AMENDED AGENDA

REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, JANUARY 16, 2008
at 6:30 P.M.

1. **Call to Order**

As a reminder, if you are carrying a cell phone, pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time.

2. **Roll Call**
3. **Pledge of Allegiance** – (*Please remove your hat.)*
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   - **a) Approval of the Minutes:**
     1) January 9, 2008 – Special Session
     2) January 2, 2008 – Regular Session
     3) January 2, 2008 – Executive Session4)
   - **b) Set Next Meeting, Date and Time:**
     1) Council Hears Planning & Zoning – January 23, 2008 at 6:30 p.m.
     2) Work Session – January 30, 2008 at 5:00 p.m.
     3) Regular Session – February 6, 2008 at 6:30 p.m.
     4) Joint Work Session with Parks & Recreation – February 13, 2008 at 6:30 p.m.
     5) Special Session – February 20, 2008 at 4:30 p.m.
     6) Regular Session – February 20, 2008 at 6:30 p.m.
     7) Council Hears Planning & Zoning – February 27, 2008 at 6:30 p.m.
   - **c) Possible approval to confirm Judge Harry Cipriano, Judge Duane Wyles, and Judge G. Eugene Neil as Juvenile Hearing Officers for Yavapai County without additional compensation as per ARS §8-323A and Administrative Order No. 2008-02, 2008-03 and 2008-04.** Staff Resource: Jackie Daughety

5. **Call to the Public for Items not on the Agenda.**

6. **Presentation and discussion of Internal Control Agreed upon Procedures engagement by Lisa Lumbard, CPA, CGFM of Lumbard & Associates, PLLC.** Staff Resource: Michael Scannell

7. **Council Informational Reports** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
   - **Councilor Garrison's Liaison Report regarding Camp Verde Sanitary District (District) meetings and possible discussion and/or determination of requests for placement on the District's standard agenda item for Council Updates/Reports.** Note: Requests may be identified, but no discussion of the item will occur at this time.

8. **Discussion, consideration and possible appointment of a Council member to fill former Council member Parry's term that expires in June 2011. The candidates for the position are Tina Andersen, Harry Duke, Dave Freeman, Donald E. O'Toole, Timothy E. Sykes, Jerry Tobish, and Robin Whatley.**

9. **Discussion, consideration, and possible appointment of a member to the Housing Commission for a term that expires September 2009. Candidates for the position are Tony Varela and Dianna Wright.** Staff Resource: Deborah Barber

10. **Discussion, consideration, and possible rejection of all bids for the Senior Center Improvement Project, CDBG #108-07.** Staff Resource: Deborah Barber

MAYOR GIOIA REQUESTED ITEM #11:

11. **DISCUSSION, CONSIDERATION, AND POSSIBLE PRIORITIZATION OF TOWN PROJECTS FOR 2008. THIS INFORMATION WILL BE RELAYED TO THE YAVAPAI-APACHE NATION COUNCIL PER THEIR REQUEST.**

Councilor Smith requested item #12:

12. **Discussion, consideration, and possible prioritization and/or direction to the Manager concerning items set forth under his name in the Council Direction Report that is prepared by the Town Clerk after each Regular Session.**

Councilors Garrison and Smith requested item #13:

13. **Discussion, consideration, and possible direction to staff regarding preparation of agenda packets, establish a checklist for P&Z issues, and reduction in use of paper and employee time.** Staff Resource: Nancy Buckel

14. **Discussion, consideration, and possible direction to staff concerning bidding at the on-line auction for the community park property known as Parcel "A" of the USFS Administrative site consisting of approximately 118 plus acres located of SR 260 and McCracken Lane.** Note: Council may vote to go into executive session pursuant to ARS §38-431.03(A)(7) for discussion or consultation with designated representatives in order to consider Council's position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property and ARS §38-431.03(A)(3) for discussion or consultation with the attorney for legal advice. Staff Resource: Michael Scannell

15. **Discussion, consideration, and possible direction to staff and/or discussion or consultation with the Town Attorney for legal advice concerning the Intergovernmental Agreement between the Town and the Camp Verde Sanitary District.** Note: Council may vote to go into Executive Session pursuant to ARS §38-431.03(A)(3) for discussion or consultation with the attorney for legal advice and §38-431.03(A)(4) for discussion or consultation with the attorney in order to consider Council's position regarding contracts that are the subject of negotiation. Staff Resource: Michael Scannell

16. **Call to the Public for Items not on the Agenda.**

There will be no Public Input on the following items:

17. **Advanced Approvals of Town Expenditures**
    - a) **There are no advanced approvals.**

18. **Manager/Staff Report**
    - a) **Analysis of the Smart Growth Scorecard encouraged by the Arizona Department of Commerce to qualify for discretionary funding.** Staff Resource: Michael Scannell
    - b) **Update on facilitator, Lance Decker, of L. L. Decker & Associates.** Staff Resource: Michael Scannell

19. **Adjournment**

Posted by: V Jones Date/Time: 1-15-08 2:58 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

AGENDA

REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, JANUARY 16, 2008
at 6:30 P.M.

1. **Call to Order**

> *As a reminder, if you are carrying a cell phone, pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time.*

2. **Roll Call**
3. **Pledge of Allegiance** – (*Please remove your hat.)*
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   - **a) Approval of the Minutes:**
     1) January 9, 2008 – Special Session
     2) January 2, 2008 – Regular Session
     3) January 2, 2008 – Executive Session4)
   - **b) Set Next Meeting, Date and Time:**
     1) Council Hears Planning & Zoning – January 23, 2008 at 6:30 p.m.
     2) Work Session – January 30, 2008 at 5:00 p.m.
     3) Regular Session – February 6, 2008 at 6:30 p.m.
     4) Joint Work Session with Parks & Recreation – February 13, 2008 at 6:30 p.m.
     5) Special Session – February 20, 2008 at 4:30 p.m.
     6) Regular Session – February 20, 2008 at 6:30 p.m.
     7) Council Hears Planning & Zoning – February 27, 2008 at 6:30 p.m.
   - **c) Possible approval to confirm Judge Harry Cipriano, Judge Duane Wyles, and Judge G. Eugene Neil as Juvenile Hearing Officers for Yavapai County without additional compensation as per ARS §8-323A and Administrative Order No. 2008-02, 2008-03 and 2008-04.** Staff Resource: Jackie Daughety

5. **Call to the Public for Items not on the Agenda.**

6. **Presentation and discussion of Internal Control Agreed upon Procedures engagement by Lisa Lumbard, CPA, CGFM of Lumbard & Associates, PLLC.** Staff Resource: Michael Scannell

7. **Council Informational Reports** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
   - **Councilor Garrison's Liaison Report regarding Camp Verde Sanitary District (District) meetings and possible discussion and/or determination of requests for placement on the District's standard agenda item for Council Updates/Reports.** Note: Requests may be identified, but no discussion of the item will occur at this time.

8. **Discussion, consideration and possible appointment of a Council member to fill former Council member Parry's term that expires in June 2011. The candidates for the position are Tina Andersen, Harry Duke, Dave Freeman, Donald E. O'Toole, Timothy E. Sykes, Jerry Tobish, and Robin Whatley.**

9. **Discussion, consideration, and possible appointment of a member to the Housing Commission for a term that expires September 2009. Candidates for the position are Tony Varela and Dianna Wright.** Staff Resource: Deborah Barber

10. **Discussion, consideration, and possible rejection of all bids for the Senior Center Improvement Project, CDBG #108-07.** Staff Resource: Deborah Barber

Councilor Smith requested item #11:

11. **Discussion, consideration, and possible prioritization and/or direction to the Manager concerning items set forth under his name in the Council Direction Report that is prepared by the Town Clerk after each Regular Session.**

Councilors Garrison and Smith requested item #12:

12. **Discussion, consideration, and possible direction to staff regarding preparation of agenda packets, establish a checklist for P&Z issues, and reduction in use of paper and employee time.** Staff Resource: Nancy Buckel

13. **Discussion, consideration, and possible direction to staff concerning bidding at the on-line auction for the community park property known as Parcel "A" of the USFS Administrative site consisting of approximately 118 plus acres located of SR 260 and McCracken Lane.** Note: Council may vote to go into executive session pursuant to ARS §38-431.03(A)(7) for discussion or consultation with designated representatives in order to consider Council's position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property and ARS §38-431.03(A)(3) for discussion or consultation with the attorney for legal advice. Staff Resource: Michael Scannell

14. **Discussion, consideration, and possible direction to staff and/or discussion or consultation with the Town Attorney for legal advice concerning the Intergovernmental Agreement between the Town and the Camp Verde Sanitary District.** Note: Council may vote to go into Executive Session pursuant to ARS §38-431.03(A)(3) for discussion or consultation with the attorney for legal advice and §38-431.03(A)(4) for discussion or consultation with the attorney in order to consider Council's position regarding contracts that are the subject of negotiation. Staff Resource: Michael Scannell

15. **Call to the Public for Items not on the Agenda.**

There will be no Public Input on the following items:

16. **Advanced Approvals of Town Expenditures**
    - a) **There are no advanced approvals.**

17. **Manager/Staff Report**
    - a) **Analysis of the Smart Growth Scorecard encouraged by the Arizona Department of Commerce to qualify for discretionary funding.** Staff Resource: Michael Scannell
    - b) **Update on facilitator, Lance Decker, of L. L. Decker & Associates.** Staff Resource: Michael Scannell

18. **Adjournment**

Posted by: J. Jones Date/Time: 1-11-08 9:30 a.m

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

MINUTES
SPECIAL SESSION
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS

473 S. Main Street #106
Wednesday, January 9, 2008
5:00 p.m.

1. **Call to Order**
Mayor Gioia called the meeting to order at 5:02 p.m.

2. **Roll Call**
Mayor Gioia, Vice Mayor Hauser, Councilors Elmer, Garrison, Kovacovich, and Smith

Also Present:
Town Manager Michael Scannell and Town Clerk Deborah Barber were present. Town Attorney Bills Sims was present telephonically.

On a motion by Hauser, seconded by Kovacovich, the Council voted unanimously to go into executive session, pursuant to ARS §38-431.03(A)(3) for discussion or consultation with the attorney for legal advice and §38-431.03(A)(4) for discussion or consultation with the attorney in order to consider Council's position regarding contracts that are the subject of negotiation.

The Special Session was recessed at 5:04 p.m.

3. **Discussion, consideration, and possible direction to staff and/or discussion or consultation with the Town Attorney for legal advice concerning the Intergovernmental Agreement between the Town and the Camp Verde Sanitary District.**
Council took no action on this item.

4. **Adjournment**
The meeting was called to order and adjourned at 6:24 pm.

_____
Deborah Barber, Town Clerk

CERTIFICATION

I HEREBY CERTIFY THAT THE FOREGOING, minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona held on the 9th day of January 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this_____day of_____2008

_____
Deborah Barber, Town Clerk

MINUTES
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, JANUARY 2, 2008
at 6:30 P.M.

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. Call to Order
Mayor Gioia called the meeting to order at 6:30 p.m.

2. Roll Call
Mayor Gioia, Councilors Elmer, Garrison, Kovacovich, and Smith were present. Vice Mayor Hauser was absent. There is one vacant seat.

Also Present:
Town Manager Michael Scannell, Town Attorney Bill Sims, Judge Mike Bluff, Court Administrator Jacque Daughety, Community Development Director Nancy Buckel, Parks Director Lynda Moore, and Town Clerk Deborah Barber

3. Pledge of Allegiance
Councilor Garrison led the pledge.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:
1) December 19, 2007 – Regular Session
2) December 19, 2007 – Executive Session – (Attorney Prepared)
3) December 12, 2007 – Council Hears Planning & Zoning

b) Set Next Meeting, Date and Time:
1) Regular Session – Wednesday, January 2, 2008 at 6:30 p.m.
2) Joint Quarterly Work Session – Wednesday, January 9, 2008 at 6:30 p.m.
3) Special Session – Wednesday, January 16, 2008 at 5:30 p.m.
4) Regular Session – Wednesday, January 16, 2008 at 6:30 p.m.
5) Council Hears Planning & Zoning – Wednesday, January 23, 2008 at 6:30 p.m.

On a motion by Kovacovich, seconded by Garrison, the Council voted unanimously to approve the Consent Agenda as presented with the addition of a Work Session on January 10, 2008 at 6:30 p.m. and changes to the 12-19-07 minutes, page 2, changing 'new' to 'news'.

5. **Call to the Public for Items not on the Agenda.**
Tom Nielson advised that he has volunteers ready to tear down the old Marshal's Office and to paint and repair the existing building for use as a bookstore. He asked that this be considered on the next agenda.

Linda German read a letter to Council that expressed her displeasure with Council's recent airing of differences. She encouraged Council to work together for a more productive 2008.

Sandy Ashton said that the Town needs a larger animal shelter, noting that there were 37 kittens under the age of 8 weeks at the shelter last spring.

There was no other public input.

6. **Council Informational Reports**
   - **Councilor Garrison's Liaison Report regarding Camp Verde Sanitary District (District) meetings and possible discussion and/or determination of requests for placement on the District's standard agenda item for Council Updates/Reports.**

Councilor Smith said that he enjoyed the holiday events and lights and noted that he agreed with Mrs. German in looking forward to a better 2008.

Councilor Garrison advised that she had just gotten back from Indiana and was reminded why she loved Arizona. She wished everyone a good and productive 2008. Garrison had no report for the Sanitary District.

Councilor Kovacovich wished everyone a happy new year.

Mayor Gioia reported that former deputy marshal Chris Piper had passed away and that his services were scheduled for this Friday at 10:30 a.m. at First Baptist Church. He also noted that he discovered that it was possible to 'de-insure' someone else's vehicle. He warned the public to make sure that their information was up-to-date with Motor Vehicle.

7. **Discussion, consideration, and possible approval of Gene Neil, Esq. as an Assistant Magistrate for the Camp Verde Municipal Court for a two (2) year term, effective January 1, 2008, and setting an hourly pay rate of $38.00 per hour.**
On a motion by Smith, seconded by Kovacovich, the Council voted unanimously to appoint Eugene Neil, Esq. as an Assistant Magistrate for the Camp Verde Municipal Court for a two-year term, effective January 1, 2008, and setting the hourly pay rate of $38.00 per hour.

Judge Mike Bluff recommended that Mr. Neil be appointed as a third Assistant Magistrate and explained that this appointment would provide coverage for the court until a Magistrate could be appointed. He advised that Mr. Neil currently serves as an attorney for the City of Sedona and has expressed interest in applying for the Magistrate position.

There was no public input.

8. **Discussion, consideration, and possible approval of Harry Cipriano as Presiding Magistrate for the Camp Verde Municipal Court, replacing Michael Bluff, effective January 1, 2008, until such time Town Council appoints a new Presiding Magistrate.**
On a motion by Smith, seconded by Kovacovich, the Council voted unanimously to appoint Harry Cipriano as Presiding Magistrate for the Camp Verde Municipal Court, replacing Michael Bluff, effective January 1, 2008, until such time as Council appoints a new Presiding Magistrate.

Judge Bluff recommended appointment of Mr. Cipriano as the Presiding Judge until a permanent replacement was made. He explained that Mr. Cipriano was experienced in working with the Town's court and staff and that he would make an excellent replacement. He said that Mr. Cipriano had expressed that he was not interested in serving in this position on a permanent basis.

There was no public input.

9. **Discussion, consideration, and possible direction to staff regarding the advertisement for the position of Presiding Town Magistrate, to serve on a part-time basis, at a recommended annual salary of $55,000 per year, for a minimum two (2) year term.**
On a motion by Smith, seconded by Kovacovich, the Council voted unanimously to direct staff to advertise for the position of Presiding Town Magistrate, setting the position as part-time, at $55,000 for a two-year term.

Judge Bluff explained that he was recommending that Council designate the Magistrate position as a part-time position to ensure quality candidates. Bluff also advised that the Court staff was exemplary and it had been a pleasure working with them. In closing, Bluff noted that he had himself been an elected official and understood how difficult it was for Council members at times. He encouraged them to 'hang in there' and said that it had been a pleasure working for the Town. Council offered their appreciation for his service.

There was no public input.

10. **Presentation, update, and discussion of Black Bridge Park and the SLIF grant.** (Staff Resource: Lynda Moore)
Council took no action on this item.

Director Moore displayed a PowerPoint presentation that outlined work that had been completed, work that needed to be completed, cost estimates, and some potential issues if the new library is constructed in its present location. Parking space requirements, portable vs. permanent structure restrooms, and potential locations of the road were discussed. Smith noted that Yavapai County would not let anything be constructed in the floodway, so it was likely better to go with the portable option. Smith also explained to the public that the parking space requirement was the Town's and that we could not waive requirements that we impose on others.

Public Input
Robin Whatley expressed concern that the determination of the road should be brought before the Parks Commission and she asked the Manager what his rationale was in making this determination. She also said that she did not understand the rush because the Town is not in a position to actually begin construction of a library at any time in the foreseeable future.

Michael Scannell responded that he has not made any determinations about the park. He explained that there needed to be a reasonable understanding of exactly where the new library would be sited before determining the park amenities. The Town Engineer discovered that the architect had noted that overflow parking would be in the park. Scannell advised that that might or might not be acceptable with the granting agencies or the benefactors that donated the land. He advised that before anything happens, it would come before the Council for a debate and decision. He said that staff was not cutting a road or making decisions. He closed with saying that he would not tolerate being accused of doing things that he has not done.

Paul Clawson said there was no need for 126 parking spaces at the library, noting that there are seldom more than 10 to 20 vehicles there in a day. He suggested that the area be looked at in a 'singular' fashion as opposed to two separate projects, the park and the library.

11. **Discussion, consideration, and possible selection of the name *"Rezzonico Black Bridge Park and Babbitt Trails", currently know as Black Bridge Park.***
Council directed staff to consult the Rezzonico family to determine if it was acceptable to name the park a shorter name such as, Black Bridge Park, with appreciation noted on the sign to the Rezzonico and Babbitt families.

Council members felt that the proposed name was too long and that people would always call it Black Bridge Park. Council discussed the option of placing a 'thank you' to the families on the sign.

12. **Discussion, consideration, and possible notification to Bob Blevins, owner of a First Street parcel in Camp Verde concerning the following: a) the property is ineligible for the Brownfields Project Development Program; and b) the Town wishes to waive its interest in acquisition of this land.**
Council directed the Manager to notify Mr. Blevins that the Town will waive interest in acquisition of this property.

Scannell advised that Council directed this research in September 2007 and Dave Smith reported that the property was ineligible for Brownfields monies. He recommended that Council decide if they wish to pursue the acquisition of this property.

Gioia asked Scannell to convey Council's appreciation for his work on this matter.

13. **Discussion, consideration, and possible approval of two new deputy positions.**
Council directed staff to identify suitable candidates for the academy as early as March or April, but to hold offer of employment until such time as it can be determined that the budget will support additional officers. Marshal Smith will be sensitive to the difference in timelines for the budget vs. academy enrollment and keep Council apprised.

Councilor Smith said that he requested this item because the need for additional officers had been brought up during the budget sessions and because of the difference in budget dates and academy enrollment deadlines that this matter needed to be addressed now. He said that the Town was at least 4 to 6 officers short of the national standard. Council discussed the needs, budgetary impacts, and possible funding sources.

14. **Discussion, consideration, and possible direction to staff regarding hiring a facilitator to work with Council.**
Council directed staff to contact Mr. Decker to determine his availability and fees, and report back to Council.

Councilor Garrison explained that she requested this item because she believes that Council needs a 'referee', noting that she believed that some of the harsh, negative campaigning had spilled over into Council's relationship as a whole. She said that sometimes one must open the wound and clean it out before it can heal. She said that she understood that Mr. Decker still owed the Town 2 hours and that she would like to collect those two hours.

Council members discussed the matter at length, noting that the public had chastised them about getting along and not airing their differences in a public meeting. Councilor Kovacovich said that it was time for Council to meet with the Manager, set priorities, and start moving in a positive direction. Councilor Elmer agreed and said that he would not be opposed to hiring someone, but he would first like to know if the public would support paying for someone to help them "get along". Councilor Smith said that he would like to know if Mr. Decker could attend a retreat to train Council on how it is supposed to be done and how to set priorities. Mayor Gioia said that Mr. Decker had already done that and it was determined that everyone's priorities were similar in nature.

Public Input:
Tom Nielson said that he was getting sick of listening to Council members talk about things like this that are not important to the Town. He said that when he was on Council, the County gave them a book that explained how Council members were supposed to act and what they were supposed to do. After Mr. Nielson learned that Council had received the training material, he said that he did not understand what the problem was.

Paul Clawson said that Council had training and noted that Elmer was a successful businessman, as was the Mayor. He said that they had the skills necessary to move forward and the public is not interested in spending money in helping Council members get along. There were other more important issues to address.

Nancy Floyd said that she disagreed and that she felt it was a good idea and that it would provide a level playing field.

On a motion by Smith, seconded by Kovacovich, the Council voted unanimously to go into executive session for legal advice on items 15 & 16. All other items were heard prior to 15 & 16.

15. **Consultation with the Town Attorney for legal advice concerning the development agreements with Steve Coury and Thomas Griffith.**
Council took no action on this item.

16. **Discussion, consideration, and possible direction to staff and/or discussion or consultation with the Town Attorney for legal advice concerning the Town's financial procedures.**
Council took no action on this item.

17. **Call to the Public for Items not on the Agenda.**
Nancy Floyd asked what the procedure was to notify the public of candidates who submitted letters of interest for the vacant Council seat. The Mayor advised her to check with the Clerk's Office.

There will be no Public Input on the following items:

18. **Advanced Approvals of Town Expenditures**
    a) **There are no advanced approvals.**

19. **Manager/Staff Report**
    a) **Update and discussion concerning the Assignment Agreement between Camp Verde Sanitary District and Koch Financial Corporation.**

    Scannell reported that an Assignment Agreement pledging payment directly to Koch Financial had been signed without Council approval. He noted that the IGA indicated that the pledged annual payments of $135,000 were to be made to a trustee. He explained that the Town must be more vigilant in executing public documents and that there needed to be a mechanism in which all documents are housed in the office of the Town Clerk.

    The meeting was recessed at 8:33 p.m.

20. **Adjournment**
The meeting was called to order at 10:00 p.m. and adjourned at 10:01 p.m.

_____
Deborah Barber, Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 2nd day of January 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2008.

_____
Deborah Barber, Town Clerk

TOWN OF CAMP VERDE
Council Agenda Action Form

Meeting Type: Regular **Meeting Date:January 16, 2008**
Consent:☒ Executive Session/Confidential:☐ Type(s) of Presentation: Visual

AGENDA TITLE: (Be Exact):Possible approval to confirm Judge Harry Cipriano, Judge Duane Wyles and Judge G. Eugene Neil as Juvenile Hearing Officers without additional compensation as per ARS8-323A and Administrative Order No. 2008-02, 2008-03 and 2008-04.

PURPOSE AND BACKGROUND INFORMATION:

On January 4, 2008, Judge Robert Brutinel, Presiding Judge of the Yavapai County Juvenile Court, appointed Judge Harry Cipriano, Judge Duane Wyles and Judge G. Eugene Neil as Juvenile Hearing Officers for Yavapai County without additional compensation. ARS8-323A requires the Local Government body to approve the appointment of Municipal Judges as Juvenile Hearing Officers.

Consideration and possible approval of Council to confirm the appointment of Judge Harry Cipriano, Judge Duane Wyles and Judge G.Eugene Neil as Juvenile Hearing Officers without additional compensation as per the attached Administrative Orders No. 2008-02, 2008-03 and 2008-04.

STAFF RECOMMENDATION(S): Approve

LIST ALL ATTACHMENTS: Administrative Orders No. 2008-02, 2008-03 and 2008-04 and ARS8-323A

Type of Document Needing Approval (Check all that apply):

☒ Acceptance/Approval	☐ Agreement/Contract	☐ Emergency Clause
☐ Final Plat	☐ Grant Submission	☐ Intergovernmental Agreement
☐ Liquor/Bingo Application	☐ Ordinance	☐ Preliminary Plat
☐ Public Hearing	☐ Resolution	☐ Special Consideration
☐ Special/Temp Use Permit	☐ Other:	☐ Presentation/Report Only

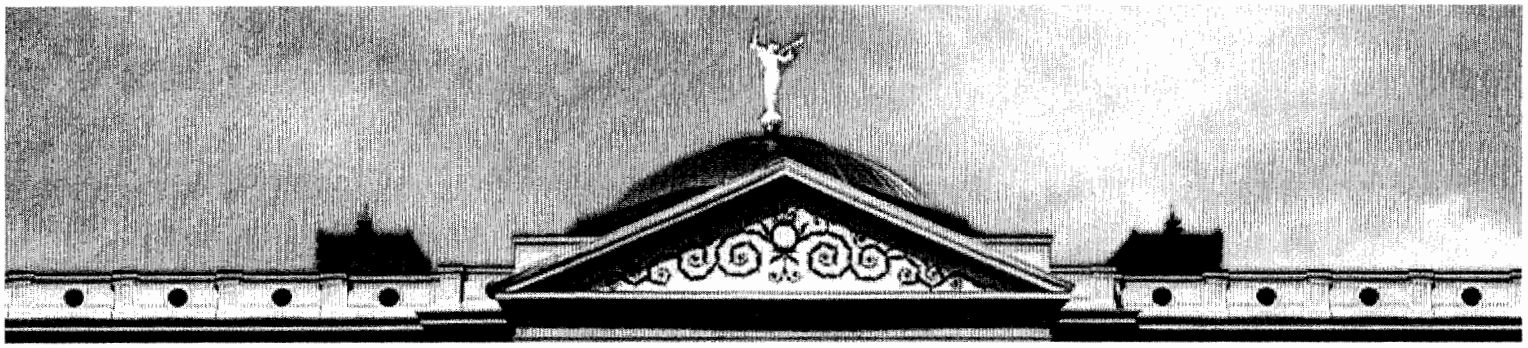
Finance Director Review
Budgeted/Amount N/A $_____
Comments:

Fund: Line Item/:

Submitting Department: Court Presiding Magistrate **Contact Person: Judge Harry Cipriano,** JC

Town Manager/Designee:_____

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.



8-323. Juvenile hearing officer; appointment; term; compensation; hearings; required attendance; contempt

A. The judge of the juvenile court, or in counties having more than one judge of the juvenile court, the presiding judge of the juvenile court, may appoint one or more persons of suitable experience who may be magistrates or justices of the peace to serve as juvenile hearing officers on a full-time or part-time basis. The county board of supervisors shall approve the appointment of justices of the peace as juvenile hearing officers. The local governing body shall approve the appointment of municipal judges as juvenile hearing officers. The juvenile hearing officer serves at the pleasure of the appointing judge. The appointing judge, with the approval of the board of supervisors, shall determine whether any compensation shall be paid to a juvenile hearing officer who is not otherwise employed by a public agency or holding another public office and shall establish the amounts and rates of the compensation.

B. Subject to the orders of the juvenile court a juvenile hearing officer may hear and determine juvenile pretrial detention hearings and may process, adjudicate and dispose of all cases that are not classified as felonies and in which a juvenile who is under eighteen years of age on the date of the alleged offense is charged with violating any law relating to the following:

1. Any provision of title 28 not declared to be a felony.
2. The purchase, possession or consumption of spirituous liquor by a juvenile.
3. Boating or game and fish.
4. Curfew.
5. Truancy.
6. The damage or disfigurement of property by graffiti or the purchase or possession of materials with the intent to use the materials for graffiti.
7. The purchase or possession of tobacco.
8. Any city, town or political subdivision ordinance.
9. Interference with judicial proceedings involving disobeying or resisting the lawful order, process or other mandate of a juvenile hearing officer or failure to appear related to any offense in this section.

C. A hearing before the juvenile hearing officer or a hearing before a commissioner or a judge of the juvenile court in which the juvenile is charged with any offense set forth in this section may be conducted on an exact legible copy of a written notice to appear, including a uniform Arizona traffic ticket and complaint form, that states, at a minimum, the name and address of the juvenile, the offense charged and the time and place the juvenile shall appear in court.

D. The juvenile hearing officer, commissioner or judge of the superior court shall not dispose of a petition or citation for any offense under this section unless the parent, guardian or custodian of the juvenile appears in

court with the juvenile at the time of disposition of the charge. On a showing of good cause that the parent, guardian or custodian cannot appear on the date and time set by the court, the court may waive the requirement that the parent, guardian or custodian appear. The court shall state on the record the reasons for waiving the requirement that the parent, guardian or custodian appear. At the time the court issues an order to appear or other order pursuant to this section, the court shall inform the juvenile that failure to appear or failure to comply with an order will result in suspension of the juvenile's driver license or privilege to drive. If the juvenile fails to appear pursuant to a citation or an order to appear properly issued under this section or if on disposition fails to comply with any court order, the juvenile hearing officer shall order the department of transportation to suspend the juvenile's driver license or privilege to drive or shall direct the department of transportation to refuse to issue, renew or restore the juvenile's driver license or privilege to drive until the juvenile reaches eighteen years of age or appears in court as directed or complies with the court's order.

E. If a parent, guardian or custodian fails to appear with the juvenile, and good cause for the failure to appear is not found as provided in subsection D of this section, the court shall issue an order to show cause to the parent, guardian or custodian as to why that person shall not be held in contempt.

F. Except as otherwise provided by law, on an admission by the juvenile of a violation charged pursuant to this section, or after a hearing, on the finding that the juvenile committed the violation, the juvenile hearing officer, commissioner or judge of the superior court may do one or more of the following:

1. Place the juvenile on probation, except that a city magistrate or justice of the peace may only place the juvenile on unsupervised probation.

2. Transfer the citation to the juvenile court for all further proceedings.

3. Suspend the driving privileges of the juvenile, or restrict the juvenile's driving privileges for a period of not to exceed one hundred eighty days.

4. Order the juvenile to attend a traffic school or a counseling or education program approved by the presiding judge of the juvenile court or the supreme court.

5. Order the juvenile to pay the monetary assessment or penalty that is applicable to the offense. Except as provided in section 8-341, subsection S, the monetary assessment or penalty shall not exceed five hundred dollars plus lawful surcharges and assessments payable to the public agency processing the violation. If no monetary assessment or penalty is specified for the offense, the juvenile hearing officer, commissioner or judge of the superior court may order the juvenile to pay not more than one hundred fifty dollars plus lawful surcharges and assessments payable to the public agency processing the violation.

6. In lieu of or in addition to a monetary assessment or penalty, order the juvenile to perform a program of work that does not conflict with the juvenile's regular schooling and employment, to repair the victim's property or to provide community restitution.

7. If the juvenile hearing officer, commissioner or judge of the superior court determines that the person charged is eighteen or more years of age, transfer the matter to the appropriate criminal court having jurisdiction.

8. If the juvenile violated any truancy laws, require the juvenile and the juvenile's parents or guardians to participate in a specialized program consisting of counseling, supervision and education under the terms and conditions the juvenile hearing officer, commissioner or judge of the superior court orders.

9. Order the juvenile and one or both of the juvenile's custodial parents to pay restitution to any person who suffered an economic loss as the result of the juvenile's conduct. The juvenile hearing officer, commissioner or judge of the superior court shall not consider the ability of the juvenile's parents to pay restitution before making a restitution order. If the juvenile hearing officer, commissioner or judge of the superior court orders one or both of the juvenile's custodial parents to pay restitution, the amount of the order shall not exceed the liability limit established pursuant to section 12-661.

10. Impose sanctions authorized by section 8-343.

11. Reprimand the juvenile and take no further action.

G. A record of the proceedings before a juvenile hearing officer may be made by a court reporter, videotape or audiotape or any other method approved by the supreme court that accurately reproduces what occurred at the proceeding.

H. Within five days after receiving the citation, the juvenile hearing officer shall notify the juvenile court that the juvenile has been charged with an offense by citation and shall indicate the listed charges. The juvenile hearing officer shall retain jurisdiction of the case until all orders made under this section have been fully complied with. Within five days after disposition, the juvenile hearing officer shall transmit a copy of the citation with the findings and disposition of the court noted on the copy to the juvenile court for record keeping purposes. If appropriate, the juvenile hearing officer shall transmit a copy of the citation to the department of transportation. If on disposition the juvenile fails to comply with any court order, the juvenile hearing officer, in the manner provided by subsection D of this section, may impose any of the sanctions prescribed in subsection F of this section.

I. Subject to an appeal pursuant to section 8-325 all orders of the juvenile hearing officer shall be effective immediately.

J. A city or town attorney or prosecutor shall act on behalf of the state in matters that are heard in a municipal court by a juvenile hearing officer pursuant to this section. In these matters and on approval of the presiding judge of the juvenile court and the county attorney, the city or town attorney or the prosecutor may establish diversion programs for offenses other than offenses involving a violation of section 28-1381, 28-1382 or 28-1383.

©2007 Arizona State Legislature. privacy statme

FILED
2:45 O'Clock P M
JAN 07 2008
JEANNE HICKS, Clerk
BY Irene Blaney
Deputy

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE COUNTY OF YAVAPAI

IN THE MATTER OF:	)	
	)	ADMINISTRATIVE ORDER
APPOINTMENT OF	)	
JUVENILE HEARING OFFICER	)	No. 2008-02
	)	

Pursuant to A.R.S. §8-323,

IT IS ORDERED appointing G. Eugene Neil as Juvenile Hearing Officer for Yavapai County, commencing immediately upon approval of the Town of Camp Verde.

IT IS FURTHER ORDERED that G. Eugene Neil shall serve without additional compensation.

DATED at Prescott, Arizona, the 4 day of January, 2008.

ROBERT M. BRUTINEL
Presiding Juvenile Court Judge

c: All Divisions of the Superior Court
Jeanne M. Hicks, Clerk of Court
Deborah M. Schaefer, Court Administrator
Scott Mabery, Director of Juvenile Court Services
Camp Verde Municipal Court

FILED
2:45 O'Clock P M
JAN 0 7 2008
JEANNE HICKS, Clerk
BY
Deputy

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE COUNTY OF YAVAPAI

IN THE MATTER OF:	)	
	)	ADMINISTRATIVE ORDER
APPOINTMENT OF	)	
JUVENILE HEARING OFFICER	)	No. 2008-03
	)	

Pursuant to A.R.S. §8-323,

IT IS ORDERED appointing Harry Cipriano as Juvenile Hearing Officer for Yavapai County, commencing immediately upon approval of the Town of Camp Verde.

IT IS FURTHER ORDERED that Harry Cipriano shall serve without additional compensation.

DATED at Prescott, Arizona, the 4 day of January, 2008.

ROBERT M. BRUTINEL
Presiding Juvenile Court Judge

c: All Divisions of the Superior Court
Jeanne M. Hicks, Clerk of Court
Deborah M. Schaefer, Court Administrator
Scott Mabery, Director of Juvenile Court Services
Camp Verde Municipal Court

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE COUNTY OF YAVAPAI

FILED 2:45 O'Clock P M
JAN 07 2008
JEANNE HICKS, Clerk
BY Deputy

IN THE MATTER OF:	)	
	)	ADMINISTRATIVE ORDER
APPOINTMENT OF	)	
JUVENILE HEARING OFFICER	)	No. 2008-04
	)	

Pursuant to A.R.S. §8-323,

IT IS ORDERED appointing Duane C. Wyles as Juvenile Hearing Officer for Yavapai County, commencing immediately upon approval of the Town of Camp Verde.

IT IS FURTHER ORDERED that Duane C. Wyles shall serve without additional compensation.

DATED at Prescott, Arizona, the 4 day of January, 2008.

ROBERT M. BRUTINEL
Presiding Juvenile Court Judge

c: All Divisions of the Superior Court
Jeanne M. Hicks, Clerk of Court
Deborah M. Schaefer, Court Administrator
Scott Mabery, Director of Juvenile Court Services
Camp Verde Municipal Court

TOWN OF CAMP VERDE
Council Agenda Action Form

Meeting Type: Regular **Meeting Date:1/16/08**
Consent: ☐ **Executive Session/Confidential:** ☐ Type(s) of Presentation: Verbal Only

AGENDA TITLE: (Be Exact):Presentation of Internal Control Agreed Upon Procedures Engagement by Lisa Lumbard, C.P.A., C.G.F.M. of Lumbard & Associates, P.L.L.C.

PURPOSE AND BACKGROUND INFORMATION: At the October 24, 2007 Special Session, Council approved the engagement with Lumbard & Associates, P.L.L.C. to perform an internal control review of the financial procedures of the Town focusing on weaknesses and recommendations to improve. Lisa Lumbard of Lumbard & Associates will be reporting to Council the findings and recommendations given.

STAFF RECOMMENDATION(S): Approve

LIST ALL ATTACHMENTS: Internal Control Agreed Upon Procedures Engagement Report

Type of Document Needing Approval (Check all that apply):

☒ Acceptance/Approval	☐ Agreement/Contract	☐ Emergency Clause
☐ Final Plat	☐ Grant Submission	☐ Intergovernmental Agreement
☐ Liquor/Bingo Application	☐ Ordinance	☐ Preliminary Plat
☐ Public Hearing	☐ Resolution	☐ Special Consideration
☐ Special/Temp Use Permit	☐ Other:	☐ Presentation/Report Only

Finance Director Review
Budgeted/Amount N/A $
Comments:

Fund: Line Item/:

Submitting Department:Finance **Contact Person:Michael Scannell**

Town Manager/Designee: Michael Scannell 1-9-2008

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.

TOWN OF CAMP VERDE
~~**PO BOX 710**~~
CAMP VERDE, AZ 86322
PHONE: (928) 567-6631

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: Tina Andersen

01-10-08A10:00 RCVD

PHYSICAL ADDRESS: 4161 Creek View Dr.

MAILING ADDRESS: Same

PHONE (HOME): 567-6363 (WORK) 567-0213 :e-mail Tina@aridinc.com

WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)

- ☐ DESIGN REVIEW
- ☐ BOARD OF ADJUSTMENTS
- ☐ BOARD OF APPEALS
- ☐ TRAILS & PATHWAYS COMMISSION
- ☐ HOUSING COMMITTEE
- ☐ EQUESTRIAN FACILITY COMMITTEE
- ☐ LIBRARY ADVISORY COMMISSION
- ☐ PARKS AND RECREATION COMMISSION
- ☐ PLANNING AND ZONING COMMISSION
- ☒ TOWN COUNCIL (vacancy in middle of term)

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? I have come to have a passion for this City and the enviroment. My goal is to be involved and give back. I have been so blessed since we moved here I would like the opportunity to give back and make a postive influence.

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. Any general information you believe pertinent. I have Lived Here for three years. Yet, in that time I have come To Love this City and plan to make it my permanted one. I own and operate a garbage Company here and plan To open a thrift Store Within the Year. With its main goal to reduce Trash and To use the profits back to the Community.

3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission? My past experience is quite varried. I was a preschool teacher for 5 years and then a manager at an Internet Company for two years. Now In the Garbage business for just a bit over two years and now Looking towards reducing waist, With recycling, a thrift store and With the help of the community hopefully composting. I am a mother of three and been happily married for seven years. I am passionate about my family, my "job" and my community.

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks?

To Help maintain the structure of the city and its practices. To oversee positive smart Growth and to represent the people of this Community. To ensure positive change and/or maintain the town's

5. (*Answer only if you are applying for Planning & Zoning Commission*) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future? X

SIGNATURE: _____ DATE: 1-10-07

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL_____

STAFF CONTACTING INDIVIDUAL_____

DATE APPEARED BEFORE COUNCIL_____

DATE APPOINTED _____

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

Rev 2-05
vj

To whom it may concern,

I am writing you this letter along with my responses to the application questionnaire because I feel it partly necessary to show who I am and the passion I have for this city. I am applying for the open seat on the council with little experience in city government but with a lot of life experience and heart. My husband, three children and I moved here three years ago to start a better life and to be a closer family. Since moving here we have had many life struggles trying to keep our heads above water running this garbage company while trying to treat people the way we would want to be treated. "The golden rule". We recently have come to place were ,while we work very hard and many long days , we need to give back in order to move forward. I had been expressing to my husband, Dave, that in order to work this hard and keep this small business going....alone as we are.... I need something that inspires me, something that allows us to give back what his father so gratefully helped us to get. Thus, we came up with the idea of the thrift store after seeing all of the nice items that get thrown away. So, that leaves us to where we are today...in the process of accumulating enough items to get us off the ground. And also looking into going Non- profit or a way that the majority of the profits can go back to the community for the needy, drug programs ect.. We have tried to hire people here that want to change and have had one success out of a few. But we believe that this not only will help the environment but also the community. We are very excited...and motivated once again ☺ to continue our quest for a better life here with our family and neighbors who we consider like family. I believe that being involved and on the Council is just a continuation of my goals for this community and for myself. I hope you will seriously consider me a positive and qualified candidate for the job. I will be proud and humbled to serve my city is this way.

Thank you again for the consideration,
Sincerely,
Tina Andersen

TOWN OF CAMP VERDE
473 S. MAIN STREET SUITE 102
CAMP VERDE, AZ 86322
PHONE: (928)567-6631

01-10-08P03:43 RCVD

01-10-08P03:43 RCVD

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: Harry L Suke

PHYSICAL ADDRESS: 325 W Mesa Dr Camp Verde, AZ 86322

MAILING ADDRESS: SAME

PHONE (HOME): 567-9727 (WORK): —— e-mail ——

WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)

COMMITTEE

- ☐ DESIGN REVIEW
- ☐ BOARD OF ADJUSTMENTS
- ☐ BOARD OF APPEALS
- ☐ TRAILS & PATHWAYS COMMISSION
- ☐ HOUSING COMMITTEE
- ☐ EQUESTRIAN ARENA FACILITY
- ☐ LIBRARY ADVISORY COMMISSION
- ☐ PARKS AND RECREATION COMMISSION
- ☐ PLANNING AND ZONING COMMISSION
- ☒ TOWN COUNCIL (vacancy in middle of term)

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? In the General Election the voters of Camp Verde issued a strong call for me to serve on the Town Council. I was not elected but a seat is now vacant and I feel led to apply for this seat and hope to serve.

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. Any general information you feel pertinent. As a resident of Camp Verde for thirty two years I have served this community as Postmaster and I would like to continue to serve the residents as a member of the Town Council.

3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission? As a manager for the Postal Service for over forty years I have had to deal with Budgets, personel issues, planning, staffing, safety issues, problem solving and dealing with the public on a daily basis.

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks? The Town Council as an elected body, by the people of this community, we are entrusted with the responsibility for acting on the behalf of the community. Whatever time is needed to discharge the duties of this position.

5. (*Answer only if you are applying for Planning & Zoning Commission*) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future?

SIGNATURE: _____ DATE: 1/10/08

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL_____

STAFF CONTACTING INDIVIDUAL_____

DATE APPEARED BEFORE COUNCIL_____

DATE APPOINTED _____

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

TOWN OF CAMP VERDE
PO BOX 710
CAMP VERDE, AZ 86322
PHONE: (928) 567-6631

01-10-08P12:48 RCVD

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: DAVE FREEMAN

PHYSICAL ADDRESS: 1155 RIO VERDE LANE

MAILING ADDRESS: Same

PHONE (HOME) : (WORK) :e-mail
567-0232 760-524-7726 dkfreeman@qwest.net

WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)

- ☐ DESIGN REVIEW
- ☐ BOARD OF ADJUSTMENTS
- ☐ BOARD OF APPEALS
- ☐ TRAILS & PATHWAYS COMMISSION
- ☐ HOUSING COMMITTEE
- ☐ EQUESTRIAN FACILITY COMMITTEE
- ☐ LIBRARY ADVISORY COMMISSION
- ☐ PARKS AND RECREATION COMMISSION
- ☐ PLANNING AND ZONING COMMISSION
- ☒ TOWN COUNCIL (vacancy in middle of term)

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? please see attached

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. Any general information you believe pertinent.
please see attached

3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission?
please see attached.

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks?

please see attached.

5. (*Answer only if you are applying for Planning & Zoning Commission*) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future?

please see attached.

SIGNATURE: Daniel L Freeman DATE: 1/10/08

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL_____

STAFF CONTACTING INDIVIDUAL_____

DATE APPEARED BEFORE COUNCIL_____

DATE APPOINTED _____

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

Rev 2-05
VJ

Town of Camp Verde – Commissions/Committee/Board Interest Form

Addendum – Dave Freeman – Applicant for Vacancy on Council – Jan 10, 2007

1. Why do you want to serve on this Council?

I would like to serve on the Town Council as a replacement for the seat vacated by Mike Parry as I feel I have a lot to offer. I have gained invaluable experience and insight over the last few years of my involvement on commissions and committees. I love this town and the surrounding area of Camp Verde and wish to do my part to preserve this country, rural southwestern ambiance and its important historic values while balancing the vitally important issues of growth and development so as to continue to provide a very desirable and unique community that all citizens can fully enjoy and be very proud of.

2. Tell us about yourself....

I am 65 years of age, very energetic and well educated both in institutions of higher learning and in the school of hard knocks. I have a vast amount and variety of real world life experiences. I am currently self-employed, fighting retirement, and have always desired to make a difference in any of my significant endeavors. I have lived and worked in very rural areas, ranch and farm areas, small towns and big towns and even on a sailboat!

I have been:

- A general building contractor with up to 18 employees and received cover feature article recognition.
- A successful teacher of a wide range of topics and levels from junior high thru graduate school.
- A probation counselor working with kids with drug related offenses.
- An Outward Bound instructor/advisor of wilderness survival/mountaineering for disadvantaged youth.
- A coach of many sports and youth activities.
- A Peace Corps Volunteer developing a YMCA in South America and became locally respected as the medical resource/veterinarian in the rural/jungle area where I was also involved in caring for injured horses and other livestock. I also developed a commercial chicken-raising co-op to build town income.
- An owner of a yacht repair business/yard and sailed extensively throughout Central/South America.
- A designe/developer of software for top-secret military communications and business web applications for four Fortune 500 companies and won a NSF award for developing software for the sight impaired.

I am currently:

- Active in Camp Verde as the Chairperson of the Planning & Zoning Commission, having previously served as Vice-Chairperson and am also an original member of the Housing Commission. I was on the Town Site Redevelopment Committee, the Impact Fee Committee, Design Review study group, researched and provided CV Community Development an up-to-date database of street names, with historic references, to encourage and educate developers to make good choices.
- Active in local community theater on stage, chief of set construction, and member of the Board of Directors of Verde Valley Theater.
- Involved with preserving the both the river water and ground water for the Verde Valley.
- Involved with Sustainable Arizona, "green construction", and active in promoting geothermal heating/cooling integrated with solar heating to save money, energy and reduce green house gases.

Additionally, I have retained some fluency in Spanish, and always had a passion for cool nostalgic hot rods and NHRA quarter miler drag racing.

All of the above is very pertinent when working and relating with a community that has even a wider range of diverse life experiences.

My wife and I spent over 10 years visiting the greater Verde Valley and over that time purchased properties where we thought we might someday retire. However, we fell completely in love with Camp Verde many years ago at a Corn Festival and 3 years ago we were most fortunate in finding our dream place right off Salt Mine Road. We love our home, neighbors, town and new life-style and wish to give back to the community by helping preserve the essence and ambience of this town as it struggles to cope with the ever-pressing and demanding issues of growth and development and its need to keep everything in proper perspective and balance and maintain a unique and precious life style and quality of life for all.

3. What experience and/or knowledge do you have …

I am a good communicator; organizer, presenter and I listen very well! I am a fast learner and feel comfortable and confident with new challenges and environments. I am creative and feel that I am a good facilitator and problem solver. I enjoy and respect the historical and cultural values of the past and also have a good understanding of the modern pressures and demands being placed on all of us today.

I have been a small businessman/independent contractor for most of my professional years and understand first hand the needs of business. I have traveled extensively and have learned first hand what make a vibrant forward looking town that is fun to live and work in and I have experience just the opposite, watching towns decay and become undesirable, unsafe and unpleasant with a lack of services and a government unresponsive to its citizens. I feel this first hand knowledge will give me some insight on how to assist Camp Verde to reach is full potential.

I have been a general contractor for many years and am intimately acquainted with the challenges and the technical aspects of construction, land use and development. I have been an active investor in real estate for many years. As a contractor, I specialized in restoring early southwest and classic period homes to their original architectural beauty and charm while at the same time completely modernizing them to have all the conveniences of any modern home today. I understand both the supply and demand side of residential and commercial growth, the needs of the developer and new homebuyers, the commercial businessman as well as the needs of the town and its citizens. I truly believe that a vibrant town such as Camp Verde must have a diverse spectrum of residential housing and commercial facilities to give people of all economic means a place to live and work and play. I hope to provide the necessary help in balancing all these needs to build a town that continues to provide the rural, western charm and hospitality of a simpler and slower paced time and yet will have all the modern conveniences, physical and economic infrastructure that is so vital to a town that is moving all too quickly into a growth explosion.

4. What do you believe the duties of this council are ……

The role of the Council and its members is to provide leadership to the town, listen to the constituency with open minds, bring experience, research, clarity of thought and wisdom to each issue, educate those who may not understand the full implications and ramifications of particular issues, be the brain-stormers and problem solvers on town related issues, unify the focus of the town on projects, endeavors and issues, be exemplary in their conduct of public matters, provide the transparency to foster trust and confidence and be the healers of divisive issues to allow the whole town governance to work together as a positive, cohesive and successful united force.

The role I hope to play is to proactively guide and focus the wide variety of growth demands placed on Camp Verde by all those who wish to build here to not only have them comply with the LETTER of the General Plan, but to have them want to comply with the SPIRIT of it as well. I feel I need to be the advocate for the citizens of Camp Verde, to be their champion for what is right and best for them now and in their future. I hope to help protect the ambiance that they so strongly feel is vital for maintaining their community and life style as they have so clearly wished and expressed while at the same time making Camp Verde a viable and economically

sustaining place to live with an improving quality of life and with a strong economic base without jeopardizing quality. I want Camp Verde to continue to be a very desirable place to raise a family, earn a good living, play and to retire gracefully for generations to come, long after any outside builder, developer or investor has left.

While I have been busy all my life, I only get 24 hours like the rest of us and so I continually have to set priorities on my time and energy. I am committed to keeping Camp Verde a wonderful place to live. I am committed to keeping Camp Verde a unique town with a pride in their history and rural western lifestyle. I am committed to keeping Camp Verde from caving in to outside pressures that will destroy a unique way of life that is rapidly disappearing from our entire country forever. I am committed to building the best, most modern infrastructure possible so every citizen can embrace the future with the very best opportunities to succeed and prosper. I am convinced that we truly can have it all and that it is worth working hard to achieve. I will continually adjust my priorities to give the time necessary to assist in achieving these goals.

5. Have your read the Camp Verde General Plan?

(While it is not necessary at this time – I chose to keep it from when I applied for the P&Z position, so those new to Council may better understand who I am)

Yes, many times. I feel that Camp Verde General Plan (CVGP) contains a lot of good ideas, values and goals. I feel that it represents the best from the citizenry. The goals and dreams are lofty, admirable and very good. I concur with their intent. However, every journey must begin with a first step, followed by thousands more. CVGP does not deal with exactly how one gets to the end of this journey. It lacks details of the thousands of small steps along the way. Clearly it is/was not possible to anticipate many if not most of these steps, but it requires the diligent effort of many to guide this process along the way. It requires the guardians of the plan to be strong and stay focused on the goal. Unfortunately, there are not sufficient "teeth" in the plan and it does leaves room for greedy and self-serving individuals to derail this plan and ruin it for the majority. I feel that currently a member of P&Z (and now possible member of Council), I will share the role of the caretaker of this plan and dream and to help shepard it through the rocky paths and pitfalls that lie ahead.
Clearly CVGP is a work in progress and needs to continue to reflect the needs, desires and wishes of the town as a whole and not the immediate selfish gratification or myopic needs of just a few.

TOWN OF CAMP VERDE
473 S. MAIN STREET SUITE 102
CAMP VERDE, AZ 86322
PHONE: (928)567-6631

01-09-08P03:31 RCVD

01-09-08P03:31

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: DONALD E. O'TOOLE

PHYSICAL ADDRESS: 3933 E. TUMBLEWEED DR

MAILING ADDRESS: 3933 E. TUMBLEWEED, CAMP VERDE, AZ 8632

PHONE (HOME): 9285676445 (WORK): _____ e-mail dtoodn@AOL.COM

WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)

COMMITTEE

- ☐ DESIGN REVIEW
- ☐ BOARD OF ADJUSTMENTS
- ☐ BOARD OF APPEALS
- ☐ TRAILS & PATHWAYS COMMISSION
- ☐ HOUSING COMMITTEE
- ☐ EQUESTRIAN ARENA FACILITY
- ☐ LIBRARY ADVISORY COMMISSION
- ☐ PARKS AND RECREATION COMMISSION
- ☐ PLANNING AND ZONING COMMISSION
- ☑ TOWN COUNCIL (vacancy in middle of term)

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? IN COLLEGE I ENJOYED STUDENT GOVERNMENT PARTICIPATION - and feel it is time to become active in the community on behalf of other constitents.

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. Any general information you feel pertinent. 3 years in Camp Verde. TECHNICAL WRITER, INSTRUCTOR/ADVISOR TO US ARMY, COAST GUARD, NAVY, MARINE CORPS AND FOREIGN GOVERNMENTS. EVENING TEACHER UCNA FUTURE TECNICAL INSTITUTE, ITT TECHNICAL INSTITUTE VIDEOGRAPHER

3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission?

Dealing with all types of people in often times difficult sensitive situations. MSmgt./Certificate in "NATIONAL SECURITY MANAGEMENT"

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks? Complex in a dynamic political environment - moving forward to a promising future without destroying a great heritage - overcoming "homestasis" (resistance to change) Time: As needed.

5. (*Answer only if you are applying for Planning & Zoning Commission*) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future?

SIGNATURE: Donald E. Di Tole DATE: 1/9/08

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL

STAFF CONTACTING INDIVIDUAL

DATE APPEARED BEFORE COUNCIL

DATE APPOINTED

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

TOWN OF CAMP VERDE
473 S. MAIN STREET SUITE 102
CAMP VERDE, AZ 86322
PHONE: (928)567-6631

12-18-07P02:44 RCVD

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: Timothy E. Sykes (Tim Sykes)

PHYSICAL ADDRESS: 3844 Sparrow Ln C.V. Az 86322

MAILING ADDRESS: Same

PHONE (HOME): 928-567-5730 (WORK): 593-0244 e-mail TLCSykes@Hotmail.com

WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)

COMMITTEE

- ☐ DESIGN REVIEW
- ☐ BOARD OF ADJUSTMENTS
- ☐ BOARD OF APPEALS
- ☐ TRAILS & PATHWAYS COMMISSION
- ☐ HOUSING COMMITTEE
- ☐ EQUESTRIAN ARENA FACILITY
- ☐ LIBRARY ADVISORY COMMISSION
- ☐ PARKS AND RECREATION COMMISSION
- ☐ PLANNING AND ZONING COMMISSION
- ☒ TOWN COUNCIL (vacancy in middle of term)

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? I have a common Intrest In This Town, and ITS History, and ITS Future. I would like To Be a part OF This Counsil To help Maintain and Improve its Beauty and OR Growth.

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. Any general information you feel pertinent. I have Been In this area For About 7 years. I have Resided here in CampVerde For 5 years. I have worked The Events as a Vendor. I have An Electrical Journeymans Licence and Know Much about Building and all Construction.

3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission? I have no political Experience. Im 43 years old have been a FireFighter And Electrican Most OF my Adult Life. I Know Most ordenances and Codes and FeeL I would Be a Possitive Asset To This Council.

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks? I have Been To Some of The Council meetings In This building and have Spoke on Occassion, on Budgets & Events. I Believe in The Consil and That it Bennifits This Town. I would Spend The Time as needed, and I would Dedicate My Time and Thoughts Required.

5. (*Answer only if you are applying for Planning & Zoning Commission*) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future?

SIGNATURE: _____ DATE: 12/18/07

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL_____

STAFF CONTACTING INDIVIDUAL_____

DATE APPEARED BEFORE COUNCIL_____

DATE APPOINTED _____

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

12-18-07P02:44 RCVD

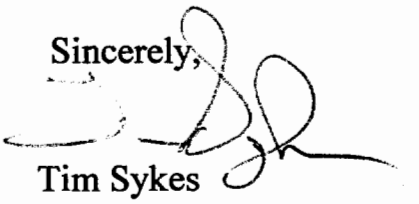
My name is Tim Sykes and I am 43 years old. I am a business owner in this town as well as a homeowner here. I have resided in Camp Verde for over five years with my wife Laurie and five year old daughter Calysta. I have a son who is a fire fighter in the United States Air Force and proudly graduated from Camp Verde High School in 2005.

I have a great interest in the welfare and future of the Town of Camp Verde.

On occasion I have addressed the council on the importance of the events and budget to continue these events for the town. I have been in construction as well as a fire fighter for many years. I know about codes and regulations over and above the average layman.

I do not have experience in applying for a seat on the council, so please excuse me if my doing this is improper. I would like to be considered to be a part of this council. I believe I would be a positive asset to the town, the council and the community. Thank you for your consideration in this matter.

Sincerely,



Tim Sykes

TOWN OF CAMP VERDE
473 S. MAIN STREET SUITE 102
CAMP VERDE, AZ 86322
PHONE: (928)567-6631

01-09-08A11:07 RCVD

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: Jerry Tobish

PHYSICAL ADDRESS: 283 E. Stolen Blvd.

MAILING ADDRESS: Same as above

PHONE (HOME): 567-8760 (WORK): 567-2288 e-mail AncientbearinAZ@AOL.Com

WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)

- ☐ DESIGN REVIEW
- ☐ BOARD OF ADJUSTMENTS
- ☐ BOARD OF APPEALS
- ☐ TRAILS & PATHWAYS COMMITTEE
- ☐ HOUSING COMMITTEE
- ☐ EQUESTRIAN ARENA FACILITY COMMITTEE
- ☐ LIBRARY ADVISORY COMMISSION
- ☐ PARKS AND RECREATION COMMISSION
- ☐ PLANNING AND ZONING COMMISSION
- ☒ TOWN COUNCIL (vacancy in middle of term)

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? To better serve the interests of Camp Verde. To help maintain the integrity of the Council.

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. Any general information you feel pertinent. I've lived in Camp Verde about 7 yrs. I'm a business man having opened a business of Main St. over 3 yrs. ago. I have a vested interest in our community.

3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission? I've held executive positions in Major Corporations. I consult with numerous Federal and State Agencies. I have SAT on the Board of Directors for Private and Civic agencies. I am some-what knowledgable of the problems facing Camp Verde.

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks?

The duties are to insure the best interests of Camp Verde are at all times upheld.

I will spend as much time as needed.

5. (*Answer only if you are applying for Planning & Zoning Commission*) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future?

SIGNATURE: [signature] DATE: 1/9/08

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL

STAFF CONTACTING INDIVIDUAL

DATE APPEARED BEFORE COUNCIL

DATE APPOINTED

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

Rev 10-06
vj

TOWN OF CAMP VERDE
PO BOX 710
CAMP VERDE, AZ 86322
PHONE: (928) 567-6631

01-10-08P04:53 RCVD

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: Robin Whatley

PHYSICAL ADDRESS: 223 Blackbridge

MAILING ADDRESS: same

PHONE (HOME) : 567-3101 (WORK) 634-2144 :e-mail rcwhatley@msn.com

WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)

- ☐ DESIGN REVIEW
- ☐ BOARD OF ADJUSTMENTS
- ☐ BOARD OF APPEALS
- ☐ TRAILS & PATHWAYS COMMISSION
- ☐ HOUSING COMMITTEE
- ☐ EQUESTRIAN FACILITY COMMITTEE
- ☐ LIBRARY ADVISORY COMMISSION
- ☐ PARKS AND RECREATION COMMISSION
- ☐ PLANNING AND ZONING COMMISSION
- ☒ TOWN COUNCIL (vacancy in middle of term)

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission?

I believe that the person who fills councilman Parry's council seat should be one that will uphold the ideals that got Mr. Parry elected to the council. People voted for him because they wanted sound town management, smart growth, accountability, and common sense in our town government. I would uphold those ideals and would continue to support them.

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. Any general information you believe pertinent.

I am a native Arizonian, born in Prescott, Arizona and raised in Chino Valley. I graduated from Prescott High School and later from Prescott College. I have lived in Camp Verde for 24 years. I have 4 children, 3 of which graduated from Camp Verde High School. My oldest son is a surveyor, the second is attending College of Law at ASU, my daughter is a Certified Pharmacy Technician and my youngest son is a freshman in high school. I am employed by American Heritage Academy as a 6th grade four days a week. I get Fridays off, holidays, weekends, as well as, ten weeks in the summer.

3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission?

I have been attending town council meetings regularly for over a year now. Since that time, I have become involved in several town issues including the sewer and the library, as well as, becoming a Parks and Recreation Commissioner last September. Although, I believe that my greatest experience and knowledge for this position has come from being a citizen of Camp Verde and caring deeply for her future.

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks?_____

The council is the voice of the people of Camp Verde. They have to make the hard decisions about the direction and future of our town. The council is charged with the duty of being an example of all that is good and decent about Camp Verde. They are to be available to the citizens, to be active and involved in the issues that face our town. I would expect to spend as much time as necessary to do a good job.

Regardless of whether I am chosen to fill this position or not, I will continue to be involved in the workings of our town government and support our council for their work on the behalf of our community.

5. (*Answer only if you are applying for Planning & Zoning Commission*) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future?_____

_____

_____

_____

_____

_____

SIGNATURE: Robin Whatley DATE: Jan. 3, 2005

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL_____

STAFF CONTACTING INDIVIDUAL_____

DATE APPEARED BEFORE COUNCIL_____

DATE APPOINTED _____

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

Rev 2-05
vj

TOWN OF CAMP VERDE
Council Agenda Action Form

Meeting Type: Regular **Meeting Date:**January 16, 2008
Consent:☐ **Executive Session/Confidential:**☐ Type(s) of Presentation: Verbal Only

AGENDA TITLE: (Be Exact):Discussion, consideration, and possible appointment of a members to the Housing Commission for a term that expires September 2009

PURPOSE AND BACKGROUND INFORMATION: The vacancy occurred when Norma Garrison was elected to Council.

STAFF RECOMMENDATION(S): None

LIST ALL ATTACHMENTS: Letters of Interest from Amaranto (Tony) Varela and Dianne Wright.

Type of Document Needing Approval (Check all that apply):

☐ Acceptance/Approval	☐ Agreement/Contract	☐ Emergency Clause
☐ Final Plat	☐ Grant Submission	☐ Intergovernmental Agreement
☐ Liquor/Bingo Application	☐ Ordinance	☐ Preliminary Plat
☐ Public Hearing	☐ Resolution	☐ Special Consideration
☐ Special/Temp Use Permit	☐ Other:	☐ Presentation/Report Only

Finance Director Review
Budgeted/Amount N/A $NA
Comments:N/A

Fund: Line Item/:

Submitting Department: Clerks Office **Contact Person:**Deborah Barber

Town Manager/Designee:_____

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.

TOWN OF CAMP VERDE
473 S. MAIN STREET SUITE 102
CAMP VERDE, AZ 86322
PHONE: (928)567-6631

AMARANTO (TONY) VARELA

NAME:_____ **542 HIGHLINE LANE** 12-10-07P01:25 RCVD

PHYSICAL ADDRESS: **CAMP VERDE,AZ. 86322**

MAILING ADDRESS:_ **PHONE: (928) 567-5482** E-MAIL tonystigers27@Q.com

PHONE (HOME):_____

WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)

COMMITTEE

- ☐ DESIGN REVIEW
- ☐ BOARD OF ADJUSTMENTS
- ☐ BOARD OF APPEALS
- ☐ TRAILS & PATHWAYS COMMISSION
- ☒ HOUSING COMMITTEE
- ☐ EQUESTRIAN ARENA FACILITY
- ☐ LIBRARY ADVISORY COMMISSION
- ☐ PARKS AND RECREATION COMMISSION
- ☐ PLANNING AND ZONING COMMISSION
- ☐ TOWN COUNCIL (vacancy in middle of term)

PLEASE ANSWER THE FOLLOWING QUESTIONS

SUGGESTED BY VICE-CHAIR PERSON LINDA BUCHANAN- BUGLE 12-07-07

1. Why do you want to serve on this commission?_____

I want to contribute my support to Camp Verde's plan to site and develop affordable quality homes within the economic reach of families and individuals within our community, as well be part of the oncoming development of our social and commercial-industrial base.My wife and I became Camp Verde citizens in 1996.We own our home in the Cliffs area.

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. Any general information you feel pertinent._____

Life-long experience in the Export Sales field,commencing as a Spanish-English interpreter with the Argentine Government; Power Tool Export Sales Manager and Advertising/PR Manager of Snowmobile Engine Divison, Rockwell International, Pittsburgh,Pa.; Export Sales; Manager Talon Zipper, Meadville, Pa. Extensive overseas travel to Mexico,Central and South America and the Caribbean. Totally fluent in Spanish. PR and Advertising work in both English and Spanish. Have lived and worked overseas. I AM A VETERAN.

3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission?

Substantial business experience as noted above. Desire to be active in the betterment of the community I chose to live in.

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks?

Revitalization of any community, be it by improving the welfare of its citizens by offering greater opportunities for employment, housing, business development, community stability and safety of its citizens. I have always been productive and responsive to my responsibilities; I am retired and have all the time in the world to fulfill them.

5. (*Answer only if you are applying for Planning & Zoning Commission*) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future?

SIGNATURE: Tony Varela DATE: 12-10-07

TONY VARELA
542 Highline Lane
Camp Verde, Az. 86322

(928) 567-5482

E-Mail: tonystigers27@q.com or tonystigers27@aol.com

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL

STAFF CONTACTING INDIVIDUAL

DATE APPEARED BEFORE COUNCIL

DATE APPOINTED

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

12-10-07P01:15 RCVD

TOWN OF CAMP VERDE
473 S .Main Street
Camp Verde. Arizona 86322

December 10, 2007

Att: Housing Commission:

I am pleased to submit the attached application for membership in the Camp Verde Housing and Neighborhood Revitalization Commission, as suggested to me by your Vice-Chair Person, Ms .Linda Buchanan.

I am sincere in this matter and desire to contribute to your organization in a constructive way.

Sincerely,

Amaranto (Tony) Varela
542 Highline Lane
Camp Verde, Az. 86322

(928) 567-5482

tonystigers27@q.com

TOWN OF CAMP VERDE
473 S. MAIN STREET SUITE 102
CAMP VERDE, AZ 86322
PHONE: (928)567-6631

01-02-08P02:59 RCVD

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: Diana WRight

PHYSICAL ADDRESS: 275 S. Arnold St #523 Camp Verde Az 86322

MAILING ADDRESS: P.O. Box 1859 Camp Verde, Az 86322

PHONE (HOME): 928-554-4465 (WORK): 567-0065 e-mail tysonpit2@yahoo.com

WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)

COMMITTEE

- ☐ DESIGN REVIEW
- ☐ BOARD OF ADJUSTMENTS
- ☐ BOARD OF APPEALS
- ☐ TRAILS & PATHWAYS COMMISSION
- ☒ HOUSING COMMITTEE

- ☐ EQUESTRIAN ARENA FACILITY
- ☐ LIBRARY ADVISORY COMMISSION
- ☐ PARKS AND RECREATION COMMISSION
- ☐ PLANNING AND ZONING COMMISSION
- ☐ TOWN COUNCIL (vacancy in middle of term)

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? To both serve the community and it's people, as best I can, with the 20yrs exp. I have, managing Apts., Hotels, Motels, & Mobile Home/RV. parks. I am VERY passionate about the problem of affordable housing for low income singles, and families. I want to help.

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. Any general information you feel pertinent. I took this job and have lived in Camp Verde, Since Sept. 07, I have managed properties for 20yrs. I am a firm believer, that folks need a place they can Afford to live, but at the same time, is SAFE, drug and crime free. A place they can raise thier families, or live in thier elder years.

3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission?

I am currantly managing a low income (Rural development) apt. complex in Camp Verde.

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks? Review

I work 20 hrs a wk at my job. After that, I am willing to do, and spend as much time as needed, to accomplish what needs to be done.

5. (*Answer only if you are applying for Planning & Zoning Commission*) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future?

SIGNATURE: Diana Wright DATE: 1-2-08

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL

STAFF CONTACTING INDIVIDUAL

DATE APPEARED BEFORE COUNCIL

DATE APPOINTED

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

TOWN OF CAMP VERDE
Council Agenda Action Form

Meeting Type: Regular **Meeting Date:** January 16, 2008
Consent: ☐ **Executive Session/Confidential:** ☐ Type(s) of Presentation: Verbal Only

AGENDA TITLE: (Be Exact):Discussion, consideration, and possible direction to staff regarding the Senior Center Improvement Project, CDBG #108-07.

PURPOSE AND BACKGROUND INFORMATION: Request for Proposals were advertised and bids were opened on December 27, 208. The grant amount from CDBG was $58,000 and the low bid amount was $84,890. Several contractors did not supply the bid bond.

STAFF RECOMMENDATION(S): None

LIST ALL ATTACHMENTS: Copy of the Bid posting showing all bids received on December 27, 2007

Type of Document Needing Approval (Check all that apply):

☐ Acceptance/Approval	☐ Agreement/Contract	☐ Emergency Clause
☐ Final Plat	☐ Grant Submission	☐ Intergovernmental Agreement
☐ Liquor/Bingo Application	☐ Ordinance	☐ Preliminary Plat
☐ Public Hearing	☐ Resolution	☐ Special Consideration
☐ Special/Temp Use Permit	☐ Other:	☐ Presentation/Report Only

Finance Director Review
Budgeted/Amount Yes $NA
Comments:N/A

Fund: Line Item/:

Submitting Department: **Contact Person:** Deborah Barber

Town Manager/Designee: _____

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.

TOWN OF CAMP VERDE

BID POSTING

Request for Proposal
Senior Center Improvements
CDBG #108-07
BID OPENING
12-27-2007
493 S. MAIN STREET
3:00 p.m.

Present: Deputy Clerk Virginia Jones, Administrative Assistant Sharon McCormick, Town Engineer Ron Long, John Bassous-Tierra Verde Investments, Susan A. Seay – Seay Construction, Jared Payne-Montana Builders & Sharon Ford – RC Homes Development.

Bids

BIDS RECEIVED				
COMPANY	**ADDRESS**	**Total Bid with item #23**	**Total Bid with item #24**	**Price per linear Foot**
Caymus Corporation	6202 S. Maple Avenue Suite 127 Tempe, AZ 85283	$160,318.00	$138,018.00	$11.00
NCCI, Inc.	PO Box 1422 Paramount, CA 90723	$140,475.00	$130,975.00	$10.00
Montana Builders LLC	1579 N. Lisa Lane Prescott, AZ 86301	$162,690.00	$143,790.00	$23.00
Seay Construction Inc.	44 Stutz Bearcat Drive Sedona, AZ 86336	$87,325.00	$65,825.00	$1575 Bulk
Buffalo Custom Coatings LLC	Incomplete	Incomplete	Incomplete	Incomplete
Tierra Verde Investments	PO Box 2898 Camp Verde, Az 86322	$114,493.69	$107,397.11	$10.77
RC Homes & Development	PO Box 2183 Camp Verde, AZ 86322	$108,490.00	$84,890	$12.00

Posted By: V Jones **Date/Time** 12-27-07 4:40 p.m

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

Camp Verde Senior Center Bid Tabulations
by Carl Stewart 1/2/2008

Item		Caymus	NCCI	Montana	Seay	Tierra Verde	RC Homes	NACOG Est	
	1	$2,584.00	$12,000.00	$18,900.00	$9,400.00	$12,517.15	$4,200.00	$9,334.00	Wheel Chair Ramp at Ent #1
	2	$1,538.00	$750.00	$2,800.00	$600.00	$4,640.89	$715.00	$390.00	Exterior Handrails at Ent # 2
	3	$1,077.00	$550.00	$900.00	$1,150.00	$689.50	$935.00	$634.40	10 ADA Door Signs
	4	$616.00	$400.00	$400.00	$650.00	$387.18	$550.00	$193.70	2 ADA Parking Signs
	5	$538.00	$350.00	$300.00	$150.00	$1,055.47	$1,815.00	$184.60	Paint 2 HC Park Space
	6	$2,000.00	$475.00	$590.00	$950.00	$0.00	$2,500.00	$261.30	Paint all Prk Lot Spaces
	7	$4,307.00	$5,000.00	$4,200.00	$1,850.00	$2,651.94	$3,800.00	$1,708.20	20 Door knobs
	8	$1,245.00	$2,500.00	$1,500.00	$1,000.00	$1,951.83	$2,750.00	$804.70	3 Restroom Demolitions
	9	$997.00	$2,900.00	$2,500.00	$1,050.00	$2,254.15	$4,950.00	$798.20	Vinyl Flooring 3 Restrooms
	10	$3,765.00	$3,900.00	$1,990.00	$3,000.00	$1,782.10	$2,400.00	$2,691.00	FRP 6 Restroom walls
	11	$1,538.00	$1,375.00	$1,800.00	$1,050.00	$1,193.37	$2,750.00	$404.30	Paint Rest 6 walls 3 ceilings
	12	$3,999.00	$4,000.00	$5,400.00	$3,450.00	$6,629.84	$5,180.00	$4,538.30	6 Restroom Fixtures
	13	$997.00	$1,600.00	$2,300.00	$600.00	$0.00	$3,180.00	$1,335.10	1 Urinal
	14	$1,538.00	$1,800.00	$2,500.00	$1,200.00	$27,368.00	$2,350.00	$514.80	4 Exit Signs
	15	$3,384.00	$950.00	$1,290.00	$1,950.00	$0.00	$2,200.00	$1,916.20	1 Water Cooler
	16	$3,765.00	$4,900.00	$3,900.00	$3,400.00	$3,521.77	$3,500.00	$2,442.70	1 Ice Machine
	17	$21,530.00	$21,775.00	$8,900.00	$9,200.00	$0.00	$14,500.00	$9,681.10	Replace 56 Light fixtures
	18	$2,584.00	$800.00	$1,500.00	$800.00	$1,538.12	$880.00	$423.80	Interior Handrails
	19	$2,584.00	$1,600.00	$1,970.00	$1,000.00	$0.00	$4,450.00	$2,845.70	Interior Smoke Alarms
	20	$538.00	$1,750.00	$1,900.00	$950.00	$2,752.71	$2,100.00	$230.10	3 Towel Dispensers
	21	$308.00	$450.00	$300.00	$225.00	$1,591.16	$550.00	$284.70	3 Toilet Paper holders
	22	$462.00	$300.00	$250.00	$275.00	$465.68	$500.00	$120.90	3 Soap Dispensers
	25	$7,074.00	$11,600.00	$6,600.00	$10,625.00	$8,671.84	$7,150.00	$11,493.30	Paint Exterior Building
Sub Totals		**$68,968.00**	**$81,725.00**	**$72,690.00**	***$54,525.00***	**$81,662.70**	**$73,905.00**	**$53,231.10**	Sub Totals
Sub Totals		$68,968.00	$81,725.00	$72,690.00	$54,525.00	$81,662.70	$73,905.00	$53,231.10	Sub Totals
	Alt 23	$91,350.00	$58,750.00	$90,000.00	$32,800.00	$32,830.99	$34,500.00	$6,504.00	Install new Central HVAC
		$160,318.00	**$140,475.00**	**$162,690.00**	***$87,325.00***	**$114,493.69**	**$108,405.00**	**$59,735.10**	Totals
Sub Totals		$68,968.00	$81,725.00	$72,690.00	$54,525.00	$81,662.70	$73,905.00	$53,231.10	Sub Totals
	Alt 24	$22,300.00	$9,500.00	$18,900.00	$21,500.00	$7,096.58	$10,900.00	$8,535.00	Replace Evap Cooling
Totals		**$91,268.00**	**$91,225.00**	**$91,590.00**	***$76,025.00***	**$88,759.28**	**$84,805.00**	**$61,766.10**	Totals
Totals Alt 24		**$91,268.00**	**$91,225.00**	**$91,590.00**	**$76,025.00**	**$88,759.28**	**$84,805.00**	**$61,766.10**	Totals
	Delete 25	-$7,074.00	-$11,600.00	-$6,600.00	-$10,625.00	-$8,971.84	-$7,150.00	-$11,493.00	Exterior Paint
	Delete 6	-$2,000.00	-$475.00	-$590.00	-$950.00	$0.00	-$2,500.00	-$261.30	Paint parking lot spaces
	Delete 16	-$3,765.00	-$4,900.00	-$3,900.00	-$3,400.00	-$3,521.00	-$3,500.00	-$2,442.70	Ice Machine
	Delete 15	-$3,384.00	-$950.00	-$1,290.00	-$1,950.00	$0.00	-$2,200.00	-$1,916.20	Water cooler
	Totals	**$75,045.00**	**$73,300.00**	**$79,210.00**	**$59,100.00**	**$76,266.44**	**$69,455.00**	**$45,652.90**	Totals

Town of Camp Verde Bid Form Results

Firm	Addenda Recd	LS2 / Correct Version	Fly Ash	Non Disc Cert	Cert Forms	Bid Bond
Caymus		Y/N	Y	Y		
NCCI	Y	Y/N	Y	Y	Y	Y
Montana			Y	Y		Y
Seay	Y	Y/Y	Y		Y	
Tierra Verde	Y	Y/Y			Y	
RC Homes	Y	Y/Y	Y	Y	Y	Y

No entry = Not Received
Y = Received

Seay is low bid

TOWN OF CAMP VERDE
Council Agenda Action Form

Meeting Type: Regular **Meeting Date:** January 16, 2008

Consent: ☐ **Executive Session/Confidential:** ☐ Type(s) of Presentation: Verbal Only

AGENDA TITLE: Discussion, consideration and possible prioritization and/or direction to the Town Manager concerning items set forth on the Council Direction Report which is listed under the Town Manager's title. (Staff Resource: Mike Scannell)

PURPOSE AND BACKGROUND INFORMATION: I believe that we need to engage in some degree of triage with the result being a prioritization of the tasks which require the Town Manager's follow-up.

STAFF RECOMMENDATION(S): Direction to staff regarding the items set forth on the Council Direction Report which is listed under the Town Manager's title.

LIST ALL ATTACHMENTS: January 2, 2008 Council Direction Report

Type of Document Needing Approval (Check all that apply)**:**

☐ Acceptance/Approval	☐ Agreement/Contract	☐ Emergency Clause
☐ Final Plat	☐ Grant Submission	☐ Intergovernmental Agreement
☐ Liquor/Bingo Application	☐ Ordinance	☐ Preliminary Plat
☐ Public Hearing	☐ Resolution	☐ Special Consideration
☐ Special/Temp Use Permit	☐ Other:	☒ Presentation/Report Only

Finance Director Review
Budgeted/Amount N/A $O
Comments:

Fund: Line Item/:

Submitting Department: Administration Contact Person: Michael Scannell

Town Manager/Designee: Michael Scannell 1-9-08

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.

Council Direction Report
1-2-08

Michael Scannell, Town Manager		
2/2/05	Implement Focused Future as soon as we receive final copy *Note: Chamber is sending out letters of interest to those who might wish to serve. 9-12-06: (BLee) I have asked for another meeting to get this started; 1-22-07 – Roy is resending invitations;* ***11-07*** *Chamber completed a checklist w/ action items from Plan on what is completed v. what needs to be done. Next step is to get a group together to get it moving. However, Chamber resent 50 invitations in Jan. 2007, with only one response. No further action has been taken.*	In Progress
8/23/05	Bullard, Atty, & Lee to meet with the Bullards to come to terms w/ lease/purchase of water co. *Note: 9-12-06: We met with CVWS & continue to pursue purchase. We met the week of 11-3-06 to continue discussions.* ***4-12-07*** *Dane and I understand that the CPA has nearly completed his work and I have met with the Bullards outlining our next steps, which will be to meet with Council to consider an offer. Dan Jackson will likely be retained to assist with the offer.* ***7-11-07*** *Council is scheduled to hear this item on* ***7-18-07.***	In Progress
3/15/06	Research possible uses & prepare cost analysis on the old CVMO facility & bring back to Council. *Note: 9-12-06 All dept heads will visit the Marshal's Office to see if anyone needs equip. We will also discuss possible uses for the building.* ***4-12-07*** *The old trailer needs to be removed at the very least. The block building is being used as storage.*	In Progress
9/19/07	Discuss rep to Verde Valley Recycling Coalition w/ Sr. Staff & bring back recommendation to Council	In Progress
10/24/07	Donations Policy on the 11/7 Agenda; **11-07** Due to unanticipated & urgent matters that have arisen, this item will be presented in January. Staff is thoroughly researching the matter and will prepare a comprehensive plan from which Council can work.	In Progress
11/14/07	Prepare report on Town's present water conservation measures; review surrounding communities conservation measures & deliver report no later than February 1, 2008	In Progress
1/2/08	Notify Bob Blevins that the Council wishes to waive interest in this property	In Progress
1/2/08	Check with Lance Decker on fees & availability as facilitator & report back	In Progress

Debbie Barber, Town Clerk		
12/19/07	Oath of Office to new Parks & Rec Commissioner	COMPLETE
12/19/07	Process Reso 07-736, Sleepy Hollow Final Plat	COMPLETE
12/19/07	Process Reso 07-737, Circle C Ranches	COMPLETE

Nancy Buckel, Community Development Director		
2/28/07	Section 108 & 109:	
	Revise 108 to recognize zoning districts in 109;	In Progress
	Recommendation regarding addressing Prop 207 delaying revisions to the Code (work w/ atty);	In Progress

	Address public concerns regarding nuisance factors	In Progress
12/12/07	Section 108.D: • Work on the changes agreed upon in the current draft • Bring back a revised document for Council to review individually • Staff & Cody Carter discuss & work out a documented system that will establish a process, with the Atty to review & approve • The participating agency will follow the same system in the future • When all these items are complete, set another public hearing	In Progress

Finance Director		
12/19/07	Reallocate funding for Dillinger's position ½ Parks & ½ Streets Budgets	COMPLETE

Gerry Laurito, Library Director		
11/2/05	Form ad hoc (Mgr) committee to research funding for library *Note: 9-12-06 This project is on hold until there is a clearer picture of where we are headed.* ***4-12-07*** *Staff is working on a fund raiser for the Library construction. We are hoping that this will serve as a catalyst to forming a committee.* ***11-07*** *The Commission is working on this item* ***12-07*** *Council directed Linda Harkness & her group on this item. The Commission continues to work on this as well. A joint work session is planned on January 9, 2008*	In Progress
12/5/07	Research funding options for the new library & report back	In Progress

Ron Long, Engineer/Public Works Director		
5/2/07	Follow through w/ ADOT on the 260 Access Mgmt Plan & have proposals come before Council ASAP.	In Progress
5/2/07	Directional signs to CVMO (directed by Mayor Gioia)	In Progress
8/1/07	Work w/ Moore on restroom location at Black Bridge park	In Progress
2/1/06	Check w/ County & ADOT to do maintenance ASAP on Finnie Flat drainage & advise Council of outcome; advise Council of County's maintenance plan; & bring back for Council review *Note: This issue needs to be put on hold considering everything that is going 9-12-06: Finnie Flat drainage has been cleaned. Long is working at some cost-effective changes to the drainage problem.* ***11-07*** *The Town has received a grant for this project from Yavapai County. Ron Long will be handling this item.*	In Progress
3/15/06	Research monument signs & placement, a contest for signage & work with ADOT to move the info sign. Report back to Council. *Note: 9-12-06: We met w/ ADOT staff and have info to apply for possible permit. We are also working w/ NFS to see if we can get a signage permit from them. 10-25-06: Use permit submitted to USFS; 1-22-07 – USFS asked that we check into private property owners first.* ***4-12-07*** *We have a list & maps of private property and are researching them to see if any*	In Progress

	are suitable for use. ***11-07*** *Ron Long will be handling this item.*	
11/14/07	Street name change from Verde Park to Old Church Road	COMPLETE

Lynda Moore, Parks & Rec Director		
2/16/05	Proceed w/ Walking History Tour proposal *Note: 9-12-06: I have been working on this project with Lynda Moore since Wendy left; 1-22-07 Signs are ready to be printed.* ***4-12-07*** *Signs are completed. I am meeting with Beck and Lee to start construction of the stands that will support the signs.* ***5-3-07*** *All signs are posted. Numbering of the signs - to be completed.* ***11-07*** *Signs had to be replaced due to faulty material, now working on map. When the map is completed, the project will be complete.*	In Progress
8/1/07	Work w/ Long & Sanitary District regarding restroom location & hook ups	In Progress
1/2/08	Ck w/ Rezzonico family about naming park Black Bridge park w/ "thanks to the Rezzonico & Babbitt families" noted on the sign.	In Progress

Matt Morris, Housing & Neighborhood Redevelopment Director		
4/05/06	Directed Staff to prepare RFP for 5 acre site *Note: Housing Commission to review Drachman Final Documents at their next regularly scheduled meeting on December 18, 2007.*	In Progress

Dave Smith, Marshal & HR Director		
1/2/08	Advertise for Magistrate – a part time position @ $55K per year	In Progress
1/2/08	ID candidates for academy in March or April, but withhold offer of employment until budgeting complete. Report to Council.	In Progress
1/2/08	Process new Assistant Magistrate appointee Gene Neil, Esq.	In Progress

Projects On Hold			
3/1/06	Manager	Bring info re: Quality of Life tax	ON HOLD

Executive Session Topics w/ No Public Action		
9/6/06 Manager	Camp Verde Water System purchase; **4-12-07** Staff is awaiting the CPA report. We continue to meet with the Bullard family to keep them informed.	No public action
7/18/07	CV Water Co	No action
10/3/07/ 11/1/07	Sanitary District IGA	No action

Special Council Action		

TOWN OF CAMP VERDE
Council Agenda Action Form

Meeting Type: Regular **Meeting Date:**January 16, 2008
Consent: ☐ **Executive Session/Confidential:** ☐ Type(s) of Presentation: Verbal Only

AGENDA TITLE: (Be Exact):Discussion, consideration, and possible direction to staff regarding preparation of agenda packets, establish a check list for Planning & Zoning issues and reduction in use of paper and employee time.

PURPOSE AND BACKGROUND INFORMATION: Currently the agenda packets for Council Hears Planning & Zoning include items that are not necessary for Council to make an informed decision. A checklist could be prepared by staff indicating the items that have been completed by staff such as Plat application, permission to enter property, direction to property, checklist of responses from agencies, recommendation from commission. With the use of the checklist, the original packet will be reduced by several pages, and save time in copying for distribution. Information could be available at the office for inspection by Council or public.

STAFF RECOMMENDATION(S): None

LIST ALL ATTACHMENTS: Draft Sample attached

Type of Document Needing Approval (Check all that apply):

☐ Acceptance/Approval	☐ Agreement/Contract	☐ Emergency Clause
☐ Final Plat	☐ Grant Submission	☐ Intergovernmental Agreement
☐ Liquor/Bingo Application	☐ Ordinance	☐ Preliminary Plat
☐ Public Hearing	☐ Resolution	☐ Special Consideration
☐ Special/Temp Use Permit	☐ Other:	☐ Presentation/Report Only

Finance Director Review
Budgeted/Amount N/A $NA
Comments:N/A

Fund: Line Item/:

Submitting Department: Community Development **Contact Person:**Nancy Buckle

Town Manager/Designee:_____

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.