12/11/2014	WATTS, JANIS RESIDENTIAL ACCESSORY	172 SILVER BUGLE DR RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 1,200.00	RES ACC 85.00
20140349 SIGN-MONU	1/21/2015 0/00/0000	UNITED CHRISTIAN SCHOOL SIGN - MONUMENT	903 FINNIE FLAT RD SIGN-MONU - MONUMENT SIGN	OWNER OWNER	MONUMENT SIGN 100.00	SIGN 157.76
20140354 02-RES ADD	1/13/2015 12/22/2014	ESCOFFIER, CHARLES RENE & RESIDENTIAL ADDITION	1050 RANCHO ROAD 02-RESADD - RESIDENTIAL ADD	WILSON&SON OWNER	RESIDENTIAL ADDITION 15,000.00	02-RES ADD 523.48
20140355 01-NEW RES	1/22/2015 12/23/2014	EQUESTRIAN ESTATES REAL EST RESIDENTIAL SINGLE FAMILY	2513 PAINT DRIVE R-3 - RESIDENTIAL ONE/TWO F	WYLAND OWNER	NEW RESIDENTIAL 160,000.00	01-NEW RES 3,215.54
20140360 06-RESREP	1/15/2015 12/30/2014	SCHULTZ, ERIC RESIDENTIAL REPAIR	2612 LANTIS LANE 06-RESREP - RESIDENTIAL REP	TIERRAVERD OWNER	RESIDENTIAL REPAIR 83,000.00	06-RESREP 1,523.36
20140361 03-RES REM	1/20/2015 1/05/2015	HARRIS, CLAIR AND LINDA RESIDENTIAL ALTER/REMODEL	1735 QUARTERHORSE LANE 03-RESREM - RESIDENTIAL REM	HEMSONCONT OWNER	RESIDENTIAL REMODEL 25,000.00	03-RES REM 762.73
20150003 03-RES REM	1/27/2015 1/12/2015	KIRCHELOE, KAI & MEGHAN RESIDENTIAL ALTER/REMODEL	903 GARNER LANE 03-RESREM - RESIDENTIAL REM	OWNER OWNER	RESIDENTIAL REMODEL 500.00	03-RES REM 260.31
20150004 06-RESREP	1/29/2015 1/12/2015	KENNEDY, DONALD JASON RESIDENTIAL REPAIR	3650 NORTHERN AVENUE 06-RESREP - RESIDENTIAL REP	STRATONRE OWNER	RESIDENTIAL REPAIR 110,000.00	06-RESREP 1,917.73
20150006 PORCH/PAT	1/22/2015 0/00/0000	TENPENNY, MICHAEL & KATHR DNU - PORCH/PATIO/DECK	1982 CENTRAL LANE PORCH - PORCH/PATIO	OWNER OWNER	PORCH/PATIO/DECK 2,285.00	PORCH/PAT 260.31
20150007 ZC	1/15/2015 1/12/2015	HOUGH, MICHAEL ZONING CLEARANCE	158 SILVER BUGLE ZONING CLEARANCE	OWNER OWNER	ZONING CLEARANCE 5,000.00	ZC 85.00
20150010 ELB-RES	1/14/2015 1/14/2015	STEWART, RICHARD RESIDENTIAL ELECTRICAL	113 HEAD ST ELB-RES - RESIDENTIAL ELECT	TRIPLEX OWNER	RESIDENTIAL ELECTRICAL 0.00	ELE-RES 75.00
20150011 PLB-RES	1/15/2015 1/15/2015	SMITH, ROKIE RES - PLUMBING	414 AZURE PLACE PLB-RES - RESIDENTIAL PLUMB	OWNER OWNER	RESIDENTIAL PLUMBING 250.00	PLB-RES 75.00
20150012 DEMO-RES	1/16/2015 1/16/2015	LYNCH, JAMES RESIDENTIAL DEMOLITION	601 CHEROKEE DEMO-RES - RESIDENTIAL DEMO	OWNER OWNER	RESIDENTIAL DEMOLITION 1,500.00	DEMO-RES 75.00

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 1/01/2015 THRU 1/31/2015

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CCNT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20150013 06-RESREP	1/27/2015 1/20/2015	ROULETTE, CHARLES RESIDENTIAL REPAIR	1560 SALT MINE ROAD 06-RESREP - RESIDENTIAL REP	OWNER OWNER	RESIDENTIAL REPAIR 3,000.00	06-RESREP 387.76
20150018 ELE-RES	1/27/2015 1/27/2015	TENPENNY, MICHAEL RESIDENTIAL ELECTRICAL	1982 CENTRAL LANE ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 0.00	ELE-RES 75.00
20150019 SIGN-MONU	1/29/2015 0/00/0000	WOODRUFF CONSTRUCTION SIGN - MONUMENT	130 BLACK BRIDGE RD SIGN-MONU - MONUMENT SIGN	OWNER OWNER	MONUMENT SIGN 200.00	SIGN 0.00
20150021 03-RES REM	1/29/2015 1/28/2015	ANDREWS, TERRY RESIDENTIAL ALTER/REMODEL	2375 CESSNA CIRCLE 03-RESREM - RESIDENTIAL REM	OWNER OWNER	RESIDENTIAL REMODEL 5,000.00	03-RES REM 199.23
20150023 MECH-RES	1/28/2015 0/00/0000	HERRERA, ALONSO RES - MECHANICAL	1306 BUFFALO TRAIL MECH-RES - RESIDENTIAL MECH	BANKER OWNER	RESIDENTIAL MECHANICAL 1,800.00	MECH-RES 75.00
20150024 SIGN-WALL	1/29/2015 0/00/0000	PAKER, PAUL SIGN - WALL	368 MAIN ST SIGN-WALL - WALL SIGN	OWNER OWNER	FRAME 2 X 3 SIGN IN RIGHT O SIGN 190.00	 50.00
20150025 DEMO-COM	1/29/2015 1/29/2015	ASSEMBLY OF GOD COMMERCIAL DEMOLITION	2480 ARENA DEL LOMA DEMO-COM - COMMERCIAL DEMOL	OWNER OWNER	COMMERCIAL DEMOLITION 1,000.00	DEMO-COM 150.00
20150027 PLB-RES	1/29/2015 0/00/0000	GOSCH FAMILY LIVING TRUST RES - PLUMBING	252 HEREFORD DRIVE PLB-RES - RESIDENTIAL PLUMB	OWNER OWNER	RESIDENTIAL PLUMBING 150.00	PLB-RES 150.00
20150028 DEMO-RES	1/30/2015 1/30/2015	TUCKER, JOHN RESIDENTIAL DEMOLITION	55 SHORTHORN DR DEMO-RES - RESIDENTIAL DEMO	OWNER OWNER	RESIDENTIAL DEMOLITION 500.00	DEMO-RES 75.00
*** TOTALS ***		NUMBER OF PROJECTS: 25			VALUATION: 7,739,635.00	FEE: 68,409.22

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 1/01/2015 THRU 1/31/2015

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
01-NEW - RESIDENTIAL SINGLE FAMIL	1	160,000.00	3,215.54
02-RES - RESIDENTIAL ADDITION	1	15,000.00	523.48
03-RES - RESIDENTIAL ALTER/REMODE	3	30,500.00	1,222.27
04-RES - RESIDENTIAL ACCESSORY	2	11,200.00	807.72
06-RESREP - RESIDENTIAL REPAIR	3	196,000.00	3,828.85
11-NEW - COMMERCIAL BUILDING	1	7,309,960.00	57,242.88
DEMO-COM - COMMERCIAL DEMOLITION	1	1,000.00	150.00
DEMO-RES - RESIDENTIAL DEMOLITION	2	2,000.00	150.00
ELE-RES - RESIDENTIAL ELECTRICAL	2	0.00	150.00
FIRE - FIRE SPRINKLER	1	4,000.00	265.41
MECH-RES - RES - MECHANICAL	1	1,800.00	75.00
PLB-RES - RES - PLUMBING	2	400.00	225.00
PORCH/PAT - DNJ - PORCH/PATIO/DEC	1	2,285.00	260.31
SIGN-MONU - SIGN - MONUMENT	2	300.00	157.76
SIGN-WALL - SIGN - WALL	1	190.00	50.00
ZC - ZONING CLEARANCE	1	5,000.00	85.00
*** TOTALS ***	25	7,739,635.00	68,409.22

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 1/01/2015 THRU 1/31/2015

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
BLANK - *BLANK*	1	1	5,000.00	85.00
02-RESADD - RESIDENTIAL ADDITION	1	1	15,000.00	523.48
03-RESREM - RESIDENTIAL REMODEL	3	3	30,500.00	1,222.27
06-RESREP - RESIDENTIAL REPAIR	3	3	196,000.00	3,828.85
B - BUSINESS	2	1	7,309,960.00	57,242.88
DEMO-COM - COMMERCIAL DEMOLITION	1	1	1,000.00	150.00
DEMO-RES - RESIDENTIAL DEMOLITION	2	2	2,000.00	150.00
ELE-RES - RESIDENTIAL ELECTRICAL	2	2	0.00	150.00
FIRE - FIRE SPRINKLER	1	1	4,000.00	265.41
MECH-RES - RESIDENTIAL MECHANICAL	1	1	1,800.00	75.00
PLB-RES - RESIDENTIAL PLUMBING	2	2	400.00	225.00
PORCH - PORCH/PATIO	1	1	2,285.00	260.31
R-3 - RESIDENTIAL ONE/TWO FAMILY	1	1	160,000.00	3,215.54
RES - RESIDENTIAL ACCESSORY BUILDING	2	2	11,200.00	807.72
SIGN-MONU - MONUMENT SIGN	2	2	300.00	157.76
SIGN-WALL - WALL SIGN	1	1	190.00	50.00
*** TOTALS ***	25	25	7,739,635.00	68,409.22

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 01/01/2015 THROUGH 01/31/2015
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***

Planning & Zoning
Monthly Report 

January 2015

January 20, 2015

Michael Jenkins, Jenna Owens, Kendall Welch, Emily Diver and Robert Foreman met with Mr. John Bassous and Jim Bachelor, owner of Vince's Auto Body, to discuss the Development Standards Review and Building Permit processes.

January 29, 2015

Michael Jenkins and Steve Ayers initiated a meeting with Ms. Linda Stitzer from Western Resource Advocates. This meeting is to discuss how to extract certain data from the "Water Demand and Conservation Assessment" for the Town of Camp Verde and incorporate this new & current data into the "Water Resources" element of the General Plan.

This month we have taken in projects for the future. Currently we have three commercial projects which will be going forward for "Development Standards Review" along with a Use Permit for a proposed new project.

Code Enforcement

Location	Total Cost Per Nuisance Abatement
W. Linda Vista	600.00
3377 S. Ravens Rd.	300.00
380 Yaqui Cir	300.00
2110 Squaw Peak	1500.00
5450 Palomino Cir.	600.00
3484 E. Clinton Ln.	450.00
3287 E. Clinton Ln.	600.00
3976 E. Lark Dr.	200.00
Expense related to abatement.	50.00
3661 S. Chino Dr.	250.00
4501 E. Canyon Dr.	300.00
4411 E. Valley View Dr.	300.00

Total

Budgeted Amount \$6,000.00, balance \$ 550.00

Code Enforcement has been in training at the Marshal's office this month and they will be continuing their training for a portion of February as well.

Code Enforcement:

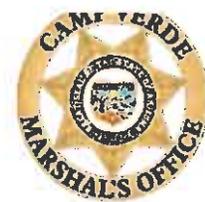
Total Complaints: 0
Violations Found: 0
Violation Not Found: 0
Cases Closed: 0
Abatements: 0

Other statistics for the month

Zoning Clearances Residential: 9
Zoning Clearances Commercial: 3



CAMP VERDE MARSHAL'S OFFICE Monthly Report January 2015



Volunteers in Policing (VIPs):

- January 6 2015, the VIP program was suspended in order to restructure the program.
- January 14 2015 Bill Lebeau (retired officer from New York PD and CV resident) was selected after a testing process to research, recommend and assist with implementing a selection process and training academy for new VIPs).

Training:

- January 14th and 15th all sworn officers received decision making shooting training per AZPOST requirements (MILO training)
- January 22nd and 23rd Deputy Jacobs attended Drug Recognition Expert training (DRE)

Miscellaneous:

- January 5th – Marshal Gardner and Commander Girnt taught Ethics training at the NARTA Academy.
- January 8th CVMO held a testing process for a detective position (two deputies applied Deputy Zwak and Deputy McClure) Deputy McClure was selected for the assignment. Deputy Zwak came in a close second and will begin training in this area to assist as needed for callouts.
- January 5th – Marshal Gardner/Commander Girnt presented CVMO G.O.s to Council.
- January 17th DUI patrol saturation conducted in Camp Verde
- January 17th CVMO assisted with traffic control for the MLK Parade
- January 21st CVMO hosted a presentation on a Eforce RMS system with the Clarkdale, Tribal Chief, and Town Manager.
- January 22nd Commander Girnt attended the AZ Chief of Police (ACCOP) mtg in Mesa
- January 27th Sergeant Ganis attended the Sci Tech meeting at the high school
- January 29th Commander Girnt assisted YAPD with their Sergeant promotional process oral boards.

Coffee with a COP:

- Coffee with a COP is held the last Monday of every month at “Thanks a Latte” this provides an opportunity for citizens to come by and ask questions and learn about CVMO. We will work at promoting this date with a sign out front of Thanks a latte



Crime Rate for January 2014 compared to January 2015

December	2014	2015
Total Calls	743	794
Traffic Stops	128	262
Animal Calls	43	33
Vehicle Burglary's	0	0
Residential Burglary's	6	0
Criminal Damage	5	4
DV Calls	5	12



130 Black Bridge Road | Camp Verde AZ 86322

CAMP VERDE COMMUNITY LIBRARY

good company always Welcome...

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report – January 2015
DATE: 2/9/2015
CC: Department Heads

Kathy and Dianna were invited to an interview on [Yavapai Broadcasting's County Wide](#) show with Kyle Benedict. Honestly, we are both more comfortable working behind the scenes in the library and throughout the Town, interacting with people one-on-one than we are sitting in front of a couple of cameras. Even though, when we push ourselves outside our comfort zones and find out that we don't do nearly as well as we hoped we would, we will continue to do our best to represent the Library and the Town of Camp Verde well.

BIG NEWS!! We are building a library!! The golden shovel brigade: Russ Martin, Robin Whatley, Jackie Baker, Charlie German, Carol German, Kathy Hellman, Jessie Jones (+2), Linda Harkness, Karen Hueman, Joel Westervelt, Randal Ball, Jeff Dalgarn, Bud Woodruff and David Woodruff.



Extra THANKS go to Ann Martin for donating the wine barrel you see pictured here. It currently sits on our front patio where it fits perfectly and gets lots of attention from our patrons. We love it!

A draft of our updated Library Policy was presented to Council for review after being vetted by the Town attorney's office. Wherever we could, we removed procedural notations from the manual to



focus on policy. The manual will go to council for approval sometime in February. Once we have Council approval, we will post some of the policies where needed in the library to help communicate our expectations to our patrons.

This month, we began work on a new library website. Thanks to Library and Services Technology Act (LSTA) grant funding, the library has contracted with AZ Communications Group to design a new website that reflects the modernization and social media connections the library is and will be making available in the coming years. AZ Communications Group is responsible for the beautifully designed and successful www.visitcampverde.com site.

Related to the building of a new website, is the launch of the My Camp Verde Photo Contest (the brainchild of Mr. Bill Helm) which will run through June 2015. We suspected, and had our suspicions corroborated by our new website brainstorming sessions, that no one even knew/knows the library has a website. Most people think our online catalog is our website. We will post the winning and honorable mention photos to our new website to help people discover it. For more information about the My Camp Verde Photo Contest go to: <http://www.campverde.az.gov/government/library/> and click on the Photo Contest poster or read about it [here](#).

A small group of people led by Mr. Ed Lee, is continuing to explore Camp Verde Community Library's connection with the ASU Skysong's Alexandria project. The university has refined its focus to Entrepreneurship Outreach Network, an emphasis that we can wholeheartedly support.

Working with E-Rate consultant, Mr. Frank Vander Horst, we filed for E-Rate funding to help offset the cost of the data cabling, the Wi-Fi access points, the hi-speed Internet connection and the servers/switches needed for the new library building. Camp Verde Community Library is eligible for 80-90% reimbursement for the costs of these products and services, a significant savings.

Be sure to follow our blogs:

<http://cvcltalk.wordpress.com>

<http://cvcltab.wordpress.com>

To really keep us with what is going on at the library, don't forget to like us on Facebook at <https://www.facebook.com/campverdelibrary>

January 2015 Camp Verde Community Library Use Statistics

	Jan-15	Jan-14	% change	FYTD-15	FYTD-14	% change
In-Library Uses						
Traffic Count	5,641	2,007	181.1%	39,282	17,982	118.5%
New Cards Issued	68	74	-8.1%	396	334	18.6%
Public PC Use	1281	750	70.8%	7,025	4,966	41.5%
Wireless Use	n/a			n/a		
Items Used In-Library	826	2,815	-70.7%	4,124	7,002	-41.1%
Total In-Library Use	7,816	5,646	38.4%	50,827	30,284	67.8%
Circulation						
Items Checked Out	4,521	4,031	12.2%	28,535	24,932	14.5%
Items Checked In	4,589	4,649	-1.3%	31,680	28,910	9.6%
Renewed Items	695	588	18.2%	5,377	4,644	15.8%
Total Circulation	9,805	9,268	5.8%	65,592	58,486	12.1%
Circulation Areas of Interest						
Audio Books	188	148	27.0%	1,238	913	35.6%
DVDs & VHS	1,317	1,034	27.4%	8,122	5,582	45.5%
eBooks	231	252	-8.3%	1,495	1,224	22.1%
Youth eBooks	35	80	-56.3%	342	451	-24.2%
Large Print	216	183	18.0%	1,214	1,373	-11.6%
Magazines	193	154	25.3%	1,103	1,327	-16.9%
Kids & Teens Material	1,307	1,197	9.2%	8,789	7,812	12.5%
Collection Development & Reference						
Reference Questions	199	210	-5.2%	1,178	1,529	-23.0%
Requests for Computer Help	63	n/a		n/a	n/a	
New Kids & Teen Material	158	24	558.3%	596	420	41.9%
New Books Added	125	96	30.2%	824	668	23.4%
New Audio-Visual Material Added	146	60	143.3%	920	538	71.0%
Total Items Added	271	156	73.7%	1744	1206	44.6%
Transits & HOLDS						
HOLDS Filled	827	834	-0.8%	4,543	4,738	-4.1%
Transit Items Sent & Received	n/a	787		n/a	6,269	
Total Transits & HOLDS Activity	827	1,621	-49.0%	4,543	11,007	-58.7%
InterLibrary Loans						
CVCL Items Going Out	22	48	-54.2%	132	175	-24.6%
Items for CVCL Patrons	2	16	-87.5%	125	171	-26.9%
Total InterLibrary Loan Activity	24	64	-62.5%	257	346	-25.7%
Library Programs						
Adult Programs	10	14	-28.6%	235	323	-27.2%
Adult Program Attendance	50	126	-60.3%	407	1,547	-73.7%
Adult Program Hours	16	34	-52.9%	146	136	7.4%
Youth Programs	23	17	35.3%	163	98	66.3%
Youth Program Attendance	267	143	86.7%	2,092	2,354	-11.1%
Youth Program Hours	65.5	24	172.9%	459	157	192.0%
Programs Off-Site	2	n/a		22	n/a	
Total Library Program Attendance	317	269	17.8%	2499	3900.5	-35.9%
Library Volunteers						
Number of Volunteers	26	26	0.0%	205	173	18.5%
Number of Hours Given	715	578	23.7%	4,190	2800.5	49.6%
Average number of Hours/Volunteer	27.5	22.2307692	23.7%	20.4390243	16.1878612	26.3%
Mending						
Items Mended or Repaired	81	n/a		1252	n/a	
Donations Processed	270	n/a		5292	n/a	
Donations Cataloged	24	n/a		580	n/a	



Library Events Calendar
928-554-8380

Open: MON 8:00a - 4:30p
TUE-THU 8:00a-7:00p
FRI-SAT 8:00a-4:30p

5	MON	TUE	WED	THU	FRI	SAT
 <h1>January</h1>				1 LIBRARY CLOSED NEW YEAR'S DAY	2	3 2 pm TAB Meets 5:30-10pm Teens Live!
4 10 am Word Wranglers eReader Help	5 10 am Baby Brain Time 	6 10 am Story Time	7 10 am Story Time	8 4 pm Game Night 4:30 pm Intro to Testing & Educational Reference Center	9 PC Assist 1 pm STEAM Time	10 2 pm TAB Meets 5:30-10pm Teens Live!
11 10 am Write Now! eReader Help	12 	13 10 am Tumblebooks Story Time	14 10 am Tumblebooks Story Time	15 4 pm Game Night 4:00 pm ABCs of Taking Better Photos 5:30 pm The Listening Post 	16 PC Assist	17 2 pm TAB Meets 5:30-10pm Teens Live!
18 Library Closed 	19 10 am Baby Brain Time	20 10 am Story Time	21 10 am Story Time	22 4 pm Game Night	23 PC Assist 10 am Fit Kids 1 pm STEAM Time	24  2 pm TAB Meets 5:30-10pm Teens Live!
25  eReader Help	26 	27 10 am Story Time	28 10 am Story Time	29 4 pm Game Night	30 PC Assist	31 2 pm TAB Meets 5:30-10pm Teens Live!
				130 Black Bridge Road Camp Verde AZ 86322 CAMP VERDE COMMUNITY LIBRARY <i>good company always welcome...</i>		